

Agenda

Granville County Board of Commissioners

December 6, 2021

AGENDA

GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, December 6, 2021



Call to order @ 7:00 p.m.....Chair Sue Hinman
Invocation and Pledge of Allegiance.....Commissioner Tony W. Cozart

Consent Agenda

1. Contingency Summary (p. 3)
2. Budget Amendment #3 for Fiscal Year 2021-2022 (p. 5)
3. Minutes (p. 8)

Organizational Matters

4. Election of Chairman and Vice Chairman (p. 14)
5. Set Meeting Time, Place and Schedule for Calendar Year 2022 (p. 15)
6. Appointment of Members to Boards, Committees, and Liaison Assignments (p. 17)
7. Approve Bonds for County Officials for 2022 (p. 20)

Introductions, Recognitions and Presentations

8. Presentation of Proclamation Recognizing Jennifer Adcock (p. 21)
9. Presentation by City of Durham on Algal Floway (p. 23)
10. Vance-Granville Community College Presentation (p. 28)

Public Comments

11. Public Comments (p. 34)

Purchasing

12. Facility Services and Uniform Rental Agreement (p. 35)
13. Granville County Computer Refresh Purchase (p. 36)
14. Ballistic Vests for Sheriff's Office (p. 42)

Surplus Property

15. Disposition of Asset – Canine (p. 45)

Proclamations, Resolutions and Legislative Matters for Consideration

- 16. Proclamations, Resolutions and Legislative Matters (p. 47)

Appointments

- 17. Granville County Board of Adjustment (p. 48)
- 18. Kerr Tar Regional Council of Governments' Advisory Council on Aging (p. 49)
- 19. Orange Street Community Center (p. 50)
- 20. Granville Health System Board of Trustees (p. 51)

County Manager's Report

- 21. OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing (p. 52)

County Attorney's Report

- 22. County Attorney's Report (p. 57)

Presentations by County Board Members

- 23. Presentations by County Board Members (p. 58)

Any Other Matters

- 24. Any Other Matters (p. 59)

Closed Session

- 25. Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter (p. 60)



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: November 30, 2021
Title: Contingency Summary

RECOMMENDATION:

Finance Director recommends approval.

ATTACHMENTS:

Contingency Summary

ACTION TAKEN:

Summary of Contingency and Use of Fund Balance

Contingency Summary For FY 2021-2022 Budget December 6, 2021

Use of Contingency Summary - General Fund

General Contingency (10-9910-991):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 180,000
9/7/2021	Fund balance of GVHD renovation project	\$ 51,000	\$ 129,000
9/7/2021	COTT Register of Deeds automation project	\$ 17,550	\$ 111,450
10/18/2021	Fire, Ambulance and Rescue consulting services	\$ 60,000	\$ 51,450

Environmental Disaster Contingency (10-9910-993):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 10,000

School Bond D/S Contingency (10-9910-994):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 100,000
9/7/2021	Fund replacing fire alarm system an Butner/Stem Elementary, BoCC approved 7/6/21	\$ 100,000	\$ -

Use of Fund Balance Summary - General Fund

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 5,645,236
9/7/2021	Roll over unexpended FY 21 Reach grant funds	\$ 15,000	\$ 5,660,236
9/7/2021	Adjust 4H Best funding per initial funding agreement	\$ (58,237)	\$ 5,601,999
9/7/2021	Adjust funding for FY 22 JCPC programs per PDS funding plan	\$ (20,876)	\$ 5,581,122
9/7/2021	Carry forward unexpended funds from FY 21 GVHD project	\$ 379,000	\$ 5,960,122
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 40,000	\$ 6,000,122
9/7/2021	Debtbooks lease accounting software for Finance	\$ 9,750	\$ 6,009,872
9/7/2021	Carry forward from FY 21 funding for County 275 Anniversary book	\$ 6,000	\$ 6,015,872
9/7/2021	Additional fee to cover total FY 22 W/C fee from NCACC	\$ 44,000	\$ 6,059,872
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 10,496	\$ 6,070,368
9/7/2021	Replace vehicle for Emergency Management. Should have been in Ordinance	\$ 30,000	\$ 6,100,368
9/7/2021	Fire Department stipend.	\$ 39,720	\$ 6,140,088
10/18/2021	Purchase replacement radios	\$ 575,000	\$ 6,715,088
10/18/2021	Parks and Grounds administrative position - 9 months	\$ 43,350	\$ 6,758,438
10/18/2021	Stovall property for future Senio Services North building	\$ 92,570	\$ 6,851,008
10/18/2021	Fund \$200,000 match for the \$400,000 One NC Fund Grant for Carolina Coops	\$ 200,000	\$ 7,051,008
12/6/2021	Animal Control Officer starting 1/16/2022	\$ 47,638	\$ 7,098,646
12/6/2021	Two Telecommunications Officers starting 1/16/2022	\$ 50,143	\$ 7,148,789
12/6/2021	carry over FY 21 Supplemental Grant Expense balance and 2020 EMPG grant	\$ 73,182	\$ 7,221,971



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: November 30, 2021
Title: Budget Amendment #3 for Fiscal Year 2021-2022

RECOMMENDATION:

Finance Director recommends approval.

ATTACHMENTS:

Budget Amendment #3

ACTION TAKEN:

Budget Amendment #3
12/06/2021

Be it ordained, the FY 2021-2022 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)

General Government

Board of Elections 13,000

Public Safety

Detention Center 84,960

Emergency Management 73,182

911 Operations 53,293

Animal Control 47,638

Area Projects and Other Appropriations

Non-Departmental (16,150)

Total Expenditures

255,923

Revenues: Increase/(Decrease)

Restricted and Intergovernmental 84,960

Appropriated Fund Balance 170,963

Total Revenues

255,923

Budget Amendment #3

(For reference only)

Balance

General Fund/Elections

Expenditures: Increase/ (Decrease)

10- 4170 122 Overtime 12,076 \$33,076

10- 4170 181 FICA 924 \$27,956

10- 8540 111 Position Reclass (13,000) \$227,000

Description: To amend the budget for the overtime for one-stop workers as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/ Animal Control

Revenues: Increase/(Decrease)

10- 3990 991 Appropriated Fund Balance 47,638 \$7,098,646

Expenditures: Increase/ (Decrease)

10- 4380 121 Salaries 17,500 \$355,288

10- 4380 181 FICA 1,339 \$32,229

10- 4380 182 Retirement 1,987 \$43,731

10- 4380 183 Health Insurance 4,300 \$73,100

10- 4380 189 Life Insurance 12 \$204

10- 4380 212 Uniforms 500 \$3,000

10- 4380 540 Capital Outlay - Trucks 22,000 \$52,500

Description: To budget one Animal Control officer effective January 16, 2022, as approved by the Granville County Board of Commissioners. The Board also approved one dedicated animal control sworn law enforcement officer position effective January 16, 2022. The budget for the sworn LE officer is included in the Sheriff's current FY 21-22 budget.

General Fund/Detention Center

Expenditures: Increase/ (Decrease)

10- 3432 210 DOJ Housing of Federal Inmates 84,960 \$84,960

Revenues: Increase/(Decrease)

10-	4320	121	Salaries	54,890	\$1,641,191
10-	4320	181	FICA	4,199	\$130,034
10-	4320	182	Retirement	6,230	\$192,631
10-	4320	183	Health Insurance	12,900	\$365,500
10-	4320	189	Life Insurance	36	\$1,020
10-	4320	212	Uniforms	705	\$26,710
10-	4320	540	Capital Outlay - Trucks	6,000	\$239,230

Description: Description: To budget 2 detention officers and 1 operations sergeant to be effective on or after January 16, 2022, as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/Emergency Communications

Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	50,143	\$7,148,789
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Expenditures: Increase/ (Decrease)

10-	4390	121	Salaries	\$37,537	\$811,624
10-	4390	181	FICA	\$2,872	\$70,505
10-	4390	182	Retirement	\$4,260	\$103,469
10-	4390	183	Health Insurance	\$8,600	\$163,400
10-	4390	189	Life Insurance	\$24	\$456
10-	8540	111	Position Reclass	(\$3,150)	\$233,850

Description: To budget 2 telecommunicators to be effective on or after January 16, 2022, as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/Emergency Management

Expenditures: Increase/ (Decrease)

10-	4330	602	Supplemental Grant Expense	54,429	\$54,429
10-	4330	602	Supplemental Grant Expense	18,753	\$18,753

Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	73,182	\$7,221,971
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Description: To carry over the Supplemental Grant Expense budget balance from FY 2021, as well as recognize receipt of the 2020 EMPG grant in March 2021. Revenue was recorded in FY 2021.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: Minutes

PURPOSE:

To approve minutes of the August 19, 2021 American Rescue Plan Workshop and September 9, 2021 School Tours.

RECOMMENDATION:

Approval

ATTACHMENTS:

August 19, 2021 American Rescue Plan Budget Workshop Draft Minutes
September 9, 2021 School Tours Draft Minutes

ACTION TAKEN:

OXFORD, NORTH CAROLINA
August 19, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met on Thursday, August 19, 2021 at 9:00 a.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford. The purpose of the meeting was a budget workshop on the American Rescue Plan (ARP).

Present were:

Chairman: Sue Hinman

<i>Commissioners:</i>	Tony W. Cozart	Jimmy Gooch
	Zelodis Jay	Timothy Karan
	Russ May	David T. Smith

County Manager: Michael S. Felts

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr

MEETING CALLED TO ORDER

After breakfast beginning at 8:30 a.m., Chair Sue Hinman called the meeting to order at 9:03 a.m. and recognized Commissioner Russ May for the invocation and the Pledge of Allegiance.

UPDATE ON SOUTH BRANCH DSS OFFICE

Scott Phillips, Development Services Director, updated the Board on the South Branch DSS (Department of Social Services) Office located at the Dutch Village Shopping Center located in Butner, North Carolina.

The County retained Stephen Baxter Architect, PLLC in February 2021 to begin design development and related construction/bid documents for approximately 9,600 SF of space located in the Dutch Village Shopping Center. The work focused on the functional needs of the DSS staff while minimizing the capital costs needed for the space alterations. After a series of meetings with DSS Supervisors, a floor plan of improvements was created to meet those initial goals and the final plan includes the following:

- 33 offices for onsite staff and supervisors
- 2 workrooms / offices for transient staff
- 4 Interview rooms
- A family room for clients with children
- A large meeting / training room along with a smaller conference room
- Restroom facilities for both public and staff have been designed around the existing facilities minimizing the costly work of additional plumbing.

- Competitive bid prices are scheduled to be received no later than August 24, 2021 at 3 p.m.

He noted that the fiscal year 2021-2022 budget has allocated funding for this project. He noted there are eight potential bidders with a tentative start date of October 1st and a 150-day completion. They ran into one problem with mold as the air conditioner was not turned on during the summer by the property owner. He said the property owners are taking responsibility to get the mold abated and this could affect the start date of the project.

Board members asked questions and made comments about bathrooms, offices, services, parking, timeline, and notification to Butner Public Safety about move.

REVIEW OF AMERICAN RESCUE PLAN

County Manager Felts referred to a copy of the American Rescue Plan funding handout that was distributed. The handout noted that the purpose of the American Rescue Plan funding stated that the current public health crisis and resulting economic crisis have devastated the health and economic wellbeing of millions of Americans. From big cities to small town, Americans are facing a deep economic crisis. Many workers have lost their jobs in the wake of the pandemic. The American Rescue Plan will change the course of the pandemic and deliver immediate and direct relief to families and workers impacted by the COVID-19 crisis through no fault of their own. He noted that Granville County is anticipating \$11,740,344 in American Rescue Plan funding and noted the guidelines for eligible expenditure and distribution of the funds has not been finalized by the U.S. Treasury Department. He said the funds will be drawn down this week or next and local governments have until December 2024 to obligate the funds and have until December 2026 to expend the funds. He gave an overview of the funding the County anticipates receiving and outlined funding categories. He then reviewed informal requests for funding received thus far. He noted that Assistant County Manager Korena Weichel was present and could give a broadband update and noted that representatives from the City of Oxford were present if the Board wanted to recognize them regarding their request

Commissioner Karan mentioned residents on Winston Road, Creedmoor are having water issues as many are home all day due to the pandemic so wells do not have an opportunity to refill.

BROADBAND INFRASTRUCTURE NEEDS UPDATE

Assistant County Manager Weichel referred to a RDOF (Rural Digital Opportunity Fund) reference map that was passed out. She explained that a reverse auction was conducted by the federal government and that the three companies (CCO-Charter Spectrum, Space Ex and Wilkes, also known as River Street) highlighted on the map won the reverse auction and are entitled to build out broadband using federal dollars. She explained the process for building out the project and noted that other providers can build out in the areas, but not with federal dollars. The map shows the areas that providers may work on projects because the colored areas are claimed. She noted there is substantial funding in the federal budget that has not yet been approved.

County Manager Felts said the colored areas on the RDOP reference map represent census blocks with no internet service and are unserved areas and the white areas are those that are served or underserved.

Both Felts and Weichel talked about the challenges of installing broadband infrastructure due to the limited number of providers and the number of citizens that need service.

CITY OF OXFORD'S FUNDING REQUEST

Chair Hinman asked if anyone from the City of Oxford would like to speak.

Mayor Jackie Sergent came forward and referred to a letter regarding a project with the Kerr Lake Regional Water System, that the City of Oxford is a principal partner with, to expand the water treatment plant. City Manager Alan Thornton and Mayor Sergent talked about the anticipated significant growth in Oxford in the next few years and their request of \$2,500,000 of ARP funds to help fund their portion of the project to move it forward.

Board members asked questions regarding anticipated growth, allocation resources, emergency water supply plan, funding sources, project completion date and number of school age children. Some of the information was not available and was requested to be sent at a later date.

BREAK

Chair Hinman called for a break at 10:34 a.m. The meeting resumed at 10:43 a.m.

BOARD DISCUSSION AND DELIBERATION

The Board discussed possible funding categories and options and directed the County Manager to review funding that municipalities and other entities will receive from the American Rescue Plan and to begin work on funding scenarios for their consideration at a future meeting.

BOARD ADJOURNED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned at 11:51 a.m.

Respectfully submitted,
Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY:

Sue Hinman, Chair

OXFORD, NORTH CAROLINA
September 9, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina toured J.F. Webb High School located at 3200 Webb School Road, Oxford and South Granville High School located at 701 North Crescent Drive, Creedmoor on Thursday, September 9, 2021 beginning at 9:00 a.m. There was no action taken and no business occurred.

Present were:

Chairman: Sue Hinman

Commissioners: Tony W. Cozart Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May

David T. Smith was unable to attend.

County Manager: Michael S. Felts

Respectfully submitted,

Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY:

Sue Hinman, Chair



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: Election of Chairman and Vice Chairman

PURPOSE:

The Clerk will open the floor for nominations for a Chairperson of the Granville County Board of Commissioners.

After a Chairperson is elected, the new Chairperson will preside over the meeting and open the floor for nominations for a Vice Chairperson.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: **Set Meeting Time, Place and Schedule for Calendar Year 2022**

PURPOSE:

Unless otherwise noted, the Granville County Board of Commissioners will meet in the Auditorium of the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford, beginning at 7:00 p.m. in accordance with the proposed attached schedule for regular meetings and in the Meeting Room or other locations to be determined for budget workshops and the retreat with times to be determined. The Board needs to approve the meeting schedule for 2022.

RECOMMENDATION:

Approval

ATTACHMENTS:

Proposed Meeting Schedule for 2022

ACTION TAKEN:

Public Notice
Proposed Meeting Schedule for the
Granville County Board of Commissioners

During a regular meeting of the Granville County Board of Commissioners, the following meeting schedule for 2022 was adopted. Regular meetings begin at 7:00 p.m. and are held at the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Board Meeting Dates for Calendar Year 2022

January 4	Tuesday, because Monday is a holiday
January 18	Tuesday, because Monday is a holiday
February 7	
February 21 and 25	Retreat held on Monday and Friday with locations and times to be determined
March 21	
April 4	
April 18	
May 2	
May 9-12	Budget Work Sessions as Needed
May 16	
June 6	
June 20	
July 5	Tuesday, because Monday is a holiday
August 1	
September 6	Tuesday, because Monday is a holiday
October 3	
October 17	
November 7	
November 21	
December 5	

In accordance with NCGS § 143-318.12, notices will be published on any deviations from this schedule. The bulletin board located in the Granville County building at 141 Williamsboro Street, Oxford, North Carolina is the primary bulletin board for public notices for Granville County.

Debra A. Weary, Clerk



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: **Appointment of Members to Boards, Committees, and Liaison Assignments**

ATTACHMENTS:

Proposed Boards/Committees/Liaison Assignments for 2022

ACTION TAKEN:

Proposed Boards/Committees/Liaison Assignments 2022

District 1 – Commissioner Zelodis Jay

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- District Health Board
- Emergency Services Committee
- Environmental Affairs Advisory Committee Liaison
- Granville Health System Board of Trustees
- K.A.R.T.S.
- Kerr-Tar Regional COG Board
- Planning Board Liaison
- Solid Waste Liaison
- Water/Sewer Matters Liaison

District 2 – Commissioner David Smith

- Audit Review Committee
- Board of Equalization and Review
- Emergency Services Committee
- Finance Liaison
- Granville Health System Board of Trustees
- Human Relations Commission
- Kerr-Tar Regional COG Board
- Oxford Downtown EDC Board
- Senior Center Advisory Committee Liaison
- Triangle North Board

District 3 – Sue Hinman

- Animal Control Advisory Committee Liaison
- Board of Equalization and Review
- DOT Issues
- Franklin-Vance-Warren Opportunity Inc.
- Library Board Liaison
- Parks, Greenways and Recreation Advisory Committee
- Social Services Board
- Staff Appreciation

District 4 – Commissioner Tony Cozart

- Board of Equalization and Review
- Franklin-Vance-Warren Opportunity Inc.
- Granville Health System Board of Trustees
- Human Relations Commission
- Public Safety Liaison

- School Administration Liaison
- Social Services Board
- Staff Appreciation

District 5 – Russ May

- Board of Equalization and Review
- CAMPO – Executive Board
- Juvenile Crime Prevention Council
- Opioid Advisory Committee
- Planning Board Liaison
- Public Safety Liaison
- KTROP – Transportation Advisory Committee
- Rural Transportation Advisory Committee (RTAC) – (RPO)
- School Administration Liaison
- Upper Neuse River Basin Committee
- Vaya Health Region 4 Board of Directors
- Veterans Affairs Committee Liaison

District 6 – Commissioner Tim Karan

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- Economic Development Advisory Board
- Emergency Services Committee
- Extension Leadership Advisory Council
- Granville Health System Board of Trustees
- Greenway Advisory Council
- Opioid Advisory Committee
- Parks, Greenways and Recreation Advisory Committee
- Private Industry Council
- SGWASA

District 7 – Commissioner Jimmy Gooch

- Audit Review Committee
- Board of Equalization and Review
- CAMPO Executive Board, Alternate
- Granville Health System Board of Trustees, Ex-Officio
- Opioid Advisory Committee
- SGWASA
- Soil & Water Board Liaison
- Solid Waste Liaison
- Transportation Plan Work Group
- Water/Sewer Matters Liaison



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: **Approve Bonds for County Officials for 2022**

PURPOSE:

The Board needs to approve the bonds for County Officials for 2022 as follows:

Finance Director	\$900,000
Tax Administrator	\$250,000
Sheriff	\$ 25,000
Register of Deeds	\$ 25,000

RECOMMENDATION:

Approval

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: **Presentation of Proclamation Recognizing Jennifer Adcock**

PURPOSE:

To present proclamation to Jennifer Adcock.

BACKGROUND:

A proclamation will be presented to Jennifer Adcock for her volunteer service with Wreaths Across America.

ATTACHMENTS:

Proclamation Recognizing Jennifer Adcock

ACTION TAKEN:

SUE HINMAN
Chair
District 3

TONY W. COZART
Vice-Chair
District 4

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



RUSS MAY
Commissioner
District 5

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation Recognizing Granville County Resident Jennifer Adcock for her Passionate Volunteer Service

WHEREAS, the Granville County Board of Commissioners issue this proclamation in recognition of Jennifer Adcock, Granville County's ambassador for Wreaths Across America. Wreaths Across America is a non-profit organization with the mission of remembering the fallen, honoring our service members, and teaching our youth the price of freedom. Wreaths Across America coordinates wreath-laying ceremonies at Arlington National Cemetery, and at more than 2,900 locations across the United States, at sea and abroad.

WHEREAS, Granville County resident Jennifer Adcock has been an active volunteer for Wreaths Across America for over a decade and a member of Wreaths Across America's "Wreath Project Core Team," serving Arlington National Cemetery. Yearly in December, wreaths are laid upon all our fallen heroes' graves at Arlington National Cemetery, across the United States, at sea and abroad. Adcock has traveled around the world to cemeteries in Luxembourg and the Netherlands. By placing wreaths at the final resting places of our servicemen and women, Adcock acts on behalf of all of us by ensuring that their sacrifices will never be forgotten.

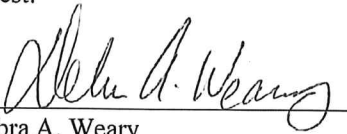
WHEREAS, the scope and breadth of Adcock's volunteer work cannot be overstated. She leads a project connecting family members who cannot travel to their fallen heroes, by photographing their hero's gravesite bearing the wreath. This extended honor further demonstrates to our fallen servicemen and women's families that they will never be forgotten by a grateful nation. Adcock also leads volunteer and recruiting efforts for Wreaths Across America's 110,000 volunteers placing and restoring 269,000 wreaths.

WHEREAS, Adcock continues to volunteer her time, energy, and personal finances to aid Wreaths Across America. In November of 2021, Adcock once again is assisting in Wreaths Across America's annual fundraising efforts by spearheading efforts in Granville County. Adcock is driven by her patriotism, her love of our military and those families who have sacrificed for our great nation. Adcock's desire is to ensure no citizen forgets those who have made the ultimate sacrifice. Adcock is a passionate patriot who loves her nation's heroes, a frequent visitor to Arlington National Cemetery, and has an everlasting admiration for our fallen service members and their families

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners recognize and publicly commend Jennifer Adcock for her volunteer service. Adcock reveres all our fallen service members to include those from Granville County, who are buried at Arlington, across the United States, at sea and abroad. Adcock truly represents the very best of Granville County!

This the 15th day of November 2021.

Attest:


Debra A. Weary
Clerk to the Board


Sue Hinman
Chair
Granville County Board of Commissioners



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: Presentation by City of Durham on Algal Floway

PURPOSE:

Representatives from the City of Durham are here this evening to present their request for consent to purchase approximately 33 acres of property located on Will Suitt Road in Granville County for an algal floway facility.

BACKGROUND:

A copy of the City of Durham's letter dated October 8, 2021, is attached for your reference.

The City has agreed to use good faith efforts to allow Granville County to meet its Stage I IAIA financial commitment level by investing in the project through a simple payment of up to Granville's share of stormwater funds of \$100,453 per year. This would need to be memorialized in an interlocal agreement, but Durham is amenable to this and to further discuss allowing participation to meet Stage II requirements.

ATTACHMENTS:

City of Durham Request

ACTION TAKEN:



RECEIVED
OCT 28 2021

October 8, 2021

Mr. Michael Felts, County Manager
Granville County
104 Belle Street
PO Box 906
Oxford, NC 27565

Dear Mr. Felts:

The City of Durham is seeking to purchase approximately 33 acres of property located on Will Suitt Road in Granville County, adjacent to Falls Lake. The property consists of 4 parcels (PINs 087401261911, 087401261677, 087401263500, 087401263371) located at 1151 and 1161 Will Suitt Road, Creedmoor, North Carolina, 27522 ("Property"). The Property is currently owned by Wendy Locklear and David Locklear. The City of Durham has negotiated with Wendy and David Locklear for the purchase of the Property, pending the approval of the Durham City Council.

As required by North Carolina General Statute 153A-15, the City of Durham must receive consent from the Granville County Board of Commissioners before acquiring any property within Granville County. Therefore, the City of Durham is formally requesting consent from the Granville County Commissioners to acquire the Property from Wendy Locklear and David Locklear.

Background

Like Granville County, the City of Durham must comply with the state-mandated Falls Lake Nutrient Management Strategy ("Falls Lake Rules"), which requires significant treatment and removal of nutrients (i.e., nitrogen and phosphorus) entering Falls Lake. Addressing the Falls Lake Rules will require a significant investment of resources by the City of Durham and the other regulated jurisdictions. The City of Durham has identified the construction of an algal floway as a cost-effective approach for the City to comply with the Stage I Existing Development requirements of the Falls Lake Rules. The Property is a suitable site to accommodate the future design and construction of an algal floway facility.

An algal floway is a large, sloped pad where algae are grown and harvested to remove nitrogen and phosphorus from surface waters, such as a stream or a lake. The City of Durham has investigated the algal floway technology by conducting a feasibility study and a pilot study. The City of Durham's goal is to build and operate an algal floway that can treat 10 million gallons of water per day (MGD) to comply with the Falls Lake Rules. An algal floway with this treatment capacity is approximately 350 feet wide by 500 feet long. Please refer to Attachment A to see an example of an algal floway facility.

Issues and Analysis

Due to the specific requirements necessary for an algal floway to work at the optimal level, finding a suitable location is difficult. The attributes and particular location of the Property make it ideal for the City of Durham's Algal Floway Project.

The Property is located approximately 7.5 miles south of the South Granville Water & Sewer Authority (SGWASA) Wastewater Treatment Plant (WWTP). The City of Durham does not anticipate any negative impacts to the SGWASA WWTP because the algal floway facility's intake pipe will be located in Falls Lake several miles downstream of the SGWASA WWTP. Please see Attachment B for a vicinity map that shows the location of the Property and the location of the SGWASA WWTP.

The City of Durham plans to use an algal floway to pump water from Falls Lake, to remove nutrients from the water, and to return the cleaner water to Falls Lake. The City of Durham does not foresee any negative environmental impacts caused by this project. Based on environmental assessments conducted on the Property by City consultants in 2020 and 2021, there were no endangered or threatened species, hazardous substances, or petroleum products found on the Property.

The City of Durham will ensure that all regulations and permitting requirements are followed for the design, construction, and operation of an algal floway facility. The City of Durham is anticipating several local, state, and federal permitting requirements for the construction and operation of an algal floway facility. To date, the City of Durham has communicated with the United States Army Corps of Engineers, the North Carolina Department of Environmental Quality, the North Carolina Wildlife Resources Commission, and the Granville County Planning Department regarding the permitting steps for building and operating this type of facility. City of Durham staff are aware that specific approvals are needed from Granville County to rezone the Property and to build an algal floway facility in the Falls Lake watershed, which is classified as a Water Supply IV Critical Area (WS-IV-CA) in Section 32-353 of the Granville County Code of Ordinances.

Lastly, the City of Durham's planned algal floway facility may be an eligible project for the Upper Neuse River Basin Association's Interim Alternative Implementation Approach (IAIA) for compliance with the Falls Lake Stage I Existing Development Rules. As a participating member of the IAIA, Granville County may have an opportunity to provide annual funding for the City of Durham's algal floway facility as a way to fulfill Granville County's financial commitments for the IAIA. The City of Durham is open to discussing this funding opportunity in more detail with Granville County.

Thank you for communicating the City of Durham's request to the Granville County Board of Commissioners. Please advise us of the next steps we should take for this request.

Sincerely,



Wanda S. Page
City Manager

C: Jim Wrenn, Granville County Attorney

Attachment A: Example of an Algal Floway Facility
Attachment B: Property Vicinity Map

Attachment A: Example of an Algal Floway Facility



Figure 1. Full-scale algal floway facility. Photo courtesy of HydroMentia, Inc.

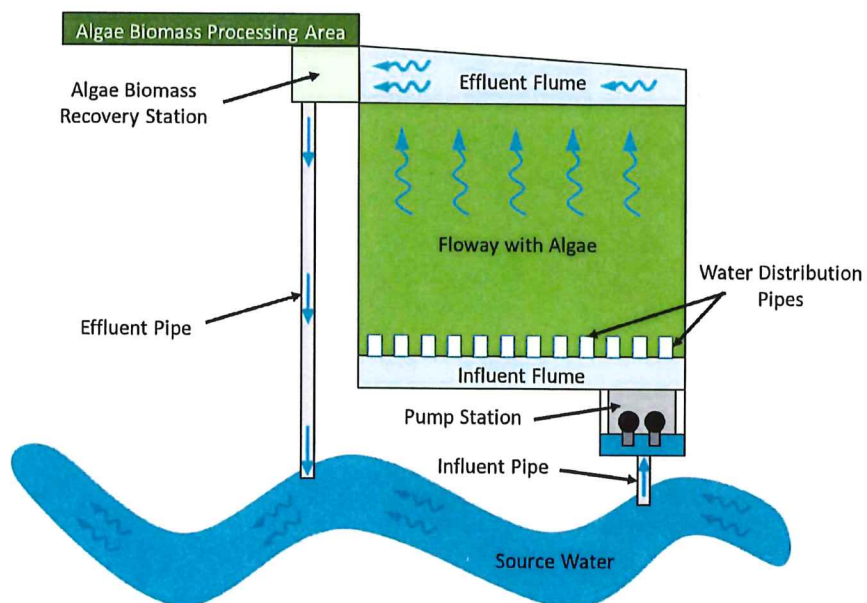
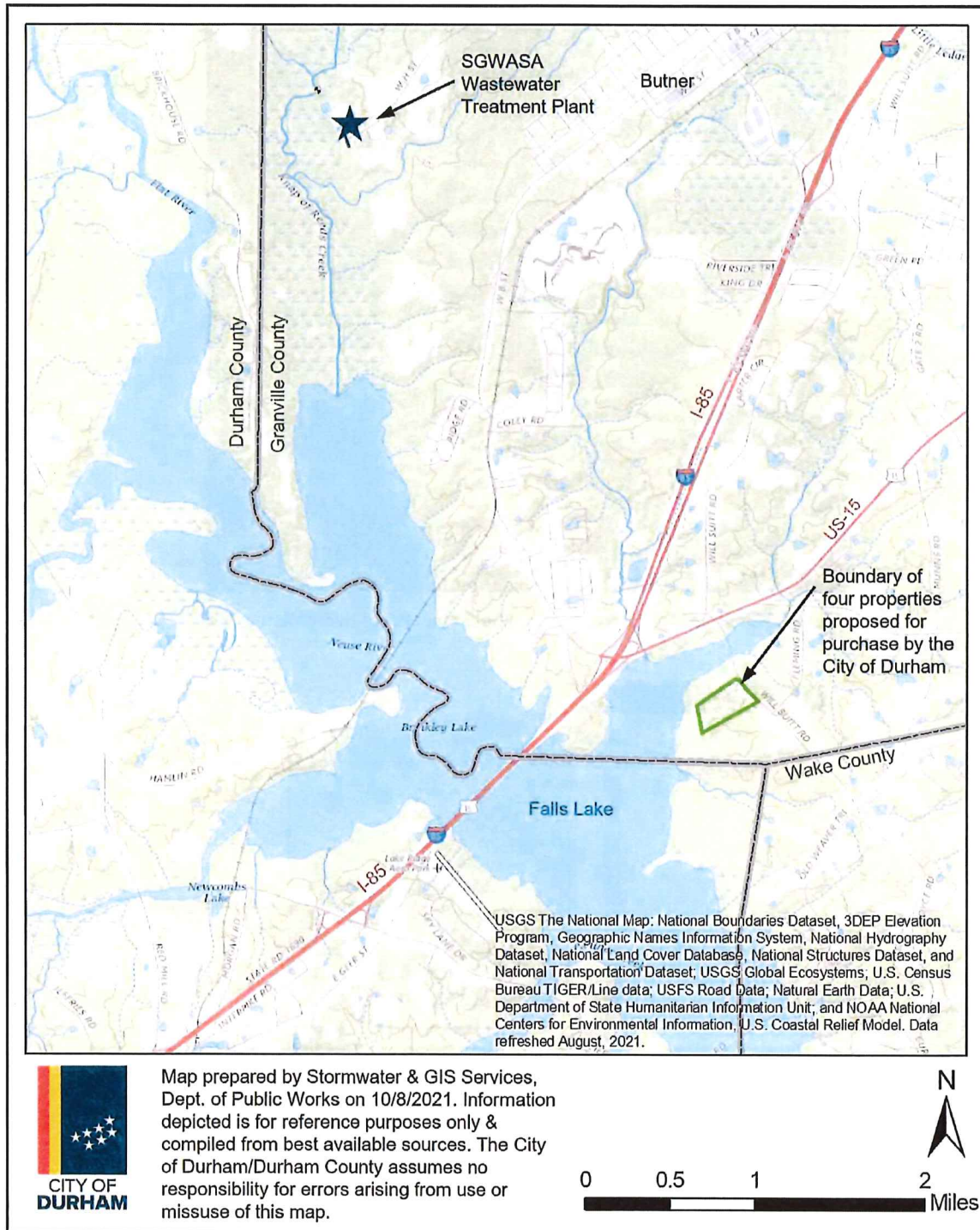


Figure 2. Algal floway schematic adapted from HydroMentia, Inc.

Attachment B: Property Vicinity Map





Granville County Economic Development

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Economic Development
Date: December 1, 2021
Title: Vance-Granville Community College Presentation

PURPOSE:

Dr. Rachel Desmarais, VGCC President is present this evening along with several members of the VGCC Board of Trustees to provide follow-up information about a proposed Applied Technical Center for Advanced Manufacturing in the Triangle North – Granville site.

BACKGROUND:

During a regular meeting on November 15, 2021, the Granville County Board of Commissioners approved authorizing Vance-Granville Community College to develop and submit a grant application for a proposed Applied Technical Center for Advanced Manufacturing in the Triangle North Granville site and authorized the County Manager to provide a letter of support acknowledging Granville County's intent to provide required grant matching funds for the project. As directed, this item is included on the agenda to provide more information to finalize the size of the building, ownership, and funding allocation.

Based on the comments provided during the November 15th meeting, the project will be proposed as a 45,000 square foot facility which will be designed and placed on property within the Triangle North – Granville Industrial site in a manner that would allow for it to be expanded to a larger facility if determined and approved at a future date. Vance-Granville Community College (VGCC) would be the lead applicant on the grant application and Granville County would be a co-applicant on the grant application. Granville County would retain title to the land and facility for the use by VGCC for an Applied Technical Center for Advanced Manufacturing program(s). Some of the key points provided during the November 15th presentation include:

- We have a construction grant opportunity with the American Recovery Act Program (ARPA) through the Economic Adjustment Act facilitated by the Department of Commerce - EDA
- The purpose of this grant is to help communities plan, build, and innovate to put Americans back to work - based on local needs.
- This is an amazing opportunity to fund a majority of a project that would help Granville County and VGCC for years to come.
- It will pay 80% of construction costs of qualified projects
- We are asking Granville County to support the application for grant dollars to build an Advanced Manufacturing Center in the Triangle North-Granville Park. An Advanced Manufacturing Center would support the economic development efforts (both recruiting and retention) of Harry Mills/EDC. Programs we would plan to house here:

- Welding
 - Electrical
 - Mechatronics
 - Additive Manufacturing capabilities
 - Machining (if needed)
- VGCC ask specifically for:
 - An appropriate site in the park
 - Commitment to the 20% match
 - Commitment to annual building operations costs, as Granville County now does with other VGCC buildings in Granville County

Note: *For a 45,000 sq ft building, commitment match would be approximately \$1.16 million, and the annual operations would be approximately \$99K.*

Harry Mills, Granville County Economic Development Director and Community College representatives met with the Granville County Economic Development Advisory Board on Monday, November 8th to discuss workforce development opportunities and to outline the proposed Applied Technical Center for Advanced Manufacturing. Also, President Desmarais met with County Manager Felts, Harry Mills, County Attorney Wrenn, Commissioners Karan (EDC Commissioner Liaison), and Commissioner Smith (Chairperson of the Kerr-Tar EDC Board) on Tuesday, November 2nd to discuss this proposed project. Attached for your reference are documents outlining the proposed project, estimated construction costs, and projected operating costs.

FUNDING:

The County has assigned fund balance for economic development purposes of \$1,070,000 that can be assigned to this grant matching requirement and an additional \$90,000 can be assigned bringing the total assigned fund balance to the \$1,160,000. Funds can be assigned within the County's fund balance at this point and would then be appropriated through a budget amendment upon successful award of the grant; assuming other funds are not later identified to provide the required 20% match. Ongoing operating costs of approximately \$99k would be included in the annual budget during the fiscal year in which VGCC completes construction of the facility and begins operations.

RECOMMENDATION:

Direct County staff to work with VGCC staff, who serve as the lead applicant, to submit the grant application for a 45,000 square foot facility to be owned by Granville County and assign fund balance of \$1,116,000 to be held in reserve for the 20% grant match pending award of the grant.

ATTACHMENTS:

Proposed Advanced Manufacturing Center - Draft
 Estimated Cost of Construction
 Projected Operating Costs

ACTION TAKEN:

Applied Technical Center *for* Advanced Manufacturing

Rationale

The mission of Vance-Granville Community College is to educate, inspire, and support a diverse community of learners to achieve professional and personal success. Technical education and training are critical to supporting a strong economic outlook of the four-county service area and adjacent regions. We are embarking upon a technical training revitalization program in line with VGCC strategic goals of:

Developing new and enhancing existing partnerships to strengthen workforce retraining and development and providing additional pathways for higher education.

1.1–Implementing short-term workforce development programs to build a strong base and prepare tomorrow’s workforce.

1.2–Developing additional centers throughout our service area to offer educational opportunities for all residents.

As a vital stakeholder in the regional workforce space, we are requesting support to build an Applied Technical Center *for* Advanced Manufacturing in Triangle North Granville. The vision includes recognition that having adequate, modernized facilities is a critical component of a successful workforce training program. The VGCC service area covers four counties, and the college offers applied technical training options at our campuses in Granville, Franklin and Vance. While adequate in previous years, the facilities are now undersized and prohibit modernization and growth. The merger of training programs into one modern facility will allow us to take advantage of scheduling, operational economies of scale, and increase training capacity.

Current efforts to expose youth to career opportunities with our LEA partners often require travel to multiple sites, duplicate internal and external planning efforts, scheduling conflicts and logistical difficulties, often with little exposure to industry. The modern facility will facilitate closer integration with secondary education partners and industry as we strive to develop strong talent pipelines. An investment of this magnitude will send a powerful message to current and future manufacturing stakeholders that our region values the manufacturing sector and supports growth and innovation.

Applied Technical Center *for* Advanced Manufacturing

Programs & Functions

- Industrial Maintenance
- Welding & Fabrication
- Mechatronics/Electronic Engineering Technology
- Applied Engineering
- HVAC
- Electrical
- Conference space
- Product Design Center
- Entrepreneur Center
- New Collar Academy Offices

Applied Technical Center *for* Advanced Manufacturing

Dimensions & Cost (estimated)

- 65,000 Sq/ft
- \$10,920,000

Job Estimates (sample positions)

Mechatronics/Electronics Tech	Repairs automation in energy, plastics, field service, aerospace, and manufacturing.	\$53,340/yr. (\$25.65/hr.)
Industrial Engineering Tech	Perfects workflow in factories, healthcare organizations, repair shops, and offices.	\$53,780/yr. (\$25.86/hr.)
Computer-Aided Drafting	Creates designs & drawings for architects, civil, electrical, or mechanical engineers.	\$52,720/yr. (\$25.35/hr.)
Welding	Welders join, cut, braze, fill holes, indentations, or seams of metal products.	\$38,150/yr. (\$18.34/hr.)
Electrical	Electricians install, maintain, and repair electrical power, communications, lighting,	\$51,880/yr. (\$24.94/hr.)
AC, Heating & Refrigeration	AHR Techs work on human heating and cooling systems and food refrigeration systems.	\$45,110/yr. (\$21.69/hr.)
Industrial Maintenance	Maintain and repair factory equipment and other industrial machinery, such as conveying systems, production machinery, and packaging equipment.	\$48,410/yr. (\$23.28/hr.)

People on Campus

Curriculum Students 130		Continuing Education Students 50	
Program Heads	3	Continuing Education Staff	2
Adjunct Faculty	10	Full time CE Faculty	2
Academic Heads	1	Part time CE Faculty	4
Facilities Mgmt/Maint/Cust	2		
New Collar Academy	3		
Sub-Total	149	Sub-Total	58
Total	203		

VANCE-GRANVILLE COMMUNITY COLLEGE
CONSTRUCTION COST PROJECTIONS
ADVANCED MANUFACTURING CENTER PROJECT
GRANVILLE COUNTY

Scenario #1: Total Cost to Construct a 60,000sf Building

ESTIMATE OF DESIGN & CONSTRUCTION COST	
Proposed Square Footage	60,000
Construction Cost per Square Foot (1) x	\$ 119.70
Estimated Total Cost to Construct	\$ 7,182,000
Design Cost as a % of Cost to Construct (2) x	8%
Estimated Total Design Cost	\$ 574,560
Estimated Total Cost to Construct	\$ 7,756,560

Scenario #2: Total Cost to Construct a 45,000sf Building

ESTIMATE OF DESIGN & CONSTRUCTION COST	
Proposed Square Footage	45,000
Construction Cost per Square Foot (1) x	\$ 119.70
Estimated Total Cost to Construct	\$ 5,386,500
Design Cost as a % of Cost to Construct (2) x	8%
Estimated Total Design Cost	\$ 430,920
Estimated Total Cost to Construct	\$ 5,817,420

Scenario #3: Total Cost to Construct a 30,000sf Building

ESTIMATE OF DESIGN & CONSTRUCTION COST	
Proposed Square Footage	30,000
Construction Cost per Square Foot (1) x	\$ 126.35
Estimated Total Cost to Construct	\$ 3,790,500
Design Cost as a % of Cost to Construct (2) x	8%
Estimated Total Design Cost	\$ 303,240
Estimated Total Cost to Construct	\$ 4,093,740

(1) Construction Cost per Square Foot is based on 2021 Project Costs with RSMeans Data for Industrial Buildings at Median Unit Costs.

(2) Design costs typically range from 7% to 10% of estimated total cost to construct.

VANCE-GRANVILLE COMMUNITY COLLEGE
 OPERATING COST PROJECTIONS
 ADVANCED MANUFACTURING CENTER PROJECT
 GRANVILLE COUNTY

**Scenarios assume no tenant base rental rate or TICAM (proportionate share of the property taxes, insurance, and common area maintenance).

Scenario #1: Total Cost to Operate a 60,000 sf Leased Building

Available Lease Space: 60,000 SF

Expense	Cost Factor	Monthly Amount	Annual Amount
Base Rental Rate		\$ -	\$ -
TICAM	0.90	-	-
Electricity	0.975	4,875.00	58,500.00
Water/Sewer	0.120	600.00	7,200.00
Telephone	0.065	325.00	3,900.00
Janitorial Service	0.825	4,125.00	49,500.00
Custodial Supplies	0.144	717.50	8,610.00
Waste Removal	0.060	300.00	3,600.00
Pest Control	0.012	60.63	727.54
Total Operating Expenses		\$ 11,003.13	\$ 132,037.54

Scenario #2: Total Cost to Operate a 45,000 sf Leased Building

Available Lease Space: 45,000 SF

Expense	Cost Factor	Monthly Amount	Annual Amount
Base Rental Rate		\$ -	\$ -
TICAM	0.90	-	-
Electricity	0.975	3,656.25	43,875.00
Water/Sewer	0.120	450.00	5,400.00
Telephone	0.065	243.75	2,925.00
Janitorial Service	0.825	3,093.75	37,125.00
Custodial Supplies	0.144	538.13	6,457.50
Waste Removal	0.060	225.00	2,700.00
Pest Control	0.012	45.47	545.65
Total Operating Expenses		\$ 8,252.35	\$ 99,028.15

Scenario #3: Total Cost to Operate a 30,000 sf Leased Building

Available Lease Space: 30,000 SF

Expense	Cost Factor	Monthly Amount	Annual Amount
Base Rental Rate		\$ -	\$ -
TICAM	0.90	-	-
Electricity	0.975	2,437.50	29,250.00
Water/Sewer	0.120	300.00	3,600.00
Telephone	0.065	162.50	1,950.00
Janitorial Service	0.825	2,062.50	24,750.00
Custodial Supplies	0.144	358.75	4,305.00
Waste Removal	0.060	150.00	1,800.00
Pest Control	0.012	30.31	363.77
Total Operating Expenses		\$ 5,501.56	\$ 66,018.77



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: **Public Comments**

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel
Department: Administration
Date: November 22, 2021
Title: Facility Services and Uniform Rental Agreement

PURPOSE:

To consider approval of an agreement with Cintas to provide facility services and uniform rental.

BACKGROUND:

The County currently has an agreement with Aramark to provide mops, floor mats, and uniforms to multiple departments including facilities maintenance, social services, sheriff's office, detention center, elections, library, finance/tax office, and the Expo Center. The original 36-month agreement was signed in 2016 and was set to expire in December 2019.

Due to service issues with the current vendor, staff have selected Cintas as the new provider for these facility services and uniform rentals (uniforms for Facilities Maintenance staff only). Cintas participates in the Omnia Partners Public Sector purchasing program approved by the State of North Carolina. The Master Agreement #R-BB-19002 between Cintas and the State of North Carolina covers purchases by all state agencies, institutions of higher education, political subdivisions, and other entities authorized to use statewide contracts in the State of North Carolina; therefore, competitive bidding is not required.

This change in provider will result in an overall cost reduction of approximately \$38 per week. The term length for the agreement is fixed at 36 months with no automatic renewal and price increases based on CPI may not exceed an increase of 3% per annum.

FUNDING:

Funding is included in the Fiscal Year 2022 Budget.

RECOMMENDATION:

County administration recommends approval of an agreement with Cintas to provide facility services and uniform rental subject to termination of the existing service which requires a 60-day notice of termination.

ACTION TAKEN:



Granville County Information Technology

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Chris Brame
Department: Information Technology
Date: November 30, 2021
Title: Granville County Computer Refresh Purchase

PURPOSE:

Purchase computer replacements for various Granville County Departments to remain in compliance with Granville County's IT Policy.

BACKGROUND:

In order to maintain the highest degree of security and productivity, Granville County's IT Policy strongly encourages computer equipment replacement every 4 years.

Please find attached the quote from SHI, Granville County's current State contract vendor, for computer replacement for the following departments with a proposed total one-time cost of \$150,234.61:

- Administration
- Detention Center
- Emergency Management
- Landfill
- Library
- Planning & Inspections
- Register of Deeds
- Senior Services
- Sheriff's Office
- Social Services
- Soil & Water
- Tax

FUNDING:

Funding is available in the current budget of each department.

RECOMMENDATION:

IT Director recommends approval to purchase computer replacements from our State contract vendor SHI in the amount of \$150,234.61 to adhere to Granville County's IT Policy of a four-year equipment lifecycle.

ATTACHMENTS:

SHI Quote - 21280952

ACTION TAKEN:



Pricing Proposal
Quotation #: 21280952
Created On: 11/17/2021
Valid Until: 12/10/2021

County of Granville

Chris Brame

141 Williamsboro Street
Oxford, NC 27565
United States
Phone: 919-693-0714
Fax:
Email: chris.brame@granvillecounty.org

Inside Account Executive

Mike Zimmerman

290 Davidson Avenue
Somerset, NJ 08873
Phone: 732-507-1545
Fax: 732-254-8224
Email: Mike_Zimmerman@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Mobile Precision 5560 for Emergency Management Dell - Part#: 3000105852925.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	1	\$2,700.00	\$2,700.00
2 Optiplex 5090 for Senior Center Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	4	\$1,100.00	\$4,400.00
3 Optiplex 5090 for Landfill Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	2	\$1,100.00	\$2,200.00
4 Optiplex 5090 for Library Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	14	\$1,100.00	\$15,400.00
5 Optiplex 5090 for Law Enforcement Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	36	\$1,100.00	\$39,600.00
6 Latitude 5520 for Administration Dell - Part#: 3000105302915.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	2	\$1,850.00	\$3,700.00
7 Latitude 5520 for Jail Dell - Part#: 3000105302915.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	3	\$1,850.00	\$5,550.00

8	Latitude 5520 for Soil and Water Dell - Part#: 3000105302915.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	1	\$1,850.00	\$1,850.00
9	Dell P2422H - LED monitor - for Emergency Management Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	2	\$270.00	\$540.00
10	Dell P2422H - LED monitor - for Senior Center Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	4	\$270.00	\$1,080.00
11	Dell P2422H - LED monitor - for Landfill Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	2	\$270.00	\$540.00
12	Dell P2422H - LED monitor - for Library Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	14	\$270.00	\$3,780.00
13	Dell P2422H - LED monitor - for Register of Deeds Dell - Part#: DELL-P2422H	10	\$270.00	\$2,700.00
14	Dell P2422H - LED monitor - for Tax Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	4	\$270.00	\$1,080.00
15	Dell P2422H - LED monitor - for Inspections Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	1	\$270.00	\$270.00
16	Dell P2422H - LED monitor - for Sheriff Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	38	\$270.00	\$10,260.00
17	Optiplex 5090 for Register of Deeds Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	10	\$1,100.00	\$11,000.00
18	Optiplex 5090 for Tax Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	4	\$1,100.00	\$4,400.00
19	Optiplex 5090 Tower for Planning Dell - Part#: 3000106179626.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	3	\$1,100.00	\$3,300.00
20	Optiplex 5090 for Inspections Dell - Part#: 3000105302916.1	1	\$1,100.00	\$1,100.00

Contract Name: Microcomputers and Peripherals
Contract #: 204A

21	Optiplex 5090 for DSS Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	5	\$1,100.00	\$5,500.00
22	Latitude 5520 for Planning Dell - Part#: 3000105302915.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	1	\$1,850.00	\$1,850.00
23	Latitude 5520 for DSS Dell - Part#: 3000105302915.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	4	\$1,850.00	\$7,400.00
24	Dell P2422H - LED monitor - 23.8" - For Jail Dell - Part#: DELL-P2422H Contract Name: Microcomputers and Peripherals Contract #: 204A	8	\$270.00	\$2,160.00
25	Optiplex 5090 for Jail Dell - Part#: 3000105302916.1 Contract Name: Microcomputers and Peripherals Contract #: 204A	7	\$1,100.00	\$7,700.00
26	Dell Docking Station WD19S - Docking station - USB-C - HDMI, 2 x DP, USB-C - GigE - 130 Watt For Jail Dell - Part#: DELL-WD19S130W Contract Name: Microcomputers and Peripherals Contract #: 204A	3	\$225.00	\$675.00

Subtotal \$140,735.00

*Tax \$9,499.61

Total \$150,234.61

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Sheriff's Office
Date: December 1, 2021
Title: Ballistic Vests for Sheriff's Office

PURPOSE:

To receive approval to purchase 26 ballistic vests and outer carrier units to replace vests that have reached their end-of-service period to provide deputies with the safety equipment they need to do their duty safely & effectively.

BACKGROUND:

Ballistic vests are custom fit to each Deputy. Each Deputy goes to a local dealer to get fitted and then the vests are made. Ballistic Vests come with a manufacturing date and carry a five-year warranty from the manufacturing date. It is highly recommended to replace vest when they reach the end of their warranty period (end-of-service period) to provide maximum protection to the officer and liability coverage for their use. The Sheriff's Office currently has 23 ballistic vests which have reached their end-of-service period and 3 vacant positions that will need ballistic vests. The ballistic vests have manufacturing dates ranging from 2010 to 2016.

Pricing was received for 26 vests with outer carrier units from two vendors, quoted amounts for 26 vests and outer carrier units with shipping and tax are show below.

Lawmen's	\$36,017.19	Dana Safety Supply	\$31,762.12
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A copy of the recommended quote is attached for your reference.

FUNDING:

Department of Justice Forfeiture funds are available for this purchase.

RECOMMENDATION:

The Chief Deputy recommends approval of the purchase of ballistic vests from Dana Safety Supply in the amount of \$31,762.12 using Department of Justice Forfeiture funds.

ATTACHMENTS:

Vest and Outer Carrier Quote

ACTION TAKEN:

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	417857-A
Customer No.	GRANVILLE

Bill To
GRANVILLE COUNTY SHERIFF'S DEPARTMENT ACCOUNTS PAYABLE 143 WILLIAMSBORO STREET OXFORD, NC 27565

Ship To
GRANVILLE COUNTY SHERIFF'S DEPARTMENT ACCOUNTS PAYABLE 143 WILLIAMSBORO STREET OXFORD, NC 27565

Contact:
Telephone: 919-693-3213
E-mail:

Contact:
Telephone: 919-693-3213
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
12/01/21	GROUND SHIPMENT		PPAY & ADD TO INVOICE	PBA VEST QUOTE	NET30	
Entered By			Salesperson	Ordered By	Project Name	
Neil Doss			NEIL DOSS-GREENSBORO	Mark Harrison		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
26	26	Y	HL6ABDBV0M PBA Hi Lite carrier with AXBIIIA ballistic panels Warehouse: GBKO Vin #:		800.0000	20,800.00
26	26	Y	MISC PBA Guardian, Zipper Pocket, Tank Track Laser Warehouse: GBKO Vin #:		200.0000	5,200.00
26	26	Y	PCHMR2AC0J Velcro flap Tiered Rifle Mag Pouch Tuck Strap Black Warehouse: GBKO Vin #:		26.0000	676.00
26	26	Y	PCHMP0AC0J PARAC MOLLE DOUBLE PISTOL MAG POUCH Warehouse: GBKO Vin #: *ELASTIC ENABLES POUCH TO ACCEPT ALL PISTOL MAGS		20.0000	520.00
26	26	Y	COLOR - MISC PARAC Hook/Loop Flap Triple Pistol Mag Pouch Warehouse: GBKO Vin #:		23.0000	598.00
26	26	Y	PCHMPIAC0J PCHFB1AC0J PBA FLASHBANG MOLLE POUCH Warehouse: DROP Vin #: COLOR -		22.0000	572.00

Print Date	12/01/21
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Printed By: Neil Doss

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	417857-A
Customer No.	GRANVILLE

Bill To
GRANVILLE COUNTY SHERIFF'S DEPARTMENT ACCOUNTS PAYABLE 143 WILLIAMSBORO STREET OXFORD, NC 27565

Ship To
GRANVILLE COUNTY SHERIFF'S DEPARTMENT ACCOUNTS PAYABLE 143 WILLIAMSBORO STREET OXFORD, NC 27565

Contact:
Telephone: 919-693-3213
E-mail:

Contact:
Telephone: 919-693-3213
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method
12/01/21	GROUND SHIPMENT		PPAY & ADD TO INVOICE	PBA VEST QUOTE	NET30
Entered By		Salesperson		Ordered By	Project Name
Neil Doss		NEIL DOSS-GREENSBORO		Mark Harrison	
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
26	26	Y	PCHHC0AC0J PBA MOLLE DOUBLE HANDCUFF POUCH Warehouse: DROP Vin #: COLOR -	15.9900	415.74
26	26	Y	PCHUP2AC0J PBA ZIPPERED HORIZONTAL UTILITY POUCH W/ TUCK Warehouse: DROP Vin #: COLOR - Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days	36.0000	936.00

Print Date	12/01/21
Print Time	10:44:20 AM
Page No.	2

Printed By: Neil Doss

Subtotal	29,717.74
Freight	36.00
6.750 % Sales Tax	2,008.38
Order Total	31,762.12



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Sheriff's Office
Date: December 1, 2021
Title: Disposition of Asset - Canine

PURPOSE:

To approve the sale of canine "Gunner."

BACKGROUND:

NCGS 160A-266 provides for the negotiated sale of County assets valued less than \$5,000 if approved by the Board of County Commissioners. Attached is a memo from Chief Deputy Chris Smoot requesting the transfer of ownership of the canine "Gunner" to Investigator Travis "Ty" Womack. The justification and support for this action are included in the attached letter.

RECOMMENDATION:

Chief Deputy Smoot recommends approval.

ATTACHMENTS:

Request to retire K9 - Gunner

ACTION TAKEN:



Office of the Sheriff

"In God We Trust"

143 WILLIAMSBORO STREET
OXFORD, N.C. 27565
919-693-3213
919-603-1315 FAX



To: Granville County Board of Commissioners

November 30, 2021

Ref: Retiring K9 Gunner

Due to on going medical issues of K9 Gunner I respectfully request that the Board of Commissioners surplus K9 Gunner. I respectfully request that Deputy Travis Womack be able to take ownership of K9 Gunner for the sum of \$1.00.

Thank You

Chris Smoot

Chief Deputy



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: Proclamations, Resolutions and Legislative Matters

PURPOSE:

This item on the agenda will be used for the introduction of proclamations, resolutions, or legislative matters. It can also be used for the general discussion of related matters.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: Granville County Board of Adjustment

PURPOSE:

To make appointment to the Granville County Board of Adjustment.

BACKGROUND:

Jacob Rogers (District 6) has resigned and needs to be replaced.

Others serving:	Larry Downey	District 1
	Wayne Overton	District 2
	Jimmy Williams	District 3
	Juanita Rogers	District 4
	Blaine Holmes	District 5
	John W. Wimbush	District 7
	Tommy Hobgood, Alternate	District 2
	Delores Lyons, Alternate	District 4

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: Kerr Tar Regional Council of Governments' Advisory Council on Aging

PURPOSE:

The term of Sue Bryant (District 2) expires in December.

Others serving:	Ethel Anderson	District 1
	Sarah Mayfield	District 1
	JoAnn Deshane	District 5
	Gary Kanady	District 6
	Toni Anne Wheeler	District 7

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: December 1, 2021
Title: Orange Street Community Center

PURPOSE:

The terms Larry D. Downey (District 1), Ronnie Norwood (District 1), Catherine Comer Jones (District 2), Edward Latta (District 2), Rev. Ronnie Morton (District 1 appointed by District 3), Paula Jones (District 4), and Juanita Rogers (District 4) expire December 31, 2021.

BACKGROUND:

Others serving:	Iris Evans	District 1
	Carolyn Heggie	District 1 apptd. by District 3
	Bonita Green	Ex-Officio

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: Granville Health System Board of Trustees

PURPOSE:

The terms of James Lumpkins (District 2), Jim Blaine (District 5 appointed by District 3) and Vernell Anderson (District 4) expire in December.

BACKGROUND:

Others serving:

Zelodis Jay	District 1
David T. Smith	Chairman, District 2
Tony W. Cozart	Vice Chairman, District 4
Dawn Omokunde	District 4
Timothy Karan	District 6
Dr. J. Randall Byrd	Hospital Staff Representative
Jimmy Gooch	Ex-Officio
Dr. Shane Hodge	Chief of Staff, Ex-Officio
John Snow	Ex-Officio

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel
Department: Administration
Date: November 30, 2021
Title: **OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing**

PURPOSE:

To consider adoption of a COVID-19 Vaccination and Testing policy for Granville County Government *if required pending final court action* on the OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing.

BACKGROUND:

The new OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing was published in the Federal Register on November 5, 2021 although it is currently being challenged in federal court.¹

The OSHA ETS gives employers a choice between the following two policy options:

1. Adopt a mandatory COVID-19 vaccination policy under which all employees must be vaccinated (the only permissible exceptions are for employees with medical conditions that make vaccination contraindicated or for those with sincerely-held religious beliefs); or
2. Adopt an optional COVID-19 vaccination policy which requires vaccination or weekly COVID-19 testing and face coverings for unvaccinated employees (employers are not required to perform the testing themselves but must ensure that unvaccinated employees provide COVID-19 test results at least once every seven days and wear a face covering in the workplace).²

Both options require employers to establish, implement, and enforce written policies to address the ETS mandates. In its current state, compliance with aspects of the rule including development of policies and other mandatory documentation is required beginning on December 6, 2021, and for the vaccination requirement, employees receiving the two-dose vaccine must have received the second dose by January 4, 2022, and employees receiving the single-dose vaccine must have received the shot by January 4, 2022 to be considered as having met the deadline.

As stated above, enforcement of the new OSHA ETS is presently blocked by court order.³ In the event the legal challenge is resolved in favor of the new ETS, federal OSHA and the North Carolina Division of Occupational Safety and Health (NC OSH) may delay enforcement for a brief period after the final decision; nevertheless, because compliance could be required quickly, local government employers are being told to prepare now by determining which of the two options they will adopt if the mandate is upheld.⁴

For employers who wish to prepare further in anticipation of the final court decision, the School of Government issued guidance for local governments to draft a policy that explains how the mandatory

vaccination or vaccination and testing alternative process will work. To that end, the attached draft policy has been prepared for the vaccination or weekly testing option. The draft policy was developed from a template provided by OSHA and complies with the new ETS requirements by outlining the process in which employees can choose whether to be fully vaccinated or to provide proof of weekly COVID-19 testing and wearing of a face covering in the workplace.

¹ On its face, the ETS applies to private employers, but if upheld it will apply to North Carolina local government employers through the State Plan Agreement between OSHA and the State of North Carolina (although federal OSHA regulations do not apply to state and local government employees, OSHA has an agreement with the North Carolina Division of Occupational Safety and Health (NC OSH) whereby NC OSH develops its own "State Plan" that covers both private and public sector employees). The NC OSH standards (or rules) must be the same as or "at least as effective as" the federal standard or rule.

² 29 CFR 1910.501(d)(2) states "An employer is exempted from the requirement for a mandatory vaccination policy only if it establishes, implements, and enforces a written policy allowing any employee not subject to a mandatory vaccination policy to either choose to be fully vaccinated against COVID-19 or provide proof of regular testing for COVID-19 in accordance with paragraph (g) of the ETS and to wear a face covering in accordance with paragraph (i) of the ETS." (<http://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.501>)

³ On November 12, 2021, the US Court of Appeals for the Fifth Circuit granted a motion for a nationwide stay and ordered OSHA to "take no steps to implement or enforce" the new ETS "until further court order." Accordingly, enforcement has been suspended pending the outcome of litigation. The matter was assigned to the Sixth Circuit Court of Appeals for trial on November 16. The stay will remain in effect until the Sixth Circuit decides to lift it or until a final decision is rendered. As a State Plan, NC OSH cannot adopt the new OSHA ETS until it is in effect again.

⁴ The new OSHA ETS does not have an independent set of penalties. Employers who violate the ETS will be subject to OSHA's general penalties. For 2021, OSHA's maximum penalty is \$13,653 per violation.

FUNDING:

N/A

RECOMMENDATION:

Options for the Boards Consideration:

1. **If required**, pending final court action, County administration recommends adoption of the Granville County COVID-19 Vaccination and Testing Policy pursuant to the OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing to meet compliance with the mandate.
2. Take no action until final court decision. Note, if final court decision is taken in December and upholds the OSHA COVID-19 ETS, then a special meeting may need to be called for the County to meet the required mandate timeline.
3. Table any action until a future regular meeting if court decision requires action by the County.

ATTACHMENTS:

Granville County COVID-19 Vaccination and Testing Policy (OSHA ETS on Vaccination and Testing) - 20211130 (DRAFT)

ACTION TAKEN:

GRANVILLE COUNTY

COVID-19 VACCINATION, TESTING, AND FACE COVERING POLICY

As Required by the OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing

Adopted Month DD, YYYY

SECTION 1: PURPOSE OF POLICY

Studies have shown that the COVID-19 vaccination is a vital tool to significantly reduce the presence and severity of COVID-19 cases in the workplace, community, and across the nation. Employees are encouraged to receive a COVID-19 vaccination to protect themselves and other employees; however, if an employee chooses not to be vaccinated, this policy has been developed to minimize the risk of COVID-19 transmission in the workplace. This policy complies with OSHA's Emergency Temporary Standard (ETS) on Vaccination and Testing (29 CFR 1910.501).

SECTION 2: SCOPE OF POLICY

This vaccination, testing, and face-covering usage policy applies to all Granville County employees. While employees are encouraged to be fully vaccinated against COVID-19, those who are not fully vaccinated will be required to provide weekly COVID-19 test results and to wear a face covering in the workplace.

Employees failing to comply with the requirements as set forth herein by *[Insert Effective Date]* will be subject to disciplinary action up to and including termination of employment per the requirements of the OSHA ETS on Vaccination and Testing.

All employees are required to report their vaccination status and proof of vaccination to Human Resources upon adoption of this policy. Employees may request an exemption from vaccination requirements (if applicable) for a bona fide religious reason or if the vaccine is medically contraindicated for them or if a medical necessity requires a delay in vaccination. All such requests will be handled in accordance with applicable laws and regulations. Requests should be submitted in writing to Human Resources along with supporting documentation from your medical physician or your religious leader with evidence of your affiliation.

SECTION 3: PROCEDURES

Any Granville County employee that is currently vaccinated or chooses to be vaccinated against COVID-19 must be fully vaccinated no later than *[January 4, 2022 or other date as determined by final court ruling]*. Employees are considered fully vaccinated two weeks after receiving the requisite number of doses of a COVID-19 vaccine.

Employees are considered partially vaccinated if they have received only one dose of a two-dose vaccine; therefore, those employees must still submit to weekly COVID-19 testing if not fully vaccinated by the date indicated above.

Any Granville County employee not fully vaccinated by *[January 4, 2022 or other date as determined by final court ruling]* will be subject to the weekly testing and face-covering requirements of this policy. Employees are required to schedule their own vaccination appointments with a health care provider, an on-site clinic, health department, or any other location that offers FDA-approved COVID-19 vaccinations.

Vaccinated Employees

All fully or partially vaccinated employees are required to provide proof of COVID-19 vaccination status to Human Resources by *[Insert Effective Date]*. Acceptable proof of vaccination status includes any of the following:

1. The record of immunization from a health care provider or pharmacy;

2. COVID-19 Vaccination Record Card;
3. Medical records documenting the vaccination;
4. Immunization records from public health, state, or tribal immunization information system; or
5. Any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the health care professional(s) or clinic site(s) administering the vaccine(s).

A record of all employees' vaccination status will be maintained in a confidential file separate from the employee's personnel file in the Human Resources office.

Unvaccinated Employees

All unvaccinated employees must inform Human Resources of their vaccination status and submit one of the following statements by **[Insert Effective Date]**:

- You are unvaccinated but are planning to receive the COVID-19 vaccination by _____ (date).
- You are unvaccinated and not planning to receive the COVID-19 vaccination.

SECTION 4: TESTING AND FACE COVERING

All employees who are not fully vaccinated as of **[January 4, 2022 or other date as determined by final court ruling]** will be required to undergo weekly COVID-19 testing and wear a face covering when in the workplace.

COVID-19 Testing

All employees who are not fully vaccinated will be required to comply with this policy for testing (see Section 3 for definition of fully vaccinated). Employees are required to schedule and complete their testing at a COVID-19 testing location at their own expense.

Employees who report to the workplace at least once every seven days must:

1. Be tested for COVID-19 at least once every seven days; and
2. Provide documentation of the most recent COVID-19 test result to their supervisor no later than the seventh day following the date on which the employee last provided a test result.

Employees who do not report to the workplace during a period of seven or more days must (e.g., if they were teleworking for two weeks prior to reporting to the workplace):

1. Be tested for COVID-19 within seven days prior to returning to the workplace; and
2. Provide documentation of that test result to their supervisor upon return to the workplace.

An employee who does not provide documentation of a COVID-19 test result as required by this policy will be removed from the workplace and further disciplinary action will be taken if test results are not provided within seven days. The employee will be placed on leave without pay until negative test results are received.

Employees who have received a positive COVID-19 test or who have been diagnosed with COVID-19 by a licensed healthcare provider are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis.

Face Coverings

Granville County will require all employees who are not fully vaccinated to wear a face-covering over the nose and mouth when indoors and when occupying a vehicle with another person for work purposes.

The following are exceptions to face covering requirements:

1. When an employee is alone in a room with floor-to-ceiling walls and a closed door.
2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.
3. Where Granville County has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to their job duties,

when the work requires the use of the employee's uncovered mouth, or when the use of a face-covering presents a risk of serious injury or death to the employee).

Employee Notification of COVID-19 and Removal from the Workplace

Granville County requires employees to promptly notify their department head or supervisor when they have tested positive for COVID-19 or have been diagnosed with COVID-19 by a licensed healthcare provider. Department heads or supervisors should follow the procedures outlined in the Granville County COVID-19 Standard Operating Procedures regarding the employee being away from work and when they can return to work.

SECTION 5: COMPENSATION

Employees will be permitted up to four hours of paid time-off per dose to receive the vaccination. Any additional time requested will be granted, if reasonable, but will not be paid; however, in that situation the employee can elect to use accrued leave (e.g., sick leave) to cover the additional time. If an employee is vaccinated outside of their approved duty time they will not be compensated.

Employees may utilize up to two workdays of sick leave immediately following each dose if they have side effects from the COVID-19 vaccination that prevent them from working. Employees who have no sick leave available will be granted up to two days of additional sick leave immediately following each dose if necessary. A request to use sick leave or to be granted up to two additional days of sick leave due to side effects from the COVID-19 vaccine should be made to the department head or supervisor.

SECTION 6: NEW HIRES

Effective with the adoption of this policy, all employees hired on or after [Insert Applicable Date] are required to be fully vaccinated as a condition of employment and must provide proof of COVID-19 vaccination status as outlined herein. Potential candidates for employment will be notified of the requirements of this policy prior to an offer of employment being extended.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: County Attorney's Report

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Jay
- Commissioner Smith
- Commissioner Hinman
- Commissioner Cozart
- Commissioner May
- Commissioner Karan
- Commissioner Gooch

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 30, 2021
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 29, 2021
Title: Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter

PURPOSE:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

ACTION TAKEN: