

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS



Monday, November 21, 2022

Call to order @ 7:00 p.m......Chairman Tony W. Cozart
Invocation and Pledge of Allegiance.....Commissioner Jimmy Gooch

Consent Agenda

1. Refund of Excise Stamp Tax (p. 3)
2. Update County Manager signature on County Bank Accounts (p. 4)

Introductions, Recognitions and Presentations

3. Recognition of Service - Douglas P. Logan (p. 5)
4. Recognition of Design & Construction Volunteers for The Incinerator Disc Golf Course (p. 7)
5. Vaya Health Presentation (p. 8)

Public Comments

6. Public Comments (p. 33)

Grant Matters

7. Grant Opportunity (p. 34)

Tax Matters

8. Late Application - Disabled Veteran (p. 36)
9. Late Application - Elderly Exclusion (p. 39)

Purchasing

10. Purchase of HP Design Jet T2600DP 36" Printer (p. 41)

Sheriff Matters

11. CALEA Accreditation Request (p. 42)

Project Management

12. Design Services for the Northern Granville Senior Center (p. 45)

Proclamations, Resolutions and Legislative Matters for Consideration

13. Proclamations, Resolutions and Legislative Matters (p. 67)

County Manager's Report

14. County Manager's Report (p. 68)

County Attorney's Report

15. Consideration of Approval of an Easement Agreement for Granville Health System (p. 69)
16. County Attorney's Report (p. 79)

Presentations by County Board Members

17. Presentations by County Board Members (p. 80)

Any Other Matters

18. Any Other Matters (p. 81)



Granville County Register of Deeds

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Kathy Taylor
Department: Register of Deeds
Date: November 15, 2022
Title: Refund of Excise Stamp Tax

PURPOSE:

Refund of Excise Stamp Tax

BACKGROUND:

Excise stamp taxes are paid in the Register of Deeds office when deeds are recorded. Excise stamp taxes are based on the purchase price of the property. Occasionally taxes may be paid in the wrong county, or a deed may be recorded twice, therefore causing an owner to pay the tax twice. That is what happened in this instance, and GS 105-228.37(a) allows the customer to receive a refund in such case.

FUNDING:

Refund from: 10-3240-110 and 10-3240-113

RECOMMENDATION:

Register of Deed recommends a refund of \$168.00 to Warren Shackleford Thomas PLLC.

ACTION TAKEN:



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: November 2, 2022
Title: **Update County Manager Signature on County Bank Accounts**

PURPOSE:

To update the County Manger signatures on various County bank accounts

BACKGROUND:

Dual signatures are required on all County checking accounts. The County Manager is designated as one of the approved signers on the following accounts:

Truist – 5102467037 –Central Depository
Truist - 5102467053 – Flexible Spending
Truist – 5106317935 – Sheriff’s Evidence
Union Bank – 2080001007 – Sheriff Special
Union Bank – 2080001015 – Sheriff - Drug Forfeiture – Treasury
Union Bank – 2080003318 – Sheriff - Drug Forfeiture – Dept of Justice
Union Bank – 2080001031 – Sheriff - US Marshall

With the resignation of Michael Felts and the hiring of Drew Cummings as County Manager, the signatures cards should be updated accordingly.

RECOMMENDATION:

Approve the update of County Manager’s signature for checking accounts

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 15, 2022
Title: Recognition of Service - Douglas P. Logan

PURPOSE:

To recognize Douglas P. "Doug" Logan for his service.

BACKGROUND:

Doug Logan served as Interim County Manager from July 29, 2022 until October 17, 2022. A Granville County native and former Granville County Emergency Management Director, Mr. Logan served after the departure of former County Manager Michael S. Felts, during the new County Manager search, and transition to County Manager Drew Cummings. The Board would like to thank him for his service and present a plaque of recognition.

ATTACHMENTS:

Douglas P. Logan

ACTION TAKEN:

Douglas P. Logan

Interim Granville County Manager
July 29, 2022 – October 17, 2022

In Recognition and Appreciation of Outstanding Service

to

the Citizens of Granville County

Presented by

The Granville County Board of Commissioners

November 21, 2022



Granville County Parks and Grounds

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Assistant County Manager
Department: Parks and Grounds
Date: November 21, 2022
Title: **Recognition of Design & Construction Volunteers for The Incinerator Disc Golf Course**

PURPOSE:

To recognize extraordinary service by volunteers who designed and constructed The Incinerator Disc Golf Course at the Granville Athletic Park (GAP).

BACKGROUND:

Disc golf first came to the GAP in 2018 thanks to the efforts of David Nicholson and several community volunteers. With the assistance of the parks and grounds crew, the volunteers initially built nine holes with an additional nine planned following completion of the GAP Phase III project.

The volunteer group, led by Granville County native David Nicholson, began the final nine holes early in 2022 and completed the bulk of the manual labor by late summer with support from the parks and grounds crew along with minimal County funding. In addition to actual construction of the course, David solicited assistance from a graphics designer to create a course overview map and individual tee signs for which \$200 sponsorships were sold to local businesses.

The Incinerator Disc Golf Course now boasts eighteen holes complete with tee pads and soon-to-be-installed directional signage. These volunteers have succeeded in creating a destination for disc golf enthusiasts from across the state in a uniquely themed course that pays tribute to the rich history behind the park's development.

Volunteers who are recognized for their outstanding service and efforts on behalf of Granville County along with their individual areas of contribution are listed below. Several volunteers are present this evening to receive this recognition.

Course Design and General Labor

David Nicholson

Graphics Design and General Labor

Jeff Schons

Drone Footage for Sponsor Signs

Davis Slever

Samuel Sirianna

General Laborers

Fermin Calderon

Nick Salazar

Justin Crow

Parker Schons

Russell Davis

Paul Shelton Jr.

Michael Fortlage

Larry Smith

Heyward Gignilliat

Joe Tartamella

Dilon Lawson

Sam Taylor

Ben Lewis

Adam Weisbrodt

Andy Mathews



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 16, 2022
Title: **Vaya Health Presentation**

PURPOSE:

To hear a Vaya Health update on the dashboard and behavioral services in Granville County.

BACKGROUND:

The Vaya Health Regional Board is a governance structure that allows all member units to have a voice in the governance of Vaya Health. The Region 4 Alliance with Granville County also includes Franklin, Vance, Person, Caswell, Alamance, Chatham, and Stokes counties. The goals of Vaya Health Local Management Entities / Managed Care Organizations (LME/MCO) are to manage the care of beneficiaries who receive services for mental health, developmental disabilities, or substance abuse disorders.

Elliot Clark, Regional Director of Community Relations will give a presentation and update.

ATTACHMENTS:

PowerPoint Presentation

ACTION TAKEN:

Granville County Board of Commissioners

Elliot Clark
Regional Community Relations Director
11/21/2022



A whole-person health organization helping people connect to supports and services on their path to healing, recovery, and wellbeing



CURRENT CHALLENGES

INCREASED DEMAND AND LIMITED RESOURCES

- Since the end of the pandemic there has been a rising increase in
 - The need for child and adult mental health and substance use services across NC
 - The loss of mental health, substance use, and I/DD professionals leaving the profession
- Additionally, the expansion of new health plans in NC and the ability for staff to accept remote positions nationally has created significant competition on local limited NC staffing resources
- These factors have contributed to waitlists for services across the healthcare system and higher volume in ED and inpatient care.
- Vaya has been working with providers to meet these unique challenges while trying to expand and develop new service opportunities across the Vaya region.

STABILIZE WALK-IN CENTERS

Vaya increased outpatient rates at Crisis Walk-in Centers to:

1. Stabilize physician and clinical staff (retention of existing staff)
2. Recruit additional staff (increased reimbursement)
3. Improve access to same day care in rural communities
4. Incentivize face to face service in rural communities
5. Expand access to Substance Use services
6. Franklin County- Vision Behavioral Health- Working to expand access to service including SAIOP

Strategies to Address Workforce Challenges

- Increased rates across all service area to promote competitive recruitment and retention.
- Targeted rate increases for Direct Support Professionals for more competitive pay for key community-based behavioral health and intellectual/developmental services.
- Targeted work and funding with providers to develop strategies for recruitment and retention.
- Utilizing funding to allow providers to incentivize staffing in more rural counties.
- Focused work with Vaya Provider Advisory Council to develop recruitment and retention strategies across service and disability.



STATE-WIDE CHILD AND YOUTH IMPROVEMENT INITIATIVE

IMPROVEMENT AREAS

- Vaya is working with all LME/MCO's to establish a standardized seamless transition of care for children placed outside of the Vaya Health Plan region
- Vaya is implementing a standardized pass-through authorization process for children entering residential treatment services to eliminate any barriers for children needing to quickly enter residential treatment
- Vaya is working with other LME/MCO's and Benchmarks to develop a standardized referral process for all residential provider
- Vaya continues to expand a statewide open network to improve access to care for child services
- Reduce or eliminate the need for Out of Network Agreements prior to entry to care

IMPROVEMENT AREAS CONT'D

- Vaya has an escalation protocol for DSS' to notify Vaya leadership of acute high risk cases including 24/7 access through the Vaya Call Center outside business hours
- Vaya is raising rates to expand access to crisis/emergency beds to reduce/eliminate the needs for DSS to temporarily house children with an emergency need
 - Vaya currently have 38 crisis beds that are available for Vaya Members
 - Vaya is actively working to add 20 additional crisis beds over the next 3 months (pending DHSR approval)
- Embedded Care Management in each County DSS

EXPANDING ACCESS TO THERAPEUTIC FOSTER CARE - PROFESSIONAL PARENTING

- Vaya increased TFC rate from \$97.22 to **\$175.00** per day (Emergency Respite **\$360.00** per day)
- Our goal is to create an extensive TFC network that allows our children to remain in their home communities with TFC parents dedicated to children's success and transitioning home
- In the coming weeks Vaya will be reaching out to contracted TFC providers to discuss these goals and to monitor the success of these new rates meeting the following objectives:
 - **Improving the retention rate of current TFC families**
 - **Expanding the number of therapeutic homes across the Vaya region**
 - **Supporting children being served in their local communities with their local support systems**
 - **Improving the coordination of services for children in care by assuring children are connected with medical, dental, and behavioral health services**
 - **Providing additional support and training to TFC families**



HOUSING INITIATIVES

Housing Initiatives through Vaya

- Transitions to Community Living Program
- Permanent Supportive Housing
- Non-Medicaid Residential Services
- Housing Supports Grant
- Integrated Supportive Housing Program
- Link to Resources: [Housing Initiatives | Vaya Health](#)



LOCAL COLLABORATION

Community Collaboration with Vaya

- **Crisis Response Collaborative**
 - Cadence
 - 3rd Thursdays at 10AM
 - Local Participation
 - Mission
- **Tri-County Community Collaborative**
 - Cadence
 - 4th Tuesday at 1PM
 - Local Participation
 - Mission

Community Collaboration with Vaya (cont.)

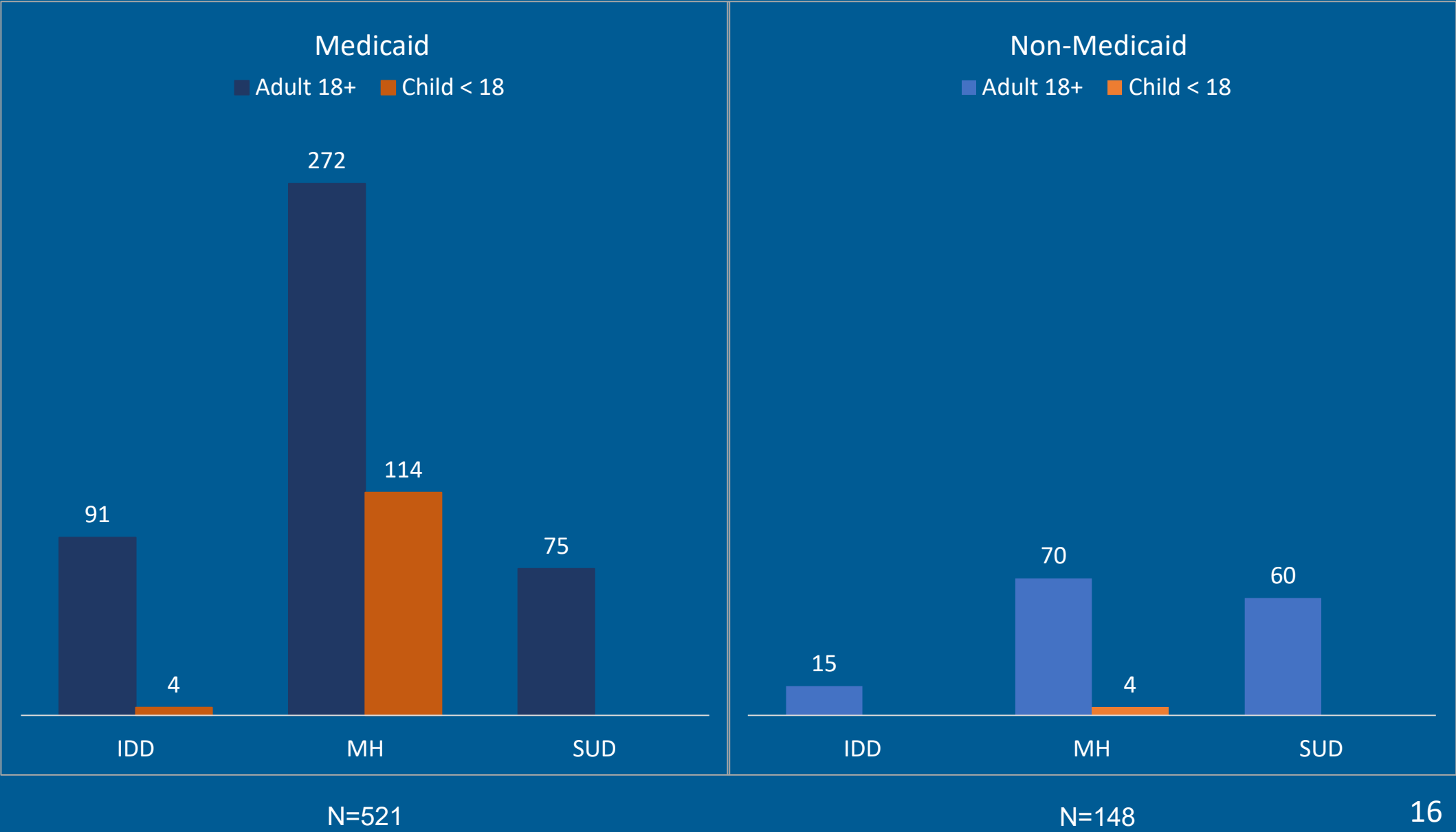
- **Integrated Care Outreach Network (ICON) Consortium**
 - Partnership with Granville Vance Public Health
 - Mission to improve equitable access to quality whole-person care, integrating behavioral and physical health care



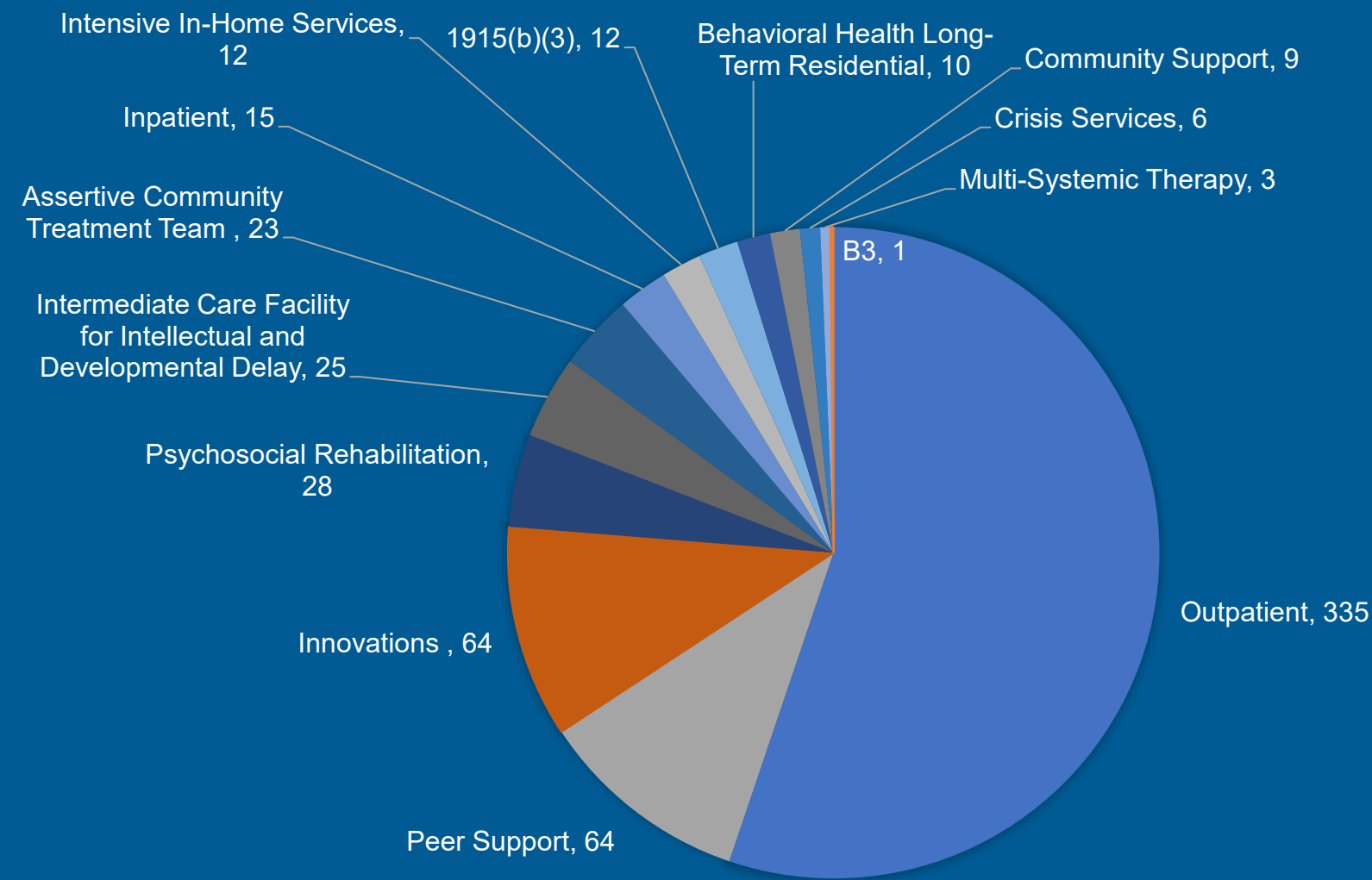
Granville County Dashboard

September 2022

Members Served by Age & Disability Apr – Jun 2022



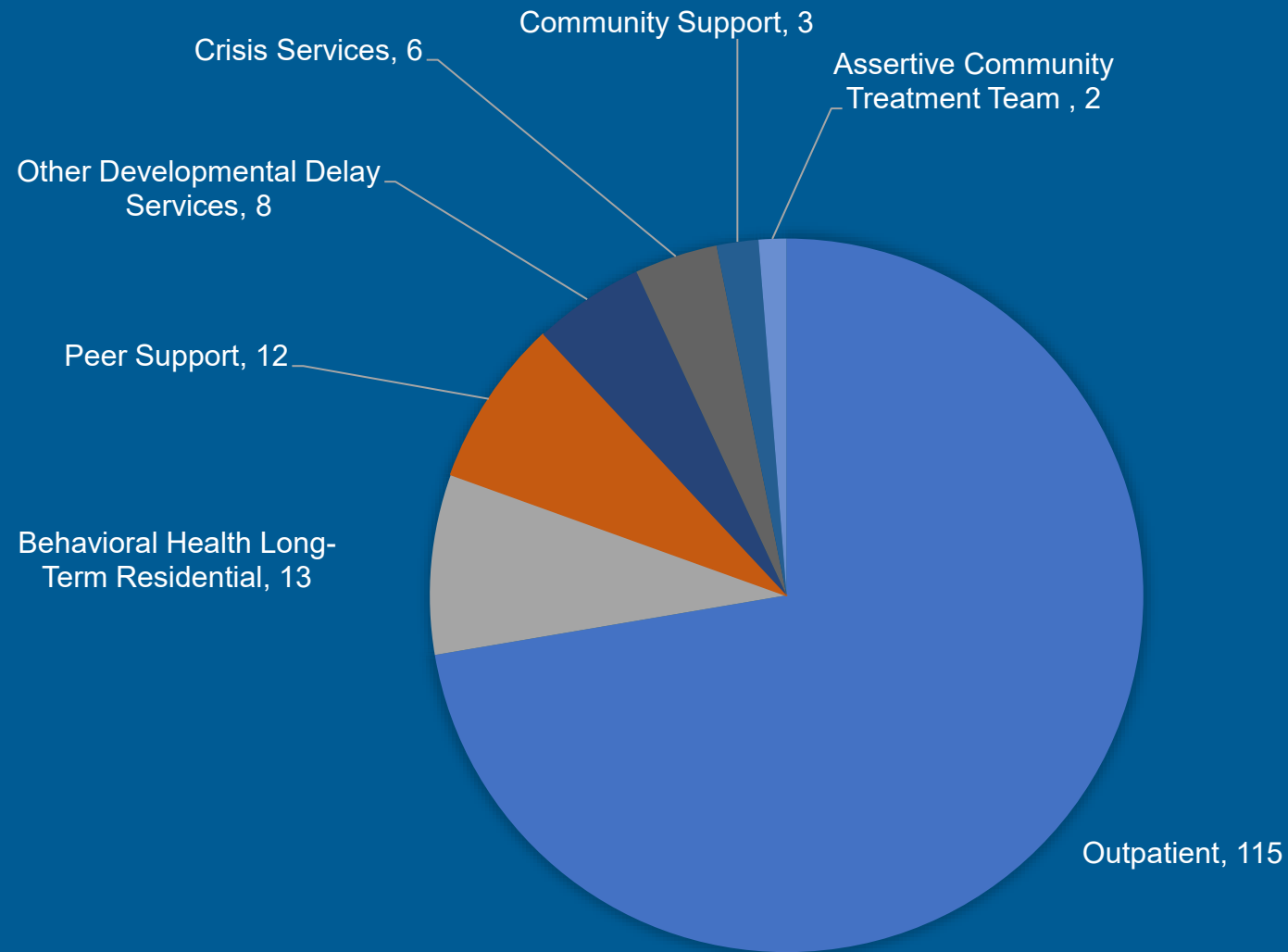
Medicaid Service Usage Apr – Jun 2022



N=521

Note: Because one member may have utilized more than one service type, the sum of services shown on the pie chart will likely equal more than the total of distinct utilizers shown on the bottom of the slide.

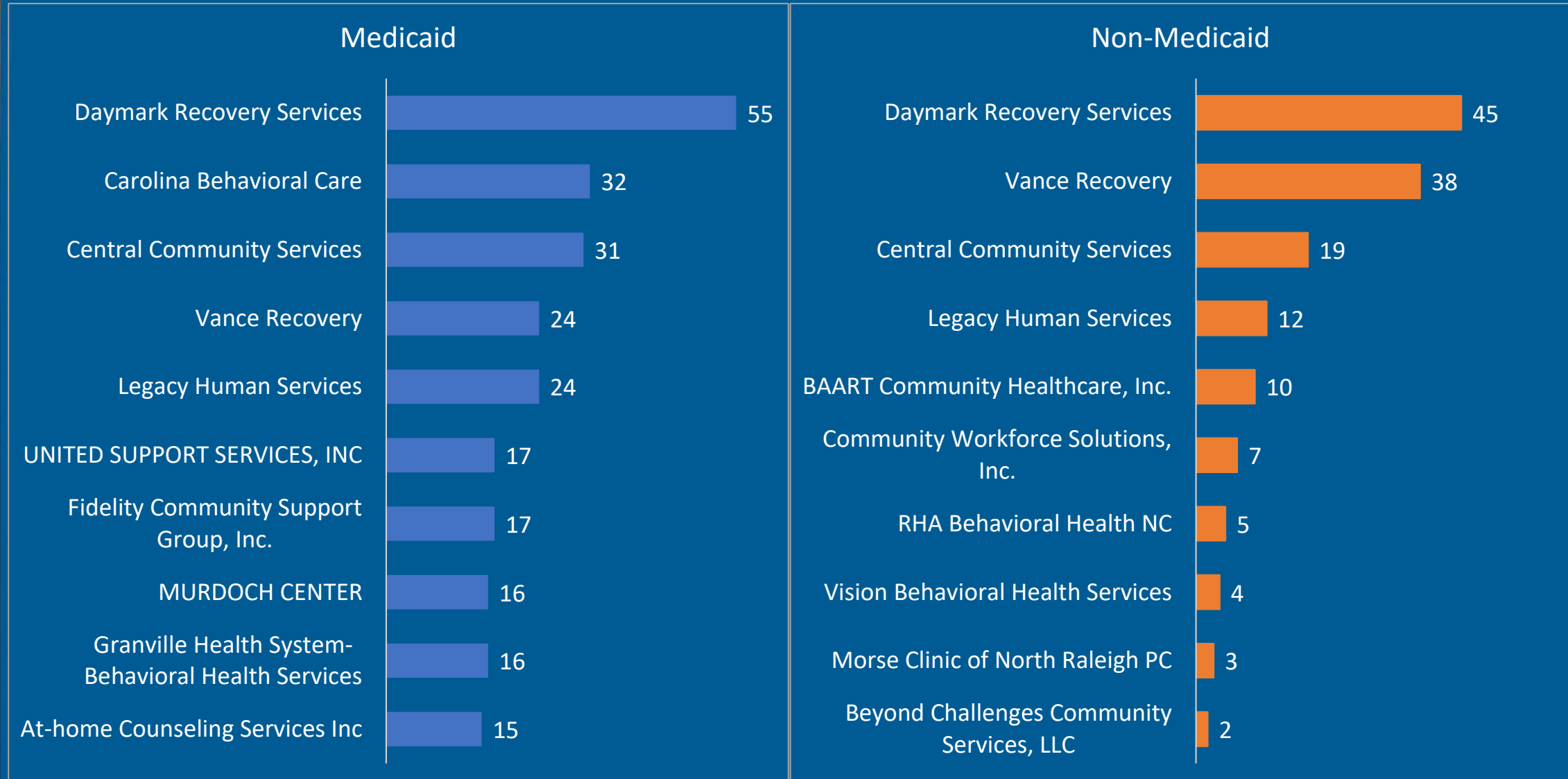
Non-Medicaid Service Usage Apr – Jun 2022



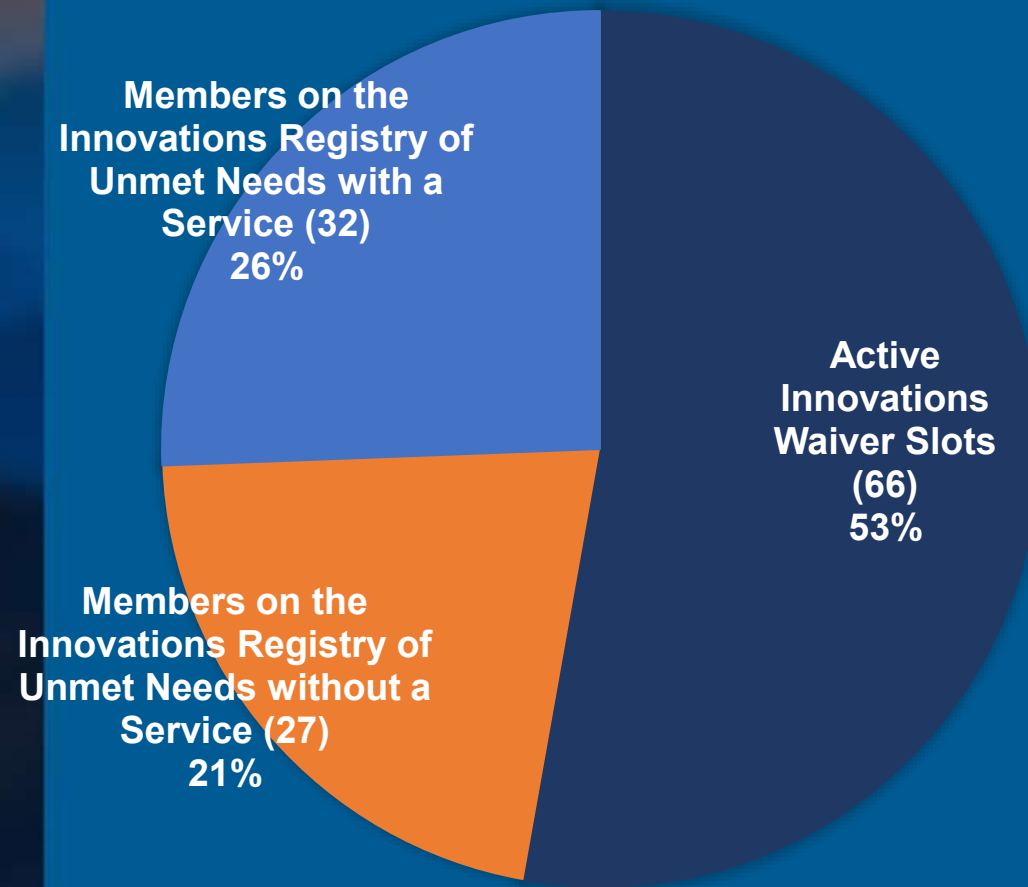
N=142

Note: Because one member may have utilized more than one service type, the sum of services shown on the pie chart will likely equal more than the total of distinct utilizers shown on the bottom of the slide.

Providers by Members Served Apr – Jun 2022

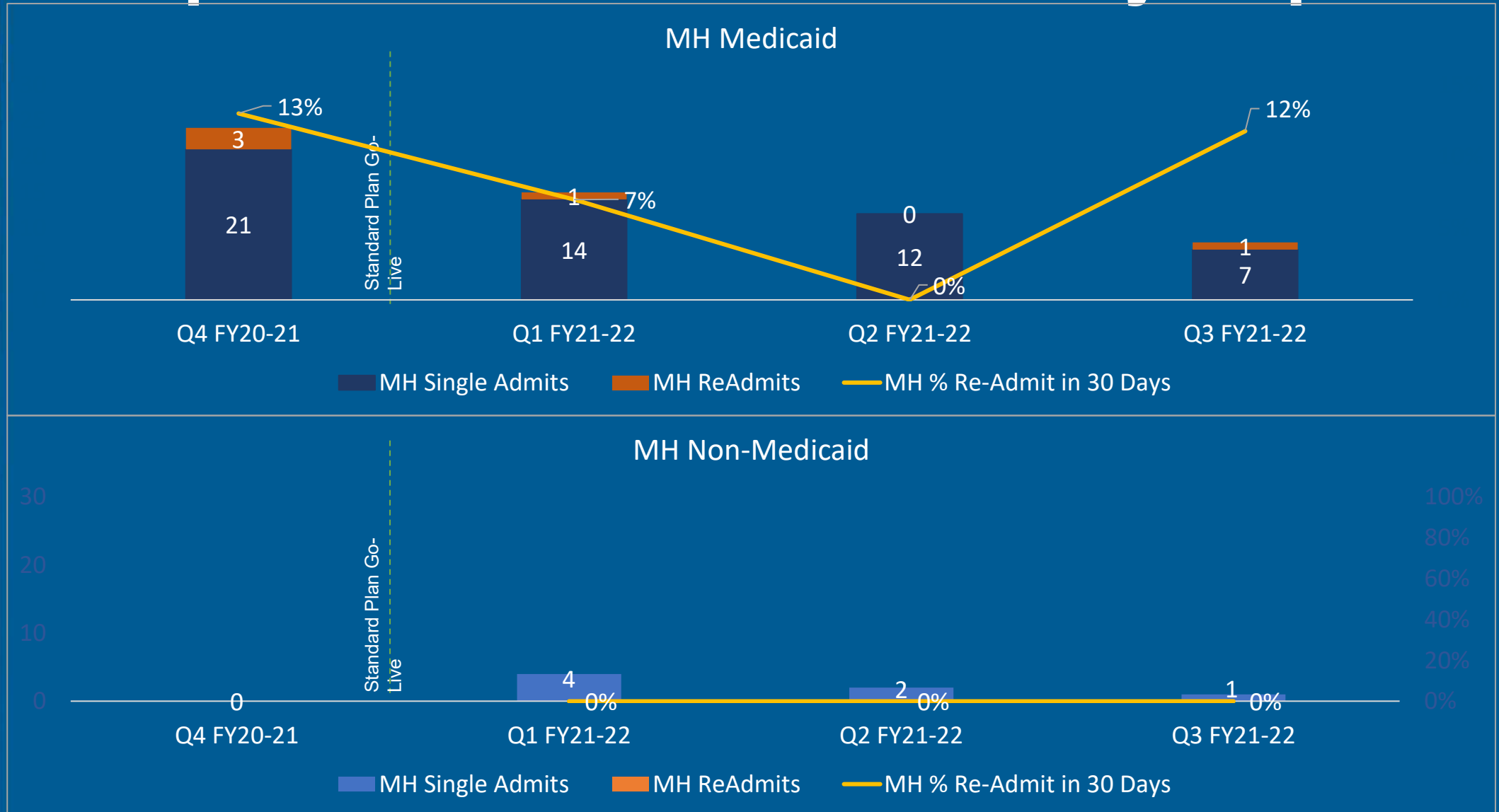


Innovations Waiver Status August 2022

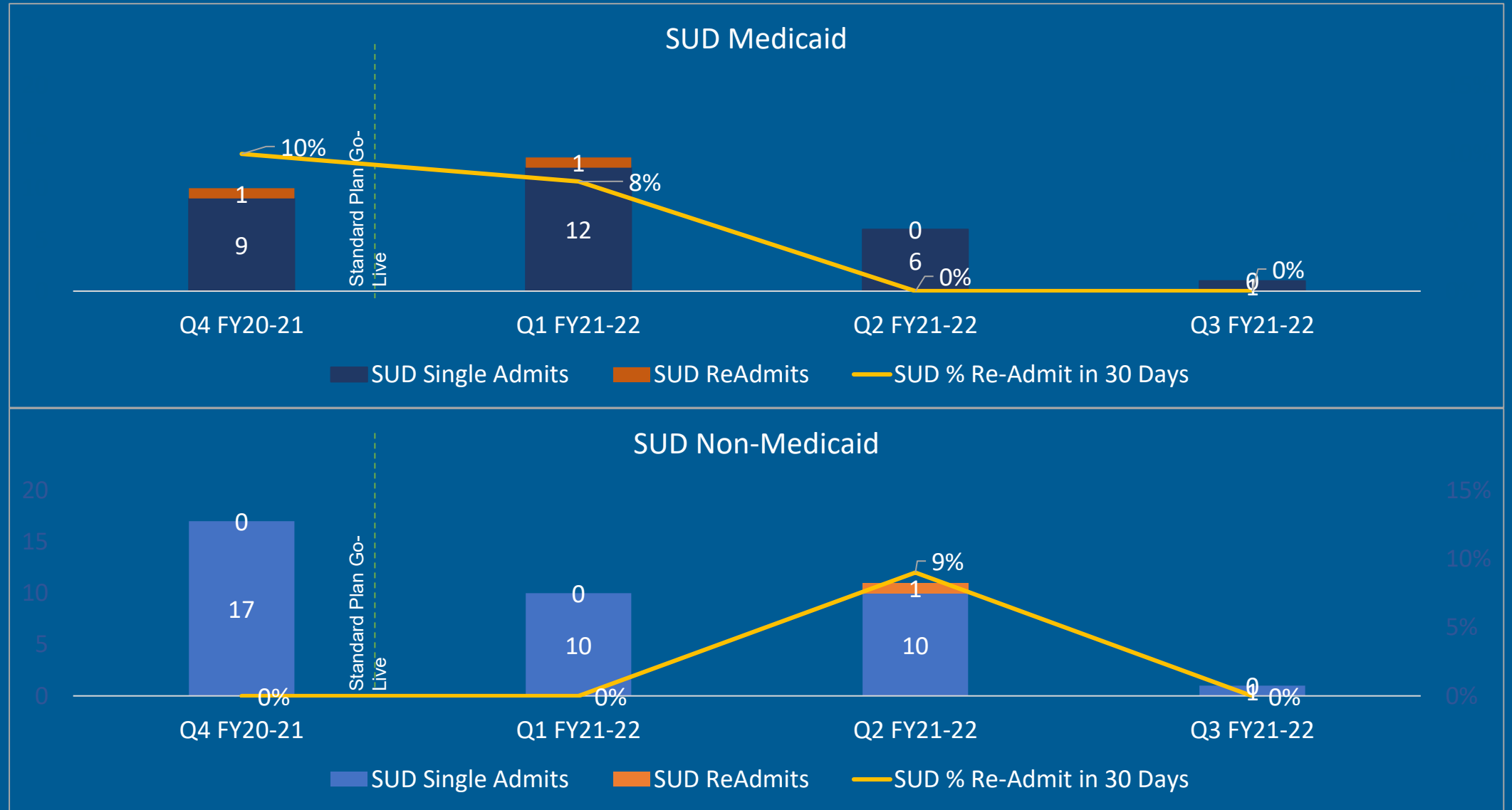


- The NC Innovations Waiver serves people who would live in an intermediate care facility for intellectual disabilities, giving them the opportunity to live in a community setting instead of an institution or group home.
- To obtain an Innovations Waiver slot, an individual completes the Supports Intensity Scale (SIS) Assessment and is deemed eligible based on level of care needed to complete activities of daily living and make progress towards personal goals.
- Individuals awaiting a Waiver Slot are placed on the Registry of Unmet Needs (RUN) and receive services to help provide support while awaiting an Innovations Waiver slot.

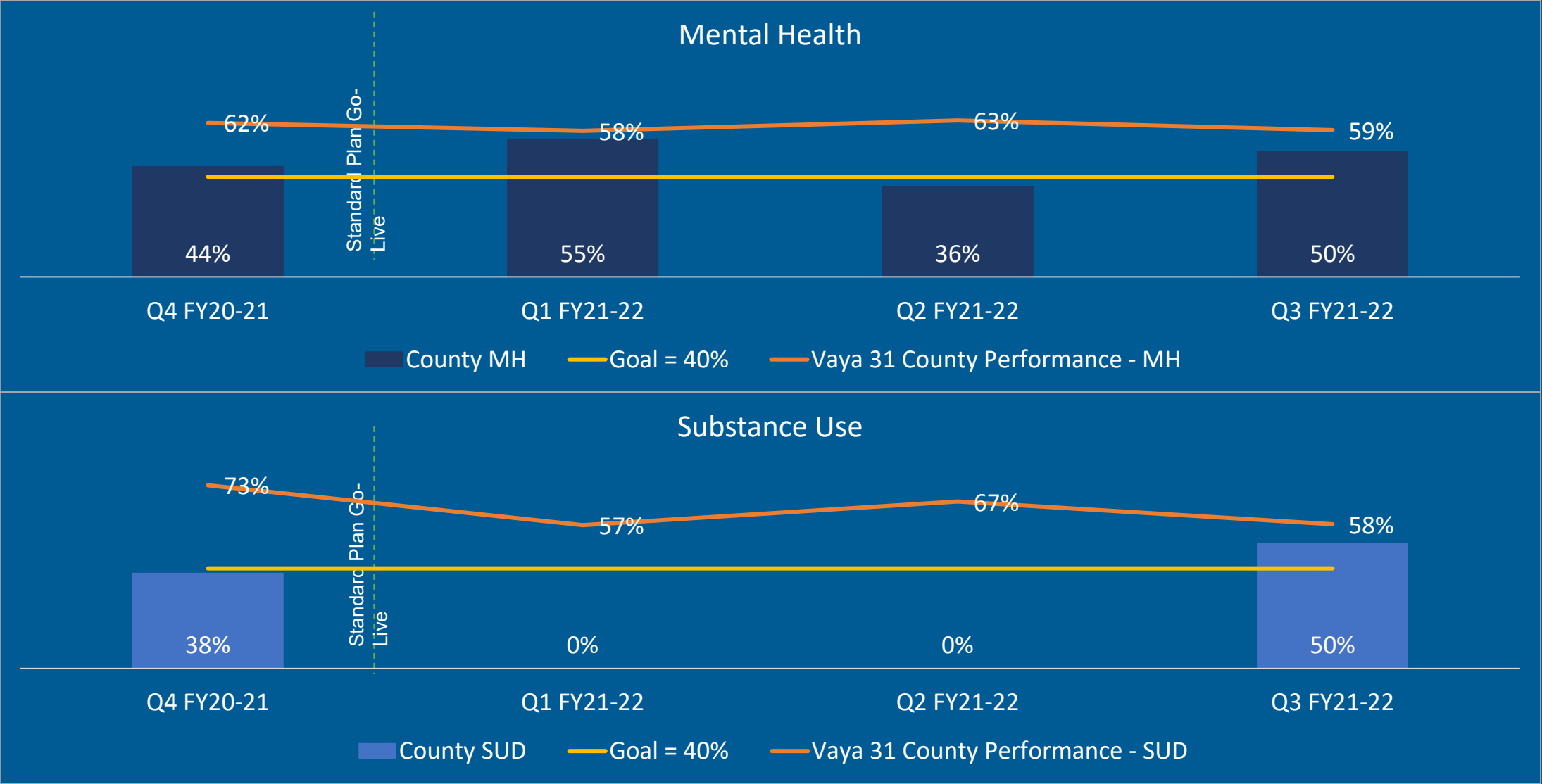
MH Inpatient Admissions to Community Hospitals

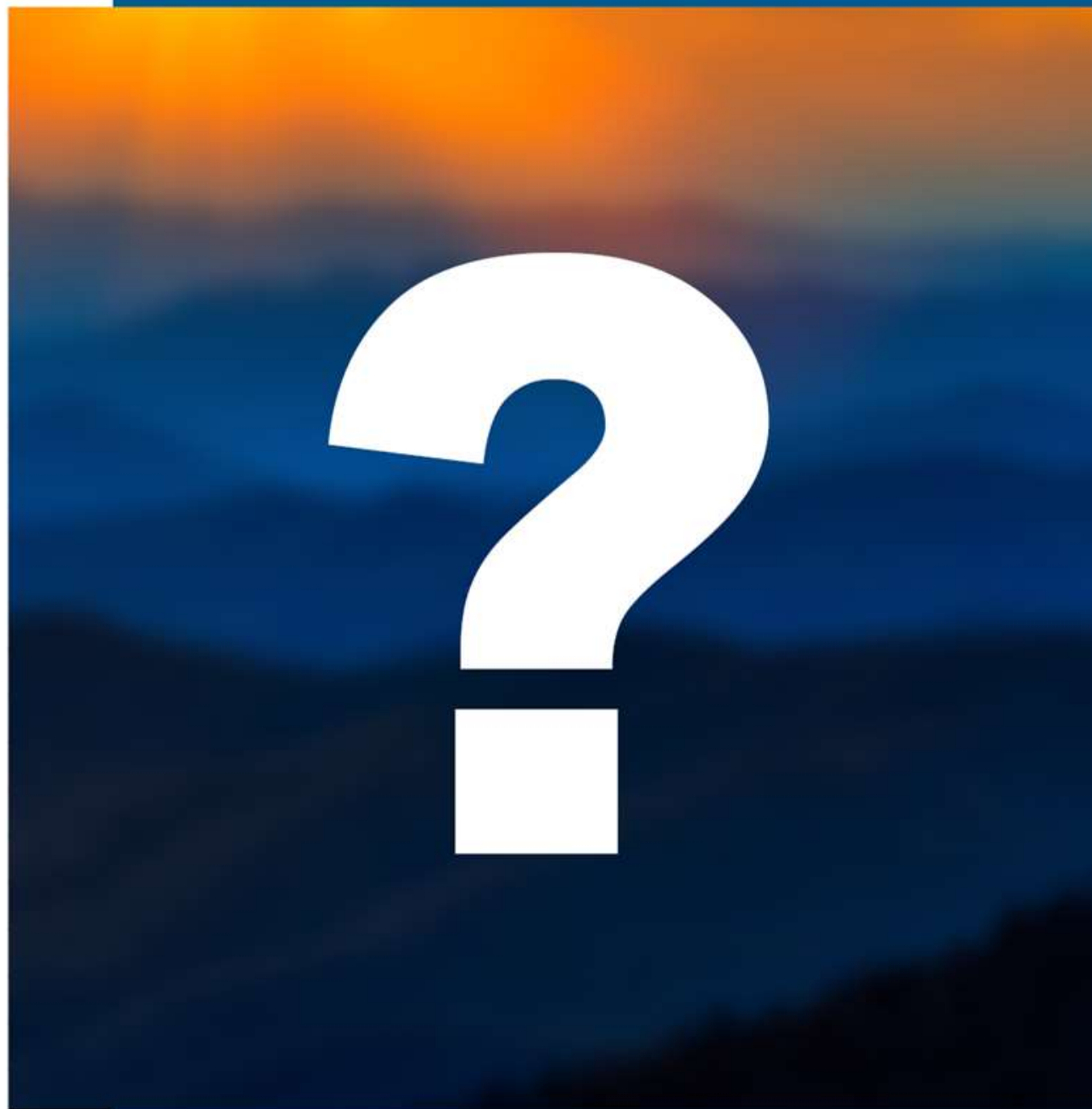


SUD Inpatient Admissions to Community Hospitals



Medicaid Follow-Up After Discharge







Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 21, 2022
Title: **Public Comments**

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Emergency Management

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Latoya Henderson
Department: Emergency Management
Date: November 10, 2022
Title: Grant Opportunity

PURPOSE:

To consider application for and acceptance of three no-match grant opportunities.

BACKGROUND:

Granville County Emergency Management has the opportunity to apply for three no-match grants to assist with sustaining and improving capabilities for disaster preparedness, response, recovery and mitigation.

- \$8,000- Homeland Security Grant Program, Exercise grant through North Carolina Emergency Management to allow us to be better prepared after manmade or natural disasters. This grant will allow us to hire vendor to assist us in planning and executing a Mass Care Shelter Exercise.
- \$25,000- Granville County Emergency Management is looking to apply for a grant through Duke Energy to fund purchase of AED's to be placed in some of our more populated county buildings. Funds may also be available, through this grant opportunity, to purchase/replace shelter supplies that were lost when Red Cross relocated their local supplies. We are not sure of the amount we would be eligible for at this time, but the maximum possible grant would be \$25,000.
- 31,854.56- Granville County has 2 message boards that were purchased in FY 2014 that are at end of life. We no longer get parts, and we continue to have problems with them. We have the opportunity to apply for a Domestic Preparedness Region Grant through the Homeland Security Grant Program to purchase 2 new message boards with the same capability of the ones we currently have. These boards are used on a continuous basis by our local law enforcement, fire departments and other various agencies. They have also been used after major manmade and natural events throughout the state since they were originally purchased.

FUNDING:

Grant Funding- no match

RECOMMENDATION:

The Emergency Services Director recommends authorization for application and acceptance of these three no match grants.

ACTION TAKEN:



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: November 16, 2022
Title: Late Application - Disabled Veteran

PURPOSE:

To consider the approval of the untimely filed Application for the Disabled Veterans Exclusion.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Evelyn Nance moved to Granville County from Durham County in late 2020. Ms. Nance met with Granville County's former Veterans Service Officer in August of 2021 to discuss reapplying for the Veterans Exclusion that she had been receiving previously in Durham County. The VSO had Ms. Nance fill out the NCDVA-9 and told her that he would send it to the Regional Veterans Office and once they send it back, he would send it to the Tax Office for approval on the 2022 tax bills. The application period for 2021 had already passed.

Evelyn did not realize her paperwork had not been turned in to the Tax Office until she received her 2022 tax bill.

RECOMMENDATION:

The Tax Administrator recommends approving Evelyn Nance's late application.

ATTACHMENTS:

Evelyn Nance's letter

ACTION TAKEN:

I moved from Durham County in December 2020. I received tax exemption for my home in Durham County due to the passing of my husband who was permanently 100% disabled with a service connected disability. After moving to Granville County and purchasing a home in Creedmoor, I contacted the Veteran's Officer in Granville County to inquire about received tax exemption for my property and he informed me to complete the form NCDVA-9, scheduled me an appointment to bring the form in and stated the VSO would submit to the Regional Veteran's Office and Granville Tax office for approval / completion.

I completed and signed the form on 8/17/2021 and did not hear back from the Granville County Officer. I was told that this form would be sufficient for my 2022 property taxes as I had missed the deadline submission date of June 1, 2021 for the 2021 property tax year.

It wasn't until I received my property taxes for 2022 that I realized that my taxes had not been reduced. I called and spoke

with Current VSO office and explained
my situation as well as emailed the NCDVA-9
that was signed on 8/17/2021 by me and 9/15/22
by the Assistant Veterans Service Center Manager
in the Winston-Salem Office. He then
scheduled an appointment for me to come
in after explaining there is a 4 page document
(application) that must accompany the NCDVA-9.
I am here today 10/10/2022 completing the
statement as well as the application.

Sincerely

Evelyn Denise Nance
Evelyn Denise Nance
10/10/2022



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: November 15, 2022
Title: **Late Application - Elderly Exclusion**

PURPOSE:

To consider the approval of the untimely filed Application for the Elderly Exclusion.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

On October 18, 2022, Mildred Goss left a completed exclusion application with a letter requesting approval from the Board of Commissioners. In Mildred's letter, she has claimed the reason she is late is because she was unaware of the program.

Tax administration advertises these programs in the local newspapers, on personal property listing forms, on our website and on the back of property tax bills.

RECOMMENDATION:

The Tax Administrator does not recommend approving Mildred Goss' late application. Ms. Goss will receive the 2023 Exclusion Application and letter from the Tax Office inviting her to reapply before June 1, 2023.

ATTACHMENTS:

Letter by Mildred Goss

ACTION TAKEN:

October 18, 2022

Board of Commissioners + Department of Revenue,

Please consider my untimely application for Property Tax Relief. I was unaware of the program or exclusion for elderly citizens. I am 93 years old and my property tax bill is \$1865.39. Paying this amount is a severe hardship for me at this time. I would greatly appreciate any consideration in reducing my property taxes.

Kind regards,
Mildred C. Goss



Granville County Register of Deeds

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Kathy Taylor
Department: Register of Deeds
Date: November 15, 2022
Title: Purchase of HP Design Jet T2600DP 36" Printer

PURPOSE:

Purchase of HP DesignJet T2600DR 36" printer.

BACKGROUND:

This will replace the current printer that was installed on September 23, 2008. Supplies and maintenance are no longer available for this printer. The large format printers are necessary in order to copy and scan plats. When customers bring plats into the office for recording, staff need the ability to scan them into the permanent records. Customers and staff then have the capability to make copies and view the plats online.

Three quotes from vendors have been obtained.

-	Duncan Parnell.....	\$12096.91
-	5 yr. maintenance contract....	<u>4114.15</u>
-	Total	\$16211.06
-		
-	HP.....	\$13353.36
-	5 yr. maintenance contract.....	<u>..4114.15</u>
-	Total	\$17467.51
-		
-	CDW.....	\$12569.81
	No maintenance contract provided.	

FUNDING:

10-4180-602 (Included in 2022-2023 budget)

RECOMMENDATION:

Register of Deeds recommends purchase of HP DesignJet T2600DR 36" printer from Duncan Parnell.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Sheriff John Hardy
Department: Sheriff's Office
Date: November 15, 2022
Title: CALEA Accreditation Request

PURPOSE:

To receive approval to fund accreditation for the Granville County Sheriff's Office through the Commission on Accreditation for Law Enforcement Agencies (CALEA).

The Sheriff's Office is requesting to expend \$16,950.00 in federal asset forfeiture funds to cover the initial law enforcement agreement between the Sheriff's Office and CALEA for a term of up to 36 months. Additionally, the Sheriff's Office is requesting authorization to meet the annual continuation fee of \$4,065.00, utilizing federal asset forfeiture funds. The continuation cycle will initiate one year after accreditation has been awarded.

The purpose of the accreditation process will be to set standards that provide best practices related to life, health, and safety procedures for the Sheriff's Office. The standards overseen by CALEA are considered foundational for contemporary law enforcement agencies. The program provides the framework for addressing high-risk issues to ensure deputies are prepared to meet basic community service expectations and manage critical events.

BACKGROUND:

The Sheriff's Office has been exploring ways to improve the accountability and provide a standard of excellence for the community. Accreditation will establish a foundation to guide the office in a professional and recognized manner. The following are several expectations that would be anticipated once accreditation is awarded by CALEA:

- A proven method of executing daily operations in a highly professional way.
- A proven management system with written directives, sound training, and clearly defined lines of authority.
- Greater accountability and consistency within the Sheriff's Office.
- A proactive management and information system allowing for internal and external feedback on policies and procedures.
- Improved community relations by creating a forum in which deputies and the citizens work together to confront challenges and provide a clear direction for the community.

The initial expenditure of \$16,950.00 will cover the cost of a 36-month standards development period and on-site assessment. While 36 months are allotted for completion, the Sheriff's Office is projecting

a 24-month cycle to meet CALEA requirements (Note: there is no price reduction for completing the program under the projected timeframe).

After accreditation is awarded, the Sheriff's Office will be invoiced an annual continuation fee of \$4,065.00, commencing on the award anniversary date. The continuation fee will cover software updates, administrative costs, and future site-based reaccreditation assessments.

The quote received for the initial 36-month accreditation and assessment cycle is as follows:

▪ Initial CALEA Accreditation Fee	\$11,450.00
▪ Site-Based Assessment	<u>\$ 5,500.00</u>

Total: \$16,950.00

Pricing quote for annual continuation fee to initiate on the anniversary date accreditation is awarded:

- Annual Accreditation Continuation Fee	\$4,065.00 per year
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FUNDING:

Asset Forfeiture funds are available for this procurement and are in line with the required spending plan specified by the U.S. Department of Justice and U.S. Treasury Department. The initial \$16,950.00 will be expended upon the execution of the contract with CALEA. Additionally, the accreditation continuation fee of \$4,065.00 will be funded through asset forfeiture on an annual basis after accreditation has been awarded.

RECOMMENDATION:

The Sheriff recommends approval to utilize federal asset forfeiture funds to initiate the accreditation contract with CALEA in the amount of \$16,950.00 and to fund the annual accreditation fee of \$4,065.00.

ATTACHMENTS:

CALEA Quote

ACTION TAKEN:



Commission on Accreditation for
Law Enforcement Agencies, Inc.
13575 Heathcote Boulevard
Suite 320
Gainesville, Virginia 20155

Phone: (703) 352-4225
Fax: (703) 890-3126
E-mail: calea@calea.org
Website: www.calea.org

October 27, 2022

Robert Bailess
Granville County Sheriff's Office
Oxford NC 27565

Dear Robert Bailess,

Per your request, the following is a quote for enrollment of the CALEA Law Enforcement Accreditation Process.

Enrollment fees are based on your Full Time Authorized, for sworn and non-sworn employees (not including those dedicated to the detention) and you have indicated your agency falls in the 25-199 category. The enrollment costs may be paid in a single payment, two installments, or three installments as follows:

Single Payment	Two Installments	Three Installments
\$11,450	\$5,915	\$3,940

When you make the request to schedule your site-based assessment you will be invoiced \$5,500 for the site-based costs. This request is typically made 6-12 months prior to the desired site-based dates.

Upon award, you would be invoiced for the annual continuation fee, estimated at \$4,065 for your size agency. This fee would be due annually by your award anniversary and covers the costs of administrative fees, software and future site-based assessments. (you do not need to budget additional for the reaccreditation site-based assessments)

Please let myself or Contract Specialist Wendi Jones wjones@calea.org know if you have questions.

Sincerely,

Laura Saunders
Regional Program Manager, Mid-Atlantic Region



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Scott Phillips, Director
Department: Development Services
Date: November 9, 2022
Title: Design Services for the Northern Granville Senior Center

PURPOSE:

This request is to receive approval to begin fee negotiations with the Architectural firm recommended by our Design Services selection committee.

BACKGROUND:

On October 10, 2022, Granville County received submittals of interest from qualified Architectural firms based upon a Request for Qualifications issued for the design services of the northern Granville County Senior Center. Of the four (4) firms that submitted, the selection committee recommended in-person interviews with two (2) firms. On November 4, 2022, Stephen Baxter Architect and Oakley Collier Architects presented their qualifications. Based upon the interviews and review of the firm's qualifications and past project history the selection committee chose Oakley Collier Architects as the best-qualified firm.

FUNDING:

The fiscal year 2022-2023 budget can facilitate this request.

RECOMMENDATION:

Development Services Director recommends beginning negotiations of a fair and reasonable contract fee with Oakley Collier Architects.

If a contract for services cannot be negotiated with Oakley Collier Architects, negotiations will be terminated and initiated with Stephen Baxter Architects.

ATTACHMENTS:

Request for Qualifications
Submittal Ranking and Scores
Oakley Collier Presentation

ACTION TAKEN:



REQUEST FOR QUALIFICATIONS (RFQ)

Architectural and Engineering Services
for
Northern Granville County Senior Center

The County of Granville
104 Belle Street
Oxford, NC

A. Project Background and Objectives

The County of Granville is soliciting interest and credentials from qualified professional architectural firms licensed within the State of North Carolina. Responses to the RFQ will be used to determine the relative qualifications of various firms to perform the scope of work and task specified with this request. The County is seeking a firm with demonstrated expertise in design and project management related to the type of project indicated, and its attention to quality assurance, construction feasibility, and scheduling.

The County is expanding their Senior Services to a new facility located in Stovall, NC (see site attachment). The site contains approximately 4.5 acres and is serviced with public water and sewer from the Town of Stovall. The new facility is expected to accommodate approximately 75 visitors per day. Based upon our internal assessment, the facility will include Administrative offices for a staff of three, a Dining Room and warming Kitchen to accommodate approximately 50 patrons, a Fitness room for approximately 15 to 20 patrons per session, an Art room for approximately 15 patrons per class, a Meeting / Multi-purpose room for approximately 40 visitors, and a small Computer room.

B. RFQ Timeline

The County anticipates the following schedule:

Advertisement of RFQ	September 13, 2022
Submittal of Questions	September 23, 2022 (deadline)
Proposals Due	October 10, 2022; 3:00 PM
Selection of Firm	October 14, 2022

C. Scope of Services

The scope of services to be provided by the firm will include, without limitation, the general disciplines outlined below to the extent necessary to provide a complete, accurate and fully coordinated design.

- a. Obtaining all State and local permitting required for development and construction.

- b. Design Development meetings with County staff sufficient to understand the functional needs and desired aspects of the project.
- c. Preparation of the Construction Documents to include plans / details, specifications, and project manual.
- d. Bidding assistance with County staff.
- e. Construction Administration and monthly site visits with reports.
- f. Any other services customarily furnished by a design team on similar projects.

D. Proposal Format

The proposals shall be organized into the following sections:

a) Professional Qualifications (25 Points):

- a. State full name and address of your Firm and, if applicable, other professional firms that will perform the work hereunder. The information shall indicate whether it operates as an individual, partnership, or corporation. Include information indicating licensure in the State of North Carolina.
- b. Include the name of the professional personnel that will be employed in the work specified by the request. Resumes and/or certifications are required for each project personnel submitted.
- c. Include a list of positions and their standard hourly rates.
- d. State the firm's history, types of services provided, and provide technical details that make the firm uniquely qualified for the work.
- e. Include the firm's Certificate of Insurances.

b) Project Listing (25 Points)

The written proposal must include a list of current and past (five years) projects including a brief description, size, and cost. The project listing must exhibit experience in the project area and indicate proven ability in implementing similar projects for the firm and the individuals to be assigned to this project.

c) Proposed Work Plan (30 Points)

Provide a detailed and comprehensive description of how the Firm intends to provide the services requested in the RFQ. The description shall include, but not limited to, how the project will be managed, scheduled, and delivered to the County. Responses will be rated on the clarity, thoroughness, and content of the response.

d) Legal Status of Firm (10 Points)

The proposal shall include all litigation or other legal action taken against the Firm or that the Firm was involved in within the last five years.

e) References (10 Points)

Provide at least three client references for similar projects recently completed. The information shall include the agencies name, address, email, telephone number, project title and contact information of personnel directly involved with the project.

E. Proposal Evaluation and Selection Process

Granville County intends to select the most qualified firm based on best overall qualifications, it its sole opinion, is most advantageous to the County.

An evaluation Committee will be assigned to evaluate each proposal package. The Committee will identify strengths and weaknesses associated with each Firm according to the criteria and point system listed herein.

The ranking of proposals and recommendation of any Firm is the sole responsibility of the Committee. The selection may be based solely on the individual merits of one Firm, or several Firms may be chosen for further evaluation and consideration.

The Committee, at its sole discretion, may choose to schedule interviews with any, all, or none of the selected Firms.

The Committee's recommendation of the highest rated Firm will be presented to the County Manager / Board of Commissioners for approval and authorization to begin negotiations for an

agreeable contract and fees. If after negotiation, a mutually agreeable contract and fee is not successful, the County reserves the right to terminate negotiations and begin negotiations with the second highest rated firm.

F. Submission of Proposal Package

Qualification submittals shall include two (2) complete qualification packages in hardcopy and one (1) electronic copy. Submittals shall not exceed ten (10) 8.5 x 11 pages.

Qualification Proposals shall be sent to the following Granville County Representative:

Scott Phillips
Director, Granville County Development Services
PO Box 877 (Mail) or 122 Williamsboro Street (Street)
Oxford, NC 27565

Additional information or question can be sent to the above contact at:

scott.phillips@granvillecounty.org or 919-603-1425

Submissions must be received no later than 3:00 PM on October 10, 2022 to be considered.



8/23/2022, 3:46:32 PM

Centerlines

Parcels

Lot Lines

Leaders

Parcel Hooks

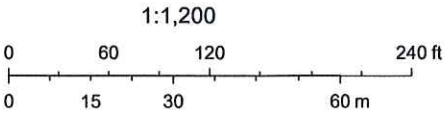
granville_nc_anno

Imagery Latest

Red: Band_1

Green: Band_2

Blue: Band_3



NC OneMap, NC Center for Geographic Information and Analysis. NC 911 Board

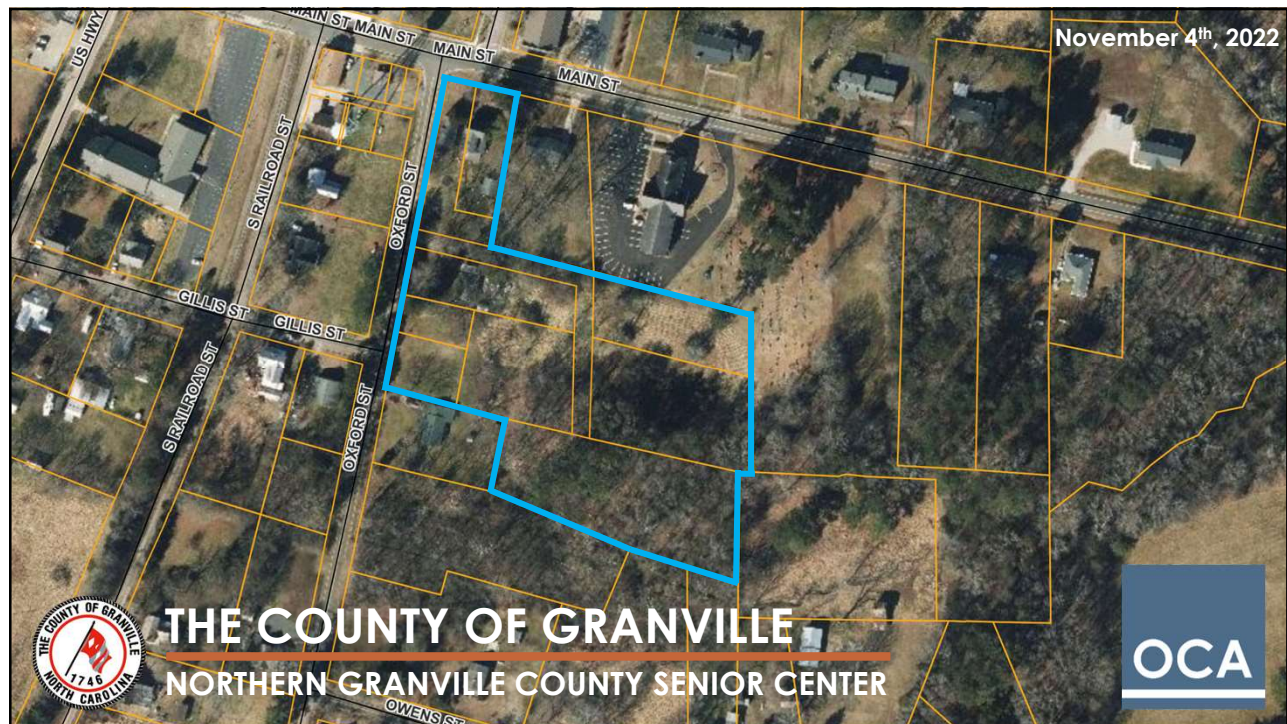
Northern Granville Senior Center

Request for Qualifications

Architectural Design Services

Submittal Response and Overall Ranking

1. Oakley Collier Architects / Rocky Mount & Raleigh Offices – score 100
2. Stephen Baxter Architects / Wake Forest Office – score 97
3. Stewart Cooper Newell Architects / Gastonia Office – score 95
4. HH Architecture / Raleigh Office – score - 87



1



OAKLEY COLLIER ARCHITECTS

- Established in 1988
- 16 professionals on staff
- Service-oriented
- LEED® accredited
- Building Information Modeling (BIM)
- Offices in Raleigh & Rocky Mount
- 85% of our projects are repeat clients

define | visualize | execute

2

Why Oakley Collier?

■ OAKLEY COLLIER ARCHITECTS



Tim Oakley, AIA
Managing Architect,
Principal



Ann Collier, AIA
Managing Principal,
Principal



David Griffin
Senior Project Manager,
Principal



Franki Joyner
Senior Construction Administrator



STEWART

Structural Engineer

Charley Lewis, PE



MEP Engineer

James DelPapa, Jr., PE



Civil Engineer

Michael Stocks, PE

3

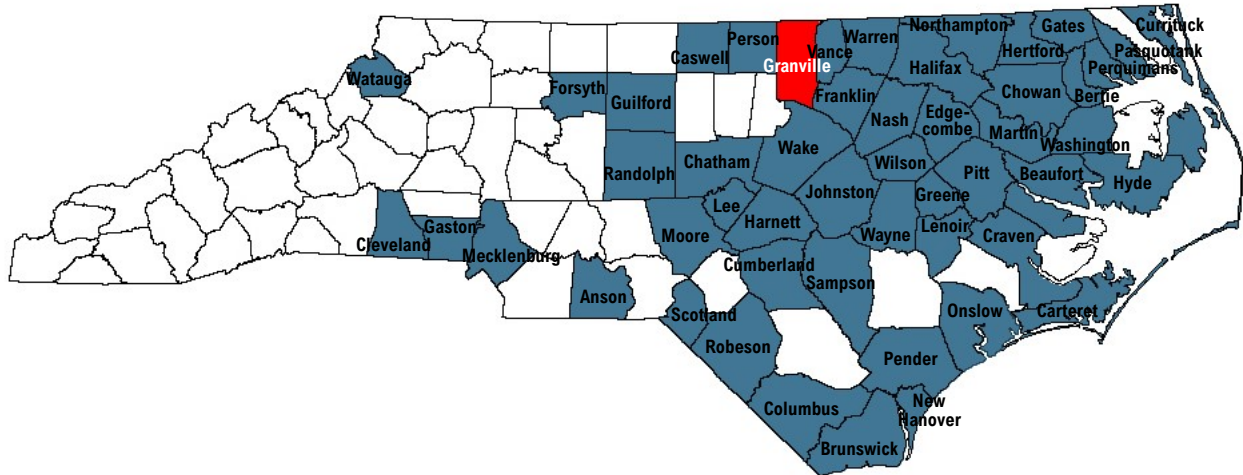


4

Experience



OCA



5

Why Oakley Collier?



OCA

- First & foremost, we want the job! Our biggest asset is the attention we pay to **building relationships**; The County of Granville would be an important client for OCA, and we will **work hard and produce great work** for you.
- We are great at **seeing the big picture with fresh eyes**. We **truly listen** and are vested in the success of each decision.
- OCA provides **timely communication** and project turnaround while not losing attention to detail - every project is **important**.
- We have **a lot of experience** with **Senior Centers**. We enjoy the challenge of breathing new life into existing spaces as well as creatively designing new and exciting spaces that meet your needs in an affordable way.
- **We know how to pivot**. We have seamlessly adapted to the challenges presented with the recent pandemic within a field of practice very much grounded in in-person services.
- We are **adaptable and flexible**, and work to do whatever is necessary to **meet our client's needs**.

6

Louisburg Senior Center

Franklin County

- 35,909 GSF of Franklin Plaza includes **17,658 SF Louisburg Senior Center**
- Multipurpose room, adult daycare with nursing station, library, crafting & billiards rooms, wellness center, computer room, classroom, Meals on Wheels storage, & admin

KEY LEGEND

- BOARD OF ELECTIONS (46)
- CORE (1,189 SF)
- GENERAL (17,152 SF)
- SENIOR CENTER (17,658 SF)
- VETERANS AFFAIRS (17,750)

9

Senior Center Wellness Pavilion Addition

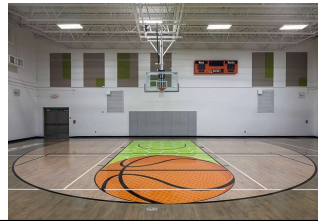
Wilson County

- 2,700 SF renovations to **Senior Center** reception area recreation/craft room and existing restrooms
- New 1,500 SF porch/drive-thru canopy

10

Carl H. Russell Community Center Renovation

City of Winston-Salem



- 12,549 SF
- Game room, reading room/computer lab, flexible meeting rooms, full kitchen, gymnasium, & offices

15

Department of Social Services Relocation

Vance County, NC



- 37,545 GSF facility with **21,394 SF Senior Center**
- Large multipurpose space with cafeteria, computer lab, media room, program/classroom, wellness room, admin suite
- Other departments include Children & Adult Services, Support Services, Child Support, Recertifications, Intake, & County Administrative/Business



16

South Rocky Mount Community Center Renovation

Rocky Mount, NC



- **18,405 SF** renovation & 1,628 SF addition
- Game room, computer room, 2 meeting rooms, kitchen & food storage, gymnasium, 2 wellness rooms, admin offices



17

New Bern Riverfront Convention Center Renovation

Craven County, NC



- **45,450 SF**
- Phase 1: new paint/flooring/finishes, new mechanical systems & generators on raised platforms, new elevator supports, raising of gas and other utilities, replacement of wiring and other electric components, and various other exterior damage repairs
- Phase 2: new multi-level outdoor event space designed for dining, performances, & other events



18

Rocky Mount Event Center

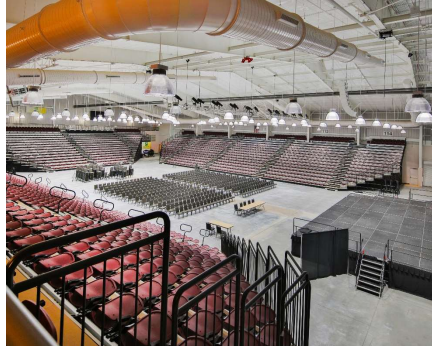
Rocky Mount, NC











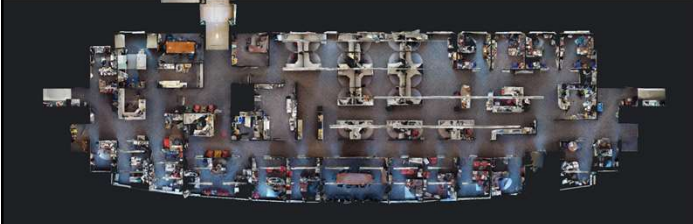
- **177,636 SF**
- Conference center, full commercial kitchen, concessions & prep area, 4000+ seat flexible event space with 8 basketball courts, 4 party rooms, arcade with redemption center, ropes & climbing courses

19



Matterport™







- Navigable, photorealistic 3D model
- As-builts & conditions documentation for every building
- Measurements & walk-throughs can be done remotely
- Owner access to files for future use

20

Building Information Modeling & Visualization



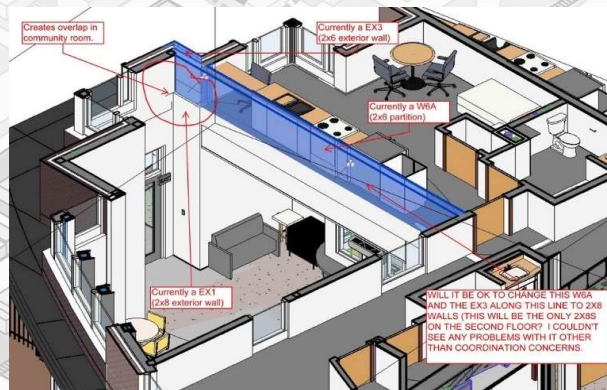
OCA



Render



Photo



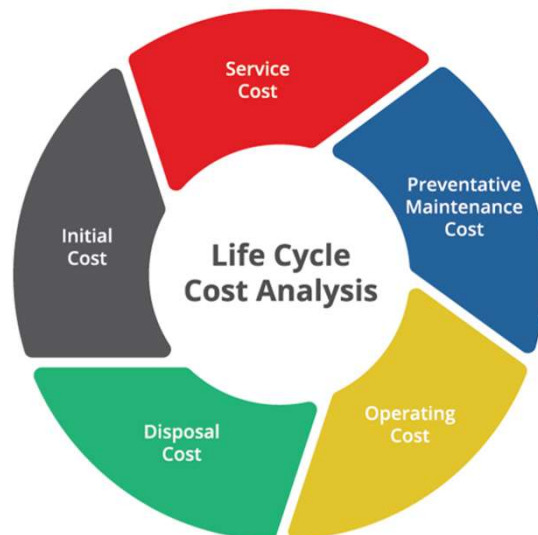
21

Life Cycle & Sustainability

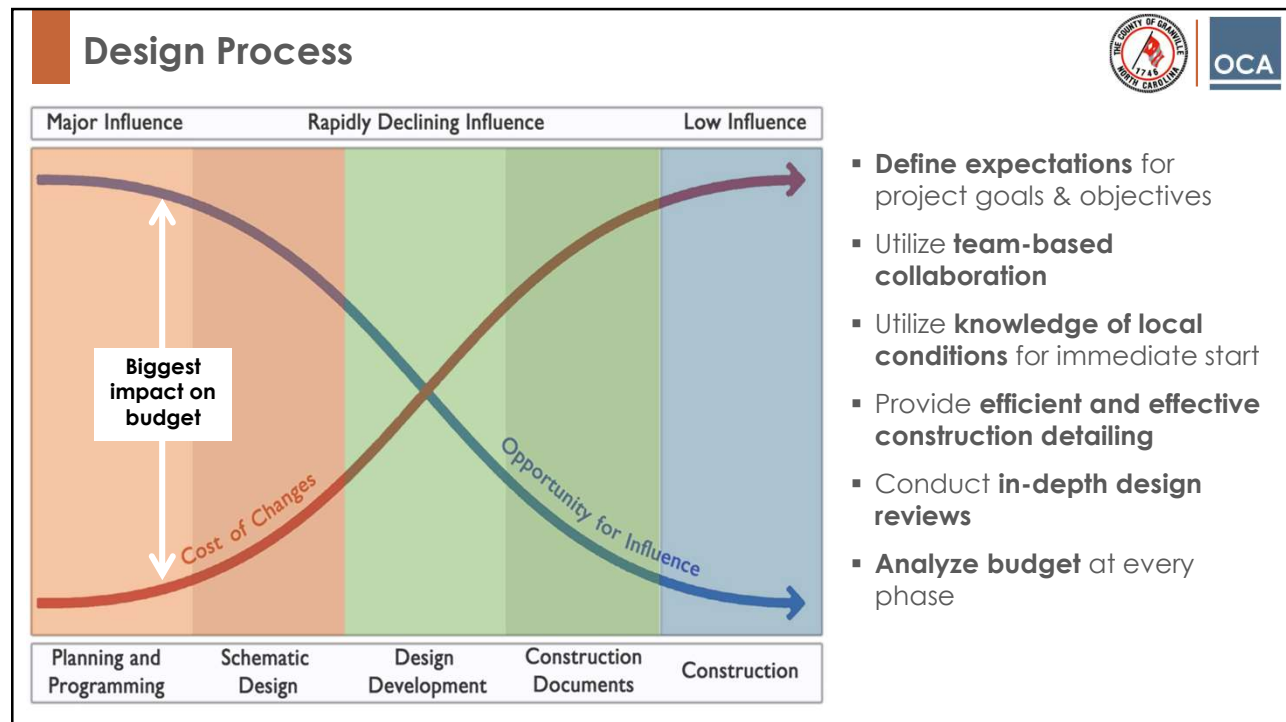


OCA

- Evaluation strategies
- Stormwater management
- Enhanced daylighting
- Indoor air quality management
- Recycled materials
- Energy performance
- Energy modeling
- Thermal comfort
- Life cycle cost & maintenance



22



23

Budgets & Schedules




Project	Year Bid	Construction Cost	Cost per SF	Change Orders
Village of Pinehurst Cannon Park Recreation Center	2018	Budget: \$4,358,868 Actual: \$4,295,833	\$218/SF	Owner changes
City of Winston-Salem Carl H. Russell Recreation Center Renovation	2020	Budget: \$782,213 Actual: \$712,254	\$57/SF	Owner changes
Scotland County Laurel Hill Community Center	2021	Budget: \$2,432,446 Actual: \$2,695,828	\$217/SF	Owner changes
Northampton County Courthouse	2022	Budget: \$10,000,000 Actual: \$10,776,270	\$399/SF	Owner changes
Craven County Creekside Parks & Recreation Office Building	2020	Budget: \$521,000 Actual: \$516,898	\$258/SF	No design-related change orders
Craven County CARTS Transportation Building	2022	Budget: \$1,350,147 Actual: \$1,342,000	\$485/SF	No design-related change orders

*Current construction market has escalated 17% since September 2021

24

Construction Process & Beyond

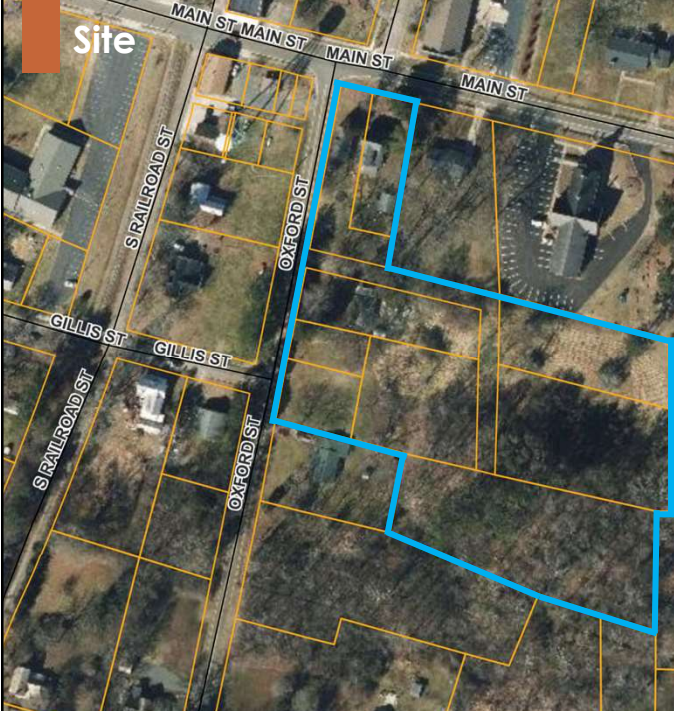





- Granville County-specific CA
- Experienced team relationships with contractors
- Design team actively involved throughout process
- Maintain quality assurance
- Organized documentation
- Continuous communication
- Current technology
- Project close out/follow up

25

Site






- 3 offices @ 140 SF = 420 SF
- Dining for 50 people = 750 SF
- Warming Kitchen = 300 SF
- Fitness (20@50SF/pp) = 1000 SF
- Art (15@20SF/pp) = 300 SF
- Multi-purpose(40@15SF/pp) = 600 SF
- Computer = 150 SF NET

TOTAL:
 3520 x 1.35
 (circulation/MEP/toilets/walls)
 = 4,752 GSF

26

Testimonials



Dare County DHHS Addition



"Oakley Collier Architects has demonstrated the ability to deliver projects that are cost efficient and are finished within the established budget. They possess a complete understanding of the County's preferred construction management at risk procurement process and have delivered cost effective solutions through both initial designs and value engineering. **The finished product makes a significant impression with both users and the community.**"

Dave Clawson, Director of Finance
Dare County

Edenton Police Department



"Thank you, Oakley Collier! Your team listened to our community and **the result is perfect!** A building that fits in this important corridor, is respectful of neighbors and supports the police department's mission and functions."

Anne-Marie Knighton, Former Town Administrator
Town of Edenton

27

Why Oakley Collier?



Senior Center
Experience



Experienced
Relationships



Responsiveness



Commitment to
the County of
Granville



28



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 21, 2022
Title: Proclamations, Resolutions and Legislative Matters

PURPOSE:

This item on the agenda will be used for the introduction of proclamations, resolutions, or legislative matters. It can also be used for the general discussion of related matters.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 21, 2022
Title: **County Manager's Report**

PURPOSE:

Any matters as needed by the County Manager.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jim Wrenn
Department: County Attorney
Date: November 16, 2022
Title: **Consideration of Approval of an Easement Agreement for Granville Health System**

PURPOSE:

To consider approving an easement for Granville Health System (GHS).

BACKGROUND:

An easement agreement is for required City of Oxford utility improvements on GHS property and the County is required to sign off because it holds title to GHS real property. GHS will bear all associated costs with rerouting the utilities outside of the current easement areas. The current city utilities are close to the building and would likely have to be relocated if GHS expanded its footprint. Therefore, GHS requested that the city relocate the lines away from buildings. GHS has approved.

ATTACHMENTS:

Easement Agreement

ACTION TAKEN:

Prepared by and return to: J. Thomas Burnette, Attorney at Law, Oxford, North Carolina.

NORTH CAROLINA

EASEMENT AGREEMENT

GRANVILLE COUNTY

THIS EASEMENT AGREEMENT, made this the ____ day of _____, 2022, by and between GRANVILLE COUNTY, a body politic and corporate of the State of North Carolina (hereinafter “Grantor”); and CITY OF OXFORD, a North Carolina municipality (hereinafter “City”), P.O. Box 506, Oxford, North Carolina 27565;

W I T N E S S E T H:

WHEREAS, said Grantor is the owner of a certain tract or parcel of land lying and being situate in Oxford Township, Granville County, North Carolina (the “Property”) being identified as Granville County Tax Map Number 191308977879 and being a portion of the property described in those instruments recorded in Deed Book 98, Page 123 and Deed Book 583, Page 99 in the Granville County register of Deeds, which Property is occupied and used by Granville Health System (“GHS”) and said Property is located within the Project area as hereinafter defined; and

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WHEREAS, the City desires to undertake a water and sewer rehabilitation project to improve the City's water and sewer system in the vicinity of GHS which said project is designated by the City as the "2018 DWI Sewer Improvements Project" (the "Project"); and

WHEREAS, the portion of the improvements contemplated to be part of the Project on the Property are shown on that certain construction drawings labeled "2018 Sewer System Improvements/ City of Oxford/ Granville County, North Carolina/ Medical Center Outfall Plan and Profiles Alternate/ Sheet C-119A" dated last revised May 24, 2022 and sealed May 24, 2022 and "2018 Sewer System Improvements/ City of Oxford/ Granville County, North Carolina/ College St. (Med CNTR) Plan and Profile STA. 40+00 – 48+07/ Sheet C-122" dated last revised May 24, 2022 and sealed May 24, 2022 attached hereto and incorporated herein by reference as Exhibit A (the "Construction Drawings"); and

WHEREAS, upon completion, the Project will benefit the citizens of Oxford and the Grantor's Property within the Project area; and

WHEREAS, pursuant to the Project plans and Construction Drawings, it is necessary to enter upon the Property to install water and sewer lines, storm drainage, and other necessary appurtenances on the Property within the Project area (the "GHS Improvements"); and

WHEREAS, it may be necessary to remove and/or abandon some of the water, sewer, and storm drainage infrastructure that is presently located on the Property within the Project area.

NOW THEREFORE, said Grantor, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, to it in hand paid, does hereby grant, bargain, sell and convey unto the City the following easements for the purpose of constructing and maintaining the GHS Improvements and removing and/or abandoning currently existing water and sewer lines

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and appurtenant structures:

1. a non-exclusive, temporary construction easement on the Property within the Project area which is reasonably sufficient to remove and/or abandon any existing water and sewer lines and appurtenant structures within the Project area generally as shown on the Construction Drawings (the “Temporary Construction Abandonment Easement”);

2. a non-exclusive, temporary construction easement on the Property within the Project area which is reasonably sufficient to install the new GHS Improvements generally as shown on the Construction Drawings (the “Temporary Construction Easement); and

3. a permanent, non-exclusive, variable width easement (the “Permanent Utility Easement”) in, over, and across the area within the Temporary Construction Abandonment Easement, the Temporary Construction Easement, and the Permanent Utility Easement (hereinafter collectively referred to as the “Easement Area”) in those locations generally depicted on the Construction Drawings, to enable the City to access and maintain the GHS Improvements on the Property and within the Permanent Utility Easement area as it exists after completion of the Project. Following completion of the Project, the parties shall amend and restate this Easement Agreement by recording a new Permanent Utility Easement Agreement which references and incorporates by reference an actual recorded survey of the easements for new GHS Improvements generally depicted on the Construction Drawings. The Temporary Construction Abandonment Easement and the Temporary Construction Easement conveyed herein shall expire upon completion of the Project. The City agrees to restore the Property to as good a condition as the same presently exists and to interfere as little as reasonably possible with the improvements presently thereon and the use thereof.

All right, title, and interest in and to any Easement Area under this Easement Agreement which

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may be used and enjoyed without unreasonably interfering with the rights conveyed by this Easement Agreement are reserved to Grantor. The City may use any land adjacent to the Permanent Utility Easement Area, and any private roads, driveways, or streets over Grantor's Property that provide ingress, egress or regress to the Permanent Utility Easement area, for ingress, egress and regress to exercise the rights and privileges it has under this Agreement provided such use does not impair Grantor's or Grantor's tenant's use of Grantor's Properties. Grantee shall provide appropriate traffic control so as not to interrupt the flow of traffic to the hospital specifically including, but not limited to, the emergency department.

GHS shall pay to the City a sum not to exceed \$173,470.86 to reimburse to the City the increased costs of locating the GHS Improvements in the areas shown on the Construction Drawings instead of in the vicinity of the existing water, sewer, and storm drainage infrastructure currently located on the Property (the "GHS Reimbursement"). The GHS Reimbursement shall be GHS's sole obligation under this Easement Agreement. Payments for the GHS Reimbursement shall be made within thirty (30) days of a receipt of information from the City sufficient to support payment by GHS, provided GHS's engineer shall have the right to review any such request for payment. The City shall provide GHS an accounting of the funds spent such that the GHS Reimbursement shall be limited to the actual increased costs to the City, not to exceed \$173,470.86. The City shall bear and promptly pay, without the imposition of any lien or charge on or against all or any portion of Grantor's Property, all costs and expenses of construction and maintenance of the GHS Improvements and the costs and expenses to exercise any easement rights granted under this Agreement.

To the extent allowed by law, the City shall protect, defend, indemnify, and hold Grantor harmless from and against any and all liability arising from or out of the City's or the City's agents'

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negligent actions in or on the Easement Area or on Grantor's Property. The intent hereof is that the City, and not the Grantor, shall bear any and all costs or expenses, including any costs of legal defense, arising from or out of the City's or the City's agents' negligent actions related to the Temporary Construction Abandonment Easement, the Temporary Construction Easement, and the Permanent Utility Easement herein granted.

TO HAVE AND TO HOLD said rights and easements to it the City, its assigns and successors in title and office; it being agreed that the rights and easements hereby granted are both temporary and permanent and to the extent the same are permanent, they shall be deemed appurtenant to and run with the Property.

IN TESTIMONY WHEREOF, said Grantor has hereunto set its hand and seal, the day and year first above written.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURE PAGES FOLLOW]

GRANVILLE COUNTY

By: _____ (SEAL)
Tony W. Cozart, Chair

ATTEST:

Debra A. Weary
Clerk, Board of Commissioners

NORTH CAROLINA, GRANVILLE COUNTY

I, the undersigned Notary Public of Granville County, North Carolina, do hereby certify that Debra A. Weary personally known by me, personally appeared before me this day and acknowledged that she is the Clerk to the Granville County Board of Commissioners, and that by authority duly given and as the act of the Granville County Board of Commissioners, the foregoing instrument was signed in its name by the Chair and attested by herself as its Clerk. Witness my hand and Notarial Seal, this the ____ day of _____, 2022.

(official signature of Notary)

_____, Notary Public

(Notary's printed or typed name)

(Affix Notary Seal/Stamp)

My commission expires: _____

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CITY OF OXFORD

By: _____ (SEAL)
Jackie Sergent, Mayor

ATTEST:

Cynthia Bowen
Clerk, Board of Commissioners

NORTH CAROLINA, GRANVILLE COUNTY

I, the undersigned Notary Public of Granville County, North Carolina, do hereby certify that Cynthia Bowen personally known by me, personally appeared before me this day and acknowledged that she is the Clerk to the City of Oxford Board of Commissioners, and that by authority duly given and as the act of the City of Oxford Board of Commissioners, the foregoing instrument was signed in its name by the Mayor of the City of Oxford and attested by herself as its Clerk. Witness my hand and Notarial Seal, this the ____ day of _____, 2022.

(official signature of Notary)

_____, Notary Public
(Notary's printed or typed name)

(Affix Notary Seal/Stamp)

My commission expires: _____

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Hak Ung, Finance Director

{A0162303.DOCX}

GRANVILLE HEALTH SYSTEM

By: _____ (SEAL)
John F. Snow, CEO

NORTH CAROLINA, GRANVILLE COUNTY

I, a Notary of the above state and county, certify that the following person personally appeared before me on the _____ day of September 2022, acknowledging to me that he signed the foregoing document in the capacity represented and identified herein: John F. Snow, Chief Executive Officer of Granville Health System. Witness my hand and Notarial Seal, this the _____ day of _____, 2022.

(official signature of Notary)

_____, Notary Public
(Notary's printed or typed name)

(Affix Notary Seal/Stamp)

My commission expires: _____

EXHIBIT A

{A0162303.DOCX}



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 21, 2022
Title: **County Attorney's Report**

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 21, 2022
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Gooch
- Commissioner Jay
- Commissioner Smith
- Commissioner Hinman
- Commissioner May
- Commissioner Karan
- Chairman Cozart

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: November 15, 2022
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN: