

B. Approved Project Ordinance Amendment #1 for fiscal year 2024-2025.

Project Ordinance Budget Amendment
Triangle North - Water and Sewer
Budget Amendment #1 (1st during Fiscal Year 2025)

July 1, 2024
LEGAL DOCUMENT

Be it ordained, the FY 2024-2025 School Facility and HVAC Repair Project Budget Ordinance is hereby amended as follows:

Expenditures	Increase	Decrease	Total
Triangle North - Water and Sewer		(100,000)	\$ (100,000)
Transfers to General Fund - KLRCOG	100,000		\$ 100,000
Total Expenditures			\$ -

C. Approved the following tax refunds, releases, and write-offs:

- Refunds May 21, 2024 – June 5, 2024: \$ 8,289.12
- Releases May 21, 2024 – June 5, 2024: \$ 5,913.95
- Write-offs (\$2 and less) May 21, 2024 – June 5, 2024: \$ 1.73

D. Approved revisions to the fiscal year 2024-2025 Fee Manual (Library Fees) to reduce the color printing charge from \$1.00 to \$.025 and eliminate the \$5.00 genealogy research fee.

E. Approved revisions to the fiscal year 2024-2025 Pay and Classification Plan (Department of Social Services Classes Arranged by Grade).

F. Approved Department of Social Services (DSS) position reclassification from Accounting Technician II, salary grade DSS-08 to Administrative Assistant II, salary grade DSS-12 position in the fiscal year 2024-2025 Pay and Classification Plan.

G. Approved minutes:

- May 13, 2024 Budget Work Session Day 1
- May 15, 2024 Budget Work Session Day 2
- May 20, 2024 Regular Meeting
- June 3, 2024 Regular Meeting

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

Chair Karan mentioned that the KARTS, item #9, would be removed and addressed at a later meeting to allow time for KARTS Executive Director Randy Cantor to prepare a presentation on the 2023-2024 fiscal year.

Board Received Introduction of Civic Youth Leadership Program Interns

Lina Howell, the Granville County 4-H and Youth Development Extension Agent with Granville County Cooperative Extension expressed excitement about reintroducing the Summer Civic Youth Leadership Program. This program was designed for rising high school seniors to intern in various County departments and participate in a cohort segment similar to Teen Leadership Granville, including field trips every Friday for in-depth learning about the County. She introduced the following 2024 interns, mentioning that Praley Williams from Granville Early College High School could not attend due to a prior engagement but sent her regrets and excitement about the program:

- Jazmin Santiago-Barrera (Granville Early College High School)
- Madison Martinez-Molina (South Granville High School)

- Destani Harris (Granville Central High School)
- Leah Scott (Henderson Collegiate High School)
- Praley Williams (Granville Early College High School)

PUBLIC COMMENTS

No one signed up for public comments.

SOCIAL SERVICES MATTERS

Board Approved NCDHHS and Granville County Memorandum of Understanding

DSS Director Toussaint presented a proposed two-year memorandum of understanding (MOU) between the North Carolina Department of Health and Human Services and Granville County, effective from July 1, 2024, to June 30, 2026. This MOU, excluding Medicaid, is mandated by State law and was thoroughly reviewed by the Granville DSS Board of Directors. Discussions have been ongoing between county DSS directors and State officials about the challenges counties face in meeting State standards without adequate State support. As a result, several amendments reflecting these discussions were incorporated into the MOU. Furthermore, the State agreed to establish a workgroup, including DSS directors from various counties, to address unresolved issues. The DSS Board and Director Toussaint endorsed the MOU, highlighting the formation of the workgroup as a significant step toward improving the performance of local governments in meeting state requirements. They recommended that the Board approve the signing of the MOU.

When asked, County Attorney Gerry Koinis said that the memorandum had been reviewed and he did not have any comments to add.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, Board approved adopting the two-year Memorandum of Understanding (Fiscal year 2024-25 and 2025-26) between the North Carolina Department of Health and Human Services (NCDHHS) and Granville County as required by Session Law 2017-41.

GRANT MATTERS

Board Approved Home and Community Care Block Grant Funding

Senior Services Director Kathy May presented on the Home and Community Care Block Grant. She explained that this grant, which is the Senior Services' largest annual funding source, consists of Federal and State funds with a 10% local match. The grant is administered through the regional Area Agency on Aging, as mandated by a North Carolina General Statute effective since July 1, 1992. Granville County Senior Services oversees the planning and coordination of the County Funding Plan, developed in consultation with the Funding Plan Advisory Committee for Aging Services which met on May 20, 2024. The distribution of the \$528,504 funding was based on service demand and previous year expenditures, detailed in the document provided. Ms. May clarified that funds are disbursed monthly following the submission of detailed reports. She requested approval of the funding plan, emphasizing that these community-based services aim to delay or prevent institutionalization, alleviate family caregiver burdens, and combat elder abuse, ultimately reducing potential nursing home placements and associated taxpayer costs.

Commissioner Williford inquired about the \$18,889 allocated to build accessible ramps to aid people when entering and exiting their homes, asking how many ramps could typically be constructed with that amount. Ms. May responded that on average, they spend approximately \$600 to \$700 per ramp. She mentioned that recipients of the ramps are given the option to

contribute towards the cost, which affects the number they can build with the allocated funds. Ms. May also noted that they can reallocate funds within the program if needed, as long as the overall budget is not exceeded. Commissioner Williford then asked if funds from other areas could be used if the ramp program runs short, to which Ms. May confirmed they have that flexibility and sometimes receive additional funds from other counties after the fiscal year ends.

Commissioner Cozart expressed appreciation for the in-home aid services provided by Senior Services, highlighting the positive impact it has on numerous individuals. He acknowledged hearing many commendations about the dedication and spirit of the staff, expressing satisfaction in knowing that such a crucial service is available in the community.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Russ May, and unanimously carried, Board approved the distribution of the fiscal year 2024-2025 Home and Community Care Block Grant in the amount of \$528,504 and the required County match of \$58,722.

NAME AND ADDRESS

COMMUNITY SERVICE PROVIDER

Granville County Senior Services

107 Lanier Street

Oxford, NC 27565

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

DAAS-732 (updated 4-4-22)

County Granville

July 1, 2024 through June 30, 2025

Date: July 1, 1, 2024

Services	A					B	C	D	E	F	G	H	I
	Ser. Delivery					Required Local Match	Net* Serv Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate	Projected HCCBG Clients	Projected Total Units
	(Check One)	Block Grant Funding											
	Direct	Purch.	Access	In-Home	Other	Total							
Medical Transportation			3500				389	3889		3889	144	27	
General Transportation			30000				3333	33333		33333	1235	27	
Congregate Nutrition					112000		12444	124444	15581	140025	23337	6	
Home Del Nutrition				95000			10556	105556	12000	117556	19593	6	
Respite Care Level 1				15000			1667	16667		16667	555	30	
In-Home Aide Level 2				31000			3444	34444		34444	1148	30	
In-Home Aide Level 3				84000			9333	93333		93333	3111	30	
Home Improvement				17000			1889	18889		18889	n/a	non-unit	20
Sr. Ctr. Operations					141004		15667	156671		156671	n/a	non-unit	990
							0	0		0			
							0	0		0			
							0	0		0			
							0	0		0			
							0	0		0			
Total			33500	242000	253004	528504	58722	587226	27581	614807	49123		1010
													0

Board Approved Fiscal Year 2024-2025 Recreation Mini Grants

Chair Karan introduced Carlton Thornton, the Assistant Planning Director, who presented on behalf of the Park Greenways and Recreation Advisory Committee (PGRAC) regarding the approval of the Fiscal Year 2024-2025 Mini Recreation Grant Program. He explained that the mini grants, with a maximum award of \$25,000 per project, aim to support recreational investments across Granville County.

Assistant Planning Director Thornton provided updates on projects from the previous fiscal year:

- The Town of Stovall completed its project to purchase public picnic tables and benches with a \$6,263 grant.
- The Town of Butner installed shade structures over a playground with a \$15,000 grant, completed in December of the previous year.
- The City of Creedmoor used a \$7,925.40 grant for vinyl fencing and soccer goals, completed in September of the previous year.
- The nonprofit Treasure of Joy received \$9,607 to develop a trail and Pocket Park Community Garden, with the project nearing completion this month.

For the current fiscal year, Mr. Thornton detailed six projects totaling \$101,783.11 in funding requests:

- The Town of Butner requested \$9,815 for picnic tables.
- The Butner Community Association sought \$13,225 for benches.

- Toler Community Reach Out Club requested \$25,000 for playground improvements and shelter enhancements.
- The City of Creedmoor proposed \$15,124 for bench swing and plastic benches.
- The City of Oxford applied for \$25,000 for a courtesy dock and kayak launch.
- The Town of STEM sought \$13,619 for new park equipment and improvements.

Commissioner Williford asked if all presented requests were funded, to which Mr. Thornton confirmed that every project requested by the committee for the Fiscal Year 2024-2025 Mini Recreation Grant Program received full funding. Commissioner Williford clarified if there were any unfunded requests for this year, and Mr. Thornton responded that based on his understanding and the budget allocations, all requests were funded.

Chair Karan added that he and Commissioner Hinman, serving as Ex-Officio members on the Parks, Greenways, and Recreation Advisory Committee, closely monitored the funding allocation process. He mentioned some initial discussions about resource allocation metrics but emphasized that all projects applied for this year, particularly those benefiting outlying areas of the county, were funded. He highlighted the committee's role in determining where funding should be directed, aligning with its original purpose.

Chair Karan raised a concern regarding Commissioner Jay's involvement with the Toler Community Reach Out Club, questioning if Commissioner Jay should abstain from voting due to his active role in the organization and potential receipt of funding. County Attorney Koinis advised that it would be prudent for Commissioner Jay to recuse himself from voting specifically on that grant request and suggested a separate motion where Commissioner Jay could formally recuse himself from that particular decision while still participating in voting on other grant requests.

Chair Karan expressed appreciation for Commissioner Jay's involvement in the Toler Community Reach Out Club but emphasized the importance of transparency and ethical conduct. He proposed that they vote on all grant requests except for the one involving the Toler Outreach Community Club separately. Chair Karan sought a motion to proceed in this manner to ensure clarity and adherence to ethical standards.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, Board approved project applications and funding levels for the following Recreation Mini Grants:

Town of Butner	Picnic Tables at Butner Athletic Park (BAP)	\$9,815.00
Butner Community Association	Sidewalk benches around Butner	\$13,225.00
City of Creedmoor	Swing & picnic tables at Lake Rogers Park	\$15,123.88
City of Oxford	Courtesy Dock & Kayak Launch at Lake Devin	\$25,000.00
Town of Stem	New equipment and playground improvements at Jack Day Community Park	\$13,619.23

Commissioner Jay recused himself from the vote regarding Toler Reach Out Club.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, 6-0, Board approved project applications and funding level for the following Recreation Mini Grant:

Toler Community Reach Out Club	Revivify playground, shelter renovation, pave entrance	\$25,000.00
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ECONOMIC DEVELOPMENT MATTERS

Board Approved Consulting Contract Renewal for Hartigan Management Enterprises, Inc.

Economic Development Director Joe Stallings presented on the renewal of a consulting contract with Hartigan Management. Mr. Stallings explained that David Hartigan has been assisting Granville County since December 2023 in implementing and administering economic development incentive contracts through the Department of Commerce. The proposed extension would allow Mr. Hartigan to continue his services until the end of January 2025. Mr. Stallings requested the commission to approve the contract extension, noting Mr. Hartigan's valuable contributions to the department.

When asked, Mr. Stallings provided clarification on the contract amount, stating that it would not exceed \$15,000 for the entire extension period.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the contract renewal with Hartigan Management Enterprises, Inc., extending David Hartigan's consulting services through January 2025 for an amount not to exceed \$15,000 and authorized the County Attorney to finalize the contract and the County Manager to execute the contract document.

APPOINTMENTS

Board Approved Reappointments to the Granville County Planning Board

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, Board reappointed Elvin Mangum to the Granville County Planning Board District 3 seat.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, Board reappointed Michael O'Briant Turner to the Granville County Planning Board District 6 seat.

Board HELD Appointments to the Granville-Vance District Board of Health

Board Approved Reappointments to the Granville County Fire Commission

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, Board appointed Leroy Anderson to the Granville County Fire Commissioner Northern Region – Citizen At-Large seat.

Motioned by Commissioner Robert Williford, seconded by Zelodis Jay, and unanimously carried, Board appointed Matt Norwood to the Granville County Fire Commissioner Central Region – Subject Matter Expert in Fire and Emergency Services seat.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, Board appointed Jonathan Hayes to the Granville County Fire Commissioner Southern Region – Citizen At-Large seat.

Board Approved Appointment to the Butner Planning Board – Extraterritorial Member

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, Board appointed Bob Forkish to the Butner Planning Board Northern ETJ seat.

Board Approved NCACC Voting Delegate

Chair Karan introduced the matter of selecting a voting delegate for the North Carolina Association of County Commissioners Annual Conference, specifically the 117th annual conference in Forsyth County.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, Board approved Commissioner Sue Hinman as NCACC Voting Delegate for the 117th annual conference, August 8th- 10th in Forsyth County,

COUNTY MANAGER'S REPORT

Board Approved Resolution to Direct Expenditure of Opioid Settlement Funds – RFP Results

County Manager Cummings introduced four agenda items, starting with the introduction of the results from the initial Request for Proposals (RFP) concerning opioid settlement funds. Lisa Harrison, Granville Vance Public Health Director, along with Terry Hobgood, the Public Information Officer, and Kathy Hazlett, the new Opioid Settlement Coordinator, were invited to provide further details on this matter.

Lisa Harrison introduced Kathy Hazlett, emphasizing her extensive experience in substance use prevention and treatment, as well as her recent move to North Carolina. Ms. Hazlett, with a background in public health and over 20 years of relevant experience, expressed enthusiasm for her role in Granville County. She highlighted her ongoing community engagement efforts and commitment to collaborating with various local stakeholders.

Terry Hobgood explained that the Opioid Advisory Committee (OAC) had conducted an RFP process, resulting in three proposals being evaluated based on budget, performance evaluation methods, alignment with community priorities, and effectiveness in combating opioid issues. The OAC recommended funding two proposals: one from the Granville County Sheriff's Office for medicated assisted treatment in the detention center, and another from Granville Health System for a Post-Overdose Response Team (PORT) aimed at preventing future overdoses.

The Sheriff's Office requested \$196,593 for a social worker and administrative assistant, while Granville Health System requested \$293,000 for a community paramedic and social worker in their respective programs. The OAC's recommendations were made official in May 2024, with funding contingent on technical assistance and performance evaluation criteria to be developed by County administration, Ms. Hazlett, and Granville-Vance Public Health staff.

The resolution related to these funding decisions had been reviewed by the North Carolina Association of County Commissioners Opioid Settlement and Technical Assistance Team.

Commissioner May inquired if the first-year funding for the Medicated Assisted Treatment (MAT) program included all necessary medications. Chair Karan directed the question to Lisa Harrison, who confirmed that some medications were included in the funding, while additional medications were covered by a separate grant for the jail. Commissioner May emphasized the need to ensure that medication costs would be fully covered to sustain the program.

Commissioner May also raised concerns about the extensive behavioral therapy and psychotherapy required by the MAT program, asking how continuity of care would be ensured post-incarceration. Terry Hobgood and Lisa Harrison explained that part of the process includes connecting individuals to care upon release, with a social worker or case manager facilitating this transition. Ms. Harrison added that efforts are being made to reinstate Medicaid up to 120 days before release, ensuring no lapse in coverage for eligible individuals. She also mentioned that for

those not eligible for Medicaid, other pathways, including private insurance or self-pay options, would be explored.

Commissioner May stressed the importance of having predictable costs and questioned if the proposal accounted for the necessary support structures to maintain continuity of care without incurring unexpected expenses. Ms. Harrison assured that the first year of the program would provide insights and data to address these concerns, and adjustments would be made as needed. She highlighted the collaboration with the Stepping Up initiative and the multi-year journey to refine the program based on initial findings.

Clarification was sought on whether the MAT program merely replaces one drug with another. Ms. Harrison explained the complex nature of opioid addiction and the necessity of medication-assisted treatment (MAT) to stabilize brain chemistry and support recovery. She compared MAT to medical interventions for other chronic diseases, emphasizing the goal of providing the best chance for recovery through various medication options and supportive therapies.

Commissioner Jay raised concerns about the availability of support programs post-release, especially for uninsured individuals. Ms. Harrison confirmed that programs for uninsured individuals would be accessible through the Health Department and other providers. She acknowledged that sometimes State funds for the uninsured run out, and the first year would help determine how much additional funding might be needed.

Commissioner Hinman inquired about the connection between the Detention Center's Social Worker and the Department of Social Services (DSS) for facilitating Medicaid access. Ms. Harrison confirmed that while the social worker would be separate from DSS, they would ensure a fast-track connection to Medicaid services for eligible individuals.

Chair Karan restated the Opioid Advisory Committee's recommendation to approve a resolution directing the expenditure of \$489,539 from opioid settlement funds to support programs by the Granville County Sheriff's Office and Granville Health System.

Commissioner Hinman clarified that the funding originates from the opioid settlement, not County funds.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the Resolution to Direct the Expenditure of Opioid Settlement Funds by the Granville County Board of Commissions totaling \$489,539 to provide initial-year funding for programs implemented by the Granville County Sheriff's Office and Granville Health System to combat the Opioid Epidemic, pending final compliance review by the County Attorney.

RESOLUTION TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS

WHEREAS Granville County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation

("MOA"); and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Granville County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Granville County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized:
 - a. Name of strategy: **Addiction Treatment for Incarcerated Persons**
 - b. Strategy is included in **Exhibit A**
 - c. Item number is Exhibit A to the MOA: **Strategy 11**
 - d. Amount authorized for this strategy: \$196,539
 - e. Period of time during which expenditure may take place:
Start date: July 1, 2024 End date: December 31, 2025
 - f. Description of the program, project, or activity: **The Granville County Opioid Advisory Committee supports and recommends implementing the Granville County Sheriff's Office proposal for medication assisted treatment to detainees suffering from opioid use disorder. Medication assisted treatment provides therapy, counseling, and medication. The Sheriff's Office plans to utilize funding for two additional employees, an administrative assistant for recordkeeping and a person who has a Master of Social Work to conduct initial assessments and write reports. Initial funding for the first year of the project will not exceed \$196,539.**
 - g. Provider: **Granville County Sheriff's Office**
2. Second strategy authorized:
 - a. Name of strategy: **Post Overdose Response Team**
 - b. Strategy is included in **Exhibit A**
 - c. Item number is Exhibit A to the MOA: **Strategy 8**
 - d. Amount authorized for this strategy: **\$293,000**
 - e. Period of time during which expenditure may take place:
Start date: July 1, 2024 End date: December 31, 2025
 - f. Description of the program, project, or activity: **The Granville County Opioid Advisory Committee supports and recommends the implementation of Granville Health System's development of a Post-Overdose Response Team. The Post-Overdose Response Team will aim to prevent future overdoses and deaths by connecting individuals who have experienced non-fatal drug overdoses to care. Initial funding for the first year of the project will not exceed \$293,000.**
 - g. Provider: **Granville Health System**

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$489,539.00.

Board Reviewed Proposed Revisions to Granville County Advisory Board Guidelines

County Manager Cummings introduced an agenda item concerning the revision of policies and guidelines for Granville County's advisory boards. He highlighted that while Granville County currently oversees nearly thirty locally established advisory boards, the proposed revisions primarily address ten advisory boards collectively known as the "Community Advisory" boards.

- Agricultural Advisory Board
- Animal Control Advisory Committee
- Economic Development Advisory Board
- Citizens Advisory Committee for Environmental Affairs
- Veterans Affairs Committee
- Human Relations Commission
- Parks, Greenways, and Recreation Advisory Committee
- Senior Services Advisory Committee
- South Granville Memorial Gardens Board of Trustees
- The Board of Trustees of the Granville County Library System.

Clerk to the Board, Karen Evans, detailed the proposed changes aimed at standardizing practices. Changes included instituting a maximum of three terms (with a provision for an additional term under certain conditions), clarifying attendance requirements, defining member roles (at large, ex-officio, and liaisons), and defining a standard term as three years.

Clerk Evans emphasized the importance of spreading awareness about board opportunities to encourage broader community participation. The proposal, still pending final review by affected boards and liaisons, is set to return to the Board of Commissioners for consideration in August or September.

Chair Karan acknowledged the recommendation for informational purposes only at the current meeting, and that formal action is for a future session once all relevant stakeholders have had an opportunity to provide feedback.

Board Approved Compensation for ABC Board Chair Salary

County Manager Cummings presented an agenda item regarding the Granville County ABC Board's compensation practices for its chairperson, which was queried by the state ABC board for documentation. It was noted that historically, the ABC Board Chair received an additional \$1,800 annually, believed to have been approved by the Granville County Board of Commissioners, but staff was unable to locate clear documentation. To comply with State requirements, Mr. Cummings sought Board approval to formalize this longstanding practice.

Commissioner Williford recused himself as a member of the ABC board.

Commissioner May expressed his religious convictions regarding ABC board matters, clarifying that his vote would not be a reflection of disrespect.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and carried, 5-1, with Commissioner Russ May dissenting, Board approved annual compensation for the ABC advisory board chair in the amount of \$1,800; annual compensation is in addition to the \$150 meeting per diem.

Board Approved Revisions to Personnel Policy for Elected and Appointed Positions

County Manager Cummings introduced a walk-in item regarding revisions to the personnel policy related to annual pay increases for three positions: the elected Sheriff, the elected Register of Deeds, and the appointed Director of the Board of Elections. These positions historically did not

have a clear policy governing pay increases approved by the Board of Commissioners. Mr. Cummings noted the Board's budgetary authority over County expenditures but emphasized the need for refined guidelines for calculating these increases.

Commissioners took time to read and review the proposed revisions for this walk-in item.

Commissioner May inquired about the process for approving the pay of the Board of Elections Director, questioning whether the Board of Commissioners was simply ratifying recommendations from the Board of Elections. Mr. Cummings clarified the process and discussed the Board's authority to modify the policy if necessary.

Commissioner May further questioned whether the Board of Commissioners had the flexibility to deviate from matching the merit increases of these elected officials with their employees. Mr. Cummings explained the policy's creation by the Board and the rationale behind establishing a clear methodology for raises while preserving the independence of these elected offices.

Commissioner Cozart expressed support for the policy, highlighting its role in minimizing direct Board of Commissioners involvement in the day-to-day compensation decisions of elected officials.

Chair Karan acknowledged the discussion and affirmed the Board's role in oversight rather than micromanagement of these positions.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved revisions to Section 10 of the Granville County Personnel Policy pertaining to annual pay increases for elected officials and employees reporting to an independent board.

County Manager's Report Board Resolution to Support Roanoke Connect Holdings for Broadband Access Grant Board Approved Resolution for Broadband Access Grant Commitment

County Manager Cummings introduced the final walk-in item regarding the completing access to broadband grant. He reminded the board of their informal commitment to a maximum grant match of \$2 million, which had been communicated to the state. Deputy County Manager Weichel presented the results of the State's RFP process, which included seven proposals from four pre-qualified providers. The evaluation team, which included the County Manager and Deputy County Manager Weichel, recommended Roanoke Connect Holdings due to their proposal covering 1,697 locations at a cost of approximately \$3,030 per location. The total project cost was \$5,142,857, with the County's contribution set at \$1,800,000. This amount included \$400,000 from American Rescue Plan Act (ARPA) infrastructure funds and \$1.4 million from the county's assigned fund balance.

Commissioner Williford inquired about the updated map of the locations, and Ms. Weichel confirmed that the North Carolina Department of Information Technology (DIT) had not yet updated the map but would continue to check for updates to inform residents. County Manager Cummings reiterated the County's commitment to aggressively pursuing all available State and Federal broadband expansion funds to ensure the greatest number of residents gain access to high-speed internet.

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the resolution to support the selection of Roanoke Connect Holdings, LLC and authorized the County's contribution of \$1,800,000.09 for the North Carolina Completing Access to Broadband (CAB) initiative.

Following the broadband motion, Commissioner Williford commended Deputy County Manager Weichel for her prompt and effective responses to citizen inquiries regarding broadband issues, noting her coordination with the Director of the North Carolina Department of Information Technology (DIT). Ms. Weichel informed the Board about pending legislation that could potentially remove the county match requirement for broadband projects, which would benefit Granville County. She explained that the current CAB program mandates a 35% county match, with 35% from the state and 30% from the provider. She urged reaching out to legislators to support this beneficial change.

Chair Karan emphasized the complexity of managing different matching requirements across various broadband grants, including Rural Digital Opportunity Fund (RDOF), Growing Rural Economies with Access to Technology (GREAT), and Completing Access to Broadband (CAB) programs.

County Manager Cummings added that while the County had limited influence on the RDOF and GREAT grant award areas, the CAB grant Phase One was explicitly targeted to serve the southern and southeastern parts of the county, aligning with communicated priorities. He noted the positive outcome of the current proposal effectively addressing these areas.

**RESOLUTION SUPPORTING THE SELECTION OF ROANOKE CONNECT
HOLDINGS, LLC AND
PROVIDING THE REQUIRED COUNTY CONTRIBUTION FOR THE NORTH
CAROLINA COMPLETING ACCESS TO BROADBAND PROGRAM**

WHEREAS Granville County recognizes the need to ensure that all citizens have the opportunity to access reliable broadband internet infrastructure;

WHEREAS the North Carolina Department of Information Technology (NCDIT) had pre-qualified internet service providers and conducted a Request for Proposals in partnership with North Carolina counties where providers submitted competitive bids to deploy broadband infrastructure as part of the Completing Access to Broadband (CAB) program;

WHEREAS the Granville County Board of Commissioners previously agreed to allocate up to \$2 million for the purpose of expanding broadband infrastructure to Granville County citizens currently residing in designated unserved or underserved areas;

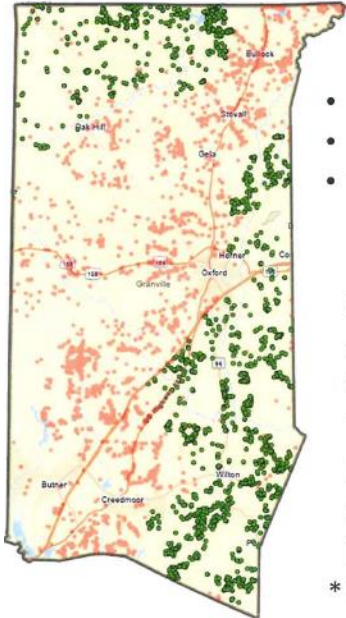
WHEREAS the proposal submitted by Roanoke Connect Holdings, LLC at a total project cost of \$5,142,857.40 requires a local county contribution of \$1,800,000.09, a State of North Carolina contribution of \$1,800,000.09, and a provider contribution of \$1,542,857.22 to deploy broadband infrastructure to 1,697 locations in Granville County.

NOW, THEREFORE BE IT RESOLVED that the Granville County Board of Commissioners hereby authorize the following:

Commitment of \$401,468 of remaining American Rescue Plan Act (ARPA) funds as a portion of the local county contribution.

Commitment of \$1,398,532.09 of unrestricted general fund revenues currently in Assigned Fund Balance to complete the local county contribution.

Direct the Finance Officer to prepare a budget amendment to finalize the appropriations in the 2024-2025 fiscal year budget.



**COMPLETING ACCESS to BROADBAND (CAB)
Granville County Project Award**

- CAB RFP process completed late last week.
- Granville received 7 submissions from 4 different providers.
- The selected proposal includes highest number of locations at the second lowest cost offered per location. Project locations are identified by green dots on map.

Selected Provider:	Roanoke Connect Holdings
# of Locations to be Served:	1,697
Cost Per Location:	\$3,030.56
Total Project Cost:	\$5,142,857.40
Provider Contribution:	\$1,542,857.22
County Contribution:	\$1,800,000.09*
NC DIT Contribution:	\$1,800,000.09

* Utilizing \$401,468 of remaining ARPA Infrastructure Funds

County Manager’s Report

County Manager Cummings said that he had a personnel matter for closed session.

COUNTY ATTORNEY’S REPORT

County Attorney’s Report

County Attorney Koinis did not have any items to report.

PRESENTATIONS BY COUNTY BOARD MEMBERS

Commissioner May reported that the Planning Board had formed a subcommittee to thoroughly review the solar farm matter and had withdrawn the original text amendment. He addressed inquiries from Creedmoor regarding underprivileged housing and highlighted Senior Services’ ramp program's impact in the southern county. He also discussed the energy efficiency community grant in collaboration with Orange and Durham Counties to winterize homes for those in need, with efforts starting in October. He emphasized the Board's continuous efforts to improve the quality of life for all residents.

Commissioner Gooch shared that the Opioid Advisory Committee, which he chairs, had a productive session. He also received a positive report from the Senior Services Committee. He wished everyone a safe and enjoyable 4th of July.

Commissioner Jay apologized for the absence of KARTS, noting their planned attendance in September. He highlighted a local issue where a sign was removed by DOT and had not yet been replaced, promising to follow up. Jay wished everyone a happy and safe 4th of July.

Commissioner Williford recounted presenting a proclamation to Cindy Joy for her 44 years of service as Minister of Music at Oxford Baptist Church. He praised her significant impact on the community. He also welcomed new Clerk Karen Evans and commended her first meeting performance. Williford wished everyone a safe and happy 4th of July.

Commissioner Hinman, unable to speak due to a lost voice, passed on making comments. Chair Karan expressed hopes for her quick recovery.

Commissioner Cozart congratulated Cindy Joy for her contributions to the Oxford Baptist Church. He shared his attendance at the Masonic Home Saint John’s Day celebration and Central Children’s Home Day events, noting the significance of both institutions in his personal

development. He commended DSS Director Toussaint and her staff for improvements at Social Services and thanked the school board for offering summer programs for children. He extended his 4th of July wishes to everyone.

Chair Karan acknowledged the St. John's Day celebration at the Masonic Home for Children, highlighting the generosity of Masons and Shriners. He mentioned the upcoming Lake Holt fireworks celebration, co-sponsored by local towns and Granville County, encouraging community participation, and reflecting on the previous year's rain-soaked event.

Commissioner Jay added a reminder about the funeral for Ms. Sherry Briggs, a dedicated Library Board of Trustees member, set for Wednesday, July 3, 2024.

ANY OTHER MATTERS

There were no other matters for open session.

CLOSED SESSION

Motioned by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by North Carolina General Statute 143-318.11(a)(6) for personnel matters at 8:49 p.m.

RETURN TO OPEN SESSION

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford and unanimously carried, the Board returned to open session at 9:16 p.m.

Board Authorized Annual Pay Increases for Sheriff and Register of Deeds

Motioned by Commissioner Russ May, seconded by Commissioner Sue Hinman, and unanimously carried, Board authorized annual pay increases for Sheriff and Register of Deeds in accordance with Section 10.1(a) of the Granville County Personnel Policy.

Board Authorized Annual Pay Increases for Soil & Water Conservation District Supervisor

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, Board authorized annual pay increase for the Soil & Water Conservation District supervisor in accordance with Section 10.1(b)(3) of the Granville County Personnel Policy.

ADJOURNMENT

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned at 9:20 p.m.

Respectfully submitted,
Karen Evans
Clerk to the Board