AGENDA

GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, November 20, 2023

Call to order @ 7:00 p.m. ..... Chair Russ May
Invocation and Pledge of Allegiance ..... Commissioner Robert Williford

Consent Agenda

1. Tax Refunds, Releases & Write-offs (p. 3)

2. Minutes (p. 12)

Introductions, Recognitions and Presentations

3. Economic Appropriations Announcement for Triangle North Granville (p. 60)

Public Comments

4. Public Comments (p. 61)

Public Hearings

5. Continued Public Hearing Regarding Land Development Code Text Amendment on Cluster Subdivisions (p. 62)

Tax Matters

6. Adoption of the Schedules, Standards, and Rules for Real Property 2024 Revaluation (p. 96)

7. Adoption of the Schedules, Standards, and Rules for Present Use Value for 2024 Revaluation (p. 97)

8. Exemption Appeal (p. 98)

Purchasing

9. Outside Dog Kennel Replacement (p. 112)

Sheriff Matters

10. Adoption of Granville County Jail Health Plan (p. 131)

11. Sheriff's Quarterly Update (p. 135)

Appointments

12. Animal Control Advisory Committee (p. 143)

13. Opioid Advisory Committee (p. 145)

County Manager's Report

14. County Manager's Report (p. 147)

County Attorney's Report

15. County Attorney's Report (p. 148)

Presentations by County Board Members

16. Presentations by County Board Members (p. 149)

Any Other Matters

17. Any Other Matters (p. 150)

Granville County
Tax Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Jenny Griffin
Department:	Tax Administration
Date:	November 20, 2023
Title:	**Tax Refunds, Releases & Write-offs**

PURPOSE:
To approve tax refunds, releases, and write-offs.

BACKGROUND:
Tax releases and refunds are generated according to N.C.G.S. 105-381. According to the resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed $2.00.

Tax refunds: When a person or business overpays their tax bill. Sometimes this is the result of a garnishment.

Tax releases: These are usually due to a clerical error.

The following tax refunds, releases and write-offs are recommended for approval:

Refunds	October 26, 2023 – November 8, 2023:	$ 1327.33
Releases	October 26, 2023 – November 8, 2023:	$ 649.23
Write-offs ($2 and less)	October 26, 2023 – November 8, 2023:	$ 2.56

RECOMMENDATION:
The Tax Administrator, Jenny Griffin recommends approval of tax refunds $1327.33, releases $649.23 and write-offs $2.56 for October 26, 2023 through November 8, 2023.

ATTACHMENTS:
Detailed Refund Report
Detailed Release Report
Detailed Write-off Report

ACTION TAKEN:

PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:

TRANSACTION DATE RANGE: 10/26/2023 12:00:00 AM - 11/08/2023 12:00:00 AM
PAYMENT DATE RANGE:
USER/OPERATOR:
TAX DISTRICT(S):
BILL YEAR RANGE:
BILL# RANGE:

BILL TYPE: Both

RELEASE NUMBER ONLY:No

SORT BY: Transaction Date

PAYMENT TYPE: ,ACH - ACH,Card - Credit Card,Cash - Cash,Check - Check,DSO - DSO,EPA - EPA,MOrder - Money Order,OPM - OPM,PPAY - PPAY,WEB - WEB

RUN DATE: 11/9/2023 12:29 PM **GRANVILLE COUNTY REFUND REPORT**

NAME	BILL NUMBER		PAYMENT TYPE	AMOUNT	OPER	DATE TIME
71068301	2023-8976	RP: 086612952594		76.12	TYRELL	10/30/2023 10:53:38 AM
HUNT CHARLES E						
HUNT PATRICIA E						
6015 GRANDALE DR						
DURHAM, NC 27713		CHALRES HUNT				
		REFUND RECIPIENT: CHARLES HUNT MAIL OVERPAYMENT 6015 GRANDALE DR DURHAM NC 27713				
64431301	2022-3248	RP: 183400492171		74.81	KCR	11/3/2023 12:02:30 PM
GREENE BETH HERRING						
2335 POCOMOKE RD						
FRANKLINTON, NC 27525		FALLS LAKE ACADEMY				
		REFUND RECIPIENT: BETH GREENE GARNISHMENT OVERPAYMENT 2335 POCOMOKE RD FRANKLINTON NC 27525				
57502301	2022-23667	RP: 180603224144		861.35	TYRELL	11/6/2023 3:05:14 PM
HOBBS STACY O						
2044 GARRY CT						
CREEDMOOR, NC 27522		ATLAS ORANGE				
		REFUND RECIPIENT: ATLAS ORANGE MAIL OVERPAYMENT 109 E MOUNTAIN ST. STE D KERNERSVILLE NC 27284				
23008304	2023-6254	RP: 194700391179		298.15	CTH	11/6/2023 4:03:36 PM
WATKINS RANDALL C						
WATKINS ROSE B						
4602A WATKINS ROAD						
OXFORD, NC 27565		WATKINS FARM LLC				
		REFUND RECIPIENT: WATKINS FARM LLC MAIL OVERPAYMENT 4602A WATKINS ROAD OXFORD NC 27565				
72426301	2022-6125	RP: 192820708143		16.90	KCR	11/7/2023 2:20:17 PM
TAYLOR PHILLIP						
PO BOX 81						
STOVALL, NC 27582		UKG INC				

NAME	BILL NUMBER		PAYMENT TYPE	AMOUNT	OPER	DATE	TIME
		REFUND RECIPIENT: PHILIP TAYLOR GARNISHMENT OVERPAYMENT PO BOX 81 STOVALL NC 27582					
TOTAL REFUNDS PRINTED:	**1,327.33**						
TOTAL VOID REFUNDS:	**0.00**						
TOTAL:	**1,327.33**						

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 10/26/2023 - 11/8/2023

NAME	BILL NUMBER	AMOUNT	OPER	PAYMENT TYPE	DATE	TIME	REFUND DATE
TOTAL VOID REFUNDS:							

PARAMETERS SELECTED FOR FINANCE RELEASES REPORT:

TRANSACTION DATE RANGE: 10/26/2023 12:00:00 AM - 11/08/2023 12:00:00 AM
BILL TYPE: Both
BILL YEAR/NUMBER RANGE:
PRINT TOTALS ONLY: No
USER/OPERATOR:
EXCLUDE USERS/OPERATORS:
SORT ORDER: Name

REPORT TITLE:

1 Granville County Tax	604.78
51 Butner District	1.51
Fire Rescue	42.94
Total	649.23

Release Refund Detail

Name	Bill#	Reason	District	Amount
ELECTRICAL CONTROLS SERV LLC	2018-51428	BUSINESS CLOSED DECEMBER 1, 2016	C ADVLTAX	1.41
ELECTRICAL CONTROLS SERV LLC	2018-51428	BUSINESS CLOSED DECEMBER 1, 2016	C PEN FEE	0.14
ELECTRICAL CONTROLS SERV LLC	2018-51428	BUSINESS CLOSED DECEMBER 1, 2016	CI51ADVLTAX	0.61
ELECTRICAL CONTROLS SERV LLC	2018-51428	BUSINESS CLOSED DECEMBER 1, 2016	CI51PEN FEE	0.06
ELECTRICAL CONTROLS SERV LLC	2017-81326	BUSINESS CLOSED DECEMBER 1, 2016	C ADVLTAX	1.82
ELECTRICAL CONTROLS SERV LLC	2017-81326	BUSINESS CLOSED DECEMBER 1, 2016	CI51ADVLTAX	0.76
ELECTRICAL CONTROLS SERV LLC	2017-81326	BUSINESS CLOSED DECEMBER 1, 2016	C PEN FEE	0.18
ELECTRICAL CONTROLS SERV LLC	2017-81326	BUSINESS CLOSED DECEMBER 1, 2016	CI51PEN FEE	0.08
EVANS RICHARD CRAIG	2023-201581	REC'D SIGNED LISTING FORM ON 11.6.2023 STATING BOAT LISTED IN FRANKLIN CO. CONFIRMED WITH FRANKLIN CO AND BOAT WAS LISTED WITH THEM STARTING IN 2023.	C ADVLTAX	102.39
EVANS RICHARD CRAIG	2023-201581	REC'D SIGNED LISTING FORM ON 11.6.2023 STATING BOAT LISTED IN FRANKLIN CO. CONFIRMED WITH FRANKLIN CO AND BOAT WAS LISTED WITH THEM STARTING IN 2023.	C PEN FEE	10.24
EVANS RICHARD CRAIG	2023-201581	REC'D SIGNED LISTING FORM ON 11.6.2023 STATING BOAT LISTED IN FRANKLIN CO. CONFIRMED WITH FRANKLIN CO AND BOAT WAS LISTED WITH THEM STARTING IN 2023.	FR ADVLTAX	7.31
EVANS RICHARD CRAIG	2023-201581	REC'D SIGNED LISTING FORM ON 11.6.2023 STATING BOAT LISTED IN FRANKLIN CO. CONFIRMED WITH FRANKLIN CO AND BOAT WAS LISTED WITH THEM STARTING IN 2023.	FR PEN FEE	0.73
GLOSSON DANIEL	2023-201693	REC'D SIGNED INDIVIDUAL PERSONAL PROPERTY ASSESSMENT NOTICE ON 11.6.2023 DATED FOR 7.2.2022 THAT BOAT WAS SOLD JUNE 2022.	C ADVLTAX	190.65
GLOSSON DANIEL	2023-201693	REC'D SIGNED INDIVIDUAL PERSONAL PROPERTY ASSESSMENT NOTICE ON 11.6.2023 DATED FOR 7.2.2022 THAT BOAT WAS SOLD JUNE 2022.	C PEN FEE	19.07
GLOSSON DANIEL	2023-201693	REC'D SIGNED INDIVIDUAL PERSONAL PROPERTY ASSESSMENT NOTICE ON 11.6.2023 DATED FOR 7.2.2022 THAT BOAT WAS SOLD JUNE 2022.	FR ADVLTAX	13.62
GLOSSON DANIEL	2023-201693	REC'D SIGNED INDIVIDUAL PERSONAL PROPERTY ASSESSMENT NOTICE ON 11.6.2023 DATED FOR 7.2.2022 THAT BOAT WAS SOLD JUNE 2022.	FR PEN FEE	1.36
KEELER DEBORAH DANIEL	2023-30595	LAND BUILDING SITE LEFT ON IN ERROR	C ADVLTAX	199.69
KEELER DEBORAH DANIEL	2023-30595	LAND BUILDING SITE LEFT ON IN ERROR	FR ADVLTAX	14.27
OSBORNE JOSEPH DANIEL	2023-202623	BILL OF SALE PRESENTED. 2004 TRITION WAS SOLD 11.6.2022	C ADVLTAX	71.99
OSBORNE JOSEPH DANIEL	2023-202623	BILL OF SALE PRESENTED. 2004 TRITION WAS SOLD 11.6.2022	C PEN FEE	7.20
OSBORNE JOSEPH DANIEL	2023-202623	BILL OF SALE PRESENTED. 2004 TRITION WAS SOLD 11.6.2022	FR ADVLTAX	5.14
OSBORNE JOSEPH DANIEL	2023-202623	BILL OF SALE PRESENTED. 2004 TRITION WAS SOLD 11.6.2022	FR PEN FEE	0.51

PARAMETERS SELECTED FOR ACTIVITY REPORT:

TRANSACTION DATE RANGE: 10/26/2023 12:00:00 AM - 11/08/2023 12:00:00 AM
PAYMENT DATE RANGE:
BATCH KEY RANGE:
BILL TYPE: Both
BILL YEAR/NUMBER RANGE:
DISTRICT/TYPE/FEE:
TRANSACTION TYPE:
TOWNSHIP:
CITY:
STATUS:
EXCLUDE STATUS:
USER/OPERATOR:
HISTORY TYPE: 07 - Underpayment
EXCLUDE USER/OPERATOR:
PAYMENT SOURCE TYPE:
PRINT TOTALS ONLY: No
SORT ORDER: Transaction Date
PRINT COMMENTS: N
ACCOUNT#:
ACCOUNT NAME:
LOCATION:
Print Payment Breakdown:No
CHECK NUMBER:
TRANS AMOUNT FROM:
TRANS AMOUNT TO:

RUN DATE: 11/9/2023 12:33 PM

GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
10/31/2023	23:00:23	2023-200583		2499	PERDOMO LUIS DONALDO PULIDO	ARCLEAR	Write Off	10/31/2023			0.99		0.99
											TOTAL TRANSACTION:		**0.99**
11/01/2023	15:53:08	2022-400841	S	22302301	TOLER ALFRED	Autoagent	Payment	11/01/2023	Other		0.44		0.44
											TOTAL TRANSACTION:		**0.44**
11/06/2023	13:51:44	2023-400161		24119305	WILLIAMSON C LLOYD	TYRELL	Payment	11/06/2023	walk-in	03735			0.00
11/06/2023	13:51:44	2023-400160		24119305	WILLIAMSON C LLOYD	TYRELL	Payment	11/06/2023	walk-in	03735			0.00
11/06/2023	13:51:44	2023-400162		24119305	WILLIAMSON C LLOYD	TYRELL	Payment	11/06/2023	walk-in	03735			0.00
11/06/2023	13:51:44	2023-400163		24119305	WILLIAMSON C LLOYD	TYRELL	Payment	11/06/2023	walk-in	03735	0.27		0.27
											TOTAL TRANSACTION:		**0.27**
11/08/2023	10:02:52	2023-200515		37993201	MARTINEZ JOSE MANUEL	KCR	Payment	11/08/2023	mail	19-586209810	0.86		0.86
											TOTAL TRANSACTION:		**0.86**
											2.56		**2.56**
GRAND TOTALS											**2.56**		**2.56**

USER	TOTALS
ARCLEAR	0.99
Autoagent	0.44
KCR	0.86
TYRELL	0.27

All Payments

TAX YEAR	TOTALS
2023	2.12
2022	0.44

Granville County
Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Minutes**

PURPOSE:
To approve minutes of the September 5, 2023 Regular Meeting, and June 5, 2023 and June 6, 2023 Special Meetings.

RECOMMENDATION:
County Manager recommends approval.

ATTACHMENTS:
September 5, 2023 Regular Meeting
June 5, 2023 Special Joint Meeting Draft Minutes
June 6, 2023 Special Meeting Draft Minutes

ACTION TAKEN:

GRANVILLE COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 5, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US HIGHWAY 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Zelodis Jay
Commissioner Robert Williford
Commissioner Sue Hinman
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m. Chair Russ May called the meeting to order. Pastor David Herman had the invocation and Chair Russ May led the Pledge of Allegiance.

CONSENT AGENDA

Chair May pulled item 4 (Resolution to Adopt Granville County Surplus Property Disposition Policy) from the consent agenda and sought the pleasure of the board as to how they would like to proceed with items 1,2,3,5,6, and 7 of the consent agenda.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved items 1, 2, 3, 5, 6, and 7 on the consent agenda as follows:

A. Approved Budget Amendment#1 for Fiscal Year 2023-2023:

Budget Amendment #1 (Legal Document)
September 5, 2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures:Increase/(Decrease)		**Amendment**	**Fund Total**
General Government			
	IT	($4,438)	
Public Safety			
	Emergency Management	$108,268	
Human Services			
	Granville Medical Center	$441,189	
	Social Services	$375,903	
Area Projects and Other Appropriations			
	Non-Departmental	$500,000	
Contributions to Other Funds			
	Contributions	$4,438	
	Total Expenditures		$1,425,360
Revenues: Increase/(Decrease)			
	Restricted and Intergovernmental	$500,000	
	Appropriated Fund Balance	$925,360	
	Total Revenues		$1,425,360

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LANDFILL

Expenditures:Increase/(Decrease)		
Landfill Operations	$79,438	
Total Expenditures		$79,438
Revenues: Increase/(Decrease)		
Other Revenues	$4,438	
Appropriated Fund Balance	$75,000	
Total Revenues		$79,438

ETSF Fund

Expenditures:Increase/(Decrease)		
Phone System	($9,000)	
Hardware	$6,500	
Total Expenditures		($2,500)
Revenues: Increase/(Decrease)		
Appropriated Fund Balance	($2,500)	
Total Revenues		($2,500)

Budget Amendment #1 (Details)

(For reference only)				**Amendment**	**Balance After Amendment**
General Fund/IT					
Expenditures: Increase/ (Decrease)					
10	4122	385	Software Licensing	($4,438)	$457,617
10	9800	060	Contribution from General Fund	$4,438	$4,438

Description: Transfer funding for Solid Waste IT expenditures from the General Fund to the Landfill Fund

General Fund/Emergency Management					
Expenditures: Increase/ (Decrease)					
10-	4330	602	Supplemental Grant	$108,268	$108,268
Revenues: Increase/ (Decrease)					
10-	3990	991	Appropriated Fund Balance	$108,268	$3,725,144

Description: Transfer ending supplemental grant balance from FY 23 to FY 24.

General Fund/DSS					
Expenditures: Increase/ (Decrease)					
10	5300	493	Incentive Funds	$312,510	$440,724
10	5300	606	Links Special Funds	$696	$11,846
10	5300	630	Federal Adoption Assistance	$62,697	$82,697
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	$375,903	$3,992,779

Description: To rollover unspent funds from FY 2023 for the programs mentioned above.

General Fund/Granville Health Systems					
Expenditures: Increase/ (Decrease)					
10	5700	510	Capital Outlay	$441,189	$574,062
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	$441,189	$4,433,968

Description: To fund the balance committed for general capital outlays and the purchase of two more ambulances budgeted but not purchased in FY 2023. The original commitment was to fund the purchase of three ambulances, and the first was purchased in FY 2023 and funded for $246,684.

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10	8540	801	Economic Incentive Payments	$500,000	$700,000
Revenues: Increase/ (Decrease)					
10	3327	360	Building Reuse Grant	$500,000	$500,000

Description: Recognize the distribution of Building Reuse grant funds for NC DoC for Ontic Engineering.

Landfill					
Expenditures: Increase/ (Decrease)					
60	4725	381	Computer Service	$4,438	$4,438
Revenues: Increase/ (Decrease)					
60	3981	010	Transfer from the General Fund	$4,438	$4,438

Description: Transfer funding for Solid Waste IT expenditures from the General Fund to the Landfill Fund

ETSF Fund
Expenditures: Increase/ (Decrease)

27	4500	321	Phone System	($2,500)	$92,809

Revenues: Increase/ (Decrease)

27	3439	425	State Cell Surcharge (Wireless)	($2,500)	$323,309

Description: Adjust PSAP Funding distribution to the amount agreed upon by the 911 board as of May 24, 2023

Sept 5, 2023
Budget Amendment
Summary

	GENERAL FUND							
		FY 2024 Budget approved July 1, 2023			82,332,604		
		Budget Amendment #1			1,425,360		
		Budget modified as a result of this amendment			83,757,964		
		Expenditures	Net Zero Transfer		Net Changes to Budget		
						Source of Funds	
			To	From	Change	AFB	Restricted Rev
GG	General Government	(4,438)		4,438			
PS	Public Safety	108,268			108,268	108,268	
CS	Community Services						
HS	Human Services	817,092			817,092	817,092	
ND	Area Projects and Other Appropriations (Non-Dept'l)	500,000			500,000		500,000
CO	Contributions to Other Funds	4,438	4,438				
		1,425,360	**4,438**	**4,438**	**1,425,360**	**925,360**	**500,000**
	OTHER FUNDS	**Expenditures**	**Net Zero Transfer**		Net Changes to Budget		
						Source of Funds	
			To	From	Change	AFB	Trans from GF
	LANDFILL						
GG	Operations	**79,438**	**0**	**0**	**79,438**	**75,000**	**4,438**
	ETSF						
CO	Phone System	(9,000)			(9,000)	(2,500)	
CN	Hardware	6,500			6,500		
		(2,500)	0	0	**(2,500)**	(2,500)	0

B. Approved Project Ordinance: Stovall Senior Center:

CAPITAL PROJECT ORDINANCE
2023 – Northern Granville Senior Center

Be it Ordained by the Governing Board of Granville County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of a Senior Center facility in Stovall, NC, financed by funds from the General Operating fund and debt financing.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Project Description

Component	**Amount of Proceeds To Be Used**
Stovall Senior Center	$3,750,000
Total	$3,750,000

Section 4. The following revenues are anticipated to be available to complete this project:

Component	**Amount of Proceeds To Be Used**
Contributions from the General Fund	$1,000,000
Debt Proceeds	$2,750,000
Total	$3,750,000

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements as required by Federal and State regulations.

Section 6. Funds may be advanced from the General Operating Fund for the purpose of making payments as due. Reimbursement requests should be made in an orderly and timely manner.

DRAFT

Section 7. The Finance Director is directed to report, on a periodic basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project periodically to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project.

C. Approved the following tax refunds, releases, and write-offs:

• Refunds	July 1, 2023 – August 23, 2023:	$45,977.48
• Releases	July 1, 2023 – August 23, 2023:	$161,854.45
• Write-offs ($2 and less)	July 1, 2023 – August 23, 2023:	$148.05

D. Approved the following *Resolution: NCDOT Request for Abandonment of .20 miles of SR 1727 (Fleming Road) between US 15 and SR 1724 (Northside Road)*:

Resolution
North Carolina State Department of Transportation
Request for Abandoning Section of Flemming Road (SR 1727) Between US 15 and Northside Road (SR 1724)
From The State Maintained Secondary Road System

WHEREAS, the North Carolina Department of Transportation is requesting the Board of County Commissioners to issue a resolution supporting the abandonment of 0.20 miles of SR 1727 (Flemming Road) located between US 15 and Northside Road (SR 1724): and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road section should be abandoned from the state-maintained secondary road system: and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Granville that the Division of Highways is hereby requested to remove the above described road from the state-maintained secondary road system.

E. Approved the Title VI Program as requested by the North Carolina Department of Transportation:

On behalf of the Granville County Board of County Commissioners, I hereby acknowledge receipt of the Title VI Nondiscrimination Plan. We, the Board, have ***reviewed and hereby adopt*** this Plan. We are committed to ensuring that all decisions are made in accordance with the nondiscrimination guidelines of this Plan, to the end the no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any Granville County Senior Services and activities on the basis of race, color, national origin, sex, age, creed (religion), or disability, as protected by Title VI of the Civil Rights Act of 1964 and the nondiscrimination provisions of the Federal Transit Administration.

F. Approved Minutes

- January 3, 2023 Regular Meeting
- January 17, 2023 Regular Meeting
- February 6, 2023 Regular Meeting
- March 20, 2023 Regular Meeting
- April 3, 2023 Regular Meeting
- April 17, 2023 Regular Meeting
- May 1, 2023 Regular Meeting

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

Terry Hobgood Recognized for Returning to Work

The Board recognized Granville County Information Officer, Terry Hobgood, for his return to work after he fell victim to an incident at the County office a few months ago.

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Karen Evans Introduced as the New Deputy Clerk to the Board of Commissioners

County Manager Cummings introduced Karen Evans as a recent new hire in the role of Deputy Clerk to the Board of Commissioners.

Board Recognized Howard Tyler for Service on the Granville County Planning Board

The Board recognized Howard Tyler (District 4) who served on the Granville County Planning Board for 28 years. Commissioner Cozart made comments and presented him with a certificate and a copy of the historical book entitled "Looking Back: 275 Years of Granville County History."

Board Recognized Ronnie Norwood, Elnora Morehead, and Patricia Penn Recognized for Recent Medal Wins in the National Senior Games

The Board recognized Ronnie Norward, Elnora Morehead, and Patrica Penn for their recent medal wins in the National Senior Games. On behalf of the Board, Commissioner Gooch presented Elnora Norwood and Patricia Penn with a certificate recognizing them for their 2nd-place medal win in bowling. Then Commissioner Jay commented on Ronnie Norwood's lifelong athletic ability and drive and presented him with the following proclamation recognizing him for his gold medal win in corn hole. He also received a copy of the historical book entitled "Looking Back: 275 Years of Granville County History."

Proclamation Recognizing Senior Athlete and National Medalist Ronnie Norwood

WHEREAS, Northern Granville couldn't put Senior Ronnie Norwood in a rocking chair on a porch. The athlete in him could not be contained. Ronnie for about the last five years has been participating in the local Kerr-Tar Senior Games and attends the North Granville Senior Center in Stovall, North Carolina; and

WHEREAS, Ronnie has placed 1st as a Gold Medalist every year he has participated in the local games. He must have stored up energy and techniques during COVID because afterwards, he started participating in the North Carolina State Games, and he ended up qualifying for the National Games by winning in his age group at the State Games in 2022; and

WHEREAS, the National Senior Games is a 20-sport biennial competition for men and women 50 years plus in age, and is the largest multi-sport event in the world for seniors; and

WHEREAS, Ronnie traveled to Pittsburgh, Pennsylvania in July to compete in the Men's Singles (60 – 64 age group) cornhole event, which had the largest number of participants of any of the participating age groups, and because of this, Ronnie had to beat out 20 other competitors from across the United States to win the gold medal; and

WHEREAS, there is no doubt that Ronnie is young at heart mind, and spirit. He also competes locally in billiards, mini golf, horseshoes, shuffleboard, and bowling. He was always, likely, to place 1st or 2nd in these events, also; and

NOW, AND THEREFORE, BE IT PROCLAIMED, THAT the Granville County Commissioners are proud and in awe of the success and accomplishments of Ronnie Norwood in winning the National Gold Medal for Cornhole, and for setting a golden example for all age groups on living their best lives.

Board Recognized Joe Sinnema for His Years of Service in Granville County as a North Carolina State Highway Patrol Master

The Board honored Joe Sinnema for his years of service in Granville County as a North Carolina State Highway Patrol Master. Commissioner Jay made comments and then Chair May read and presented him with the following proclamation:

Proclamation Honoring North Carolina State Highway Patrol Master Trooper Joe Sinnema

WHEREAS, State Troopers are committed to protecting the motoring public, but very few have served and been committed to doing so in the same state and county as Joe Sinnema. Joe Sinnema has served his entire 30-year career in Granville County, North Carolina and it is very rare for any State Trooper to serve their whole career in one place; and

WHEREAS, Trooper Sinnema started his career as a Cadet in the 95th Basic School on September 9, 1995. After his graduation on March 8, 1996, the now Trooper Sinnema, was assigned to Granville County and given the Call Number C753. This number has remained his number to this very day.

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Trooper Sinnema was soon promoted to Senior Trooper on March 8, 1999, and on March 8, 2002, to Master Trooper; and

WHEREAS, Trooper Sinnema trained numerous new Troopers as Field Training Officers after they graduated from basic school. He also helped train Cadets while they were in basic school as an Advanced Collision Investigation Instructor; and

WHEREAS, Trooper Sinnema served on special assignments such as hurricanes disaster reliefs, and collisions like the two beer tractor-trailers on Interstate 85 near Oxford in April 2005. He was also one of many law enforcement officers, men and women, who were called to remain on duty and to be vigilant when our country was attacked on September 11, 2001; and

WHEREAS, Trooper Sinnema was recognized by both the State Highway Patrol and Charlotte Motor Speedway for his years of volunteering to work traffic assignments during NASCAR races, and

NOW, AND THEREFORE, BE IT PROCLAIMED, THAT the Granville County Commissioners are proud and humbled to recognize a member of the State Highway Patrol, Master Trooper Joe Sinnema, who served with such dedication and loyalty to Granville County, its citizens, and the state of North Carolina; and

BE IT FURTHER PROCLAMED, as Master Trooper Joe Sinnema retired on September 1, 2023, Granville County welcomes Citizen Joe Sinnema! May your retirement be as untarnished as your badge C753.

Mr. Sinnema also received a copy of the historical book entitled "Looking Back: 275 Years of Granville County History."

Announcement Made Regarding Hester Baptist Church's 200th Anniversary

Commissioner Hinman announced that Hester Baptist Church will be having a 200th-anniversary celebration on Sunday, September 11, 2023 at their 11:00 a.m. service.

Albert "A.J." Spiess Introduced as the New Veterans Service Officer

The Board recognized Albert "A.J." Spiess as the new Veteran Service Office. County Manager Cummings emphasized that Mr. Spiess' background is important to the role he has been brought on to play. Mr. Cummings read the following background:

BACKGROUND:

Mr. Spiess is originally from Lula, Georgia, Spiess and is a retired Veteran of the U.S. Navy. He began his twenty-six years of service after enlisting in Gainesville, Georgia, and eventually rose to the rank of Senior Chief Master at Arms (Military Police). Spiess served on six ships (USS Butte, USS Simpson, USS Briscoe, USS Truman, USS Harpers Ferry, and USS Wasp). Before reaching the rank of Senior Chief Master at Arms, Spiess also served as Deck Seaman and Signalman.

Spiess also has extensive experience serving as an Anti-Terrorism Officer/Physical Security Officer conducting anti-terrorism training, as a Department Leading Chief Petty Officer/Lead Investigator where he investigated larcenies, assaults, suicides, and other security violations, and as a Senior Master Training Instructor at the Navy Police Academy overseeing major curriculum changes and teaching students at all levels of experience.

In addition to his professional experience, Spiess previously volunteered with the Disabled American Veterans (DAV), serving as Chapter Veteran Services Officer where he aided veterans and their families in obtaining benefits and services provided by the Department of Veterans Affairs (VA) and other government agencies.

Spiess also holds an associate degree in criminal justice and a bachelor's degree in Homeland Security and Emergency Management. He and his wife Corie have one child, Brooke, who is currently attending nursing school. Spiess began his tenure with Granville County as a Veteran Services Technician in July 2022 and most recently served as Interim Veteran Services Officer.

Dr. Stan Winborne Introduced as Granville County Public Schools Superintendent and Update on Joint Athletics Projects

The Board introduced Dr. Stan Winborne as the new Superintendent of Granville County Public Schools. Chair May read a brief bio, and then invited Dr. Winborne to make comments.

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Dr. Winborne thanked the board for the warm welcome he has received in his new role. He also thanked each of the Board members who attended the Granville County Public Schools convocation two weeks ago and new teacher orientation events. Dr. Winborne introduced members of his staff: Mr. Jamar Perry, Assistant Superintendent for Curriculum and Instruction and Student and Family Services; Mrs. Courtney Currin, Executive Director of Human Resources and Public Information Officer; and Mr. Bill Graham, Executive Director of Operations and Safety. He mentioned that Mrs. Vickie Hines, Interim Finance Office, was unable to attend. He also acknowledged members of the Board of Education who were there to show their support and appreciation. Dr. Winborne shared updates, commenting that the School Board's mantra is FOCUS Forward and that they are going to focus on the fundamentals: safety, academics, attendance, and behavior. He then invited Mr. Bill Graham to make additional comments.

Mr. Bill Graham stated that he is excited about the collaborative effort between both boards and thanked Dr. Cozart and Chair May for leading the charge. He shared a summary of the two renovation projects for J. F. Webb High School and South Granville High School. At J. F. Webb High School, the concessions stand and bathrooms will be renovated, considering Title 9 considerations to benefit the greatest number of people. At South Granville High School, the joint weight room and ROTC room will be renovated, and ROTC will be relocated. Title 9 considerations will also be considered to provide sufficient space for both male and female athletes.

Commissioner Cozart thanked the School Board for the collaborations and the ability to look and take a wide view of needs and expressed his excitement about both projects.

Chair May commented that the Board wants to improve the facilities in every way they can at our schools and that better facilities will help maintain populations. He thanked the School Board on behalf of the Board and expressed a desire to continue a collaborative dialogue and to work on other fronts as well, in particular how we can use joint athletic fields throughout the county to further enhance opportunities for parks and recreation. He stated that he is hoping to hear from Representative Winslow soon regarding the joint MOUs (memorandum of understanding) signed with the School Board regarding staffing of SROs (School Resource Officers) and that if it is not achieved this year, then the Board will pursue it heavily in the next year. For the benefit of the audience, he explained that the goal is to achieve sufficient funding from the State under the Safe School Act to be able to fund our SRO program and place an SRO at every school.

Commissioner Hinman asked if a wire had been taken care of at J.F. Webb High School. Mr. Graham replied that it has been addressed and is now a matter of when they can turn the power off to have it done.

Board Approved Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 306

Dr. Stan Winborne presented on behalf of the Board of Education, asking the Board of Commissioners to join them in support of the *Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 304.* Dr. Winborne stated that the calendar law in North Carolina is quite restrictive for traditional public schools and that they have little discretion about their start date, end date, and how many days they can have in the school year. The Board of Education would like to gain more calendar flexibility so that they can better design programs in the best interest of the students. School districts across the state have been requesting this for some time, but there are some competing interests, especially with the tourism industry, in keeping a more traditional agricultural-based calendar in place. Several Board of Education members had conversations with elected officials and worked to develop a draft bill with Representative Frank Sossamon that was presented to the House of Representatives. The bill is stalled in the Senate, and the Board of Education is hoping that passing a joint resolution with the Board of Commissioners will signal to the General Assembly the importance of the matter. Dr. Winborne asked the Board to adopt the resolution at this meeting so that they can approve it at the upcoming School Board meeting on Monday, September 11th, and then send it to the elected officials.

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Chair May emphasized and read a paragraph in the resolution as follows: WHEREAS, the State mandated late August start date means that to complete the school semester and testing before the winter break, Granville County Public Schools is forced to adopt a calendar that contains a fall semester with approximately 18 fewer instructional days than the spring semester, leading to inequities between classes and difficulty preparing for state-mandated tests.

A motion was made by Commissioner Tony W. Cozart and seconded by Commissioner Jimmy Gooch to adopt the joint resolution.

When Chair May called for questions on the matter, Commissioner Karan mentioned the ABC collaborative that had allowed Granville County some charter-like flexibilities and asked if calendar flexibility was a part of that.

Dr. Winborne replied that to his recollection the ABC collaborative did not include calendar flexibility. There is a method for underperforming schools, designated as restart schools, to have charter-like flexibility which can include calendar flexibility.

Commissioner Karan noted that it is typical State policy to only allow flexibility on a tenth of what is needed, and Dr. Winborne concurred.

Chair May emphasized that there are school districts across the state that have foregone state law and created their own calendars. He explained that the Board is in support of the School Board's process in hopes that an arbitrary decision will not have to be made in the future.

Chair May called for a vote and the Board unanimously approved the following *Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 306:*

JOINT RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS AND THE RATIFICATION OF H.B. 306

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

WHEREAS, the State mandated late August start date means that to complete the school semester and testing before the winter break, GCPS is forced to adopt a calendar that contains a fall semester with approximately 18 fewer instructional days than the spring semester, leading to inequities between classes and difficulty preparing for state-mandated tests; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, major hurricanes and severe winter snow storms have caused challenges in meeting the minimum requirements for instructional time; and

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

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THEREFORE, be it resolved that the Granville County Board of Education and the Granville County Board of County Commissioners have jointly passed a resolution in support of local control of school calendar flexibility, and the ratification of H.B. 306.

Chair May stated that the public is concerned about the school traffic on the southern end of the county. Dr. Wilborne said that they are happy with the traffic patterns at the new Hawley Middle School, which sits at the site of the old Creedmoor Elementary. Mr. Graham, the Creedmoor Police Department, principal Dr. Kerry Chisnall, and Hawley staff, worked very hard and they have a great plan in place. So almost all the traffic can get off of Hwy 56 for the drop-off and pick up, there is not a lot of parked congestion there in the city of Creedmoor. However, Mount Energy because, it absorbed a lot of the students from Creedmoor, has grown. The morning arrival and dismissal have been problematic, and it has backed up traffic on Highway 56. He thanked Bill Graham and Sheriff Fountain and his team who were there at the entrance and the exit to help with traffic rotation. Traffic has improved each day, especially as parents figure out how it works. The school board has contracted with an outside engineering company that specializes in campus traffic flow and will conduct a study this month on ways that we can improve the queues, and the lining of the cars and further sort out the transition. There are two large parking lot areas, and the school board is not convinced it is maximizing all the space on the campus. If needed, the next step will be to go to the Department of Transportation (DOT) and see what the options are regarding the installation of the turn lane at some point.

Commissioner Jay asked Dr. Winborne to clarify the location of Hawley Middle School. Dr. Winborne explained that Hawley Middle School has moved. Creedmoor Elementary School was closed. Hawley is now on the campus where Creedmoor Elementary once was and has been converted into a middle school. They did a lot of work over the summer, retrofitting it and making age-appropriate renovations. The old Hawley campus is still being used for its athletic facilities for the current Hawley students as the smaller Creedmoor Elementary campus does not have a full-size gym or ball fields. G.C. Hawley Middle School students who play sports in the afternoon ride an activity bus to the Hawley campus to practice and play their games. Additionally, Granville Academy, the smaller K-12 virtual blended school meets at the newer wing at the Hawley Campus two days a week. They still need to maintain the infrastructure at Hawley School as the school is not completely shut down. The School Board will be exploring how to use the Hawley campus, and are applying for grants to rebuild.

Chair May suggested quarterly financial liaison meetings between both boards.

Forest Westall, Executive Director Of Upper Neuse River Basin Association (UNRBA), Presented An Update On Recommendations For A Falls Lake Nutrient Management System

County Manager Drew Cummings introduced Forest Westall, Executive Director of UNRBA.

Mr. Westall showed a map of the Upper Neuse River Basin and noted that it spans six counties: Person, Orange, Durham, Granville, Wake Counties, and Franklin. He spoke from the PowerPoint presentation below.

Mr. Westall stated that Falls Lake was built for flood control and that it releases water downstream. Currently, the Falls Like Nutrient Management Strategy is in Phase I, which costs $500 million. All Phase I requirements are currently being met. Granville County invested $100,000 over the last two years and has committed to $100,000 over the next three years. He stated that the Falls Lake reservoir is the most studied reservoir in NC and that the nutrient levels are stable. The emphasis is on maintaining the current levels. Lake sediments will continue to cycle nutrients for decades. The strategy is a monetary investment over time to maintain long-term nutrient levels. A proposed resolution will be presented to the UNRBA Board for approval on September 20, 2023. The plan is to present to the State as a unified group at the North Carolina General Assembly in December.

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Granville County Board of Commissioners

The UNRBA's Recommendations for a Revised Falls Lake Nutrient Management Strategy

September 05, 2023



Upper Neuse River Basin (UNRBA)



- Members
  - Six counties
  - Seven municipalities
  - One water utility
  - Soil and water conservation districts
- Active External Stakeholders
  - Agriculture
  - Environmental groups
  - Land conservation organizations
  - NC DEQ/DWR
  - NC DOT
  - NC DA&CS

2

Falls Lake Designated Uses and Benefits

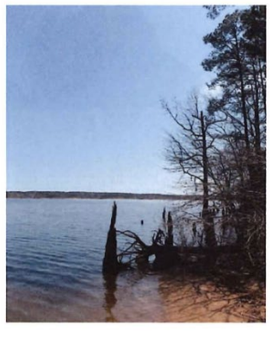
- Provides drinking water for over 500,000 customers
- Minimizes downstream flooding
- Protects water quality downstream
- Provides habitat
- Provides regional recreational facility



3

Current Falls Lake Regulatory Framework

- Falls Lake Nutrient Management Strategy
- Passed by the State in 2011
- Two stages of nutrient reductions (relative to baseline year, 2006)
- Reductions assigned by sector
- Estimated costs over $1.5 billion
- Stage II requirements beyond technological limits
- Allows for re-examination of Stage II



4

Stage I is Being Fully Implemented

New development	• Rules in place since 2012 • Limits nutrient loading from developed sites
Agriculture	• Stage I reductions have been met and production acres have declined by 44% • Nutrient management plans, conservation tillage, best management practices near full implementation

Wastewater treatment plants (WWTPs)	• Have exceeded reduction requirements and reduced loading
	  • 24 percent for total nitrogen
	  • 69 percent for total phosphorus

Existing development	• Installation of more than 350 stormwater retrofit projects • UNRBA nutrient credits project to expand list of credited practices • Alternative compliance approach allows for full implementation

5

UNRBA Approach to the Re-examination of Stage II

Science-based approach to water resource management

- Followed the requirements in the Rules and obtained DWR approvals
- Collected four years of monitoring data in the watershed and the lake
- Developed watershed model to understand sources of loading
- Developing three lake water quality models to illustrate impacts on water quality

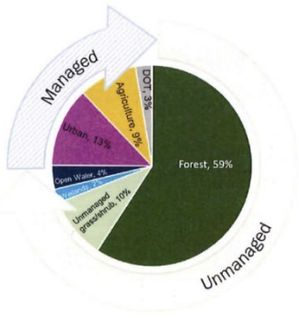
Collaborative approach to water resource management

- Worked with other researchers and organizations to expand our knowledge base
- Meeting with internal and external stakeholders to discuss recommendations

6

Key Findings from the Watershed Models and Data

- Nutrient loads to Falls Lake have been reduced significantly since 2006 (baseline year of rules)
- Soils store and cycle nutrients for decades
- Rainfall is key driver of nutrient loads
- Little opportunities remain to further reduce loading by significant amounts
- Progress will be incremental



7

Key Findings from the Watershed Models and Data

- 75 percent of the watershed is natural, unmanaged land (like forests)
- US Forest Service monitoring studies measured nutrient loads during dry to average rainfall conditions; used to compare to models
- Protecting forests and other natural areas is key to long-term management of Falls Lake

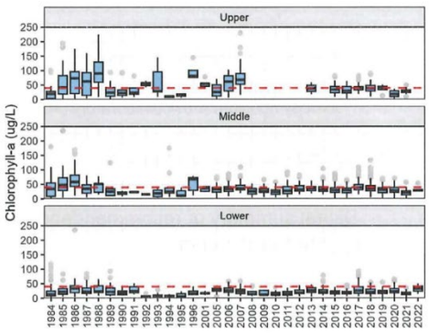


Land conservation site; photo courtesy of Person County

8

Key Findings from the Lake Models and Data

- Chlorophyll-a is a green pigment that plants and algae use for photosynthesis
- Used as an indicator for algae
- The Falls Lake Nutrient Management Strategy was developed because chlorophyll-a concentrations in Falls Lake are sometimes above the NC standard (40 micrograms/liter)
- Chlorophyll-a in the lower half of the lake has been stable since reservoir was constructed in the 1980s
- The rest of the lake has been stable for the past decade



9

Key Findings from the Lake Models and Data

- Data and modeling suggest that large storms and climate change are significant drivers of nutrient loading
- Changes in nutrient contributions/loading to Falls Lake will not have immediate impacts on chlorophyll-a
- Falls Lake is meeting its designated uses even though the chlorophyll-a standard is sometimes exceeded
  - Algae have not been linked to a fish kill since the late 1980s
  - Algal toxins are below EPA guidelines
  - City of Raleigh provides 41 million gallons per day of safe drinking water
- Lake sediments will continue to cycle nutrients for decades



10

Stakeholder Input Essential for Developing Recommendations

- Stakeholder Feedback (2023)
  - WRRI Annual Conference (March)
  - Meeting with EPA staff (March)
  - Joint Symposium with Collaboratory (April)
  - Technical Stakeholder Workshop (August)
- Agriculture representatives
- NC Department of Environmental Quality
- Digital summary of recommendations with link for social media



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Implications for a Revised Nutrient Management Strategy

- Additional large-scale nutrient load reductions are not achievable
- Long-term nutrient management is most effective approach
- Ongoing action is needed to protect this resource and maintain uses
- A more appropriate site-specific chlorophyll-a standard is needed



12

Principles for a Revised Strategy



- Continue to improve water quality and protect uses
- Acknowledge the realities of the system
- Adaptive program with plans for re-evaluation
- Build on the cooperation and collaboration
- Build on the IAIA approach
- Encourage a fair, equitable program
- Focus on whole watershed health
- Expand types of partners and opportunities
- Consider sustainability and energy reductions

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Nutrient Reduction Opportunities

Existing Lands

- Stream, wetland, buffer restoration
- Floodplain expansion
- Road and logging best practices
- Controlled burns, harvesting, forest and vegetation management
- Educate owners of stormwater control measures on proper maintenance
- Stormwater retrofits*

Wastewater related

- Track best available technologies and costs
- Encourage minor facilities to improve effluent quality*
- Identify and remedy illicit discharges*
- Track and address failing OWTS*

New development

- Continue implementing rules
- Update local ordinances to allow innovative stormwater solutions

Atmosphere

- Tree planting along busy roads
- Air pollution reduction technologies
- Public transportation
- Green energy sources

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*Practices with State-approved credits

Alignment with Granville County's Planning Goals

Example Planning Goals	Aligned Concepts
Conserve agricultural resources	The UNRBA proposes to partner with agriculture to help implement projects and activities
Protect sensitive environmental areas, increase tourism, and recreational facilities for residents	The proposal encourages preservation of natural areas
Provide equitable community services and facilities in all council districts	The proposal considers fairness and equity by including upstream communities and downstream users of Falls Lake
Create an interconnected transportation system for all users	The expanded program encourages public transportation

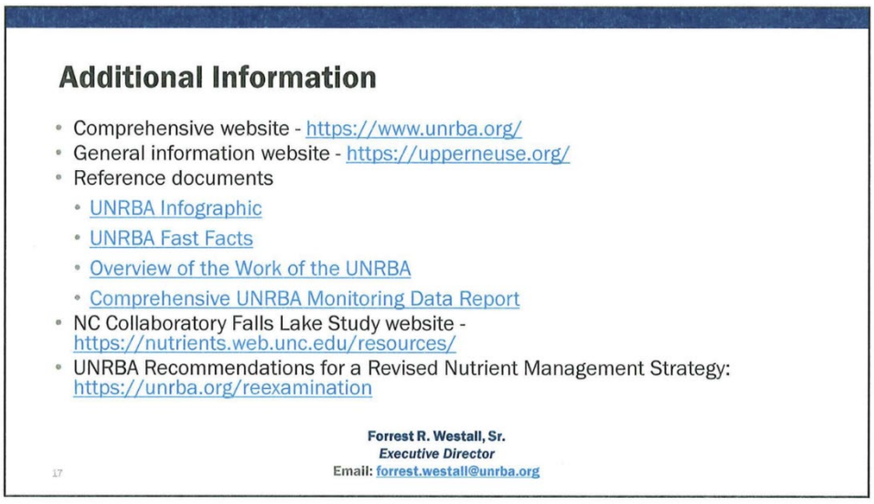
Planning goals are based on the Granville County 2018 Comprehensive Plan

15

Next Steps for Submittals to the NC Division of Water Resources and the Environmental Management Commission

- UNRBA Recommendations and Consensus Principles II
  - Consideration by the UNRBA Board of Directors on September 20, 2023
  - Local government approvals in October and November 2023
  - Final submittal in December 2023
- UNRBA modeling reports submitted for review by DWR in December 2023
- UNRBA begin coordinating with DWR on the Rules readoption process
- Regulatory Forum in Spring 2024 regarding the Rules readoption process
- DWR anticipates rules readoption by 2027

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Chair May opened the floor for discussion.

Commissioner Williford asked for the status of Phase II. Mr. Westall explained that Phase II is on hold pending evaluation and new rules adopted by the NC General Assembly.

When asked how the Tar River Land Conservatory (TRLC) relates to what the UNRBA is doing, Mr. Westall replied that the TRLC and other organizations like it help to identify property in land preservation efforts.

Chair May asked Mr. Westall to elaborate on Granville County's role in leading a charge that holds others accountable. Mr. Westall replied that Granville County was the first to allocate funds. The self-evaluation process will play an important role in keeping people accountable, and the joint evaluation documentation will be open to everyone across jurisdictions.

Commissioner Karan referred to slide 14 and asked if HOAs (Homeowners Associations) are considered an innovative stormwater solution. Mr. Westall confirmed that HOA policies represent one kind of innovative stormwater solution and made further comments.

No action was taken as a proposed resolution will be presented to the UNRBA Board for approval on September 20, 2023, and then will come back to the Board and the boards of the other governments in the UNRBA area for approval. (Board acted on 11/6/2023)

Granville County Employee NCDOT Fall Litter Sweep - Friday, September 15, 2023

Environmental Programs Director Jason Falls announced the Granville County Employee North Carolina Department of Transportation fall Litter Sweep on Friday, September 15, 2023. He read the following information:

> The County has taken an active stance to help address litter issues in the County. Twice each year, County Employees and Commissioners are provided an opportunity to participate in a litter cleanup program in conjunction with the NCDOT Litter Sweep program.
>
> The NCDOT-sponsored "Fall 2023 Litter Sweep" begins September 16th and concludes September 30th. Volunteers within the county government are needed to help clean a section of road(s) within the county. The scheduled day of litter pickup will be held on **Friday, September 15, 2023,** with a rain date scheduled for **Friday, September 29, 2023**.
>
> County employees participating can earn 20 points towards wellness activities by participating.

Chair May asked if members of the public could participate. Mr. Falls stated they can contact him at 919-691-0928, and he can deliver the clean-up supplies to them.

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PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARINGS

After Holding Public Hearing, the Board Approved an Economic Development Incentive for Altec Industries and Associated Resolution

Chair May said that the purpose of this public hearing was to hear the views of the public on aiding and encouraging the location or expansion of industrial facilities in Granville County, specifically Altec Industries.

At this point, Chair May declared the public hearing open and recognized Interim Economic Development Director Audrey Boone for a brief overview.

Interim Economic Development Director Boone provided the following information. The Altec Industries facility located in Creedmoor was awarded a building reuse grant in the amount of $500,000 from the North Carolina Department of Commerce for its investment of over $30 million into renovating a 355,000-square-foot facility on its Creedmoor campus. The company will create 70 jobs because of the project. This is Altec's 4th expansion into the Creedmoor campus, and this was a competitive project in nature since other Altec facilities were being considered for this investment and job creation. The maximum cost of County-funded improvements for this project would total $300,000. This includes a 5% required match by the local government entity for the Building Reuse Grant award, which amounts to $25,000, and a cash incentive of $275,00 from the County and is recommended by the Economic Development Advisory Board. She recommended the Board approve the proposed incentive.

Anyone wishing to speak on the matter was asked to come forward.

Danielle Hayes, 2094 Creekside Drive, Franklinton, NC, said that a partnership with Altec would be a welcomed opportunity to expand the Granville County Public School system's CTE (Career and Technical Education) program and that she supported the expansion.

Chair May asked if the Board had questions.

Commissioner Gooch commented that Altec is in the town limits of Butner with a Creedmoor address.

Commissioner Jay stated that he is retired from Altec and that Altec is a family company.

Commissioner Hinman mentioned that Altec is a good community partner and helps at ACIM.

County Manager Cummings emphasized that the County will be ahead monetarily as it will be receiving tax revenues before any incentives are paid.

When asked, Audrey Boone replied that currently there are a little over 900 employees and that this will add 70. She added that we do have performance agreement provisions in all contracts to meet those requirements for job creation.

Chair May declared the public hearing closed and asked the pleasure of the board.

Commissioner Robert Williford made a motion to approve the recommendation. Commissioner Zelodis Jay seconded the motion and it carried unanimously.

After the next item, Chair May came back to this item to include the associated resolution that was not originally included in the motion. He reopened the matter. There were no questions or discussion.

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Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the total $300,000 incentive package for Altec Industries and authorized the County Manager and County Attorney to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement that includes a 5% match of $25,000 towards the Building Reuse Grant provided by the North Carolina Department of Commerce and a cash incentive of $275,000 and the following resolution:

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT
North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce's Rural Economic Development Division Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation and an existing building for Altec Industries located at 1550 Aerial Ave, Creedmoor, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of $300,000.

That the County of Granville will provide a 5% match of the $500,000 Building Reuse Grant and cash incentive,

That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

After Holding Public Hearing, the Board Approved an Economic Development Incentive for Auction Direct USA and Associated Resolution

Chair May said that the purpose of this public hearing was to hear the views of the public on aiding and encouraging the location expansion of industrial facilities in Granville County, specifically Auction Direct USA.

At this point, Chair May declared the public hearing open and recognized Interim Economic Development Director Audrey Boone for a brief overview.

Interim Economic Development Director Boone provided the following information. The newly located Auction Direct USA facility in Oxford was awarded a large incentive package, a Building Reuse Grant in the amount of $500,000 from the North Carolina Department of Commerce for its $2.9 million investment into renovating and upfitting its facility on part of the former Santa Fe Tobacco Company campus in the Oxford Industrial Park. The company will create 173 jobs

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because of the project. This project was also competitive as other states were considered. The maximum cost of County-funded improvements would be $25,000, which is the 5% required local government match for the Building Reuse Grant Award. She recommended the Board of Commissioners approve the proposed incentive amount.

Chair May asked anyone wishing to speak on the matter to come forward. No one came forward to speak on the matter.

Commissioner Williford commented that the 175 proposed jobs have an average salary of $83,000.

Chair May declared the public hearing closed and asked for a recommendation from the Board.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the total $25,000 incentive package for Auction Direct USA and authorized the County Manager and County Attorney to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement that includes a 5% match of $25,000 towards the Building Reuse Grant provided by the North Carolina Department of Commerce and the following associated resolution.

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT
North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation of an existing building for Auction Direct USA located at 3220 Knotts Grove Road, Suite B, Oxford, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of $25,000.

That the County of Granville will provide a 5% match of the $500,000 Building Reuse Grant,

That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

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After Holding Public Hearing, the Board Approved an Economic Development Incentive for Bridgestone Bandag and Associated Resolution

Chair May said the purpose of the public hearing was to hear the views of the public in and aiding and encouraging the location or expansion of industrial facilities in Granville County, specifically Bridgestone Bandag.

At this point, Chair May declared the public hearing open and recognized Interim Economic Development Director Audrey Boone for a brief overview.

Interim Economic Development Director Boone provided the following information. Bridgestone Bandag facility located in Oxford was also awarded a Building Reuse Grant. The North Carolina Department of Commerce awarded the company $450,000 for its $1.6 million investment into renovating its facility on Industry Drive. It will create 61 jobs. The maximum cost of County-funded improvements would total $22,500. This is the 5% match for the local government requirement of the Building Reuse Grant Award and in total would be $22,500. She recommended that the Board of Commissioners approve the proposed incentive amount.

Chair May asked anyone wishing to speak on the matter to come forward. No one came forward to speak on the matter.

Commissioner Hinman asked which building. Ms. Boone stated she was unsure, but she knew that it was listed in the paperwork.

Chair May declared the public hearing closed and asked the Board for a recommendation.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and carried unanimously, the Board approved the total $22,500 incentive for Bridgestone Bandag and authorized the County Manager and County Attorney to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement that includes the 5% match of $22,500 towards the Building Reuse Grant provided by the North Carolina Department of Commerce and the following associated resolution.

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT
North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation of an existing building for Bridgestone Bandag located at 505 W Industry Drive, Oxford, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of $22,500.

That the County of Granville will provide a 5% match of the $450,000 Building Reuse Grant,

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That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

County Manager Cummings thanked Ms. Boone for all of her hard work in recent months.

PURCHASING

Board Approved Remote Control Lighting for Gap Ball Fields, Phase II

Chair May said the next item was to approve the purchase and installation of remote-controlled lights for the Granville Athletic Park Phase II youth baseball fields and soccer fields. Phase I lighting was previously approved in October 2022 for the baseball fields.

Raymond Allen, Parks and Grounds Maintenance Manager, explained that lighting can be set on a schedule and turned on/off via an app or desktop software, and that without remote control lighting, park staff need to be on-site to turn the field lights on/off which can keep the staff on site as late as 10:30 p.m. during the week. Remote-controlled lighting saves the staff time and the County money because staff will not need to stay late to turn off the lights. Phase II would allow for 16 additional poles.

Commissioner Williford asked who else controls the lights. Mr. Allen responded that he and his assistant have apps and they can also set a lighting schedule on their computer. He said that the remote-controlled lighting will pay for itself within 3 years.

Motioned by Commissioner Jimmy Gooch, Seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the proposal from Tommy Lawrence Electrical Contractors, Inc. in the amount of $21, 895 for materials and labor to install remote-controlled lighting at GAP Phase II youth baseball fields and soccer fields.

EMERGENCY SERVICES MATTERS

Board Approved Purchase of 156 Cots For Shelter Trailer With $12,500 LATC Grant Funding

Emergency Management Director Jason Reavis provided the following background information. Granville County Emergency Management needs to replace most of the cots on their shelter trailer because they are well past their useful life as most of them are approximately 20 years old. Through the County, they were awarded a portion of the Local Assistance and Tribal Consistency Fund (LATCF) for $12,500. The lowest quote they found for quality cots was from ProPac. The amount awarded would allow Emergency Management to purchase 100 oversized and 56 regular-sized cots. They would use the Duke Energy Grant they received last fiscal year to purchase the remaining cots needed.

When asked to clarify the purpose of the cots, he explained that the cots are in case Granville County needs to operate an emergency shelter.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the purchase of 156 cots for the shelter trailer from ProPac, Inc., for an amount not to exceed $12,500 from the Local Assistance and Triable Consistency Fund (LATCF) Grant.

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Board Approved Virgilina Fire Department Part-Time Staffing

Emergency Management Director Jason Reavis provided the following background information. The Fire Commission originally put forth a budget to provide part-time staffing to the 12 Fire Departments in Granville County. All departments would get one (1) part-time firefighter, 10 hours a day (Monday through Friday). Because of the historical funding methods of the Virgilina Volunteer Fire Department in which they received 60% of the funding that the other Volunteer Fire Department received, they would only be funded 3 days a week for their part-time staff. This is in the current budget ordinance for the 2023-2024 fiscal year. This was revisited at the August 8th Fire Commission meeting. It was voted unanimously to provide the citizens in the northwestern portion of Granville County the same coverage as the 11 other Volunteer Fire Departments. This would allow Virgilina Fire Department to be able to staff 1 part-time person Monday- Friday, 10 hours during the day. The cost difference in adding the 2 additional days a week will be $20,160. In the current budget ordinance, funding was made available to pay workers' compensation for the Fire Departments in the budgeted amount of $24,375. The State of North Carolina is paying the cost associated with workers' compensation this year as they did last fiscal year. This fund would more than cover the $20,160 needed for this staffing.

Mr. Reavis noted that on this date there was a fire, and it was the first day for a paid staffer at Granville Rural Fire Department. The fire was contained to minimal damage which otherwise might have been a total loss.

When asked, Mr. Reavis clarified that the State funds are for the last fiscal year and this fiscal year, and that going forward the position would need to be funded. However, we had approximately $90,000 that was not accounted for in these funds. Commissioner Williford asked for clarification that this year and next year will be funded, but it will need to be revisited the following year and Mr. Reavis confirmed.

Commissioner Gooch asked if this is on a reimbursement basis, Mr. Reavis confirmed and added that reimbursement is monthly.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved additional funding for part-time staffing for two additional days per week for the Virgilina Fire Department in the amount of $20,160 from the current budget.

Update on Fire Commission Matters

When asked to give an update on the status of the fire contracts, Mr. Reavis provided the following information. Eleven of the Volunteer Fire departments had the contract in hand. Ten of the 11 had already signed. Of the one that has yet to sign, they met with them the prior week to discuss any issues they had with them and expect to have a resolution soon. For the two municipal departments that we provide funding for, a letter was sent to them to let them know what steps they had to take to receive the funding this year because there are different contracts. He explained that for the municipalities they are providing mutual aid versus primary coverage.

When asked, Mr. Reavis explained that Oxford and Butner are ready to go for funding and that he expects Oxford to submit their information soon, and Butner usually submits in the spring.

When asked how many departments are manning volunteer fire trucks during the day, he replied that he officially knew about two, and added that most were waiting until the beginning of this month to start.

When asked for the status of the Creedmoor contract, County Attorney Wrenn stated that he reviewed a draft that was sent back, and other than one question he was ready to approve it. It should be moving forward soon.

Chair May noted that manned personnel is $50,400 per year out of the fire tax per volunteer fire department.

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APPOINTMENTS

Board Approved Appointments To Parks, Greenways, And Recreation Advisory Committee
Chair May said that the purpose of this item is to make appointments to the Parks, Greenways, and Recreation Advisory Committee.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board appointed Cynthia Ratliff, Chamber Director, (At-Large) to the Parks, Greenways, and Recreation Advisory Committee.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board appointed Marvin Davis (District 4) to the Parks, Greenways, and Recreation Advisory Committee.

Board held appointments to District 2 and additional At-Large seats.

Board Approved Appointment to Oxford Board Of Adjustment – Extraterritorial Member
Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the appointment of Sandy Woody (District 3) to the Oxford Zoning Board of Adjustment as an (ETJ)extraterritorial jurisdiction member.

COUNTY MANAGER'S REPORT

Board Approved Interlocal Agreement Between Granville County and the City of Creedmoor for Shared Grant Writing Services
Public Information Office Terry Hobgood said that this item is to approve an interlocal agreement with the City of Creedmoor to fund a shared Grants Officer position. This agreement was included in the 2023-2034 fiscal year budget for both organizations. The draft agreement would provide the legal framework for this collaborative position with Granville County and the City of Creedmoor. Granville County Administration met with Creedmoor City Manager Mike Turner to discuss job duties and expectations from both organizations. The parameters were agreed to by County Manager Drew Cummings and City Manager Mike Turner, both of whom have provided edits.

The County Manager recommended authorizing the County Manager and County Attorney to finalize and execute the draft interlocal agreement with the City of Creedmoor for the Grants Officer position, pending approval of the Creedmoor Board of Commissioners.

County Manager Cummings noted that the City Manager of Creedmoor is also presenting this matter to their board this week.

Motioned by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, unanimously carried, the Board approved authorizing the County Manager and County Attorney to finalize and execute the Interlocal Agreement between Granville County and the City of Creedmoor for Shared Grant Writing Services.

Board Announced County Manager Listening Sessions
County Manager Cummings announced upcoming listening sessions throughout the county. The meetings will be held in the following locations and will begin at 6:30 p.m.:

- September 14 l Stem Ruritan Club l 3575 Old NC 75, Stem
- October 5 l Granville County Senior Center l 107 Lanier Street, Oxford
- October 12 l Tar River Elementary School l 2642 Philo White Road, Franklinton
- October 17 l Camp Oak Hill, 1528 Oak Hill Road, Oxford
- October 26 l Creedmoor Community Center l 116 Douglas Drive, Creedmoor
- October 30 l Butner Town Hall l 415 Central Avenue, Butner
- November 14 l Stovall Library l 300 Main Street, Stovall

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County Manager's Report

County Manager Cummings said that the North Carolina Department of Information Technology Division of Broadband and Digital Equity announced GREAT (Growing Rural Economies with Access to Technology) Grant made announcements about funding. Granville County received a copy of the letter that was sent to Spectrum which stated that our second application for GREAT Grant funds had been funded by the State and that in addition to the 1900 locations that were funded in the first round, we received approximately an additional 1500 locations that would be served by this second grant. He noted there are other grants that he hopes the county will receive.

When asked about the difference between underserved and unserved and how that relates to federal funding, Mr. Cummings explained that the federal funds are focused on making sure that everybody has some level of internet connection, and therefore rural areas will likely be the focus of this significant amount of federal funding.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn did not have any items.

BOARD PRESENTATIONS

During Presentations, Board Approved Table for the Crime Stoppers Banquet

Commissioner Jay said that the Crime Stoppers Banquet is coming up on October 24th and asked the Board to consider purchasing a table for the banquet.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved purchasing a table for the Crime Stoppers Banquets on Tuesday, October 24, 2023, at the cost of $120.

Presentations Continue

Commissioner Jay reminded the Board that the Kerr-Tar Regional Council of Government is having their annual banquet this year in Granville County at Carlee Farms off of Belltown Road and encouraged the Board to get their applications in for award nominations. He then asked if there are any re-entry programs after opioid recovery.

Commissioner Gooch explained that the Opioid Advisory Committee is working with the Health Department but have not appropriated any funds for any specific programs. He added that they have hired a coordinator with hopes that that position can be split with Vance County in the future. Chair May noted that we do have a program with Vaya known as Vision Behavioral Health Services in Oxford that is a walk-in clinic.

Commissioner Williford said that he was absent from the last meeting because he had planned a trip before being elected to celebrate their 42nd wedding anniversary. He mentioned the Hot Sauce Festival this upcoming Saturday, September 9th in Oxford.

Commissioner Jay said that he also missed the July meeting because he went on a bus trip to see a replica of Noah's Ark. He emphasized that his absence was the first time he remembers missing a meeting in 29 years.

Commissioner Hinman said she and other Board members attended the NCACC (North Carolina Association of County Commissioners) conference and enjoyed the classes. She also said that she met two people there who might be excellent candidates for the opioid coordinator position.

Commissioner Cozart said that the Sheriff from Halifax County visited our Detention Center and noted that Halifax County Commissioner Bryant was impressed and made note of how it looks from the road. He reported that the prior weekend his family reunion was at the Expo Center, and they appreciated the facility, especially the good parking for the elderly. He mentioned the

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quick turnaround he received for a request sent to the Clerk and the response from Veterans Services. He said that is good to have friends who are there for you when you are in the trenches and said he is very proud to be a part of this Board.

Commissioner Karan said that with the GREAT Grant award, we reduced our contribution by $990,000, and we are only paying $10,000. He appreciates those who work on our digital infrastructure. He mentioned the Cooperative Extension's annual volunteer appreciation event is on September 27th at Carlee Farms in Granville County. He said that the recent shelter event held by On-Target at the Granville Convention and Expo Center on August 8th displayed the Animal Control trailer and shower facility and emphasized that one of the reasons people do not evacuate during a storm is because they do not want to leave their pets.

Commissioner Gooch mentioned the NCACC conference in Raleigh saying there were a lot of classes, good information, and vendors. He had a conversation with Builder Services in which they discussed air quality and the collection of mold and dust in HVAC systems. He suggested we investigate having air ducts inspected in county buildings on a rotating basis and emphasized that it could save money down the road, noting he was not recommending a company but inspection and maintenance of air ducts.

Chair May said that during the NCACC conference in Raleigh, one key takeaway was about how to get funds to build schools. He noted how difficult it is for a Tier 2 or Tier 3 county to obtain funding if you are not consolidating more than one school; noting that the funding formula is set. He mentioned the Veteran's Health and Resource Fair on October 7th from 10:00 a.m. to 3:00 p.m. in Butner. He noted the upcoming Creedmoor Musical Festival on September 16th. He thanked the staff for their attendance and hard work to ensure that the meeting ran smoothly.

ANY OTHER MATTERS

There we no additional matters.

ADJOURNMENT

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned at 9:32 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

_____
Russ May, Chair

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GRANVILLE COUNTY BOARD OF COMMISSIONERS
SPECIAL JOINT MEETING ON RECREATION MASTER PLAN
PARKS, GREENWAYS, AND RECREATION COMMITTEE
JUNE 5, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special joint meeting with the Parks, Greenways, and Recreation Committee on Monday, June 5, 2023, at 5:00 p.m. in the Meeting Room, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford. The purpose of the meeting was for the final workshop on the Recreation Master Plan.

PRESENT:
Granville County Board of Commissioners
Chair Russ May (left at 5:53 p.m.)
Vice Chair Timothy Karan
Commissioner Zelodis Jay
Commissioner Robert Williford
Commissioner Sue Hinman
Commissioner Tony W. Cozart (left at 5:53 p.m.)
Commissioner Jimmy Gooch

County Manager Drew Cummings
Assistant County Manager Korena Weichel

Parks, Greenways and Recreation and Greenways Committee
Mrs. Betty Lou Davis, District 4
Mrs. Marilyn Howard, At-Large
Justin Jorgensen, Senior Transportation Planner, Staff Representative
Raymond Allen, Ex-Officio, Parks and Grounds Director
Commissioner Sue Hinman, Ex-Officio
Commissioner Timothy Karan, Ex-Officio

CALL TO ORDER

At 5:04 p.m. Chair May called the meeting to order. Commissioner Tony W. Cozart had the invocation and Chair May led the Pledge of Allegiance.

Chair May explained that the special meeting was for the final workshop of the Parks, Greenways and Recreation Advisory Committee led by Parks, Greenways and Recreation Committee Chair Michael McFadden, Deputy County Manager Korena Weichel, and Senior Transportation Planner Justin Jorgensen. He thanked them for their hard work on the master plan. He invited Mr. Jorgensen to give a summary of the matter and to introduce project managers from John R. McAdams Company. First, Chair May explained that he and Commissioner Cozart would have to leave early to go to the Granville County School Board farewell for Superintendent Dr. Alisa McLean, and asked Commissioner Karan to lead the meeting at that time.

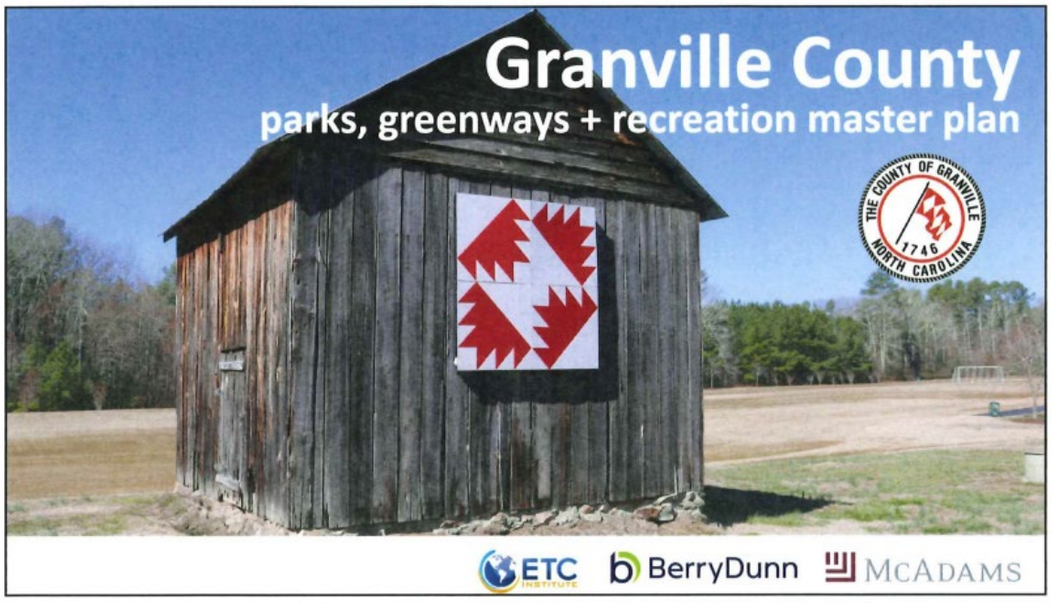
PRESENTATION BY THE JOHN R. MCCADAMS COMPANY

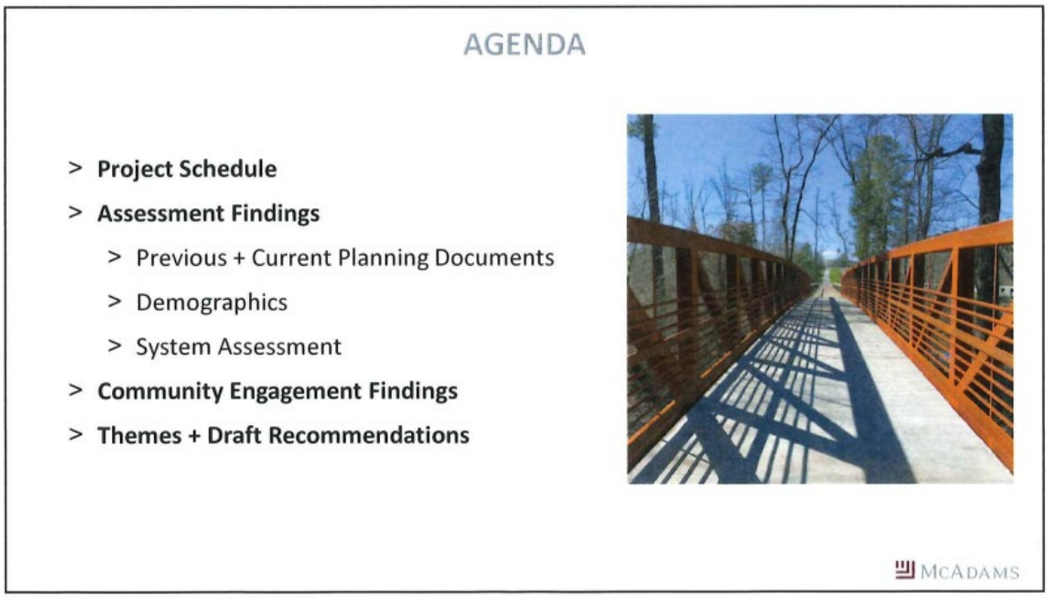
Introduction of Consultants with the John R. McAdams Company
Senior Transportation Planner Justin Jorgensen said that Mike McFadden, Chair of the Parks, Greenways and Recreation Committee could not be present because he tested positive for COVID-

19. He explained that the Parks, Greenways, and Recreation Master Plan had been in progress for nine to ten months and that at this meeting they would review some of the data and community feedback, and then look at the recommendations. He then introduced McAdams consultants Shweta Nanekar and Grayson Maughan who delivered a PowerPoint Presentation.

PowerPoint Presentation

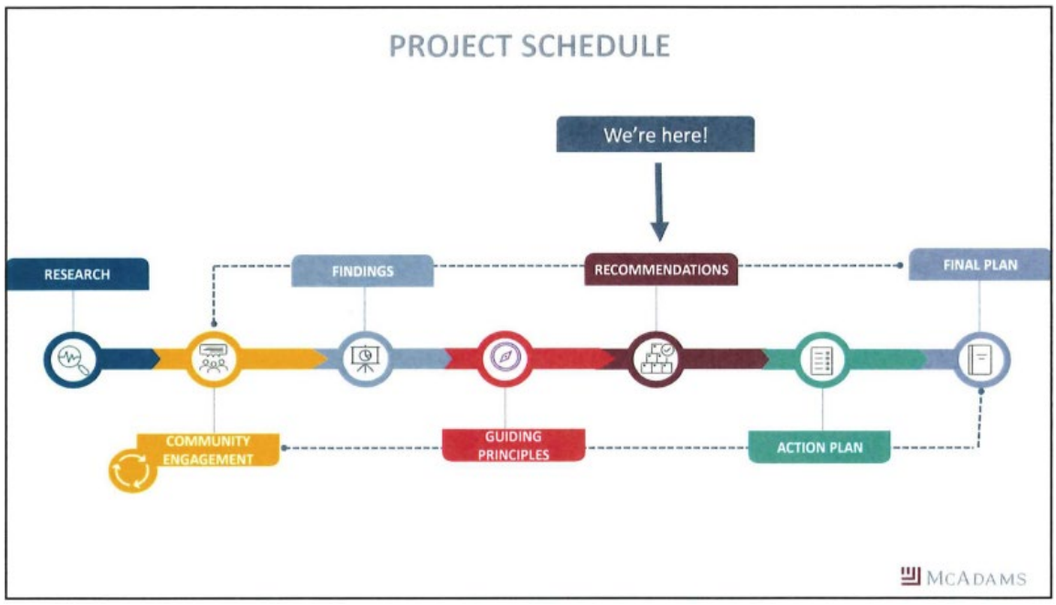
Shweta Nanekar and Grayson Maughan of John R. McAdams Company spoke from the following PowerPoint presentation.





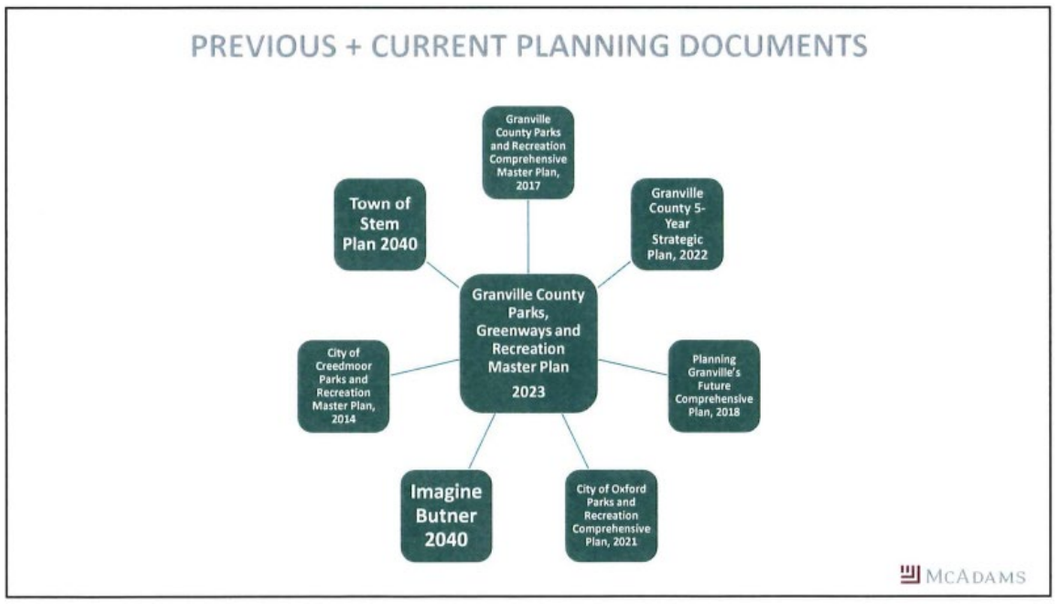
Project Schedule:

Ms. Nanekar mentioned that the graphic shows the process for the project, including initial research, data collection, review of previous documents, scientific surveys, community engagement, and the development of themes and recommendations. She said that they would share their recommendations at this meeting, and then they would want to hear from them on how to implement the recommendations over the next ten years. After they have collected action items, they would go back to the drawing board and develop the final Parks, Greenways, and Recreation Master Plan.



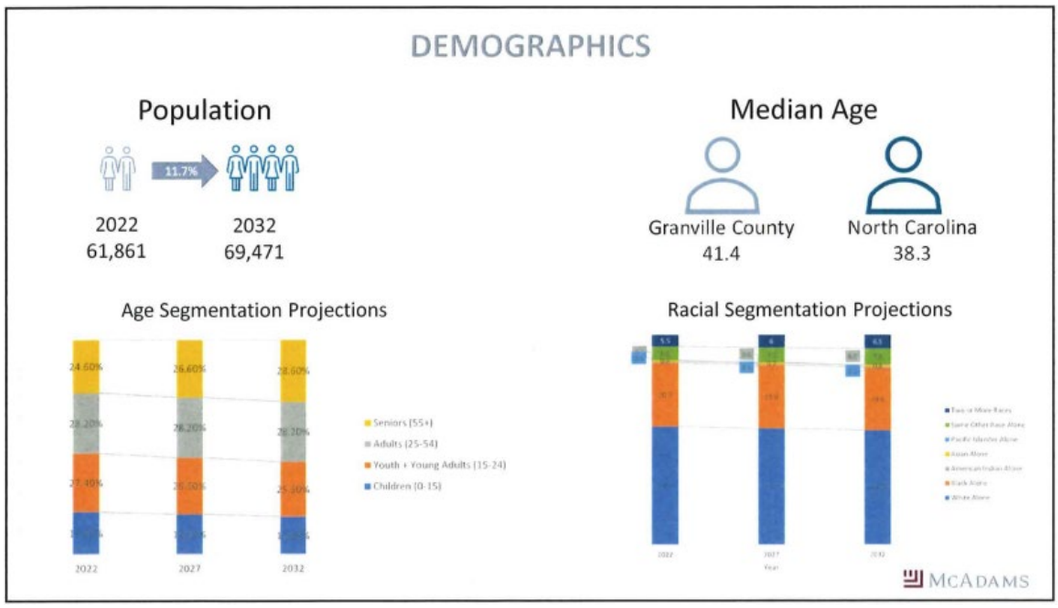
Planning Documents:

Ms. Maughan said that other planning documents were examined related to the parks system, including the county's strategic five-year plan, future comprehensive plan, and recreation plans adopted by towns and cities. This was done as part of the process to replace the 2017 plan.



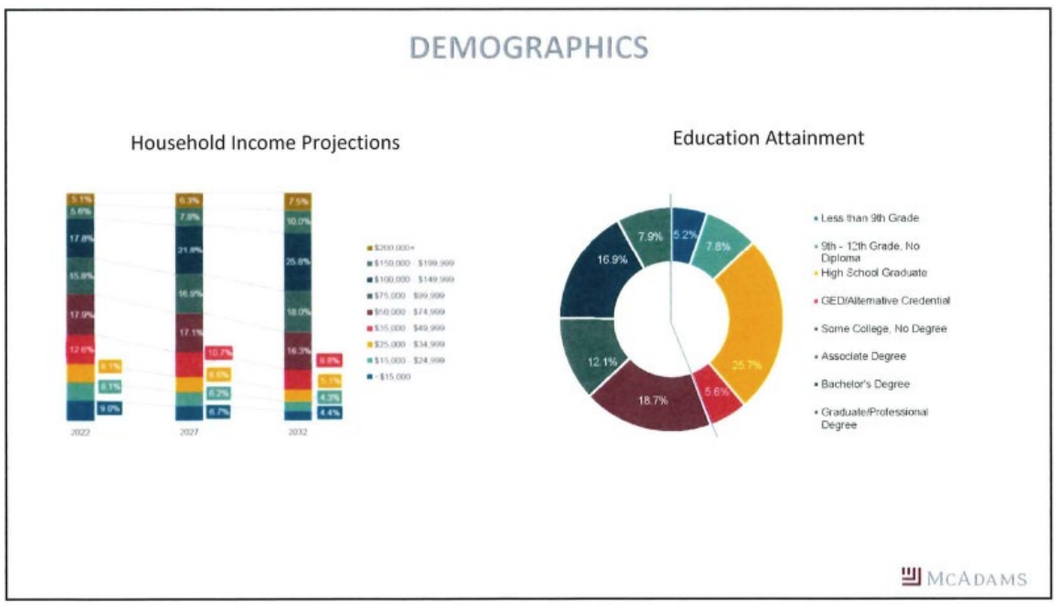
Demographics – Population and Median Age:

Ms. Maughan mentioned the following key points about the demographics slide. The county population growth rate is 11.7%, which is higher than both the national and state growth rates, and thus there will be a big population increase by the year 2032. By comparison, the state growth rate is 0.95% and the U.S. growth rate is 0.7%. The age group over 55 is growing, while the youth segment is getting smaller. The 25 -59 age group is getting smaller overall, but the 35-44 age group is growing. The county's diversity is increasing, with a growth in racial segments that are "some other" or "two or more" and a growing Hispanic population.



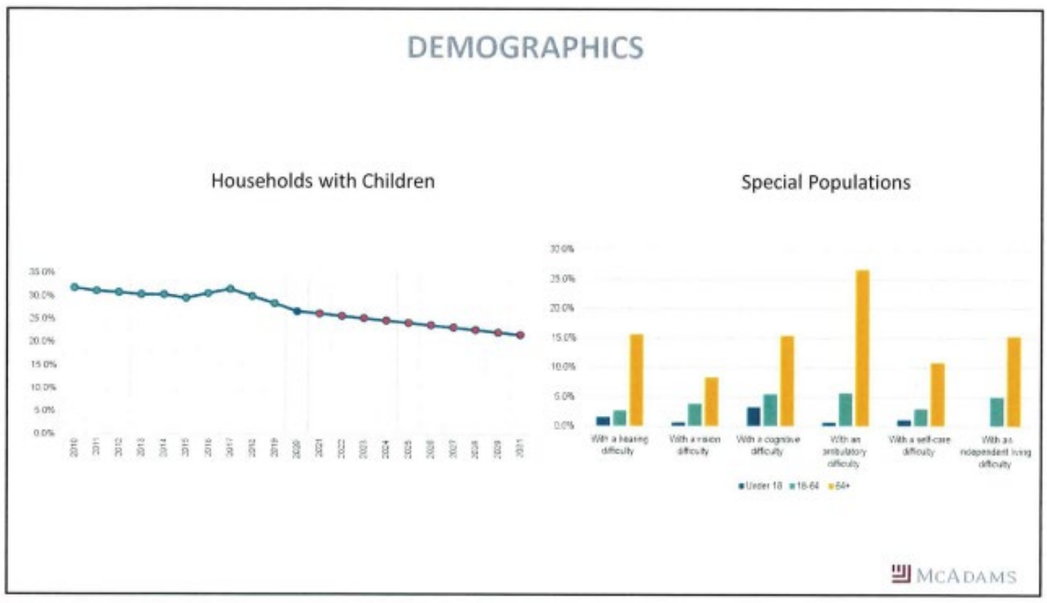
Demographics- Household Income Projections and Education Attainment:

Ms. Maughan mentioned that around 50% of the population makes below $75,000 a year, but there is a small increase of 1.7% that is growing. This increase may not seem significant, but over 10 years, it can make a difference. She said that it is anticipated that residents will have more income in the next ten years. Ms. Maughan mentioned that the county's population is highly educated, which relates to higher income levels and more disposable income for residents. She said that this also indicates that residents may have a desire for more diverse recreation programs and amenities.



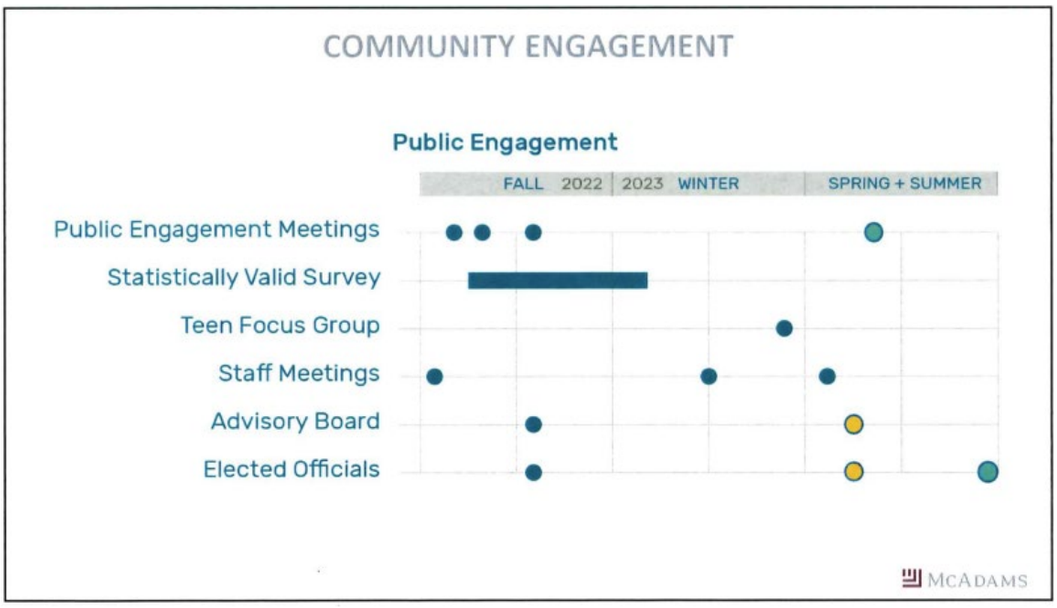
Demographics-Households with Children and Special Populations:

Ms. Maughan mentioned that there is an anticipated 10% decrease in households with children. In 2010 it was about 31% and in 2031 it is projected to be about 21%. Special populations included those with hearing, vision, cognitive, ambulatory, self-care, and independent living difficulties. Ms. Maughan pointed out that of the special populations, the population over 64 years old is the highest in the county. She emphasized the importance of designing facilities and programming to accommodate those with special needs.



Community Engagement:

Ms. Maughan said they had a great time with the county and then said she would skip ahead to the next slide and share some pictures.



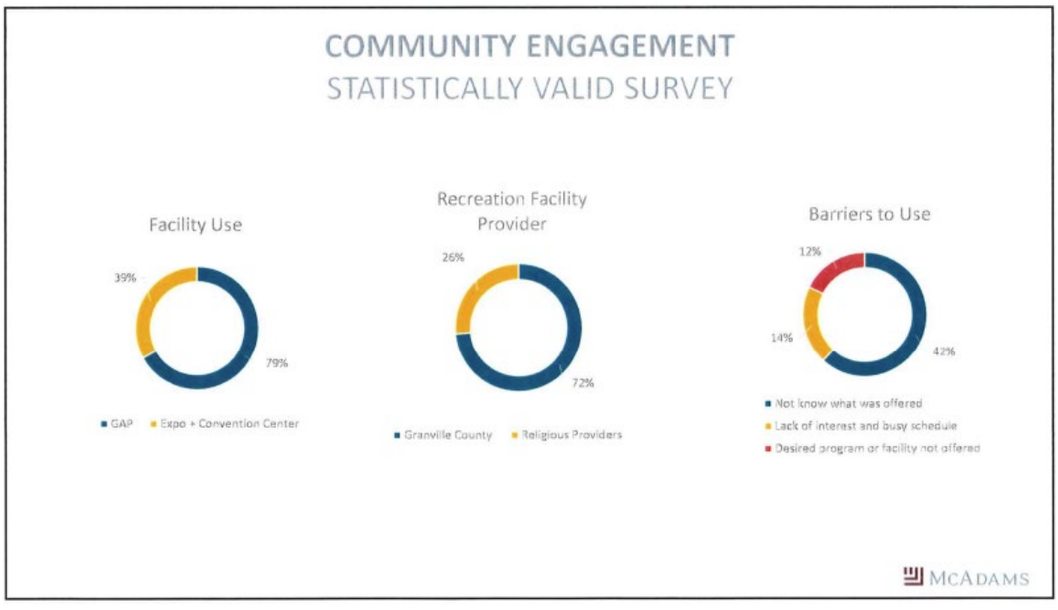
Community Engagement Pictures:

Ms. Maughan mentioned that they had a great time at two festivals last fall and summer where they met people and heard their feedback about the park system. She mentioned they met with teams who provided honest feedback. They met with the Parks, Greenways, and Recreation Committee as well as staff. One of the key takeaways from these engagements was that transportation is a barrier to accessing the parks.



Community Engagement- Statistically Valid Survey:

Ms. Maughan explained that the statistically valid survey was mailed out to households in the county and was conducted by a sub-consultant. The sub-consultant guaranteed that the survey would reach Granville County demographics. She said that the sampling did match the demographics of the county. The results of the survey helped in determining the recommendations for the plan.

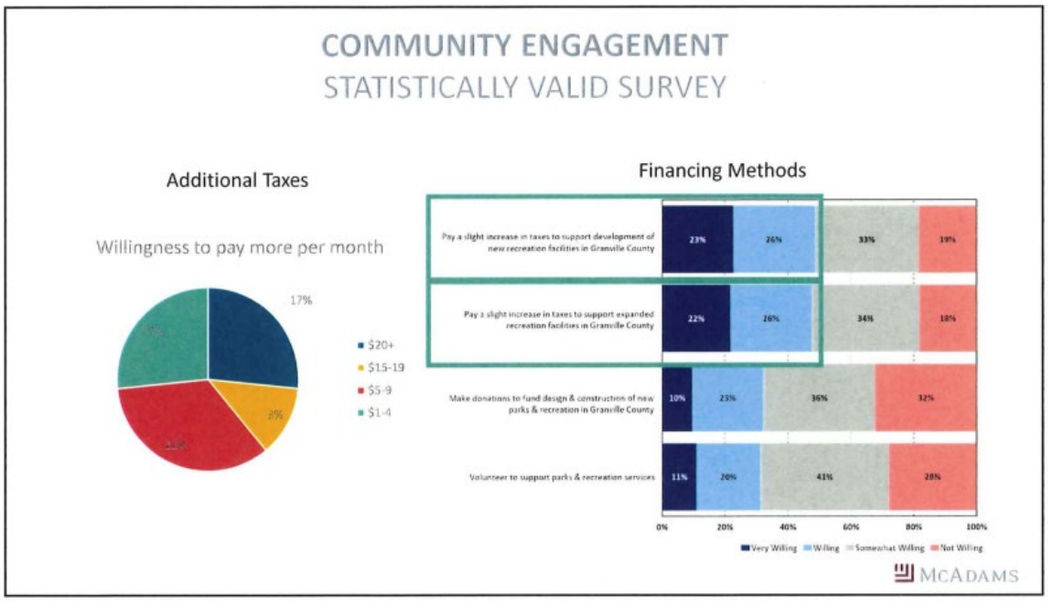


Community Engagement- Statistically Valid Survey - Additional Taxes:

Ms. Maughan mentioned that 17% of the survey respondents said they were willing to pay $20 or more per month in additional taxes, 17% said they were willing to pay between $1 and $4, 22% said they were willing to pay between $5 and $9, and 8% said they were willing to pay between $15 and $19. When combining the percentages of those willing to pay between $15 and $19 with those willing to pay over $20, it totaled 25% of respondents willing to pay within the $15 and $20 range.

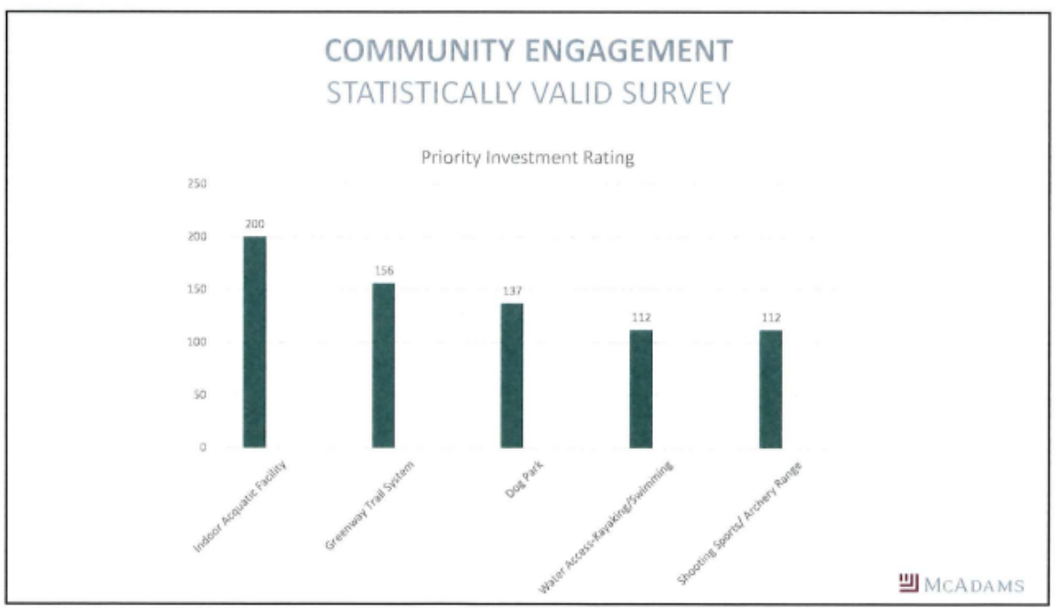
Community Engagement-- Statistically Valid Survey- Financing Methods:

Ms. Maughan mentioned that one of the financing methods discussed in community engagement was to pay a slight increase in taxes to support the development of new recreation facilities. This option was supported by approximately 50% of the respondents as very willing or somewhat willing. Paying slight increases in taxes to support expanded recreation facilities was also at right about 50%. She said this indicates that people are interested and willing and that they want to see the program expanded and improved.



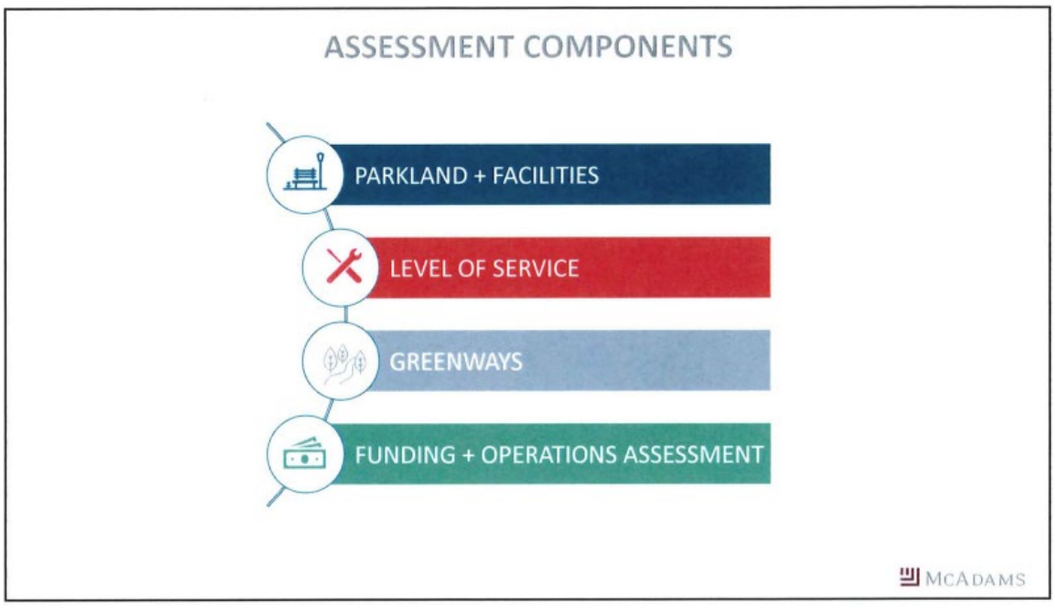
Community Engagement – Statistically Valid Survey- Priority Investment Rating:

Ms. Maughan mentioned that the top priorities that emerged from this rating were an indoor water facility, greenway trail system, dog park, water access with kayak and swimming, and shooting sports and archery range.



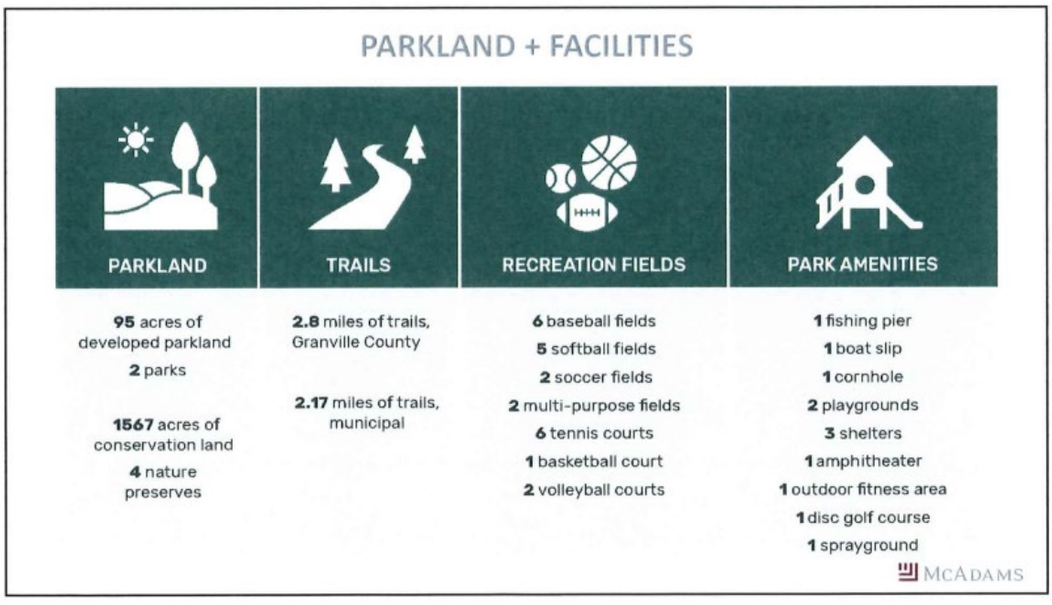
Assessment Components:

Ms. Nanekar mentioned the four assessment components and noted that the Level of Service component includes calculations that were benchmarked against the National Recreation and Parks Association (NRPA) standards.



Parkland + Facilities:

Ms. Nanekar mentioned that Granville County currently has 95 acres of developed parkland and over 1,500 acres of undeveloped land, which is a great asset. She also mentioned that there are about five miles of trails split between the county and municipal agencies and that the parks have a variety of amenities such as playgrounds, shelters, an amphitheater, fitness areas, and fishing areas. Overall, she said they were impressed with the level of cleanliness and maintenance of the parks and said that the wide variety of amenities set the stage for the future.



Parkland + Facilities- Parks Assessment:

Ms. Nanekar said that they were very impressed with the level of park cleanliness and maintenance. As the parks are well loved and well used, she noted that there are still challenges with maintenance, replacement, and renovation needs, and specifically mentioned Wilton Slopes. She said that overall, the parks seem safe and welcoming for all the community. She noted that with increased use and age, there would be a need for proactive replacement schedules.



Parkland + Facilities- Nature Preserves:

Ms. Nanekar mentioned that the nature preserves in Granville County are a great asset, especially for residents outside of the county who can come and enjoy these facilities. She said there is an opportunity to enhance these assets to bring back more visitors, adding that there is an opportunity to connect them to greenways and trails.

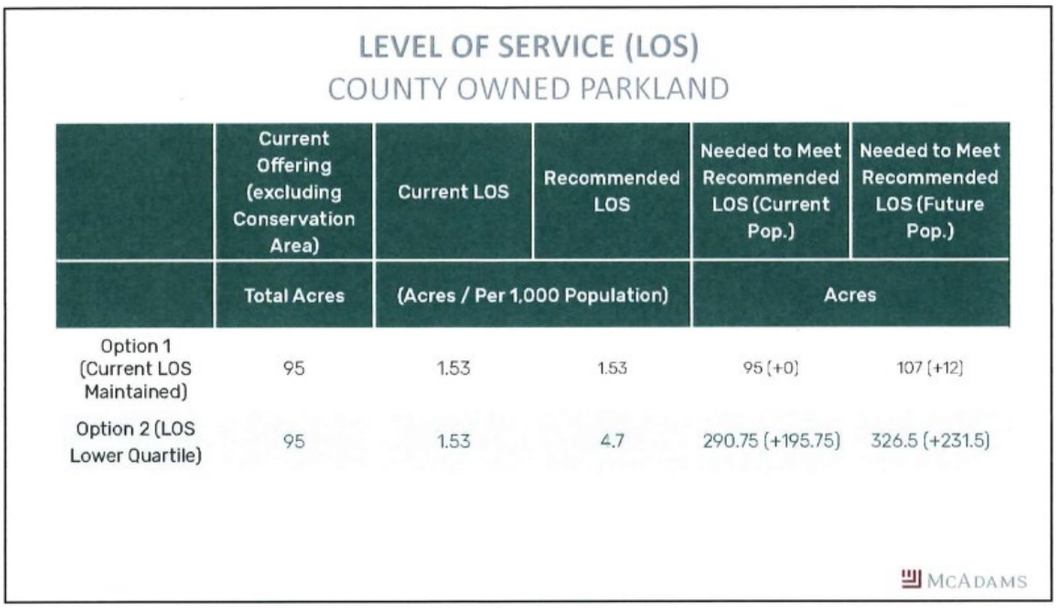


Level of Service (LOS) Introduction:

Ms. Nanekar explained that they conducted Level of Service calculations and benchmarked the community against the National Recreation and Parks Association (NRPA) standards. She urged them to consider them just as benchmarks and mentioned that the calculations could be more contextualized for Granville County.

Level of Service (LOS)- County-Owned Parkland:

Ms. Nanekar mentioned that the county has 1.53 acres of parkland per thousand people. The benchmark level of service recommended by the National Recreation and Parks Association (NRPA) for a rural community with a similar population to Granville County is 4.7 acres per thousand people. To increase the level of service to 4.7 acres would require an additional 231 acres over 10 years. However, maintaining the current level of service, considering the expected population increase, would require an additional 12 acres of parkland.



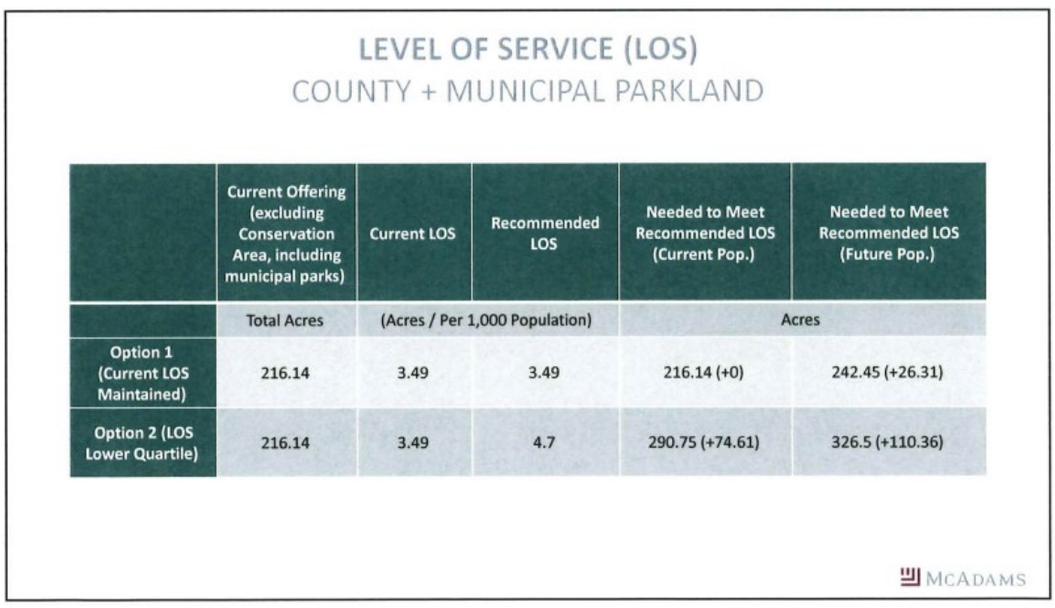
LEVEL OF SERVICE (LOS)
COUNTY OWNED PARKLAND

	Current Offering (excluding Conservation Area)	Current LOS	Recommended LOS	Needed to Meet Recommended LOS (Current Pop.)	Needed to Meet Recommended LOS (Future Pop.)
	Total Acres	(Acres / Per 1,000 Population)		Acres	
Option 1 (Current LOS Maintained)	95	1.53	1.53	95 (+0)	107 (+12)
Option 2 (LOS Lower Quartile)	95	1.53	4.7	290.75 (+195.75)	326.5 (+231.5)

MCADAMS

Level of Service (LOS) Slide 2: County + Municipal Parkland:

Ms. Nanekar explained that when considering municipal acreage within the park system, the level of service increases, and the additional acreage required decreases. Maintaining the NRPA standard of 4.7 acres over the next 10 years would then require an additional 110 acres and maintaining the current level of service of 3.49 acres would then require an additional 26 acres.



LEVEL OF SERVICE (LOS)
COUNTY + MUNICIPAL PARKLAND

	Current Offering (excluding Conservation Area, including municipal parks)	Current LOS	Recommended LOS	Needed to Meet Recommended LOS (Current Pop.)	Needed to Meet Recommended LOS (Future Pop.)
	Total Acres	(Acres / Per 1,000 Population)		Acres	
Option 1 (Current LOS Maintained)	216.14	3.49	3.49	216.14 (+0)	242.45 (+26.31)
Option 2 (LOS Lower Quartile)	216.14	3.49	4.7	290.75 (+74.61)	326.5 (+110.36)

MCADAMS

Level of Service (LOS)- Sports Amenities:

Ms. Nanekar explained that the current level of service for sports amenities is lower than the desired level. She discussed the need for additional amenities such as soccer fields, tennis courts, basketball courts, and volleyball courts. She also mentioned the possibility of new sports being included based on community preferences. She emphasized that the recommendation for the master plan is to include the desired level of service for sports amenities, but the specific details and the number of additional amenities needed will depend on guidance from the community.

LEVEL OF SERVICE
SPORTS AMENITIES

Field/ Facility	Granville County	Population per Facility (Current Population)	Population per Facility (Future Population)	Population per Facility (NRPA)	Additional Fields Needed (current pop.)	Additional Fields Needed (future pop.)
Baseball/ Softball	11	1 per 5,624	1 per 6,315	1 per 7,237	0	0
Multipurpose fields (Turf)	2	1 per 30,931	1 per 34,736	1 per 13,244	2	3
Soccer Fields	2	1 per 30,931	1 per 34,736	1 per 7,207	6	7
Tennis courts	6	1 per 10,311	1 per 11,579	1 per 5,577	5	6
Basketball courts	1	1 per 61,861	1 per 69,471	1 per 8,790	6	7
Volleyball courts	2	1 per 30,931	1 per 34,736	1 per 22,960	0	1

MCADAMS

Level of Service (LOS)--Key Findings:

Ms. Nanekar discussed the need for additional parkland in Granville County due to the lower level of service. She said that the master plan needs guidance on how much additional parkland. The conservation land available in the county is an asset that can be leveraged to bring in more revenue and visitors. She mentioned that partnership opportunities with local municipal agencies could be one of the recommendations added to the master plan.

LEVEL OF SERVICE

Key Findings

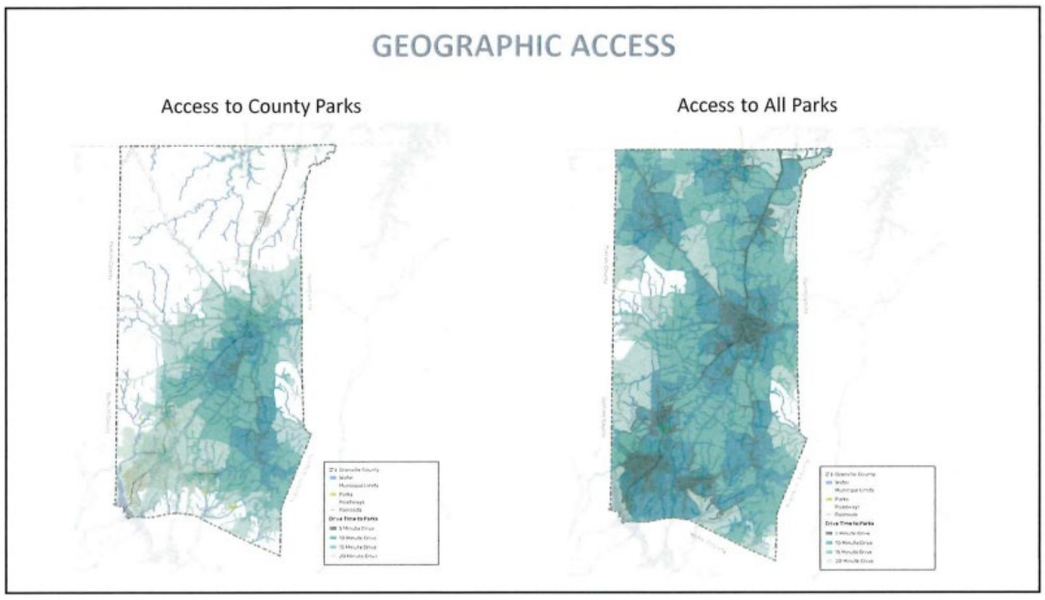
- Low LOS and need for additional parkland
- Conservation lands are a key asset
- Need for additional sports courts as the population continues to grow



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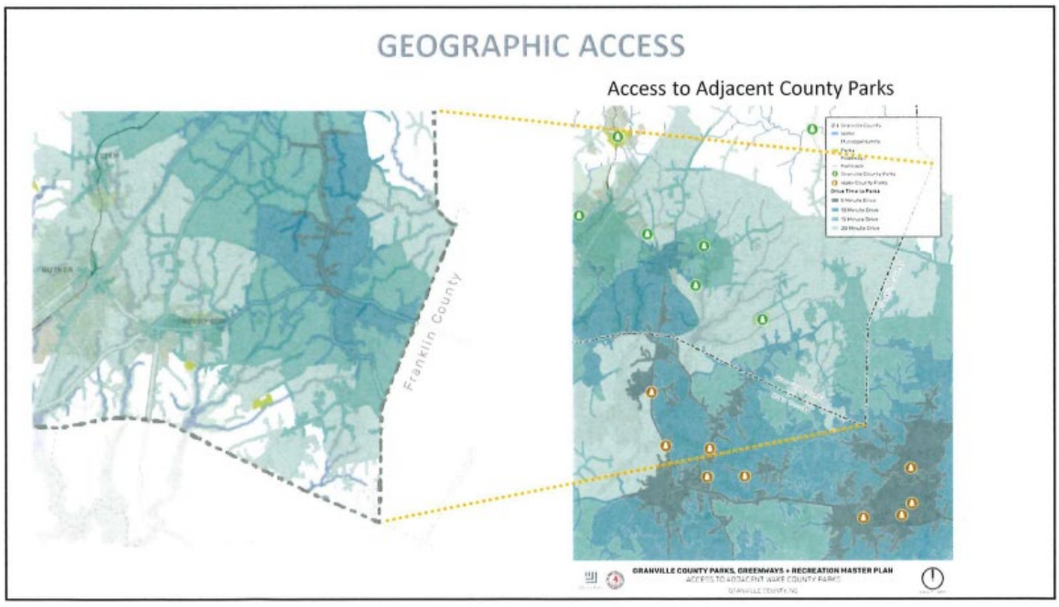
Geographic Access- Access to County Parks:

Ms. Nanekar mentioned that they assessed the geographic access to county parks and found that there is a concentration of parks on the southern side of the county, while there are gaps on the northwestern and northeastern sides, and that the gaps are also evident when looking at the map showing access to all parks.



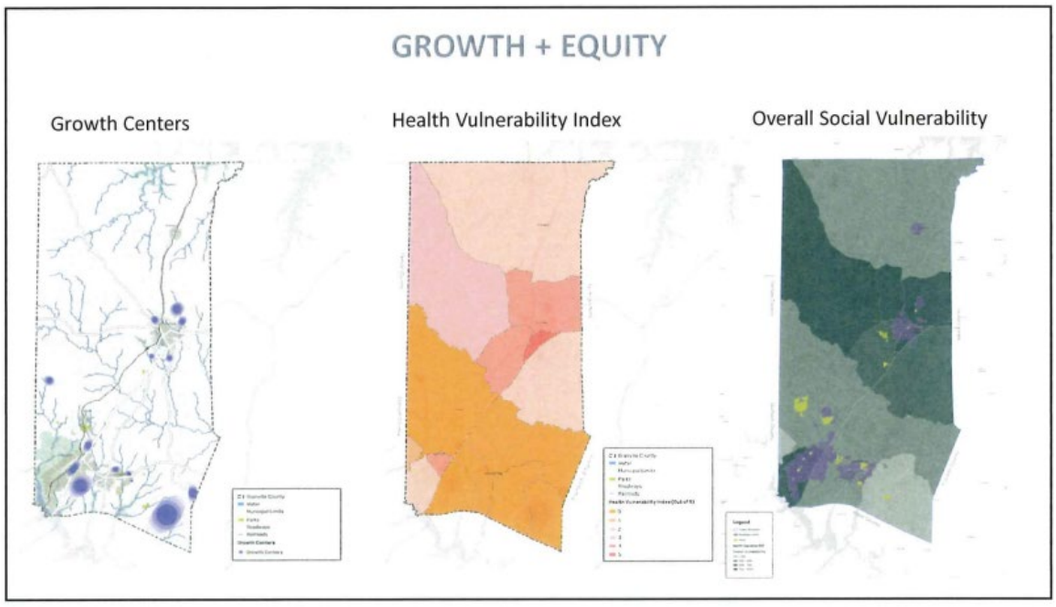
Geographic Access- Access to Adjacent County Parks:

Ms. Nanekar mentioned that there is good connectivity to Wake County parks from the southwestern side of Granville County.



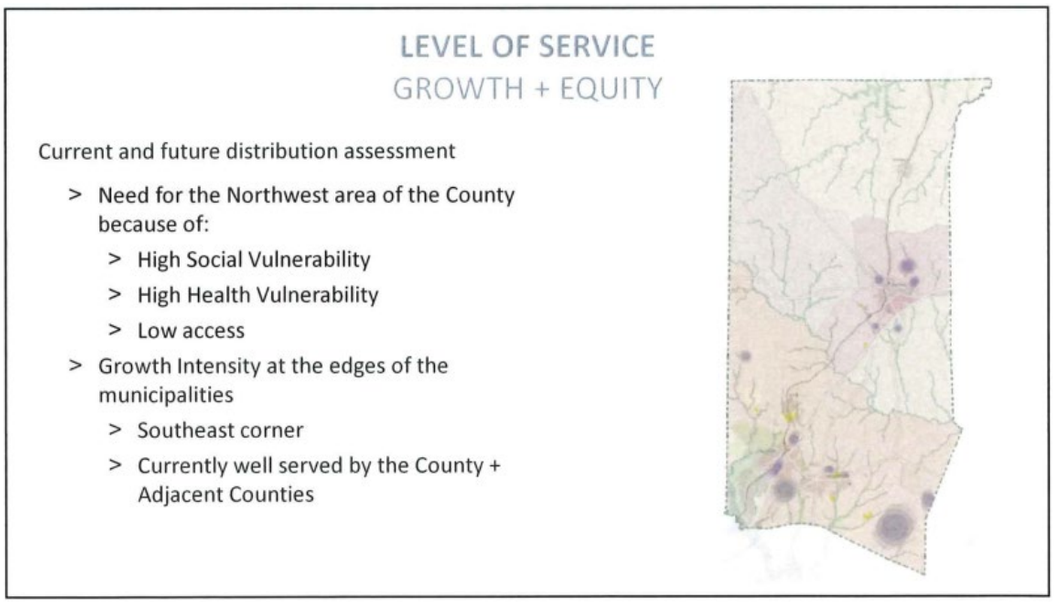
Growth + Equity:

Ms. Nanekar explained that they assessed health vulnerability and social vulnerability and then compared them to where growth is happening within the county.



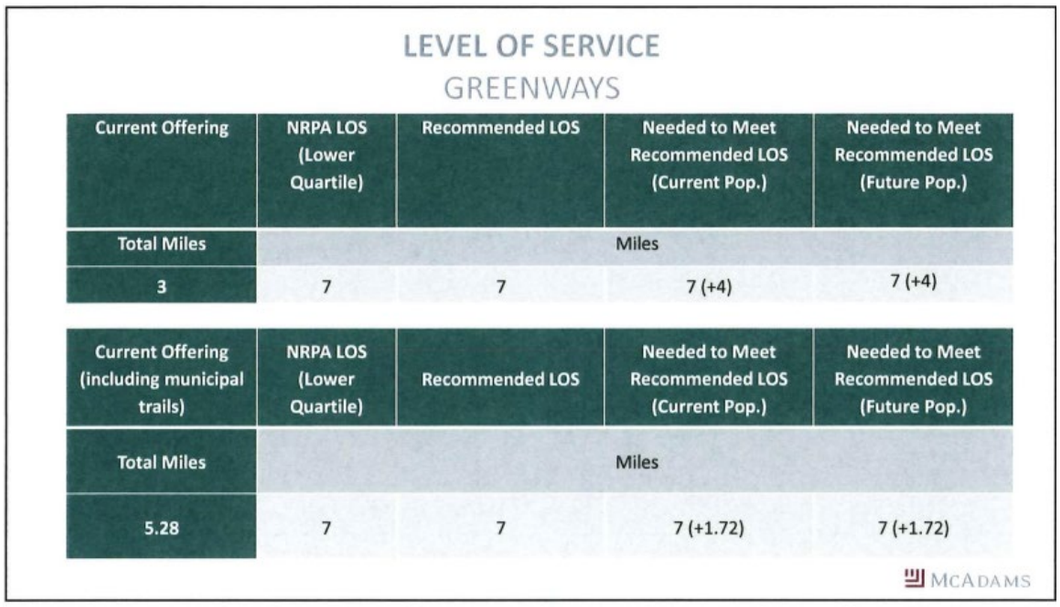
Level of Service- Growth + Equity:

Ms. Nanekar said that they superimposed all three maps to understand where the county is showing the need for equitable, needs-based recreation, amenities, and new parks. She explained the need for parks in the northwest area based on the high social and health vulnerability, and that the growth intensity on the southwest side showed the need for additional expanded parkland and future recreation.



Level of Service – Greenways:

Ms. Nanekar reported that the county had met the NRPA's recommended seven miles of trails. She explained that as the population grows, four more miles of trails would be needed to continue to meet the recommended level of service over the next decade. If the municipal agency trails were included in the calculations, the county would then need an additional 1.72 miles of trails over the next ten years.



LEVEL OF SERVICE

GREENWAYS

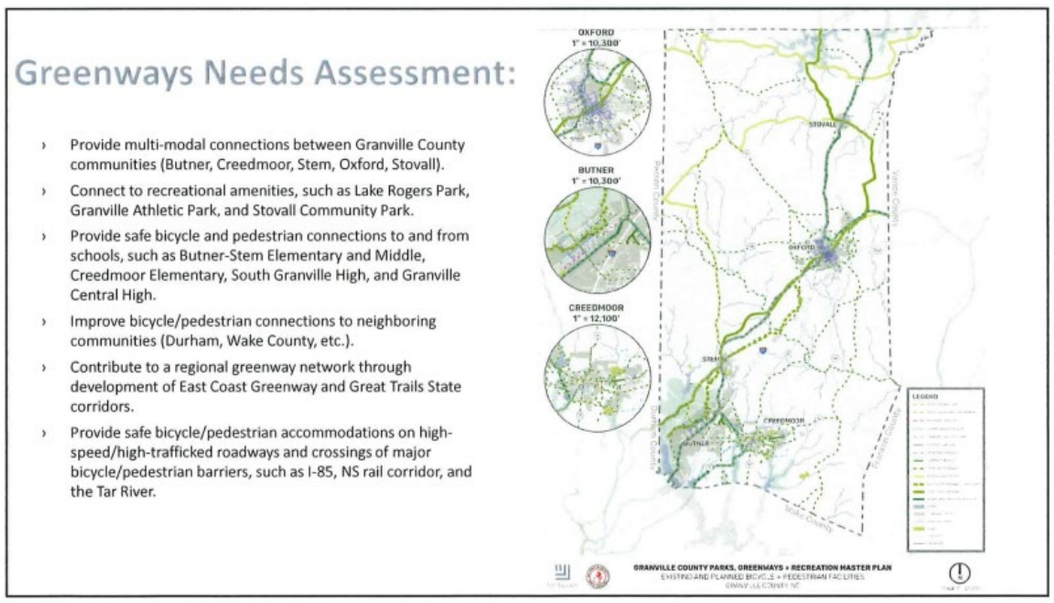
Current Offering	NRPA LOS (Lower Quartile)	Recommended LOS	Needed to Meet Recommended LOS (Current Pop.)	Needed to Meet Recommended LOS (Future Pop.)
Total Miles	Miles			
3	7	7	7 (+4)	7 (+4)

Current Offering (including municipal trails)	NRPA LOS (Lower Quartile)	Recommended LOS	Needed to Meet Recommended LOS (Current Pop.)	Needed to Meet Recommended LOS (Future Pop.)
Total Miles	Miles			
5.28	7	7	7 (+1.72)	7 (+1.72)

MCADAMS

Greenways Needs Assessments:

Ms. Nanekar explained that the greenway team analyzed previous plans for greenways, trails, bikes, transportation, and the East Coast Greenway Plan, as well as trails within municipal agencies. They created a map of previous recommendations. Then they assessed the latest needs of the community. She said that based on the community engagement feedback there is a need to connect to the local destinations like schools, commercial areas, and neighborhoods, and to provide an opportunity for multimodal connectivity such as walking, biking, and scootering to locations.

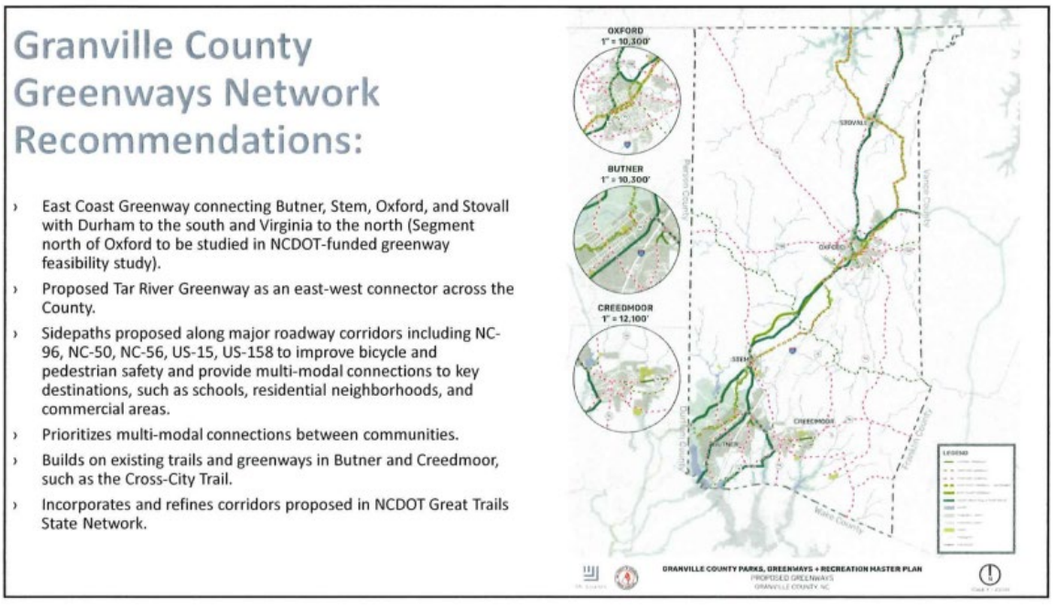


Greenways Needs Assessment:

- Provide multi-modal connections between Granville County communities (Butner, Creedmoor, Stem, Oxford, Stovall).
- Connect to recreational amenities, such as Lake Rogers Park, Granville Athletic Park, and Stovall Community Park.
- Provide safe bicycle and pedestrian connections to and from schools, such as Butner-Stem Elementary and Middle, Creedmoor Elementary, South Granville High, and Granville Central High.
- Improve bicycle/pedestrian connections to neighboring communities (Durham, Wake County, etc.).
- Contribute to a regional greenway network through development of East Coast Greenway and Great Trails State corridors.
- Provide safe bicycle/pedestrian accommodations on high-speed/high-trafficked roadways and crossings of major bicycle/pedestrian barriers, such as I-85, NS rail corridor, and the Tar River.

Granville County Greenways Network Recommendations:

Ms. Nanekar discussed a new network recommendation map that was designed to prioritize funding for areas in need of infrastructure and connectivity. The recommendations on the map focused on regional connectivity corridors, north-south and east-west connections, connections to local municipal agencies, and important destinations for county residents. The map was developed based on what is realistic and feasible over the next 10 years.



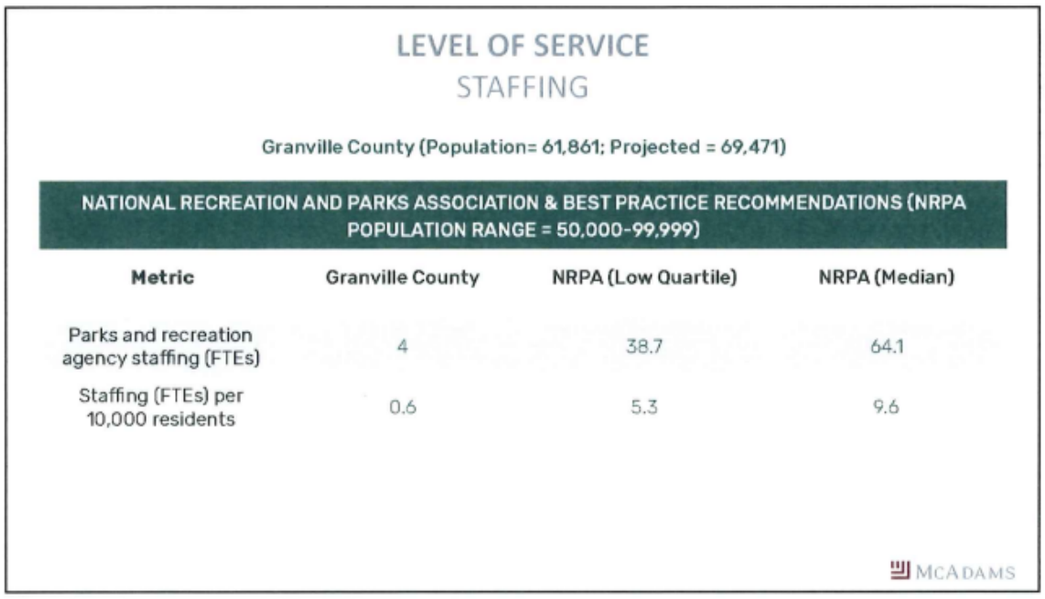
Funding + Operations:

Ms. Nanekar said that during the past three years, data on revenue and expenditures for the county's municipal agencies revealed a need to establish a cost recovery policy for their programs. She highlighted that the county does provide a lot of funding for municipal agencies. She mentioned the potential for self-sustainability and providing affordable rates for recreation services. She emphasized that with the county recreation system's growth, more staff would be required, and a clear organizational structure necessary. She noted the strength of the current small department in collaboration across the system.



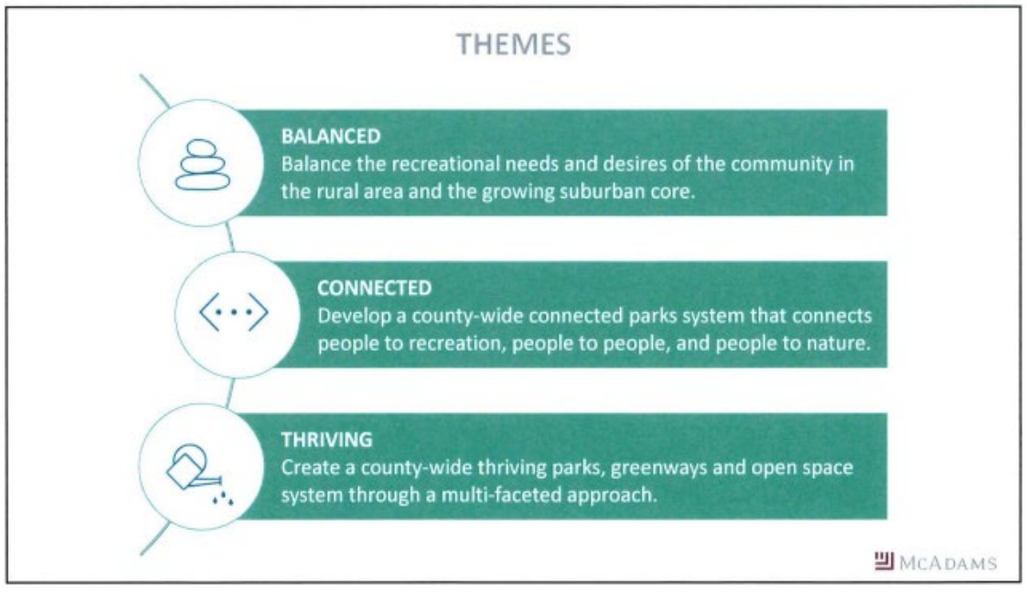
Level of Service - Staffing:

Ms. Nanekar mentioned that Granville County had only four staff members, which equated to 0.6 full-time staff members per 10,000 residents. According to NRPA standards, five staff members are recommended for every 10,000 residents. Mr. Jorgenson said that it was worth noting that there were actually 75 full-time staff, but coordinators were not included in that figure.



Themes:

Ms. Nanekar said that after analyzing the data, they developed three themes: balanced, connected, and thriving. She said that Ms. Maughan would lead the committee through an interactive session based on each of the three themes.



QUESTION AND ANSWER SESSION



Theme: Balanced

Ms. Maughan read guiding principle 1.1 and the corresponding recommendation 1.1.1 for the balanced theme. She then asked the group to review the recommendation and come up with possible action items. Ms. Nanekar gave the following example: In response to 1.1.1, one recommended action could be to adopt the level of service for X number of acres per thousand people to ensure there is equal opportunity.

When asked, Commissioner Hinman replied that they needed more explanation. Ms. Maughan explained that the full master plan for parks and recreation in the county will be organized by guiding principles, recommendations, and action items. She referred to the map that showed current park access and what was missing and then gave an example of an action item for 1.1.1: have a park within a 10-minute drive of every resident in Granville County.

Chair May asked if they identified both county and municipal parks or just county parks. Ms. Maughan explained that they created both types of maps and emphasized that the County would have a greater level of service if they included the municipal parks in their planning projections.

Commissioner Karan asked how the size of the park is considered in the service measures and emphasized that some parks could be significantly smaller than others but would still count toward the overall numbers. Ms. Maughan said there are multiple levels of service measures and then mentioned the following two measures. First, she referred to one measure which is acres per 1000 people and explained that if that was the measure then a small park would not move the gauge very much. Then, she explained that a small park would move the gauge on the measures that relate to driving distance.

Mr. Jorgensen said that they had come up with implementation items that they thought should be included in the plan, but they wanted to hear from the group before sharing their ideas because they did not want to influence the group's thinking. He then offered the following examples: a park in a certain area or a goal for a set number of additional park acres in the county.

When asked to see a map that indicated County facilities, Ms. Nanekar pointed to the map, but it was mentioned that the map was difficult to see.

When Ms. Nanekar asked the group to review the recommendations and say whether they agreed with them, Commissioner Jay stated that he would like to see how they would proceed with

action items for the recommendations. Then Chair May emphasized that he did not see anything identifying the huge growth area around the southern part of the county.

When Chair May asked how many people responded to the survey, Ms. Maughan said that the goal was 300 surveys, they received 400 surveys, and that the confidence rate of the survey was 95%. Further discussion ensued about the representative sample.

Commissioner Karan cited different types of areas and asked for more clarification on what is classified as greenways. Mr. Jorgensen clarified.

Chair May asked to clarify if passive activity would be considered a park, and Ms. Maughan confirmed that was correct.

Commissioner Karan summarized that the County has two parks, the GAP and Wilton Slopes, and Commissioner Hinman added that they are both on the south end of the county.

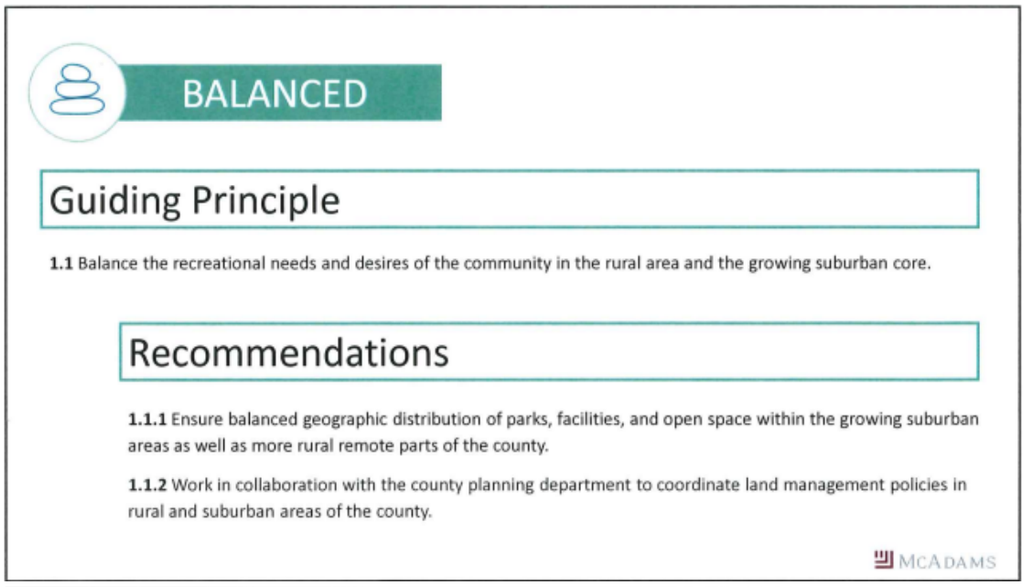
Ms. Maughan paraphrased that an action item could be for the county to provide a plan in the northern part of the county.

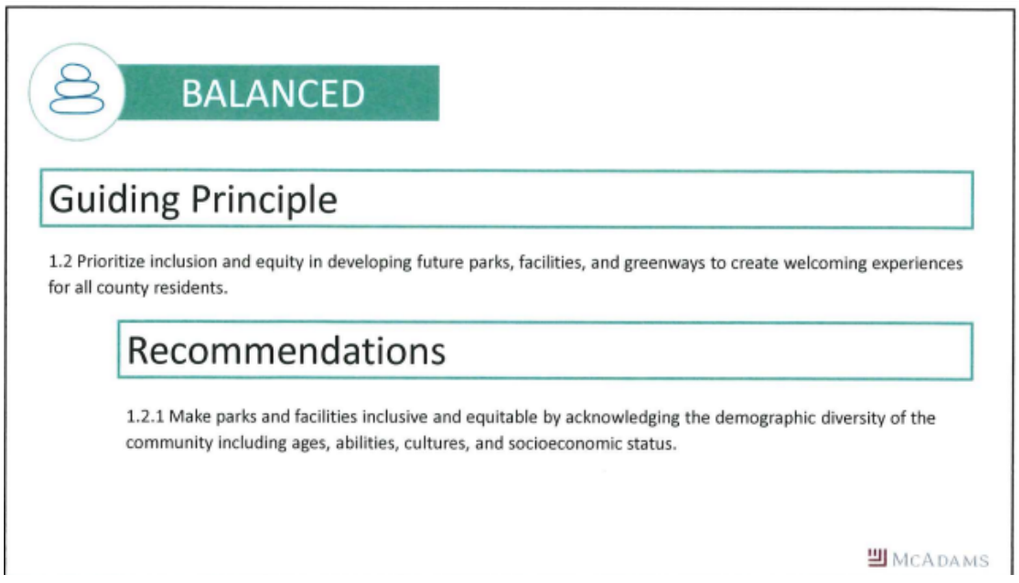
Commissioner Karan said that they have used planning and zoning tools to require 10% active recreation space in each new subdivision as well as a $500 per lot assessment, and then emphasized that any private parks created would not be counted as public parks. He added that population growth is happening in the southern area, not in the northern area, and that people moving into the southern area are more likely to request amenities. He mentioned that there are two nice lap pools in southern Granville County but that they are both in private homeowners' associations.

In response to Commissioner Karan, Ms. Nanekar posed several questions regarding equity in terms of access to facilities for people who cannot afford them: Where does that stand as a priority to start investing? Is there a way you can educate the public about that need and figure out other ways where you can provide some other components where the high growth area is happening? Can there be more transportation for people in the northern area to come and enjoy the existing facilities that are within 15 to 20 minutes?

Commissioner Jay said that there are no county or municipal park amenities where he lives in the northern part of the county and that due to the distance from amenities, he would not drive to Oxford for his child to participate in sports. He highlighted the use of school recreation amenities and community center walking parks. He also added that the price of participating in sports would be higher in Oxford.

Ms. Nanekar suggested that one action item could be scholarships or affordable participation in programs with lower fees.

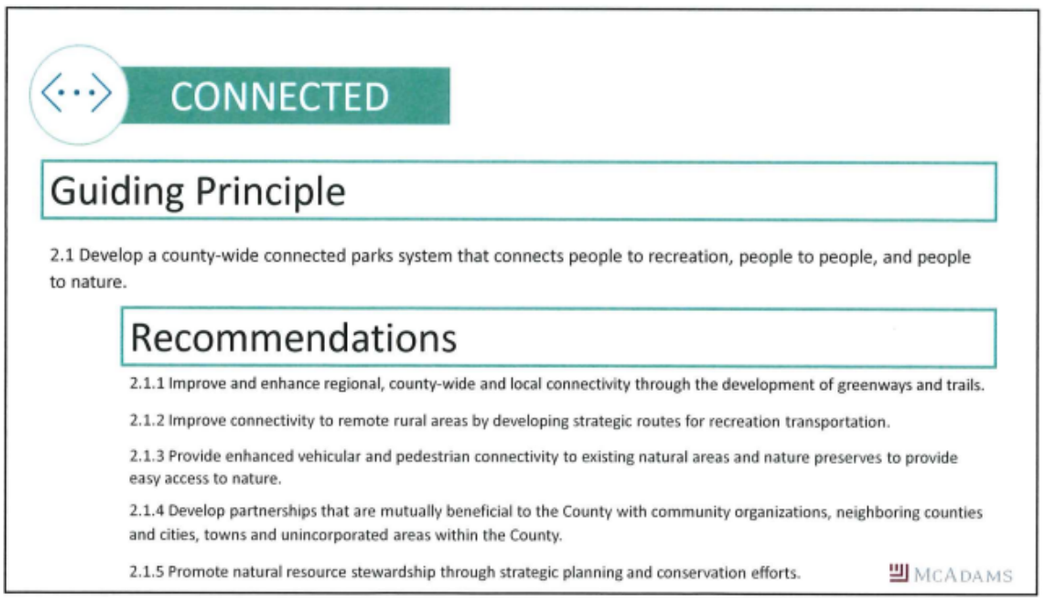




Theme: Connected

In the interest of time, Ms. Maughan directed the conversation to the second theme, connected. She specifically mentioned guiding principle 2.1 and added that there are opportunities for partnerships to make and strengthen connections. She posed a few questions: What are the resources that the county is willing to support to make partnerships happen? For instance, will there be more staffing? Will there be a department that is created? Is it possible that creating a parks and recreation system will help those things become a reality? Ms. Maughan mentioned a couple of possible action items: developing a volunteer program and growing the recreation tournaments. She referred to the study that indicated that a lot of people are not aware of the parks and suggested one action item could be a communication plan that will create visibility.

Commissioner Williford questioned if adding more recreational sites would impact staffing.



Theme: Thriving

Regarding the thriving theme, Ms. Nanekar referred to their recommendation that the County develop a Parks and Recreation Department, saying that by consolidating services under one umbrella and developing key performance indicators, a master plan with recommendations and action items would be tracked by a department with a clear organizational structure and collaboration to develop the system. She asked for ideas.

County Manager Drew Cummings said that in his own family, his children use both public and private facilities. He posed the question of which action items might happen privately and which might only happen if the public sector would invest a significant amount of money.

Ms. Nanekar said that regarding county and municipal agencies partnering with private providers, memorandums of understanding could be developed with them. She then gave a few examples of what language such a memorandum of understanding could include.

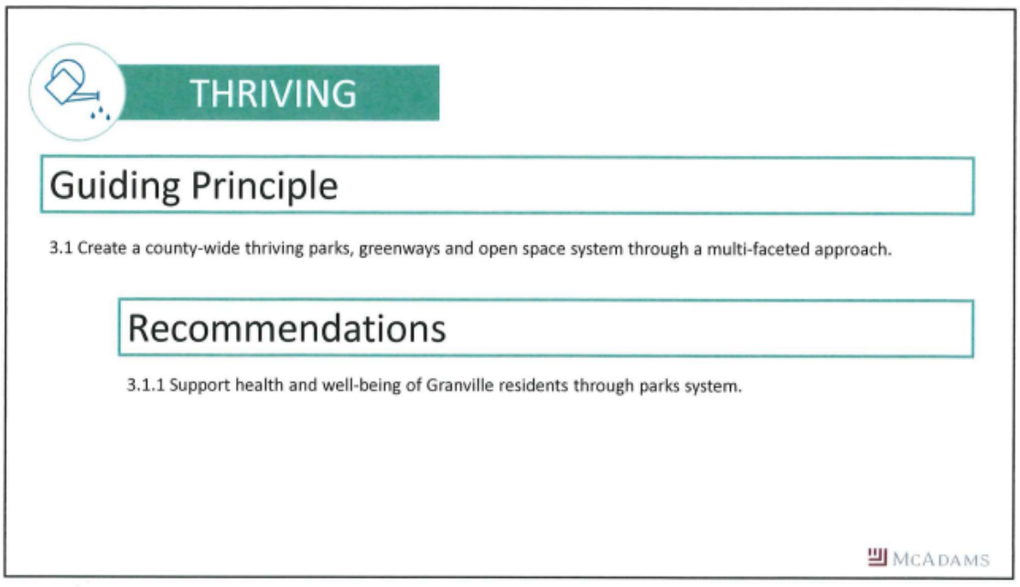
Commissioner Hinman asked about a potential aquatics center. Mr. Jorgensen said the municipalities surveyed mentioned that they would also like to see an aquatics center and a potential partnership. Commissioner Hinman emphasized that it would benefit seniors and interest children.

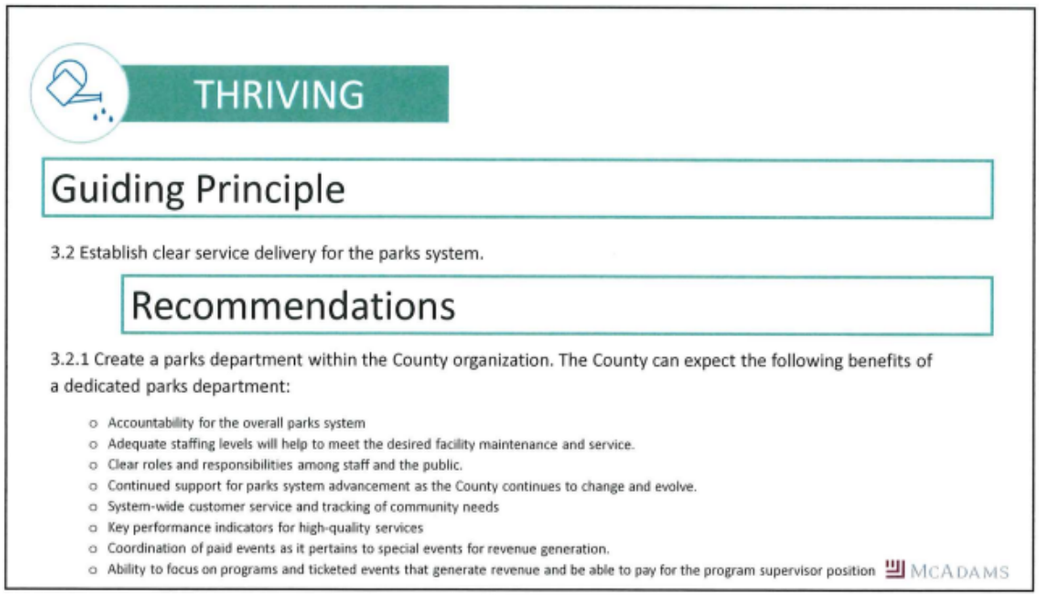
Ms. Maughan noted that the County has a separate department for seniors whereas it is more common for the Senior Center to be a division of Parks and Recreation. She then revisited the question of how interested they would be in creating a Parks and Recreation division. After being asked a couple of clarifying questions, Ms. Maughan said that she was beating around the bush because she was hesitant if the following suggestion would be a good fit for the community. She wanted to know if they could use the existing senior services division to create a Parks and Recreation department that then includes senior services. Commissioner Hinman said that each department is already bogged down, and specifically mentioned the Senior Center because that population has grown tremendously.

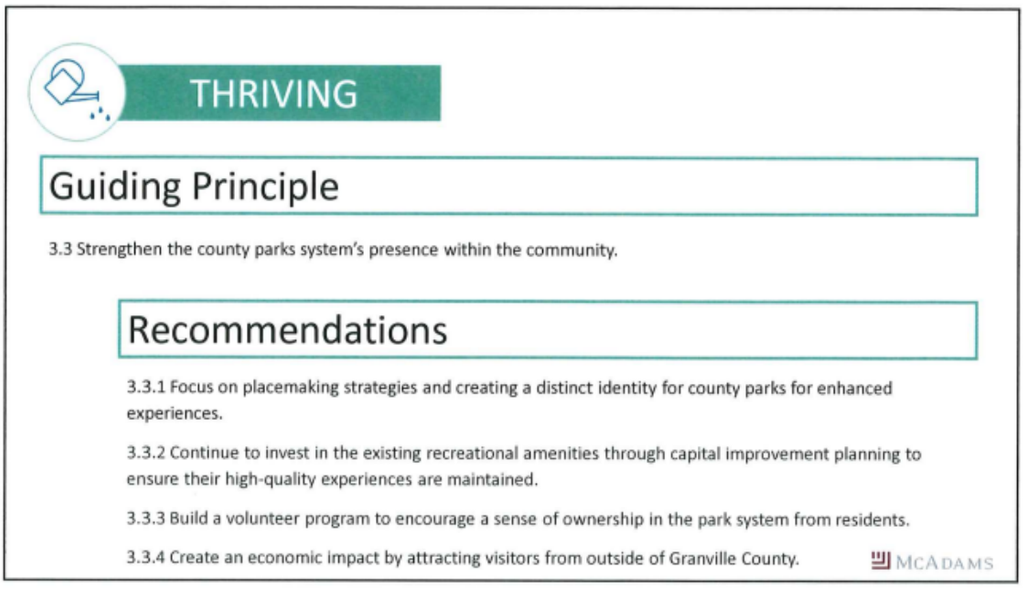
Ms. Nanekar suggested starting with a small Parks and Recreation Department with a few staff who can start to address the implementation plan, suggesting that they perhaps take the first step and hire a Parks and Recreation Director, and then build slowly.

Ms. Maughan emphasized that the growth of the parks and recreation system would require more resources and staffing.

Ms. Nanekar returned to the question about the aquatics facility and said that one possible action item could be that the County develop a feasibility study for an aquatics facility and do that in partnership with the municipal agencies to find the right location and property that is accessible for the whole county.

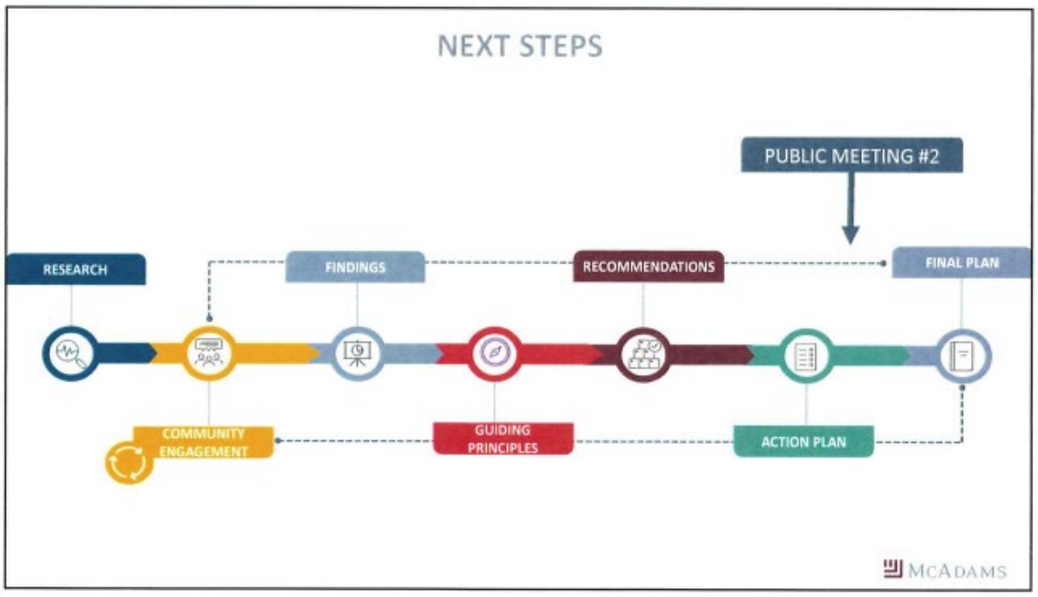






Next Steps

Ms. Nanekar said that they would develop action items and forward what was discussed on this date. They would hold a public meeting to share the recommendations with the public to get their feedback. After gathering feedback from the committee and the public, they would develop a final master plan.





ADJOURNMENT

The meeting adjourned at 6:19 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

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Russ May, Chair

GRANVILLE COUNTY BOARD OF COMMISSIONERS
JUNE 6, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Tuesday, June 6, 2023, at 12:00 p.m. at the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford. The purpose of the meeting was an executive session pursuant to North Carolina General Statute 143-318.11(a)(6) for the County Manager's evaluation.

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Zelodis Jay
Commissioner Robert Williford
Commissioner Sue Hinman
Commissioner Tony W. Cozart (arrived at 12:18 p.m.)
Commissioner Jimmy Gooch (arrived at 12:20 p.m.)

County Manager Drew Cummings
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

Chair Russ May called the meeting to order at 12:16 p.m.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (6) for personnel matters at 12:17 p.m. Commissioner Cozart arrived at 12:18 p.m. and Commissioner Gooch arrived at 12:20 p.m.

DRAFT

RETURN TO OPEN SESSION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session at 3:21 p.m.

ADJOURNMENT

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned at 3:21 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

_____
Russ May, Chair

DRAFT

Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Economic Appropriation Announcement for Triangle North Granville**

PURPOSE:
To make an economic/legislative appropriation announcement.

BACKGROUND:
Representative Frank Sossamon will announce an appropriation for Triangle North Granville.

ACTION TAKEN:

Granville County
Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Public Comments**

PURPOSE:

The Granville County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government.

Public comments are limited to 3 minutes.

ACTION TAKEN:

Granville County
Planning & Zoning
122 Williamsboro Street
Oxford, NC 27565
(919) 603-1331

To: Board of Commissioners
From: Barry Baker
Department: Planning & Zoning
Date: November 20, 2023
Title: **Continued Public Hearing Regarding Land Development Code Text Amendment on Cluster Subdivisions**

PURPOSE:
Continue public hearing for the proposed amendment to the Land Development Code (LDC) that would increase the minimum lot size in a rural cluster subdivision to 40,000 square feet, require a minimum lot width of 85 feet per lot and change the minimum setbacks in proposed rural cluster subdivisions to 50 feet street, 15 feet side, and 25 feet rear.

BACKGROUND:
Rural cluster subdivisions have been allowed by subdivision regulations since 2019. In review of all major subdivisions reviewed and approved since the adoption of the regulations, all of the major subdivisions (16) approved have been cluster/conservation subdivisions. Rural cluster subdivisions are a beneficial subdivision design-type in areas where storm water and/or other environmental regulations exist.

Concerns by citizens regarding rural cluster/conservation subdivisions that have been communicated are the increase in the use of community well systems and that the developments appear to be denser. Of the 16 rural cluster subdivisions approved since 2020, 6 have noted the use of community wells. Prior to the allowance of rural cluster subdivisions, no conventional subdivisions in the county used community wells.

Regarding density, the number of lots on a tract-basis cannot exceed what would be allowed in a conventional subdivision. However, the smaller setbacks and lot widths allowed may lead to the appearance that the subdivisions are denser.

RECOMMENDATION:
The Granville County Planning Board unanimously recommended approval 5-0.

ATTACHMENTS:
Copy of Draft Amendment
Copy of Section 32-602 of the Land Development Code
Minute Excerpts of the September 21, 2023 Planning Board
Planning Board Written Consistency Statement
Copy of E-Mail from Alex Bailey dated 8-21-23 with attachments to said e-mail
PowerPoint Presentation

ACTION TAKEN:

GRANVILLE COUNTY PETITION FOR LAND DEVELOPMENT CODE TEXT AMENDMENT

A. Name of Applicant: Granville County Planning Board

B. Comprehensive Plan Statement Justification (additional sheets accepted):

A stated recommendation of the Granville County Comprehensive Land Use Plan is to: "Implement Conservation Design principles by encouraging flexibility in lot size and clustering to protect natural resources and existing agricultural operations." Further, the Plan encourages cluster development on smaller lots to preserve large open space areas in un-sewered areas with good soils and/or water availability. As such, the proposed text amendment is consistent with the adopted Comprehensive Land Use Plan.

C. Proposed Land Development Code Text Amendments (additional sheets accepted):

- Proposed code text amendment amending Section 32-602 of the Granville County Land Development Code by amending the following language (**bold** denotes new language and ~~strike-through~~ denotes deleted language):

Sec. 32-602. Major subdivisions.

(b) A cluster subdivision is an allowable major subdivision design in rural areas of the county.

(4) *Lot design standards.* Each lot shall be regularly shaped and meet the **following** dimensional standards**:**

~~of section 32-263 of this chapter.~~

a. Minimum lot size shall be 40,000 square feet.

b. Minimum lot width shall be 85 feet.

c. Minimum setbacks shall be 50 feet street yard, 15 feet side yard and 25 feet rear yard.

D.

Applicant's Signature (or Applicant's Authorized Agent): Barry Boch, Plan Director (on behalf of the Plan Board)

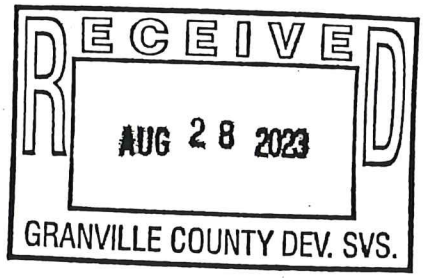
Date: 8-28-23

Fee Paid: N/A

Recieved on August 28, 2023

Kathryn Hart

Secretary to the Planning Board



Sec. 32-602. - Major subdivisions.

(a) A major subdivision is a subdivision of land that is not a minor subdivision meeting the standards in section 32-603 or an exception as defined in section 32-582. Major subdivisions shall be developed in conformance with division 3 of this article. A minimum of ten percent of a major subdivision shall be reserved for active recreation. Land within the subdivision site not contained in lots, streets, or utility easements, shall be in one or more parcels dedicated or reserved as permanent open space for active recreational uses. Open space dedication or reservation and maintenance shall be the same as found in section 32-602(b)(6) and (7).

(b) A cluster subdivision is an allowable major subdivision design in rural areas of the county.

(1) *Purpose.* Clustering of residential lots is intended to encourage subdivision design that is more efficient and better suited to the natural features of the land than a conventional subdivision, by regulating lots based on lot density standards rather than minimum lot size standards and by requiring that part of the subdivision not devoted to lots and roads be set aside as usable open space. This allows smaller lots to be concentrated on those parts of the subdivision best suited to accommodate development with the least adverse impact. Clustering also allows smaller and less costly network of roads and utilities and reduces the amount of impervious surface and stormwater runoff. The open space provided by clustering can be used to provide recreational opportunities for the subdivision's residents, to conserve and protect significant natural areas and environmentally sensitive areas, and to preserve important historic resources.

In WS II watersheds, state rules will not allow lots less than 40,000 square feet in area when septic tanks are used.

(2) Clustering of lots shall not be allowed on any tract of land less than ten acres in size.

(3) *Maximum number of lots (lot density).* Clustering shall not increase the density of development.

The maximum number of lots allowed within a cluster subdivision shall be equal to the site's total land area (acreage), less the street rights-of-way, divided by the minimum lot size of the non-clustered subdivision. The density for WS II critical watershed is .50 dwellings per acre per state law.

(4) *Lot design standards.* Each lot shall be regularly shaped and meet the dimensional standards of section 32-263 of this chapter.

(5) *Open space.*

a. *Required open space.* Land within the subdivision site not contained in lots, streets, or utility easements, shall be in one or more parcels dedicated or reserved as permanent open space. The total area of parcels dedicated or reserved as permanent open space

shall make up at least 30 percent of the subdivision (with a minimum of ten percent of the subdivision used for active recreation).

b. *Open space use, location, and design.*

1. Open space shall be dedicated or reserved for one or more of the following uses:

Conservation of any identifiable natural hazard areas, such as floodways or wetlands;

Conservation and protection of identified significant natural areas, such as rare plant communities, important wildlife habitat, or other environmentally sensitive areas where development might threaten water quality of ecosystems;

Conservation and protection of any identifiable important historic resources;

Provision of active and/or passive outdoor recreation opportunities, either for the general public or for the subdivision residents;

Retention of productive farmland or forestland for continued agricultural and/or forestry use; or

Establish a conservation reservation on the remainder of the tract.

2. Highest priority for the location, design, and use of open space (not including the required minimum ten percent used for active recreation) shall be given to conserving, and avoiding development in, any natural hazard areas on the site.
3. Open space shall contain such buildings, structures, accessways, and parking facilities as are necessary to its principal uses.
4. The location, size, character, and shape of the required open space shall be appropriate to its intended use; active recreation shall be located and designed so its users can easily access it.

(6) *Open space dedication or reservation.*

a. Land within the subdivision site not contained in lots, streets, or utility easements, shall be in one or more contiguous parcels dedicated or reserved as permanent open space. The title to the open space shall be conveyed to a property owners' association, homeowners' association, or other legal entity (public agency or nonprofit organization) that is capable of and willing to accept responsibility for managing the open space for its intended purpose.

b. Each dedicated or reserved open space parcel shall be shown on all subdivision plans and on record plat recorded with the county register of deeds, with a notation of its area and its intended open space use.

(7)

Maintenance of open space. The owner of the open space shall be responsible for maintaining the open space so that is continues to effectively function for its intended use and any dedication or conveyance of an open space parcel shall provide for such responsibility.

(Ord. of 7-12-1999, § 10.110; Ord. of 4-3-2000, § 13; Amend. (1) of 4-2-2007, § 1; Ord. of 6-17-2019(1); Amend. of 6-6-2022(1), § 2; Amend. of 12-5-2022(1), § 1)

EXCERPTS FROM THE UNAPPROVED PLANNING BOARD MINUTES OF SEPTEMBER 21, 2023, GRANVILLE COUNTY PETITION FOR LAND DEVELOPMENT CODE TEXT AMENDMENT.

PUBLIC HEARING

Granville County Land Development Code Text Amendment Petition

Amendment to the Land Development Code (LDC) that would increase the minimum lot size in rural cluster subdivision to 40,000 square feet, require a minimum lot width of 85 feet per lot and change the minimum setbacks in proposed rural cluster subdivisions.

Chairman Turner opened the Public Hearing.

Chairman Turner called on Mr. Baker for comments.

Mr. Baker stated that all public notices as required by local and state law have been accomplished for this legislative hearing. Mr. Baker stated that the proposed amendment would continue to provide flexibility for cluster subdivisions with a smaller lot size and smaller lot frontage requirement than a conventional subdivision. He further stated that developers have the flexibility to choose between a conventional subdivision and cluster subdivision that did not exist prior to the amendments establishing rural cluster subdivisions in 2019. Mr. Baker also stated the following: Rural cluster subdivisions have been allowed by subdivision regulations since 2019. In review of all major subdivisions reviewed and approved since the adoption of the regulations, all of the major subdivisions approved have been cluster/conservation subdivisions. To add to the discussion, please find below all of the subdivisions from that have been submitted to the Planning Board since rural cluster subdivision adoption with average lot sizes, smallest lot in the subdivision, and whether the subdivision has indicated a community well.

- Sherron Estates – Average lot size is 41,382 square feet with smallest lot 30,478 square feet. No community well indicated. January 2020 Planning Board.
- Ironwood, Phase 3 - Average lot size is 53,578 square feet with smallest lot 40,008 square feet. No community well indicated. March 2021 Planning Board.
- Providence - Average lot size is 33,976 square feet with smallest lot 30,001 square feet. No community well indicated. May 2021 Planning Board.
- Sadiebear - Average lot size is 44,866 square feet with smallest lot 30,332 square feet. Community well indicated. June 2021 Planning Board.
- Swanson - Average lot size is 64,294 square feet with smallest lot 26,629 square feet. Community well indicated. June 2021 Planning Board.
- Magnolia Terrace - Average lot size is 40,349 square feet with smallest lot 31,174 square feet. No community well indicated. June 2021 Planning Board.

- Browning Place - Average lot size is 42,374 square feet with smallest lot 35,021 square feet. No community well indicated. December 2021 Planning Board.

- Northern Falls - Average lot size is 38,077 square feet with smallest lot 29,531 square feet. Community well indicated. January 2022 Planning Board.

- Blue Ash - Average lot size is 39,160 square feet with smallest lot 28,091 square feet. Community well indicated. March 2022 Planning Board.

- Hugh Davis - Average lot size is 38,478 square feet with smallest lot 33,372 square feet. No community well indicated. March 2022 Planning Board.

- Forest Ridge - Average lot size is 30,709 square feet with smallest lot 22,251 square feet. Community well indicated. May 2022 Planning Board.

- Preserve West - Average lot size is 49,368 square feet with smallest lot 30,171 square feet. No community well indicated. July 2022 Planning Board.

- Broad Point Estates - Average lot size is 35,196 square feet with smallest lot 29,238 square feet. No community well indicated. September 2022 Planning Board.

- Parrott Farms - Average lot size is 47,480 square feet with smallest lot 27,837 square feet. No community well indicated. September 2022 Planning Board.

- The Oaks - Average lot size is 39,988 square feet with smallest lot 18,287 square feet. Community well indicated. September 2022 Planning Board.

- Murphy's Ridge - Average lot size is 68,065 square feet with smallest lot 44,211 square feet. No community well indicated. October 2022 Planning Board.

For additional commentary, there have not been any major subdivisions on the Planning Board agenda since the December 2022 adoption of the 30% open space requirement for rural cluster subdivision. Looking back at the last ten years including calendar year 2022, these are the statistics for the number of preliminary approved lots in Granville County zoning/subdivision jurisdiction:

Year	**Lots**
2022	772
2021	154
2020	23
2019	89
2018	51
2017	58

2016	125
2015	44
2014	82
2013	0

Mr. Baker further noted that the Development Review Committee had comments from Mr. Drew Cummings in an e-mail dated 9-6-23 that is in your agenda material. Mr. Baker also stated that Mr. Alec Bailey, Developer, had submitted comments concerning the proposed amendment in an e-mail dated 8-21-23 which are also included in the agenda item material.

Chairman Turner asked for questions from the Board Members. Hearing none, he recognized the following citizens for comments:

Alice Meise- Mrs. Meise stated that she was in favor of returning the lor minimum to 40,000 square feet. She stated that the watershed supplies the water for Raleigh in Falls Lake. She also mentions that more homes in the area could lead to pollution in Falls Lake.

Jaycee Georgiv- Mrs. Georgiv stated that the lack of infrastructure proves why overdevelopment is not feasible in Southern Granville County. She mentions that the Comprehensive plan estimated a population growth of eighteen percent between 2000 and 2010. She informed the board that in the last 10 years the population in District 6 has increased twenty-five percent, however no updates were made to the growth management plan, economic development, and natural resource conservation planning to account for this population growth. Mrs. Georgiv stated that infrastructure and resources have remained at the same level, however home prices have increased exponentially. Many amenities that people expect to have are detrimental to Falls Lake. She stated that until a groundwater study has been conducted, Granville County should not support growth in the area at this pace.

William Ott- Mr. Ott stated that he supported the one-acre minimum lot requirement for residential property. He had concerns about the water quantity levels of Granville County and suggested that a groundwater study should be completed to substantiate any development in the future.

Daniel Mosher- Mr. Mosher stated that he was in favor of the one-acre lot minimum. He also stated that no developer can promise greenspace areas that do not do more damage to the environment.

Bestse Noble- She stated that she was representing her neighbors who were in favor of the one-acre lot minimum.

Harvey Spurr- Mr. Spurr stated that he was in favor of having a larger lot size, preferably 41,000 square feet. He stated that he wants people to prosper and have little harassment as possible, especially from septic tanks. He mentioned that individuals need more space for septic tanks and the stability for them.

Mark Kwasnick- Mr. Kwasnick stated that he supports the 40,000 square foot lot minimum. He stated that going from one-acre lots to half-acre lots doubles how much water is coming out of the ground and the more water coming out of the ground the more it would disturb the sediment and kick up dirt.

Chairman Turner asked for questions from the Board. Hearing none.

Chairman Turner then asked if anyone else in the audience wished to speak.

Hearing none, Chairman Turner closed the public hearing and asked for a motion.

Board Member Mangum made a motion to accept the text amendment's Comprehensive Plan Statement Justification as the Planning Board's written consistency statement, and to recommend approval of the proposed text amendment. The motion was seconded by Board Member Nelson.

The motion passed unanimously.

Ayes: Averette, Brewer, Mangum, Nelson, Turner
Nays: None

Planning Board Written Consistency Statement Regarding amendment to the land development code (LDC) that would increase the minimum lot size in a rural cluster subdivision to 40,000 square feet, require a minimum lot width of 85 feet per lot and change the minimum setbacks in proposed rural cluster subdivisions.

Planning Board written consistency statement regarding the Comprehensive Land Use Plan ("the Plan") and the proposed text amendment:

A stated recommendation of the Granville County Comprehensive Land Use Plan is to: "Implement Conservation Design principles by encouraging flexibility in lot size and clustering to protect natural resources and existing agricultural operations." Further, the Plan encourages cluster development on smaller lots to preserve large open space areas in un-sewered areas with good soils and/or water availability. As such, the proposed text amendment is consistent with the adopted Comprehensive Land Use Plan.

Michael Turner

Michael Turner, Planning Board Chairman
North Carolina
Granville County

I, Katelynn Hart, a Notary Public for the said County and State, do hereby, certify that Michael Turner personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 3rd day of October, 2023.

(Official Seal)

KATELYNN HART
Notary Public
Granville
County
NORTH CAROLINA

Katelynn Hart Notary Public

My Commission expires January 22, 2028

Barry Baker

From: Alex Bailey <alextbailey@icloud.com>
Sent: Monday, August 21, 2023 8:39 AM
To: Drew Cummings; Korena Weichel; Audrey Boone; Russ May; Timothy Karan; Zelodis Jay; Rob Williford; Sue Hinman; Tony Cozart; Jimmy Gooch; Debra Weary; Scott Phillips; Ken Reeves; Steve McNally; Chris Brame; Byron Currin; Angela Allen; Jenny Griffin; Terry Hobgood; Barry Baker
Cc: Gerry Koinis
Subject: Granville County Planning Board – Amendment to the Land Development Code
Attachments: Granville County Planning Board – Amendment to the Land Development Code.pdf; Cedar Knolls - Construction Drawings 11.16.2022.pdf

This email originated from External Source. Please use proper judgement and caution when opening attachments, clicking links, or responding to this email.

All,

I trust this email finds you well. I am writing to express my concerns regarding the proposed increase in the minimum lot size for Granville County. The attached PDF letter provides a comprehensive overview of my thoughts and perspectives on this matter.

The complexities involved in property development, particularly in relation to soil suitability, well placement, and septic systems, should not be underestimated. It is my firm belief that decisions of this nature should be made with the guidance of local experts, including engineers, surveyors, and soil scientists, who can provide a holistic understanding of the technical nuances involved.

In light of the current discussions, it's crucial to ensure that **decisions are grounded in informed analysis rather than driven by emotional considerations**. I kindly request that, in consideration of Granville County's desired land plan and the well-being of our community, you engage in a comprehensive and well-informed discussion that includes the input of these technical experts. The attached letter outlines these points in greater detail. In addition to this, you will find the approved construction drawings for Cedar Knolls.

Thank you for your time and attention to this matter.

Alex Bailey
(919)741-7575
alexTbailey@icloud.com

Alex Bailey
10931 Strickland Road Suite 111
Raleigh, NC 27615
alexTbailey@icloud.com
(919)741-7575
8/17/2023

Granville County Planning Board – Amendment to the Land Development Code

Dear Members of the Planning Board,

I hope this letter finds you well. I am writing to express my concerns and provide a well-reasoned perspective regarding the proposed increase in the minimum lot size for Granville County. My name is Alex Bailey, a Julie Wright Land Company Broker, I am a third-generation developer, son to Robert Wayne Bailey, grandson to James A Bailey. I am currently managing the development of Retreat at Merriweather (13 lots), Cedar Knolls (45 lots), and Preserve West (178 lots). As a stakeholder in the community and a vested interest in responsible and sustainable development, I believe it is essential to carefully consider the potential implications of such a change.

While I deeply respect the board's commitment to the community's well-being and the preservation of natural resources, I would like to highlight some crucial aspects that should be considered before making any decision that impacts the local landscape.

The proposal for a minimum lot size increase for a Rural Cluster Subdivision under debate, presents a unique scenario that cannot be simply addressed through a one-size-fits-all approach. Using Cedar Knolls as an example, a cluster subdivision within the Falls Lake Watershed, the current lot sizes have been thoughtfully established to accommodate the complex variables associated with property development. These variables encompass soil suitability for septic systems, well placement, and the optimal location for residential structures. It is imperative to recognize that these considerations, collectively, define the layout and potential density of the development.

My analysis of the impact of this proposed change, taking into account the entire subdivision, highlights potential drawbacks that merit thorough deliberation. For Cedar Knolls instance, considering all lots under 40,000 square feet, there would be a total of 37 such lots, comprising a cumulative square footage of 1,322,968. Dividing this by the proposed minimum lot size of 40,000 square feet would yield 33 lots. Consequently, there would be a net loss of four lots, translating to a considerable economic burden. Budgeting a 30% margin, we expect to sell lots for $115,000 each. A development cost of $88,461.53 per lot, with a loss of 4 lots, results in an additional expenditure of $353,846.15, which, if distributed among the remaining 41 lots, would entail an approximate increase of $8,630.39 per lot. Resulting in lots being sold for at minimum $123,630.40.

Furthermore, it is essential to note the potential repercussions of such additional costs on the broader housing market. As a developer, when we price lots, we take the average sale price of new construction in the area and multiply it by 15% to 20%. Meaning the lot price is comprised of 15% to 20% of the final home price. This industry standard estimation of 15%-20% of lot value contributing to the final home

price emphasizes the economic ramifications. In this context, an increase of $8,630.39 due to the proposed changes would result in an added value of approximately $57,535.93 to each home, reflecting the domino effect of even minor alterations.

Beyond the economic perspective, there are broader implications to consider, including the potential scarcity effect in the watershed due to decreased availability of suitable land. The objective of responsible land use management is to balance environmental conservation with the need for sustainable housing solutions. The proposed increase in minimum lot size, combined with the now 30% open space requirement, while well-intentioned, may inadvertently exacerbate the existing challenges faced by hardworking Americans seeking affordable housing options.

I believe it is crucial for the Planning Board to meticulously consider the multifaceted aspects involved in this decision. Balancing the need for environmental stewardship with the community's housing requirements is undoubtedly a complex task, but one that necessitates an informed, comprehensive, and thoughtful approach. I humbly request that the board takes into account the intricate interplay of factors unique to the development process before reaching a conclusive decision. **The proposed change should be considered carefully as the rules decrease affordability and diminish the amount of useable land in a County where, according to soil scientists, majority of land is not suitable for development.**

Thank you for your time and dedication to the well-being of our community. I believe that the complexity of this matter requires a balanced and informed decision-making process. To ensure a holistic understanding of the situation, I strongly recommend that the Planning Board actively seeks consultation with local engineers, experienced surveyors, and soil scientists. Their expertise will provide valuable insights grounded in technical knowledge, enabling the board to make decisions that align with both the Granville County's desired land plan and the best interests of the community.

I look forward to hearing more about the ongoing discussions and hope that my input will contribute to the overall understanding of this matter. Your commitment to considering a wide range of perspectives, including those rooted in scientific expertise, will undoubtedly lead to a more comprehensive and well-informed conclusion.

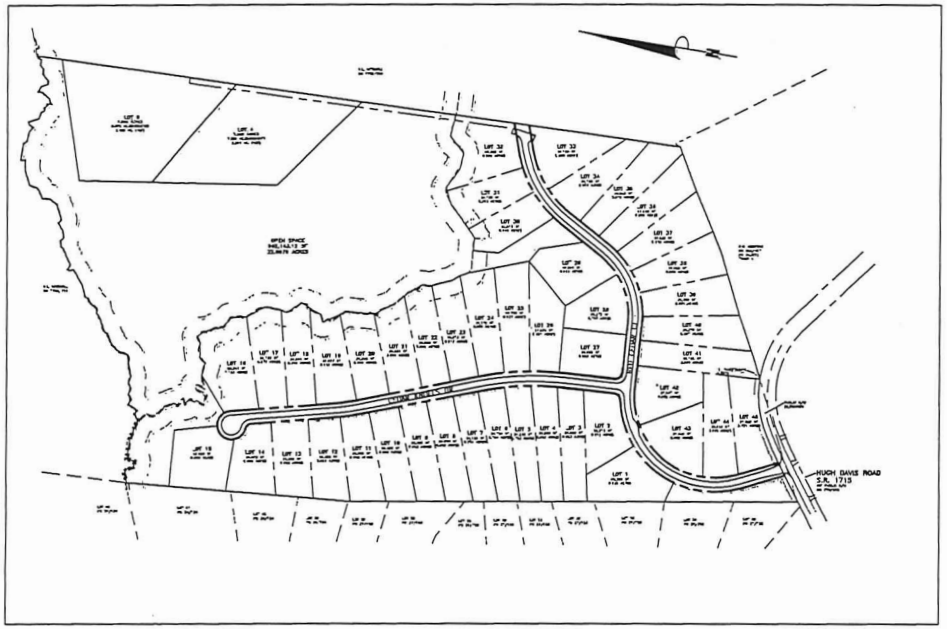
Sincerely,

Alex T Bailey

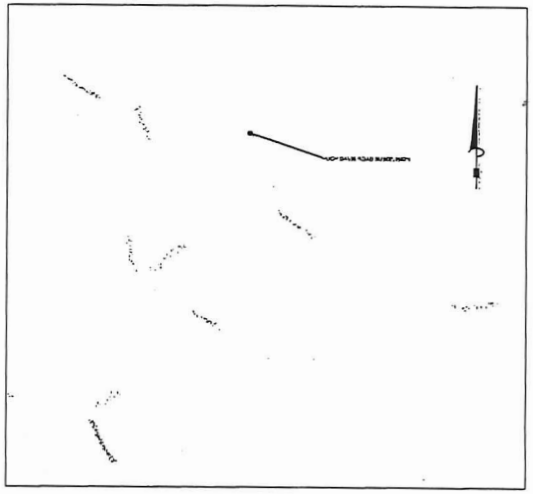
LL

CEDAR KNOLLS SUBDIVISION

CONSERVATION SUBDIVISION AND PUBLIC ROAD CONSTRUCTION
HUGH DAVIS ROAD
YOUNGSVILLE, NC 27596



SCALE: NO SCALE



VICINITY MAP

DISTURBED AREA = 368,100 (8.45 AC)
FOR ROAD CONSTRUCTION ONLY.

SHEET INDEX

CD-0.0	COVER SHEET
CD-2.0	SITE PLAN
CD-2.1	SOILS
CD-3.0	GRADING PLAN
CD-3.1	GRADING PLAN
CD-3.2	STORMWATER PLAN
CD-3.3	STORMWATER PLAN
CD-3.4	STORMWATER PLAN
CD-4.0	EROSION CONTROL PLAN
CD-4.1	EROSION CONTROL DETAILS
CD-4.2	EROSION CONTROL DETAILS
CD-5.0	RED CEDAR CT. PLAN AND PROFILE
CD-5.1	RED CEDAR CT. PLAN AND PROFILE
CD-5.2	CEDAR KNOLLS DR. PLAN AND PROFILE
CD-5.3	CEDAR KNOLLS DR. PLAN AND PROFILE
CD-8.0	DETAILS

CJT P.A.
111 West Main Street
Durham, N.C. 27701
p 919.882.0388
f 919.688.5646
www.cjtpa.com
NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1206
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/9/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4177

MAP #: 183400164083

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2114

Drawn	PSR, CVIA
Checked	PSR
Date	10/04/2022
Revisions	10/19/2022
	10/27/2022
	11/8/2022
	11/9/2022

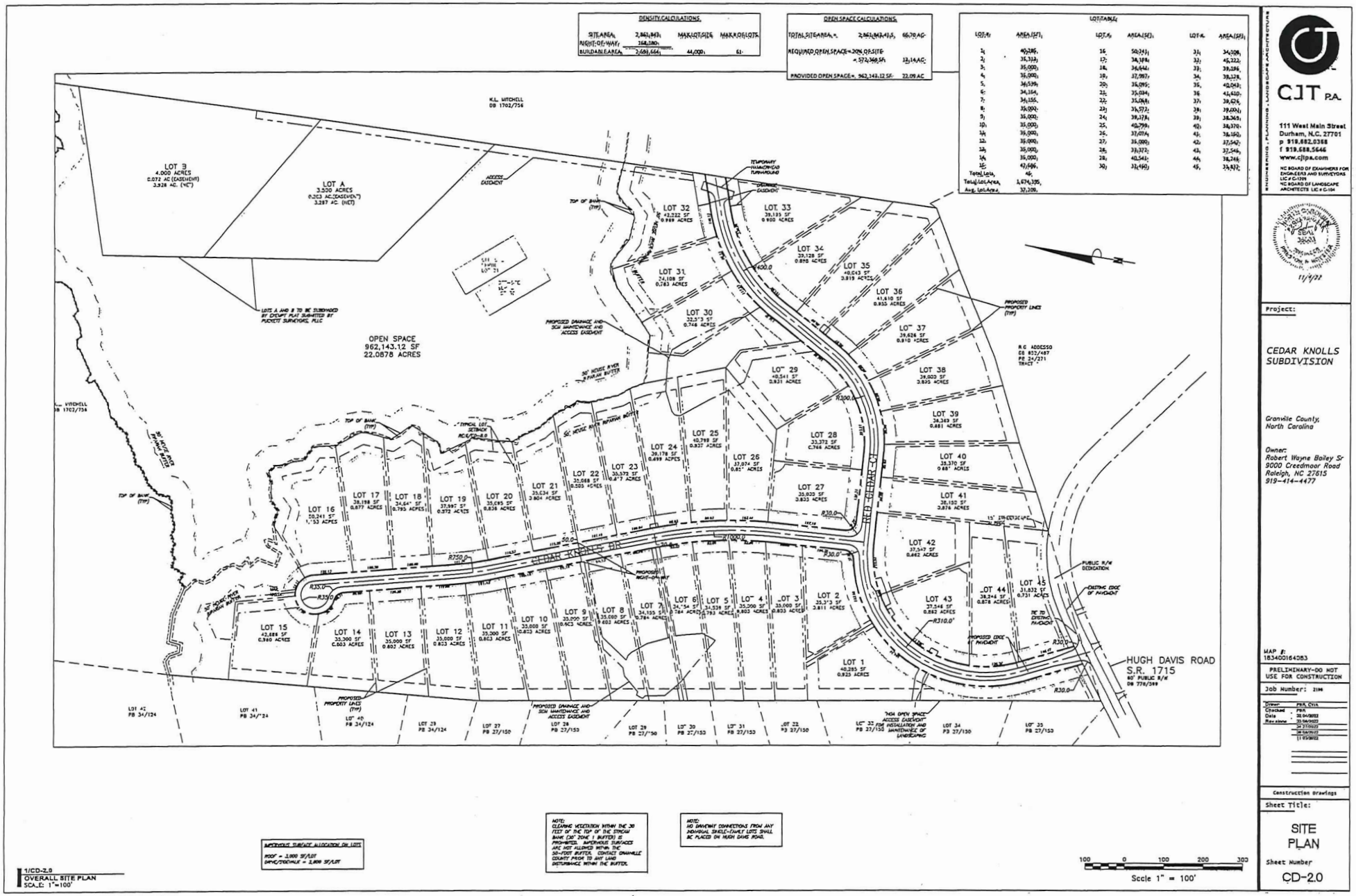
Construction Drawings

Sheet Title:

COVER SHEET

Sheet Number

CD-0.0



DENSITY CALCULATIONS

SITE AREA:	2,861,943;	MAX LOT SIZE:	MAX # OF LOTS:
RIGHT-OF-WAY:	168,180;		
BUILDABLE AREA:	2,693,664;	44,000;	61

OPEN SPACE CALCULATIONS

TOTAL SITE AREA =	2,861,943.43 SF	65.70 AC
REQUIRED OPEN SPACE = 20% OF SITE =	572,369 SF	13.14 AC
PROVIDED OPEN SPACE =	962,143.12 SF	22.09 AC

LOT TABLE

LOT #	AREA (SF)	LOT #	AREA (SF)	LOT #	AREA (SF)
1	40,285	16	50,241	31	34,108
2	35,313	17	38,198	32	42,222
3	35,000	18	34,641	33	39,126
4	35,000	19	37,597	34	38,178
5	34,539	20	35,695	35	40,043
6	34,154	21	35,634	36	41,610
7	34,156	22	35,068	37	39,626
8	35,000	23	35,572	38	39,624
9	35,000	24	38,178	39	38,363
10	35,000	25	40,799	40	38,370
11	35,000	26	37,074	41	38,160
12	35,000	27	35,000	42	37,547
13	35,000	28	33,272	43	37,546
14	35,000	29	40,541	44	38,246
15	42,686	30	32,490	45	33,832
Total Lots	45				
Total Lot Area	1,674,395				
Avg. Lot Area	37,209				

CJT P.A.
111 West Main Street
Durham, N.C. 27701
p 919.682.0368
f 919.688.5646
www.cjtpa.com
NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1701
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/9/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #: 183400164083

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2196

Drawn	PBR, CVHA
Checked	PBR
Date	10/04/2022
Revisions	11/04/2022
	11/7/2022
	11/8/2022
	11/9/2022

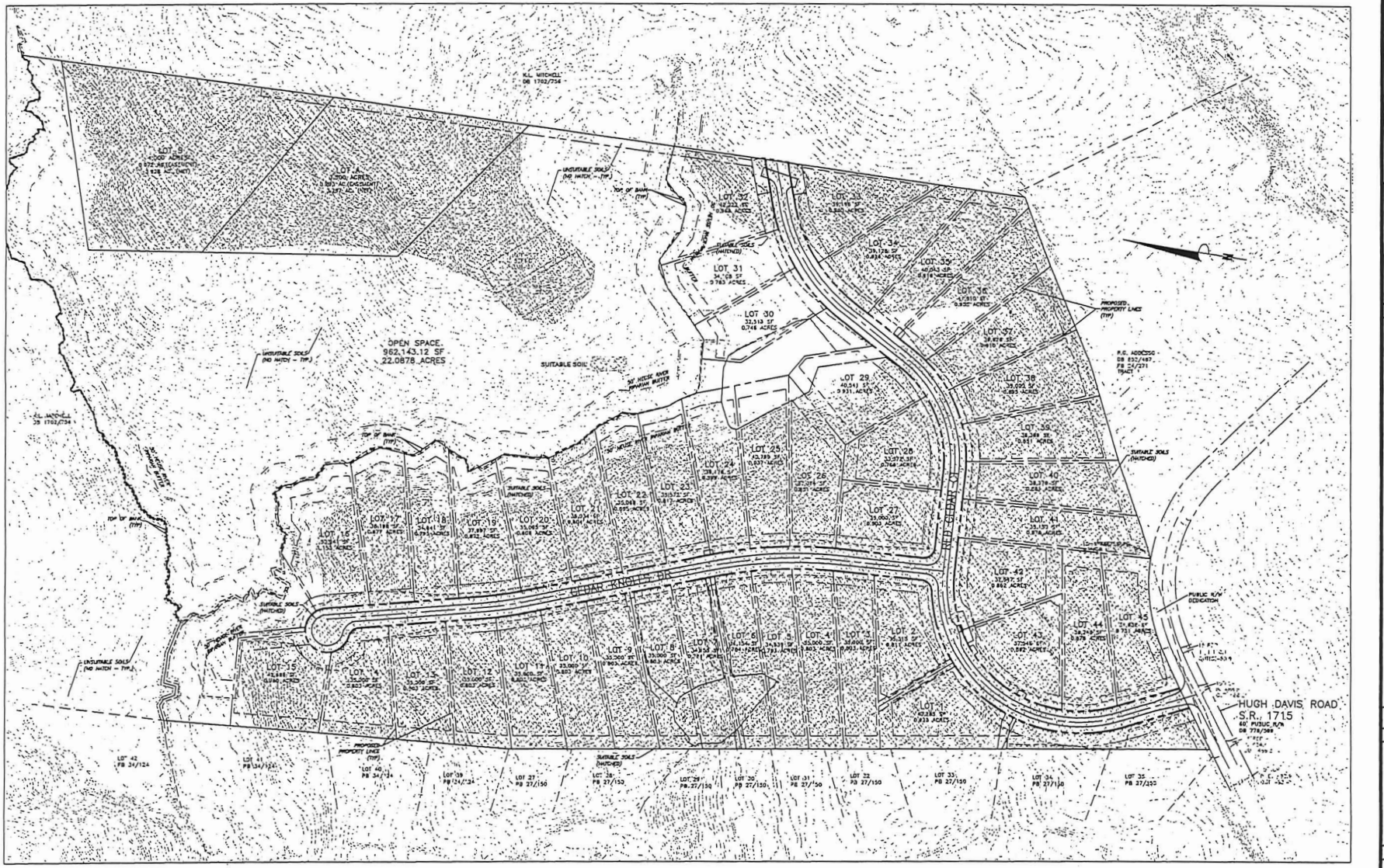
Construction Drawings

Sheet Title:

SITE PLAN

Sheet Number

CD-2.0



1/CD-2.1
SOILS
SCALE: 1"=100'

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p 919.682.0368
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NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County,
North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2199

Drawn	PBR, Chris
Checked	PBR
Date	28/04/2022
Revisions	27/10/2022
	24/02/2023
	11/03/2022

Construction Drawings

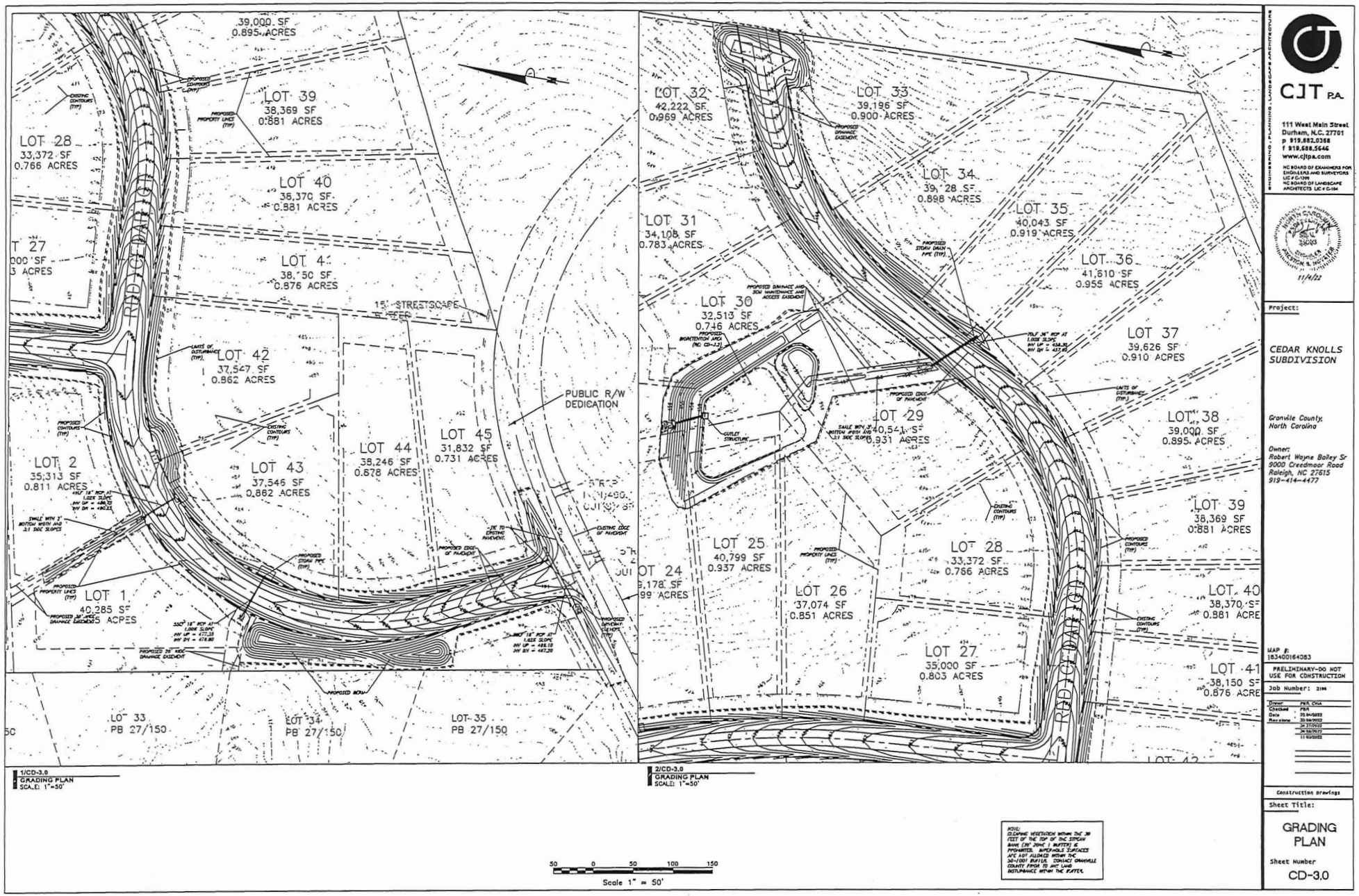
Sheet Title:

SOILS

Sheet Number

SD-2.1

08



NOTE:
CLEARING VEGETATION WITHIN THE 30 FEET OF THE TOP OF THE STREAM BANK (30' ZONE 1 BUFFER) IS PROHIBITED. IMPERVIOUS SURFACES ARE NOT ALLOWED WITHIN THE 50-FOOT BUFFER. CONTACT GRANVILLE COUNTY PRIOR TO ANY LAND DISTURBANCE WITHIN THE BUFFER.

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NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-184

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 23603 SHANNON R. NOTTER
11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County
North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2194

Drawn	PMR, CMA
Checked	PMR
Date	10/04/2022
Revisions	10/04/2022
	10/27/2022
	10/28/2022
	11/03/2022

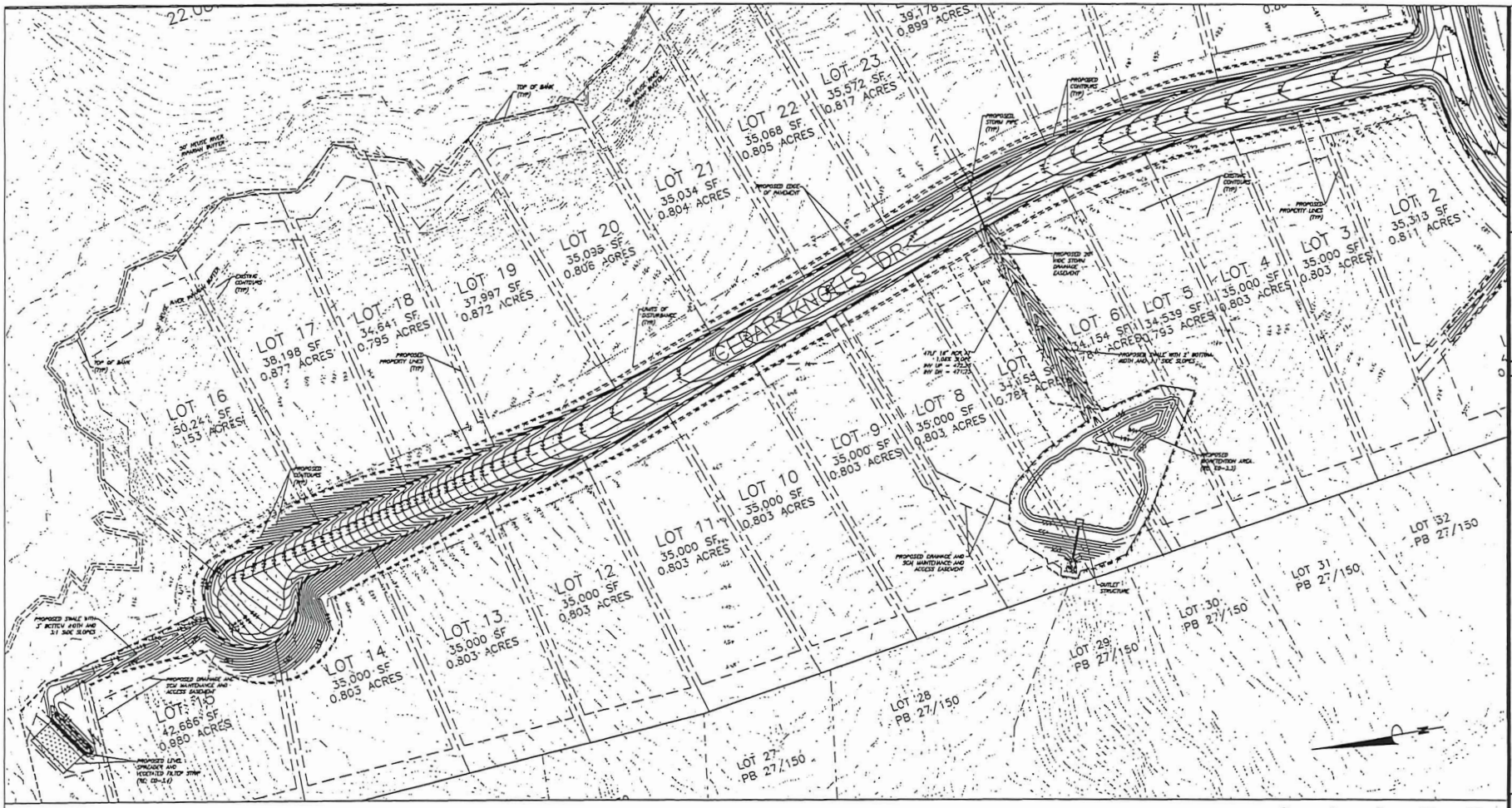
Construction Drawings

Sheet Title:

GRADING PLAN

Sheet Number

CD-3.0



1/CD-3.1
GRADING PLAN
SCALE: 1"=50'

NOTE:
CLEARING VEGETATION WITHIN THE 30 FEET OF THE TOP OF THE STREAM BANK (30' ZONE 1 BUFFER) IS PROHIBITED. BORROW/FILL SURFACES ARE NOT ALLOWED WITHIN THE 30-100' BUFFER. CONTACT GRANVILLE COUNTY EPSOI TO ANY LAND DISTURBANCE WITHIN THE BUFFER.

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*NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 3198

Drawn	PBR, CWA
Checked	PBR
Date	2) 06/2022
Revisions	3) 08/2022
	4) 2/7/2023
	5) 10/7/2023
	6) 11/6/2023

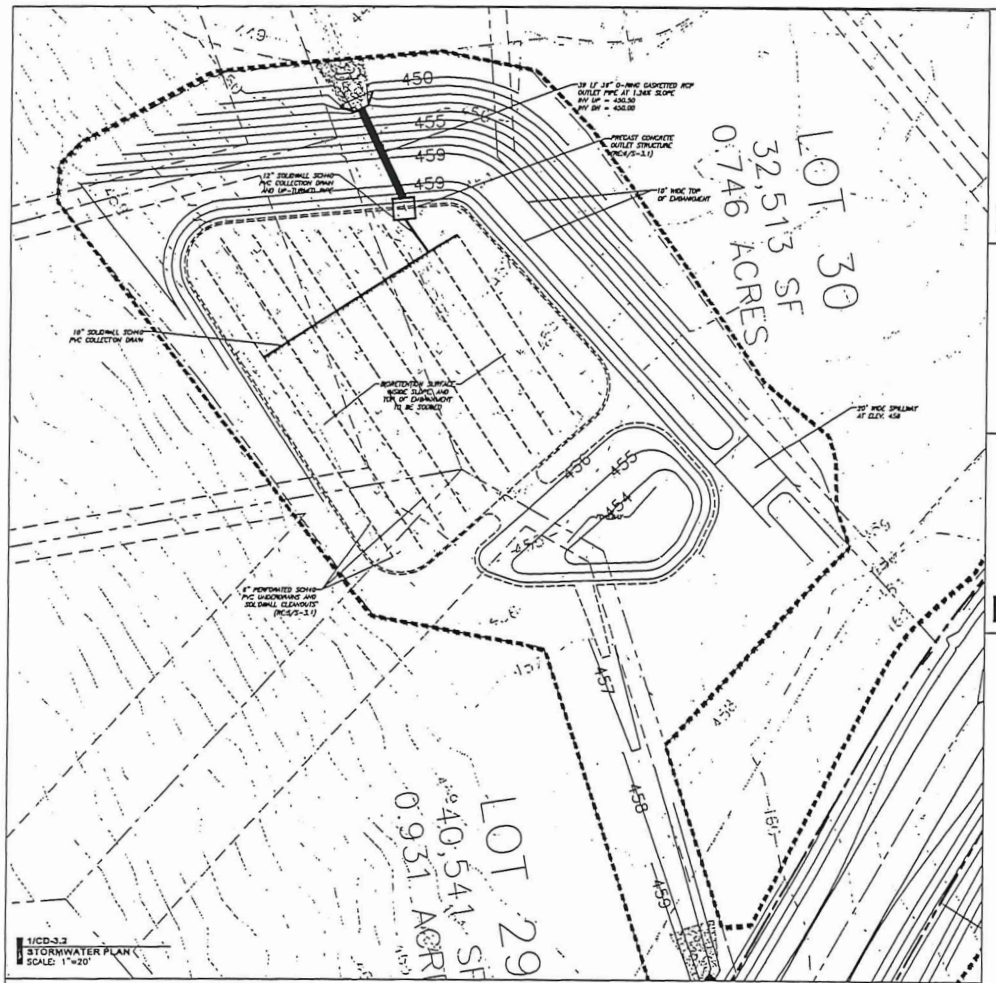
Construction Drawings

Sheet Title:

GRADING PLAN

Sheet Number

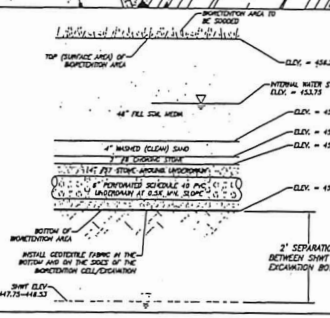
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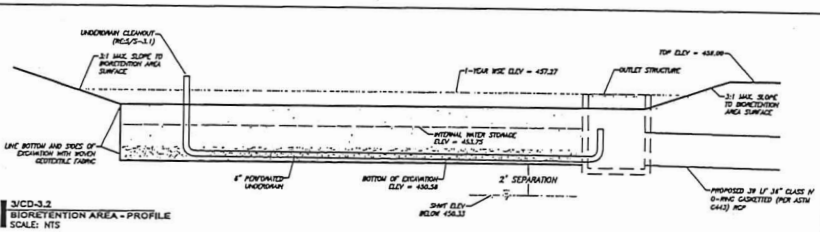


1/CD-3.2
STORMWATER PLAN
SCALE: 1"=20'

NOTES:
1. ALL SEDIMENT AND EROSION CONTROL PRACTICES SHALL BE IN PLACE AND THE SLOPES DRAINING TO THE BIO-RETENTION AREA SHALL BE STABILIZED BEFORE CONSTRUCTION OF THE BIO-RETENTION AREA BEGINS.
2. PRIOR TO CONSTRUCTION OF THE BIORETENTION DEVICE, A SOIL TEST OF THE BIORETENTION FILTER MEDIA SHALL BE REVIEWED AND APPROVED BY THE OWNER OR REVIEWING AGENT AND A COPY SENT TO THE STORMWATER ADMINISTRATOR. THE BIORETENTION SOIL MIX SHALL BE AT LEAST 48" DEEP AND SHALL MEET THE FOLLOWING SPECIFICATIONS (BY VOLUME):
   - 75% – 85% MEDIUM TO COARSE WASHED SAND (ASTM C33, AASHTO M 6/M 80, ASTM C330, AASHTO M195, OR THE EQUIVALENT)
   - 8% – 15% FINES (INCLUDES BOTH SILTS AND CLAYS)
   - 3% – 10% ORGANIC MATTER SUCH AS PINE BARK FINES (NOTE: THE ORGANIC MATERIAL SHALL BE WELL MIXED OR LAYERED IN THE UPPER 18" OF THE SOIL MIX.)
   - THE HYDRAULIC CONDUCTIVITY RANGE OF THE SOIL MIX SHALL BE BETWEEN 1–4 IN/HR AND 1–2 IN/HR IS PREFERRED.
   - THE SOIL MIX SHALL HAVE A P-INDEX RANGE BETWEEN 10 AND 25
   - SOIL MEDIA SHOULD BE SENT TO NC DEPARTMENT OF AGRICULTURE LABS TO BE ANALYZED
3. SOD THAT IS INSTALLED MUST NOT BE GROWN IN SOIL THAT HAS AN IMPERMEABLE LAYER, SUCH AS CLAY. SOD IS TO BE NON-CLUMPING AND DEEP ROOTED.
4. THE FILL SOIL MEDIA SHALL BE FREE OF STONES, STUMPS, ROOTS, OR SIMILAR OBJECTS LARGER THAN 1". SOIL SHALL BE PLACED IN LAYERS LESS THAN 18", MEDIA SHALL NOT BE MECHANICALLY COMPACTED. IT IS RECOMMENDED TO DITHER WATER IT OR WALK ON IT AS IT IS PLACED.
5. ALL SLOPES DRAINING TO THE BIORETENTION AREA SHALL BE STABILIZED PRIOR TO INSTALLATION OF THE UNDERDRAIN SYSTEM.
6. CONTRACTOR TO PROVIDE CLEANOUTS AT THE TOP OF PLANTING SOIL MEDIA, TOP OF THE SAND LAYER, TOP OF GRAVEL, AND BOTTOM OF BIORETENTION AREA TO THE ENGINEER. CONTRACTOR SHALL PROVIDE SPECIFIC LOCATIONS OF UNDERDRAIN PIPING TO THE ENGINEER. IF THIS INFORMATION IS NOT PROVIDED, CONTRACTOR SHALL VERIFY ELEVATIONS BY EXCAVATING DOWN TO EACH LAYER AND REPAIR BIORETENTION AREA AT NO ADDITIONAL COST TO THE OWNER.
7. ALL FILL SOILS FOR BOTH SECTION SHALL BE CLEAN, IMPONDABLE MATERIALS AND COMPACTED TO AT LEAST 95% STANDARD PROCTOR MAXIMUM DRY DENSITY, AT OPTIMUM MOISTURE CONTENT. EACH LAYER OF FILL SHALL BE COMPACTED AS NECESSARY TO OBTAIN THAT DENSITY, AND IS TO BE CERTIFIED BY THE GEOTECHNICAL ENGINEER. ALL COMPACTION IS TO BE ACCOMPLISHED BY ASSHTO METHOD T-99 (STANDARD PROCTOR).
8. SAW EMBANKMENT MATERIAL AND COMPACTION AND DENSITY TESTING PERFORMED, INCLUDING A MAP THAT LABELS WHERE THE SAW AND SAW FOUNDATION WERE TESTED, SHALL BE PROVIDED BY THE GEOTECHNICAL ENGINEER.
9. CONTRACTOR TO CONDUCT IN-PLACE INFILTRATION TESTING ON THE SOIL MEDIA AT A RATE OF 1 TEST PER 2000 SF WITH A MINIMUM OF 3 TESTS PER BIORETENTION AREA. PROVIDE A COPY OF THE RESULTS TO THE STORMWATER ADMINISTRATOR.
10. CONTRACTOR SHALL PROVIDE A COPY OF THE PURCHASE RECEIPTS FOR ALL PIPE INSTALLED AS PART OF THE BIORETENTION AREA. THE RECEIPTS SHOULD IDENTIFY THE ASTM SPECIFICATION GOVERNING THE MANUFACTURE OF THE PIPE.
11. BIORETENTION AREA IS TO BE MOWED BY PUSH MOWER ONLY TO AVOID COMPACTION OF THE MEDIA. SIGNAGE IS TO BE INSTALLED TO DENOTE THIS.

2/CD-3.2
BIORETENTION AREA - SOIL SECTION
SCALE: NTS





3/CD-3.2
BIORETENTION AREA - PROFILE
SCALE: NTS

NOTES:

THE MAXIMUM BVA ALLOWED BY THE SCM DESIGN IS 341,811 SF (8.31 AC)

ANNUAL MAINTENANCE INSPECTION AND REPORT REQUIRED – THE OWNER OF A PERMITTED STORMWATER CONTROL MEASURE (SCM) SHALL ANNUALLY SUBMIT A MAINTENANCE AND INSPECTION REPORT FOR EACH SCM TO THE STORMWATER ADMINISTRATOR. ANNUAL INSPECTIONS SHALL BEGIN WITHIN ONE YEAR OF THE AS-BUILT CERTIFICATION BY THE ENGINEER OF RECORD

THE DEVELOPER OR THEIR AGENT SHALL CONTACT THE GRANVILLE COUNTY JURISDICTION, WHEN THE STORMWATER CONTROL MEASURE(S) ARE CONSTRUCTED AND ABOUT TO BECOME OPERATIONAL SO A FINAL INSPECTION CAN BE PERFORMED TO DETERMINE COMPLIANCE WITH THE APPROVED PLAN

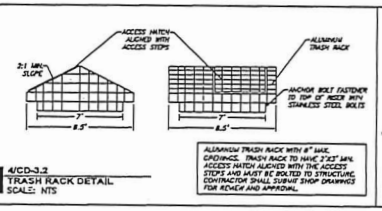
THE PROJECT IS NOT WITHIN FIVE (5) MILES OF A PUBLIC AIRPORT

PRIOR TO A CERTIFICATE OF OCCUPANCY, THE ENGINEER OF RECORD SHALL CERTIFY THAT THE STORMWATER CONTROL MEASURES AND COMPONENTS WERE INSPECTED AND CONSTRUCTED IN SUBSTANTIAL CONFORMANCE WITH THE APPROVED STORMWATER PLANS, HAS ITS FULL DESIGN VOLUME, AND IS OPERATING AS DESIGNED. THE CERTIFICATION AND AS-BUILT PLAN IS REQUIRED PRIOR TO FINAL APPROVAL AND CERTIFICATES OF OCCUPANCY

I, NICK C. JENNINGS, TO THE BEST OF MY KNOWLEDGE, CERTIFY THAT THE STORMWATER CONTROL MEASURE(S) AS SHOWN ON THIS PLAN HAS BEEN DESIGNED IN ACCORDANCE WITH THE REQUIREMENTS OF GRANVILLE COUNTY AND NORTH CAROLINA DIVISION OF WATER QUALITY STORMWATER BEST MANAGEMENT PRACTICES MANUAL (LATEST EDITION), AS APPLICABLE. I ALSO CERTIFY THAT OTHER APPLICABLE LOCAL, STATE, AND FEDERAL PERMITS HAVE BEEN APPLIED FOR AND/OR RECEIVED.

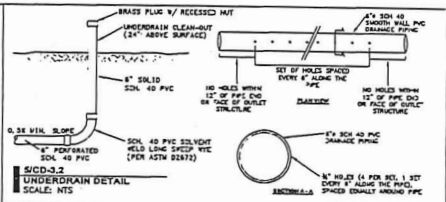
SIGNATURE OF LICENSED PROFESSIONAL: [signature] SEAL

DATE: 11/3/2022

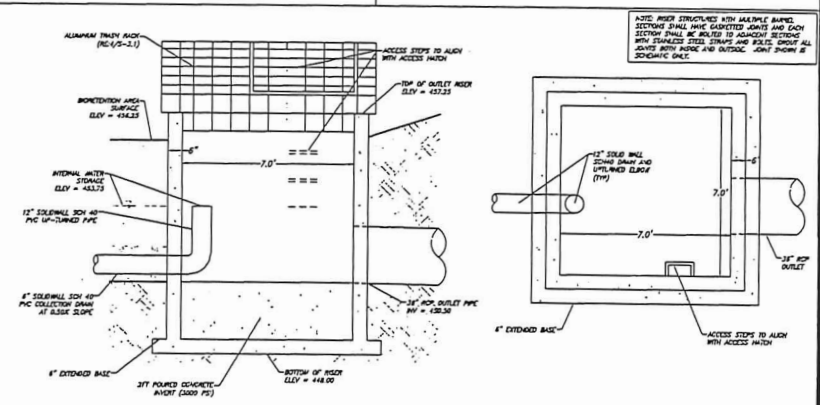


4/CD-3.2
TRASH RACK DETAIL
SCALE: NTS

ALUMINUM TRASH RACK WITH 6" MAX. OPENINGS. TRASH RACK TO HAVE 3'X3'-6" ACCESS HATCH ALIGNED WITH THE ACCESS STEPS AND MUST BE BOLTED TO STRUCTURE. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS FOR REVIEW AND APPROVAL.



5/CD-3.2
UNDERDRAIN DETAIL
SCALE: NTS



NOTE: RISER STRUCTURES WITH MULTIPLE BARREL SECTIONS SHALL HAVE GASKETED JOINTS AND EACH SECTION SHALL BE BOLTED TO ADJACENT SECTIONS WITH STAINLESS STEEL STRAPS AND BOLTS. GROUT ALL JOINTS WITH INSIDE AND OUTSIDE. JOINT SHOWN IS SCHEMATIC ONLY.

6/CD-3.2
BIORETENTION AREA OUTLET STRUCTURE
SCALE: NTS

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NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

NORTH CAROLINA PROFESSIONAL ENGINEER NICK C. JENNINGS 11/3/2022

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #: 1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2196

Drawn	PKR, CWA
Checked	PKR
Date	10/24/2022
Revisions	11/14/2022
	12/7/2022
	12/16/2022
	1/17/2023

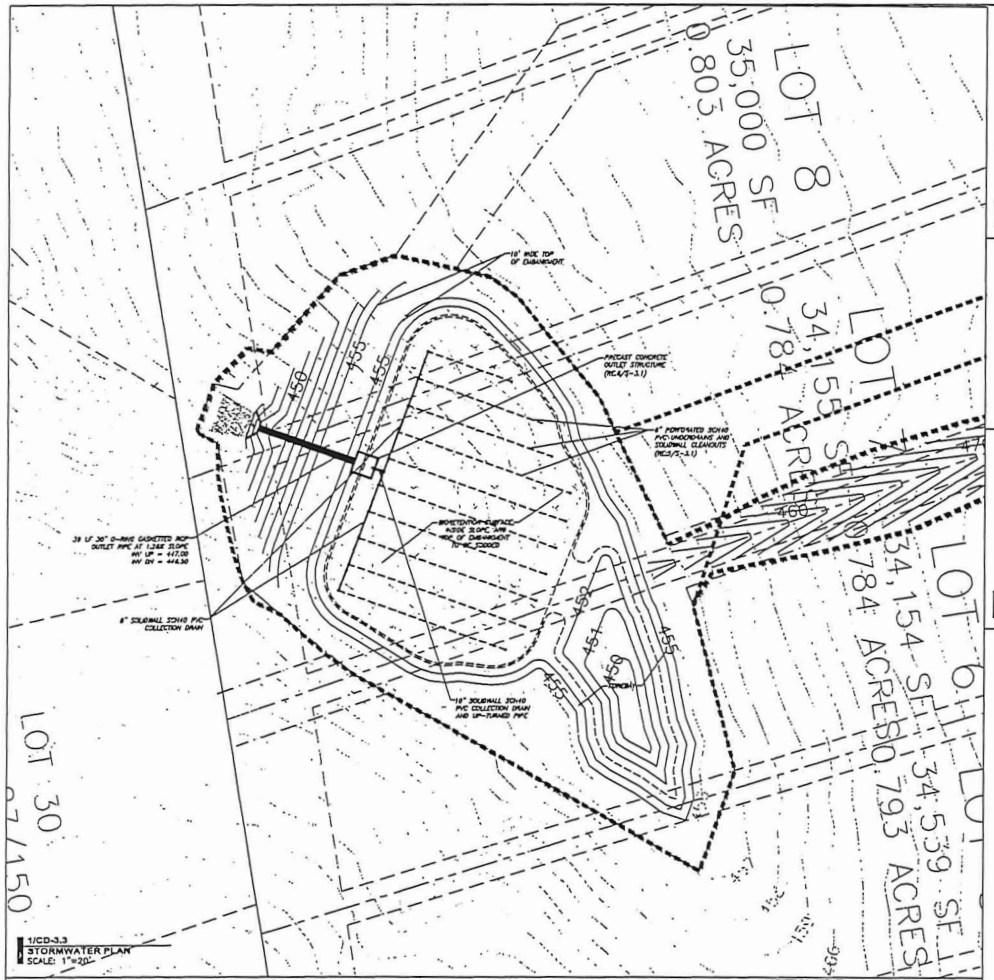
Construction Drawings

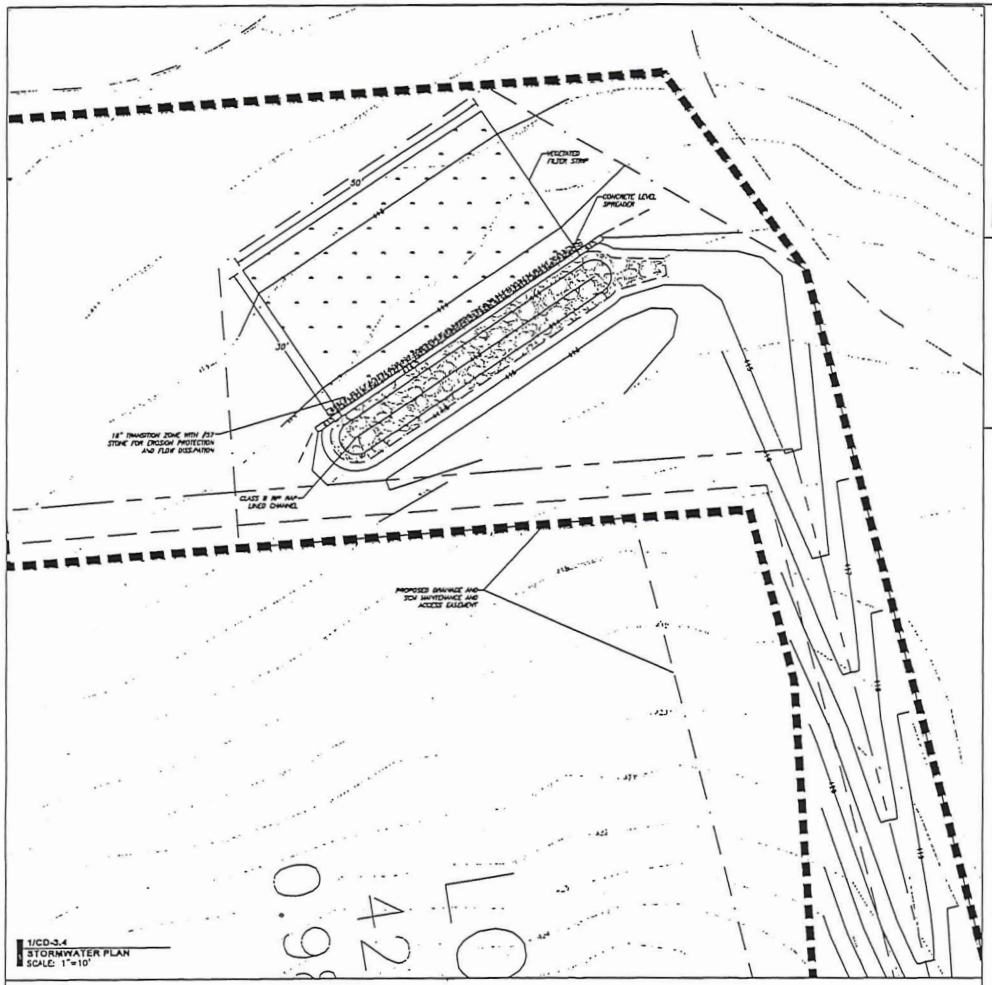
Sheet Title:

STORMWATER PLAN

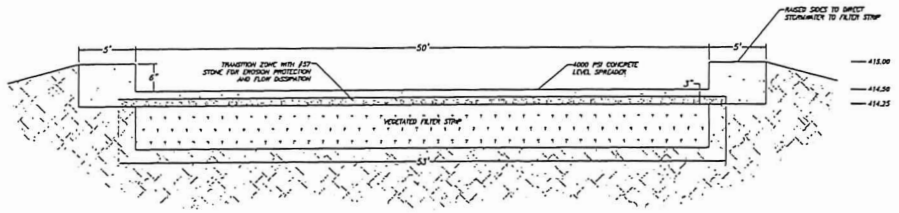
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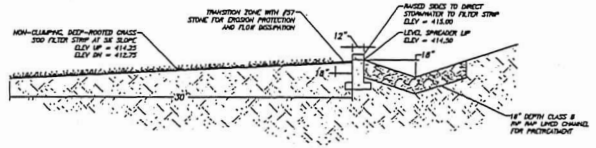

LOT 8
35,000 SF
0.803 ACRES
LOT 7
34,155 SF
0.784 ACRES
LOT 6
34,154 SF
0.784 ACRES
LOT 5
34,539 SF
0.793 ACRES
LOT 30
27/150
10' WIDE TOP OF EMBANKMENT
PRECAST CONCRETE OUTLET STRUCTURE (RCA/S-3.1)
4" PERFORATED SCH 40 PVC UNDERDRAINS AND SOLIDWALL CLEANOUTS (RCA/S-3.1)
BIORETENTION SURFACE AREA, 3:1 MAX SLOPE, MIN 10' EMBANKMENT TO BE SODDED
39 LF 30" D-RING GASKETED RCP OUTLET PIPE AT 1.26% SLOPE
INV UP = 447.00
INV DN = 446.50
8" SOLIDWALL SCH40 PVC COLLECTION DRAIN
16" SOLIDWALL SCH40 PVC COLLECTION DRAIN AND UP-TURNED PVC
456
455
452
451
459
458
468
455
455
455



1/CD-3.4
STORMWATER PLAN
SCALE: 1"=10'



2/CD-3.4
LEVEL SPREADER - PROFILE
SCALE: NTS



3/CD-3.4
LEVEL SPREADER - SECTION
SCALE: NTS

NOTES:

THE MAXIMUM BUA ALLOWED BY THE SCM DESIGN IS 341,811 SF (8.31 AC)

ANNUAL MAINTENANCE INSPECTION AND REPORT REQUIRED – THE OWNER OF A PERMITTED STORMWATER CONTROL MEASURE (SCM) SHALL ANNUALLY SUBMIT A MAINTENANCE AND INSPECTION REPORT FOR EACH SCM TO THE STORMWATER ADMINISTRATOR. ANNUAL INSPECTIONS SHALL BEGIN WITHIN ONE YEAR OF THE AS-BUILT CERTIFICATION BY THE ENGINEER OF RECORD

THE DEVELOPER OR THEIR AGENT SHALL CONTACT THE GRANVILLE COUNTY JURISDICTION, WHEN THE STORMWATER CONTROL MEASURE(S) ARE CONSTRUCTED AND ABOUT TO BECOME OPERATIONAL, SO A FINAL INSPECTION CAN BE PERFORMED TO DETERMINE COMPLIANCE WITH THE APPROVED PLAN

THE PROJECT IS NOT WITHIN FIVE (5) M LES OF A PUBLIC AIRPORT

PRIOR TO A CERTIFICATE OF OCCUPANCY, THE ENGINEER OF RECORD SHALL CERTIFY THAT THE STORMWATER CONTROL MEASURES AND CONVEYANCES WERE INSPECTED AND CONSTRUCTED IN SUBSTANTIAL CONFORMANCE WITH THE APPROVED STORMWATER PLANS, HAS ITS FULL DESIGN VOLUME, AND IS OPERATING AS DESIGNED. THE CERTIFICATION AND AS-BUILT PLAN IS REQUIRED PRIOR TO FINAL APPROVAL AND CERTIFICATES OF OCCUPANCY

I, NICK E. GRAGG, TO THE BEST OF MY KNOWLEDGE, CERTIFY THAT THE STORMWATER CONTROL MEASURE(S) AS SHOWN ON THIS PLAN HAS BEEN DESIGNED IN ACCORDANCE WITH THE REQUIREMENTS OF GRANVILLE COUNTY AND NORTH CAROLINA DIVISION OF WATER QUALITY STORMWATER BEST MANAGEMENT PRACTICES MANUAL (LATEST EDITION), AS APPLICABLE. I ALSO CERTIFY THAT OTHER APPLICABLE LOCAL, STATE, AND FEDERAL PERMITS HAVE BEEN APPLIED FOR AND/OR RECEIVED.

SIGNATURE OF LICENSED PROFESSIONAL: _____ SEAL

DATE: 11/3/2022

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NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 038144 NICHOLAS E. GRAGG
11/3/2022

Project:

CEDAR KNOLLS SUBDIVISION

Granville County,
North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2188

Drawn	PBR, CMA
Checked	PBR
Date	08/09/2022
Revisions	10/06/2022
	10/27/2022
	09/06/2023
	11/03/2023

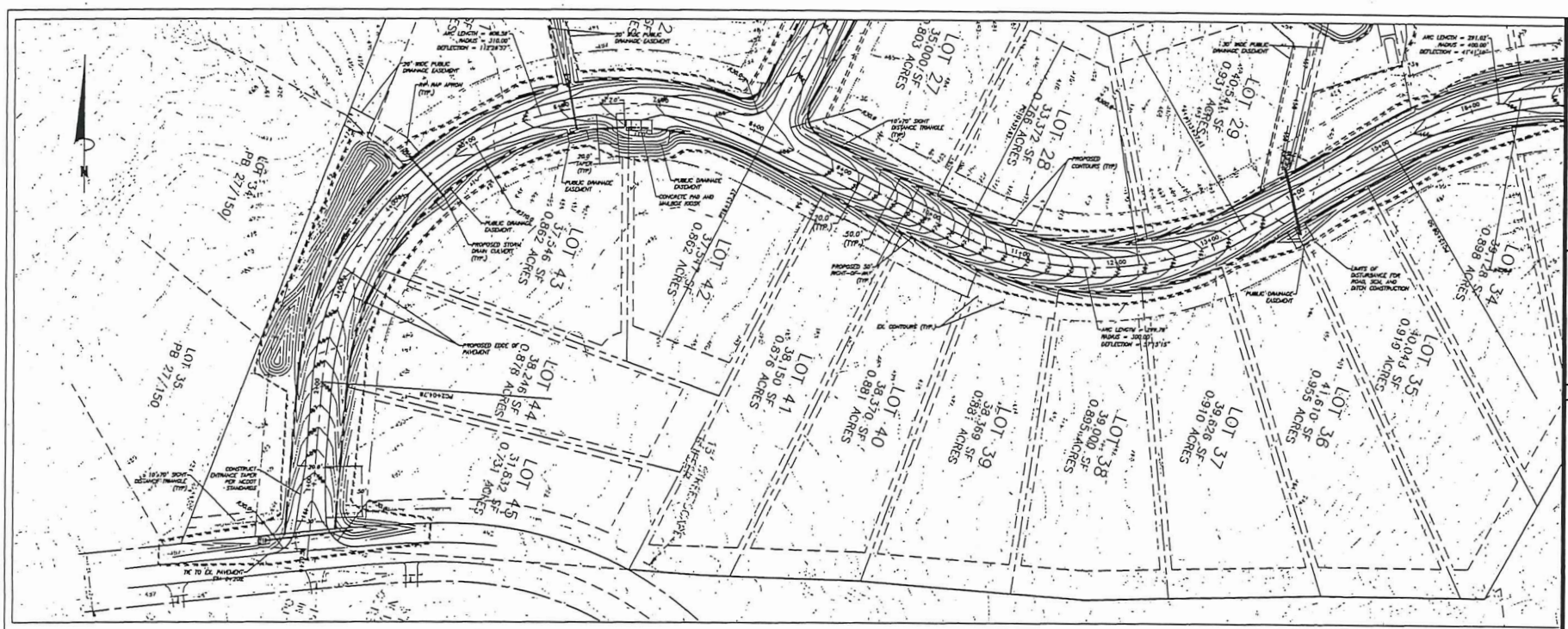
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STORMWATER PLAN

Sheet Number

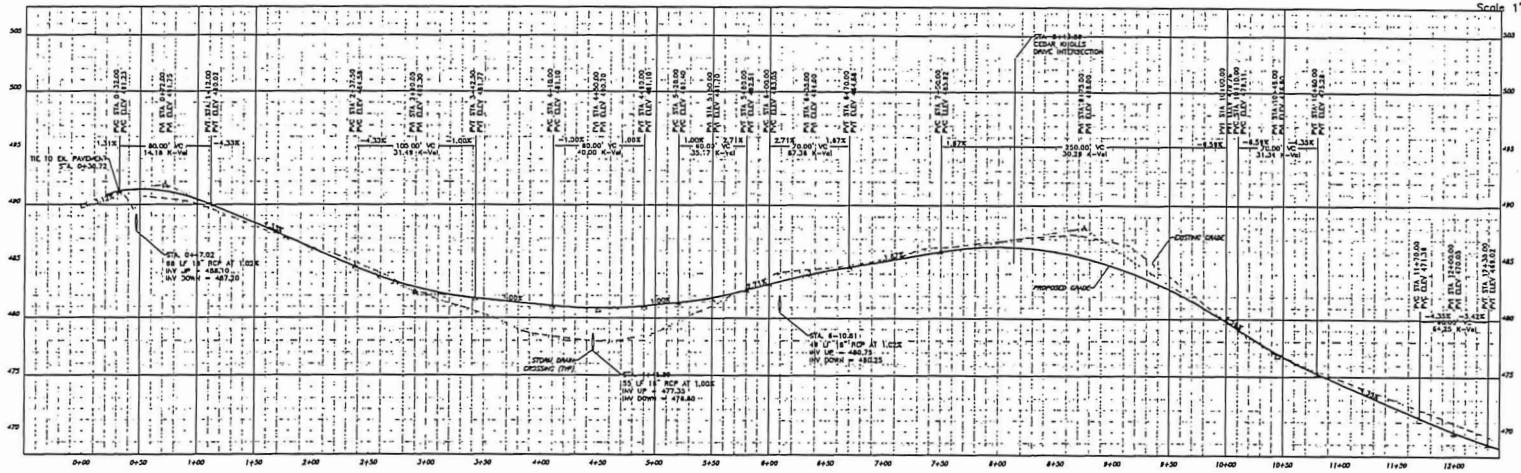
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1/CD-5.0
PLAN AND PROFILE
SCALE: 1"=50' H

RED CEDAR COURT - STA. 0+00 -12+00.00

Scale 1" = 50' Horiz.
Scale 1" = 5' Vert.



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NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1709
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-184

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1634001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

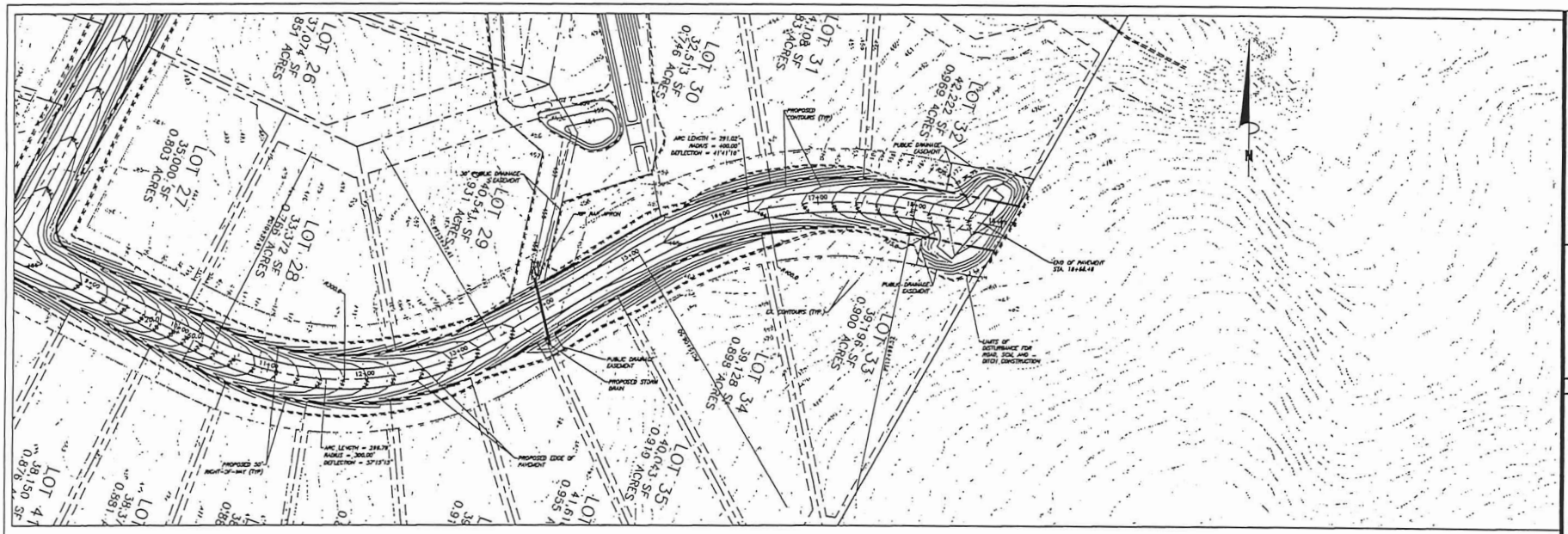
Job Number: 21M

Drawn	PBR, CMA
Checked	PWR
Date	10/04/2022
Revisions	1) 11/4/2022
	2) 2/7/2023
	3) 5/8/2023
	4) 11/3/2023

Construction Drawings

Sheet Title:
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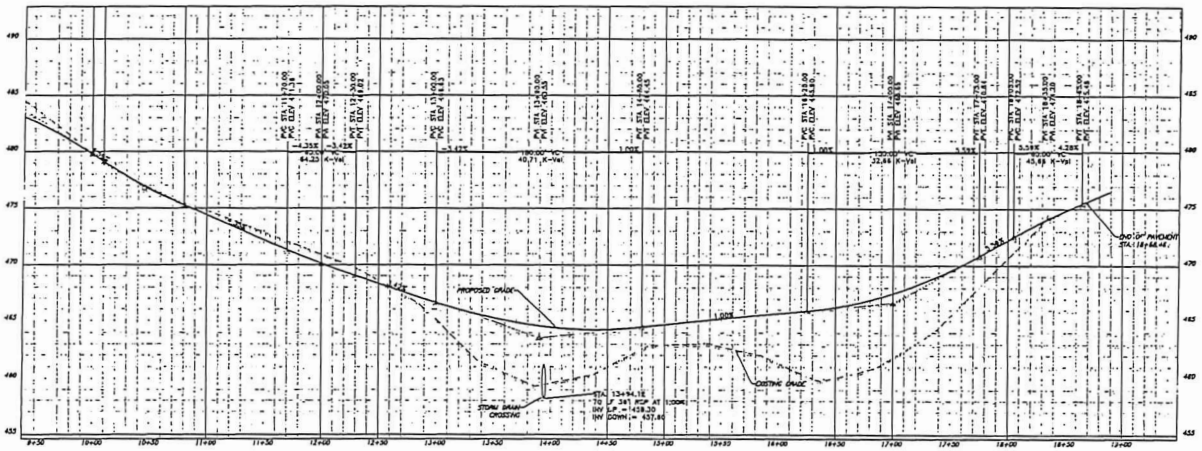
Sheet Number
CD-5.0



1/CD-5.1
PLAN AND PROFILE
SCALE: 1"=50' H

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Scale 1" = 50' Horiz.
Scale 1" = 5' Vert.

RED CEDAR COURT - STA. 12+00 -18+89.06



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NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

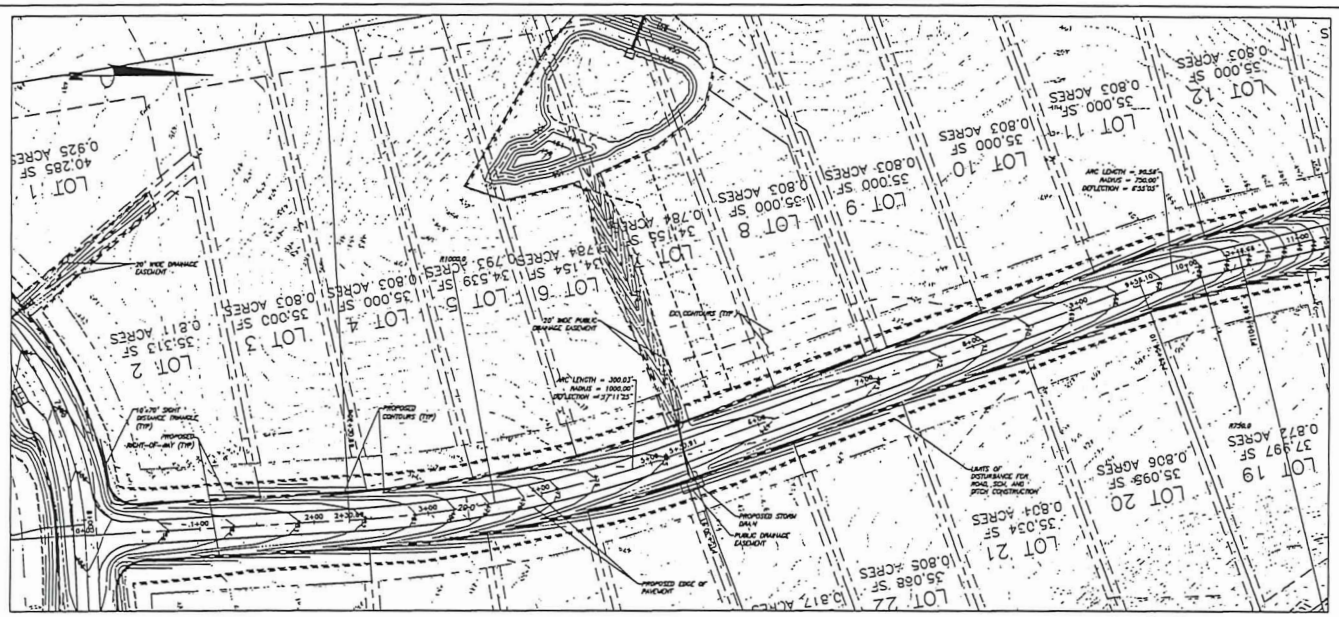
Job Number: 2196

Drawn	PBR, CWA
Checked	PWR
Date	10/04/2022
Revisions	10/26/2022
	12/22/2022
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Construction Drawings

Sheet Title:
PLAN AND PROFILE

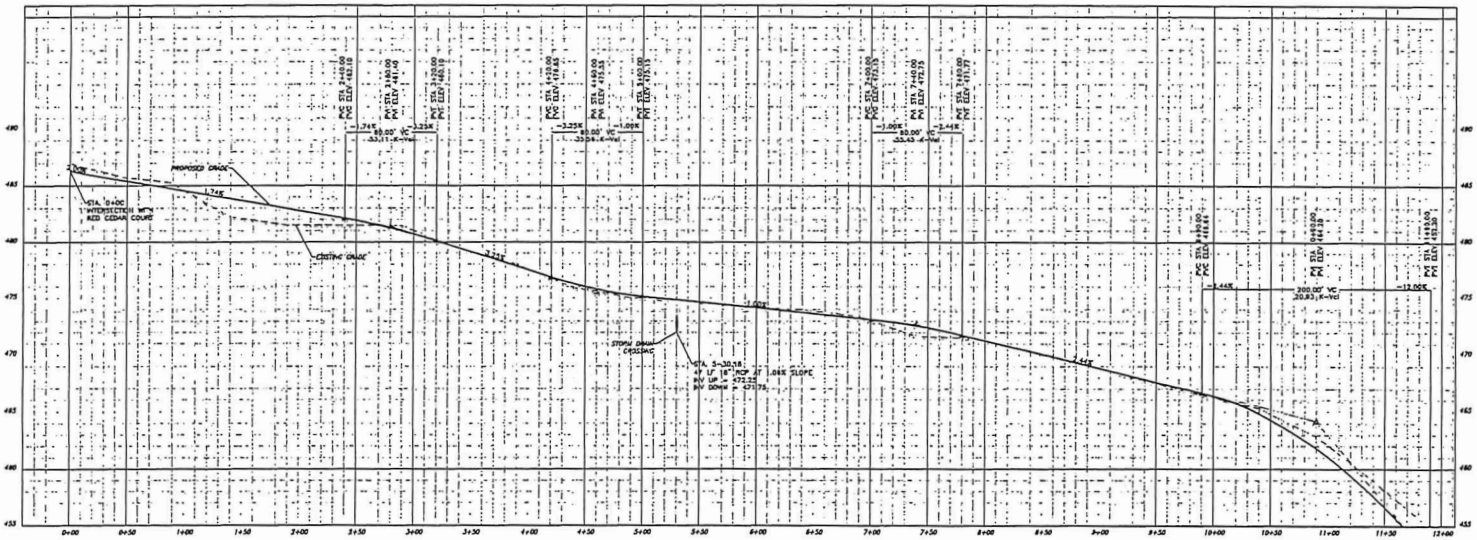
Sheet Number
CD-5.1



1/CD-5.2
PLAN AND PROFILE
SCALE: 1"=50' H

CEDAR KNOLLS DRIVE - STA. 0+00 -11+00

50 0 50 100 150
Scale 1" = 50' Horiz.
Scale 1" = 5' Vert.



CJT P.A.

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NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1309
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County,
North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2184

Drawn	PBA, CMA
Checked	PBR
Date	10/04/2022
Revisions	03/04/2022
	04/27/2022
	06/08/2022
	11/03/2022

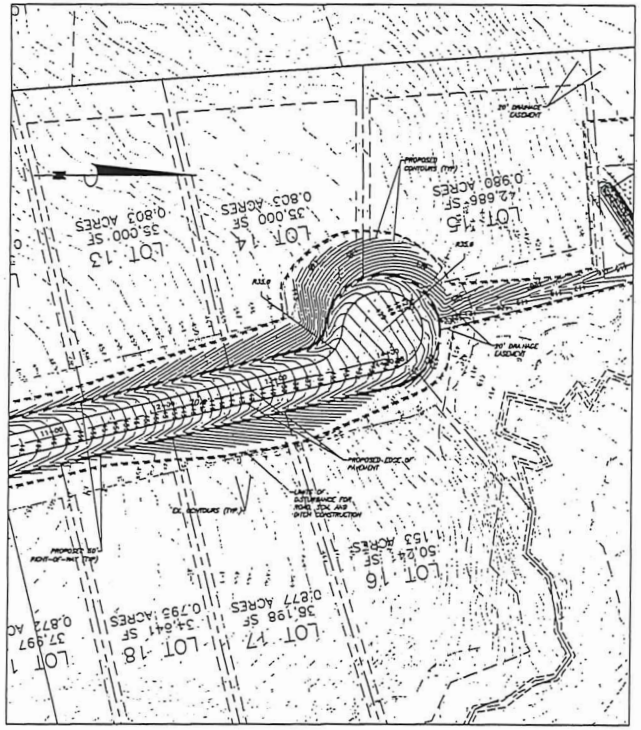
Construction Drawings

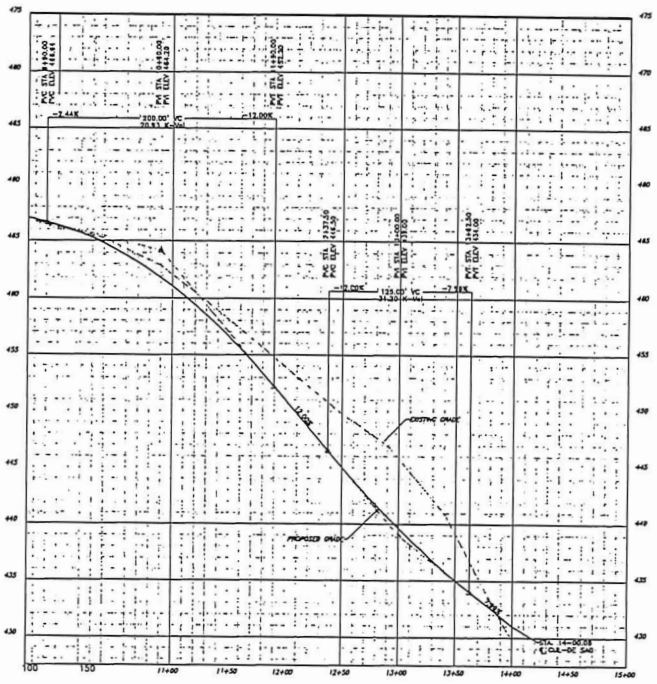
Sheet Title:

PLAN AND PROFILE

Sheet Number

CD-5.2





50 0 50
Scale 1" = 50' Horiz.
Scale 1" = 5' Vert.

CEDAR KNOLLS DRIVE - STA. 11+00 -14+00.08

1/CD-5.3
PLAN AND PROFILE
SCALE: 1"=50' H

CJT P.A.
ENGINEERING • PLANNING • LANDSCAPE ARCHITECTURE
111 West Main Street
Durham, N.C. 27701
p 919.682.0368
f 919.688.5646
www.cjtpa.com
NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1709
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-104

11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County,
North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

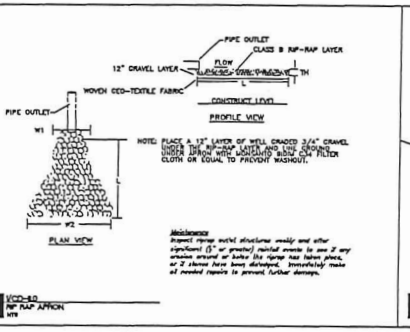
Job Number: 2198

Drawn	PAR, CWA
Checked	PAR
Date	10/04/2022
Revisions	12/08/2022
	2/17/2023
	3/16/2023
	11/03/2023

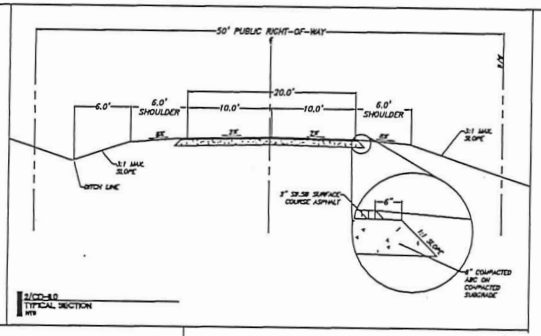
Construction Drawings

Sheet Title:
PLAN AND PROFILE

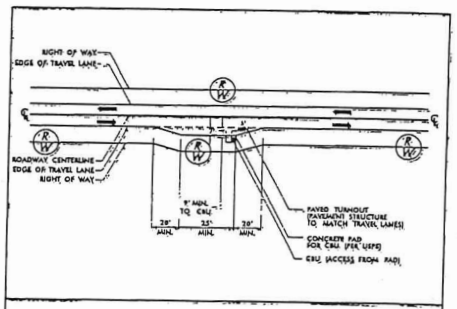
Sheet Number
CD-5.3



V/CD-8.0
RIP RAP APRON
NTS



2/CD-8.0
TYPICAL SECTION
NTS



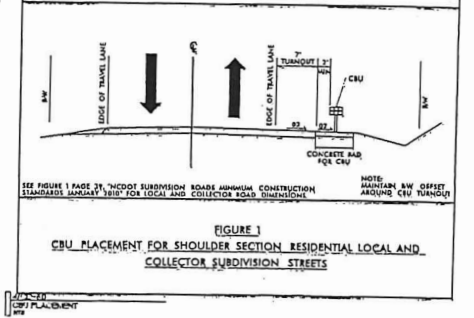
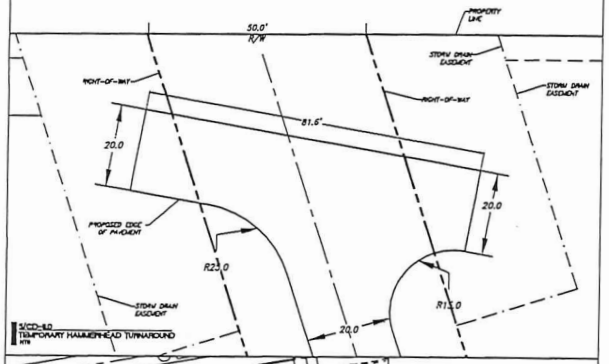


FIGURE 1
CBU PLACEMENT FOR SHOULDER SECTION RESIDENTIAL LOCAL AND COLLECTOR SUBDIVISION STREETS

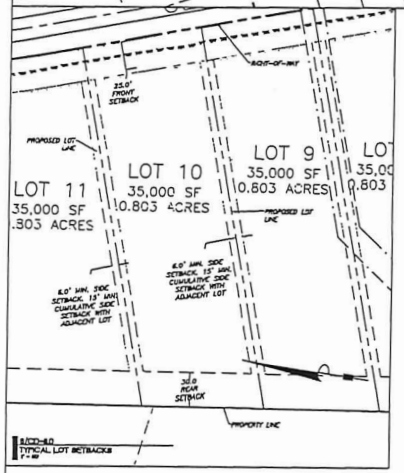
4/CD-8.0
CBU PLACEMENT

LOT NUMBER	LOT AREA (SF)	IMPERVIOUS (SF)	WOODS (MIN) (SF)	LAWN (MAX) (SF)
1	40285	5800	3716	30769
2	35313	5800	33	29480
3	35000	5800	16622	12578
4	35000	5800	18234	9976
5	34538	5800	18422	10317
6	34154	5800	10641	17488
7	34155	5800	0	28355
8	35000	5800	6060	23150
9	35000	5800	17227	11973
10	35000	5800	16598	12603
11	35000	5800	16173	13029
12	35000	5800	14611	14589
13	35000	5800	13376	15824
14	35000	5800	11968	17232
15	42686	5800	18020	18666
16	50243	5800	33330	11111
17	38198	5800	18698	12689
18	34641	5800	17141	11709
19	37997	5800	15097	17360
20	35094	5800	14756	14539
21	35034	5800	14866	14368
22	35068	5800	17308	11960
23	35572	5800	17843	11825
24	38178	5800	19423	13656
25	40798	5800	14286	20712
26	37074	5800	15423	15851
27	35000	5800	0	29200
28	33272	5800	2472	25100
29	40541	5800	3802	30835
30	32513	5800	6096	20617
31	34108	5800	13029	15279
32	42223	5800	14647	19835
33	38106	5800	8697	24729
34	38128	5800	15276	18052
35	40043	5800	24078	10165
36	41410	5800	24785	11025
37	39626	5800	21626	12200
38	38000	5800	20443	12755
39	36169	5800	20626	12143
40	38370	5800	21846	10724
41	38150	5800	21528	10421
42	37547	5800	6415	25332
43	37546	5800	4538	27307
44	34744	5800	14278	14166
45	31832	5800	12755	13277
A	152468	7500	108190	41780
B	174240	7500	137255	29485

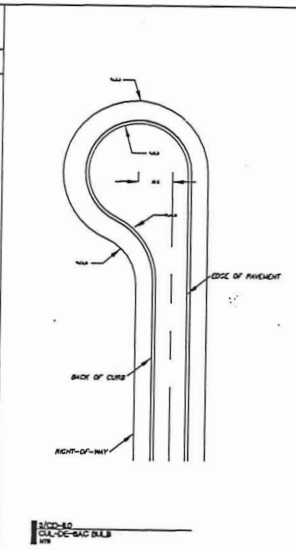
8/CD-8.0
ALLOWABLE COVER CONDITIONS BY LOT
NTS



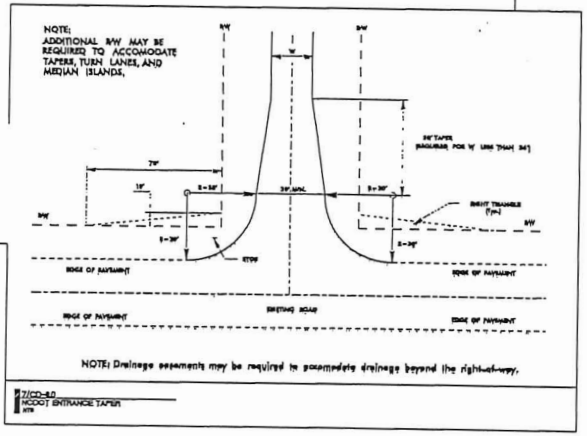
5/CD-8.0
TEMPORARY HAMMERHEAD TURNAROUND
NTS



3/CD-8.0
TYPICAL LOT SETBACKS
1" = 40'



3/CD-8.0
CUL-DE-SAC BULB
NTS



NOTE: Drainage easements may be required to accomodate drainage beyond the right-of-way.

7/CD-8.0
NCDOT ENTRANCE TAPER
NTS

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111 West Main Street
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NC BOARD OF EXAMINERS FOR ENGINEERS AND SURVEYORS LIC # C-1269
NC BOARD OF LANDSCAPE ARCHITECTS LIC # C-134
ENGINEERING - PLANNING - LANDSCAPE ARCHITECTURE

NORTH CAROLINA PROFESSIONAL ENGINEER SEAL 29443 JAMES W. TALLY ROTHGEB
11/4/22

Project:

CEDAR KNOLLS SUBDIVISION

Granville County, North Carolina

Owner:
Robert Wayne Bailey Sr
9000 Creedmoor Road
Raleigh, NC 27615
919-414-4477

MAP #:
1834001640B3

PRELIMINARY-DO NOT USE FOR CONSTRUCTION

Job Number: 2188

Drawn	PBR, CWA
Checked	PBR
Date	10/04/2022
Revisions	10/26/2022
	11/7/2022
	11/28/2022
	11/03/2022

Construction Drawings

Sheet Title:

SITE DETAILS

Sheet Number

CD-8.0

Text Amendment – Cluster/Conservation Subdivision

Planning

November 20, 2023

1



2

Purpose

Continued Public Hearing – Granville County Land Development Code Text Amendment Petition

Hold public hearing for a proposed amendment to the Land Development Code (LDC) that would increase the minimum lot size in a rural cluster subdivision to 40,000 square feet, require a minimum lot width of 85 feet per lot and change the minimum setbacks in proposed rural cluster subdivisions.

Background

- Adopted Comprehensive Plan in 2018 that encourages rural cluster major subdivisions.
- Adopted Subdivision regulations in 2019 that added rural cluster subdivisions as a major subdivision type with development standards.
- Adopted open space amendment in December, 2022 that requires additional 10% recreation for cluster subdivisions (30% tract total).

Comprehensive Plan Recommendation

- Implement conservation design principles by encouraging flexibility in lot size and clustering to protect natural resources and existing agricultural operations.

Comprehensive Plan Strategy

- Create or update dimensional standards to allow for conservation subdivisions, and incentivize protection of environmentally sensitive lands.

Comprehensive Plan Strategy

- Encourage cluster development on smaller lots to preserve large open space areas, especially where there is access to water and sewer. Some clustering may still be feasible in un-sewered areas with good soils and/or water availability.

Major Subdivisions since 2019 amendment

- 16 major subdivisions approved by Planning Board since 2019 adoption.
- All 16 were conservation clustered major subdivisions.
- 6 of the subdivisions have noted use of community wells.

Cluster Minimum Lot Size – Existing and Proposed

Existing Lot Size Minimum	Proposed Lot Size Minimum	Staff Findings
12,000 square feet	40,000 square feet	No conventional subdivision with minimum lot sizes of 40,000 has led to the installation of community well systems in Granville County. Not all cluster subdivisions have occurred on land with natural features to preserve.

9

Cluster Lot Minimum Width – Existing and Proposed

Existing Lot Width Minimum	Proposed Lot Width Minimum	Staff Findings
60 feet	85 feet	Citizens have expressed concern that cluster subdivisions create denser development. By widening the minimum lot width requirement, the appearance of more dense development may be reduced. Does not apply to family subdivisions.

10

Cluster Lot Minimum Setbacks – Existing and Proposed

Existing Setback Minimum	Proposed Setback Minimum	Staff Findings
Street – 25 feet Side – 7.5 feet Rear – 25 feet	Street – 50 feet Side – 15 feet Rear – 25 feet	Citizens have expressed concerns about more dense development because of cluster subdivisions. By increasing the minimum setbacks requirements, the appearance of more dense development may be reduced.

11

Questions?

12

Granville County
Tax Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: November 20, 2023
Title: **Adoption of the Schedules, Standards, and Rules for Real Property 2024 Revaluation**

PURPOSE:
To adopt the proposed schedules, standards, and rules for real property at market value for 2024 revaluation and instruct the Tax Administrator to publish the Notice of Adoption in the Oxford Public Ledger and the Butner Creedmoor News.

BACKGROUND:
On October 16, 2023, the Tax Administrator submitted the proposed schedules, standards, and rules for the 2024 revaluation and a copy was made available at 141 Williamsboro Street, Oxford and on the county website for public inspection. The public was given the opportunity to comment on the schedules of value at the public hearing that was held on November 6, 2023.

Additional information may be provided by the County Attorney.

RECOMMENDATION
The Tax Administrator recommends approving the adoption of the schedules, standards, and rules manual for the 2024 revaluation.

ACTION TAKEN:

Granville County
Tax Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Jenny Griffin
Department:	Tax Administration
Date:	November 20, 2023
Title:	**Adoption of the Schedules, Standards, and Rules for Present Use Value for 2024 Revaluation**

PURPOSE:
To adopt the proposed schedules, standards, and rules for present use value for 2024 revaluation and instruct the Tax Administrator to publish the Notice of Adoption in the Oxford Public Ledger and the Butner Creedmoor News.

BACKGROUND:
On October 16, 2023, the Tax Administrator submitted the proposed schedules, standards, and rules for present use value for 2024 revaluation and a copy was made available at 141 Williamsboro Street, Oxford and on the county website for public inspection. The schedules, standards, and rules for present use value were sent directly to the Granville County Tax Office from the North Carolina Department of Revenue and have not been changed. The public was given the opportunity to comment on the schedules of value at the public hearing that was held on November 6, 2023.

Additional information may be provided by the County Attorney.

RECOMMENDATION:
The Tax Administrator recommends approving the adoption of the schedules, standards, and rules manual for the 2024 revaluation.

ACTION TAKEN:

Granville County
Tax Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Jenny Griffin
Department:	Tax Administration
Date:	November 20, 2023
Title:	**Exemption Appeal**

PURPOSE:
To hear an appeal regarding a partial exemption that was granted for 2023.

BACKGROUND:
The Power Church Pastor Cary Price made a timely exemption application on January 6, 2023. The Power Church is in Durham County and the parsonage is in Granville County. A partial exemption was granted by the Tax Administrator for the house used as a parsonage and acres of land occupied by the house and reasonably necessary for the convenient use of the parsonage. The exemption request was denied for the remaining acreage owned by the church. The parsonage is on 10.15 acres with an adjacent parcel of 10.17 acres. Pastor Cary Price applied for the exemption on both parcels stating he gives horse lessons, horse riding, community gardens and walking trails exclusively for church members. He now appeals the partial denial of the exemption application.

The County Attorney may provide additional information.

ANALYSIS:
North Carolina General Statute § 105-282.1(b) states that if an assessor denies an application for exemption (the owner may appeal to the Board of County Commissioners and from the County Board to the Property Tax Commission. This is the taxpayer's appeal to the Board of Commissioners.

North Carolina General Statute § 105-278.3 allows an exemption from taxation as follows:

> (a) Buildings, the land they actually occupy, and additional adjacent land reasonably necessary for the convenient use of any such building shall be exempted from taxation if wholly owned by an agency listed in subsection (c), below, and if:
>
> (1) Wholly and exclusively used by its owner for religious purposes as defined in subsection (d)(1), below; or
>
> (2) Occupied gratuitously by one other than the owner and wholly and exclusively used by the occupant for religious, charitable, or nonprofit educational, literary, scientific, or cultural purposes.

****

(c) The following agencies, when the other requirements of this section are met, may obtain exemption for their properties:

(1) A congregation, parish, mission, or similar local unit of a church or religious body; or

(2) A conference, association, presbytery, diocese, district, synod, or similar unit comprising local units of a church or religious body.

"[T]he ownership and maintenance of residences for clergy, rabbis, priests or nuns assigned to or serving a congregation, parish, mission or similar local unit, or a conference, association, presbytery, diocese, district, synod, province or similar unit of a church or religious body or residences for clergy on furlough or unassigned, is [] a religious purpose. North Carolina General Statute § 105-278.3(d). Note that this section only allows an exemption for "[b]uildings, the land they actually occupy, and additional adjacent land reasonably necessary for the convenient use of any such building." North Carolina General Statute § 105-278.3 (a).

North Carolina General Statute § 105-278.5(a) also allows an exemption of certain real property owned by a religious education assembly, retreat, or similar organization. In addition to allowing for an exemption for religious buildings and the land they actually occupy, this section allows an exemption for "additional adjacent land reasonably necessary . . . for the religious educational programs of the owner." The pertinent language from the statute is set out below:

(a) Buildings, the land they actually occupy, and additional adjacent land reasonably necessary for the convenient use of any such building or for the religious educational programs of the owner, shall be exempted from taxation if:

(1) Owned by a religious educational assembly, retreat, or similar organization;

(2) No officer, shareholder, member, or employee of the owner, or any other person is entitled to receive pecuniary profit from the owner's operations except reasonable compensation for services; and

(3) Of a kind commonly employed in those activities naturally and properly incident to the operation of a religious educational assembly such as the owner; and

(4) Wholly and exclusively used for

a. Religious worship or

b. Purposes of instruction in religious education.

North Carolina General Statute § 105-278.5(a)

The Tax Administrator partially denied the request because no evidence has been presented indicating recent use of the portion of the property that was denied exemption for religious worship or instruction in religious education. "Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it." North Carolina General Statute § 105-282.1

RECOMMENDATION:

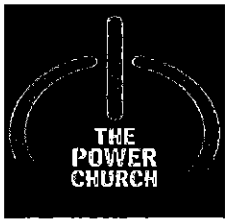
The Board of Commissioners is required to hear the taxpayer's appeal. At the conclusion of the hearing, the Board must determine whether the taxpayer has met its burden of establishing that the property is entitled to an exemption.

ATTACHMENTS:

Letter to the Board from The Power Church
Minutes and social media post showing the horses
The Power Church's 501 (c) and Articles of Incorporation

ACTION TAKEN:

Greetings,



We are The Power Church Ministries 501 C3 Non profit organization. In 2018 we purchased 10 acres in Stem NC(3719 Halcyon Way) and a church building at 2126 Angier Ave Durham NC. We partnered with a mortgage company that sets up churches. They organized the loan and all its details. We closed on the two loans on July 2018. At that time we were told that the taxes and paperwork showing that properties were to be used for religious purposes had been submitted and taken Care of. We trusted this bc this is primarily what this company does. In 2019 the adjacent property (3720 Halcyon way Stem NC) was left to the Ministry By Mr. Charles Kirkland after his unexpected death. The same closing attorney handled the land transfer.

In 2021 in Durham we discovered that the property had not been listed in such a manner that would cause us to not be tax free. We discovered this at a time that we owed $6000.00 plus to stop foreclosure. We informed the tax department that the mortgage company was taking care of all this due our lack of experience in these matters. We were advised that the form was never on file. To keep us from losing the property we paid the amount of back taxes in full. This crippled us bc the ministry suffered greatly during Covid... we wrote a letter and we are now listed as tax exempt for that property in Durham County.

After that event was rectified we thought we needed to look into the properties (3719(2018)/3720(2019) Halcyon Way, Stem NC, 27581)(2 10acre tracs) to be certain of the tax exempt status. Upon investigation these properties were in danger of Foreclosure. Apparently mail was being sent to a previous business address instead of the PO Box 190 Stem Nc. Around June 2022 I came in to attempt to rectify the issue and attempt to fill out the form to get us in the exempt status. I was told I had to wait until the new year to fill out this form. In the mean time we had to enter into a payment plan for $400.00 a month. This added alot of extra strain due to

the previous situation in addition to all the extra bills mortgages etc. We came in the beginning of January to get guidance on moving forward with forms and was advised to write to you to address 2022 back through 2018.

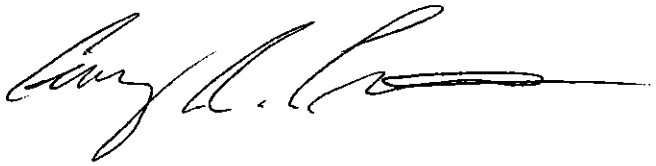
The land is being used for community gardens for the church, We own horses for therapy, and rididng, and we have walking trails. The land is also for anyone needing community service needs/hrs. We dont make a profit on anything we do here and it is open to anyone affiliated with the ministry or needing relatable services. Horses has been on the land since August of 2018. 3720 lot is used for horses and fields as well.

We are asking that we be placed in the Tax exempt status as we are (and have been since the beginning of ownership of these parcels) have used these properties for religious and ministerial purposes. We regret the events of documents not being properly filed but as stated before we were advised everything was in the appropriate order. We are humbly asking for a refund on monies paid and credit for 2022 tax year. We were advised by the head of the Tax Department to address the board/commision with our request. We Thank YOU for your consideration concerning this frustrating matter. We pray that your judgement sides with our request in regard to these unfortunate events.....

Thanks for your time,
The Power Church



President/Pastor
Cary Price



252-529-8055
Cpricepro@gmail.com
PO Box 190, Stem, NC 27581

Form AV-10
Web 3-20

APPLICATION FOR PROPERTY TAX EXEMPTION OR EXCLUSION

County: Granville Municipality: _____ Application for Tax Year: 22/23

Full Name of Owner(s): The Power Church / Cary Price

Trade Name of Business: _____

Mailing Address of Owner: PO Box 190 Stem NC

Phone: _____ Cell: 252-529-8055 Email: Cpricepro@gmail.com

List the property identification numbers and addresses/locations for the properties included in this application. (Attach list if needed.)

Property ID #: 0889003544447 Address/Location: 3719 Halcyon way - lot 3

Property ID #: 0889003589931 Address/Location: 3720 Halcyon way - lot 4

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions: Select or annotate the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not qualify for exemption or exclusion for those prior years.

☐ G.S. 105-275(8)	Pollution abatement/recycling	☐ G.S. 105-278.5	Religious educational assemblies
☐ G.S. 105-275(17)	Veterans organizations	☐ G.S. 105-278.6	Home for the aged, sick, or infirm
☐ G.S. 105-275(18),(19)	Lodges, fraternal & civic purposes	☐ G.S. 105-278.6	Low- or moderate-income housing
☐ G.S. 105-275(20)	Goodwill Industries	☐ G.S. 105-278.6	YMCA, SPCA, VFD, orphanage
☐ G.S. 105-275(45)	Solar energy electric system	☐ G.S. 105-278.6A	CCRC-Attach Form AV-11
☐ G.S. 105-275(46)	Charter school property	☐ G.S. 105-278.7	Other charitable, educational, etc.
☐ G.S. 105-277.13	Brownfields-Attach brownfields agreement	☐ G.S. 105-278.8	Charitable hospital purposes
☐ G.S. 105-278.3	Religious purposes	☐ G.S. 131A-21	Medical Care Commission bonds
☐ G.S. 105-278.4	Educational purposes (institutional)	☑ Other: Church members exclusively	

Tax Deferment Programs: Select the tax deferment program for which this application is made. ** These programs will result in the creation of deferred taxes that will become immediately due and payable, *with interest*, when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statutes carefully. **

☐ G.S. 105-275(12)	Nonprofit corporation or association organized to receive and administer lands for conservation purposes
☐ G.S. 105-275(29a)	Historic district property held as a future site of a historic structure
☐ G.S. 105-277.14	Working waterfront property
☐ G.S. 105-277.15A	Site infrastructure land
☐ G.S. 105-278	Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
☐ G.S. 105-278.6(e)	Nonprofit property held as a future site of low- or moderate-income housing

Describe the property:
Horse lessons, Horse Riding, community gardens, walking trails

Describe how you are using the property: (If another organization is using the property, give their name, how they are using the property, and any income you receive from their use)
No Profit / $0.00

Affirmation: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): _____ Title: President Date: 1/6/23

All tenants of a tenancy in common must sign. _____ Title: _____ Date: _____

_____ Title: _____ Date: _____

DO NOT submit this application to the NC Department of Revenue. Submit to the county assessor where the property is located.

OFFICE USE ONLY: [ ] APPROVED [ ] DENIED BY: _____ REASON FOR DENIAL: _____

The Power Church, Inc.
2126 Angier Avenue
Durham, NC 27703
Cary Price – Pastor

Church Business Meeting - Minutes

Wednesday, June 20, 2018

Be it resolved, the leadership board of The Power Church, Inc. has agreed on the following:

The Power Church will be moving forward with purchasing and financing our current building location at 2126 Angier Ave, Durham, and a 10-acre tract in Stem, NC, with a mortgage loan and deposit relationship with Select Bank. The church will use the building for worship services, & the 10-acre tract for our horse ministry & community outreach (i.e., men/troubled youth programs, community gardens, etc.).

The loan amount for the building will be in the range of $136,000.00, with an interest rate of 4.75%, fixed for 5 years, with an amortization of 20 years, and yielding monthly payments in the $879 range.

The loan amount for the land will be in the $52,000 range, with an interest rate of 4.75%, fixed for 5 years, and with an amortization of 10 years, and yielding monthly payments in the $545 range.

Pastor Cary Price is authorized to sign all closing documents on behalf of the church.

Cary Price
Cary Price/Pastor & President

Cedric Moses
Cedric Moses/Vice President

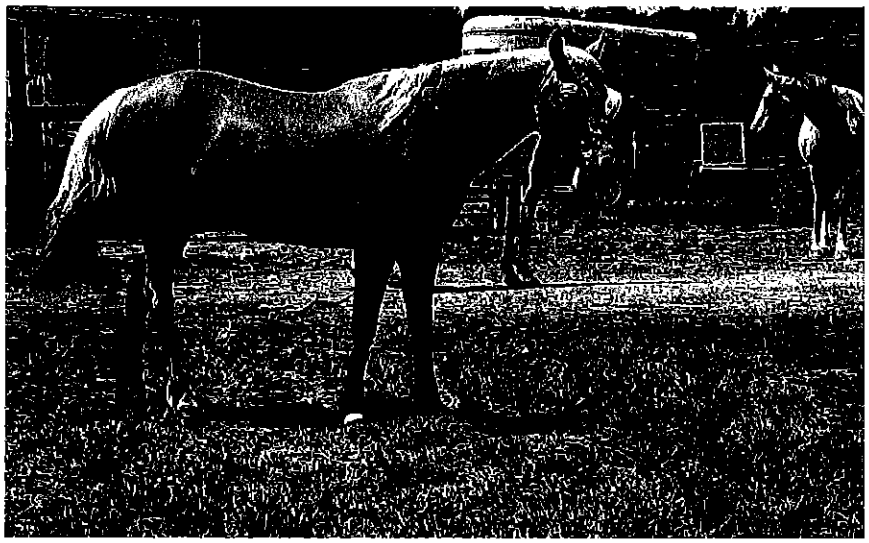
I certify that the persons whose names, titles, and signatures appear above are genuine.

Rita Farrington/Secretary & Treasurer

12:20

jazz in Cary Rashad Price's p

FILTERS POSTS YOU'VE SEEN MOST RECENT T



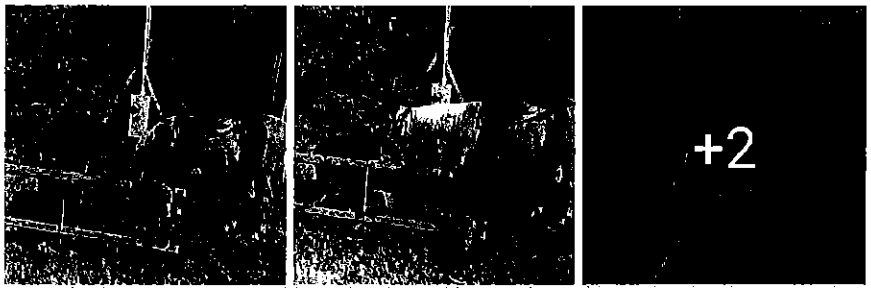
Deloris Harris and 35 others 4 comments

Like Comment Share

Lesa Minor is with **Marcus Rogers.**

Aug 26, 2017 ·

1st Horseback Ride. Apostle Cary Rashad Price you made a lot of little hearts smile. Thank you. #Ethan #PowerChurch #Jazz



Deloris Harris and 18 others 1 comment

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: NOV 02 2017

THE POWER CHURCH
613 DUPREE ST
DURHAM, NC 27701

Employer Identification Number:
[redacted]
DLN:
[redacted]
Contact Person:
MR. MARTINEZ ID# 31318
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
January 8, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

Sincerely,

Stephen a. Martin

Director, Exempt Organizations
Rulings and Agreements

Letter 947

SOSID: 1490005
Date Filed: 1/8/2016 8:01:00 AM
Elaine F. Marshall
North Carolina Secretary of State
C2015 363 00641

ARTICLES OF INCORPORATION

OF

THE POWER CHURCH

PREAMBLE

The undersigned incorporator(s), a natural person 18 years of age or older, in pursuant to 55A-2-02 of the General Statues of North Carolina, adopts the following **Articles of Incorporation** for the purpose of forming a nonprofit corporation.

ARTICLE I

NAME/REGISTERED OFFICE

The name of this corporation shall be **The Power Church** located at 613 Dupree St., **Durham N.C, 27701, of Durham County**.

ARTICLE II

REGISTERED AGENT

INITIAL REGISTERED AGENT IS: Cary Rashad Price **613 Dupree St., Durham N.C, 27701, of Durham County**.

ARTICLE III

REGISTERED OFFICE / PRINCIPAL OFFICE ADDRESS/COUNTY

REGISTERED OFFICE / PRINCIPAL OFFICE ADDRESS: 613 Dupree St., Durham N.C, 27701

COUNTY: Durham County

ARTICLE IV

MISSION STATEMENT

The Power Church is a Christian Faith Based Church and is founded on the principals of the Apostle Doctrine in the Holy Bible. Our mission is to Raise and teach the people of God the Gospel of Christ and the beliefs of the Apostolic Christian faith, to maintain the worship of God, and to inspire in all the love for Christ, a passion for righteousness, and a consciousness of their duties to God and their fellow human beings. To make them knowledgeable of Gods will

and his ways, so that they can someday go out and spread the gospel among the people as God leads them. To teach people a better way of life, Show and teach them the love of God and how to make a difference in people's lives. To teach the people of God a new way of living. We pledge our lives to Christ and covenant with each other to demonstrate His Spirit through worship, witnessing, and ministry to the needs of the people of this church and the community. To teach people to become more Christ like, and want to learn more about living a holy life, and for those who yearning to grow in love and compassion, and the building of family relationships. Our mission involves creating a Church that can be a safe gathering place for post - modem people to come experience the grace and forgiveness of God, a family of believers where they can find healing for the things that hurt and wounded their souls, where they can belong to believe - that is, where they can be nurtured and disciple into faith in the one true God and in Jesus Christ whom He has sent. To restore, and heal and rebuild the brokenness. To teach and show them that they can do all things through Christ. The corporation is a religious corporation as defined in NCGS 55A-1-40(4)

ARTICLE V

EXEMPTION REQUIREMENTS

At all times shall the following operate as conditions restricting the operations and activities of the corporation:

SECTION1: The organization shall not conduct directly or indirectly any gaming. The term gaming includes the follow: Bingo, lotteries, pull tabs, Calcutta wagering, punch boards, tip boards, casino games, sports betting.

SECTION 2: No substantial part of the activities of the corporation shall constitute the carrying on of propaganda or otherwise attempting to influence legislation, or any initiative or referendum before the public, and the corporation shall not participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

SECTION 3: Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code.

ARTICLE VI

FISCAL YEAR

FISCAL YEAR: The fiscal year of the organization shall be from January 1st through December 31st

ARTICLE VII

BOARD OF DIRECTORS

The corporation shall have no members. The management of the affairs of the corporation, including but not limited to: volunteers, training and leadership, fundraising, compliance with and filing requirements, state and federal laws and regulations along with all local ordinances, shall be vested in a Board of Directors, as defined in the corporation's bylaws.

The number of Directors constituting the Board of Directors is two, their names and addresses being as follows:

FIRST DIRECTOR NAME: Cary Rashad Price, 613 Dupree St., Durham N.C, 27701

SECOND DIRECTOR NAME: Cedric Moses, 608 Dupree St. Durham N.C, 27701

Members of the Board of Directors shall serve indefinitely so long as this corporation is in existence.

ARTICLE VIII

DUTIES OF OFFICERS

Officers will consist of a Board of Directors which will consist of a President, Vice President, Secretary and Treasurer.

SECTION 1: PRESIDENT: The president shall be the principal officer of the organization and oversee all organization activities. The president will schedule meetings, conduct meetings, regularly review organizational goals, and act as the spokesperson/figurehead.

SECTION 2: VICE PRESIDENT: The vice-president shall assist the president with all organization activities. In the absence of the president, the vice-president will perform all the duties of the president as described above.

SECTION 3: SECRETARY: The secretary shall be responsible for record keeping, collect all mail received by the organization and reply in kind, if necessary. The secretary will support the administration of the organization as needed. The secretary will facilitate and support meetings.

SECTION 4: TREASURER: The treasurer shall report all accounts receivable and accounts payable transactions on a monthly basis. All organizational monies should be deposited by the treasurer or authorized designee. The treasurer will produce monthly financial reports for the Board of Directors. The treasurer shall be a signee of all saving account withdrawals and checking account disbursements at the behest of the Board of Directors. **The Board of Directors reserves the right to demand all financial records upon request.**

ARTICLE IX

PERSONAL LIABILITY

No Director of this corporation shall be personally liable for the debts or obligations of this corporation of any nature whatsoever, nor shall any of the property of the (members) officer, or Directors be subject to the payment of the debts or obligations of this corporation.

ARTICLE X

DISSOLUTION

Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c) (3) of the Internal Revenue Code or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, or to another 501 (c) (3) charitable organization, for a public purpose.

ARTICLE XI

INCORPORATOR(S)

THE INCORPORATOR(S) OF THIS CORPORATION IS: Cary Rashad Price, 613 Dupree St., Durham N.C, 27701

The undersigned incorporator(s) certify (ies) that she/he/they execute(s) these articles for the purposes herein stated.

These articles will be effective upon filing, unless a later time and/or date is specified:

Signature & Date

Cary Rashad Price

12-16-2015

Signature of Incorporator

Director, Cary Rashad Price

Type or print Incorporator's name and title, if any

Granville County
Animal Control
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Matt Katz
Department:	Animal Control
Date:	November 20, 2023
Title:	**Outside Dog Kennel Replacement**

PURPOSE:
This purchase will replace outside dog kennels that have rusted beyond repair and have been deemed unusable by NC Department of Agriculture Animal Welfare Division inspection.

RECOMMENDATION:
Animal Management Supervisor recommends purchasing Cove Products Multiple Pro Full Stall Dog Kennels x 16 with anti-fight panels and corrugated metal kennel roof for $23,689.96.

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:
Three quotes were obtained and are attached.

FUNDING LINE ITEM:
The funds for this purchase will come from 10-4380-510 Capital Expenditures and were included in the 23-24 budget.

ATTACHMENTS:
Outside kennel quotes
Pictures of outside kennels.
NC Department of Agriculture Animal Welfare Division Compliance Inspection August 9, 2023

ACTION TAKEN:

K9 KENNEL STORE
DOG & CAT ENCLOSURES

QUOTE

Item	Price	Qty	Subtotal
 4' X 8' Multiple PRO Full Stall Dog Kennels x8	**$5,576.00**	2	**$11,152.**
 UPGRADE ONLY Kennel PRO White Anti-Fight 8 Ft.	**$206.00**	14	**$2,884.0**
 4' X 8' Flat Corrugated Metal Kennel/Run Roof **Choose Metal Roofing Color:** White Corrugated Metal Roofing	**$166.00**	16	**$2,656.0**

Clear Shopping Cart

Subtotal	$16,692.00
Shipping (Flat Rate - LTL)	$5,500.00
Tax	$1,497.96
Order Total	**$23,689.96**

Quotes

Cove Products <k9kennelsstore@gmail.com>

Wed 8/9/2023 4:33 PM

To:Matt Katz <Matt.Katz@granvillecounty.org>

2 attachments (194 KB)

Matt NC PRO.pdf; Matt NC Standard.pdf;

This email originated from External Source. Please use proper judgement and caution when opening attachments, clicking links, or responding to this email.

Hello, I have attached the quotes we discussed over the phone. Shipping is actually off because for some reason adding the anti-fights jump shipping waaay up. I am going to send these down to our shipping manager and have her work me up a more accurate quote. I will get back to you when I get that from her.
Thank you, Ashley

COVE PRODUCTS

Call us at:

1-801-621-4024

---

visit us online at:

www.K9KennelStore.com | www.ChickenCondos.com

We respect your privacy and will not sell or share your information with any third parties. We do reserve the right to use any comments and/or photos sent to us for marketing purposes without obtaining permission.
All online and offline sales are subject to our terms & conditions.
COVE PRODUCTS TERMS & CONDITIONS

TK Products

13998 Honor Hwy
Beulah Mi. 49617
www.tkproductsllc.com

Quote

Date	Quote #
8/18/23	3774

Name / Address
Matthew Katz 515 New Commerce Dr Oxford, North Carolina 27565 (919) 812-7913 matt.katz@granvillecounty.org

Item	Description	Qty	Cost	Total
10695G	Door Panel 3'x6', w/24" door and Stainless Steel Door Handle.	22	349.77	7,694.94
10009G	End Panel 3'x6'.	22	219.12	4,820.64
10063G	Side Panel 8'x6'.	24	403.10	9,674.40
10057	Bolt Assembly Stainless Steel, 3", 2-washers, bolt, nut.	16	7.97	127.52
10058	Bolt Assembly, Stainless Steel, 4.25", 2-washers, bolt, nut.	40	7.97	318.80
10197	Isolation Panel HDPE 45.25"x48"Black, w/8-ss brackets and screws, 8', 4'side.	40	178.61	7,144.40
10093G	Top Mesh Panel 3'x4' w/4 Stainless Steel screws.	40	293.95	11,758.00
Freight			995.00	995.00
	6 WEEKS OUT ON SHIPPING			
	Out-of-state sale, exempt from sales tax		0.00%	0.00

Total $42,533.70

Phone #	1-800-709-2778

ESTIMATE

Top Notch Fence Company
Timberlake, NC
(919) 794-7665

Sales Representative
Joshua Hall
(919) 794-7665
info@durhamfences.com

TOP NOTCH FENCE COMPANY

Matt Katz
515 New Commerce Dr
Oxford, NC 27565

Estimate #	1440
Date	8/18/2023

Item	Description	Qty	Price	Amount
Materials	GALV 1-5/8"x21'xSPS20 SW	63.00	$2.87	$180.81
Materials	FEMALE HINGE PS 1-5/8in	44.00	$1.53	$67.32
Materials	MALE HINGE PS 1-5/8in	44.00	$2.61	$114.84
Materials	IND SNG 3'WX6' 1-5/8" SPS20 *Fab: 1.2HD 2X9 KK	44.00	$238.97	$10,514.68
Materials	IND SNG 8'WX6' 1-5/8" SPS20 *Fab: 1.2HD 2X9 KK	24.00	$382.68	$9,184.32
Materials	BOLT/NUT 3/8X2in	200.00	$0.04	$8.00
Materials	SADDLE CLAMP PS 15ga 1-5/8in	88.00	$2.27	$199.76
Materials	DROP FORK 1-5/8in / 2in	22.00	$2.54	$55.88
Materials	COLLAR 1-5/8in	22.00	$2.14	$47.08
Materials	T-CLAMP PS 1-5/8X105/8in	44.00	$2.97	$130.68
Labor	Remove replace old kennels on both sides adding an additional kennel. Top will be covered with chain link wire. Kennels will be covered with 9ga galvanized wire. Kennel pipe thickness is industrial. Kennels will be one solid piece and modular making it easier to increase the size of a kennel or add additional kennels later.	1.00	$8,560.00	$8,560.00

Sub Total	$29,063.37
Total	$29,063.37

SPECIAL INSTRUCTIONS

Door with rust and holes.



Frame of dog kennel with rust and holes. The wire has rusted off the frame in several places.



Welded wire on kennel frame rusted off the bottom rail.



Extreme rust and holes in kennel door.



Animal Welfare Section
NC Department of Agriculture and Consumer Services
1030 Mail Service Center
Raleigh, NC 27699-1030

Phone: (919) 707-3280 Fax: (919) 733-6431
Email: agr.aws@ncagr.gov
Website: www.ncaws.com

Facility Compliance Inspection - Animal Shelter

Approved - 08/09/2023

License Number: 404	Phone: (919)693-6749
Facility Name: GRANVILLE COUNTY ANIMAL SHELTER	
Owner: COUNTY OF GRANVILLE	
Address: 515 New Commerce Dr	
City: Oxford	Zip Code: 27565
County: GRANVILLE	
Email:	
Total Enclosures: 153	
Dogs on Premises: 53	Cats on Premises: 115
Licensed Capacity (Dogs): 156	Licensed Capacity (Cats): 174
Type of Inspection: Annual Inspection	Date of Inspection: 08/09/2023

02 NCAC 52J .0101 RECORDS

1. Origin and date received. [02 NCAC 52J .0101(1)] - In Compliance
2. Description [02 NCAC 52J .0101(2)] - In Compliance
3. Location [02 NCAC 52J .0101(3)] - In Compliance
4. Disposition of animals
    - name and address of person including transporter [02 NCAC 52J .0101(4)] - In Compliance
    - death - date, signs of illness, or cause of death if identified [02 NCAC 52J .0101(4)] - In Compliance
    - euthanasia [02 NCAC 52J .0101(4)] - In Compliance
5. Record of veterinary care. [02 NCAC 52J .0101(5)] - In Compliance
6. Records created or updated within 48 hours [02 NCAC 52J .0101(6)] - In Compliance
7. Records are accurate [02 NCAC 52J .0101(6)] - In Compliance

02 NCAC 52J .0103 INSPECTION OF RECORDS

1. Records available upon request. [02 NCAC 52J .0103] - In Compliance
2. Animals matched to record. [02 NCAC 52J .0103] - In Compliance
3. Records retained for 3 years. [02 NCAC 52J .0103] - In Compliance

02 NCAC 52J .0105 LICENSES AND REGISTRATIONS

1. AWS notified of change of name, address or contact within 10 days [02 NCAC 52J .0105(3)] - In Compliance

02 NCAC 52J .0201 GENERAL

1. Housing facilities structurally sound and maintained in good repair. [02 NCAC 52J .0201(a)] - In Compliance
2. Housing facilities contain the animals and restrict entry of other animals and people. [02 NCAC 52J .0201(a)] - In Compliance
3. Light fixtures and electrical outlets in animal areas in compliance with the State Building Code. [02 NCAC 52J .0201(b)] - In Compliance
4. Electrical appliances, light fixtures, outlets and cords located or protected so animals do not have access to them. [02 NCAC 52J .0201(b)] - In Compliance
5. Adequate electric power to comply with AWA. [02 NCAC 52J .0201(c)] - In Compliance

6. Storage of food and bedding:
    - stored in cabinets or sealed containers that adequately protect against infestation or contamination by vermin and insects, [02 NCAC 52J .0201(d)(1)] - In Compliance
    - open bags of food and treats stored in airtight containers with lids, [02 NCAC 52J .0201(d)(2)] - In Compliance
    - refrigeration for perishables including opened cans of food, [02 NCAC 52J .0201(d)(3)] - In Compliance
    - clean bedding and laundry stored in cabinets or sealed containers, stored separately from soiled laundry and materials, and stored separately from general housing, [02 NCAC 52J .0201(d)(4)] - Needs Improvement
    - bedding in isolation areas stored in sealed cabinets and only used for isolation animals. [02 NCAC 52J .0201(d)(5)] - In Compliance
7. Daily removal and disposal of animal and food waste, bedding and debris assuring facility is maintained in a clean and sanitary manner. [02 NCAC 52J .0201(e)] - In Compliance
8. Hot and cold running, potable water available. [02 NCAC 52J .0201(f)] - In Compliance
9. Washroom, basin or sink provided to maintain cleanliness among animal caretakers, animals, and animal food and water receptacles. [02 NCAC 52J .0201(f)] - In Compliance
10. Ability to confirm ambient temperature. [02 NCAC 52J .0201(g)] - In Compliance
11. Functional room thermometer present in each area of indoor enclosures, common areas and exercise areas. [02 NCAC 52J .0201(g)] - In Compliance
12. A separate five-foot perimeter fence if any animals have unsupervised access to an outdoor enclosure, common area or exercise area. [02 NCAC 52J .0101(h)] - In Compliance
13. Adequate drainage system. [02 NCAC 52J .0201(i)] - In Compliance
14. All areas of a facility available for review or inspection during normal business hours. [02 NCAC 52J .0201(j)] - In Compliance
15. All animals in a facility subject to the requirements of the Animal Welfare Act, regardless of ownership. [02 NCAC 52J .0201(k)] - In Compliance
16. Compliance with all federal, state and local laws, rules and ordinances relating to or affecting the welfare of dogs and cats in its facility. [02 NCAC 52J .0201(l)] - In Compliance
17. Registrant and all agents of facility shall be truthful with AWS during inspections or investigations. [02 NCAC 52J .0201(m)] - In Compliance
18. Applicant, registrant, or agent of facility may not abuse, harass, delay or obstruct any AWS inspector or official while they are attempting to discharge their official duties. [02 NCAC 52J .0201(n)] - In Compliance
19. No dog or cat present in a window display except during business hours and in compliance with standards set forth in this Section. [02 NCAC 52J .0201(o)] - In Compliance
20. Facility equipped with operational smoke alarm and carbon monoxide alarm. [02 NCAC 52J .0201(q)] - In Compliance
21. Facility equipped with means of fire suppression. [02 NCAC 52J .0201(q)] - In Compliance
22. Plan of action for continuity of care and/or evacuation of animals in event of natural or manmade disaster developed and maintained. [02 NCAC 52J .0201(r)] - In Compliance
23. Written standards for approved foster care provider maintained and include: application process, sanitation protocols, daily observation, feeding/watering protocols, provision/documentation of veterinary care, provision of long-term care requirements of 02 NCAC 52J .0209(7), requirements for inspection by the shelter, and compliance of foster care provider with the NC AWA when applicable. [02 NCAC 52J .0201(s)] - In Compliance
24. Written standards for approved rescue organization maintained and include: application process, sanitation protocols, daily observation, feeding/watering protocols, provision/documentation of veterinary care, provision of long-term care requirements of 02 NCAC 52J .0209(7), requirements for inspection by the shelter, and compliance of the rescue organization with the NC AWA when applicable. [02 NCAC 52J .0201(t)] - In Compliance

[02 NCAC 52J .0201(d)(4)] - Discussed keeping the separation of clean and dirty laundry with the staff.

02 NCAC 52J .0202 INDOOR FACILITIES

1. Indoor housing facilities adequately heated and cooled. [02 NCAC 52J .0202(a)(1)] - In Compliance
2. Ambient temperature between 50°F and 85°F. [02 NCAC 52J .0202(a)(2)] - In Compliance
3. Special provisions provided as needed and documented. [02 NCAC 52J .0202(a)(3)] - In Compliance
4. Indoor housing facilities adequately ventilated. [02 NCAC 52J .0202(b)(1)] - In Compliance
5. Fresh air and ventilation provided, and drafts minimized. [02 NCAC 52J .0202(b)(1)] - In Compliance
6. Air vents/filters cleaned/changed to minimize buildup and inhibition of air flow. [02 NCAC 52J .0202(b)(2)] - In Compliance
7. Air flow adequate to minimize odors and moisture condensation. [02 NCAC 52J .0202(b)(3)] - In Compliance
8. Indoor housing facilities adequately illuminated. [02 NCAC 52J .0202(c))] - In Compliance
9. Illumination provides regular diurnal lighting cycles and is uniformly diffused. [02 NCAC 52J .0202(c)] - In Compliance
10. Interior building surfaces are impervious to moisture and can be readily sanitized. [02 NCAC 52J .0202(d)] - In Compliance
11. Drainage rapidly eliminates excess water. [02 NCAC 52J .0202(e)(1)] - In Compliance
12. Closed drain systems equipped with traps and installed to prevent odors and backup of sewage. [02 NCAC 52J .0202(e)(2)] - In Compliance
13. Drainage system constructed with barriers to prevent cross-contamination among animals. [02 NCAC 52J .0202(e)(3)] - In Compliance

02 NCAC 52J .0203 OUTDOOR FACILITIES

1. Primary enclosures, common areas, and walkways are constructed of sealed concrete or other surfaces impervious to moisture. [02 NCAC 52J .0203(a)(1)] - Not Applicable
2. Gravel maintained at a minimum depth of six inches and kept sanitary. [02 NCAC 52J .0203(a)(2)] - Not Applicable
3. Exercise areas are constructed of sealed concrete or other surfaces impervious to moisture. [02 NCAC 52J .0203(b)(1)] - Not Applicable
4. Gravel in exercise areas maintained at a minimum depth of six inches and kept sanitary. [02 NCAC 52J .0203(b)(2)] - Not Applicable
5. Artificial turf maintained in good repair or replaced and is cleaned and sanitized as required. [02 NCAC 52J .0203(b)(3)] - Not Applicable
6. Exercise areas with established grass has no bare dirt, kept clean and sanitary. [02 NCAC 52J .0203(b)(4)] - Not Applicable
7. Exercise areas with established grass addressed in the written protocol when required [02 NCAC 52J .0203(b)(4)] - Not Applicable
8. Sand or organic materials are not used in primary enclosures, common areas, exercise areas or walkways [02 NCAC 52J .0203(c)] - Not Applicable
9. Outdoor housing provided allows animals to remain dry and comfortable during inclement weather. [02 NCAC 52J .0203(d)] - Not Applicable
10. Housing is impervious to moisture and can be cleaned and sanitized. [02 NCAC 52J .0203(d)(1)] - Not Applicable
11. One house available for each animal within each enclosure. [02 NCAC 52J .0203(d)(2)] - Not Applicable
12. Enclosure with mother and her unweaned offspring, one house available of adequate size to comfortably house mother and all offspring together [02 NCAC 52J .0203(d)(2)] - Not Applicable
13. Housing contains clean dry bedding or heat source when <32 degrees F [02 NCAC 52J .0203(d)(3) - Not Applicable
14. Special provisions provided when needed and documented [02 NCAC 52J .0203(d)(4)] - Not Applicable
15. No infirm animals housed outdoors [02 NCAC 52J .0203(d)(4)] - Not Applicable
16. Outdoor areas provide adequate protection from inclement weather and sun [02 NCAC 52J .0203(e)] - Not Applicable
17. Adequate protection is sufficient to protect all animals simultaneously in exercise areas [02 NCAC 52J .0203(e)] - Not Applicable
18. Animals unable to maintain body temperature in outdoor exercise areas are not present in these areas [02 NCAC 52J .0203(e)] - Not Applicable
19. Outdoor common areas maintained in good repair and properly cleaned and sanitized [02 NCAC 52J .0203(f)] - Not Applicable
20. Suitable method of drainage provided for primary enclosures, exercise areas and walkways so that there is no access to standing water. [02 NCAC 52J .0203(h)] - Not Applicable

02 NCAC 52J .0204 PRIMARY ENCLOSURES

1. Primary enclosures are constructed to prevent contamination from waste and wastewater from animals in other enclosures. [02 NCAC 52J.0204(a)] - In Compliance
2. All surfaces with which an animal comes in contact impervious to moisture. [02 NCAC 52J .0204(a)] - In Compliance
3. For primary enclosures placed into service on or after January 1, 2005, no wood within the animal's reach. [02 NCAC 52J .0204(b)] - In Compliance
4. For primary enclosures in use in a registered facility prior to January 1, 2005, any damaged wood replaced so that there is no contact with wood by the animal. [02 NCAC 52J .0204(b)] - In Compliance
5. Primary enclosures and exercise areas structurally sound, maintained in good repair and in a manner to prevent injury to animals, and keep other animals out. [02 NCAC 52J .0204(c)] - Needs Improvement
6. Primary enclosures provide space to allow animal to walk, turn about freely, and to stand with tails erect, sit, or lie in a natural position with limbs extended without touching other animals or sides or top of enclosure. [02 NCAC 52J .0204(d)] - In Compliance
7. Exercise areas shall be constructed to provide adequate space for animals to run and express natural play behaviors. [02 NCAC 52J .0204(e)] - In Compliance
8. The height of primary enclosures other than cage is not less than five feet. [02 NCAC 52J .0204(f)] - In Compliance
9. All enclosures constructed as to prevent the escape of animals. [02 NCAC 52J .0204(g)] - In Compliance
10. Each primary enclosure and exercise area provided with a solid resting surface(s) adequate to comfortably hold all occupants at the same time. [02 NCAC 52J .0204(h)] - In Compliance
11. All resting surfaces made of a non-porous or easily sanitized material, such as solid floor, a towel, or a disposable material such as newspaper. [02 NCAC 52J .0204(h)] - In Compliance
12. The resting surface or surfaces are elevated in primary enclosures housing two or more cats. [02 NCAC 52J .0204(h)] - In Compliance
13. In addition to Paragraph (d) of 02 NCAC 52J .0204, each dog shall be provided with the minimum square footage required by 02 NCAC.0204(i). [02 NCAC 52J .0204(i)] - In Compliance
14. Not more than four adult dogs housed in the same primary enclosure or exercise area without supervision. [02 NCAC 52J .0204(j)] - In Compliance
15. Dogs younger than 6 months shall not be housed/comingled with adult dogs (except dam) [02 NCAC 52J .0204(j)] - In Compliance
16. If more than four dogs are housed in an exercise area or enclosure, then at least one person is supervising each 10 dogs housed within each enclosure or common area. [02 NCAC 52J .0204(k)] - In Compliance
17. Supervision conducted from within the exercise area or enclosure with immediate access to animals. [02 NCAC 52J .0204(k)] - In Compliance
18. Pregnant animals housed singly. [02 NCAC 52J .0204(l)] - In Compliance
19. Nursing animals housed only with litter until litter is weaned. [02 NCAC 52J .0204(l)] - In Compliance
20. Enclosure for nursing animal of sufficient size for dam and all animals of litter to walk, turn about freely, nurse and stand with tails erect, sit or lie in natural position with limbs extended without touching other animals or sides/top of enclosure. [02 NCAC 52J .0204(l)] - In Compliance
21. Enclosure for nursing animal and litter shall allow the animals to leave the whelping/queening area for exercise. [02 NCAC 52J .0204(l)] - In Compliance

22. In addition to Paragraph (d), (e) and (h) of 02 NCAC 52J .0204, each feline older than six months housed in any primary enclosure provided with a minimum of 4 sq. ft. of floor space which may include elevated resting surfaces. [02 NCAC 52J .0204(m)] - In Compliance
23. Each feline younger than 6 months provided 1.5 sq. ft. [02 NCAC 52J .0204(m)] - In Compliance
24. No more than 12 cats housed in the same primary enclosure or exercise area. [02 NCAC 52J .0204(n)] - In Compliance
25. In all cat enclosures and exercise areas, a clean receptacle with clean litter provided for waste. [02 NCAC 52J .0204(o)] - In Compliance
26. A minimum of one receptacle per three cats shall be provided for each enclosure and exercise area. [02 NCAC 52J .0204(o)] - Not Applicable
27. Pools deeper than shoulder height has ingress/egress area. [02 NCAC 52J .0204(p)(1)] - Not Applicable
28. Supervision provided for pools other than kiddie pools. [02 NCAC 52J .0204(p)(2)] - Not Applicable
29. Pool facilities constructed, maintained and managed to protect animals from illness, injury or death [02 NCAC 52J .0204(p)(3)] - Not Applicable
30. Pools with <100 gallons: water changed, and pool cleaned and sanitized daily [02 NCAC 52J .0204(p)(4)] - In Compliance
31. Pools with >100 gallons: commercial filtration and cleaning system installed and manufacture recommendations implemented [02 NCAC 52J .0204(p)(4)] - Not Applicable
32. Kiddie pools cleaned, sanitized, repaired and maintained as required for accessories [02 NCAC 52J .0204(p)(5)] - Not Applicable

[02 NCAC 52J .0204(c)] - Some of the kennels inside the facility need to be repaired. At the corner seam of some of the kennel corners have come loose and need to be reconnected. [02 NCAC 52J .0204(c)] -The outdoor kennels need to be replaced. The kennels have rusted and the kennels are starting to come apart. I did advise the staff not utilize some of the kennels because of the condition of those kennels.

02 NCAC 52J .0205 FEEDING

1. Dogs and cats fed at least once each 24-hour period. [02 NCAC 52J .0205(a)] - In Compliance
2. Puppies and kittens less than six months of age fed at least twice in each 24-hour period. An eight-hour interval between feedings if only two feedings are offered in a 24-hour period. [02 NCAC 52J .0205(b)] - In Compliance
3. Exemption from 02 NCAC 52J .0205(a) or (b) only allowed if prescribed by veterinarian. [02 NCAC 52J .0205(c)] - In Compliance
4. Exemption allowed by 02 NCAC 52J .0205(c) must be documented by the shelter. [02 NCAC 52J .0205(c)] - In Compliance
5. The documentation of the exemption is to include:
    - the original veterinary directive signed by the veterinarian issuing it, [02 NCAC 52J .0205(c)(1)] - In Compliance
    - the printed name of the veterinarian, [02 NCAC 52J .0205(c)(2)] - In Compliance
    - the reason for the restriction, [02 NCAC 52J .0205(c)(3)] - In Compliance
    - the specific feeding directions, [02 NCAC 52J .0205(c)(4)] - In Compliance
    - the origination and review dates of the directive, [02 NCAC 52J .0205(c)(5) - In Compliance
    - the facility shall have the veterinarian review and renew the directive every 30 days until it is no longer required, [02 NCAC 52J .0205(c)(6)] - In Compliance
    - the date of the cessation of the directive, [02 NCAC 52J .0205(c)(7)] - In Compliance
    - documentation by the facility of each feeding as prescribed by the veterinarian. [02 NCAC 52J .0205(c)(8)] - In Compliance
6. Food is commercially prepared food complying with laws applicable to animal feed. [02 NCAC 52J .0205(d)] - In Compliance
7. The food is free from contamination, wholesome, palatable, and of sufficient quality and quantity appropriate for the given size, age, and condition of an animal meeting the daily requirements for nutritional value. [02 NCAC 52J .0205(e)] - In Compliance
8. Food receptacles accessible to all dogs or cats. [02 NCAC 52J .0205(f)] - In Compliance
9. Food receptacles located to minimize contamination by waste. [02 NCAC 52J .0205(f)] - In Compliance
10. For every adult animal, at least one food receptacle offered. [02 NCAC 52J .0205(g)] - In Compliance
11. When multiple animals are housed together, caretakers observe each animal feeding to ensure that each animal receives adequate feed. [02 NCAC 52J .0205(g)] - In Compliance
12. Food receptacles durable, clean and sanitized. [02 NCAC 52J .0205(h)] - In Compliance
13. Uneaten food within receptacles discarded within 24 hours or sooner if spoiled or contaminated. [02 NCAC 52J .0205(i)] - In Compliance
14. Damaged receptacles replaced. [02 NCAC 52J .0205(j)] - In Compliance
15. Disposable food receptacles discarded after each feeding. [02 NCAC 52J .0205(j)] - In Compliance
16. Food and water receptacles in outdoor facilities protected from the elements. [02 NCAC 52J .0205(k)] - In Compliance

02 NCAC 52J .0206 WATERING

1. Continuous access to fresh water, except as might otherwise be required to provide adequate veterinary care. [02 NCAC 52J .0206(a)] - In Compliance
2. Exemptions to [02 NCAC 52J .0206(a)] only if prescribed by veterinarian with proper documentation and renewal. [02 NCAC 52J .0206(b)] - In Compliance

3. The documentation of the exemption is to include:
    - the original veterinary directive signed by the veterinarian issuing it, [02 NCAC 52J .0206(b)(1)] - In Compliance
    - the printed name of the veterinarian, [02 NCAC 52J .0206(b)(2)] - In Compliance
    - the reason for the restriction, [02 NCAC 52J .0206(b)(3)] - In Compliance
    - the specific watering directions, [02 NCAC 52J .0206(b)(4)] - In Compliance
    - the origination and review dates of the directive, [02 NCAC 52J .0206(b)(5)] - In Compliance
    - the facility shall have the veterinarian review and renew the directive every 30 days until it is no longer required, [02 NCAC 52J .0206(b)(6)] - In Compliance
    - the date of the cessation of the directive, [02 NCAC 52J .0206(b)(7)] - In Compliance
    - documentation by the facility of each provision of water as prescribed by the veterinarian. [02 NCAC 52J .0206(b)(8)] - In Compliance
4. Water changed daily and when soiled. [02 NCAC 52J .0206(c)] - In Compliance
5. Watering receptacles durable, clean and sanitized. [02 NCAC 52J .0206(d)] - In Compliance
6. Damaged receptacles replaced. [02 NCAC 52J .0206(e)] - In Compliance

02 NCAC 52J .0207 SANITATION

1. Waste removed from primary enclosures and exercise areas to prevent contamination of the dogs or cats and to reduce disease hazards and odors. [02 NCAC 52J .0207(a)] - In Compliance
2. Enclosures and exercise areas for dogs and cats properly cleaned a minimum of two times per day. [02 NCAC 52J .0207(a)] - In Compliance
3. The animal must be able to walk or lie down without coming in contact with any waste or debris. [02 NCAC 52J .0207(a)] - In Compliance
4. When a hosing or flushing method is used for cleaning an enclosure, animals are removed during the cleaning process, and measures taken to protect the animals in other such enclosures from being contaminated with water and other wastes. [02 NCAC 52J .0207(b)] - In Compliance
5. Cross contamination barrier in place and sufficient to prevent feces, urine and waste water from entering another occupied enclosure. [02 NCAC 52J .0207(c)] - In Compliance
6. Prior to the introduction of dogs or cats into empty primary enclosures previously occupied, enclosures and accessories sanitized in the manner provided in 02 NCAC 52J .0207(b)(3). [02 NCAC 52J .0207(b)(1)] - In Compliance
7. In addition to primary enclosures being properly cleaned a minimum of two times per day, if the same animal is housed in the same enclosure more than seven days, enclosures and accessories sanitized at least once every seven days in the manner provided in 02 NCAC 52J.0207(d)(3). [02 NCAC 52J .0207(d)(2)] - In Compliance
8. Enclosures, cages, rooms and hard-surfaced or turf exercise areas, pens and runs are sanitized by:
    - washing them with hot water (180 degrees F.) and soap or detergent as in a mechanical cage washer; [02 NCAC 52J .0207(d)(3)(A-C)] - In Compliance
    - removal of organic matter, precleaning all soiled surfaces with a detergent or degreaser solution followed by application of an animal-safe disinfectant labeled effective against common pathogens. Disinfectant left on for labeled time then all surfaces thoroughly rinsed to remove all residual chemicals and area dried prior to return of animal to the area; [02 NCAC 52J .0207(d)(3)(A-C)] - In Compliance
    - cleaning all soiled surfaces with live steam, area cooled and dried prior to return of animal. [02 NCAC 52J .0207(d)(3)(A-C)] - In Compliance
9. Common areas, areas accessible to multiple animals, exercise areas and other areas kept clean and sanitary [02 NCAC 52J .0207(d)(4)] - In Compliance
10. Common areas, areas accessible to multiple animals, exercise areas and other areas properly cleaned a minimum of 2 times per day. [02 NCAC 52J .0207(d)(4)] - In Compliance
11. Hard/impervious surfaces in common areas, areas accessible to multiple animals, exercise areas and other areas sanitized a minimum of once every 7 days in the manner provided in 02 NCAC 52J (d)(3). [02 NCAC 52J .0207(d)(4)] - In Compliance
12. Food and water receptacles sanitized daily with hot water, detergent, and disinfectant consistent with disinfectant directions. [02 NCAC 52J .0207(d)(5)] - In Compliance
13. Soiled linens and cloth products mechanically washed with detergent and sanitized. [02 NCAC 52J .0207(d)(6)] - In Compliance
14. Any area accessible to multiple animals kept clean and sanitary. [02 NCAC 52J .0207(d)(7)] - In Compliance
15. Fans kept clean of accumulated debris, dust and biological material. [02 NCAC 52J .0207(d)(8)] - In Compliance
16. Premises (buildings and grounds) kept clean and in good repair to protect the animals from injury and to facilitate the prescribed husbandry practices set forth in this Rule. [02 NCAC 52J .0207(e)] - In Compliance
17. Premises are free of accumulations of trash, junk, waste products, and discarded matter. [02 NCAC 52J .0207(e)] - In Compliance
18. Weeds, grasses, and bushes controlled. [02 NCAC 52J .0207(e)] - In Compliance
19. Effective program for the control of insects, ectoparasites, and avian and mammalian pests [02 NCAC 52J .0207(f)] - In Compliance

02 NCAC 52J .0208 EMPLOYEES

1. Sufficient number of employees. [02 NCAC 52J .0208] - Not Applicable
2. Supervision of an animal caretaker who has a background in animal husbandry or care. [02 NCAC 52J .0208] - Not Applicable

02 NCAC 52J .0209 CLASSIFICATION AND SEPARATION

1. Animals in the same primary enclosure maintained in compatible groups. [02 NCAC 52J .0209] - In Compliance
2. Females in season (estrus) not be housed in the same primary enclosure with males except for planned breeding. [02 NCAC 52J .0209(1)] - In Compliance
3. Breeding not allowed in animal shelters. [02 NCAC 52J .0209(1)] - In Compliance
4. Aggressive animals housed individually in a primary enclosure. [02 NCAC 52J .0207(3)] - In Compliance
5. Aggressive animals housed to prevent bites or injury to other animals or humans. [02 NCAC 52J .0209(3)] - In Compliance
6. Puppies or kittens less than 6 months of age housed in the same primary enclosure with adults except dam. [02 NCAC 52J .0209(4)] - In Compliance
7. Puppies or kittens between 4 and 16 weeks of age have daily access to human social interaction beyond cleaning/sanitation of enclosure. [02 NCAC 52J .0209(4)] - In Compliance
8. Dogs not housed in the same primary enclosure with cats; dogs or cats not housed in the same primary enclosure with any other species of animals. [02 NCAC 52J .0209(5)] - In Compliance
9. Designated isolation area for animals being treated or observed for communicable diseases. [02 NCAC 52J .0209(6)] - In Compliance
10. Dogs or cats in isolation that are being treated for a communicable disease separated as to minimize dissemination of disease. [02 NCAC 52J .0209(6)] - In Compliance
11. A sign posted at the cage or isolation area when in use. [02 NCAC 52J .0209(6)] - In Compliance
12. Accessories, cleaning equipment and supplies used in isolation areas not used in other areas of the facility. [02 NCAC 52J .0209(6)] - In Compliance
13. Animals in long term care provided with daily human interaction beyond enclosure cleaning. [02 NCAC 52J .0209(7)] - In Compliance
14. Animals in long term care provided with daily opportunity for play, exercise and environmental enrichment. [02 NCAC 52J .0209(7)] - In Compliance
15. Animals in long term care provided with daily interactions and enrichment adequate for animal's species, age, size and behavior needs. [02 NCAC 52J .0209(7)] - In Compliance
16. Provision of daily social interaction and enrichment for long term care animals documented in animal's record and record maintained for 3 years. [02 NCAC 52J .0209(7)(a)] - In Compliance
17. Exemptions for long term care provisions only allowed for safety or health reasons and approved by veterinarian, properly reviewed and renewed every 30 days. [02 NCAC 52J .0209(7)(b)] - In Compliance
18. Exemptions for long term care properly documented. [02 NCAC 52J .0209(7)(b)] - In Compliance
19. All animals confined in primary enclosures or exercise areas. [02 NCAC 52J .0209(8)] - In Compliance
20. Primary enclosures and exercise areas inspected by AWS and found in compliance before being put into use. [02 NCAC 52J .0209(8)] - In Compliance

02 NCAC 52J .0210 VETERINARY CARE

1. Written program of veterinary care established with assistance of veterinarian. [02 NCAC 52J .0210(a)] - In Compliance
2. Facility implemented and is following the written program of veterinary care. [02 NCAC 52J .0210(a)(3)] - In Compliance
3. Changes to written program of veterinary care submitted to AWS within 10 days of effective date. [02 NCAC 52J .0210(a)(4)] - In Compliance
4. Veterinarian consulted if infectious disease outbreak present for more than 7 days and consultation documented. [02 NCAC 52J .0210(b)] - In Compliance
5. Veterinarian's written recommendations for correcting disease problem that persists for more than 30 days obtained and followed. Recommendations include sanitation of all areas and accessories and protocols for intake, evaluation, isolation, disease recognition , treatment and euthanasia. [02 NCAC 52J .0210(c)] - In Compliance
6. Daily observation of animals. [02 NCAC 52J .0210(d)] - In Compliance
7. Sick or diseased, injured, lame, or blind dogs or cats provided with adequate veterinary care in a timely manner or euthanized. [02 NCAC 52J .0210(d)] - In Compliance
8. If euthanasia is performed, a list of personnel approved to perform euthanasia maintained in a Policy and Procedure Manual as described in 02 NCAC 52J .0803. [02 NCAC 52J .0210(e)] - In Compliance
9. Diseased or deformed animals sold or adopted only under the policy set forth in the 'Program of Veterinary Care'. [02 NCAC 52J.0210(f)] - In Compliance
10. Full written disclosure of the medical condition and all medical treatments provided to the new owner or entity receiving the animal. [02 NCAC 52J .0210(g)] - In Compliance
11. Documentation of receipt of full written disclosure signed by receiving party maintained in animal's record. [02 NCAC 52J .0210(g)] - In Compliance
12. All animals in a registered facility in compliance with the North Carolina rabies law, G.S. 130A, Article 6, Part 6. [02 NCAC 52J .0210(h)] - In Compliance

13. If surgical procedures are performed at the facility:
    - surgical procedures only performed on animals owned by the facility [02 NCAC 52J .0210(i)(1)] - In Compliance
    - NC licensed veterinarian appointed as supervising veterinarian to be responsible for performance of all surgical procedures and condition of surgical facility [02 NCAC 52J .0210(i)(2)] - In Compliance
    - all surgical procedures performed by NC licensed veterinarian and performed within the designated surgical area [02 NCAC 52J .0210(i)(3)] - In Compliance
    - designated surgical area meets the minimum standards of 21 NCAC 66 .0207(b)(9) [02 NCAC 52J .0210(i)(4)] - In Compliance
    - drug procedures for surgical procedures meet the minimum standards in 21 NCAC 66.0207(b)(11) [02 NCAC 52J .0210(i)(4)] - In Compliance
    - recordkeeping procedures for surgical procedures meet the minimum standards in 21 NCAC 66 .0207(b)(12) [02 NCAC 52J .0210(i)(4)] - In Compliance
    - minimum standards for after-hours emergency service in 21 NCAC 66 .0207(b)(19) for the provision of after-hours emergency veterinary care for an animal receiving surgical procedure(s) are met [02 NCAC 52J .0210(i)(5)] - In Compliance
    - surgical procedures are not performed until the inspection of the surgical facility and supporting procedures noted in this section has occurred and all deficiencies have been corrected [02 NCAC 52J .0210(i)(6)] - In Compliance

02 NCAC 52J .0301 VEHICLES

1. Vehicles mechanically sound. [02 NCAC 52J .0301(a)] - In Compliance
2. Vehicles equipped to provide fresh air to animals. [02 NCAC 52J .0301(a)] - In Compliance
3. The animal cargo space constructed and maintained to prevent engine exhaust fumes from getting to the animals. [02 NCAC 52J .0301(b)] - In Compliance
4. The interior of the animal holding space properly cleaned after transport of each animal. [02 NCAC 52J .0301(c)] - In Compliance
5. The interior of the animal holding space sanitized between use for shipments. [02 NCAC 52J .0301(c)] - In Compliance

02 NCAC 52J .0302 PRIMARY ENCLOSURES USED IN TRANSPORTING DOGS AND CATS

1. Primary enclosures are constructed, ventilated and designed to protect the health and insure the safety of the animals. [02 NCAC 52J .0302(a)] - In Compliance
2. Such enclosures constructed or positioned so that:
    - Each animal in the vehicle has adequate fresh air for normal breathing. [02 NCAC 52J .0302(a)(1)] - In Compliance
    - The openings of enclosures are always easily accessible for emergency removals. [02 NCAC 52J .0302(a)(2)] - In Compliance
    - The animals are adequately protected from the elements. [02 NCAC 52J .0302(a)(3)] - In Compliance
3. The ambient temperature maintained between 50°F and 85°F. [02 NCAC 52J .0302(a)(4)] - In Compliance
4. The animal containment units are equipped with operable air-conditioning, forced-air cooling and heating or other temperature control mechanisms adequately utilized. [02 NCAC 52J .0302(a)(4)] - In Compliance
5. Animals in the same primary enclosure are of the same species. [02 NCAC 52J .0302(b)] - In Compliance
6. Puppies or kittens less than 4 months of age may not be transported in the same primary enclosures with adults other than their dams. [02 NCAC 52J .0302(b)] - In Compliance
7. Primary enclosures for transport large enough for each animal to turn about freely, and to easily stand, sit or lie down in a natural position. [02 NCAC 52J .0302(c)] - In Compliance
8. Primary enclosures for transport secured to the vehicle to prevent sliding or tipping of the enclosure during transit. [02 NCAC 52J .0302(c)] - In Compliance
9. Special provisions provided when required during transport adequate for the animal to maintain its normal body temperature. [02 NCAC 52J .0302(d)] - In Compliance
10. Special provisions when provided are documented in animal's record. [02 NCAC 52J .0302(d)] - In Compliance
11. Animals may not be placed in primary enclosure over other animals in transit unless such enclosures is constructed so as to prevent animal excreta from entering lower enclosures. [02 NCAC 52J .0302(e)] - In Compliance
12. All primary enclosures for transport sanitized between use for shipments. [02 NCAC 52J .0302(f)] - In Compliance

02 NCAC 52J .0303 FOOD AND WATER REQUIREMENTS

1. If animals are transported for more than 6 hours:
    - The vehicles stop at least once every 6 hours for a period of 1 hour. During the 1-hour stop, potable water continuously provided for dogs and cats. [02 NCAC 52J .0303(1)] - In Compliance
    - During the 1 hour stop dogs removed from enclosure and provided exercise if safe to do so. Any exclusion of an animal from this requirement is documented. [02 NCAC 52J .0303(1)] - In Compliance
    - Adult dogs and cats adequately fed within 24-hours of any time during the transport. [02 NCAC 52J .0303(2)] - In Compliance
    - Puppies and kittens less than 6 months of age fed every 6 hours. [02 NCAC 52J .0303(2)] - In Compliance
    - The primary enclosure used to transport cats equipped with properly cleaned litter box and clean litter. [02 NCAC 52J .0303(3)] - In Compliance

02 NCAC 52J .0304 CARE IN TRANSIT

1. The attendant or driver inspects animals with adequate frequency to determine the animals' comfort, health, and safety and to obtain or provide relief or emergency care when necessary. [02 NCAC 52J .0304(a)] - In Compliance
2. For transports lasting more than 6 hours documentation includes start and end times of transport; species and identification of transported animals; visible injury, illness or medical conditions; care provided including stops, exercise, watering, feeding and veterinary care. [02 NCAC 52J .0304(b)] - In Compliance
3. Documentation maintained by facility for minimum of 1 year after transport. [02 NCAC 52J .0304(b)] - In Compliance

NCGS §19A-32.1 MINIMUM HOLDING PERIOD

1. All animals held for a minimum holding period (MHP) of 72 hours. [NCGS§19A-32.1(a)] - In Compliance
2. Animal made available for adoption unless exempted by NCGS§19A-32.1(b)(1-3). [NCGS§19A-32.1(a)] - In Compliance
3. Seriously ill or injured animal euthanized before the expiration of the MHP: a) Determination in writing from the animal shelter manager; and b) the writing includes the reason for the determination. [NCGS§19A-32.1(b)(2)] - In Compliance
4. Viewing for lost pet: a) entitled to view every animal; and b) at least 4 hours a day, 3 days a week. [NCGS§19A-32.1(c)] - In Compliance
5. Reasonable arrangements allow pet owners to determine whether their lost pets are amongst animals in restricted areas. [NCGS§19A-32.1(c)] - In Compliance
6. Fostering during MHP: at least 1 photograph displayed in a conspicuous location. [NCGS§19A-32.1(d)] - In Compliance
7. Foster care policies. [NCGS§19A-32.1(e)] - In Compliance
8. Owner surrendered and not reclaimed during the MHP: a) be returned to the owner, b) adopted, or c) euthanized. [NCGS§19A-32.1(f)] - In Compliance
9. Owner surrender disposed of before the expiration of the MHP: a) proof of ownership provided; and b) signed written consent to the disposition before the expiration of the MHP. [NCGS§19A-32.1(g)] - In Compliance
10. Owner surrender: statement in writing whether the dog has bitten any individual within the previous 10 days. [NCGS§19A-32.1(h)] - In Compliance
11. The person to whom an animal is released presents a valid form of government-issued photographic identification. [NCGS§19A-32.1(i)] - In Compliance
12. Documentation of the name of the person, the type of ID and the ID number. [NCGS§19A-32.1(i)] - In Compliance
13. Record of all animals impounded at the shelter maintained. [NCGS§19A-32.1(j)] - In Compliance
14. Retain the animal records for at least 3 years from the date of impoundment. [NCGS§19A-32.1(j)] - In Compliance
15. Animal records available for inspection during regular inspection or upon request of AWS. [NCGS§19A-32.1(j)] - In Compliance
16. Records contain at a minimum: date of impoundment, length of impoundment, disposition of each animal, name and address of person to whom the animal was released, any institution that person represents, and the identifying information; other information required by rules adopted by the Bd of Ag. [NCGS§19A-32.1(j)(1-4)] - In Compliance

02 NCAC 52J .0418 DUTIES OF CET

1. Prepare animals for euthanasia. [02 NCAC 52J .0418(1)] - In Compliance
2. Scan for a microchip. [02 NCAC 52J .0418(2)] - In Compliance
3. Attempt to reach person/organization associated with microchip unless emergency circumstances preclude an attempt. [02 NCAC 52J .0418(2)] - In Compliance
4. Properly document the presence/absence of microchip, and the attempt to reach ones associated with microchip, or circumstances that precluded the attempt. [02 NCAC 52J .0418(3)] - In Compliance
5. Record animal id and number, species, sex, breed or breed type, date, dosages and route of administration for drugs given for sedation and euthanasia, and amounts of drugs wasted. [02 NCAC 52J .0418(4)] - In Compliance
6. Order euthanasia supplies. [02 NCAC 52J .0418(5)] - In Compliance
7. Maintain security of controlled substances and other drugs. [02 NCAC 52J .0418(6)] - In Compliance
8. Report violations or suspicions of a rule violation. [02 NCAC 52J .0418(7)] - In Compliance
9. Properly euthanize animals. [02 NCAC 52J .0418(8)] - In Compliance
10. Properly dispose of euthanized animals. [02 NCAC 52J .0418(9)] - In Compliance
11. Properly dispose of expired drugs and used euthanasia materials/equipment [02 NCAC 52J .0418(9)] - In Compliance

02 NCAC 52J .0501 INTRACARDIAC INJECTION

1. IC injection shall only be used as follows:
    - due to injury or medical condition animal is unconscious or rendered un conscious by administration of general anesthetic, [02 NCAC 52J .0501(1)] - In Compliance
    - due to size or medical condition IV or IP administration is not practical or humane, [02 NCAC 52J .0501(2)] - In Compliance
    - absence of pain response verified prior to administration of ID injection, [02 NCAC 52J .0501(3)] - In Compliance
    - verification of absence of pain response documented in animals record, [02 NCAC 52J .0501(3)] - In Compliance
    - justification for IC injection rather than IV or IP route documented in animal's record. [02 NCAC 52J .0501(4)] - In Compliance

No animals were euthanized on today's inspection

02 NCAC 52J .0705 REPORTS OF EUTHANASIA UNDER EXTRAORDINARY CIRCUMSTANCES

1. Report prepared of euthanasia under extraordinary circumstances. [02 NCAC 52J .0705] - In Compliance
2. Reports kept for 2 years. [02 NCAC 52J .0705] - In Compliance
3. Report includes date, time, animal id, person performing the euthanasia, euthanasia method, and justification of extraordinary circumstances [02 NCAC 52J .0705] - In Compliance

02 NCAC 52J .0801 EUTHANASIA MANUAL REQUIRED

1. Facility has current policy and procedure euthanasia manual. [02 NCAC 52J .0801] - In Compliance

02 NCAC 52J .0802 CONTENTS OF EUTHANASIA MANUAL

1. Manual includes shelter's equipment, process, procedures and required documentation. [02 NCAC 52J .0802] - In Compliance

02 NCAC 52J .0803 ADDITIONAL CONTENTS

Euthanasia manual shall be kept consistent with the publications listed below and reflect the current information for each. The manual shall include:

1. Current NC AWA and rules. [02 NCAC 52J .0803(1)] - In Compliance
2. Most recent edition of the AVMA Guidelines for Euthanasia of Animals and any future revision, replacement, supplements or changes [02 NCAC 52J .0803(2)] - In Compliance
3. Copy of most recent Euthanasia Reference Manual of the HSUS. [02 NCAC 52J .0803(3)] - In Compliance
4. Copy of facility's policies and/or procedure for euthanasia by injection. [02 NCAC 52J .0803(4)] - In Compliance
5. List of CETs and date of certification. [02 NCAC 52J .0803(5)] - In Compliance
6. Name, address and contact information for veterinarian responsible for the Annual Program of Veterinary Care. [02 NCAC 52J .0803(6)] - In Compliance
7. Name, address and contact information for veterinarians responsible for veterinary medical care of the animals. Contact information to include telephone numbers for working hours, after hours and holidays [02 NCAC 52J .0803(7)] - In Compliance
8. Euthanasia procedure for emergencies, after hours, holidays and weekends. [02 NCAC 52J .0803(8)] - In Compliance
9. Procedures when CET is absent, and euthanasia is needed. [02 NCAC 52J .0803(9)] - In Compliance
10. Procedures when shelter manager is not available and animal needs to be euthanized prior to 72-hour MHP [02 NCAC 52J .0803(10)] - In Compliance
11. Methods for verifying death after euthanasia. [02 NCAC 52J .0803(11)] - In Compliance
12. Name and contact information for euthanasia solution and tranquilizer/anesthesia drugs supplier(s). [02 NCAC 52J .0803(12)] - In Compliance
13. Original US DEA controlled substance registration [02 NCAC 52J .0803(13)] - In Compliance
14. Original NC HHS controlled substances certificate. [02 NCAC 52J .0803(14)] - In Compliance
15. MSDS for all chemical, anesthetic, tranquilizing, sedation and euthanasia medications used for euthanasia [02 NCAC 52J .0803(15)] - In Compliance
16. Notice of signs of human exposure to euthanasia agents. [02 NCAC 52J .0803(16)] - In Compliance
17. First aid procedures of accidental human exposure to euthanasia agents [02 NCAC 52J .0803(17)] - In Compliance
18. Contact information for medical treatment providers to include name of facility, telephone number for working and after hours, and directions to facility including a map [02 NCAC 52J .0803(18)] - In Compliance
19. If medical treatment provider does not provide after-hours service, then contact information for nearest emergency medical facility providing such service [02 NCAC 52J .0803(18)] - In Compliance

General Comments:

I performed an inspection today. The facility was in the process of being cleaned. The animals housed appeared well cared for. I did discuss and address the revised rules with the staff. The staff does a good job maintaining the shelter and care for the animals.

Inspection Result:

Approved

Inspectors Signature	Date
joe blomquist	08/09/2023
Facility Representative's Signature	**Date**
Discussed the report with Matt Katz	08/09/2023

Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Sheriff Robert Fountain
Department: Sheriff's Office
Date: November 20, 2023
Title: **Adoption of Granville County Jail Health Plan**

PURPOSE:
To adopt a statutorily required jail health plan for the Granville County Detention Facility.

BACKGROUND:
Section 153A-225(a) of the North Carolina General Statutes requires all local government units that operate a jail to have a jail medical plan. Sheriff Fountain and his staff have worked with Granville Vance Public Health and the jail health providers, Southern Health Partners, to ensure that this plan meets all the applicable requirements and can also be fully implemented at the Granville County Detention Facility.

RECOMMENDATION:
The Sheriff, the County Manager, and the Director of Granville Vance Public Health all recommend the adoption of the attached jail health plan.

ATTACHMENTS:
Jail Health Plan Requirements
NC General Statutes on Jail Health Plans

ACTION TAKEN:

JAIL HEALTH

Local health departments have the responsibility of overseeing jail health care if they have a local county jail within their county or district. The local health director must annually review, approve and sign the local jail medical plan. This may be as simple as reviewing the contract that the local sheriff has with a medical practice to provide medical staffing and services for the inmates. Some jails are so large, there are medical services and staff available twenty-four (24) hours per day on-site; while others are so small that services are provided by local emergency rooms or physicians' offices. Other counties or districts may elect to provide jail medical services utilizing the local health department's staff.

The criteria for jail medical plans were addressed in an article by Jill Moore, MPH, JD, a UNC Chapel Hill School of Government faculty member who specializes in public health laws. Ms. Moore stated it best in her 2005 Popular Government magazine article, "Public Health behind Bars: Health Care for Jail Inmates"[1]:

North Carolina Jail Medical Plans[1]

Section 153A-225(a) of the North Carolina General Statutes requires all local government units that operate a jail to have a jail medical plan. The plan must meet the following criteria:

- Be designed to protect the health and welfare of the inmates and to avoid the spread of contagious diseases;
- Provide for the medical supervision of inmates and for emergency medical care, to the extent necessary for inmates' health and welfare; and
- Provide for the detection, the examination, and the treatment of inmates who have tuberculosis or sexually transmitted diseases.

State regulations, commonly known as the North Carolina Jail Health Standards, specify certain issues that the medical plan must address. It must describe the health services that are available to inmates and include policies and procedures addressing each of the following:

- Health screening of inmates on admission;
- Routine medical care for inmates;
- Management of inmates with chronic illnesses or known communicable diseases or conditions;
- Administration, dispensing, and control of prescription and nonprescription medications;
- Management of emergency medical problems, including emergencies related to dental care, chemical dependency, and pregnancy[1];
- Maintenance and confidentiality of medical records; and
- Privacy during medical examinations and conferences with qualified personnel.

The regulations also specify that jails must have a sick-call procedure that allows inmates to communicate their health complaints each day. In addition, the regulations prohibit inmates from performing any medical functions in the jail, and require the jail medical plan to be reviewed annually.[2]

The regulations are enforced by the Jails and Detention Section of the Division of Health Service Regulation, in the state's Department of Health and Human Services.

Notes:

1. State regulations define "emergency medical problem" as "a serious medical need, including severe bleeding, unconsciousness, serious breathing difficulties, head injury, severe pain, suicidal behavior or severe burns, that requires immediate medical attention and that cannot be deferred until the next scheduled sick call or clinic." 10A NCAC 14J .0101(14).
2. 10A NCAC 14J .1001.

No matter how the local county carries out its local jail health medical plan, the local public health communicable disease (CD) nurse will be involved. She/he may be the primary caretaker of the inmates using standing orders for entry screenings to medical care at sick call; or she/he may just be a resource for the jail health medical contract staff. Either way, the CD nurse will need to understand the workings of the jail. It is inevitable that at least once in a public health CD nurse's career she/he will have an active tuberculosis (TB) suspect or case come through the local jail. Knowing the jail medical staff and their routines will make these types of investigations much easier for everyone.

Another important aspect about jail health is that jails have a very high-risk population for communicable diseases and substance abuse housed in one facility in very tight quarters. Most inmates or safe-keepers do not stay in jail for longer than an average of two weeks, according to Ms. Moore's article. This alone increases the risk of the possible acquisition and transmission of a communicable disease while in jail that can easily return to the local community when the inmate returns home. It is not uncommon for local health departments to provide education and special screenings in the jail to identify infected clients before they return to the community. The state has also supported initiatives such as HIV and syphilis testing of inmates. All inmates are tested annually or when suspicious for TB while in the jail. If the CD nurse works closely with the jail, she/he can start infected clients on supervised TB preventive therapy while they are in jail and follow them upon release.

The CD nurse should be involved in the annual review of the jail health plan. She/he would be an excellent resource for designing questionnaires for intakes of inmates and helping the local jail staff know when to contact the health department with communicable disease questions or reports of communicable diseases. The local CD nurse is also a great resource for assisting with jail staff occupational exposures and education as needed or requested by the local sheriff.

The recent Mental Health Reform of North Carolina directs Mental Health Local Management Entities (LMEs) to work with county public health departments and county sheriffs to develop standardized mental health screening tools, protocols and trainings related to inmates. A special area needing education of jail staff is recognizing inmates who are suicidal, hallucinating or delusional, which could lead to harm to the inmate, other inmates and the jail staff. This directive was established in FY 2007-2008 by the North Carolina General Assembly[2].

Public Health plays a large role in the health of all the citizens who are within the county's borders for whatever reason. Jail health is a special population in the community that gives Public Health the opportunity to take care of its highest risk clients and using the data found in this special population to assess the needs of the community at large.

Reference:

Moore, Jill, Associate Professor of Public Law and Government , University of North Carolina, Chapel Hill, School of Government faculty. "Public Health behind Bars: Health Care for Jail Inmates" Popular Government magazine, Published by the School of Government of North Carolina at Chapel Hill, Fall, 2005.

REPORT TO THE 2007 GENERAL ASSEMBLY, Co-Chairs: Senator Martin Nesbitt and Representative Verla Insko, "Joint Legislative Oversight Committee on Mental Health, Developmental Disabilities and Substance Abuse Services". Website: http://www.ncga.state.nc.us/documentsites/legislativepublications/Study%20Reports%20to%20the%202007%20NCGA/Mental%20Health,%20Developmental%20Disabilities,%20and%20Substance%20Abuse%20-%20Joint%20Legislative%20Oversight.pdf .

§ 153A-225. Medical care of prisoners.

(a) Each unit that operates a local confinement facility shall develop a plan for providing medical care for prisoners in the facility. The plan:

(1) Shall be designed to protect the health and welfare of the prisoners and to avoid the spread of contagious disease;

(2) Shall provide for medical supervision of prisoners and emergency medical care for prisoners to the extent necessary for their health and welfare;

(3) Shall provide for the detection, examination and treatment of prisoners who are infected with tuberculosis or venereal diseases; and

(4) May utilize Medicaid coverage for inpatient hospitalization or for any other Medicaid services allowable for eligible prisoners, provided that the plan includes a reimbursement process which pays to the State the State portion of the costs, including the costs of the services provided and any administrative costs directly related to the services to be reimbursed, to the State's Medicaid program.

The unit shall develop the plan in consultation with appropriate local officials and organizations, including the sheriff, the county physician, the local or district health director, and the local medical society. The plan must be approved by the local or district health director after consultation with the area mental health, developmental disabilities, and substance abuse authority, if it is adequate to protect the health and welfare of the prisoners. Upon a determination that the plan is adequate to protect the health and welfare of the prisoners, the plan must be adopted by the governing body.

As a part of its plan, each unit may establish fees of not more than twenty dollars ($20.00) per incident for the provision of nonemergency medical care to prisoners and a fee of not more than ten dollars ($10.00) for a 30-day supply or less of a prescription drug. In establishing fees pursuant to this section, each unit shall establish a procedure for waiving fees for indigent prisoners.

(b) If a prisoner in the custody of a local confinement facility dies, the medical examiner and the coroner shall be notified immediately, regardless of the physical location of the prisoner at the time of death. Within five days after the day of the death, the administrator of the facility shall make a written report to the local or district health director and to the Secretary of Health and Human Services. The report shall be made on forms developed and distributed by the Department of Health and Human Services.

(b1) Whenever a local confinement facility transfers a prisoner from that facility to another local confinement facility, the transferring facility shall provide the receiving facility with any health information or medical records the transferring facility has in its possession pertaining to the transferred prisoner.

(c) If a person violates any provision of this section (including the requirements regarding G.S. 130-97 and 130-121), he is guilty of a Class 1 misdemeanor. (1967, c. 581, s. 2; 1973, c. 476, ss. 128, 138; c. 822, s. 1; 1973, c. 1140, s. 3; 1989, c. 727, s. 204; 1991, c. 237, s. 2; 1993, c. 539, s. 1062; 1994, Ex. Sess., c. 24, s. 14(c); 1995, c. 385, s. 1; 1997-443, s. 11A.112; 2003-392, s. 1; 2004-199, s. 46(a); 2011-145, s. 31.26(f); 2011-192, s. 7(n); 2013-387, s. 2; 2013-389, s. 1; 2018-76, s. 1.)

Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

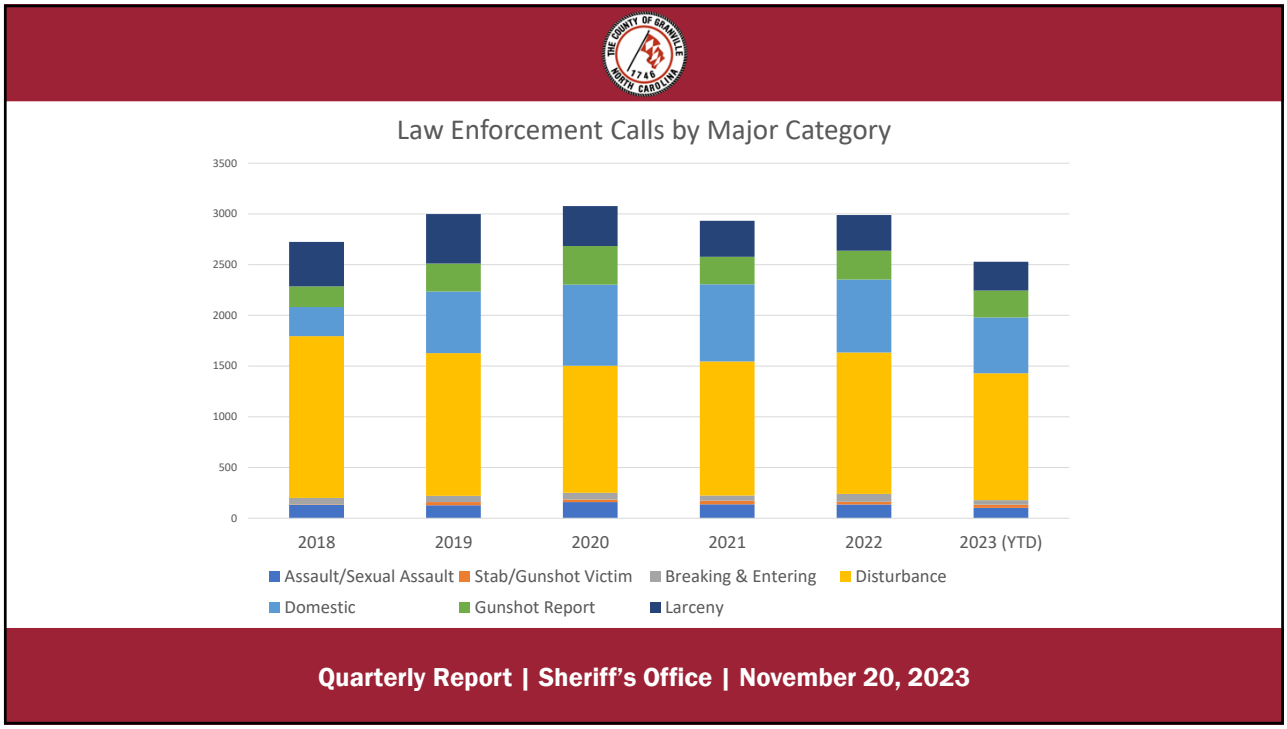
To:	Board of Commissioners
From:	Sheriff Robert Fountain
Department:	Sheriff's Office
Date:	November 20, 2023
Title:	**Sheriff's Quarterly Update**

PURPOSE:
To hear an update from Sheriff Robert Fountain.

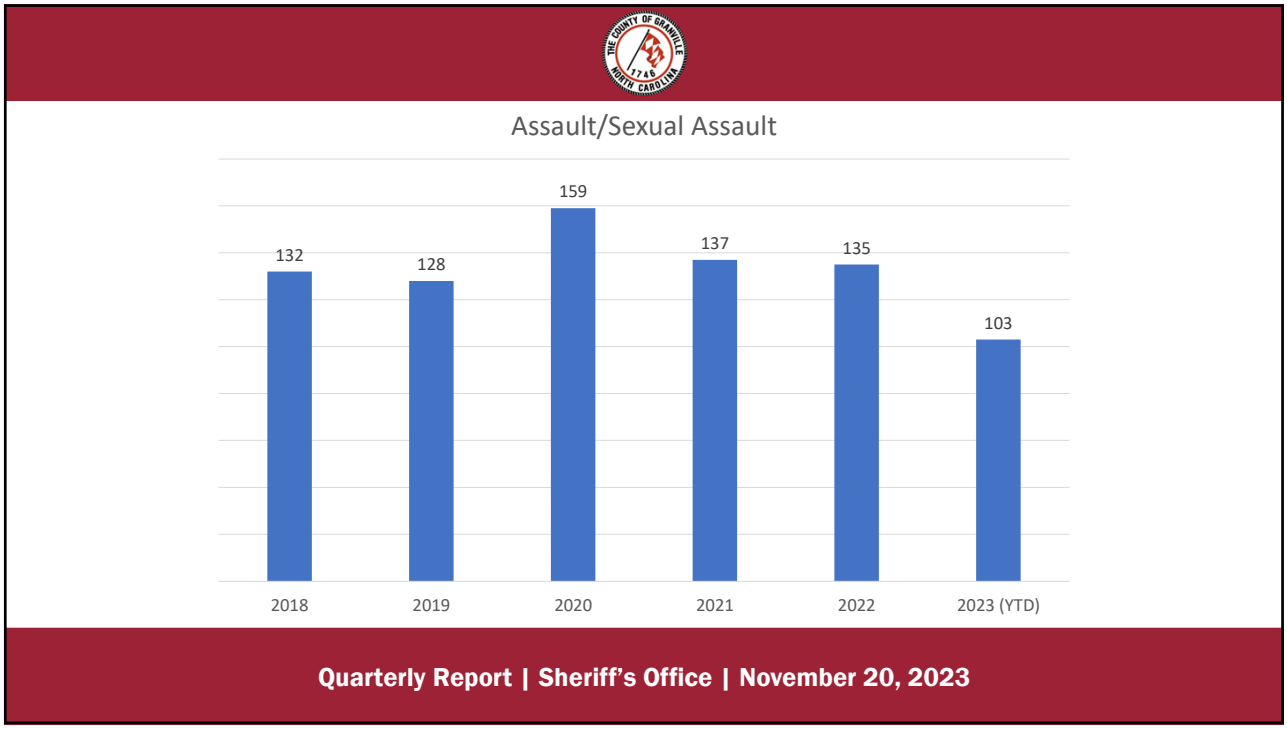
BACKGROUND:
The Board requested quarterly updates from Sheriff Fountain on crime trends and other relevant data.

ATTACHMENTS:
PowerPoint Presentation

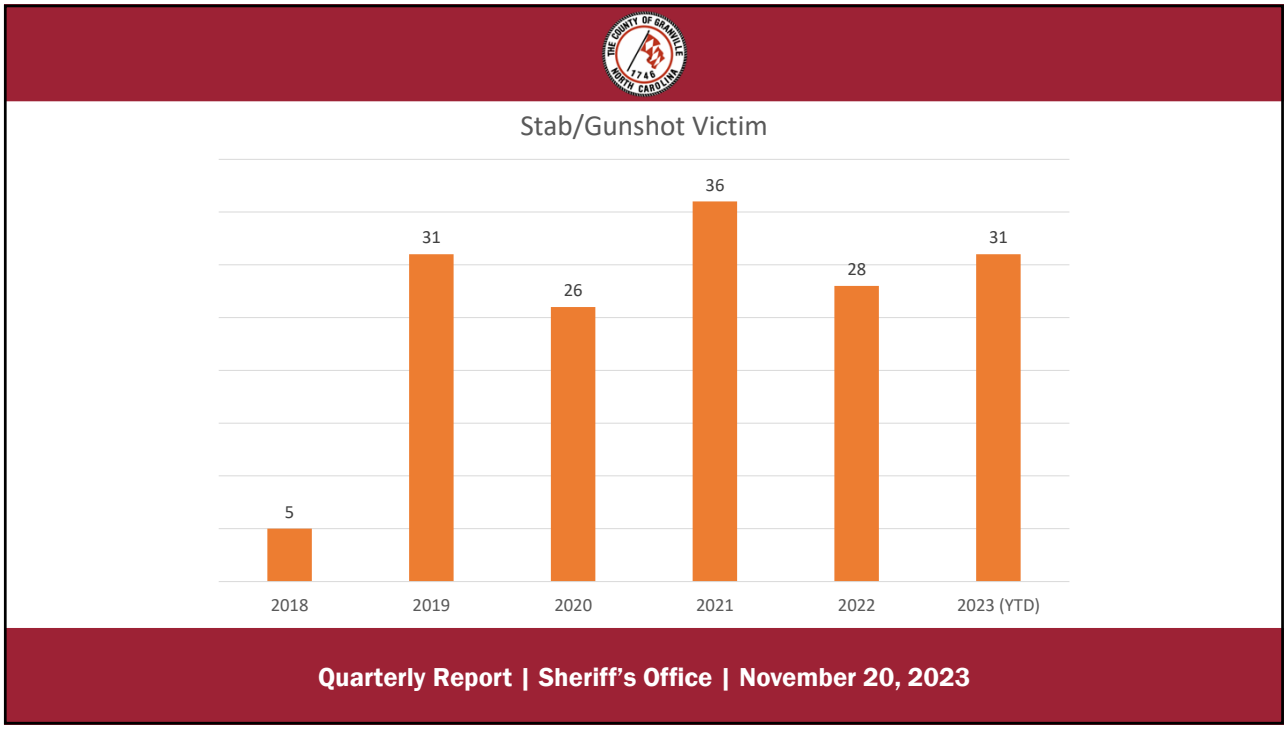
ACTION TAKEN:


Law Enforcement Calls by Major Category
3500
3000
2500
2000
1500
1000
500
0
2018
2019
2020
2021
2022
2023 (YTD)
Assault/Sexual Assault
Stab/Gunshot Victim
Breaking & Entering
Disturbance
Domestic
Gunshot Report
Larceny
Quarterly Report | Sheriff's Office | November 20, 2023

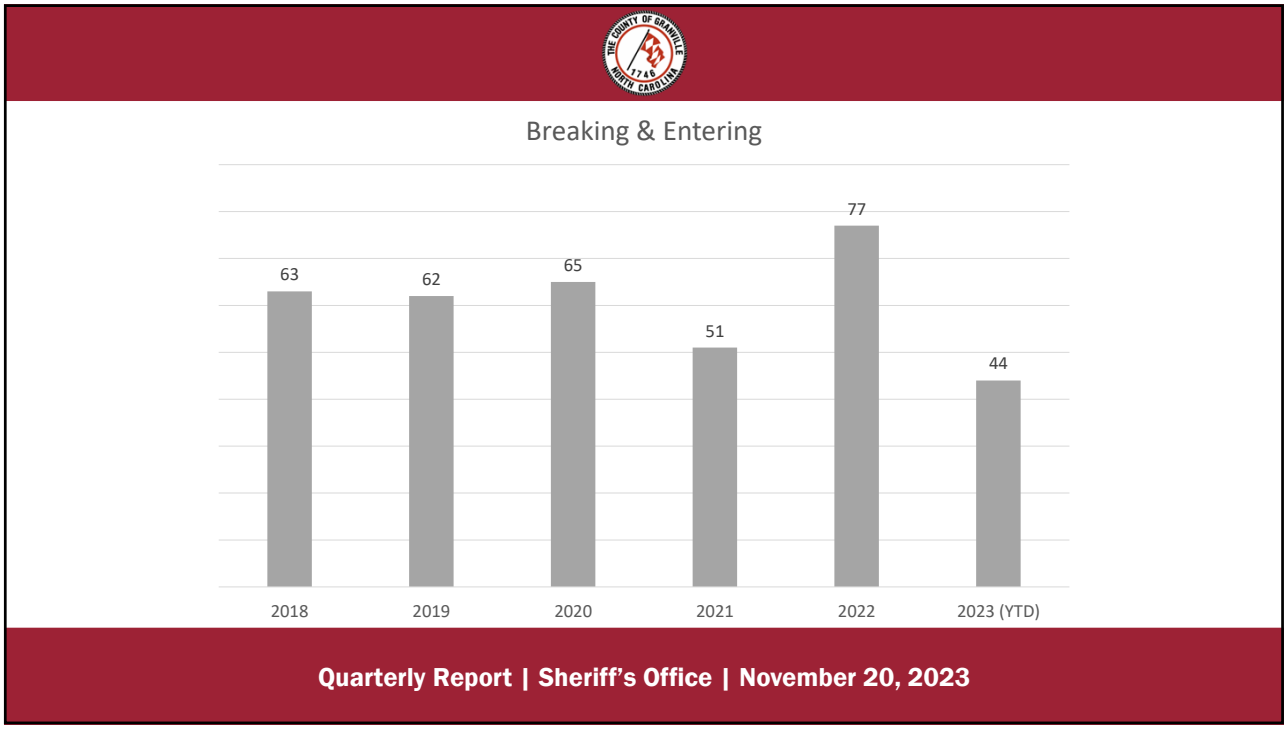
1


Assault/Sexual Assault
132
128
159
137
135
103
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

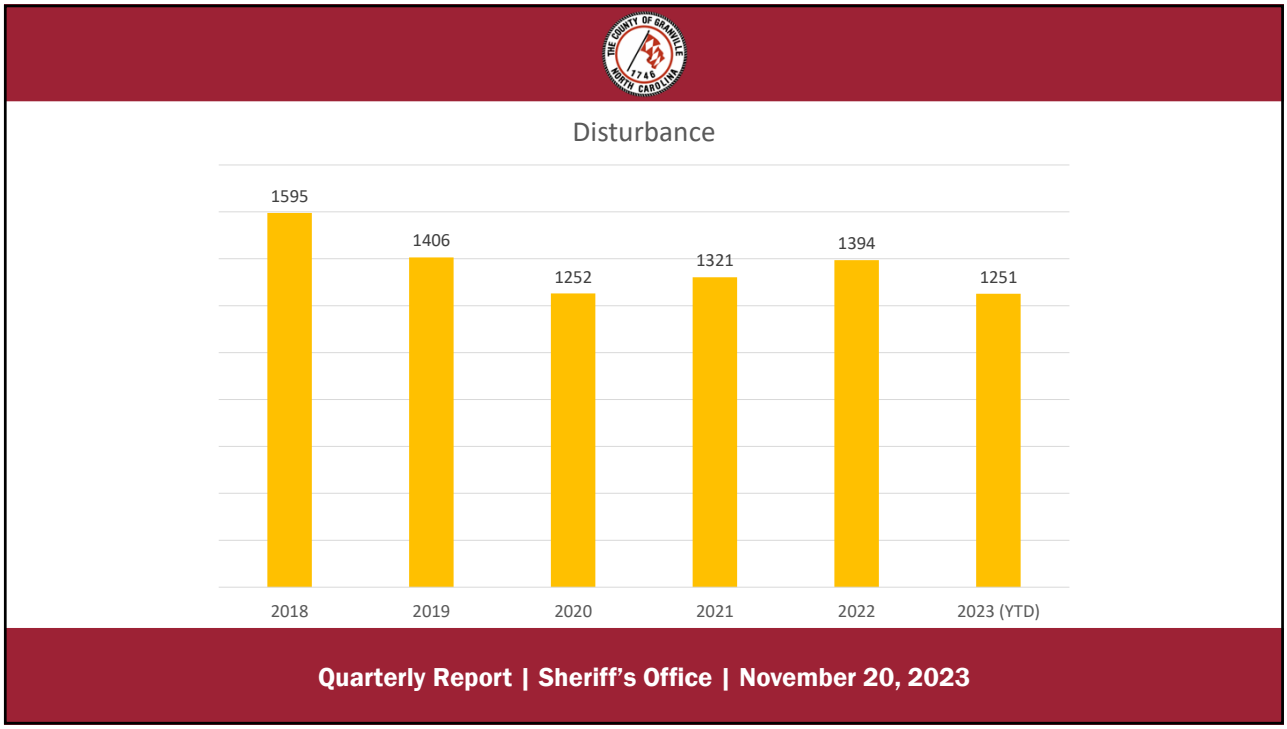
2


Stab/Gunshot Victim
5
31
26
36
28
31
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

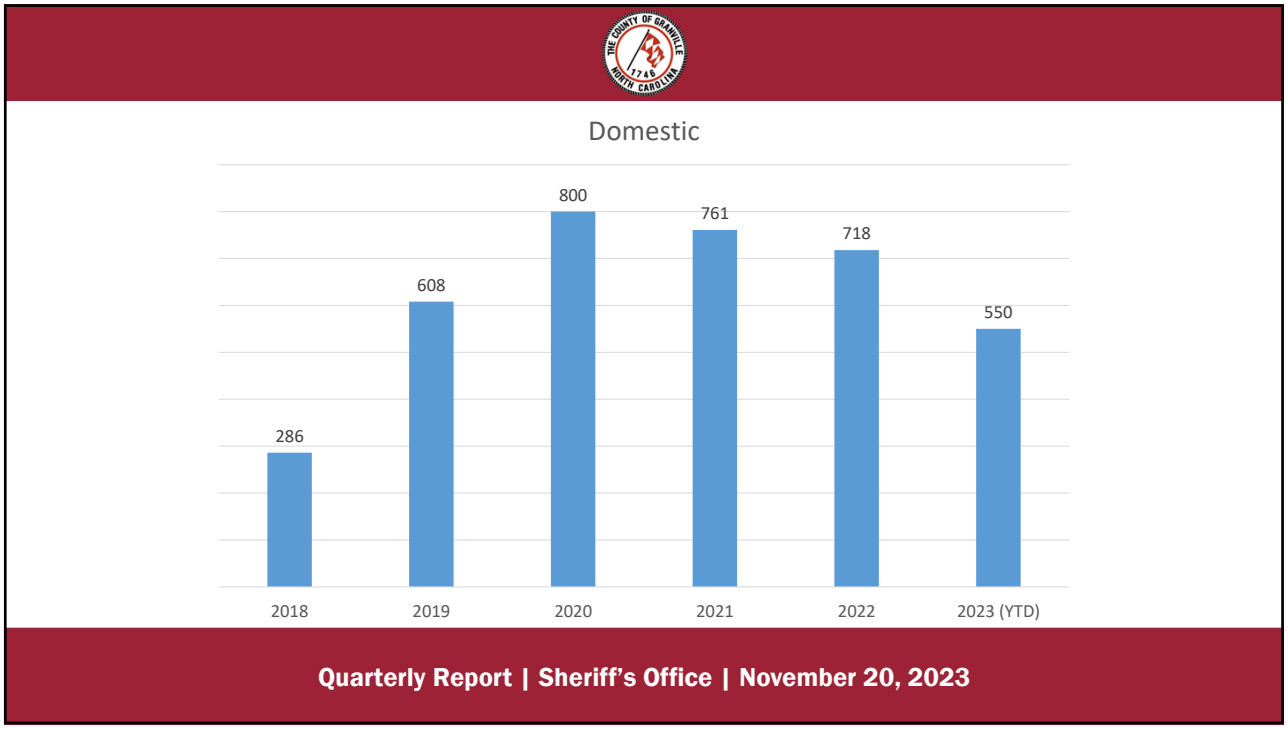
3


Breaking & Entering
63
62
65
51
77
44
2018
2019
2020
2021
2022
2023 (YTD)
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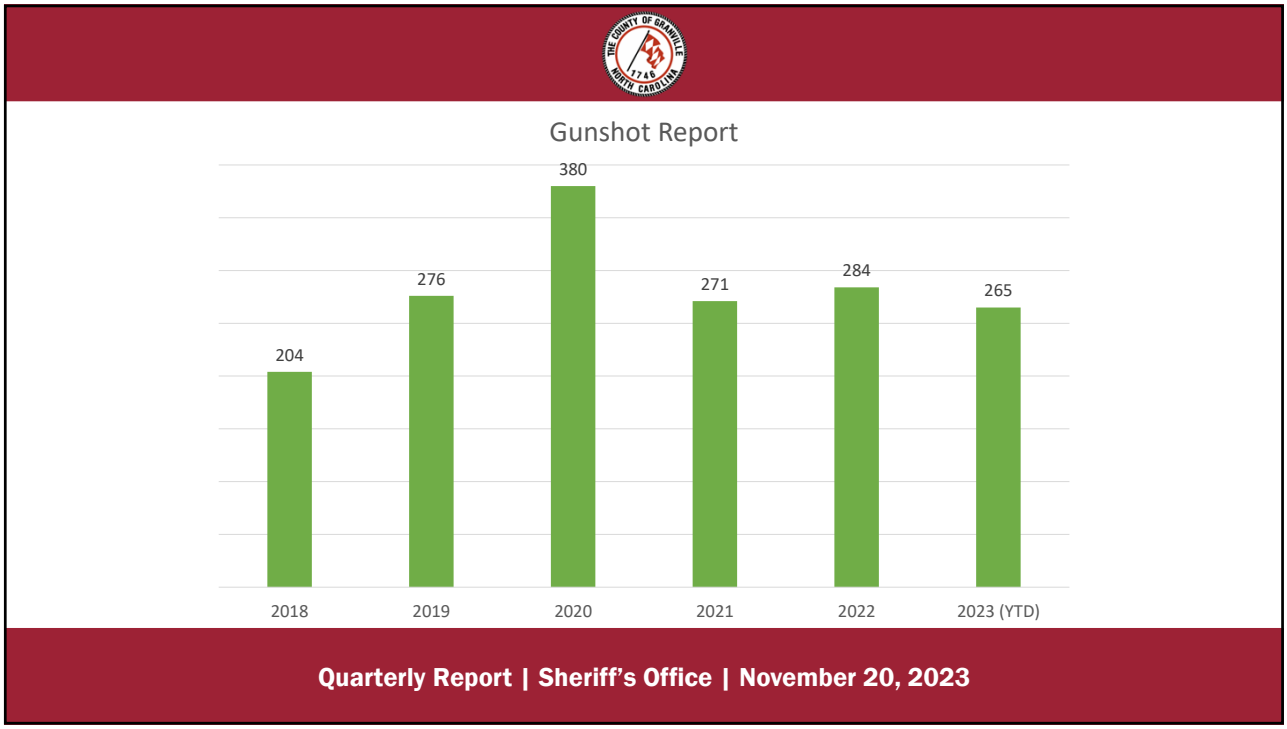
4


Disturbance
1595
1406
1252
1321
1394
1251
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

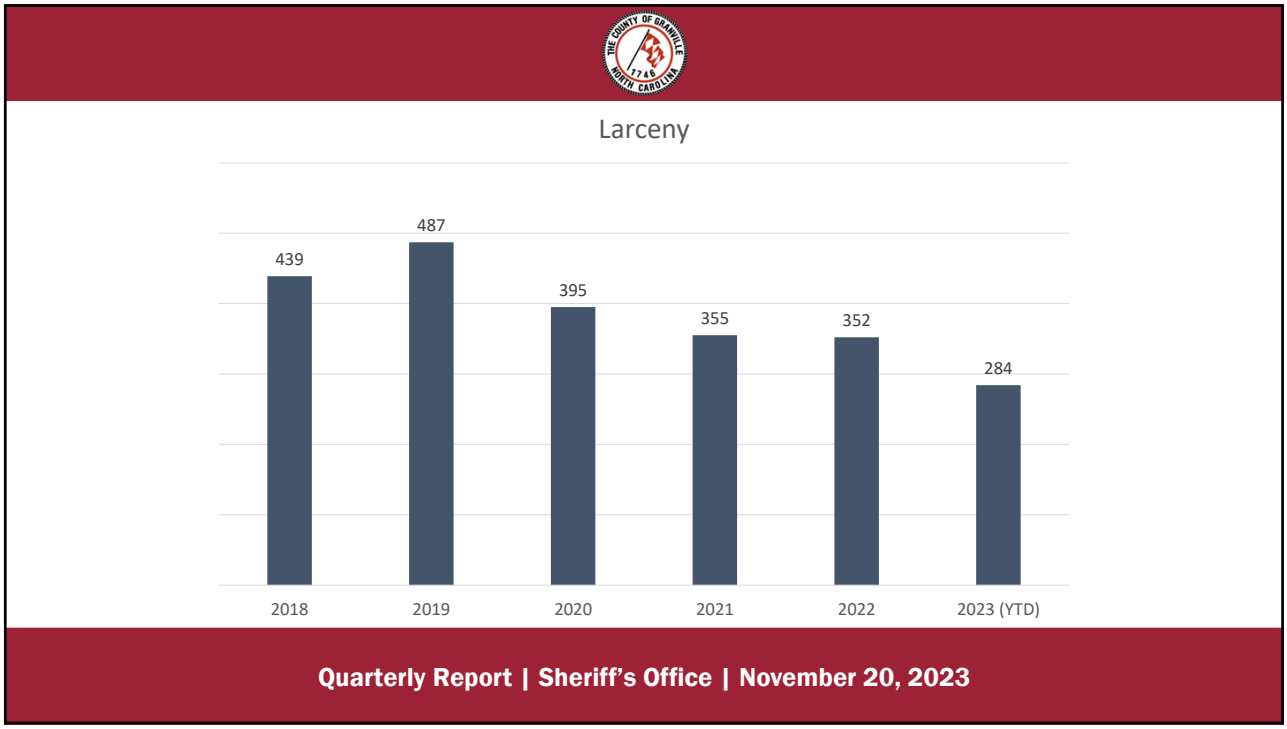
5


Domestic
286
608
800
761
718
550
2018
2019
2020
2021
2022
2023 (YTD)
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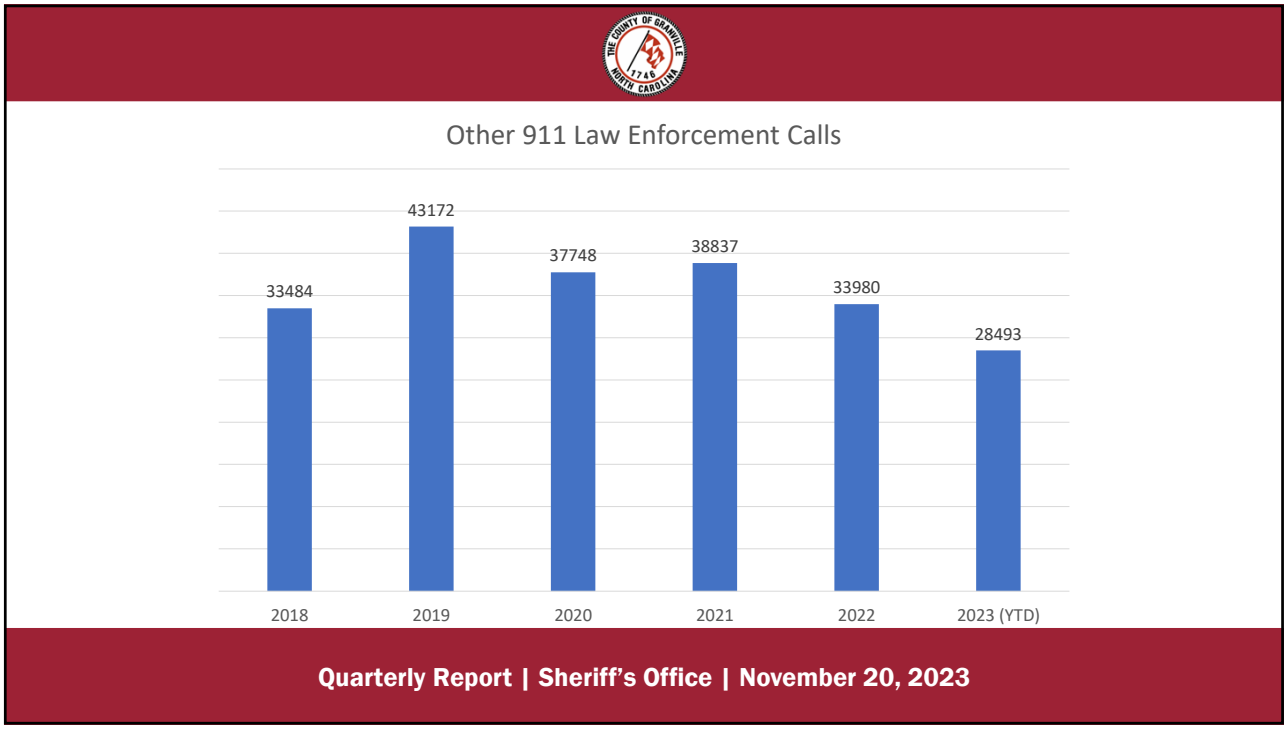
6


Gunshot Report
380
276
271
284
265
204
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

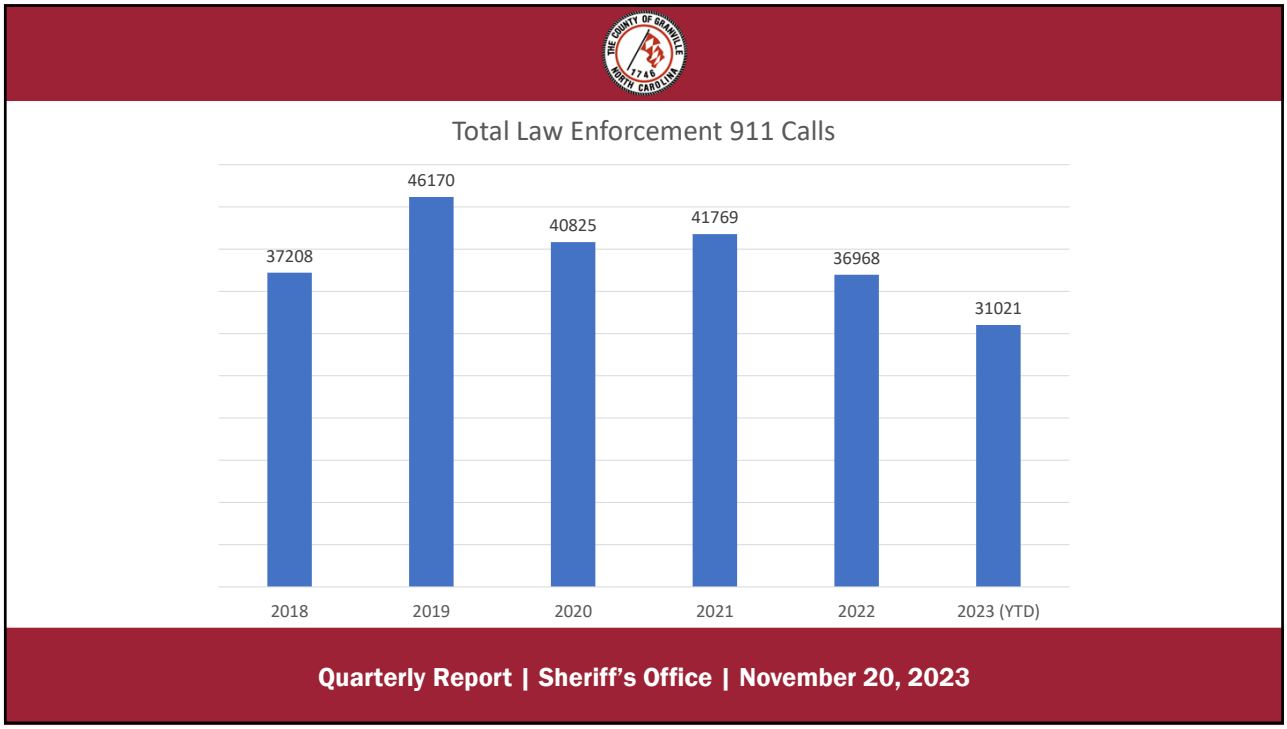
7


Larceny
487
439
395
355
352
284
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

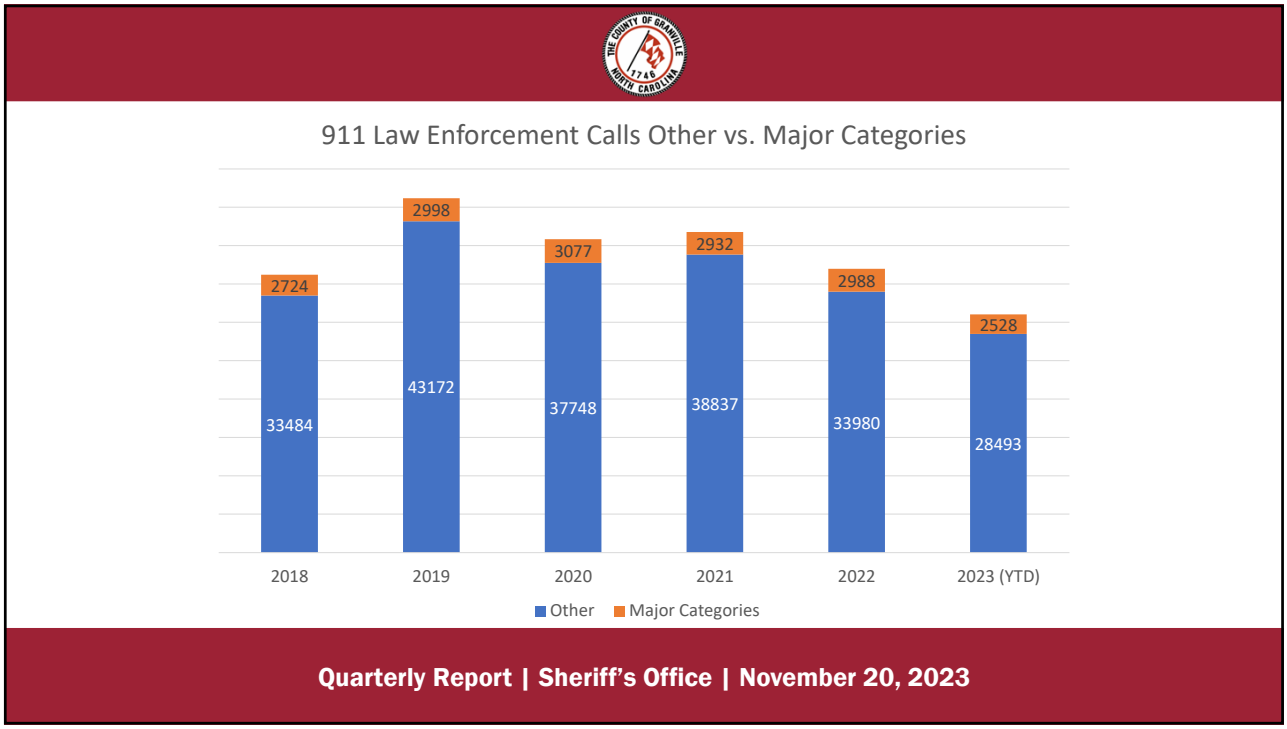
8


Other 911 Law Enforcement Calls
33484
43172
37748
38837
33980
28493
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

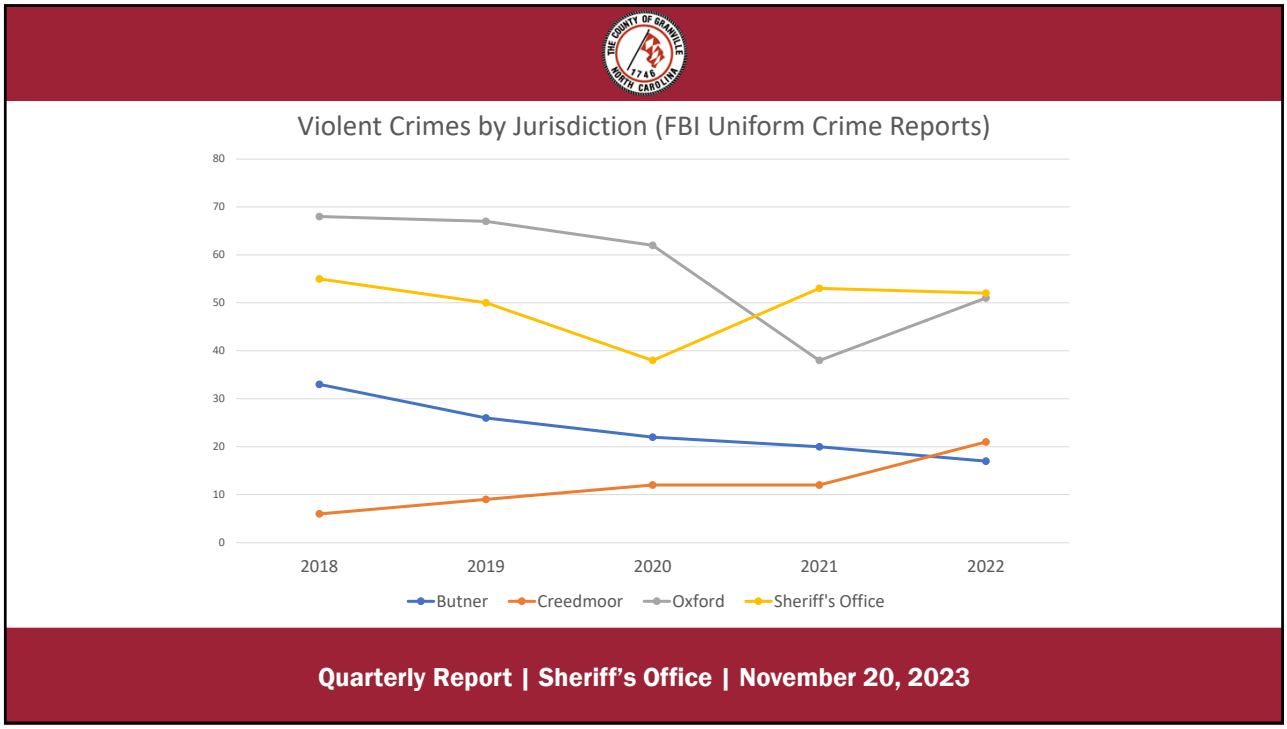
9


Total Law Enforcement 911 Calls
37208
46170
40825
41769
36968
31021
2018
2019
2020
2021
2022
2023 (YTD)
Quarterly Report | Sheriff's Office | November 20, 2023

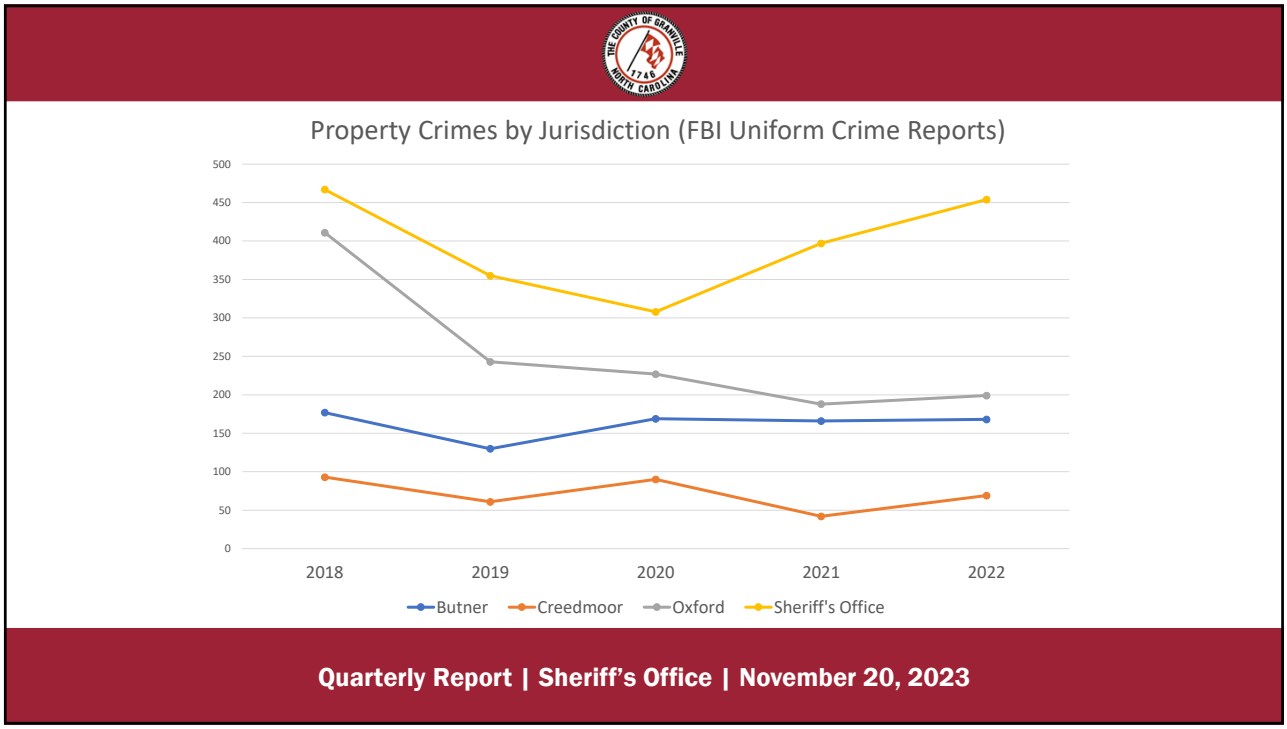
10


911 Law Enforcement Calls Other vs. Major Categories
2724
2998
3077
2932
2988
2528
33484
43172
37748
38837
33980
28493
2018
2019
2020
2021
2022
2023 (YTD)
Other
Major Categories
Quarterly Report | Sheriff's Office | November 20, 2023

11


Violent Crimes by Jurisdiction (FBI Uniform Crime Reports)
80
70
60
50
40
30
20
10
0
2018
2019
2020
2021
2022
Butner
Creedmoor
Oxford
Sheriff's Office
Quarterly Report | Sheriff's Office | November 20, 2023

12


Property Crimes by Jurisdiction (FBI Uniform Crime Reports)
500
450
400
350
300
250
200
150
100
50
0
2018
2019
2020
2021
2022
Butner
Creedmoor
Oxford
Sheriff's Office
Quarterly Report | Sheriff's Office | November 20, 2023

13

Granville County
Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Animal Control Advisory Committee**

PURPOSE:
To make an appointment to the Animal Control Advisory Committee.

BACKGROUND:
The function of the Animal Control Advisory Committee shall be to:

- hear appeals of dangerous or vicious animal declarations enacted by the County Animal Control Department;
- establish procedures for appeals;
- formulate general policy for the Animal Control Department;
- identify and investigate options for managing animal control issues, and
- ensure that the County animal control practices are consistent with standard animal control practices

Qualifications: The Committee shall consist of: one (1) representative from each district, one (1) representative from the Humane Society of Granville County, one (1) local veterinarian, ex-officio members: Animal Management Director (or designee) per ordinance, one (1) County Commissioner, and the health director per ordinance.

Sarah Gabel (District 2) resigned and needs to be replaced.

Others serving:	Natalie Rowntree	District 1
	Vacant	District 2
	Colleen Fitzgerald	District 3
	Andrea Westcott	District 4
	Lisa Wilson	District 5
	Angela Gooch	District 6
	Dakota Beck	District 7
	Matt Katz, Animal Management Director	Ex-Officio
	Lisa M. Harrison, Health Director	Ex-Officio
	Sue Hinman	Commissioner

Anne Crews	The Humane Society of Granville County
Dr. Lori Scappino	Local Veterinarian

ACTION TAKEN:

Granville County Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Opioid Advisory Committee**

PURPOSE:
To make appointments/reappointments to the Opioid Advisory Committee.

BACKGROUND:
The Granville County Opioid Advisory Committee engages in shared leadership and collective action to advance a comprehensive response to opioid and other drug use and the harmful impacts on the community by prioritizing and removing barriers to proven prevention, treatment, and harm reduction strategies, mobilizing existing resources, advise on and advocate for new programs, and encouraging informed and healthy community attitudes.

The Opioid Advisory Committee recommends changes to the member roster. The Law Enforcement representative position is recommended for removal as there is a Sheriff's Office position and a Municipal Representative that represents law enforcement. The Business Representative position and Addiction Treatment Representative are recommended for removal as there are others serving that meet these requirements and R.J. Blackley closed earlier this year.

RECOMMENDATION:
The terms of the Opioid Advisory Committee members expire in November. The following roster is recommended for approval by the Opioid Advisory Committee:

Lynette Clements	Sheriff or Designee
Lisa Harrison	Health Director
Korena Weichel	County Manager or Designee
Jimmy Gooch	County Commissioner
Tim Karan	County Commissioner
Rob Willford	County Commissioner
Bobby Wheeler	Pharmacy Representative
Adam McConnell	Medical/Hospital Representative
Lisa Gilbert	Behavioral Health Specialist
Scott Phillips	Family Member Representative
LaToya Davenport Toussaint	DSS Director or Designee
Lieutenant Michael Stockwell	Municipal Representative
Dr. LaJuana Norfleet	Granville County Public Schools

Jimmy Minor	Citizen At-Large Representative
Annette Meyers	Citizen at-Large Representative
Shurondia Williams	Peer-Support Representative
Terry Hobgood	Staff Representative, Ex-Officio
A.J. Spiess	Granville County Veterans Services Officer
Elliot Clark	Vaya Health, Ex-Officio
Danielle Harris	Drug-Free Coalition, Ex-Officio

ACTION TAKEN:

Granville County
Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**County Manager's Report**

PURPOSE:
Any matters as needed by the County Manager.

ACTION TAKEN:

Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**County Attorney's Report**

Any items as needed by the County Attorney.

ACTION TAKEN:

Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Presentations by County Board Members**

PURPOSE:

Board members will make comments, give reports, and make announcements.

- Commissioner Timothy Karan
- Commissioner Jimmy Gooch
- Commissioner Zelodis Jay
- Commissioner Rob Williford
- Commissioner Sue Hinman
- Commissioner Tony W. Cozart
- Chair Russ May

ACTION TAKEN:

Granville County
Administration
104 Belle Street
Oxford, NC 27565
(919) 693-5240

To:	Board of Commissioners
From:	Debra Weary
Department:	Administration
Date:	November 20, 2023
Title:	**Any Other Matters**

PURPOSE:
To consider any other matters as needed.

ACTION TAKEN: