

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, October 4, 2021



Call to order @ 7:00 p.m......Chair Sue Hinman
Invocation and Pledge of Allegiance.....Commissioner Jimmy Gooch

Consent Agenda

1. Contingency Summary (p. 3)
2. Minutes (p. 5)
3. Tax Refunds, Releases And Write-offs (p. 64)
4. 5311 Designee Certification Form (p. 65)
5. Proclamation Recognizing the Human Relations Commission on Complete Count Work (p. 68)

Introductions, Recognitions and Presentations

6. Animal Control Fall Review of Service Expansion Items (p. 70)

Public Comments

7. Public Comments (p. 71)

Appointments

8. Granville County Economic Development Advisory Board (p. 72)
9. Veterans Affairs Committee (p. 73)

Purchasing

10. Granville Vance Public Health Asphalt Shingle Roof Replacement (p. 74)

County Manager's Report

11. Opioid Litigation Memorandum of Agreement (p. 81)

County Attorney's Report

12. County Attorney's Report (p. 130)

Presentations by County Board Members

13. Presentations by County Board Members (p. 131)

Any Other Matters

14. Any Other Matters (p. 132)



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: September 29, 2021
Title: Contingency Summary

RECOMMENDATION:

Approve Contingency Summary

ATTACHMENTS:

Contingency Summary 10-4-21

ACTION TAKEN:

Summary of Contingency and Use of Fund Balance

Contingency Summary For FY 2021-2022 Budget October 4, 2021

Use of Contingency Summary - General Fund

General Contingency (10-9910-991):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 180,000
9/7/2021	Fund balance of GVHD renovation project	\$ 51,000	\$ 129,000
9/7/2021	COTT Register of Deeds automation project	\$ 17,550	\$ 111,450

Environmental Disaster Contingency (10-9910-993):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 10,000

School Bond D/S Contingency (10-9910-994):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 100,000
9/7/2021	Fund replacing fire alarm system an Butner/Stem Elementary, BoCC approved 7/6/21	\$ 100,000	\$ -

Use of Fund Balance Summary - General Fund

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 5,645,236
9/7/2021	Roll over unexpended FY 21 Reach grant funds	\$ 15,000	\$ 5,660,236
9/7/2021	Adjust 4H Best funding per initial funding agreement	\$ (58,237)	\$ 5,601,999
9/7/2021	Adjust funding for FY 22 JCPC programs per PDS funding plan	\$ (20,876)	\$ 5,581,122
9/7/2021	Carry forward unexpended funds from FY 21 GVHD project	\$ 379,000	\$ 5,960,122
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 40,000	\$ 6,000,122
9/7/2021	Debtbooks lease accounting software for Finance	\$ 9,750	\$ 6,009,872
9/7/2021	Carry forward from FY 21 funding for County 275 Anniversary book	\$ 6,000	\$ 6,015,872
9/7/2021	Additional fee to cover total FY 22 W/C fee from NCACC	\$ 44,000	\$ 6,059,872
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 10,496	\$ 6,070,368
9/7/2021	Replace vehicle for Emergency Management. Should have been in Ordinance	\$ 30,000	\$ 6,100,368
9/7/2021	Fire Department stipend.	\$ 39,720	\$ 6,140,088



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 30, 2021
Title: Minutes

PURPOSE:

To approve minutes of the February 17 and March 18, 2021 Retreat and the May 10 and 11, 2021 Budget Workshops.

RECOMMENDATION:

Approval

ATTACHMENTS:

Draft Minutes of the February 17 and March 18, 2021 Retreat
Draft Minutes of the May 10 and 11, 2021 Budget Workshops

ACTION TAKEN:

OXFORD, NORTH CAROLINA
February 17 and March 18, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met for the annual planning retreat in the Meeting Room, at the Granville Expo and Convention Center on Wednesday, February 17, 2021 and Thursday, March 18, 2021.

Present were:

Chair: Sue Hinman

Commissioners: Tony W. Cozart (left at 3:00 p.m. on March 18th)
Jimmy Gooch Zelodis Jay
Timothy Karan Russ May
David T. Smith

County Manager: Michael S. Felts

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr.

MEETING CALLED TO ORDER

After dinner, Chair Sue Hinman called the meeting to order at 5:48 p.m. She welcomed those in person as well as via Zoom due to COVID. Chair Hinman then gave the invocation and led the Pledge of Allegiance.

SECOND DAY OF RETREAT POSTPOSED

Chair Hinman said that the second day of the retreat scheduled for Thursday, February 18th will be postponed to a later date due to impending inclement weather.

WELCOME AND COMMENTS FROM BOARD MEMBERS

Commissioners made opening comments and mentioned the unprecedented year with COVID and navigating uncharted waters to continue providing services. Board members reflected on the losses of Commissioner Owen T. Roberts and Commissioner Edgar Smoak during 2020. They also mentioned a balanced budget with no tax increase, volunteer fire department needs, schools, SGWASA, economic development, census data, Triangle North, greenways and trails, broadband infrastructure, roads and stimulus funding.

PRESENTATION FROM GRANVILLE-VANCE DISTRICT HEALTH DEPARTMENT

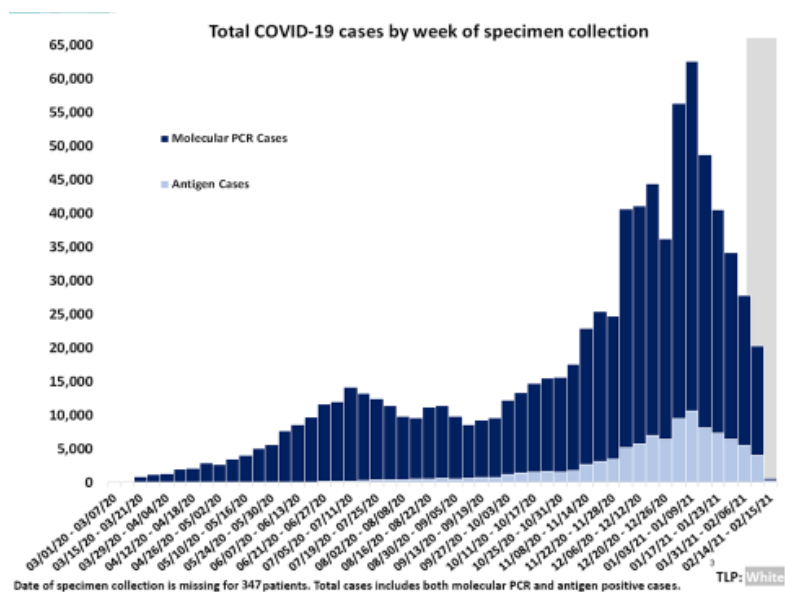
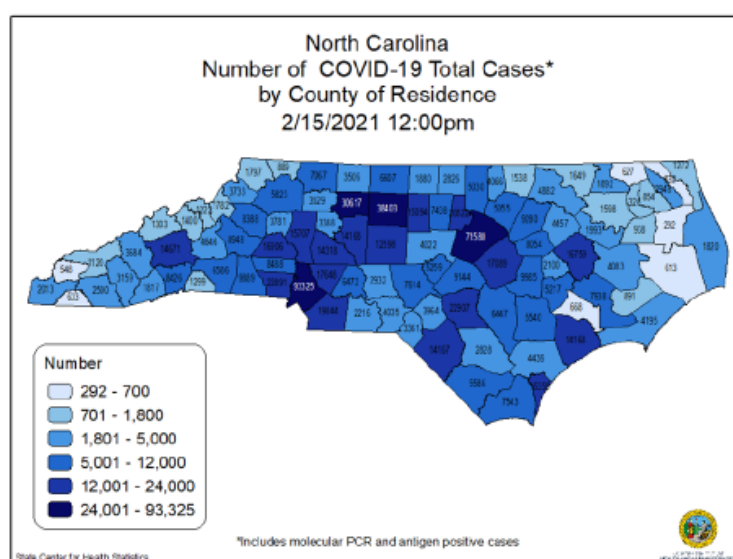
Lisa Harrison, Local Health Director at Granville-Vance District Health Department, spoke from the following PowerPoint presentation:

**PUBLIC HEALTH UPDATE
COVID-19 AND VACCINATION**



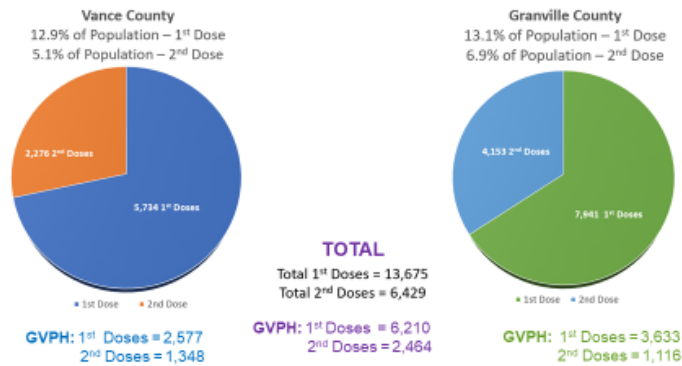
 **GRANVILLE VANCE**
public health

**Lisa Macon Harrison, MPH
Local Health Director
Granville Vance Public Health**

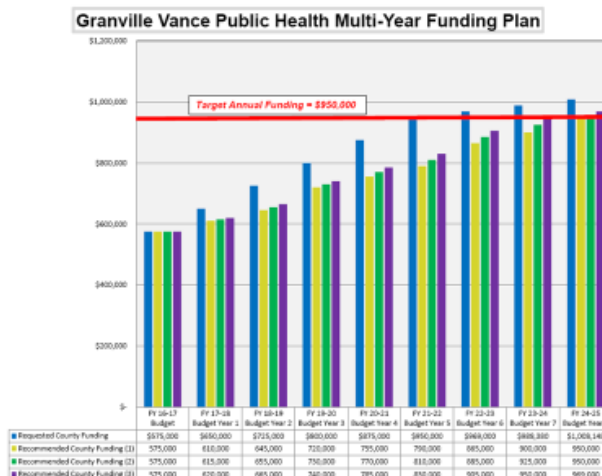




COVID-19 Doses Administered



THANK YOU



COMMUNICABLE DISEASE FUNDING

A Communicable Disease funding bill was introduced in the House last week by Representative White from Johnston County:

<https://www.ncleg.gov/Sessions/2021/Bills/House/PDF/H61v0.pdf>

This bill asks for an additional thirty-six million dollars (\$36,000,000) in recurring funds for the 2021-2022 fiscal year and the sum of 3 thirty-six million dollars (\$36,000,000) in recurring funds for the 2022-2023 fiscal year to be 4 allocated to local health departments to expand local infrastructure for activities associated with 5 the surveillance, detection, control, and prevention of communicable diseases.

Would love your support and the support of the County Commissioners across NC.



GRANVILLE COUNTY SPACE UPDATE

- Work started in November
- Asbestos abatement is complete
- Demolition is complete in all buildings
- Framing in all buildings is underway and approximately 70% complete
- Electrical, mechanical and plumbing rough-ins are started and approximately 10% complete
- The estimated completion date is the end of May
- Builder: Harrod & Associates Constructors, Raleigh



DAILY COVID-19 ACTIVITIES AT GVPH

Since March 2020, our District Communicable Disease team has been:

- Testing patients
- Managing case investigation and contact tracing for all cases.
- Managing inordinate amounts of data in NCEDSS, CCTO, and Excel
- Connecting those isolating or quarantining with resources to meet essential needs (i.e. food, transportation, etc.)
- Following, documenting, training, and communicating through 10 outbreaks and numerous clusters across long term care facilities (LTCF), a federal prison, state facilities, hospital rehabilitation, child-care centers, businesses, and schools



DAILY COVID-19 ACTIVITIES AT GVPH

- Providing guidance, memos, and control measures to LTCF, businesses, health care facilities, child-care centers, court system, school system, etc.
- Conducting daily in-person and telemedicine visits in primary care
- Managing nurse triage lines for both counties
- Hosting community-based testing events for vulnerable populations
- Communicating with the public, the media, and local leaders through media, social media, website updates, and daily emails (<http://gvph.org/COVID-19/>)
- Communicating internally with a new sense of urgency and standardization

Shifting our priorities to vaccination but, these activities continue.



2021 PRIORITIES

1. Continue our newfound role as **'everything to everybody'** related to COVID-19 as well as public health / prevention / primary care / oral health services for as long as it takes to get vaccinations out the door to as many as want them – we are hoping this will round out by June, 2021 for the most part and then become more normal operating business rather than so much extra around the edges.
2. Find new ways to begin **Integrated / Collaborative Care** as more and more people will need our expansion into behavioral health services.
3. **Link all areas of the health department well** to connect patients, staff, and community in the district model – special attention has gone to getting our **dental clinic** off the ground and new attention will be placed in getting our **school-based services** started once things at school continue to level out and students are there again every day.

***Continue to find creative, generous, and joy-filled ways to support / retain our staff and honor their incredible dedication and work ethic.
This year has been amazing.

After the presentation, Mrs. Harrison answered questions and listened to comments from Board members. She noted that the demand for COVID vaccines is high and supply is limited. She talked about site locations, noting that they have used the Expo Center for clinics. She was asked to consider having more vaccine sites in the southern end of the County and to work with the school system on protocols to get schools reopened.

Chair Hinman thanked Ms. Harrison and her team for their hard work during the pandemic and for the efficiency of their vaccine clinics.

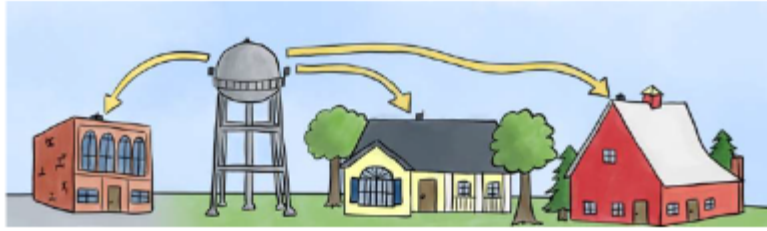
BREAK

At 6:49 p.m., Chair Hinman called for a break. A reminder was made that the 275th anniversary books and coins are on sale. The retreat resumed at 7:00 p.m.

OPEN BROADBAND UPDATE

Allen Helias, Area Manager for North Central NC, Open Broadband LLC, spoke from the following PowerPoint presentation:





HELLO!

We're Open Broadband. Our goal today is to ensure collective understanding of the project vision, project scope, and partner expectations to meet the goals and priorities for broadband deployment as it relates to local economic development, business retention and growth.

Long Term Vision

Construction, Connection, Expansion

Key Themes

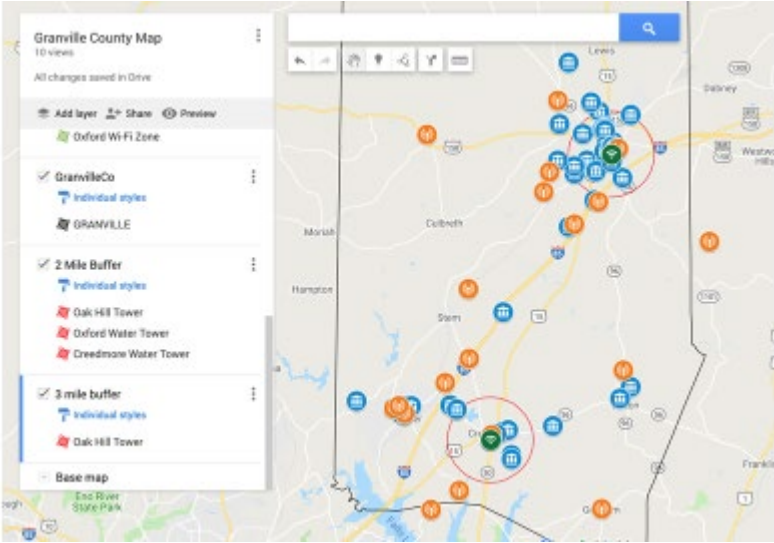
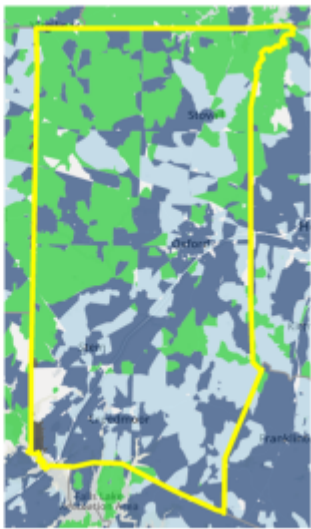
- There is universal demand for higher speeds across sectors: public, private, residential, commercial
 - Affordable internet options
 - Economic competitiveness, educational opportunity and talent attraction and retention go hand in hand
 - Students Connectivity/ Online Classes
 - Business attraction and retention
-

Timeline & Short Term Goals

	Year 1	Year 2	Year 3	Year 4	Total
Sector Deployments	2 sectors	Additional Potential	Additional Potential	Additional Potential	Entire County
Oak Hill - 30	Sector 1 deployment in first 120 days	Sector 3 deployment in first 120 days	Sector 5 deployment in first 120 days	All remaining sectors deployed in first 120 days	
Wilton - 60	Sector 2 deployment in 180 days	Sector 4 deployment in 180 days	Sector 6 deployment in 180 days	Customer installs begin in all remaining sectors in 180 days	
Oxford Water Tower - 90	Customer installs begin in Sector 1 in 180 days	Customer installs begin in Sector 3 in 180 days	Customer installs begin in Sector 5 in 180 days		
	Customer installs begin in Sector 2 in 210 days	Customer installs begin in Sector 4 in 210 days	Customer installs begin in Sector 6 in 210 days		

Priority Areas & Initial Sector Deployments

Oak Hill
Wilton
Oxford Water Tower



Sector 1: Oak Hill
8266 Charlie Stovall Road,
Oxford, NC 27565

- County owned communications tower
- Height: 322 ft
- Pictured: LTE (non-line of sight) propagation map
- Speeds of 50mbps/20mpbs



Sector 2: Wilton Tower

- Wilton Monopole
- Height: 180 ft
- Pictured: LTE (non-line of sight) propagation map
- Speeds of 50mbps/20mpbs



Sector 3: Oxford Water Tower

- Water tower
- Height: 177 ft
- Covers downtown Oxford, municipal buildings and Wi-Fi zone
- Pictured: LTE (non-line of sight) propagation map
- Speeds of 50mbps/20mpbs



Wi-Fi Zone: Oxford



Open Broadband Webpage Sign Up Live

 Alamance County, N.C.	 Alexander County, N.C.	 Caswell County, N.C.	 Chatham County, N.C.
 Duplin County, N.C.	 Franklin County, N.C.	 Gaston County, N.C.	 Granville County, N.C.

Monthly Newsletters



Concluding Items

- Confirm Equipment
 - Risk Management
 - Next steps
 - Finalize tower installation dates
 - Testing Phase
 - Customer Testing and Installations
-

After the presentation, Board members asked questions and expressed concerns about broadband coverage in the Stovall, Bullock, Grassy Creek, Oak Hill, Stem, Dickerson and Fairport areas. Commissioner Karan mentioned that there may be some broadband grants available through the NTIA (National Telecommunications and Information Administration) and asked Open Broadband representatives to check into this.

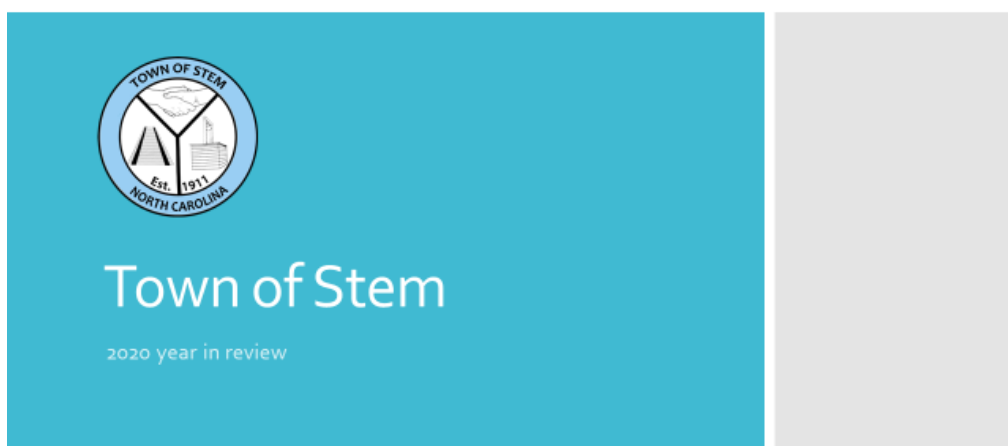
Chair Hinman stressed that broadband is very important to our citizens especially during the pandemic as many are working and attending school from home and need good internet service

County Manager Felts said that he would follow-up with Congressman David Price's office about broadband issues and available funding as requested.

PRESENTATIONS BY REPRESENTATIVES FROM STEM, STOVALL, OXFORD, BUTNER, AND CREEDMOOR,

Stem

Stem Mayor Casey Dover spoke from the following PowerPoint presentation:



Completed and Approved 20 year plan

- The Stem Planning Board completed the Town of Stem's 20 year plan in January 2020.
- Stakeholders reviewed the plan and community information sessions were held in February.
- The Stem Board approved and adopted the "First ever Stem 20 year plan" in February 2020.
- The Planning Board is currently working on updating the Town's zoning/ordinances to support this plan.
- The updated ordinances are expected to be completed by the end of Q1 2021 and adopted by the Board in Q2.
- Finalized a plan to add 147 home Mangum Farms II .



Renovations to Town Hall

- Replaced windows in front of Town Hall and in the police department.
- Painted shutters and awning in front of Town Hall.
- Replaced signs.
- Addition of a retired American flag drop box.
- Removed collapsing awning from building next to Town Hall.



Updates to Website

- Complete redesign and launch in July 2020
- Next steps are to add archive of meeting minutes and build out commissioner information and police department pages.
- With the site being the hub for "All things Stem"



Stem Fire& EMS

- Donation of \$10,250 to assist with state 50/50 grant.
- Continued funding of day time driver \$35,660 (7AM-5PM M-F).
- \$2800.00 donation to the Fire Department to purchase equipment to sanitize Fire Department and Town properties including Town Hall, Jack Day Community Park and police vehicles.



Park Updates

- Addition of Water Fountain.
- Completed on concrete work to make wheelchair accessible.



Plans for 2021

- Multiple Repaving projects.
- Complete Refinancing of property in center of Town.
- Create Steering Committee with focus on Downtown development.
- Continual updates to Town ordinances.
- Establish an Extra Territorial Jurisdiction. (ETJ)
- Continue to refine and grow the stemnc.org website.



Chair Hinman thank Mayor Dover for his presentation.

Stovall

Commissioner Smith announced that Mayor Janet Parrott was sick and unable to attend.

A video on the Town of Stovall was viewed and then County Manager Felts read the following message from Mayor Parrott:

Stovall now has a website – www.stovallinc.org

As you are all aware, 2020 and 2021 so far has been an unusual year and has affected almost every area in our lives.

Stovall's main focus was to maintain our services the best we could under the circumstances. There were grave concerns if revenues would come in that were needed in order to operate.

Thankfully, Stovall came out of 2020 "okay" financially. We continue to "expect the worse and hope for the best"

Some items that may be of interest since last County retreat:

- Stovall made improvements at the park to the gazebo.
- Stovall is working on improvements and repair to our streets. We are spreading the improvements out as funds come in to town.
- Stovall is contracting out the sewer plant operations, and it is working out great.
- Stovall is beginning to see some growth in the town, as we have had several dwellings built and have recently rezoned an area for housing.
- The Town has reduced water loss by 25% due to the work of our employees, commissioners and Rural Water coming together and zoning in on all possibilities.
- Stovall is currently updating our zoning ordinances
- Stovall is planning a Community Day for the citizens of Stovall in the spring or early summer to show our appreciation to our citizens.
- Stovall received a protection 5 fire rating from a 9S. Thanks to the County and Stovall Volunteer Fire Department and for all that made this possible.

We are very hopeful and excited about the possibility of a new Senior Center in Stovall. It will be a great asset for our seniors in Northern Granville and a much safer area.

Thank you,
Janet Parrott

Chair Hinman announced that the 275th Anniversary Committee is looking for videos like the one from Stovall to place on the website to highlight Granville County's municipalities if any are available from others.

Oxford

Oxford Mayor Jackie Sargent spoke from the following PowerPoint presentation:



Vision

The City of Oxford will partner with the community
To build upon the charm and character
Of our historic, vibrant, and walkable City
To create an extraordinary quality of life for all

2020 Highlights



- Water/Wastewater Projects
 - Working on ~50% of 10 yr CIP
 - ~40% complete / in construction
 - ~ 3 yrs more, includes median on College
 - KLRWS expansion – hope for 2021 start
- Streets
 - Resurfacing to date – 2.2miles
 - Resurfacing to come
 - City 3.2m
 - DOT ~6m; award bid May/June
 - Roundabout – March/April
 - DT Master Plan striping



2020 Highlights



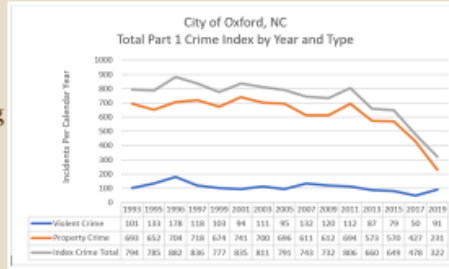
- Downtown businesses
 - Strong Arm, Orpheum completed
 - TWBC expanding; brewing stays in Oxford
 - Proud of Main St Champions
 - Lori Dutra 2020
 - David/Shernita Powell 2021
- Parks / Recreation
 - P/R Master Plan -
 - Hix Field Master Plan
 - Hix renovation – building, drive, ADA rocker, public WiFi



2020 Highlights



- Planning
 - CBDG – CV to help with rent, mortgage, utilities
 - Planned developments on track
 - UDO draft in review
- Police Department
 - Crime rate improving
- Fire Department
 - Business as usual



Pandemic Challenges



- Revenue decreases
 - Parks and Recreation
 - Utility Franchise Tax
 - BUT – County CARES Act distribution – THANK YOU
- KLRWS expansion costs ~\$16M > estimate & funds
 - Oxford expects new funding award to apply
 - Potential to pull money from reserves
 - \$3-4M remaining
 - Looking at possible phasing



Pandemic Challenges



- **CANCELLED**
 - Hot Sauce, Halloween, MHCO, Xmas parade, AA5, Beer Fest...
 - Businesses during shut-down
 - Re-opening at diminished capacity
 - Orpheum unable to open for business
 - Area Gyms
 - City Parks, Gym, and P&R programming
- Proud of our DT businesses and pivoting to adapt
- Take out/porch drop creativity
 - Reverse Christmas Parade, Mums Morning Out..
 - DC'd water disconnect before Gov mandated

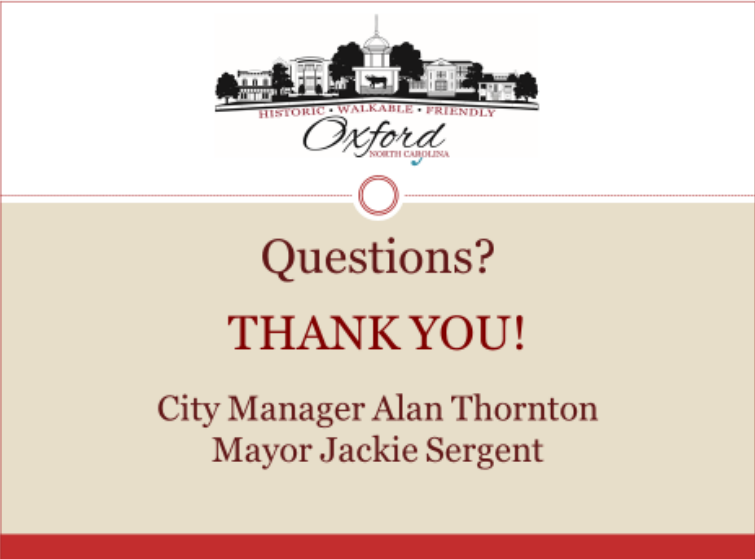


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****Noted that Oxford P/R services should be 54 or 56% instead of 59%.**

-

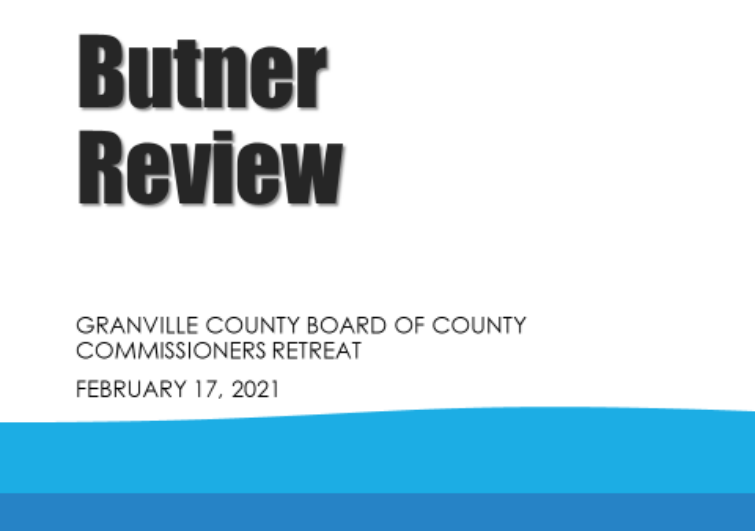
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- Illustration showing four stylized figures (white) placing large, colorful puzzle pieces (yellow, green, blue, red) into a larger puzzle structure, symbolizing teamwork and problem-solving.



After the presentation, Oxford City Manager Alan Thornton said that 2020 was the year of COVID and they did not remain static but continued to work. He noted that Granville County is going to grow and Oxford would like to work with Granville County and other municipalities. When asked, he talked about mutual aid agreements.

Butner

Butner Town Mayor Terry Turner spoke from the following PowerPoint presentation:



Butner Town Council



Butner Growing



Butner is the global headquarters for Nugget. One of the fastest growing companies in the US for the last three years.



Butner Growing



Firstmark



Butner Growing



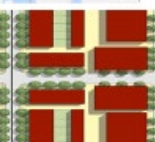
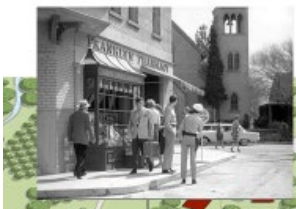
Veteran's Life Center



Butner Thinking Ahead

- Land Development Ordinance Update
- Imagine Butner 2040
 - Limited land area
 - Maximize existing infrastructure
 - Enhanced development standards to create walkable, mixed-use centers, interconnected residential areas, and high-value natural corridors to enhance a small town vibe
- Includes Small Area Plans

Town of Butner
2040 TOWN PLAN
2020



Butner Thinking Ahead



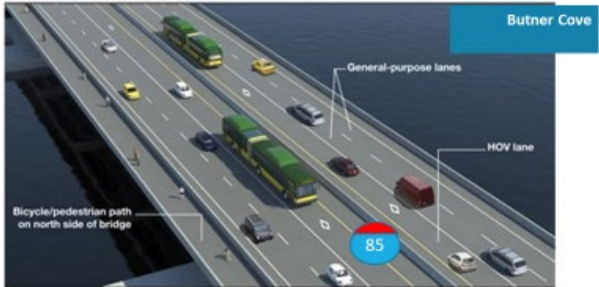
Butner Thinking Ahead

•Long-Range Planning Streets, Sidewalks, Greenways



Butner Thinking Ahead

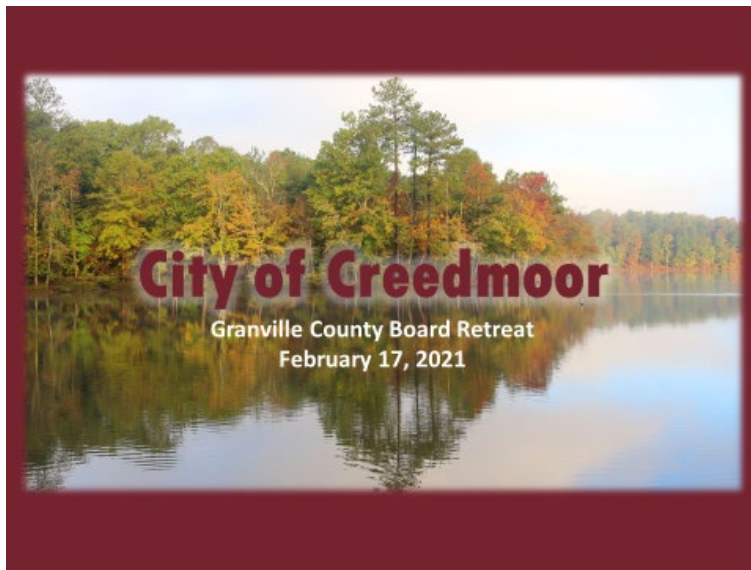
•Long-Range Transportation and Regional Recreation



Mayor Turner talked about the East End Connector Project and asked for assistance with the postal realignment issues in the area along Highway 56 that is Butner but has a Creedmoor address.

Creedmoor

Creedmoor Mayor Bobby Wheeler spoke from the following PowerPoint presentation:



L-R: Del Mims, Kechia Brustmeyer-Brown, Bobby Wheeler,
Georgana Kicinski, Ed Mims, and Neena Nowell

Growth in Southern Granville County



Current Development

- Amberleaf construction complete and all 92 lots sold
- Brames Crossing approved by Board of Commissioners (171 lots)
- Holly Creek Apartments complete
- Yakamoz Steakhouse on Durham Ave. approved by Board of Commissioners
- Creedmoor Business Park on Douglas Dr.



Capital Projects



109 Park Ave. Opportunity Center



- City acquired property from GCPS in late 2019
- Roof replaced in fall 2020
- RFQs for design and architectural work received in early 2021
- City has allocated \$300,000 to complete design work and begin construction
- Projected Phase 1 completion December 2021

Cross-City Trail



- 3+ miles of additional greenways/sidewalks
- NC-56 now has complete sidewalk coverage from Moss Hayes Rd. to Lake Rogers
- US-15 sidewalks run from Hillsboro Rd. to Lake Rd.
- City has engaged contractors to light boardwalk/bridge segment
- City installed three pedestrian signals to improve safety at 3 major road crossings

NC 56/US-15 Alignment

- NCDOT project redesigned the intersections of Lake Rd., Durham Ave., and Wilton Ave.
- Roadwork completed summer 2020
- City will partner with DOT on landscaping improvements



Creedmoor Community Center



Creedmoor Community Center

- Renovation of gymnasium and South Granville Senior Center
- Addition of new 15,000 sq ft gymnasium with fitness equipment and indoor elevated walking track
- Multi-purpose field
- Future phases may include outdoor sand volleyball courts, covered seating area, and/or playground equipment
- Construction complete, grand opening TBD.

Lake Rogers Park Improvements



Lake Rogers Park Improvements Phase 1



- New shelter, ADA accessible park amenities, and canoe launch.
- Phase I Completed 2019.

Lake Rogers Park Improvements Phase 2



- Construction of 360' boardwalk to access 7.5 acres on the west side of the lake with walking trails and fishing platforms.
- Completed 2019.



After the presentation, Mayor Wheeler announced that Gerald C. Smith had been hired as the new Creedmoor City Manager and will begin hopefully the end of February or early March. He thanked Interim City Manager Mike Turner for his work with Creedmoor during the interim.

Interim City Manager Mike Turner said they are excited about all of the recreational opportunities coming to Creedmoor including hosting the Cycle NC event in the Fall of 2021.

Mayor Wheeler thanked the Board for the opportunity to work with the Board and staff to make Granville County a better place to work and play and live.

BOARD WENT INTO CLOSED SESSION

Chair Hinman called for a motion to go into closed session at 8:39 p.m.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart,, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Russ May, and unanimously carried, the Board returned to regular session at 9:13 p.m.

BOARD TOOK ACTION REGARDING ENDOSCOPY CENTER

After hearing a recommendation from County Attorney Wrenn, the Board took the following action regarding an endoscopy center in Granville County.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved authorizing the County Attorney and outside counsel to file a petition contesting a case hearing challenging the location of an endoscopy center in Granville County.

BOARD APPROVED INITIATING AUTOMATED PERFORMANCE MANAGEMENT, COMPENSATION MANAGEMENT AND PERSONNEL ACTION FORMS WITH CURRENT VENDOR PAYCOM

Assistant County Manager Korena Weichel said that a time sensitive matter to automate our performance review system and personnel action forms needed to be considered. She explained that the found item on page 43 of the agenda packet was to be presented to the Board in March, but the vendor notified staff that there will be a 4% increase instituted for all of their software modules. In order to take advantage of pre-increase pricing, the Board needs to take action at this meeting. She explained the processes in place at this time and noted that they are time consuming and that the software will improve efficiency and effectiveness. She noted that one of the strategies of the proposed Strategic Plan is to develop paperless processes and because evaluations will be done in May for employees, this purchase will automate the process. She then reviewed pricing and discounts available.

County Manager Felts noted that the software is with our existing vendor and explained the advantage of implement it before upcoming performance evaluations. After questions and clarification, the Board took action.

Upon a motion by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved initiating Automated Performance Management, Compensation Management and Personnel Action Forms with the County's current vendor Paycom and to work with the Finance Department to budget for estimated costs for the current year.

COMMISSIONER KARAN ASSIGNED TO WORK WITH COUNTY MANAGER AND STAFF ON RECOMMENDATION FOR FIRE DEPARTMENT NEEDS SUBCOMMITTEE

Commissioner Karan asked about restarting the Fire Services Committee or creating a subcommittee to work on fire department needs. Chair Hinman assigned Commissioner Karan to work with the County Manager and staff and bring back a recommendation at the March 15, 2021 meeting.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned at 9:33 p.m.

At a later day, the second day of the retreat was set for Thursday, March 18, 2021 at 9:00 a.m.

BOARD CONTINUED RETREAT ON MARCH 18, 2021

After breakfast, Chair Sue Hinman called the retreat to order at 9:01 a.m. Commissioner David T. Smith had the invocation and led the Pledge of Allegiance.

County Manager Felts thanked the Board for rescheduling the second day of the retreat due to inclement weather on the previously scheduled February 18th date.

BOARD HEARD UPDATE FROM ECONOMIC DEVELOPMENT

Harry Mills, Economic Development Director, gave an update on economic development.

Mr. Mills reported that he has three economic development projects that he is working: one in Oxford, one in Creedmoor, and one in Butner. He stated that the "bases are loaded" and he's hoping for a home run." He noted that jobs for the Butner project are 501 and jobs for the Triangle North project are 800-1000. When asked, he explained that due to location of projects and help with Vance-Granville Community College and customized training dollars, we should

have the work force needed. He then updated the Board on the Product Recovery Management (PRM) expansion and Project Oona. He mentioned the 2020 Request for Information Submissions with 1,752 total jobs and \$506,792,000 in capital investment. He then showed a drone video of the Triangle North Granville site and a drawing of a potential spec building for the site. Mr. Mills added that he continues to work with our existing industries to expand and continues to recruit for buildings that we have available. Due to COVID, he has worked with businesses to help get vaccinations for employees.

When asked, Mr. Felts explained that the time frame for a spec building at the Triangle North Granville site would be approximately 12-18 months. He said the next piece would be the financing and explained scenarios. He noted that they are working continuously to improve the site to make it more marketable and that a potential mountain bike trail and/or park is being worked on for the site.

BOARD HEARD UPDATE FROM DEVELOPMENTAL SERVICES

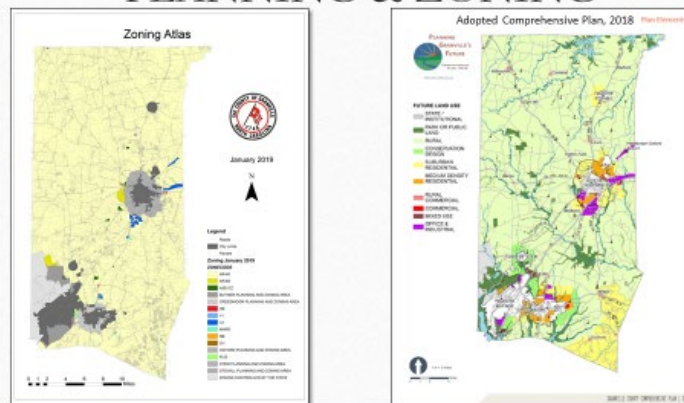
Barry Baker, Planning Director, spoke from the following PowerPoint presentation:



Planning & Zoning

Summary of Activities
Barry Baker, Planning Director

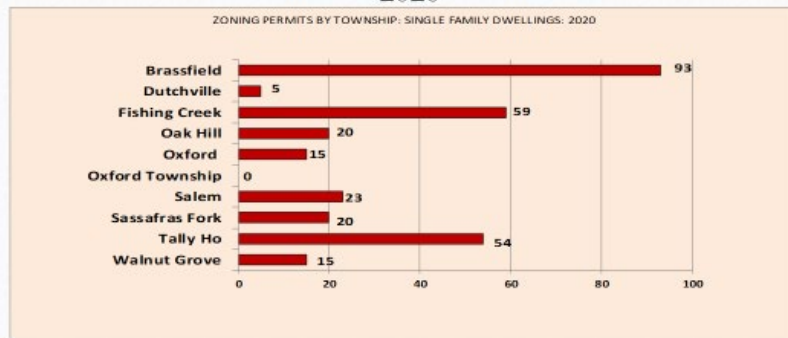
PLANNING & ZONING



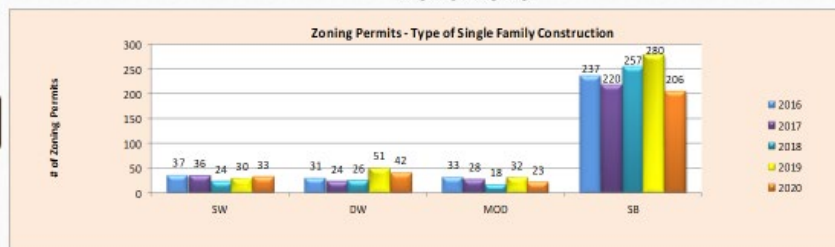
TOTAL ZONING PERMITS ISSUED: 2016 - 2020



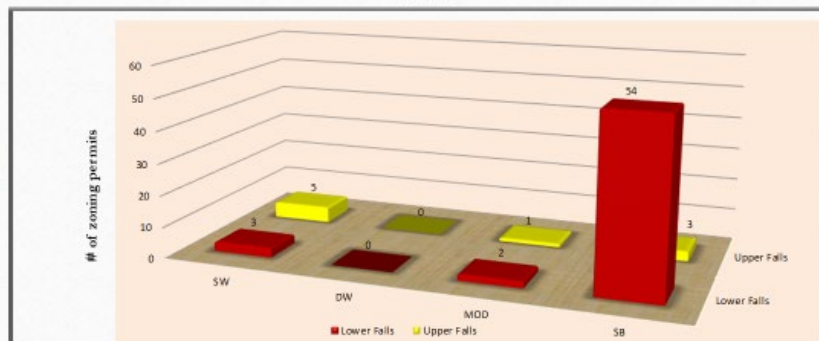
ZONING PERMITS BY TOWNSHIP: SINGLE-FAMILY DWELLINGS 2020

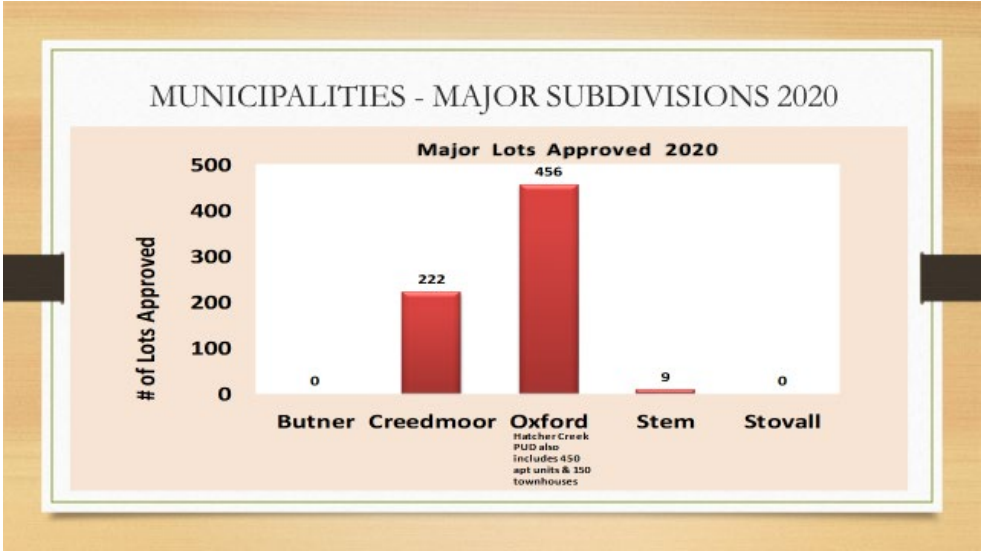
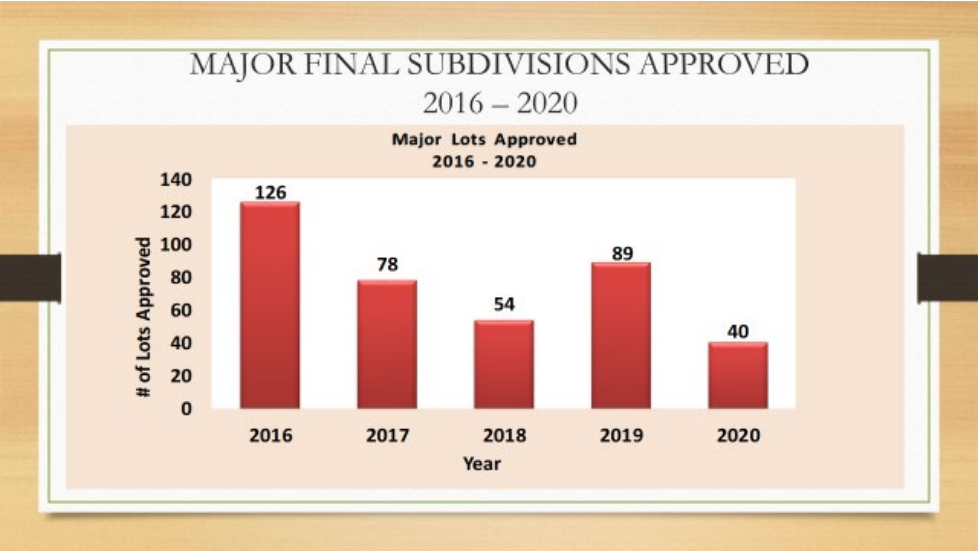
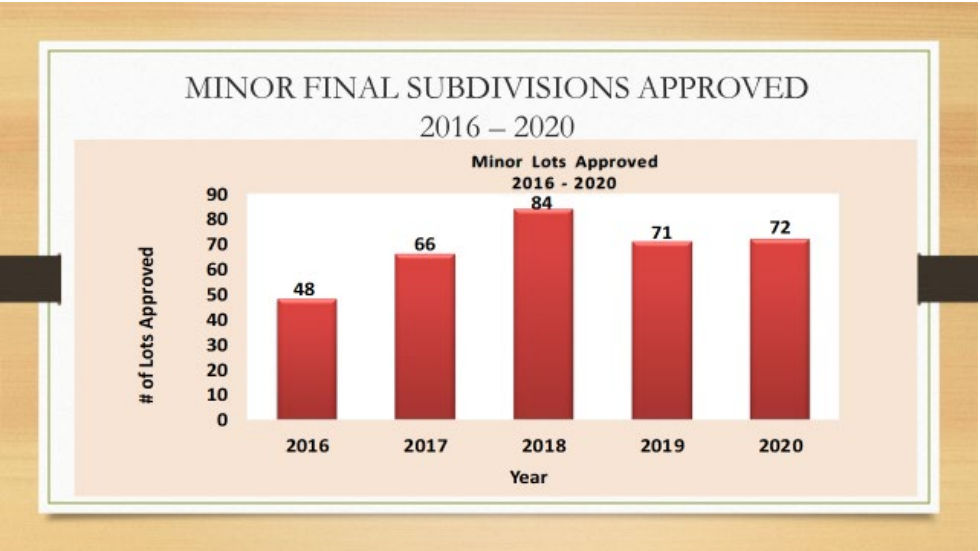


ZONING PERMITS: TYPE OF SINGLE FAMILY CONSTRUCTION 2016-2020



SINGLE-FAMILY PERMITS: FALLS WATERSHED 2020





PLANNING ITEMS

- Land Development ordinances must be updated to comply with new State law (G.S. Chapter 160D). Amendments must be done by July 1, 2021.
- Falls Watershed Existing Development Program to begin implementation on July 1, 2021. Existing Development Interim Alternative Approach (IAIA) is the finance-based approach to implementation.

TRANSPORTATION ITEMS

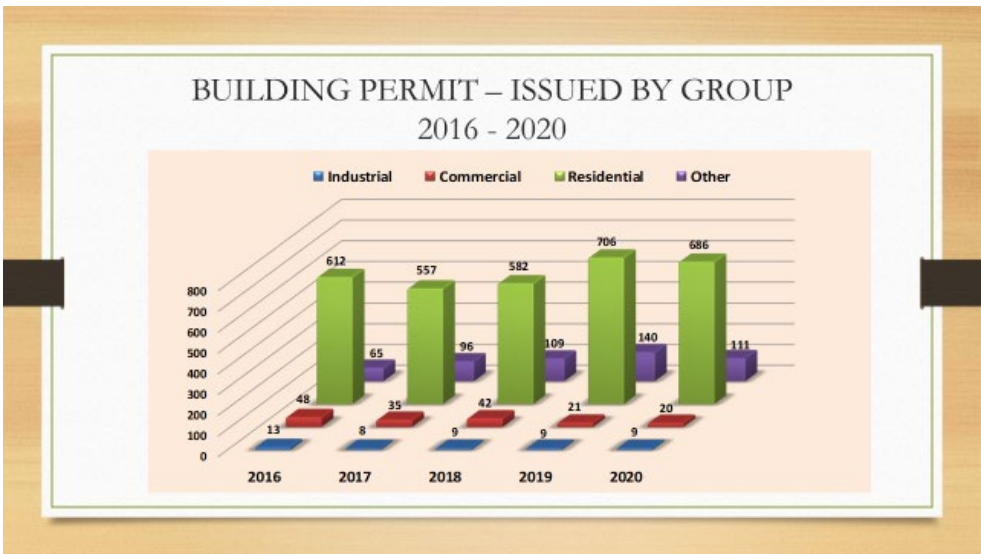
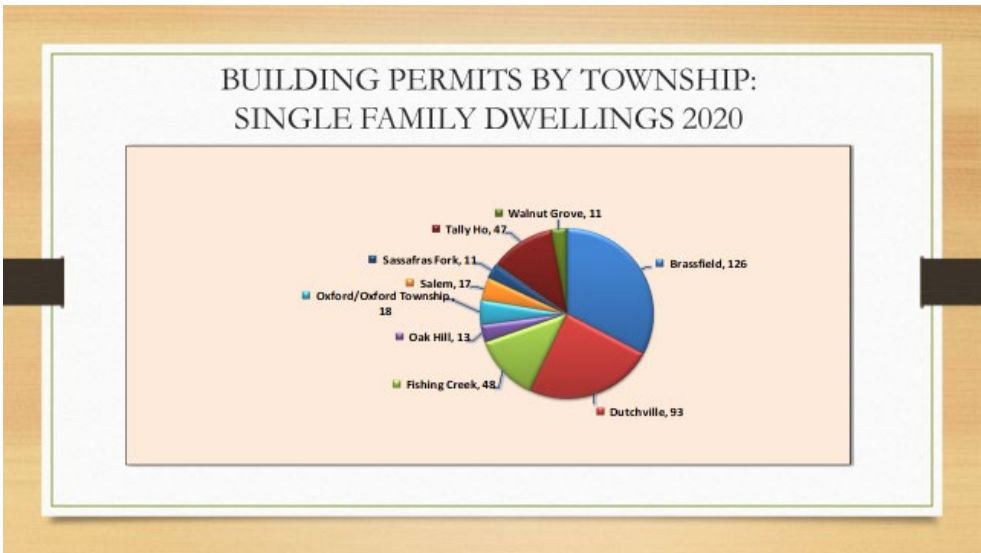
- East End Connector project nearing completion in Durham (I-885)
- NC 56 Corridor Projects
 - R-5707: US15/NC56/NC50 intersection realignment in Creedmoor (Completed)
 - U-6020: NC56/West Lyon Station Road realignment in Butner (Construction FY 2025)
- NC 50 Corridor Projects
 - U-5891: Widening from I-540 to NC 98 (ROW 2029 and Construction Beyond FY2030)

When asked, Justin Jorgensen, Senior Transportation Planner participating by Zoom, said that the Highway 50 expansion has been pushed back to 2029 due to funding issues, COVID, and DOT issues, and noted that construction is in the unfunded years.

PARKS AND GREENWAY ITEMS

- Goals:
 - Long term planning and growth
 - Small community parks in underserved areas
 - Regional park in southeastern portion of the county
 - Mountain Bike Trail
 - Tar River Land Conservancy Nature Trails
 - East Coast Greenway Feasibility Study
 - Opening of GAP Phase III
 - Continued support for municipal sidewalk and greenway projects

Scott Phillips, Development Services Director, spoke from the following slides:



RESIDENTIAL PERMITS – ISSUED BY TYPE
2016 - 2020

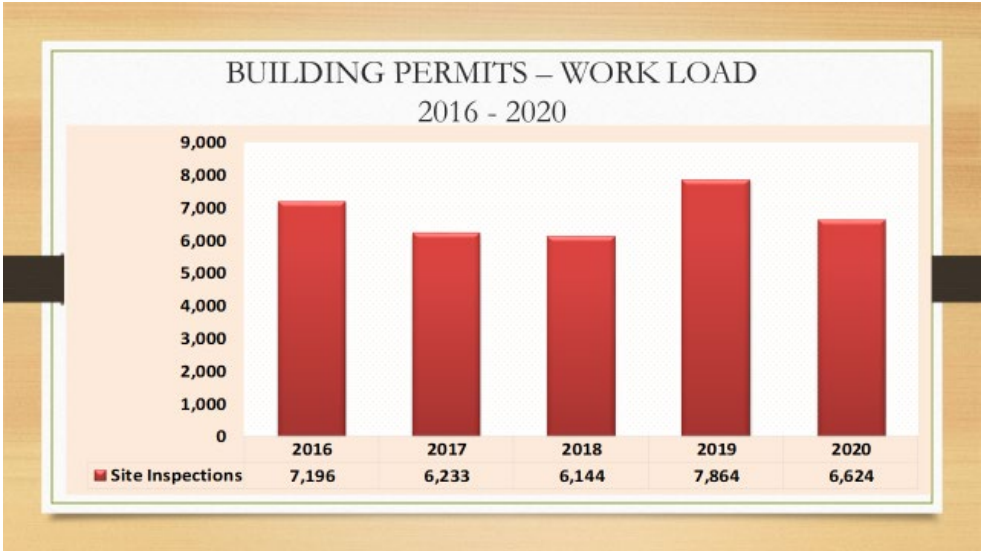


BUILDING PERMITS – CONSTRUCTION VALUES
2016 - 2020



BUILDING PERMITS – REVENUES FROM PERMITS 2016-2020





Mr. Phillips noted that now only five basic inspections are done for residential building per the Department of Insurance (DOI) rather than eight as in the past which has affected the workload.

- The Inspections Division currently has the following staff;
 - Dale Evans, Chief Inspector
 - Stacey Carey, Building Inspector III
 - Gilbert Wilson, Building Inspector II
 - Paul Averette, Building Inspector II
 - Ryan Turner, Building Inspector I
 - Joe Seagroves, Fire Inspector II / Building Inspector I
 - Tracy Brown, Administrative Support Specialist

Mr. Phillips then gave an update on the capital improvement projects starting with the Law Enforcement Center/Detention and Animal Shelter projects. When asked, Mr. Phillips and Mr. Felts said that a camera system for the Animal Shelter will be included in the upcoming budget. It was noted that the project came in under original projections.

Mr. Phillips then gave an update on the Granville Athletic Park (GAP) Phase III project and showed pictures during his presentation. He noted that the sports pavilion in Phase II was painted and drainage issues were corrected in addition to the Phase III work. He said the project has not been turned over to the County yet and that project construction is currently \$1.9 million with a remaining \$4,000 in contingency.

Mr. Phillips then gave an update on Granville Vance Health Department building alterations, noting there have been six change orders and there is still \$40,000 in contingency left. He noted that the existed completion is June 20th.

Mr. Phillips then gave an update on the Oxford MSW Landfill scale and scale house, roof replacement at 208 Wall Street, alterations to 141 and 143 Williamsboro Street, DSS South Branch offices, and Triangle North Granville infrastructure plans.

When asked about furnishings for the Law Enforcement Center, County Manager Felts explained that furnishings within the scope of the budget have been purchased and any other requests would come through the budget. He said that IT projects for the LEC have also been completed.

BREAK

At this point, Chair Hinman called for a short break.

PRESENTATION BY DEREK HALBERG OF TAR RIVER LAND CONSERVANCY

Derek Halberg, Executive Director of Tar River Land Conservancy, thanked the Board for the partnership with Granville County over the last two decades. He spoke from a PowerPoint presentation and updated the Board on the Ledge Creek Forest Conservation Area. He then talked about opening of hiking trails on four other properties by 2022 known as the Roberts Chapel Conservation Area, Picture Branch Nature Preserve, Robertson Creek Nature Preserve, and Horseshoe Road Nature Preserve. He talked about the Trails Program budget summary that included projected costs per site and funding for the trail programs. He then requested \$45,000 for a grant to Tar River Land Conservancy's trail program earmarked for these properties:

- Roberts Chapel Conservation Area
- Picture Branch Nature Preserve
- Robertson Creek Nature Preserve
- Horseshoe Road Nature Preserve.

When asked, Mr. Halberg said they are not working with the school system at this time but they would like to do that. He then talked about working with recreation programs to educate citizens.

Comments were made and questions were asked including wanting trails in the northern part of the county.

Mr. Halberg thanked the Board for consideration of the project.

HUMAN RESOURCES UPDATE

Angela Miles, Human Resources Director, gave an update and spoke from the following PowerPoint presentation as well as answered questions during the presentation:



Human Resource Department

The mission of the Human Resources Department is to recruit qualified employees, develop talents, and retain excellent employees to effectively deliver services to the citizens of Granville County. The Human Resources Department is responsible for ensuring the County is compliant with all applicable Federal and State labor laws, administering all County-sponsored benefits, wellness and compensation programs, centralizing the hiring process to ensure consistency and fairness, and administering and interpreting the County's Personnel Policy.

- Recruitment/Retention
- Compensation
- Benefits
- Performance
- Law Compliance



2020-2021 Highlights

- 1 Adoption of the Granville County Personnel Policy
- 2 Implementation of the new Pay and Classification Plan
- 3 2019-2020 Turnover Report
2020-2021 Current Vacancy Report
- 4 Employee Demographics
- 5 Recruitment and Retention Efforts

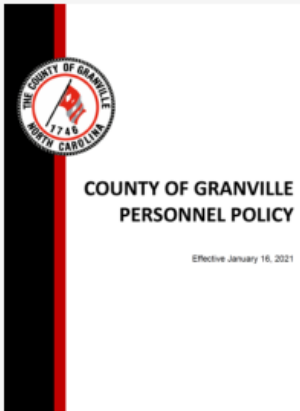


Personnel Policy

Prior to January 16, 2021 - Granville County Personnel Ordinance
Adopted was October 21, 1996
Last amended July 1, 2018

New County of Granville Personnel Policy

- Adopted by Board on January 4, 2021
- Effective as of January 16, 2021
- Each employee was sent an electronic version of the policy and was required to sign an acknowledgement form
- Virtual sessions held with department heads to address key changes to policy and procedures
- Summary of key changes sent to all employees



Pay & Classification Plan Implementation

Implemented January 16, 2021

- Approximately 65% of employees received an increase
- Affected employees will see increase in their February paycheck
- Approximately 50% of employees received a title change
- 100% of employees pay grades changed
- All employees were given a copy of their current or revised job descriptions



Pay & Classification Plan Implementation

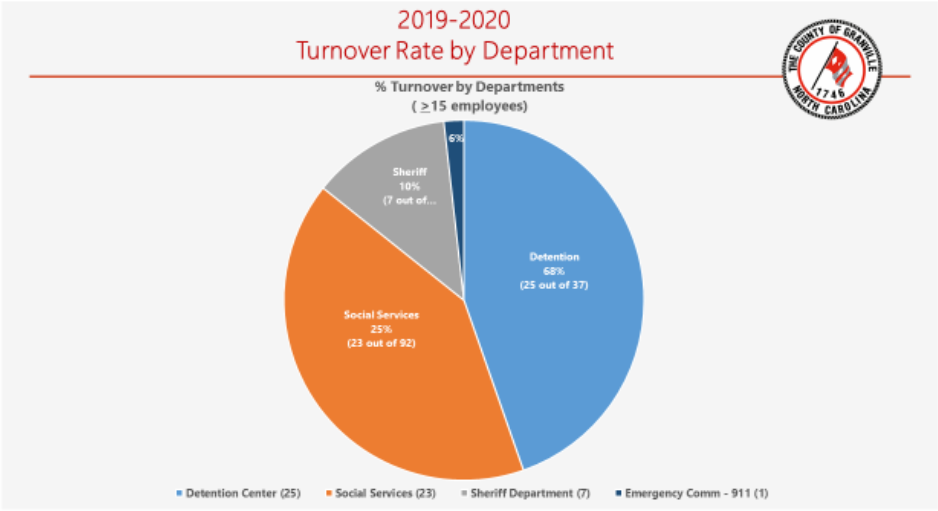
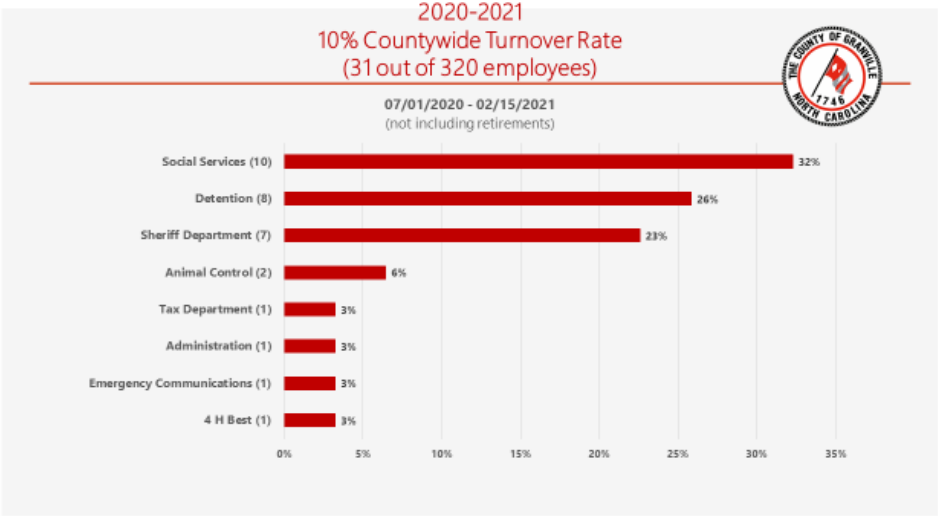
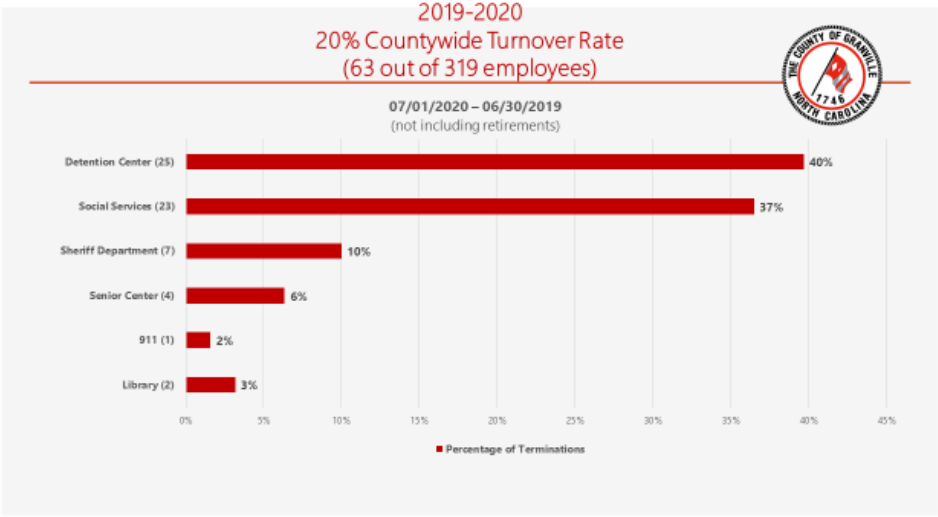
Employee Feedback to Implementation:

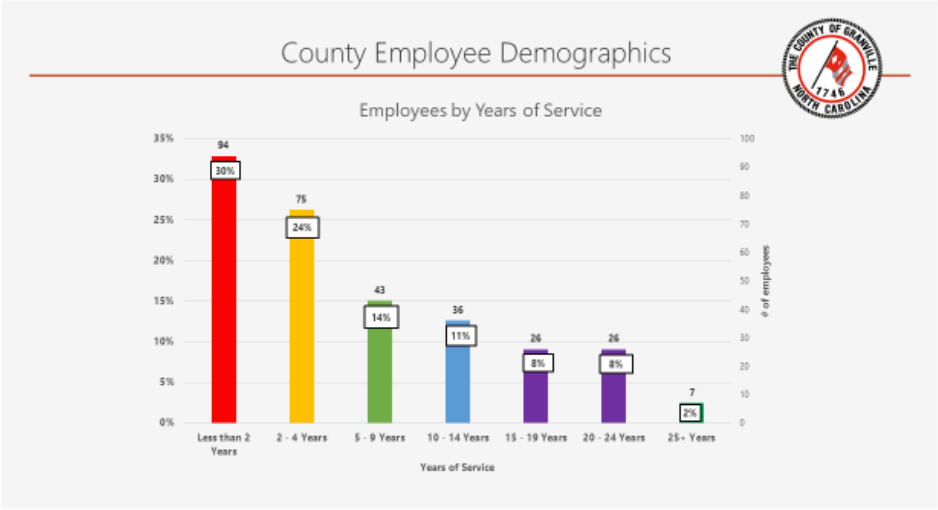
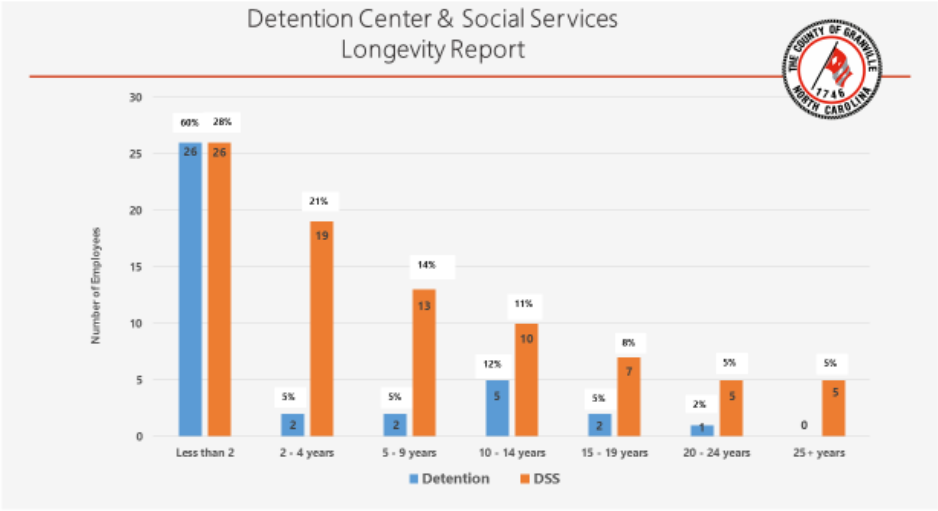
- Majority were satisfied with implementation
- Salaries are now competitive with surrounding counties
- Expressed interest in how salaries were determined



- Some felt they should have received an increase but didn't
- Dissatisfaction with title changes
- Job descriptions were not completely descriptive of all job duties







Vacancy Report

(full-time as of 3/17/2021)

Cooperative Extension (1)

Detention (1)

Social Services (10)

Tax Department (1)

13 Total Vacancies



Mrs. Miles said that the County needs to work on ways to retain employees as there are only 2% of employees with 25 years or more of service.

Mr. Felts said that when COVID restrictions are over, commissioners may want to join employees at the New Employee Orientation for lunch.

When asked, Mrs. Miles said that exit interviews are optional for employees that leave employment.

COOPERATIVE EXTENSION UPDATE

Charissa Puryear, County Extension Director, did a presentation on Cooperative Extension programming, their staff and goals. She talked about program changes that have taken place due to COVID. Granville County Cooperative Extension programming vision includes:

- Expand programming
- Reach underserved and underrepresented audiences
- Community engagement
- Increase visibility
- Be a bridge from or research based information and community needs
- Influence a new wave or generation of thinkers
- Collaborate on addressing emerging issues

Ms. Puryear noted that they are working with the Health Department to vaccinate the farmers.

Commissioner Jay asked about the visibility of the sign at Cooperative Extension. Mrs. Puryear said they are working on signage.

Commissioner Cozart thanked her for working on alternate ways to provide programming during COVID as a lot of their programming is uploaded to YouTube.

Commissioner Karan asked about the Voluntary Ag District, Cooperative Extension Advisory Leadership and Individual Advisory Board. She asked about getting referrals from board members to fill vacancies.

UPDATE FROM SHERIFF

Sheriff Charles R. Noblin, Jr. gave an update on the Sheriff's Office. He said they love the new Law Enforcement Center, noting that the Sheriff's office moved in August 2020 and the Detention Center moved in October 2021. He said he is working on a national accreditation and that they will meet their goal for North Carolina certification. He reported that the Sheriff's Office is looking at establishing a Citizens Academy; received one of five grants in North Carolina and acquired a speed trailer with a license plate reader at no cost with the funding; and is working on a joint task force with Franklin County. He then gave an update on the Special Response Program and Project Life Saver. He reported that they are not taking federal inmates at the Detention Center yet, but have started the process. Sheriff Noblin reported that the Sheriff's Office had 15 vacancies when he started, he has hired 19 people, is trying to hire those that are already certified, and does not have any vacancies now. He said they now have policies in place and have implemented changes to his office as recommended from the pay study.

Sheriff Noblin then answered questions and made clarifications about the Citizens Academy, Auxiliary Force and Special Response Team. He talked about the need for additional staff as mental commitments continue to be a challenge for their office as it removes deputies from patrol to deal with matters. He noted that COVID has increased mental health cases that they deal with.

Commissioner May asked him to submit a budget for the resources he needs to do the job.

Chair Hinman thanked Sheriff Noblin for everything that he and his staff do for our citizens and for their help delivering food to families in need during the pandemic.

Major Edward Cash, Detention Administrator, then gave an update on Detention Center. He said they are still working out some issues with new facility. He reported that adding Southern Health Partners has been beneficial as they have only sent six inmates in six months to the hospital as most medical needs can be met in-house. He said using Southern Health Partners has also reduced the number of inmates on safe keeping decreased health care and prescription costs. He reported that they now housing state-wide misdemeanor confinements and are working on negotiations for federal inmate housing. He said that they will need additional staff for dealing with federal inmates as well as additional vehicles. He reported that service contracts have increased from the prior facility from \$25,000 to \$72,000 due to more equipment, but has cut down on incidents with inmates due to the design of the facility.

When asked by Commissioner Smith, Cash reported that the pay and classification has helped with retaining and recruiting staff. Cash gave an update on the new food vendor, noting that meals are provided to meet nutritional requirements and the cost of trays of food has decreased due to increase in population. He reported that they have no cases or outbreaks of COVID and talked about their screening process.

Sheriff Noblin and Cash then clarified their vehicle and equipment request, and talked about the cost of housing and training. He said that a lot of the training now is virtual due to COVID, noting that VGCC has started back BLET (Basic Law Enforcement Training) but not detention training so they have to send employees to other counties.

Chair Hinman thanked Sheriff Noblin and Cash for their hard work.

REVIEW OF FINANCIAL CONDITION AND DEBT

Steve McNally reviewed the financial condition and debt from July 1st to January 30th of this year and compared it to last year.

GRANVILLE COUNTY Financial Dashboard Reporting Period: July 1, 2020 to January, 2021									
CASH & INVESTMENTS BY FUND				REVENUES & EXPENDITURES BY FUND					
	Jan-20	Jan-21		General Fund	Fiscal Year Budget	Revenues Fiscal Year To-Date	Expenditures Fiscal Year To-Date	Comparison Of Prior YTD Figures	
General Fund - Operating	\$ 46,730,602	\$ 47,061,492						General FYTD	Chg from Prior
General Fund - Restricted	\$ 6,688,287	\$ 6,069,850							
Library Memorial Fund	\$ 205,172	\$ 211,115							
Emergency Telephone System	\$ 498,104	\$ 451,643							
LEC Construction Project Fund	\$ 10,358,764	\$ 2,538,584							
Solid Waste Fund - Operating	\$ 2,079,902	\$ 2,056,715							
Solid Waste Fund - Restricted	\$ 1,109,450	\$ 1,239,398							
Storm Water Enterprise Fund	\$ 322,635	\$ 423,326							
The County Health Plan	\$ 429,515	\$ 421,578							
Total Cash & Investments	\$ 68,422,431	\$ 60,473,701							
SPECIFIC REVENUE COLLECTIONS AT A GLANCE				EXPENDITURES AT A GLANCE (includes Debt Service)					
		Comparison of FYTD%	Chg from last		Budget 20-21	FYTD	% of Budget		
Ad Valorem Property Tax	\$ 41,331,750	\$ 41,306,858	2.7%	General Fund	\$ 4,826,317	\$ 2,898,877	60.14%		
Fiscal Year Budget	\$ 57,529,472	\$ 50,050,222	92.89%	Human Services	\$ 12,483,023	\$ 8,801,583	70.47%		
Revenues FYTD	\$ 57,529,472	\$ 50,050,222	92.89%	Community Services	\$ 8,828,690	\$ 4,664,223	52.84%		
Sales & Use Tax	\$ 5,780,000	\$ 5,187,750	89.76%	Education	\$ 31,699,829	\$ 19,812,510	62.62%		
Fiscal Year Budget	\$ 5,814,004	\$ 4,334,612	74.55%	Public Safety	\$ 15,098,359	\$ 9,398,249	62.29%		
Revenues FYTD	\$ 5,814,004	\$ 4,334,612	74.55%	Area Projects & Other	\$ 3,618,411	\$ 2,187,226	60.48%		
Inspection Fees - 10-3343-430	\$ 600,000	\$ 625,000	104.17%	Contribution to Other Funds	\$ 1,404,585	\$ 430,058	30.62%		
Fiscal Year Budget	\$ 467,892	\$ 345,724	73.89%	Contingency	\$ 11,040	\$ -	0.00%		
Revenues FYTD	\$ 467,892	\$ 345,724	73.89%	Total General Fund Budget/Actual	\$ 77,799,662	\$ 45,798,094	58.88%		
Convenience Site Fund	\$ 1,174,000	\$ 1,277,100	108.87%						
Fiscal Year Budget	\$ 1,104,511	\$ 1,122,620	101.63%	Solid Waste Fund	\$ 5,485,000	\$ 485,692	8.86%		
Revenues FYTD	\$ 1,104,511	\$ 1,122,620	101.63%	Convenience Site Fund	\$ 1,174,000	\$ 1,277,100	108.87%		
Landfill Fund	\$ 1,641,600	\$ 1,482,082	90.30%						
Fiscal Year Budget	\$ 1,136,540	\$ 1,136,134	99.99%	Landfill Fund	\$ 1,718,082	\$ 841,908	48.99%		
Revenues FYTD	\$ 1,136,540	\$ 1,136,134	99.99%	Total Solid Waste Budget/Actual	\$ 3,198,632	\$ 5,627,698	175.94%		

Cash and Investments by Fund

CASH & INVESTMENTS BY FUND			
	Jan-20	Jan-21	
General Fund - Operating	\$ 46,730,602	\$ 47,061,492	
General Fund - Restricted	\$ 6,688,287	\$ 6,069,850	
Library Memorial Fund	\$ 205,172	\$ 211,115	
Emergency Telephone System	\$ 498,104	\$ 451,643	
LEC Construction Project Fund	\$ 10,358,764	\$ 2,538,584	
Solid Waste Fund - Operating	\$ 2,079,902	\$ 2,056,715	
Solid Waste Fund - Restricted	\$ 1,109,450	\$ 1,239,398	
Storm Water Enterprise Fund	\$ 322,635	\$ 423,326	
The County Health Plan	\$ 429,515	\$ 421,578	
Total Cash & Investments	\$ 68,422,431	\$ 60,473,701	

Comparison of YTD FY 2020-2021 to this time last year

REVENUES & EXPENDITURES BY FUND				Comparison Of Prior YTD figures			Change from Prior less Bond Refinance
General Fund				Y-T-D% of Budget	Current FYTD	Prior FYTD	Chg from Prior
Fiscal Year Budget					\$ 77,779,662	\$ 69,937,827	
Revenues Fiscal Year To-Date				72.12%	\$ 56,092,545	\$ 48,208,517	16.35%
Expenditures Fiscal Year To-Date				58.88%	\$ 45,798,004	\$ 36,850,355	24.28%
Solid Waste Enterprise Fund					Current FYTD	Prior FYTD	Chg from Prior
Fiscal Year Budget					\$ 3,198,632	\$ 3,305,292	
Revenues Fiscal Year To-Date				71.24%	\$ 2,278,753	\$ 2,189,633	4.07%
Expenditures Fiscal Year To-Date				47.75%	\$ 1,527,199	\$ 1,400,837	9.02%

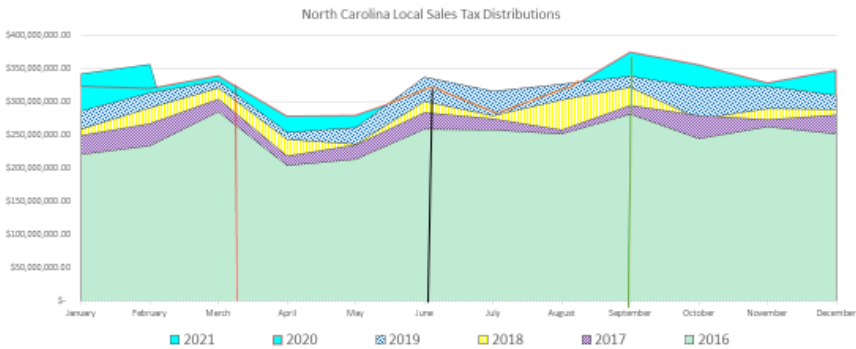
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Comparison of YTD FY 2020-2021 to this time last year

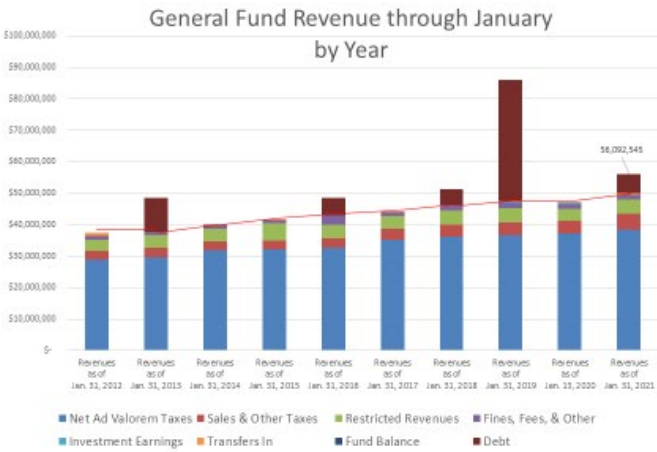
SPECIFIC REVENUE COLLECTIONS AT A GLANCE.....				Comparison of FYTD%		Chg
				1-31-20 Prior FYTD%	1-31-21 FYTD %	frm last
Ad Valorem Property Tax						
Fiscal Year Budget				\$ 41,322,755	\$ 41,505,658	
Revenues FYTD				\$ 37,539,472	\$ 38,553,222	2.7%
				89.99%	92.89%	
Sales & Use Tax						
Fiscal Year Budget				\$ 8,780,000	\$ 9,187,750	
Revenues FYTD				\$ 3,814,034	\$ 4,334,412	13.6%
				43.44%	47.18%	
Inspection Fees - 10-3343-410						
Fiscal Year Budget				\$ 600,000	\$ 625,000	
Revenues FYTD				\$ 467,692	\$ 349,724	-25.2%
				74.11%	55.96%	

4

North Carolina Local Sales Tax Distributions



5



6

YTD FY 2020-2021 Comparison to Budget

EXPENDITURES AT A GLANCE..... (Includes Debt Service and Bond Refinance payoff)				
		Actual Expenditures		
		Budget 20-21	Y-T-D	Y-T-D% of Budget
General Fund				
General Government		\$ 4,826,327	\$ 2,806,077	58.14%
Human Services		\$ 12,463,023	\$ 6,801,563	54.57%
Community Services		\$ 8,828,690	\$ 4,444,323	50.34%
Education		\$ 31,639,829	\$ 19,812,510	62.62%
Public Safety		\$ 15,036,259	\$ 9,306,249	61.89%
Area Projects & Other		\$ 3,519,611	\$ 2,197,226	62.43%
Contribution to Other Funds		\$ 1,454,363	\$ 430,056	29.57%
Contingency		\$ 11,560	\$ -	
Total General Fund Budget/Actual		\$ 77,779,662	\$ 45,798,004	58.88%

7

Debt Ratios

Debt Ratio	Affordability	Threshold	As of June 30, 2020	Estimate As of June 30, 2021 (Current Debt)
a.)Net Debt / Market Value of Tax Base		Less than 2.5%	1.48%	1.32%
b.) Debt Service/ Gov't Revenue		Less than 15.0%	14.21%	15.95%
c.) Ten Year Payout Ratio		55% or Greater	77.5%	78.7%

8

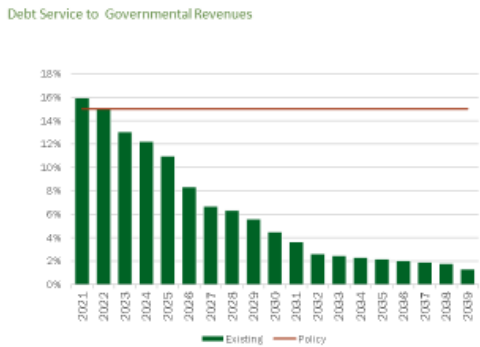
Key Debt Ratio: Debt to Assessed Value



- Existing Debt to Assessed Value
 - As of 6/30/2020 Existing: 1.48%
 - As of 6/30/2021 Estimated: 1.32%
- The County has a Financial Policy setting a maximum Debt to Assessed Value of 2.50%.

9

Key Debt Ratio: Debt Service vs. Gov't Revenue



FY 2020: 14.21%
FY 2021: 15.95%

The County has a Financial Policy setting a maximum Debt Service to Governmental Revenue ratio of 15.0%.

Assumed Future Revenue Growth Rate - 2.50%

10

Key Debt Ratio: 10 Year Payout Ratio



FY 2020: 77.5%
FY 2021: 78.7%

The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years.

The County has a Financial Policy setting a minimum 10-Year Payout Ratio of 55%.

11

General Fund Balance Overview

	2014	2015	2016	2017	2018	2019	* Exhibit 4 2020
General Fund*							
Revenues	55,044,563	56,361,930	56,733,994	62,022,902	61,881,568	65,359,337	66,665,346
Expenditures	53,159,605	65,435,171	55,080,460	56,713,417	58,337,886	61,086,770	63,641,496
General Fund Balance#							#Exhibit 3
Nonspendable	1,635	1,918	1,711	1,542	1,855	4,000	4,000
Restricted - Other	4,594,475	4,125,985	1,781,305	2,149,876	8,286,674	5,602,314	4,720,977
Restricted - Stabilization by State Statute - A/R	3,247,393	3,997,815	3,942,662	3,280,930	4,006,440	4,712,758	4,889,926
Committed	1,415,511	1,582,732	1,585,716	1,188,588	791,710	809,717	786,396
Assigned	2,423,506	2,337,378	1,725,008	1,086,385	11,988,603	6,383,755	7,025,337
Unassigned	20,478,407	28,287,719	30,810,391	23,821,293	22,942,823	25,044,003	27,130,647
Total	32,160,927	37,633,543	39,846,793	44,528,612	48,018,105	42,555,547	44,557,283
General Fund Balance Ratios							
Unassigned as a % of Expenditures	38.5%	43.2%	55.9%	42.0%	40.7%	41.0%	42.6%

Note: Targeted minimum of 30% unassigned as a % of Expenditures

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General Fund Balance Assignment Detail

					FY 2020
Assignments					
Subsequent year's expenditures					2,955,337
Appropriated Fund Balance from FY 2021 Budget					
Public Safety					1,000,000
NC DOT Matching Funds - New Commerce Dr extension					
Human Services					2,000,000
Senior Center Upgrades					
Economic and Physical Development					1,070,000
Economic Development Set Aside					
Total					7,025,337

- Note: Corresponds to Exhibit 3 of FY 2020 CAFR

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Category Summary FY 2020-2021 Budget January 19, 2021					
Special Education - General Fund					
Line	Description	Amount	Percent	Amount	Percent
0000	Salaries and benefits	1,000,000	100.00%	1,000,000	100.00%
0001	Salaries	1,000,000	100.00%	1,000,000	100.00%
0002	Benefits	0	0.00%	0	0.00%
0003	Travel	0	0.00%	0	0.00%
0004	Supplies	0	0.00%	0	0.00%
0005	Utilities	0	0.00%	0	0.00%
0006	Insurance	0	0.00%	0	0.00%
0007	Other	0	0.00%	0	0.00%
0008	Depreciation	0	0.00%	0	0.00%
0009	Capital Outlay	0	0.00%	0	0.00%
0010	Intergovernmental	0	0.00%	0	0.00%
0011	Transfer In	0	0.00%	0	0.00%
0012	Transfer Out	0	0.00%	0	0.00%
0013	Other	0	0.00%	0	0.00%
0014	Other	0	0.00%	0	0.00%
0015	Other	0	0.00%	0	0.00%
0016	Other	0	0.00%	0	0.00%
0017	Other	0	0.00%	0	0.00%
0018	Other	0	0.00%	0	0.00%
0019	Other	0	0.00%	0	0.00%
0020	Other	0	0.00%	0	0.00%
0021	Other	0	0.00%	0	0.00%
0022	Other	0	0.00%	0	0.00%
0023	Other	0	0.00%	0	0.00%
0024	Other	0	0.00%	0	0.00%
0025	Other	0	0.00%	0	0.00%
0026	Other	0	0.00%	0	0.00%
0027	Other	0	0.00%	0	0.00%
0028	Other	0	0.00%	0	0.00%
0029	Other	0	0.00%	0	0.00%
0030	Other	0	0.00%	0	0.00%
0031	Other	0	0.00%	0	0.00%
0032	Other	0	0.00%	0	0.00%
0033	Other	0	0.00%	0	0.00%
0034	Other	0	0.00%	0	0.00%
0035	Other	0	0.00%	0	0.00%
0036	Other	0	0.00%	0	0.00%
0037	Other	0	0.00%	0	0.00%
0038	Other	0	0.00%	0	0.00%
0039	Other	0	0.00%	0	0.00%
0040	Other	0	0.00%	0	0.00%
0041	Other	0	0.00%	0	0.00%
0042	Other	0	0.00%	0	0.00%
0043	Other	0	0.00%	0	0.00%
0044	Other	0	0.00%	0	0.00%
0045	Other	0	0.00%	0	0.00%
0046	Other	0	0.00%	0	0.00%
0047	Other	0	0.00%	0	0.00%
0048	Other	0	0.00%	0	0.00%
0049	Other	0	0.00%	0	0.00%
0050	Other	0	0.00%	0	0.00%
0051	Other	0	0.00%	0	0.00%
0052	Other	0	0.00%	0	0.00%
0053	Other	0	0.00%	0	0.00%
0054	Other	0	0.00%	0	0.00%
0055	Other	0	0.00%	0	0.00%
0056	Other	0	0.00%	0	0.00%
0057	Other	0	0.00%	0	0.00%
0058	Other	0	0.00%	0	0.00%
0059	Other	0	0.00%	0	0.00%
0060	Other	0	0.00%	0	0.00%
0061	Other	0	0.00%	0	0.00%
0062	Other	0	0.00%	0	0.00%
0063	Other	0	0.00%	0	0.00%
0064	Other	0	0.00%	0	0.00%
0065	Other	0	0.00%	0	0.00%
0066	Other	0	0.00%	0	0.00%

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Chair Hinman thank McNally for the clean audit report that was distributed.

LUNCH BREAK

The Board took a break for lunch at 12:35 and returned to the retreat session at 1:08 p.m.

BUDGET CALENDAR REVIEW AND REVIEW OF PROCESS AND LOCAL ECONOMIC TRENDS AND CONDITIONS

County Manager Felts then gave a brief overview of the budget calendar. He noted that we have returned to the normal budget cycle after doing a zero-based budget and that he plans to use a percentage of fund balance this year to balance the budget. He talked about budget drivers including peak years of debt service, Granville-Vance District Health Department, Granville Health System and radio replacements for the fire departments. He then gave an update on local economic trends and conditions, noting that census numbers will be released in September. He reviewed Granville County and North Carolina data in the agenda packet.

PRESENTATION OF 2021-2025 PROPOSED 5-YEAR STRATEGIC PLAN

County Manager Felts reviewed the 2016-2020 Strategic Plan objectives and highlighted some of the accomplishments.

Assistant County Manager Korena Weichel talked about the process to produce a new Strategic Plan, thanked staff that were involved in the process, and gave the objectives overview.

County Manager Felts talked about strengths and weaknesses in Granville County. Assistant County Manager Weichel pointed out the five trends shaping the future of work: (1) New Behaviors; (2) Technologies; (3) The Millennial Workforce; (4) Mobility; and (5) Globalization.

Assistant County Manager Weichel and County Manager Felts reviewed the following objectives and strategies in the 2021-2025 Proposed Strategic Plan:

- **Objective #1** – Expand service delivery options through mobile services, satellite offices, substations, online access, etc.
- **Objective #2** – Create additional recreation and leisure opportunities
- **Objective #3** – Improve regularity and reach of communication to enhance community and employee engagement
- **Objective #4** – Focus on increasing development options identified in the 2018 Granville County Comprehensive Plan
- **Objective #5** – Retain local talent through skills development for workforce, work/school study programs, and student internships
- **Objective #6** – Create community and employee education opportunities
- **Objective #7** – Evaluate public safety staffing, and upgrade technology and equipment to provide more efficient services to the community
- **Objective #8** – Modernize equipment and system to be more efficient while also being more convenient for residents and businesses
- **Objective #9** – Develop Granville County Government as a preferred employer in the Region K area

County Manager Felts explained the implementation timeline of the strategic plan.

REVIEW OF OPEN PROJECTS

County Manager Felts referred to the list of open and completed projects on page 138. He then talked about the Volunteer Fire Departments (VFD) Radio Replacement Program and reviewed program options on page 142. County Manager Felts noted that regardless of which option, if any, is selected it is recommended that the VFDs develop a radio replacement program to maintain and fund radio replacements in the future. He said that staff recommends option 3 (County pays 100% up to the average number of portable and mobile radios) or option 4 (County provides a cash allotment to each VFD and require them to be 100% compliant by 2025). Discussion ensued about options. County Manager Felts said he preferred option 3 because it is the most bang for the buck. Either option allows the fire departments to make their determination of which radio they would like.

After discussion, Commissioner David T. Smith made the motion to select option #3 with details to be worked out with fire departments. Commissioner Zelodis Jay seconded the motion.

Commissioner May asked for clarification on the motion asking if fire departments will have their choice of radios and if these radios will work with the VIPER upgrade. The old radios will not work after the 2025

When Chair Hinman called for a vote on the motion, the Board approved unanimously approved the Volunteer Fire Department Radio Replacement Program with the County paying 100% up to the average number of portable and mobile radios, with funding one of three in the fiscal year 2020-2021 budget.

BREAK

Chair Hinman called for a break at 2:47 p.m. The retreat resumed at 2:55 p.m. Chair Hinman said that Commissioner Cozart needed to leave due to a death in the family, so she would like for him to make comments before he left.

KEY TAKE-AWAYS FROM THE RETREAT

Commissioner Cozart talked about economic development projects, investment in Sheriff's office to keep our communities safe, challenges with school systems reopening after COVID, Strategic Plan being on point, and opportunities for attracting students for Detention and Social Services positions through the CTE Program with the school system.

At this point, Commissioner Cozart left the meeting at 3:00 p.m.

SUMMER CIVIC LEADERSHIP PROGRAM CANCELLED FOR 2021

County Manager Felts announced that the Summer Civic Leadership Program is cancelled for 2021 due to COVID and plans to bring it back in 2022.

KEY TAKE-AWAYS FROM THE RETREAT CONTINUES

Commissioner Jay talked about his recent Pair and Share meeting with Granville County Public Schools Administration and Board of Education member Ethel Anderson. He talked about the number of students that are failing and about students getting back on track after being out for such a long time. He said that he is glad to see that our municipalities are moving forward even during COVID and moving ahead. He talked about the Strategic Plan and noted that this budget year may be tough, but after 2022 things will be better.

Commissioner Smith said that COVID 19 changes all of our lives and reported that he finally got to hug his grandchildren after many months. He said the County arose to the occasion during these times. He said that he is excited about the possibilities of three projects locating in Granville County as reported by Harry Mills. He said that at some point and time we are going to have to put a building or something in the Triangle North Granville Park to attract a company. He said he was glad to hear that the tax collection rate is up even though it is a tight budget year and noted that he would like no tax increase. He noted that we are already seeing the benefits of the pay and classification plan and hopes it will help with recruitment for Social Services and the Detention Center. He stated that he was glad to be able to help the fire departments with the radio replacements. He concluded by saying that Granville County is still in good shape and that the retreat has been good and gets better each year.

Commissioner May noted that this was his first retreat and that he learned a lot. He thanked the Board for allowing him to ask questions, for taking his phone calls and answering his questions. He said he was impressed by information presented by the municipalities and is thankful that they are all forward thinking. He said he is thankful for knowing more about Triangle North Granville and he said Board needs to think about the investment and what we need to do to get businesses here. He noted that COVID has made us realize the importance of broadband and getting those services up and going quickly. He said that he is ready for kids to get back to school and that he is particularly concerned with those with learning disabilities. He said he looks forward to working with the Volunteer Fire Departments, noting that they need funding and resources. He thanked staff for the strategic plan and noted that he was impressed that it was created by staff input from

the bottom up. He said that issues will not just be worked out with money to overcome them, but we better serve citizens with resources we have. He said he is looking forward to budget discussions to improved serves with funding that we have to move our County forward.

Commissioner Karan said while looking back at his notes that there is energy around the retreat and energy around the pending storm, and is glad we are okay so far. He said that his take-a-always are that whether we are looking at Cooperative Extension, Sheriff's Office, school system or whatever, we probably need to look at volunteer programs. He talked about the importance of our Volunteer Fire Departments and their importance to Granville County. He noted that the Pair and Share with Board of Education members was a great concept, noting that it would have been helpful to have information from schools in-hand before his meeting as now he has more questions. He noted that Economic Development Director Harry Mills is doing a great job and a lot of effort in projects and his involvement with the *Economic Development Partnership of North Carolina (EDPNC)*. He said regarding Triangle North, development continues to move forward and talked about the importance of partnerships to get utilities to the site. He talked about the challenges of Broadband.

Commissioner Gooch noted that the retreat started on February 17th and ended on March 18th due to a weather conflict for the second day. He said that we heard from the municipalities in February and had time to digest the information received. He said heard the presentation from the staff today and noted that it is going to be a tough budget year with many needs and limited resources with tough decisions. He noted that overall the County is in good shape and is in good hands. He noted that employees are engaged, volunteer, worked on strategic plan and blessed to have the staff we have and that Administrative leadership shows up all the way down the line and inspires employees all the way down. Harry Mills, Economic Development Director, works hard and has gotten close on projects and hopefully will have a grand slam soon. He noted that the Sheriff's Office has made stride with new procedures and controls in place, working on accreditation and is moving forward. He reported that the Pair and Share with the Board of Education was very informative, there are tough decisions ahead with the amount of students that have left, and they are going to have to reinvent themselves. He said he looks forward to seeing what they bring forward. He said that the accomplishments of the Strategic Plan are phenomenal and to be commended.

Chair Hinman echoed comments and then said last year about this time, Commissioner Karan and her were on their way back from the NACo Legislative Conference in Washington, DC and heard about COVID. She said if we survived this past year, we can survive anything. She noted that she is proud of staff and thanked everyone for their hard work in Granville County.

COUNTY MANAGER RECAP

County Manager Felts recapped take-a-ways from the retreat including: a budget with no tax increase; continuing support of Triangle North Granville; making data driven decisions; continuing focus on broadband as it is vital; coordinating with municipalities on visions and planning for the future; working on continued partnerships with Granville County Public Schools through their CTE Program and Vance Granville Community College for industry training around employment and work force development; and continuing to improve and educate the community about public safety. He thanked the Board for their support of the Strategic Plan and stated that with the tight budget, staff will do their best to bring a balanced budget for consideration, keeping it lean and mean.

RETREAT ADJOURNS

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried the Board adjourned at 3:40 p.m.

Respectfully submitted,
Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY:

Sue Hinman, Chair

OXFORD, NORTH CAROLINA
May 10, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met on Monday, May 10, 2021 at 2:00 p.m. in the Meeting Room, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford. The purpose of the meeting was to begin working on the proposed submitted budget for FY 2021-2022.

Present were:

Chairman: Sue Hinman

Commissioners: Tony W. Cozart (arrived @ 2:08 p.m.) Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr

MEETING CALLED TO ORDER

Chair Sue Hinman called the meeting to order and recognized Commissioner Zelodis Jay for the invocation and the Pledge of Allegiance.

OVERVIEW OF SERVICE EXPANSIONS

County Manager Felts explained that 38 service expansions totaling \$5,898,870 were submitted and included in the proposed budget notebook. He noted that there were no funds available for service expansions and that 1 penny on the tax rate = \$514,878. At this time, Mr. Felts reviewed the list of service expansions.

BREAK

At 3:32 p.m., Chair Hinman called for a break. The workshop resumed at 3:51 p.m.

BUDGET DISCUSSION AND DELIBERATION

The Board began discussion and deliberation of the service expansions.

BOARD RECESSED

The Board recessed at 5:10 p.m.

BOARD RECONVENED

The Board reconvened on Tuesday, May 11th at 8:30 a.m. Commissioner Tony W. Cozart had the blessing followed by breakfast.

**PRESENTATION OF PROCLAMATIONS TO LAW ENFORCEMENT
OFFICERS COMMEMORATING PEACE OFFICERS MEMORIAL DAY ON
MAY 15, 2021**

Chair Hinman welcomed and thanked representatives for their service from the Granville County Sheriff's Office, the Oxford Police Department, the Creedmoor Police Department, the Stovall Police Department and the Stem Police Department that were in attendance. Officers of Butner Public Safety were honored at a later date due to a conflict for today. Commissioner May made comments and read the following proclamation presented on behalf of the Board and then Commissioner Smith made comments:

Proclamation Designating May 15, 2021 as Peace Officers Memorial Day

WHEREAS, in 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day. This date falls within National Police Week, May 9-15, 2021, and recognizes our law enforcement officers and remembers those Peace Officers who have made the ultimate sacrifice; and

WHEREAS, the Granville County Board of Commissioners supports and recognizes the vital role law enforcement officers have within our communities and county. These servants and their families make enormous personal sacrifices but have answered their community's call to serve; and

WHEREAS, those who pursue such a profession understand that it comes with inherit danger and at any given time they may have to place themselves in harm's way to secure the well-being of others.... often strangers. This year alone over 119 law enforcement officers across our nation have died in the line of duty; and

WHEREAS, most recently, two Sheriff's Deputies from Watauga County lost their lives while conducting a health and welfare check. Upon entry into a home, they were met by gunfire and were both fatally wounded. The loss of any innocent life is one too many and the loss of a law enforcement officer should cause all citizens to be sickened. They are our protectors and represent what is good within society. They go to a destination, knowing there is danger, but they go on our behalf and for this they are extraordinary servants.... for many of us would never tread where they must go; and

WHEREAS, being a law enforcement officer is a noble and honorable profession. It is a profession which many cannot do or will never attempt due to the rigors of the profession. Law enforcement officers must be highly trained and appropriately resourced to meet the challenges of today. This board has already taken a significant step on behalf of the citizens of Granville County by commissioning a new law enforcement center and will continue to appropriately resource the Sheriff's Office to meet the growing needs of our county; and

WHEREAS, as we state our support for our law enforcement officers, they know, and it is expected they daily build relationships and trust with the residents they serve, they must do so with honor and integrity. Daily protecting the innocent, aiding those in need with dignity and compassion, and performing their duties in a fair and impartial manner. They must perform

their duties in keeping with the highest law enforcement standards and remain faithful to their solemn oath;

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners remember and honor those Peace Officers who have fallen in the line of duty and recognize our support for our Granville County Sheriff's Office and Deputies, Municipality Police Departments and Officers, the North Carolina State Highway Patrol and Troopers and our other state and federal partners.

This the 11th day of May 2021.

WORKSHOP RESUMED

Chair Sue Hinman called the budget workshop back to order at 9:16 a.m. Commissioner David T. Smith had the invocation and led the Pledge of Allegiance. Commissioner Russ May left at 9:16 a.m. and returned at 11:02 a.m. due to a family matter.

SHERIFF CHARLES R. NOBLIN, JR. ANSWERED QUESTIONS

Chair Hinman called up Sheriff Noblin for questions about his service expansions for eight (8) road deputies and courthouse security. He said the four (4) deputies at the courthouse were previously road deputies and that full-time positions are needed at the courthouse to manage the volume there. When asked about School Resource Officers (SRO), he said that some SROs cover three schools, so even if a school is closed, a SRO position would not be eliminated.

UPDATE ON COUNTY HEALTH PLAN, PAY AND CLASSIFICATION PLAN, AND PROPOSED FEE MANUAL

County Manager Felts recommended that the County remain with Blue Cross Blue Shield insurance with no change to the employee cost, but there will be an employer increase. He said there will be a slight reduction in the employee/spouse and employee/child cost of insurance.

He then reviewed the Pay and Classification Plan in accordance with the Granville County Personnel Ordinance and answered questions. He noted that most changes are with Social Services due to programs and Law Enforcement and Detention due to being at the new facility.

County Manager Felts referred to the Fee Manual on page 119 and noted the four departmental changes for Animal Management Division Fees, Inspections Fees, Planning Fees and Solid Waste Management Fees.

BOARD APPROVED CEASING ACCEPTANCE OF CONSTRUCTION AND DEMOLITION DEBRIS AT THE GRANVILLE COUNTY CONVENIENCE SITES AS OF JULY 1, 2021

County Manager Felts referred to a letter that was distributed regarding a meeting held on April 30, 2021 with county staff, solid waste liaison members and GFL staff regarding service issues at the convenience sites. He talked about the concerns and issues such as wait times, residential dumpsters being filled by contractors, and dumping by non-Granville County residents. He noted that Granville County is the only county in the area as well as counties contiguous to Granville County that accepts C & D (construction & demolition) waste at the convenience centers. After questions and discussion, the Board decided to act in order to have a 30 day notice of the change.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried (6-0), the Board approved ceasing acceptance of construction and demolition debris at the Granville County convenience sites beginning July 1, 2021.

SUMMARY OF GENERAL FUND REVENUES AND FUND EXPENDITURES

Steve McNally, Finance Director, referred to the budget document for the summary and general fund revenues and explained information in the budget notebook. The budget was based on the tax rate of 84 cents per \$100 valuation.

County Manager Felts talked about the use of \$5.4M of fund balance to balance the budget. He noted that planning has been done for several years to prepare for this as Granville County targets a range of 30-35% of expenditures for unassigned fund balance, but will be at 42.63% this year. He said a tax increase is not proposed this year, but noted that the budget will be tight.

EMERGENCY COMMUNICATIONS SERVICE EXPANSIONS

At this time, County Manager Felts asked for a break in schedule and recognized Trent Brummitt, Emergency Communications Director, for information on the service expansions for simulcast replacement and telecommunicator staffing (4).

Brummitt explained that parts are not made for the simulcast system that is used for paging fire and EMS calls and that this purchase is not eligible for 911 funds. He then talked about staffing challenges and explained about the need for additional telecommunicators by reviewing information in a handout regarding calls for service and added duties of Emergency

Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD). County Manager Felts and Brummitt answered questions by Board members.

BREAK

At 10:37 a.m., Chair Hinman called for a break. The workshop resumed at 10:50 a.m.

BUDGET DISCUSSION AND DELIBERATION

County Manager Felts talked about budget drivers that have impacted the budget and the use of approximately \$5.4M in fund balance. He said that the normal use of fund balance is \$400,000-\$500,000. Budget drivers included in use of fund balance: increase of 5% in employer health insurance cost; increase in employer funded retirement rate; peak year of debt service; implementation of Pay and Classification Plan; vehicle replacement program added back in budget; ongoing changes with elections due to COVID; School System; Health Department and EMS planned increases; parity in recreation funding including the 275th Anniversary event; Volunteer Fire Department increase; Sheriff's Office for radio replacement; utility and maintenance costs of new Law Enforcement Center; and upgrades at Williamsboro Street and DSS Satellite Office.

At this point the Board continued the discussion and deliberation of the service expansion from yesterday.

County Manager Felts then recapped information gathered from the budget workshop of service expansions to be included in the proposed budget to be presented on May 17, 2021:

- Item #10: Elections – Salary Increase for Poll Workers
- Item #15: Economic Development – New Business Recruiter
- Item #16: Oxford Downtown Funding - (One-Time Increase)
- Item #21: Detention Center – Vests & Radios
- Item #22: Detention Center – Transportation Vehicles
- Item #23: Detention Center – (Partial Funding) – Funded 2 new staff positions to work with housing Federal Inmates
- Item #24: Detention Center – (Partial Funding) – Funded 1 new operations sergeant position associated with housing Federal Inmates
- Item #25: Sheriff's Office – (Partial Funding) – Funded 2 deputy positions (Effective January 16, 2022)
- Item #28: Emergency Communications – Telecommunicator Staffing - 2 positions (effective January 16, 2022)
- Item #33: Fire Services – Volunteer Fire Services Stipend

He noted that he would begin earmarking 25% of funding for Item # 27: Emergency Communications Simulcast Replacement.

County Manager Felts noted these items that he was directed to make happen with no increase to overall budget:

- Item #1: Human Resources- Background Screening Change
- Item #3: Finance – Time and Attendance System
- Item #14: Library – MyLibro-Contactless Service

- Item #17: Development Services – New Software for Online Permitting

These items are to be brought back to the Board in the Fall for consideration:

- Item #9: Elections – Overtime for One-Stop Employees
- Item #29: Animal Control – GCSD AC Liaison
- Item #36: EMS – Additional Funding
- Item #37: EMS – Additional Ambulance Unit
- Item #23 & Item #24 will be looked at to evaluate revenues from housing inmates

County Manager Felts said funding for Item #38 – Special Appropriations for Tar River Land Conservancy for \$45,000 has been identified and will be included in the current year budget. He concluded by saying these are the instructions that he identified from the workshop. He noted that the Education funding is pending further discussion after the budget public hearing.

BOARD ADJOURNED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned at 12:17 p.m.

Respectfully submitted,
Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY:

Sue Hinman, Chair



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Tamonica Thorpe
Department: Tax Department
Date: September 23, 2021
Title: Tax Refunds, Releases And Write-offs

PURPOSE:

To approve tax refunds, releases and write-offs.

BACKGROUND:

Tax releases and refunds are generated according to N.C.G.S. 105-381.

According to resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed \$2.00.

The following tax refunds, releases and write-offs are recommended for approval:

Refunds	August 2021:	\$142,292.80
Releases	August 2021:	\$396,075.18
Write-offs (\$2 and less)	August 2021:	\$41.90

A copy of the tax refunds, releases and write-offs is located in the Clerk's Office for inspection.

RECOMMENDATION:

Approval of tax refunds, releases and write-offs for August 2021.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 29, 2021
Title: **5311 Designee Certification Form**

PURPOSE:

To consider approval of 5311 Designee Certification Form covering fiscal year 2023-2027.

BACKGROUND:

KARTS is requesting that each county submit a 5311 Designee Certification form covering fiscal year 2023 - fiscal year 2027 per grant requirements from NCDOT Integrated Mobility Division. This request was received after our September meeting.

RECOMMENDATION:

Approval

ATTACHMENTS:

Request from KARTS
5311 Designee Certification Form

ACTION TAKEN:

KARTS

POST OFFICE BOX 246
HENDERSON, NORTH CAROLINA 27536

PUBLIC TRANSPORTATION
TELEPHONE: 252/438-2573

Steve McNally
Granville County Finance Director
141 Williamsboro St.
Oxford, NC 27565

Mr. McNally,

Kerr Area Transportation Authority has service as the Certified 5311 Designee for Franklin, Granville, Vance and Warren Counties since 1983. Per grant requirements from NCDOT Integrated Mobility Division a 5311 Designee Certification form covering FY2023 – FY2027 must be completed by each county and submitted with the FY2023 Grant Application.

We are requesting the attached form be completed for your county and signed by the appropriate Governing Board. The completed form is needed by September 30, 2021.

Please let me know if you have any questions or reach out to Tammy Montanez at 252-431-3951.

Thank you,



Irene Johnson
Executive Director

Cc: Tammy Montanez, Finance Manager

5311 DESIGNEE CERTIFICATION FORM

Resolution No. _____

Resolution authorizing the filing of applications with the North Carolina Department of Transportation– Integrated Mobility Division for grant years FY2023– FY2027, for federal transportation assistance authorized by 49 U.S.C. 5311, United States Code, other federal statutes administered by the Federal Transit Administration or state statutes administered by the State of North Carolina.

WHEREAS, the North Carolina Department of Transportation has been delegated authority to award federal financial assistance for transit projects as allocated throughout North Carolina by County;

NOW, THEREFORE, BE IT RESOLVED BY (County Commission of Designating County)

1. That the Executive Director of Kerr Area Transportation Authority is authorized to execute and file an application for federal assistance on behalf of (Legal Name of Designee) with the State of North Carolina for federal assistance authorized by 49 U.S.C. Chapter 5311 United States Code, other federal statutes or state statutes authorizing a project administered by the Federal Transit Administration.
2. That the Executive Director of Kerr Area Transportation Authority is authorized to execute and file with its applications the annual certifications and assurances and other documents the State of North Carolina requires before awarding a federal assistance grant or cooperative agreement.
3. That the Executive Director of Kerr Area Transportation Authority is authorized to execute grant and cooperative agreements with the State of North Carolina on behalf of (Legal Name of Designee).

The undersigned duly qualified (Chairman of the Board of Commissioners), acting on behalf of the (County Commission of Designating County), certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the (County Commission of Designating County) held on (Month, Day, Year) [If the Applicant has an official seal, impress here.]

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 29, 2021
Title: **Proclamation Recognizing the Human Relations Commission on Complete Count Work**

BACKGROUND:

The *Proclamation Recognizing the Granville County Human Relations Commission for their Efforts to Ensure a Complete Count during Census 2020* is included for approval. The Proclamation will be presented to the Granville County Human Relations Commission on October 11th.

RECOMMENDATION:

Approval

ATTACHMENTS:

Proclamation Recognizing the Granville County Human Relations Commission for their Efforts to Ensure a Complete Count during Census 2020

ACTION TAKEN:

SUE HINMAN
Chairman
District 3

RUSS MAY
Commissioner
District 5

TONY W. COZART
Vice-Chair
District 4

TIMOTHY KARAN
Commissioner
District 6

ZELODIS JAY
Commissioner
District 1

JIMMY GOOCH
Commissioner
District 7

DAVID T. SMITH
Commissioner
District 2



BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation Recognizing the Granville County Human Relations Commission for their Efforts to Ensure a Complete Count during Census 2020

WHEREAS, an accurate and complete Census count is important to Granville County and its communities in determining Federal dollars for health, education, transportation, child and elder care, emergency preparation and response, public and social health programs; and

WHEREAS, establishing a Census 2020 Complete Count Committee allowed Granville County to obtain the most accurate and complete population count for the decennial Census in 2020, and the Granville County Human Relations Commission was appointed to assist with the 2020 Census on March 18, 2018, and would be called the Granville County Complete Count Committee; and

WHEREAS, in July 2019, the Granville County Complete Count Committee started raising awareness about the upcoming Census through civic groups, churches and neighborhoods, despite Covid-19 setting the Census date back to September 30, 2020, the Granville County Complete Count Committee's persistence resulted in Granville County being the 12th highest reporting county in North Carolina by July 2020; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners expresses appreciation and gratitude to the Granville County Human Relations Commission for their hard work and dedication as the Granville County Complete Count Committee to get an accurate count of the citizens of Granville County.

Attest:

Debra A. Weary
Clerk to the Board

Sue Hinman, Chair
Granville County Board of Commissioners



Granville County Animal Control

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Michael Felts
Department: Animal Control
Date: September 29, 2021
Title: Animal Control Fall Review of Service Expansion Items

PURPOSE:

To hear a presentation from Matt Katz, Animal Management Director, on Animal Control Service Expansion Items and Operations.

BACKGROUND:

During the fiscal year 2021-2022 Budget Workshops, the Granville County Board of Commissioners requested that several service expansion items be brought back to the Board in the Fall months of 2021.

Emergency Communications and the Sheriff's Office will provide presentations during the County Board of Commissioners' October 18, 2021, board meeting. Tonight, Animal Management Director Matt Katz is present to provide a brief presentation on Animal Control Service Expansion Request items and general operations.

[County Manager's Note] – Staffing changes were not included in the budget at the time Animal Control moved into the new shelter facility. Both County Administration and Animal Management felt the new shelter facility needed to be operated for a year to better understand the accurate staffing needs.

FUNDING:

To be determined

RECOMMENDATION:

The County Manager recommends holding any funding decisions until after the remaining service expansion items reviews are completed.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2021
Title: Public Comments

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 8, 2021
Title: **Granville County Economic Development Advisory Board**

PURPOSE:

The term of Ivan Washburn (District 6) expired in September.

BACKGROUND:

Others serving:	Bobby E. Talley, Jr.	District 1
	Marshall Tanner	District 2
	Kathrine Noel	District 3
	Wilma Moore	District 4
	John Martin	District 5
	Maggie Brummitt	District 7

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2021
Title: Veterans Affairs Committee

PURPOSE:

To make appointment to the Veterans Affairs Committee.

BACKGROUND:

Mark Tuck, Sr. (District 7) has resigned and needs to be replaced.

Others serving:	Michael K. Allen	District 1
	Ronnie Boyd	District 2
	Michael O'Briant Turner	District 6 appointed by 3
	Harriet Morton	District 4
	Michael Scott	District 5
	Allan Strickland	District 6
	Lynette Breisacher	Spouse of a Veteran
	Judy Smith	Female Veteran
	Anne Williams	At-Large Member
	Charles Miller	Ernest F. Hart American Legion Post 90
	James E. Hunsuckle	Butner-Creedmoor VFQ Post 10777
	Larry Hester	Hester-Crews American Legion Post 166
	Charles Penland	Moses S. Cash American Legion Post 161
	Rodney Frazier	Staff Representative
	Russ May	Commissioner

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Scott Phillips, Director
Department: Development Services
Date: September 29, 2021
Title: Granville Vance Public Health Asphalt Shingle Roof Replacement

PURPOSE:

This request is to recommend award of a construction contract for the replacement of asphalt shingles for the new Granville Vance Public Health buildings.

BACKGROUND:

Granville County is in the final process of completing the interior alterations needed for Granville Vance Public Health offices. In order to protect this capital investment, we are recommending new roofs for each of the three buildings. To facilitate this need, a Request for Bid was issued on August 30, 2021. The bid document requested a three-tab asphalt shingle with a 25-year limited warranty, and an add alternate to upgrade to an architectural asphalt shingle with a limited lifetime warranty.

Nine (9) construction related firms were contacted for potential pricing with four (4) providing proposals within the deadline of September 28, 2021.

The attached Bid Tabulation indicates the bid submittals received and the dollar amounts as indicated above.

FUNDING:

There is adequate funding with our FY 2021-2022 budget to accommodate this need.

RECOMMENDATION:

The Granville County Development Services Director recommends awarding the Construction Contract to Paul Williford Builder, LLC in the amount of \$90,060.00, and to include \$1,500.00 for potential roof sheathing replacement.

ATTACHMENTS:

Request for Bids titled Asphalt Shingle Replacement
Bid Tabulation

ACTION TAKEN:



COUNTY OF GRANVILLE, NORTH CAROLINA

122 Williamsboro Street • Post Office Box 877 • Oxford, North Carolina 27565

Granville County Development Services
Planning (919) 603-1331
Inspections (919) 603-1326
Construction Administration (919) 603-1425
Fax (919) 693-6794

Request for Bids Asphalt Shingle Roof Replacement

Date: August 30, 2021

Project Request: Granville Vance Public Health
1028, 1032, and 1036 College Street
Oxford NC 27565

Granville County is requesting fixed-price bids for the replacement of asphalt shingles for (3) buildings referenced above. Please see the attached vicinity map for location information.

Please submit price proposals no later than September 24, 2021 to Granville County Development Services; Attention Scott Phillips, on provided Bid Form. Bid submittals can be emailed to scott.phillips@granvillecounty.org, or mailed to PO Box 899, Oxford, NC 27565.

For information regarding this request, please contact Scott Phillips @ 919-603-1425 or at the above email address

Building Descriptions:

- Single-story, brick veneer with hip-roof design
- The buildings' exterior dimensions (+/-) are; 1028 / 48' x 148'; 1032 / 50' x 120'; 1036 / 50' x 120'.

Asphalt Shingle Replacement:

Underlayment:

- High performance synthetic roofing underlayment / CertainTeed RoofRunner, or approved equal manufacturer / product.

Asphalt Shingle:

- Base Bid; 3-tab strip shingle / CertainTeed XT 25 Shingles, or approved equal manufacturer / product.
- (ADD) Alternate; upgrade to 3-tab designer shingle / CertainTeed Landmark Series / Landmark, or approved equal manufacturer / product.

- Ridge Ventilation Cap; 12" external baffle, unfiltered / *CertainTeed Ridge Vent*, or approved equal manufacturer / product.

Schedule:

- Completion within 45 days of notice to proceed

Pricing Requirements: All Bids shall include the following;

- Temporary toilet facilities
- Area / pedestrian protection during removal of existing asphalt shingled roof and installation of new.
- Disposal of asphalt shingles. Shingles removed from existing roofs shall be contained within a dumpster or dump truck until transported to landfill. Landfill fees shall be included.
- Removal of existing roof ventilation fans and patching of plywood roof deck.
- Replacement of existing pipe flashing (where needed) made of rustproof, stamped 29 gauge-galvanized metal with no-fade sealing collar. Note: 1032 & 1036 College Street only.
- The Contractor to have the following insurance coverage and minimum dollar limitation;
 - Workers Compensation \$1,000,000 per accident limit; \$1,000,000 disease per policy limit; \$1,000,000 disease each employee limit
 - Bodily Injury Liability \$1,000,000 per occurrence / \$2,000,000 aggregate
 - Property Damage Liability \$1,000,000 per occurrence / \$2,000,000 aggregate
 - Vehicle Liability \$1,000,000 combined single limit (ea accident)
- All State and local Sales tax for materials.

Request for Bids
Asphalt Shingle Roof Replacement

Granville Vance Public Health
1028, 1032, and 1036 College Street
Oxford NC 27565

NAME OF FIRM PROVIDING BID _____

ADDRESS _____

BASE BID \$ _____

ADD ALTERNATE \$ _____

UNIT FOR SHEATHING REPLACEMENT \$ _____ PER SQUARE FOOT

AUTHORIZED SIGNATURE

GVHD Vicinity Map



8/27/2021, 11:45:57 AM

Request for Bids
Asphalt Shingle Replacement
Granville Vance Public Health

Firm	Base Bid	Add Alternate	Sheathing Replacement per SF
Paul Williford Builder LLC	\$ 90,060.00	\$ 7,325.00	\$ 1.56
Hall Builders of North Carolina	\$ 98,900.00	No Change	\$ 1.72
DB Williams Construction Co, Inc	\$ 99,195.00	\$ 4,225.00	\$ 2.50
Owens Roofing, Inc.	\$ 111,112.00	\$ 2,900.00	\$ 3.00



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Michael Felts
Department: Administration
Date: September 29, 2021
Title: Opioid Litigation Memorandum of Agreement

PURPOSE:

To review, discuss, and consider the North Carolina Memorandum of Agreement (MOA) which would govern how NC would use the proceeds of any future national settlement related to the litigation around opioid manufacturers and distributors.

BACKGROUND:

The NC MOA governs how North Carolina would use the proceeds of any future national settlement or bankruptcy resolution with drug distributors Cardinal, McKesson, and AmerisourceBergen and opioid manufacturers Johnson & Johnson and Purdue Pharma. These potential settlements and resolutions could bring as much as \$850 million to North Carolina over an 18-year period to support state and local efforts to address the epidemic. To maximize funds flowing to North Carolina communities on the front lines of the opioid epidemic, the agreement would direct settlement funds as follows:

- 80 percent to local governments, including all 100 counties and 17 municipalities.
- 15 percent to the state, which the General Assembly would appropriate to address the epidemic.
- An additional five percent to an incentive fund to encourage counties and large and medium-size municipalities to sign on to the agreement.

In addition, the agreement offers a high level of transparency into how local governments will use the funds, including special revenue funds subject to audit, annual financial and impact reports, and a public dashboard showing how they are using settlement funds to address the epidemic.

The NC MOA is endorsed by the North Carolina Association of County Commissioners Board of Directors, which adopted a resolution in support of the agreement urging all 100 counties and municipal partners to sign on to it.

Attached for your reference is a copy of the MOA, a one-page fact sheet, a draft resolution approving the MOA, recent letter from Kevin Leonard, and a National Opioid Settlement Overview.

FUNDING:

N/A

RECOMMENDATION:

After the Board discusses this issue, reviews the associated documents, and requests input from the County Attorney, the County Manager recommends approving a resolution approving the memorandum of agreement (MOA) between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation, and authorizing staff to sign Granville County on to the national settlement.

ATTACHMENTS:

Resolution Approving the MOA

MOA - One Page Summary

Final DRAFT Opioid MOA

Letter from Kevin Leonard with NCACC

National Opioid Settlement Overview

ACTION TAKEN:



**A RESOLUTION BY THE COUNTY OF GRANVILLE
APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE STATE OF
NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE
SETTLEMENT OF OPIOID LITIGATION**

WHEREAS, as of 2019, the opioid epidemic had taken the lives of more than 16,500 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast; and

WHEREAS, the COVID-19 pandemic has compounded the opioid crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total "economic burden" of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, Granville County has been negatively impacted by the opioid epidemic; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers and pharmaceutical distribution companies and hold those companies accountable for their misconduct; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Memorandum of Agreement (MOA) to provide for the equitable distribution of any proceeds from a settlement of national opioid litigation to the State of North Carolina and to individual local governments; and

WHEREAS, Local Governments and the State of North Carolina anticipate a settlement in the national opioid litigation to be forthcoming; and

WHEREAS, by signing onto the MOA, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, once a negotiation is finalized, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Granville County and its citizens, to sign onto the MOA and demonstrate solidarity in response to the opioid epidemic, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

WHEREAS, the MOA directs substantial resources over multiple years to local governments on the front lines of the opioid epidemic while ensuring that these resources are used in an effective way to address the crisis.

NOW, THEREFORE BE IT RESOLVED, Granville County hereby approves the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, and any subsequent settlement funds that may come into North Carolina as a result of the opioid crisis. Furthermore, Granville County authorizes the County Manager and/or County Attorney take such measures as necessary to comply with the terms of the MOA and receive any settlement funds, including executing any documents related to the allocation of opioid settlement funds and settlement of lawsuits related to this matter. Be it further resolved copies of this resolution and the signed MOA be sent to opioiddocs@ncdoj.gov as well as forwarded to the North Carolina Association of County Commissioners at communications@ncacc.org.

Adopted this the 4th day of October, 2021.

Sue Hinman, Chair
Granville County Board of Commissioners

ATTEST:

Debra A. Weary,
Clerk to the Board

(SEAL)



Corporate Accountability: Fighting the Opioid Epidemic in North Carolina

WHAT IT IS

The NC Memorandum of Agreement (NC MOA) governs how North Carolina would use the proceeds of any future national settlement or bankruptcy resolution with drug distributors Cardinal, McKesson, and AmerisourceBergen and opioid manufacturers Johnson & Johnson and Purdue Pharma. These potential settlements and resolutions could bring as much as \$850 million to North Carolina over an 18-year period to support state and local efforts to address the epidemic.

WHAT IT DOES

Dedicates all funds to addressing the opioid epidemic.

Enables North Carolina to maximize resources to abating the crisis. For North Carolina to receive the maximum payout under national settlements and bankruptcy resolutions, all relevant parties – including the state itself, all 100 counties, and all large- and medium-sized municipalities – must sign on to the NC MOA and the national settlement agreements. To maximize resources flowing to communities on the front lines of the epidemic, the NC MOA would direct settlement funds as follows:

- 15 percent to the state, which the General Assembly would appropriate to address the epidemic.
- 80 percent to local governments, including all 100 counties and 17 municipalities.
- An additional five percent to an incentive fund to encourage counties and municipalities to sign on to the agreement.

Ensures high levels of transparency and accountability. The agreement offers a high level of transparency into how local governments use the funds, including special revenue funds subject to audit, annual financial and impact reports, and a public dashboard showing how they are using settlement funds to address the epidemic.

WHY IT MATTERS

Personal Cost. The opioid epidemic has taken the lives of more than 16,000 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast. Just as we began to make progress in combatting the epidemic, the COVID-19 pandemic caused a new wave of isolation, despair, drug misuse, and overdose death. Individuals, families, and entire communities continue to suffer and struggle.

Accountability. The opioid epidemic was created and fueled by irresponsible marketing and inadequate monitoring on the part of opioid makers and distributors. Settlements with the big three drug distributors and Johnson & Johnson, and a resolution of the Purdue Pharma bankruptcy proceedings, have the potential to bring as much as \$850 million to North Carolina over an 18-year period to support state and local efforts to address the epidemic.

United Front to Heal North Carolina. The NC MOA is an important step forward in our collective effort to hold these companies accountable for their behavior and to secure and direct much-needed resources to communities across the state as they work to address the epidemic and its aftermath.

Click [here](#) to access an FAQ on this topic.

Click [here](#) to access the memorandum of agreement.

**MEMORANDUM OF AGREEMENT
BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS
ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION**

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Background Statement

Capitalized terms not defined below have the meanings set forth in the Definitions section of the Statement of Agreement.

WHEREAS, the State of North Carolina (the “State”), North Carolina counties and municipalities, and their people have been harmed by misconduct committed by certain entities that engage in or have engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic (“Pharmaceutical Supply Chain Participants”); and

WHEREAS, certain North Carolina counties and municipalities, through their counsel, and the State, through its Attorney General, are separately engaged in ongoing investigations, litigation and settlement discussions seeking to hold Pharmaceutical Supply Chain Participants accountable for the damage caused by their misconduct; and

WHEREAS, the State and the Local Governments share a common desire to abate and alleviate the impacts of the misconduct described above throughout North Carolina and in its local communities; and

WHEREAS, while the Local Governments and the State recognize the sums which may be available from the aforementioned litigation will likely be insufficient to fully abate the public health crisis caused by the opioid epidemic, they share a common interest in dedicating the most resources possible to the abatement effort; and

WHEREAS, settlements resulting from the investigations and litigation with Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson are anticipated to take the form of a National Settlement Agreement; and

WHEREAS, this Memorandum of Agreement (“MOA”) is intended to facilitate compliance by the State and by the Local Governments with the terms of the National Settlement Agreement and, to the extent appropriate, in other settlements related to the opioid epidemic reached by the state of North Carolina; and

WHEREAS, North Carolina’s share of settlement funds from the National Settlement Agreement will be maximized only if all North Carolina counties, and municipalities of a certain size, participate in the settlement; and

WHEREAS, the National Settlement Agreement will set a default allocation between each state and its political subdivisions unless they enter into a state-specific agreement regarding the distribution and use of settlement amounts (a “State-Subdivision Agreement”); and

WHEREAS, this MOA is intended to serve as such a State-Subdivision Agreement under the National Settlement Agreement; and

WHEREAS, the aforementioned investigations and litigation have caused some Pharmaceutical Supply Chain Participants to declare bankruptcy, and it may cause additional entities to declare bankruptcy in the future; and

WHEREAS, this MOA is also intended to serve as a State-Subdivision Agreement under resolutions of claims concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and North Carolina counties and municipalities and allow for the allocation between a state and its political subdivisions to be set through a state-specific agreement (“Bankruptcy Resolutions”); and

WHEREAS, specifically, this MOA is intended to serve under the Bankruptcy Resolution concerning Purdue Pharma L.P. as a statewide abatement agreement, and under this MOA, a statewide abatement agreement is a type of State-Subdivision Agreement.

Statement of Agreement

The parties hereto agree as follows:

A. Definitions

As used in this MOA:

The terms “Bankruptcy Resolution,” “MOA,” “Pharmaceutical Supply Chain Participant,” “State,” and “State-Subdivision Agreement” are defined in the recitals to this MOA.

“Coordination group” refers to the group described in **Section E.7** below.

“County Incentive Fund” is defined in **Section G** below.

“Governing Body” means (1) for a county, the county commissioners of the county, and (2) for a municipality, the elected city council, town council, board of commissioners, or board of aldermen for the municipality.

“Incentive Eligible Local Government” is defined in **Section G** below.

“Local Abatement Funds” are defined in **Section B.2** below.

“Local Government” means all counties and municipalities located within the geographic boundaries of the State of North Carolina that have chosen to sign on to this MOA.

“MDL Matter” means the matter captioned *In re: National Prescription Opiate Litigation*, MDL 2804 pending in the United States District Court for the Northern District of Ohio.

“MDL Parties” means all parties who participated in the matter captioned *In re: National Prescription Opiate Litigation*, MDL 2804 pending in the United States District Court for the Northern District of Ohio as Plaintiffs.

“National Settlement Agreement” means a national opioid settlement agreement with the Parties and one or all of the Settling Defendants concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.

“Opioid Settlement Funds” shall mean all funds allocated by the National Settlement Agreement and any Bankruptcy Resolutions to the State or Local Governments for purposes of opioid remediation activities or restitution, as well as any repayment of those funds and any interest or investment earnings that may accrue as those funds are temporarily held before being expended on opioid remediation strategies. Not included are funds made available in the National Settlement Agreement or any Bankruptcy Resolutions for the payment of the Parties’ litigation expenses or the reimbursement of the United States Government.

“Parties” means the State of North Carolina and the Local Governments.

“Settling Defendants” means Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson, as well as their subsidiaries, affiliates, officers, and directors named in a National Settlement Agreement.

“State Abatement Fund” is defined in **Section B.2** below.

B. Allocation of Settlement Proceeds

1. Method of distribution. Pursuant to the National Settlement Agreement and any Bankruptcy Resolutions, Opioid Settlement Funds shall be distributed directly to the State and to Local Governments in such proportions and for such uses as set forth in this MOA, provided Opioid Settlement Funds shall not be considered funds of the State or any Local Government unless and until such time as each annual distribution is made.
2. Overall allocation of funds. Opioid Settlement Funds shall be allocated as follows: (i) 15% directly to the State (“State Abatement Fund”), (ii) 80% to abatement funds established by Local Governments (“Local Abatement Funds”), and (iii) 5% to a County Incentive Fund described in **Section G** below.
3. Allocation of funds between Local Governments. The Local Abatement Funds shall be allocated to counties and municipalities in such proportions as set forth in **Exhibit G**, attached hereto and incorporated herein by reference, which is based upon the MDL Matter’s Opioid Negotiation Class Model. The proportions shall not change based on population changes during the term of the MOA. However, to the extent required by the terms of the National Settlement Agreement, the proportions set forth in **Exhibit G** shall be adjusted: (i) to provide no payment from the National Settlement Agreement to any listed county or municipality that does not participate in the National Settlement Agreement; and (ii) to provide a reduced payment from the National Settlement Agreement to any listed county or municipality that signs onto the National Settlement Agreement after the initial participation deadline.
4. Municipal allocations. Within counties and municipalities:

- a. Local Governments receiving payments. The proportions set forth in **Exhibit G** provide for payments directly to (i) all North Carolina counties, (ii) North Carolina municipalities with populations over 75,000 based on the United States Census Bureau's Vintage 2019 population totals, and (iii) North Carolina municipalities who are also MDL Parties as of January 1, 2021.
 - b. Municipality may direct payments to county. Any municipality allocated a share in **Exhibit G** may elect to have its share of current or future annual distributions of Local Abatement Funds instead directed to the county or counties in which it is located. Such an election may be made by January 1 each year to apply to the following fiscal year. If a municipality is located in more than one county, the municipality's funds will be directed based on the MDL Matter's Opioid Negotiation Class Model.
5. Use of funds for opioid remediation activities. This MOA requires that except as related to the payment of the Parties' litigation expenses and the reimbursement of the United States Government, all Opioid Settlement Funds, regardless of allocation, shall be utilized only for opioid remediation activities.
 6. Relationship of this MOA to other agreements and resolutions. All Parties acknowledge and agree the National Settlement Agreement will require a Local Government to release all its claims against the Settling Defendants to receive Opioid Settlement Funds. All Parties further acknowledge and agree based on the terms of the National Settlement Agreement, a Local Government may receive funds through this MOA only after complying with all requirements set forth in the National Settlement Agreement to release its claims. This MOA is not a promise from any Party that any National Settlement Agreement or Bankruptcy Resolution will be finalized or executed.

C. Payment of Litigating and Non-Litigating Parties

No Party engaged in litigating the MDL Matter shall receive a smaller payment than a similarly situated non-litigating Party, other than as based on the Allocation Proportions in **Exhibit G** or based on the eligibility criteria for payments from the County Incentive Fund as provided by **Section G** below.

D. Special Revenue Fund

1. Creation of special revenue fund. Every Local Government receiving Opioid Settlement Funds shall create a separate special revenue fund, as described below, that is designated for the receipt and expenditure of the Opioid Settlement Funds.
2. Procedures for special revenue fund. Funds in this special revenue fund shall not be commingled with any other money or funds of the Local Government. The funds in the

special revenue fund shall not be used for any loans or pledge of assets, unless the loan or pledge is for an opioid remediation purpose consistent with the terms of this MOA and adopted under the process described in **Section E.6** below. Although counties or municipalities may make contracts with or grants to a nonprofit, charity, or other entity, counties or municipalities may not assign to another entity their rights to receive payments from the national settlement or their responsibilities for funding decisions.

3. Interest earned on special revenue fund. The funds in the special revenue fund may be invested, consistent with the investment limitations for local governments, and may be placed in an interest-bearing bank account. Any interest earned on the special revenue fund must be used in a way that is consistent with this MOA.

E. Opioid Remediation Activities.

1. Limitation on use of funds. Local Governments shall expend Opioid Settlement Funds only for opioid-related expenditures consistent with the terms of this MOA and incurred after the date of the Local Government's execution of this MOA, unless execution of the National Settlement Agreement requires a later date.
2. Opportunity to cure inconsistent expenditures. If a Local Government spends any Opioid Settlement Funds on an expenditure inconsistent with the terms of this MOA, the Local Government shall have 60 days after discovery of the expenditure to cure the inconsistent expenditure through payment of such amount for opioid remediation activities through budget amendment or repayment.
3. Consequences of failure to cure inconsistent expenditures. If a Local Government does not make the cure required by **Section E.2** above within 60 days, (i) future Opioid Fund payments to that Local Government shall be reduced by an amount equal to the inconsistent expenditure, and (ii) to the extent the inconsistent expenditure is greater than the expected future stream of payments to the Local Government, the Attorney General may initiate a process up to and including litigation to recover and redistribute the overage among all eligible Local Governments. The Attorney General may recover any litigation expenses incurred to recover the funds. Any recovery or redistribution shall be distributed consistent with **Sections B.3 and B.4** above.
4. Annual meeting of counties and municipalities within each county. Each county receiving Opioid Settlement Funds shall hold at least one annual meeting with all municipalities in the Local Government's county invited in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between local governments both within and beyond the county. These meetings shall be open to the public.
5. Use of settlement funds under Option A and Option B. Local Governments shall spend Opioid Settlement Funds from the Local Abatement Funds on opioid remediation activities using either or both of the processes described as Option A and Option B below, unless the relevant National Settlement Agreement or Bankruptcy Resolution further limit the spending.

a. Option A.

- i. Without any additional strategic planning beyond the meeting described in **Section E.4** above, Local Governments may spend Opioid Settlement Funds from the list of High-Impact Opioid Abatement Strategies attached as **Exhibit A**. This list is a subset of the initial opioid remediation strategies listed in the National Settlement Agreement.
- ii. **Exhibit A** may be modified as set forth in Exhibit D below; provided, however, that any strategy listed on **Exhibit A** must be within the list of opioid remediation activities for the then-current National Settlement Agreement. Opioid remediation activities undertaken under a previously authorized strategy list may continue if they were authorized at the time of the Local Government's commitment to spend funds on that activity.

b. Option B.

- i. A Local Government that chooses to participate in additional voluntary, collaborative, strategic planning may spend Opioid Settlement Funds from the broader list of categories found in **Exhibit B**. This list contains all the initial opioid remediation strategies listed in the National Settlement Agreement.
- ii. Before spending any funds on any activity listed in **Exhibit B**, but not listed on **Exhibit A**, a Local Government must first engage in the collaborative strategic planning process described in **Exhibit C**. This process shall result in a report and non-binding recommendations to the Local Government's Governing Body described in **Exhibit C** (right-hand column).
- iii. A Local Government that has previously undertaken the collaborative strategic planning process described in **Exhibit C** and wishes to continue implementing a strategy listed in **Exhibit B**, but not listed in **Exhibit A**, shall undertake a new collaborative strategic planning process every four years (or more often if desired).
- iv. A Local Government that has previously undertaken the collaborative strategic planning process described in **Exhibit C** that wishes to implement a new strategy listed in **Exhibit B** but not listed in **Exhibit A**, shall undertake a new collaborative strategic planning process.
- v. Two or more Local Governments may undertake a single collaborative strategic planning process resulting in a report and recommendations to all of the Local Governments involved.

6. Process for drawing from special revenue funds.
 - a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
 - b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in **Exhibit A** or **Exhibit B** to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.
7. Coordination group. A coordination group with the composition and responsibilities described in **Exhibit D** shall meet at least once a year during the first three years that this MOA is in effect. Thereafter, the coordination group shall meet at least once every three years until such time as Opioid Settlement Funds are no longer being spent by Local Governments.

F. Auditing, Compliance, Reporting, and Accountability

1. Audits under Local Government Budget and Fiscal Control Act. Local Governments' Opioid Settlement Funds are subject to financial audit by an independent certified public accountant in a manner no less than what is required under G.S. 159-34. Each Local Government must file an annual financial audit of the Opioid Settlement Funds with the Local Government Commission. If any such audit reveals an expenditure inconsistent with the terms of this MOA, the Local Government shall immediately report the finding to the Attorney General.
2. Audits under other acts and requirements. The expenditure of Opioid Settlement Funds is subject to the requirements of the Local Government Budget and Fiscal Control Act, Chapter 159 of the North Carolina General Statutes; Local Government Commission rules; the Federal Single Audit Act of 1984 (as if the Opioid Settlement Funds were federal funds); the State Single Audit Implementation Act; Generally Accepted Government Auditing Standards; and all other applicable laws, rules, and accounting standards. For expenditures for which no compliance audit is required under the Federal Single Audit Act of 1984, a compliance audit shall be required under a compliance supplement approved by the coordination group.
3. Audit costs. Reasonable audit costs that would not be required except for this Section F may be paid by the Local Government from Opioid Settlement Funds..
4. Access to persons and records. During and after the term of this MOA, the State Auditor and Department of Justice shall have access to persons and records related to this MOA and expenditures of Opioid Settlement Funds to verify accounts and data affecting fees or

performance. The Local Government manager/administrator is the point of contact for questions that arise under this MOA.

5. Preservation of records. The Local Government must maintain, for a period of at least five years, records of Opioid Settlement Fund expenditures and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the National Settlement Agreement, any Bankruptcy Resolutions, and this MOA.
6. Reporting.
 - a. Annual financial report required. In order to ensure compliance with the opioid remediation provisions of the National Settlement Agreement, any Bankruptcy Resolutions, and this MOA, for every fiscal year in which a Local Government receives, holds, or spends Opioid Settlement Funds, the county or municipality must submit an annual financial report specifying the activities and amounts it has funded.
 - b. Annual financial report timing and contents. The annual financial report shall be provided to the North Carolina Attorney General by emailing the report to opioiddocs@ncdoj.gov, within 90 days of the last day of the state fiscal year covered by the report. Each annual financial report must include the information described on **Exhibit E**.
 - c. Reporting to statewide opioid settlement dashboard. Each Local Government must provide the following information to the statewide opioid settlement dashboard within the stated timeframes:
 - i. The budget or resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for a specific purpose or purposes during a specified period of time as described in **Section E.6.b** above (within 90 days of the passage of any such budget or resolution);
 - ii. If the Local Government is using Option B, the report(s) and non-binding recommendations from collaborative strategic planning described in **Section E.5.b.ii** above and **Exhibit C** (right hand column) (within 90 days of the date the report and recommendations are submitted to the local governing body for consideration);
 - iii. The annual financial reports described in Section F.6.a and **Exhibit E** (within 90 days of the end of the fiscal year covered by the report); and
 - iv. The impact information described in **Exhibit F** (within 90 days of the end of the fiscal year covered by the report).

The State will create an online portal with instructions for Local Governments to report or upload each of these four items by electronic means.

- d. Copy to NCDOJ of any additional reporting. If the National Settlement Agreement or any Bankruptcy Resolutions require that a Local Government file, post, or provide a report or other document beyond those described in this MOA, or if any Local Government communicates in writing with any national administrator or other entity created or authorized by the National Settlement Agreement or any Bankruptcy Resolutions regarding the Local Government's compliance with the National Settlement Agreement or Bankruptcy Resolutions, the Local Government shall email a copy of any such report, document, or communication to the North Carolina Department of Justice at opioiddocs@ncdoj.gov.
 - e. Compliance and non-compliance.
 - i. Every Local Government shall make a good faith effort to comply with all of its reporting obligations under this MOA, including the obligations described in **Section F.6.c** above.
 - ii. A Local Government that engages in a good faith effort to comply with its reporting obligations under **Section F.6.c** but fails in some way to report information in an accurate, timely, or complete manner shall be given an opportunity to remedy this failure within a reasonable time.
 - iii. A Local Government that does not engage in a good faith effort to comply with its reporting obligations under this MOA, or that fails to remedy reporting issues within a reasonable time, may be subject to action for breach of contract.
 - iv. Notwithstanding anything to the contrary herein, a Local Government that is in substantial compliance with the reporting obligations in this MOA shall not be considered in breach of this MOA or in breach of contract.
7. Collaboration. The State and Local Governments must collaborate to promote effective use of Opioid Settlement Funds, including through the sharing of expertise, training, technical assistance. They will also coordinate with trusted partners to collect and share information about successful regional and other high-impact strategies and opioid treatment programs.

G. County Incentive Fund

A Local Government receiving Settlement Proceeds pursuant to **Section B.4.a** shall be an Incentive Eligible Local Government if every municipality in the Local Government's county with population of at least 30,000 has executed this MOA by October 1, 2021, but no later than any such deadline set in the National Settlement Agreement for the highest possible participation in incentive structures for North Carolina. Each Incentive Eligible Local Government shall receive a share of the 5% County Incentive Fund set forth in **Section B.2.iii**, distributed pro rata among only Incentive Eligible Local Governments as set forth in **Exhibit G**. For purposes of the calculations required by this Section, populations will be based on United States Census Bureau's Vintage 2019 population totals, and a municipality with populations in multiple counties will be counted only toward the county which has the largest share of that municipality's population.

H. Effectiveness

1. When MOA takes effect. This MOA shall become effective at the time a sufficient number of Local Governments have joined the MOA to qualify this MOA as a State-Subdivision Agreement under the National Settlement Agreement or any Bankruptcy Resolution. If this MOA does not thereby qualify as a State-Subdivision Agreement, this MOA will have no effect.
2. Amendments to MOA.
 - a. Amendments to conform to final national documents. The Attorney General, with the consent of a majority vote from a group of Local Government attorneys appointed by the Association of County Commissioners, may initiate a process to amend this MOA to make any changes required by the final provisions of the National Settlement Agreement or any Bankruptcy Resolution. The Attorney General's Office will provide written notice of the necessary amendments to all the previously joining parties. Any previously joining party will have a two-week opportunity to withdraw from the MOA. The amendments will be effective to any party that does not withdraw.
 - b. Coordination group. The coordination group may make the changes authorized in **Exhibit D**.
 - c. No amendments to allocation between Local Governments. Notwithstanding any other provision of this MOA, the allocation proportions set forth in **Exhibit G** may not be amended.
 - d. General amendment power. After execution, the coordination group may propose other amendments to the MOA, subject to the limitation in **Section H.2.c** above. Such amendments will take effect only if approved in writing by the Attorney General and at least two-thirds of the Local Governments who are Parties to this MOA. In the vote, each Local Government Party will have a number of votes measured by the allocation proportions set forth in **Exhibit G**.
3. Acknowledgement. The Parties acknowledge that this MOA is an effective and fair way to address the needs arising from the public health crisis due to the misconduct committed by the Pharmaceutical Supply Chain Participants.
4. When MOA is no longer in effect. This MOA is effective until one year after the last date on which any Opioid Settlement Funds are being spent by Local Governments pursuant to the National Settlement Agreement and any Bankruptcy Resolution.
5. Application of MOA to settlements and bankruptcy resolutions. This MOA applies to all settlements under the National Settlement Agreement with the Settling Defendants and any Bankruptcy Resolutions. The Parties agree to discuss the use, as the Parties may deem appropriate in the future, of the settlement terms set out herein (after any necessary

amendments) for resolutions with Pharmaceutical Supply Chain Participants not covered by the National Settlement Agreement or a Bankruptcy Resolution.

6. Applicable law and venue. Unless required otherwise by the National Settlement Agreement or a Bankruptcy Resolution, this MOA shall be interpreted using North Carolina law and any action related to the provisions of this MOA must be adjudicated by the Superior Court of Wake County. If any provision of this MOA is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision which can be given effect without the invalid provision.
7. Scope of MOA. The Parties acknowledge that this MOA does not excuse any requirements placed upon them by the terms of the National Settlement Agreement or any Bankruptcy Resolution, except to the extent those terms allow for a State-Subdivision Agreement to do so.
8. No third party beneficiaries. No person or entity is intended to be a third party beneficiary of this MOA.
9. No effect on authority of parties. Nothing in this MOA shall be construed to affect or constrain the authority of the Parties under law.
10. Signing and execution of MOA. This MOA may be signed and executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. A signature transmitted by facsimile or electronic image shall be deemed an original signature for purposes of executing this MOA. Each person signing this MOA represents that he or she is fully authorized to enter into the terms and conditions of, and to execute, this MOA, and that all necessary approvals and conditions precedent to his or her execution have been satisfied.

(Signature pages follow.)

Signature pages will be structured as one page for the State of North Carolina,
followed by separate signature pages for each county.

These signature pages will also include blanks for the county's municipalities.

To avoid having 101 signature pages in the middle of this file,
the signature pages are in a separate document.

**EXHIBIT A TO NC MOA:
HIGH-IMPACT OPIOID ABATEMENT STRATEGIES (“OPTION A” List)**

In keeping with the National Settlement Agreement, opioid settlement funds may support programs or services listed below that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health condition.

As used in this list, the words “fund” and “support” are used interchangeably and mean to create, expand, or sustain a program, service, or activity.

1. **Collaborative strategic planning.** Support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning).
2. **Evidence-based addiction treatment.** Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine’s national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence-based addiction treatment. This may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.)
3. **Recovery support services.** Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
4. **Recovery housing support.** Fund programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder.
5. **Employment-related services.** Fund programs offering employment support services to people in treatment or recovery, or people who use drugs, such as job training, job skills, job placement, interview coaching, resume review, professional attire, relevant courses at community colleges or vocational schools, transportation services or transportation vouchers to facilitate any of these activities, or similar services or supports.
6. **Early intervention.** Fund programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health

First Aid, peer-based programs, or similar approaches. Training programs may target parents, family members, caregivers, teachers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents.

7. **Naloxone distribution.** Support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks, such as Syringe Service Programs, post-overdose response teams, programs that provide naloxone to persons upon release from jail or prison, emergency medical service providers or hospital emergency departments that provide naloxone to persons at risk of overdose, or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders.
8. **Post-overdose response team.** Support post-overdose response teams that connect persons who have experienced non-fatal drug overdoses to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
9. **Syringe Service Program.** Support Syringe Service Programs operated by any governmental or nongovernmental organization authorized by section 90-113.27 of the North Carolina General Statutes that provide syringes, naloxone, or other harm reduction supplies; that dispose of used syringes; that connect clients to prevention, treatment, recovery support, behavioral healthcare, primary healthcare, or other services or supports they need; or that provide any of these services or supports.
10. **Criminal justice diversion programs.** Support pre-arrest or post-arrest diversion programs, or pre-trial service programs, that connect individuals involved or at risk of becoming involved in the criminal justice system to addiction treatment, recovery support, harm reduction services, primary healthcare, prevention, or other services or supports they need, or that provide any of these services or supports.
11. **Addiction treatment for incarcerated persons.** Support evidence-based addiction treatment, including Medication-Assisted Treatment with at least one FDA-approved opioid agonist, to persons who are incarcerated in jail or prison.
12. **Reentry Programs.** Support programs that connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

EXHIBIT B TO NC MOA:

Additional Opioid Remediation Activities (“OPTION B” List)

This list shall be automatically updated to match the list of approved strategies in the most recent National Settlement Agreement.

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:¹

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

¹ As used in this Exhibit B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD or mental health conditions, including but not limited to training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
14. Development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for or recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.
4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)

Provide connections to care for people who have – or at risk of developing – OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.

3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically-appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice

system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.
4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (NAS), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; expand long-term treatment and services for medical monitoring of NAS babies and their families.
5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
6. Child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Enhanced family supports and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including but not limited to parent skills training.
10. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund medical provider education and outreach regarding best prescribing practices for opioids consistent with Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Fund community anti-drug coalitions that engage in drug prevention efforts.
6. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
7. Engage non-profits and faith-based communities as systems to support prevention.
8. Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities that provide free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Provide training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in sections C, D, and H of this Exhibit relating to first responders, support the following:

1. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitation, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local, or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services; to support training and technical assistance; or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to share reports, recommendations, or plans to spend Opioid Settlement Funds; to show how Opioid Settlement Funds have been spent; to report program or strategy outcomes; or to track, share, or visualize key opioid-related or health-related indicators and supports as identified through collaborative statewide, regional, local, or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations including individuals entering the criminal justice system, including but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (ADAM) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

**EXHIBIT C to NC MOA:
COLLABORATIVE STRATEGIC PLANNING PROCESS UNDER OPTION B**

	ACTIVITY NAME	ACTIVITY DETAIL	CONTENT OF REPORT & RECOMMENDATIONS
A	Engage diverse stakeholders	Engage diverse stakeholders, per "ITEM A DETAIL" below, throughout the collaborative strategic planning process	Report on stakeholder engagement per "ITEM A DETAIL" below
B	Designate facilitator	Designate a person or entity to facilitate the strategic collaborative planning process. Consider a trained, neutral facilitator.	Identify the facilitator
C	Build upon any related planning	Build upon or coordinate with prior or concurrent planning efforts that address addiction, drug misuse, overdose, or related issues, including but not limited to community health assessments.	Report any related planning efforts you will build upon or coordinate with
D	Agree on shared vision	Agree on a shared vision for positive community change, considering how strategic investments of Opioid Settlement Funds have the potential to improve community health and well-being and address root causes of addiction, drug misuse, overdose, and related issues	Report on shared vision for positive community change
E	Identify key indicator(s)	Identify one or more population-level measures to monitor in order to gauge progress towards the shared vision. (The NC Opioid Action Plan Data Dashboard contains several such measures.)	Report on the key indicators selected
F	Identify and explore root causes	Explore root causes of addiction, drug misuse, overdose, and related issues in the community, using quantitative data as well as stakeholder narratives, community voices, the stories of those with lived experience, or similar qualitative information	Report on root causes as described
G	Identify and evaluate potential strategies	Identify potential strategies to address root causes or other aspects of the opioid epidemic; identify these strategies (by letter or number) on EXHIBIT A or EXHIBIT B, and consider the effectiveness of each strategy based on available evidence	Identify and evaluate potential strategies
H	Identify gaps in existing efforts	For each potential strategy identified (or for favored strategies), survey existing programs, services, or supports that address the same or similar issues; and identify gaps or shortcomings	Report on survey of and gaps in existing efforts
I	Prioritize strategies	Prioritize strategies, taking into account your shared vision, analysis of root causes, evaluation of each strategy, and analysis of gaps in existing efforts	Report on prioritization of strategies
J	Identify goals, measures, and evaluation plan	For each strategy (or favored strategy), develop goals and an evaluation plan that includes at least one process measure (How much did you do?), at least one quality measure (How well did you do it?), and at least one outcome measure (Is anyone better off?)	Report on goals, measures, and evaluation plan for each chosen strategy
K	Consider ways to align strategies	For each potential strategy identified (or for favored strategies), consider opportunities to braid Opioid Settlement Funds with other funding streams; develop regional solutions; form strategic partnerships; or to pursue other creative solutions	Report on opportunities to align strategies as described
L	Identify organizations	Identify organizations and agencies with responsibility to implement each strategy; and identify the human, material, and capital resources to implement each strategy	Identify organizations and needs to implement each strategy

M	Develop budgets and timelines	Develop a detailed global budget for each strategy with anticipated expenditures, along with timelines for completing components of each strategy	Report budgets and timelines for each strategy
N	Offer recommendations	Offer recommendations to local governing body (e.g., the county board, city council, or other local governing body)	Report recommendations to governing body

ITEM A DETAIL: STAKEHOLDER INVOLVEMENT

	STAKEHOLDERS	DESCRIPTION	CONTENT OF REPORT & RECOMMENDATIONS
A-1	Local officials	County and municipal officials, such as those with responsibility over public health, social services, and emergency services	Report stakeholder involvement (who and how involved in process)
A-2	Healthcare providers	Hospitals and health systems, addiction professionals and other providers of behavioral health services, medical professionals, pharmacists, community health centers, medical safety net providers, and other healthcare providers	same as above
A-3	Social service providers	Providers of human services, social services, housing services, and community health services such as harm reduction, peer support, and recovery support services	same
A-4	Education and employment service providers	Educators, such as representatives of K-12 schools, community colleges, and universities; and those providing vocational education, job skills training, or related employment services	same
A-5	Payers and funders	Health care payers and funders, such as managed care organizations, prepaid health plans, LME-MCOs, private insurers, and foundations	same
A-6	Law enforcement	Law enforcement and corrections officials	same
A-7	Employers	Employers and business leaders	same
A-8	Community groups	Community groups, such as faith communities, community coalitions that address drug misuse, groups supporting people in recovery, youth leadership organizations, and grassroots community organizations	same
A-9	Stakeholders with "lived experience"	Stakeholders with "lived experience," such as people with addiction, people who use drugs, people in medication-assisted or other treatment, people in recovery, people with criminal justice involvement, and family members or loved ones of the individuals just listed	same
A-10	Stakeholders reflecting diversity of community	Stakeholders who represent the racial, ethnic, economic, and cultural diversity of the community, such as people of color, Native Americans, members of the LGBTQ community, and members of traditionally unrepresented or underrepresented groups	same

EXHIBIT D TO NC MOA: COORDINATION GROUP

COMPOSITION

The Coordination Group shall consist of the following twelve members:

Five Local Government Representatives

- Four appointed by the North Carolina Association of County Commissioners including:
 - One county commissioner
 - One county manager
 - One county attorney
 - One county local health director or consolidated human services director
- One municipal manager appointed by the North Carolina League of Municipalities

Four Experts Appointed by the Department of Health and Human Services

- Four appointed by the Secretary of the Department of Health and Human Services, having relevant experience or expertise with programs or policies to address the opioid epidemic, or with behavioral health, public health, health care, harm reduction, social services, or emergency services.

One Expert Appointed by the Attorney General

- One appointed by the Attorney General of North Carolina from the North Carolina Department of Justice or another state agency, having drug policy or behavioral health experience or expertise.

Two Experts Appointed by Legislative Leaders

- One representative from the University of North Carolina School of Government with relevant expertise appointed by the Speaker of the North Carolina House of Representatives.
- One representative from the board or staff of the North Carolina Institute of Medicine with relevant expertise appointed by the President Pro Tem of the North Carolina Senate.

The coordination group may appoint a non-voting administrator to convene meetings and facilitate the work of the coordination group. The administrator will not be paid from the Opioid Settlement Funds distributed under this MOA.

Appointees shall have relevant experience or expertise with programs or policies to address the opioid epidemic, behavioral health, public health, health care, social services, emergency services, harm reduction, management of local government, or other relevant areas.

Those responsible for making appointments to the coordination group are encouraged to appoint individuals who reflect the diversity of North Carolina, taking into consideration the need for geographic diversity; urban and rural perspectives; representation of people of color and

traditionally underrepresented groups; and the experience and perspective of persons with “lived experience.” Those responsible for making appointments may appoint a successor or replace a member at any time. Members of the coordination group serve until they resign or are replaced by the appointer. Eight members of the coordination group constitutes a quorum.

RESPONSIBILITIES

- a. As provided in **Section F.2** of the MOA, where no compliance audit would be required under the Federal Single Audit Act of 1984 for expenditures of Opioid Settlement Funds, a compliance audit shall be required under a compliance supplement established by a vote of at least 8 members of the coordination group. The compliance supplement shall address, at least, procedures for determining:
 - i. Whether the Local Government followed the procedural requirements of the MOA in ordering the expenditures.
 - ii. Whether the Local Government’s expenditures matched one of the types of opioid-related expenditures listed in **Exhibit A** of the MOA (if the Local Government selected Option A) or **Exhibit B** of the MOA (if the Local Government selected Option B).
 - iii. Whether the Local Government followed the reporting requirements in the MOA.
 - iv. Whether the Local Government (or sub-recipient of any grant or loan, if applicable) utilized the awarded funds for their stated purpose, consistent with this MOA and other relevant standards.
 - v. Which processes (such as sampling) shall be used:
 - i. To keep the costs of the audit at reasonable levels; and
 - ii. Tailor audit requirements for differing levels of expenditures among different counties.
- b. The coordination group may, by a vote of at least 8 members, propose amendments to the MOA as discussed in **Section H** of the MOA or modify any of the following:
 - i. The high-impact strategies discussed in **Section E.5** of the MOA and described in **Exhibit A** to the MOA;
 - ii. The collaborative strategic planning process discussed in **Section E.5** of the MOA and described in **Exhibit C** to the MOA;
 - iii. The annual financial report discussed in **Section F.4** of the MOA and described in **Exhibit E** to the MOA;
 - iv. The impact information discussed in **Section F.4** of the MOA and described in **Exhibit F** to the MOA; or
 - v. Other information reported to the statewide opioid dashboard.

- c. The coordination group may, by consensus or by vote of a majority of members present and voting, work with the parties to this MOA, the North Carolina Association of County Commissioners, the North Carolina League of Municipalities, other associations, foundations, non-profits, and other government or nongovernment entities to provide support to Local Governments in their efforts to effectuate the goals and implement the terms of this MOA. Among other activities, the coordination group may coordinate, facilitate, support, or participate in any of the following activities:
- i. Providing assistance to Local Governments in identifying, locating, collecting, analyzing, or reporting data used to help address the opioid epidemic or related challenges, including data referred to in **Exhibit F**;
 - ii. Developing resources or providing training or technical assistance to support Local Governments in addressing the opioid epidemic and carrying out the terms of this MOA;
 - iii. Developing pilot programs, trained facilitators, or other resources to support the collaborative strategic planning process described in this MOA;
 - iv. Developing and implementing a voluntary learning collaborative among Local Governments and others to share best practices in carrying out the terms of this MOA and addressing the opioid epidemic, including in-person or virtual convenings or connections;
 - v. Developing voluntary leadership training programs for local officials on strategies to address the opioid epidemic, opportunities for Local Governments to harness the ongoing transition to value-based healthcare, and other relevant topics;
 - vi. Taking other actions that support Local Governments in their efforts to effectuate the goals and implement the terms of this MOA but do not in any way change the terms of this MOA or the rights or obligations of parties to this MOA.

EXHIBIT E TO NC MOA: ANNUAL FINANCIAL REPORT

Each annual financial report must include the following financial information:

1. The amount of Opioid Settlement Funds in the special revenue fund at the beginning of the fiscal year (July 1).
2. The amount of Opioid Settlement Funds received during the fiscal year.
3. The amount of Opioid Settlement Funds disbursed or applied during the fiscal year, broken down by funded strategy (with any permissible common costs prorated among strategies).
4. The amount of Opioid Settlement Funds used to cover audit costs as provided in Section F.3 of this MOA.
5. The amount of Opioid Settlement Funds in the special revenue fund at the end of the fiscal year (June 30).

All Local Governments that receive two-tenths of one percent (0.2 percent) or more of the total Local Government Allocation as listed in **Exhibit G** shall provide the following additional information:

6. For all Opioid Settlement Funds disbursed or applied during the fiscal year as reported in item 3 above, a single breakdown of the total amount disbursed or applied for all funded strategies during the fiscal year into the following categories:
 - a. Human resource expenditures.
 - b. Subcontracts, grants, or other payments to sub-recipients involved in implementing of the funded strategies listed item 4 above.
 - c. Operational expenditures.
 - d. Capital expenditures.
 - e. Other expenditures.
7. With respect to item 6.b above, the Local Government shall provide the following information for any sub-recipient that receives ten percent or more of the total amount that the Local Government disbursed or applied during the fiscal year:
 - a. The name of the sub-recipient.
 - b. The amount received by the sub-recipient during the fiscal year.
 - c. A very brief description of the goods, services, or other value provided by the sub-recipient (for example, “addiction treatment services” or “peer-support services” or “syringe service program” or “naloxone purchase”).

The coordination group may clarify or modify specifications for this annual financial report as provided in Exhibit D.

EXHIBIT F TO NC MOA: IMPACT INFORMATION

Within 90 days of the end of any fiscal year in which a Local Government expends Opioid Settlement Funds, the Local Government shall report impact information for each strategy that it funded with Opioid Settlement Funds during that fiscal year (“funded strategy”), using the STANDARD FORM or the SHORT FORM for each funded strategy.

The STANDARD FORM is recommended to all Local Governments for all funded strategies. However, Local Governments may use the SHORT FORM as follows:

- All Local Governments that receive less than 0.2 percent (two-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** may use the SHORT FORM for all funded strategies.
- All Local Governments that receive 0.2 percent (two-tenths of one percent) or more but less than 0.3 percent (three-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** must use the STANDARD FORM for the funded strategy that received the largest amount of settlement funds during the fiscal year and may use the SHORT FORM for all other funded strategies.
- All Local Governments that receive 0.3 percent (three-tenths of one percent) or more but less than 0.4 percent (four-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** must use the STANDARD FORM for the two funded strategies that received the largest amount of settlement funds during the fiscal year and may use the SHORT FORM for all other funded strategies.

STANDARD FORM

1. County or municipality and fiscal year covered by this report.
2. Name, title, and organization of person completing this report.
3. Name of funded strategy, letter and/or number of funded strategy on **Exhibit A** or **Exhibit B** to the MOA, and number and date of resolution(s) authorizing expenditure of settlement funds on funded strategy.
4. **Brief progress report** describing the funded strategy and progress made during the fiscal year. Recommended length: approximately one page (250 words).
5. **Brief success story** from a person who has benefitted from the strategy (de-identified unless the person has agreed in writing to be identified). Recommended length: approximately one page (250 words).
6. **One or more process measures**, addressing the question, “How much did you do?”
Examples: number of persons enrolled, treated, or served; number of participants trained; units of naloxone or number of syringes distributed.
7. **One or more quality measures**, addressing the question, “How well did you do it?”
Examples: percentage of clients referred to care or engaged in care; percentage of staff with

certification, qualification, or lived experience; level of client or participant satisfaction shown in survey data.

8. **One or more outcome measures**, addressing the question, “Is anyone better off?”
Examples: number or percentage of clients with stable housing or employment; self-reported measures of client recovery capital, such as overall well-being, healthy relationships, or ability to manage affairs; number or percentage of formerly incarcerated clients receiving community services or supports within X days of leaving jail or prison.
9. In connection with items 6, 7, and 8 above, **demographic information** on the participation or performance of people of color and other historically marginalized groups.

The State will provide counties and municipalities with recommended measures and sources of data for common opioid remediation strategies such as those listed in **Exhibit A**.

Counties or municipalities that have engaged in collaborative strategic planning are encouraged to use the measures for items 6 through 8 above identified through that process.

SHORT FORM

1. County or municipality and fiscal year covered by this report.
2. Name, title, and organization of person completing this report.
3. Name of funded strategy, letter and/or number of funded strategy on **Exhibit A** or **Exhibit B** to the MOA, and number and date of resolution(s) authorizing expenditure of settlement funds on strategy.
4. **Brief progress report** describing the funded strategy and progress made on the funded strategy during the fiscal year. Recommended length: approximately one-half to one page (125-250 words).

**EXHIBIT G TO NC MOA:
LOCAL GOVERNMENT ALLOCATION PROPORTIONS**

Counties:

Alamance	1.378028967612490%
Alexander	0.510007879580514%
Alleghany	0.149090598929352%
Anson	0.182192960366522%
Ashe	0.338639188321974%
Avery	0.265996766935006%
Beaufort	0.477888434887858%
Bertie	0.139468575095652%
Bladen	0.429217809476617%
Brunswick	2.113238507591200%
Buncombe	2.511587857322730%
Burke	2.090196827047270%
Cabarrus	1.669573446626000%
Caldwell	1.276301146194650%
Camden	0.073036400412663%
Carteret	1.128465593852300%
Caswell	0.172920237524674%
Catawba	2.072695222699690%
Chatham	0.449814383077585%
Cherokee	0.782759152904478%
Chowan	0.113705596126821%
Clay	0.224429948904576%
Cleveland	1.119928027749120%
Columbus	1.220936938986050%
Craven	1.336860190247190%
Cumberland	2.637299659634610%
Currituck	0.186778551294444%
Dare	0.533126731273811%
Davidson	1.940269530393250%
Davie	0.513147526867745%
Duplin	0.382785147396895%
Durham	1.797994362444460%
Edgecombe	0.417101939026669%
Forsyth	3.068450809484740%
Franklin	0.500503643290578%
Gaston	3.098173886907710%
Gates	0.079567516632414%
Graham	0.183484561708488%
Granville	0.590103409340146%

Greene	0.123274818647799%
Guilford	3.375015231147900%
Halifax	0.453161173976264%
Harnett	0.988980772198890%
Haywood	0.803315110111045%
Henderson	1.381595087040930%
Hertford	0.206843050128754%
Hoke	0.332485804570157%
Hyde	0.027237354085603%
Iredell	2.115931374540020%
Jackson	0.507757731330674%
Johnston	1.250887468217670%
Jones	0.087966986994631%
Lee	0.653115683614534%
Lenoir	0.604282592625687%
Lincoln	0.926833627125253%
Macon	0.466767666100745%
Madison	0.237776496104888%
Martin	0.232882220579515%
McDowell	0.587544576492856%
Mecklenburg	5.038301259920550%
Mitchell	0.309314151564137%
Montgomery	0.226050543041193%
Moore	0.971739112775481%
Nash	0.845653639635102%
New Hanover	2.897264892001010%
Northampton	0.120996238921878%
Onslow	1.644001364710850%
Orange	1.055839419023090%
Pamlico	0.119936151028001%
Pasquotank	0.374816210815334%
Pender	0.585749331860312%
Perquimans	0.111833180344914%
Person	0.403024296727131%
Pitt	1.369008066415930%
Polk	0.266142985954851%
Randolph	1.525433986174180%
Richmond	0.749132839979529%
Robeson	1.359735343574080%
Rockingham	1.365368837477560%
Rowan	2.335219287913370%
Rutherford	0.928941617994687%
Sampson	0.619513740526226%
Scotland	0.449148274209402%

Stanly	0.724974208589555%
Stokes	0.623953112434303%
Surry	1.410826706091650%
Swain	0.281162928604502%
Transylvania	0.497595509451435%
Tyrrell	0.041440907207785%
Union	1.466702679869700%
Vance	0.536258255282162%
Wake	4.902455667205510%
Warren	0.106390583495122%
Washington	0.074770720453604%
Watauga	0.469675799939888%
Wayne	0.970699333078804%
Wilkes	1.997177160589100%
Wilson	0.646470841490459%
Yadkin	0.562147145073638%
Yancey	0.382114976889272%

Municipalities:

Asheville	0.235814724255298%
Canton	0.011453823221205%
Cary	0.144151645370137%
Charlotte	1.247483814366830%
Concord	0.227455870287483%
Durham	0.380405026684971%
Fayetteville	0.309769055181433%
Gastonia	0.257763823789835%
Greensboro	0.527391696384329%
Greenville	0.162656474659432%
Henderson	0.032253478794181%
Hickory	0.094875835682315%
High Point	0.206428762905859%
Jacksonville	0.095009869783840%
Raleigh	0.566724612722679%
Wilmington	0.119497493968465%
Winston-Salem	0.494459923803644%



North Carolina Association
of County Commissioners

Opioid Settlement Update & Next Steps

Dear County Board Chairs, County Managers, and County Attorneys,

All 100 North Carolina counties as well as municipalities with a population over 10,000 recently received by mail and email a notice, similar to the notice found [here](#), to join the nationwide opioid settlement agreements. If your county is represented by outside counsel with respect to opioid claims, please contact them to coordinate.

The two proposed national litigation settlement agreements would resolve all opioid litigation brought by state and local governments against the three largest drug distributors, McKesson, Cardinal Health and AmerisourceBergen (“distributors”), and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (“J&J”).

The proposed settlements require that the distributors and J&J pay \$26 billion over 18 years, with approximately \$22.7 billion available to state and local governments to address the opioid epidemic.

The State of North Carolina has already approved and signed the settlements, making North Carolina local governments eligible to participate. **The next step in this process is for local governments to sign on to the settlements by January 2, 2022. Details on how to sign on are included below under the heading, “How to Join the Nationwide Opioid Settlements.”**

North Carolina stands to receive approximately \$750 million through these settlements if all 100 counties and all municipalities with a population over 10,000 participate. These funds will be available starting in 2022 to support treatment, recovery, harm reduction, and other life-saving programs and services.

North Carolina’s share of settlement funds will be distributed among state and local governments as outlined in a [Memorandum of Agreement](#) that the state and more than 80 local governments have already joined. **It is important to note signing onto the settlements is separate from signing onto the NC MOA.** To clarify:

- Signing on to the NC MOA means your county agrees how settlement funds will be distributed in North Carolina.
- Signing on to the national settlement means your county agrees to the terms of the settlement and as a result, will not sue the distributors McKesson, Cardinal Health and AmerisourceBergen, or J&J in the future.

Counties are still encouraged to sign onto the NC MOA if they have not already done so, in addition to joining the national settlement. Click [here](#) to view a map of counties and municipalities that have signed the NC MOA to-date.

We understand this is a complex process and you may have questions as you navigate this next step. If your county is represented by outside counsel with respect to opioid claims, please contact them to coordinate. In addition, feel free to email 555 Committee County Attorneys or NCACC Counsel with questions: [Ron Aycock](#)/Special Counsel-Person, [Debra Bechtel](#)/Special Counsel-Catawba, [Misty Leland](#)/Moore, [Mark Payne](#)/Guilford, [Gordon Watkins](#)/Forsyth, [Amy Bason](#)/NCACC Deputy Director and General Counsel.

Thank you for all you are doing to address the opioid crisis in your county. There is clearly much work to be done on this issue and these settlement funds will be critical in funding the programs and services desperately needed by so many.

Sincerely,

Kevin Leonard
NCACC Executive Director



NPD

«3of9 barcode»

«BARCODE»

Postal Service: Please do not mark barcode

NPD «Claim Number»

«FIRST1» «LAST1»

«ADDRESS LINE 1» «ADDRESS LINE 2»

«CITY», «STATE»«PROVINCE» «POSTALCODE»

«COUNTRY»

TO LOCAL POLITICAL SUBDIVISIONS: IMPORTANT INFORMATION ABOUT THE NATIONAL OPIOID SETTLEMENT. SUBDIVISIONS MUST SUBMIT SIGNED DOCUMENTATION TO PARTICIPATE. THE DEADLINE FOR PARTICIPATION TO MAXIMIZE SETTLEMENT BENEFITS IS JANUARY 2, 2022.

If your subdivision is represented by an attorney with respect to opioid claims, please immediately contact them.

SETTLEMENT OVERVIEW

After years of negotiations, two proposed nationwide settlement agreements (“Settlements”) have been reached that would resolve all opioid litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen (“Distributors”), and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (collectively, “Janssen”).

The proposed Settlements require the Distributors and Janssen to pay billions of dollars to abate the opioid epidemic. Specifically, the Settlements require the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the “Settlement Amount”). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis.

The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states’ and subdivisions’ lawsuits and further require the Distributors to implement additional safeguards to prevent diversion of prescription opioids.

Each of the proposed Settlements has two key participation steps. First, each state decides whether to participate in the Settlements. North Carolina has joined both Settlements. Second, the subdivisions within each participating state must then decide whether to participate in the Settlements. Generally, the more subdivisions that participate, the greater the amount of funds that flow to that state and its participating subdivisions. Any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision’s state is settling and other participating subdivisions are sharing in settlement funds.

This letter is part of the formal notice required by the Settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

You are receiving this letter because North Carolina has elected to participate in both of the two national Settlements against (1) the Distributors, and (2) Janssen, and your subdivision may participate in the Settlements. This notice is being sent directly to subdivisions and also to attorneys for subdivisions that we understand are litigating against these companies. If you are represented by an attorney with respect to opioid claims, please immediately contact them. Please note that there is no need for subdivisions to be represented by an attorney or to have filed a lawsuit to participate in the Settlements.

WHERE CAN YOU FIND MORE INFORMATION?

This letter is intended to provide a brief overview of the Settlements. Detailed information about the Settlements may be found at: <https://nationalopioidsettlement.com/>. This national settlement website also includes links to information about how the Settlements are being implemented in your state and how settlement funds will be allocated within your state. This website will be supplemented as additional documents are created. The North Carolina Attorney General's Office has also set up a state-specific website, which may be found at: <https://www.morepowerfulnc.org/opioid-settlements/>.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

You must go to the national settlement website to register to receive in the coming weeks and months the documentation your subdivision will need to participate in the Settlements (if your subdivision is eligible). All required documentation must be executed and submitted electronically through the website and must be executed using the "DocuSign" service. As part of the registration process, your subdivision will need to identify, and provide the email address for, the individual who will be authorized to sign formal and binding documents on behalf of your subdivision.

Your unique Subdivision Identification Number to use to register is: <<SubdivisionRegistrationCode>>.

HOW WILL SETTLEMENT FUNDS BE ALLOCATED IN EACH STATE?

The settlement funds are first divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state's share of the abatement funds is then further allocated within each state according to agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements.

In April 2021, Attorney General Stein and the North Carolina Association of County Commissioners unveiled a Memorandum of Agreement (NC MOA) governing how North Carolina will use the proceeds of the Settlements. The NC MOA can be found on the national settlement website and <https://www.morepowerfulnc.org/opioid-settlements/>.

In reviewing allocation information, please note that while all subdivisions may participate in the Settlements, not all subdivisions are eligible to receive direct payments. To promote efficiency in the use of abatement funds and avoid administratively burdensome disbursements that would be too small to add a meaningful abatement response, certain smaller subdivisions do not automatically receive a direct allocation. However, participation by such subdivisions will help maximize the amount of abatement funds being paid in the Settlements, including those going to counties, cities, parishes, and other larger subdivisions in their communities.

Local governments set to receive direct payments from the Settlements under the NC MOA are the 100 North Carolina counties as well as 17 municipalities – Asheville, Canton, Cary, Charlotte, Concord, Durham, Fayetteville, Gastonia, Greensboro, Greenville, Henderson, Hickory, High Point, Jacksonville, Raleigh, Wilmington, Winston-Salem. Municipalities that do not receive direct payments under the Settlements benefit because their respective counties will use settlement payments to provide treatment, recovery, harm reduction and other life-saving programs and services to municipal residents. Any questions concerning the status or terms of the state-subdivision agreement, allocation statute, and/or statutory trust in your state, if applicable, can be directed to the Attorney General’s Office.

You may be contacted by the Attorney General’s Office with additional information regarding the allocation of settlement funds in North Carolina. Subdivisions with representation can expect information from their attorneys as well. We encourage you to review all materials and to follow up with any questions. The terms of these Settlements are complex, and we want to be sure you have all the information you need to make your participation decision.

WHY YOU SHOULD PARTICIPATE

A vast majority of states have joined the Settlements, and attorneys for many subdivisions have already announced support for them. For example, the Plaintiffs’ Executive Committee, charged with leading the litigation on behalf of more than 3,000 cities, counties and others against the opioid industry, and consolidated in the national multi-district litigation (“MDL”) pending before Judge Dan Aaron Polster in the Northern District of Ohio, recommends participation in these Settlements.

Subdivision participation is strongly encouraged, for the following reasons:

First, the amounts to be paid under the Settlements, while insufficient to abate the epidemic fully, will allow state and local governments to commence with meaningful change designed to curb opioid addiction, overdose and death;

Second, time is of the essence. The opioid epidemic continues to devastate communities around the country and it is critical that the funds begin to flow to allow governments to address the epidemic in their communities *as soon as possible*;

Third, if there is not sufficient subdivision participation in these proposed Settlements, the Settlements will not be finalized, the important business practice changes will not be implemented, the billions of dollars in abatement funds will not flow to communities, and more than 3,000 cases may be sent back to their home courts for trial, which will take many years;

Fourth, the extent of participation also will determine how much money each state and its local subdivisions will receive because approximately half of the abatement funds are in the form of “incentive payments,” *i.e.*, the higher the participation of subdivisions in a state, the greater the amount of settlement funds that flow into that state;

Fifth, you know first-hand the effects of the opioid epidemic on your community. Funds from these Settlements will be used to commence abatement of the crisis and provide relief to your citizens while litigation and settlement discussions proceed against numerous other defendants in the opioid industry;

Sixth, because pills do not respect boundaries, the opioid epidemic is a national crisis that needs a national solution.

NEXT STEPS

These Settlements require that you take affirmative steps to “opt in” to the Settlements. If you do not act, you will not receive any settlement funds and you will not contribute to reaching the participation thresholds that will deliver the maximum amount of abatement funds to your state.

First, register your subdivision on the national settlement website so that information and documents required to participate can be sent to you. You will need the email address of the person who will be authorized to sign on behalf of your subdivision. This is the only action item needed at this time.

Second, have your authorizing person(s) or body begin to review the materials on the websites concerning the settlement agreement terms, allocation and other matters. Develop a list of questions for your counsel or the Attorney General’s Office. In the very near future, your subdivision will need to begin the process of deciding whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process well before the January 2, 2022 deadline to be an initial participating subdivision. Again, the Attorney General’s Office, your counsel, and other contacts within the state are available to discuss the specifics of the Settlements within your state, and we encourage you to discuss the terms and benefits of the Settlements with them. If you have additional questions for the Attorney General’s Office, you may contact it at opioidsettlement@ncdoj.gov.

Third, monitor your email for further communications, which will include a Participation Agreement, Release, (where applicable) a model Resolution, and instructions on executing and submitting electronically using DocuSign.

We urge you to view the national settlement website and the North Carolina website at your earliest convenience. Information and documents regarding the national Settlements and your state allocation can be found on the settlement website at <https://nationalopioidsettlement.com/> and <https://www.morepowerfulnc.org/opioid-settlements/>.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2021
Title: **County Attorney's Report**

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2021
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Smith
- Commissioner Cozart
- Commissioner May
- Commissioner Karan
- Commissioner Gooch
- Commissioner Jay
- Chair Hinman

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2021
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN: