

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, October 3, 2022



Call to order @ 7:00 p.m.....Chairman Tony W. Cozart
Invocation and Pledge of Allegiance.....Commissioner Sue Hinman

Consent Agenda

1. Contingency Summary (p. 4)
2. Budget Amendment #1 for Fiscal Year 2022-2023 (p. 6)
3. Tax Refunds, Releases & Write-offs (p. 13)
4. Minutes (p. 14)
5. Restatement of Granville County FLSA Work Periods (p. 38)

Introductions, Recognitions and Presentations

6. Introduction of Leadership Granville 2022-2023 Class (p. 39)
7. Introduction of Mr. Drew Cummings (p. 40)
8. Proclamation Honoring Service of Michael K. "Mike" Allen (p. 41)
9. Operation Green Light for Veterans (p. 43)

Public Comments

10. Public Comments (p. 45)

Tax Matters

11. Late Application - Disabled Veterans Douglas (p. 46)
12. Late Application - Disabled Veteran White (p. 49)
13. Late Application - Disabled Veteran Powers (p. 51)

Purchasing

14. Remote Control Lighting for GAP Ball Fields (p. 53)
15. Administrative Office of Courts eCourts CRAVE Project (p. 57)
16. Server Infrastructure Refresh Purchase (p. 63)

17. Contract with Apple Rock for Board of Elections (p. 76)

Sheriff Matters

18. Sheriff's Vehicles Purchase Request (p. 86)
19. Sheriff's Vehicles Purchase Request Undercover (p. 92)
20. Detention Center Body Scanner Purchase (p. 93)

Proclamations, Resolutions and Legislative Matters for Consideration

21. Proclamations, Resolutions and Legislative Matters (p. 104)

Appointments

22. Adult Home Care Community Advisory Committee (p. 105)

County Manager's Report

23. Request for Qualifications for Groundwater Consultant (p. 106)

County Attorney's Report

24. Overton Pond Use Agreement (p. 107)
25. Paytel Contract for Detention Center (p. 121)
26. Opioid Litigation Update (p. 122)
27. County Attorney's Report (p. 123)

Presentations by County Board Members

28. Presentations by County Board Members (p. 124)

Any Other Matters

29. Any Other Matters (p. 125)

Closed Session

30. Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter (p. 126)
31. Closed Session as allowed by G.S. 143-318.11(a)(6) – Personnel (p. 127)



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: September 26, 2022
Title: Contingency Summary

PURPOSE:

To approve the contingency summary.

RECOMMENDATION:

Finance Department recommends approval of contingency summary.

ATTACHMENTS:

Contingency Summary

ACTION TAKEN:

Summary of Contingency and Use of Fund Balance

Contingency Summary For FY 2022-2023 Budget October 3, 2022

Use of Contingency Summary - General Fund

General Contingency (10-9910-991):

Date	Description/Action	Adjustment Amount	Balance
7/1/2022	Budget Ordinance		\$ 180,000
		\$ 22,250	\$ 157,750

Environmental Disaster Contingency (10-9910-993):

Date	Description/Action	Adjustment Amount	Balance
7/1/2022	Budget Ordinance		\$ 10,000

School Repair Contingency (10-9910-994):

Date	Description/Action	Adjustment Amount	Balance
7/1/2022	Budget Ordinance		\$ 350,000

Use of Fund Balance Summary - General Fund

Date	Description/Action	Adjustment Amount	Balance
7/1/2022	Budget Ordinance		\$ 3,466,276
	Carry over funding for truck purchase - Emergency Mgmt.	\$ 37,450	\$ 3,503,726
	Adjustment to reflect FY 2023 JCPC program funding	\$ (41,238)	\$ 3,462,488
	Correct FY 23 budget ordinance - reduce DOEDC funding	\$ (10,000)	\$ 3,452,488
	Carry over funding for paging system - Emergency Communications	\$ 850,000	\$ 4,302,488
	Carry over funding for 143 Williamsboro - DSS Child Support Services	\$ 630,000	\$ 4,932,488
	Refund unspent balance or CARES Act Supplemental Fund - Board of Elections	\$ 1,300	\$ 4,933,788
	Carry over funding to pour disc golf pads at the G.A.P.	\$ 7,500	\$ 4,941,288
	Carry over unspent funds from the Human Relations Council	\$ 12,385	\$ 4,953,673
	Carry over unspent IV-D incentive and Federal Adoption Incentives - DSS	\$ 195,457	\$ 5,149,130
	Carry over unspent DHHS Child Development funds	\$ 2,500	\$ 5,151,630
	TOTAL	\$ 1,685,354	



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: September 26, 2022
Title: **Budget Amendment #1 for Fiscal Year 2022-2023**

PURPOSE:

To approve budget amendment #1 for fiscal year 2022-2023.

RECOMMENDATION:

Finance Department recommends approval of Budget Amendment

ATTACHMENTS:

BA #1

ACTION TAKEN:

Budget Amendment #1
10/03/2022

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)

General Government

	Governing Board	22,250	
	Administration	30,856	
Public Safety			
	Emergency Management	37,450	
	911 Operations	850,000	
Community Services			
	County Library System	25,800	
	Construction Projects	637,500	
	Economic Development	(10,000)	
Human Services			
	Granville-Vance District Health Dept	(40,000)	
	Social Services	208,070	
Area Projects and Other Appropriations			
	Special Projects	52,385	
	Non-Departmental	(30,856)	
Contributions to Other Funds			
	Contributions	1,300	
	Contingencies	(22,250)	
	<i>Total Expenditures</i>		1,762,505

Revenues: Increase/(Decrease)

	Restricted and Intergovernmental	77,151	
	Appropriated Fund Balance	1,685,354	
	<i>Total Revenues</i>		1,762,505

LANDFILL FUND

Expenditures: Increase/(Decrease)

	Landfill Operations	60,000	
	<i>Total Expenditures</i>		60,000

Revenues: Increase/(Decrease)

	Appropriated Fund Balance	60,000	
	<i>Total Revenues</i>		60,000

EQUITABLE SHARING/FORFEITURE

Expenditures: Increase/(Decrease)

	Forfeiture Expenditures	(500,000)	
	<i>Total Expenditures</i>		(500,000)

Revenues: Increase/(Decrease)

	Federal Seizure Fundd	(500,000)	
	<i>Total Revenues</i>		(500,000)

E-911 FUND

Expenditures: Increase/(Decrease)

Phone System & Furniture

(2,500)

Software Operations

2,500

Total Expenditures

0

Budget Amendment #1

(For reference only)**Balance**

General Fund/Special Appropriations

Expenditures: Increase/ (Decrease)

10- 8500 813 ACIM

\$40,000

\$50,000

10- 5190 696 Annual Allocation

(\$40,000)

\$985,000

Description: Correct original FY 2023 budget, by moving \$40K Funding Enhancement to ACIM. Funds were initially placed in Granville County Public Health in error.

General Fund/Emergency Management

Expenditures: Increase/ (Decrease)

10- 4330 540 Capital Outlay - Cars

\$37,450

\$37,450

Revenues: Increase/ (Decrease)

10- 3990 991 Appropriated Fund Balance

\$37,450

\$3,503,726

Description: Carry over previous year funding for scheduled purchase of truck.

General Fund/Pass Through

Expenditures: Increase/ (Decrease)

10- 8580 107 Initial Allocation/Unallocated

(\$249,037)

\$963

10- 8580 109 Administrative

\$6,177

\$6,177

10- 8580 108 Comm Connections (Youth Villages)

\$70,298

\$70,298

10- 8580 108 Comm Connections (Y.V.) - Level II

\$103,914

\$103,914

10- 8580 112 Boys and Girls Club(Positive Actions)

\$30,684

\$30,684

10- 8580 146 Trails to Success (Shepard Yth Ranch)

\$37,964

\$37,964

Revenues: Increase/(Decrease)

10- 3583 329 Initial Allocation/Unallocated

(\$223,513)

\$26,487

10- 3583 330 Administrative

\$3,810

\$3,810

10- 3583 331 Comm Connections (Youth Villages)

\$58,582

\$58,582

10- 3583 331 Comm Connections (Y.V.) - Level II

\$103,914

\$103,914

10- 3583 338 Boys and Girls Club(Positive Actions)

\$25,570

\$25,570

10- 3583 342 Trails to Success (Shepard Yth Ranch)

\$31,637

\$31,637

10- 3583 334 4-H Best

\$61,238

\$61,238

10- 3833 849 4-H Best Program Revenue

(\$20,000)

\$0

10- 3990 991 Appropriated Fund Balance

(\$41,238)

\$3,462,488

Description: Adjust funding for FY 2023 JCPC programs per the Department of Public Safety Funding Plan. 4-H Best expenditures are already in the original budget ordinance.

General Fund/Economic Development

Expenditures: Increase/ (Decrease)

10- 4920 640 Oxford Downtown

(\$10,000)

\$20,000

Revenues: Increase/ (Decrease)

10- 3990 991 Appropriated Fund Balance

(\$10,000)

\$3,452,488

Description: Correct original FY 2023 budget by reducing allocation to Downtown Oxford Economic Development Corporation from \$30K to 2\$20K.

General Fund/E-911

Expenditures: Increase/ (Decrease)

10-	4390	352	Repairs and Maintenance	\$850,000	\$995,000
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$850,000	\$4,302,488
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Description: Carry over previous year funding for the replacement of the County-wide simulcast paging system, as approved by the Granville County BoCC on February 22, 2022.

General Fund/Library

Expenditures: Increase/ (Decrease)

10-	6110	585	Capital Outlay - ECF Grant	\$5,800	\$5,800
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Revenues: Increase/ (Decrease)

10-	3611	362	ECF Grant	\$5,800	\$5,800
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Description: Budget expenditures (purchase of laptops) and corresponding grant revenue from the ECF grant.

General Fund/Construction Projects

Expenditures: Increase/ (Decrease)

10-	4251	901	Court Complex	\$630,000	\$721,500
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$630,000	\$4,932,488
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Description: Carry over previous year funding for the repairs to 143 Williamsboro Street - DSS Child Support Services. Funds are carried over from 10-251-604 Sheriff Department Renovations.

General Fund/Library

Expenditures: Increase/ (Decrease)

10-	6110	587	ALA COVID Relief Expenditures	\$20,000	\$20,000
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Revenues: Increase/ (Decrease)

10-	3611	870	ALA COVID Relief Grant	\$20,000	\$20,000
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Description: Recognize receipt of funds and budget expenditures related to the ALA Covid Relief Fund Grant.

General Fund/Governing Board

Expenditures: Increase/ (Decrease)

10-	4110	199	Professional Services	\$22,250	\$27,050
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10-	9910	991	General Contingency	(\$22,250)	\$157,750
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Description: Fund Developmental Associates, LLC to assist in the search for County Manager.

General Fund/Contributions to Other Funds

Expenditures: Increase/ (Decrease)

10-	9800	031	Transfer to CARES Election/HAVA Grant	\$1,300	\$1,300
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$1,300	\$159,050
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Description: Refunding the unspent balance of CARES Act Supplemental Fund owed to the NC State Board of Elections.

General Fund/Construction projects

Expenditures: Increase/ (Decrease)

10-	4251	442	GAP Improvements	\$7,500	\$7,500
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$7,500	\$166,550
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Description: Carry over funding from FY 2022 to pour nine concrete pads for the disc golf course at the G.A.P.

General Fund/Non-Departmental

Expenditures: Increase/ (Decrease)

10-	8500	657	Human Relations Council	\$12,385	\$19,485
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$12,385	\$178,935
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Description: Carry over the unspent FY 2022 funds from the Human Relations Council.

General Fund/Administration

Expenditures: Increase/ (Decrease)

10-	4120	121	Salaries	\$21,581	\$493,450
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10-	4120	181	FICA	\$1,650	\$37,693
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10-	4120	182	Retirement	\$2,625	\$58,740
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10-	4120	395	Registration and Training	\$5,000	\$8,500
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10-	8540	111	Position Reclass	(\$30,856)	\$69,144
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Description: Fund additional salary and fringe expenses for new county manager for the balance of FY 2023.

General Fund/Social Services

Expenditures: Increase/ (Decrease)

10-	5300	493	IV-D Incentive Funds (from FY2017)	\$139,963	\$261,336
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10-	5300	630	FEDERAL ADOPTION INCENTIVES	\$55,494	\$76,131
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10-	5300	635	Family Reunification	(\$5,674)	\$9,089
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10-	5300	639	LIHWAP	(\$9,955)	\$85,411
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$195,457	\$374,392
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10-	3538	332	Public Assistance	(\$15,629)	\$294,386
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Description: Carry over the uspent FY 2022 IV-D incentive and Federal Adoption Incentive funds, as well as the restatement of Public Assistance funding (DSS BA #1).

General Fund/Social Services

Expenditures: Increase/ (Decrease)

10-	5300	637	Child Care	\$2,500	\$2,500
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$2,500	\$376,892
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Description: Budget expenditure of funds received May 2019 from DHHS Division of Child Development, but not yet spent for DHHS purposes, per DHHS verification received Jan 5, 2022. (DSS BA #2.)

General Fund/Social Services

Expenditures: Increase/ (Decrease)

10-	5300	510	Capital Outlay	\$25,742	\$25,742
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Revenues: Increase/ (Decrease)

10-	3538	332	Public Assistance	\$25,742	\$320,128
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Description: Recognize receipt of funds reimbursed by the SNAP program. (DSS BA #3)

Landfill Fund

Expenditures: Increase/ (Decrease)

60-	4725	641	White Good Expenditures	\$60,000	\$60,000
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Revenues: Increase/ (Decrease)

60-	3991	991	Appropriated Fund Balance	\$60,000	\$3,923,895
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Description: To fund repair of wheel loader and various other charges by Gregory Pool Equipment, as approved by the Granville County BoCC as of March 21, 2022.

Equitable Sharing/Forfeiture Fund- DoJ

Expenditures: Increase/ (Decrease)

51-	4311	000	Forfeiture Expenditures	(\$200,000)	\$185,000
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Revenues: Increase/ (Decrease)

51-	3431	411	Federal Seizure Funds	(\$200,000)	\$190,000
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Description: Correction to reflect original FY 2023 budget ordinance.

Equitable Sharing/Forfeiture Fund- Treasury

Expenditures: Increase/ (Decrease)

52-	4312	510	Forfeiture Expenditures	(\$300,000)	\$0
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Revenues: Increase/ (Decrease)

52-	3431	411	Federal Seizure Funds	(\$300,000)	\$290,000
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Description: Correction to reflect original FY 2023 budget ordinance.

E-911 Fund

Expenditures: Increase/ (Decrease)

27-	4500	321	Phone System	(\$2,500)	\$97,500
27-	4501	354	Recorder Software	\$2,500	\$22,500

Description: Reallocate 911 Fund budget due to increase in maintenance contract and new primary recorder .



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: September 15, 2022
Title: Tax Refunds, Releases & Write-offs

PURPOSE:

To approve tax refunds, releases and write-offs

BACKGROUND:

Tax releases and refunds are generated according to N.C.G.S. 105-381. According to the resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed \$2.00.

The following tax refunds, releases and write-offs are recommended for approval:

Refunds	August 2022:	\$ 48,517.31
Releases	August 2022:	\$ 82,659.74
Write-offs (\$2 and less)	August 2022:	\$ 53.81

A copy of the tax refunds, releases and write-offs are located in the Tax Administrator's Office for inspection.

RECOMMENDATION:

The Tax Administrator recommends approving refunds, releases and write-offs.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 28, 2022
Title: Minutes

PURPOSE:

To approve minutes of the January 4, 2022 and January 18, 2022 Regular Meetings.

RECOMMENDATION:

Approval

ATTACHMENTS:

January 4, 2022 Draft Minutes
January 18, 2022 Draft Minutes

ACTION TAKEN:

OXFORD, NORTH CAROLINA
January 4, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Tuesday, January 4, 2022, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Tony W. Cozart

Commissioners: Jimmy Gooch Timothy Karan
Sue Hinman Russ May
Zelodis Jay David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

News Reporters: David Murray – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman Tony W. Cozart called the meeting to order. He then recognized Commissioner Russ May for the invocation and Pledge of Allegiance.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:
- | | | |
|--|----|-----------|
| General Contingency Balance | \$ | 14,000 |
| School Bond D/S Contingency | \$ | 100,000 |
| Environmental Disaster Contingency | \$ | 10,000 |
| General Fund Appropriated Fund Balance | \$ | 4,520,934 |
- (B) Approved Budget Amendment #4 for Fiscal Year as recommended by the Finance Director:
**Minor technical corrections made by Finance Director, so differs slightly from one in the agenda packet.

Budget Amendment #4
1/4/2022

Be it ordained, the FY 2021-2022 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)		
General Government		
Register of Deeds		14,000
General Services		28,000
Public Safety		
Sheriff's Department		125,970
Detention Center		89,668
Fire Services		76,500

			Emergency Management	1,000	
			Community Services		
			Jonesland Park Operation	29,000	
			Inspections	4,000	
			Construction Administration &	35,000	
			Construction Projects	35,000	
			Human Services		
			Social Services	148,731	
			HCCBG & Transportation	20,271	
			Oxford Senior Center	4,000	
			Area Projects and Other Appropriations		
			Non-Departmental	(113,117)	
			Pass Thru Funds and Transfers	(9,777)	
			Contributions to Other Funds		
			Contingencies	(37,450)	
			<i>Total Expenditures</i>		450,796
			Revenues: Increase/(Decrease)		
			Licenses, Fees & Other Revenue	597,560	
			Restricted and Intergovernmental	235,725	
			Appropriated Fund Balance	(382,489)	
			<i>Total Revenues</i>		450,796
			Budget Amendment #4		
			(For reference only)		Balance
			General Fund/Administration		
			Expenditures: Increase/ (Decrease)		
10-	4120	381	Computer Services	\$10,000	\$10,050
10-	8540	120	Available for Grant Match	(\$10,000)	\$40,000
			<i>Description</i> : Fund eCivis software.		
			General Fund/Revenues		
			Revenues: Increase/(Decrease)		
10-	3432	210	DoJ _ Housing & Trans Fed. Inmates	\$1,200,000	\$1,284,960
10-	3432	220	Out of County Inmate Housing	\$16,000	\$16,000
10-	3432	420	Boarding - State & Federal Prison - SMPC	(\$618,440)	\$110,000
10-	3990	991	Appropriated Fund Balance	(\$597,560)	\$6,624,411
			<i>Description</i> : Adjust projection of annual inmate housing revenue by category.		
			General Fund/DSS		
			Expenditures: Increase/ (Decrease)		
10-	5300	613	Independent Living - LINKS	(\$895)	\$6,105
10-	5300	639	LIHWAP	\$95,366	\$95,366
10-	5300	650	LIEAP	\$53,472	\$282,250
			Revenues: Increase/ (Decrease)		
10-	3538	332	Public Assistance	\$147,943	\$310,015
			<i>Description</i> : Update energy public assistance (DSS Budget Amendment #2).		
			General Fund/Construction Administration		
			Expenditures: Increase/ (Decrease)		
10-	4250	581	Roofing Projects	\$35,000	\$100,000
10-	4251	401	Expo Center General Projects	\$5,000	\$43,000
10-	4251	801	Triangle North Road Road	\$10,000	\$70,000
10-	4251	810	GVHD Renovation	\$20,000	\$480,000
			Revenues: Increase/ (Decrease)		
10-	3990	991	Appropriated Fund Balance	\$70,000	\$6,694,411
			<i>Description</i> : Fund additional construction expenditures anticipated for the balance of the fiscal year.		
			General Fund/Sheriff's Department		
			Expenditures: Increase/ (Decrease)		
10-	4310	122	Overtime	\$20,000	\$80,000
10-	4310	123	Separation Allowance	\$43,000	\$99,000
10-	4310	126	Court Personnel	\$18,000	\$65,000
10-	4310	181	FICA	\$1,530	\$284,557
10-	4310	183	Retirement	\$2,440	\$32,537

10-	4310	353	R&M - Vehicles	\$20,000	\$80,000
10-	4310	354	Contract Services	\$19,000	\$60,000
10-	4310	359	Dues and Subscriptions	\$2,000	\$6,500
10-	8540	113	Performance Based Adjustment	(\$84,970)	\$265,030
Revenues: Increase/ (Decrease)					
10-	3990	991	Approp Fund Balance	\$41,000	\$6,735,411

Description : to fund higher than anticipated overtime and additional operating expenses for the Sheriff's department.

General Fund/Detention Center
Expenditures: Increase/ (Decrease)

10-	4320	122	Overtime	\$56,000	\$112,000
10-	4320	181	FICA	\$4,284	\$287,311
10-	4320	183	Retirement	\$6,384	\$36,481
10-	4320	199	Service Contract	\$10,000	\$83,000
10-	4320	213	Inmate Clothing/Supplies	\$10,000	\$25,000
10-	4320	398	Professional Services	\$3,000	\$6,000
10-	8540	113	Performance Based Adjustment	(\$66,668)	\$198,362
Revenues: Increase/ (Decrease)					
10-	3990	991	Approp Fund Balance	\$23,000	\$6,758,411

Description : Fund higher than anticipated overtime and operating expenses for the Detention Center.

General Fund/Fire Services

Expenditures: Increase/ (Decrease)

10-	4340	631	Radio Grant to Districts	\$76,500	\$1,151,500
Revenues: Increase/ (Decrease)					
10-	3434	870	Contribution from GHS for Radios	\$76,500	\$76,500

Description : Recognize the expenditure and future reimbursement of funds from Granville Health Systems for purchase of radios for GHS by the County, as approved by the Granville County BoCC on September 7, 2021.

General Fund/Parks and Grounds

Expenditures: Increase/ (Decrease)

10-	6130	260	Supplies and Materials	\$27,500	\$79,000
10-	6130	396	CivicRec CC Fees	\$1,500	\$1,500
10-	9910	991	General Contingency	(\$29,000)	\$22,450

Description : Fund higher than anticipated supplies and credit card processing fees for the Parks and Grounds department.

General Fund/Non-Departmental
Expenditures: Increase/ (Decrease)

10-	8540	101	Workers Comp	\$15,000	\$277,832
10-	9910	991	General Contingency	(\$8,450)	\$14,000
10-	8540	113	Performance Based Adjustment	(\$6,550)	\$191,812

Description : Fund the balance for Workers Comp insurance coverage adjustment due to NCACC audit adjustment.

General Fund/Non-Departmental
Expenditures: Increase/ (Decrease)

10-	8540	808	Stovall Senior Center Land Purchase	\$81,071	\$81,071
Revenues: Increase/ (Decrease)					
10-	3990	991	Appropriated Fund Balance	\$81,071	\$6,839,482

Description : Fund the purchase of land for the Stovall Senior Center from Michael Williford and William Frazier, as approved by the Granville County BoCC as of Jan 4, 2021 and May 3, 2021.

General Fund/ROAP

Expenditures: Increase/ (Decrease)

10-	5300	314	Work First Transportation (Employment)	\$788	\$15,788
10-	5859	505	EDTAP - Transportation Grant	\$20,271	\$80,271
10-	8580	140	KARTS / RGP Allocation	(\$9,777)	\$95,883
Revenues: Increase/ (Decrease)					
10-	3327	333	ROAP Grant	\$11,282	\$211,282

Description : Reflect ROAP funding allocation for FY 2022.

General Fund/Revenue					
Revenues: Increase/ (Decrease)					
10-	3990	991	Appropriated Fund Balance	(\$2,318,548)	\$4,520,934
10-	3990	048	Transfer from L.E.C. Fund	\$2,318,548	\$2,318,548

Description : To transfer funds closed out from the Law Enforcement Center construction project to the General Fund.

General Fund/General Services					
Expenditures: Increase/ (Decrease)					
10-	4260	126	Part Time Salaries	\$26,000	\$76,000
10-	4260	181	FICA	\$2,000	\$16,791
10-	8540	113	Performance Based Adjustment	(\$28,000)	\$163,812

Description : Fund greater than anticipated part time salaries for Facility Maintenance department.

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10-	4350	381	Computer Services	\$4,000	\$11,475
10-	4330	510	Capital Outlay	\$1,000	\$3,400
10-	5860	510	Capital Outlay	\$4,000	\$6,500
10-	4180	510	Capital Outlay	\$14,000	\$14,000
10-	8540	128	IT and Connectivity Service	(\$23,000)	\$52,000

Description : Fund Permitting software, as well as County- wide computer purchase from SHI as approved by the Board on 12/6/21.

(C) Approved the Project Ordinance Amendment #4 – Law Enforcement Center and Animal Shelter Closeout:

Capital Project Ordinance
Law Enforcement Center/Animal Shelter
(Budget Amendment # 1 during Fiscal Year 2021-2022)
(Budget Amendment # 4 for capital project ordinance)

Be it ordained, the Law Enforcement Center/Animal Shelter Project Budget Ordinance is hereby amended as follows:

Expenditures: Increase / (Decrease)		
Interest on Investment	\$ 886,172	
Donations - L.E.C. Construction	\$ (521,036)	
Proceeds from Debt	\$ (2,605,000)	
Premium from Debt	\$ 2,976,409	
Total Expenditures	\$ 736,545	
Revenues: Increase / (Decrease)		
Building Construction	\$(1,193,100)	
Construction Reserve	\$ 2,632	
Design Fee	\$ 74,493	
Fixtures, furnishing and Equipment	\$ (364,438)	
Financing & Legal	\$ (101,589)	
Transfer to General Fund	\$ 2,318,547	
Total Revenues	\$ 736,545	

(For Reference Only)

			<u>Balance</u>
Revenue Increase/ (Decrease)			
48-3831-491	Interest on Investment	\$ 886,172	\$ 886,172
48-3833-000	Donations - L.E.C. Construction	\$ (521,036)	\$ 770
48-3910-000	Proceeds from Debt	\$ (2,605,000)	\$ 26,395,000
48-3911-000	Premium from Debt	\$ 2,976,409	\$ 2,976,409

Expenditure Increase/ (Decrease)			
48-4320-581	Building Construction	\$(1,193,100)	\$ 29,555,233
48-4320-582	Construction Reserve	\$ 2,632	\$ 2,632
48-4320-583	Design Fee	\$ 74,493	\$ 2,012,864
48-4320-584	Fixtures, furnishing and Equipment	\$ (364,438)	\$ 999,368
48-4320-589	Financing & Legal	\$ (101,589)	\$ 444,698
48-9800-010	Transfer to General Fund	\$ 2,318,547	\$ 2,318,547

Description: To close out the L.E.C./Animal Shelter project.

RESTATEMENT OF BUDGET LEVELS
Capital Project Ordinance
Law Enforcement Center/Animal Shelter
(For County Auditors Reference)

Expenditures		Revenues	
Land	\$ 694,296	Donations – LEC Const	770
Building Const.	29,557,864	Proceeds from Debt	26,395,000
Design Fee	2,012,864	Premium from Debt	2,976,409
Fixtures, Furnishings & Equip.	993,368	Interest	886,172
Financing & Legal	444,698	Transfer from Gen Fund	<u>5,763,287</u>
Transfer to General Fund	<u>2,318,548</u>		
Total Expenditures	36,021,638	Total Revenues	36,021,638

RECOGNITION OF FORMER MAYOR JANET C. PARROTT

On behalf of the Board of Commissioners, Commissioners David T. Smith and Zelodis Jay presented a proclamation to former Stovall Mayor Janet Parrott. Commissioner Smith talked about how he and Commissioner Jay have served Stovall’s citizens in Districts 1 and 2 for many years. Commissioner Smith read the following proclamation and all the Board members took a picture with Mayor Parrott:

Proclamation Recognizing Former Mayor Janet Currin Parrott

WHEREAS, Janet Currin Parrott was elected as Mayor of the Town of Stovall in 1979 and served in dual roles as Mayor and Town Administrator for 42 consecutive years until December 2021, and is the youngest known elected female Mayor of North Carolina; and

WHEREAS, Mayor Parrott worked tirelessly to advocate for the health and safety of small towns and rural areas. Her first goal was to seek funding to bring 20 plus homes from substandard to standard by seeking CDBG grant funds for major repairs. She was interviewed by the New York Times and World News Monitor to bring attention to the needs of Rural North Carolina versus Urban North Carolina; and

WHEREAS, Mayor Parrott also obtained funding and administrated grants and loans to extend the water system. During the 1980s she was asked by the North Carolina League of Municipalities to speak to the State House Budget Committee to urge legislators for funding for water and sewer in North Carolina, especially rural areas, and a state bond referendum for water and sewer funds was passed the following year; and

WHEREAS, after the death of a Town employee in an accident, Mayor Parrott urged citizens and other Board members to establish an ambulance service in Stovall. She worked tirelessly with others to help raise money for a building and ambulance and was a volunteer with North Granville EMS and served on that board as a charter member and as an EMT for 17 years; and

WHEREAS, Mayor Parrott worked on a committee to establish a Rural Health Center for Northern Granville County and served on the board as the secretary and was a charter member.

WHEREAS, Mayor Parrott was appointed by Governor James B. “Jim” Hunt to the Department of Transportation’s Citizens Advisory Board and served on numerous committees with State and County officials.

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners thanks former Mayor Janet Currin Parrott for her years of public service for the Town of Stovall and Granville County and extends its sincere congratulations and best wishes to her on her retirement.

This the 4th day of January 2022.

PUBLIC COMMENTS

Mike Wood, 1145 Will Suitt Road, Creedmoor, NC, spoke about the selection of John Hardy for Sheriff and commended the Board of Commissioners on their choice. He then spoke about the efforts of the Northside community regarding the algal scrubber project proposed by the City of Durham. Mr. Woods stated that the residents have started a petition drive in opposition to the project which now has over 500 signatures. He continued that the petition would demonstrate that the community at large is against the project. Mr. Wood stated that he has reached out to Durham Mayor Elaine O’Neal and the City Council of Durham and advised them to seek another site in Durham County.

Lisa Oakley, 1150 Fleming Road, Creedmoor, NC, presented a packet of information to all the Commissioners about Cedar Creek Gallery and spoke about the number of publications that have profiled Cedar Creek over the years. Ms. Oakley stated that Cedar Creek is an experience, very dependent on the serenity and that the environment around the gallery needs to be protected. The gallery has a mailing list of over 30,000 people, 96% of which are from outside of Granville County. She stated that Cedar Creek is one of the largest tourism destinations in the county and believes this project will harm the number of visitors. Commissioner Russ May then read one of the items in the packet regarding Cedar Creek and spoke about his appreciation for the setting of the gallery being on a former tobacco farm.

Alan Bennett, Bath, New York, stated that he is from New York but sells his crafts at Cedar Creek. He spoke about the setting and stated that there is no place like it in the United States. Mr. Bennett stated that he grew up in rural New Jersey but had never experienced the peace and quiet that you find at Cedar Creek.

REVIEW OF SL 2021-138 PART VII, REQUIRING PSYCHOLOGICAL SCREENINGS FOR JUSTICE OFFICERS

Chairman Cozart read the background information from the packet regarding new psychological screening requirements for justice officers as imposed by the General Assembly in Session Law 2021-138. He stated that no action is needed by the Board, but that Administration prepared information to show the future impact it would have on the County's budget. Commissioner Smith asked what other communities had utilized The FMRT Group.

Assistant County Manager Weichel responded that they have been used by numerous cities and counties for this purpose.

Commissioners Smith talked about the psychological assessment requirement as it pertains to the law enforcement standards and training division. He stated that he believes it is worth the extra expense the County may incur. Commissioner May asked about EAP services for deputies in the event they are involved in some sort of traumatic incident.

Assistant County Manager Weichel stated that the EAP program is available to all County employees.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS

Commissioner Russ May stated that the trial started this week for the state district maps, and the dates for the new filing period will be resolved after that trial finishes. Local, state, and federal elections are all impacted by the delay in filing and the primary election. Commissioner May also stated that another legislative matter to consider would be the federal OSHA requirements for vaccines and testing, which is on the agenda later in the meeting.

Chairman Cozart spoke about the passing of Dr. Helen Chavis Othow and requested that the Board present a proclamation in her honor.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved preparing a proclamation for Dr. Helen Othow.

BOARD APPOINTED DOROTHY HUNT (DISTRICT 1) TO THE ORANGE STREET COMMUNITY CENTER BOARD OF TRUSTEES

Commissioner Sue Hinman reported that Ronnie Morton declined reappointment to the Orange Street Community Center Board of Trustees and requested to hold the appointment for a future meeting.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board appointed Dorothy Hunt (District 1) to the Orange Street Community Center Board of Trustees.

Commissioner David Smith then requested that the Board recognize Edward Latta for his service on the Orange Street Community Center Board.

BOARD REAPPOINTED JAMES “JIM BLAINE” BLAINE (DISTRICT 4 APPOINTED BY DISTRICT 3) TO THE GRANVILLE HEALTH SYSTEM BOARD OF TRUSTEES

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed James “Jim” Blaine (District 4 appointed by District 3) to the Granville Health System Board of Trustees.

Chairman Cozart recommended that Ethel Anderson be recognized for her work on the Hospital Board.

BOARD APPOINTED T.J. BHAGAT AND REAPPOINTED CHRIS HERRIGAN AND ALAN THORNTON TO THE GRANVILLE COUNTY TOURISM DEVELOPMENT AUTHORITY

Upon a motion by Commissioner Russ May, seconded by Commissioner Sue Hinman, and unanimously carried, the Board appointed T. J. Bhagat and reappointed Chris Horrigan and Alan Thornton to the Granville County Tourism Development Authority.

**Appointments/Reappointments were clarified after closed session and included in these minutes as Chris Horrigan is Creedmoor’s appointment and Alan Thornton is Oxford’s appointment.

OSHA COVID-19 EMERGENCY TEMPORARY STANDARD (ETS) ON VACCINATION AND TESTING

County Manager Mike Felts stated that staff is not asking for action at this time on the OSHA Testing and Vaccination Standard and requested that the board wait until later for discussion. There were no objections from the Board of Commissioners to wait.

BOARD PRESENTATIONS

Commissioner Smith said he hoped everyone had a Merry Christmas and wished everyone a Happy New Year. He stated that he enjoyed the holiday with his grandchildren.

Commissioner Hinman offered prayers for a healthy new year.

Chairman May reiterated on the psychological assessment requirement that was discussed earlier in the meeting and stated that he was glad that the Sheriff’s Office is moving forward with the necessary items for accreditation. He continued that he has a meeting on

January 5th with the County Manager and the Fire Consultant. He stated that there is a lot of data being prepared and he hopes to have information for the Board of Commissioners to consider at budget time.

Commissioner Karan wished everyone a Happy New Year.

Chairman Gooch said he hoped everyone had a Merry Christmas wished everyone a Happy New Year and stated that he is looking forward to 2022.

Commissioner Jay wished everyone a Happy New Year. He stated that he represented the Board at the retirement of Sharon Jones from the Tax Office. He stated that it was a very warm-hearted celebration and thanked the County's Tax Administration staff for recognizing Ms. Jones' work.

Commissioner Cozart shared a story on ABC 11 regarding staffing issues at other local governments. He thanked the County Manager and the Board for working on the pay and classification schedule that will help with retention as we see other governments having difficult times filling certain positions. Commissioner Cozart also stated that he may propose going to virtual meetings if the covid surge continues. He then wished everyone a Happy New Year.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Russ May, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board returned to open session.

BOARD APPROVED OSHA COVID-19 VACCINATION AND TESTING POLICY

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, the Board approved the OSHA Covid-19 Vaccination and Testing Policy that was presented at the December 6, 2021 meeting with minor language edits in Section 2, date

changes in Section 3, and the removal of Section 6 from draft version. The vote was 4-3 as follows:

Ayes: Commissioners Cozart, Smith, Jay, and Gooch
Nays: Commissioners May, Karan, and Hinman

Granville County
COVID-19 VACCINATION, TESTING, AND FACE COVERING POLICY
Required by OSHA COVID-19 Emergency Temporary Standard (ETS) on
Vaccination and Testing
Adopted January 4, 2022

SECTION 1: PURPOSE OF POLICY

Studies have shown that the COVID-19 vaccination is a vital tool to significantly reduce the presence and severity of COVID-19 cases in the workplace, community, and across the nation. Employees are encouraged to receive a COVID-19 vaccination to protect themselves and other employees; however, if an employee chooses not to be vaccinated, this policy has been developed to minimize the risk of COVID-19 transmission in the workplace. This policy complies with OSHA's Emergency Temporary Standard (ETS) on Vaccination and Testing (29 CFR 1910.501).

SECTION 2: SCOPE OF POLICY

This vaccination, testing, and face-covering usage policy applies to all Granville County employees. While employees are encouraged to be fully vaccinated against COVID-19, those who are not fully vaccinated will be required to provide weekly COVID-19 test results and to wear a face covering in the workplace.¹

Employees failing to comply with the requirements as set forth herein by February 9, 2022 (unless the ETS is enjoined or invalidated by court action or implementation is otherwise delayed by legal or agency action) will be subject to disciplinary action up to and including termination of employment per the requirements of the OSHA ETS on Vaccination and Testing.

All employees are required to report their vaccination status and proof of vaccination to Human Resources upon adoption of this policy.

Employees may be legally entitled to a reasonable accommodation if they cannot be vaccinated and/or wear a face covering (as otherwise required by this policy) because of a disability, or if the provisions in this policy for vaccination, and/or testing for COVID-19, and/or wearing a face covering conflict with a sincerely held religious belief, practice, or observance. Requests for exceptions and reasonable accommodations must be initiated by submitting an exemption request to Human Resources using forms available through Human Resources. All such requests will be handled in accordance with applicable laws and regulations and this policy.

SECTION 3: PROCEDURES

Any Granville County employee that is currently vaccinated or chooses to be vaccinated against COVID-19 must be fully vaccinated no later than February 9, 2022 (unless the ETS is enjoined or invalidated by court action or implementation is otherwise delayed by legal or agency action).

¹ To be fully vaccinated, an employee must be:

- two weeks post obtaining the second dose of a two dose vaccine; or
- two weeks post obtaining one dose of a single dose vaccine.

Employees will be considered fully vaccinated two weeks after receiving the requisite number of doses of a COVID-19 vaccine as stated above. An employee will be considered partially vaccinated if they have received only one dose of a two dose vaccine.

Employees are considered partially vaccinated if they have received only one dose of a two-dose vaccine; therefore, those employees must still submit to weekly COVID-19 testing if not fully vaccinated by the date indicated above.

Employees not fully vaccinated by February 9, 2022 (unless the ETS is enjoined or invalidated by court action or implementation is otherwise delayed by legal or agency action) will be subject to the weekly testing and face-covering requirements of this policy. Employees are required to schedule their own vaccination appointments with a health care provider, an on-site clinic, health department, or any other location that offers FDA-approved COVID-19 vaccinations.

Vaccinated Employees

All fully or partially vaccinated employees are required to provide proof of COVID-19 vaccination status to Human Resources by January 31, 2022 through the Employee Self-Service Portal hosted by the County's payroll software provider. Acceptable proof of vaccination status includes any of the following:

1. The record of immunization from a health care provider or pharmacy;
2. COVID-19 Vaccination Record Card;
3. Medical records documenting the vaccination;
4. Immunization records from public health, state, or tribal immunization information system; or
5. Any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the health care professional(s) or clinic site(s) administering the vaccine(s).

Electronic records of employees' vaccination status are confidential with access restricted to Human Resources personnel only. Printed records of employees' vaccination status will be maintained in a confidential file separate from the employee's personnel file in the Human Resources office.

Unvaccinated Employees

All unvaccinated employees must inform Human Resources of their vaccination status and submit one of the following statements by January 31, 2022:

- You are unvaccinated but are planning to receive the COVID-19 vaccination by (date).
- You are unvaccinated and not planning to receive the COVID-19 vaccination.

SECTION 4: TESTING AND FACE COVERING

All employees who are not fully vaccinated as of February 9, 2022 (unless the ETS is enjoined or invalidated by court action or implementation is otherwise delayed by legal or agency action) will be required to undergo weekly COVID-19 testing and wear a face covering when in the workplace.

COVID-19 Testing

All employees who are not fully vaccinated will be required to comply with this policy for testing (see definition of fully vaccinated on page one). Employees are required to schedule and complete their testing at a COVID-19 testing location at their own expense.

Employees who report to the workplace at least once every seven days must:

1. Be tested for COVID-19 at least once every seven days; and
2. Provide documentation of the most recent COVID-19 test result through the Employee Self-Service Portal no later than the seventh day following the date on which the employee last provided a test result.

Employees who do not report to the workplace during a period of seven or more days must (e.g., if they were teleworking for two weeks prior to reporting to the workplace):

1. Be tested for COVID-19 within seven days prior to returning to the workplace; and
2. Provide documentation of that test result through the Employee Self-Service Portal upon return to the workplace.

An employee who does not provide documentation of a COVID-19 test result as required by this policy will be removed from the workplace and further

disciplinary action will be taken if test results are not provided within seven days. The employee will be placed on leave without pay until negative test results are received.

Employees who have received a positive COVID-19 test or who have been diagnosed with COVID-19 by a licensed healthcare provider are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis.

Face Coverings

Granville County will require all employees who are not fully vaccinated to wear a face- covering over the nose and mouth when indoors and when occupying a vehicle with another person for work purposes.

The following are exceptions to face covering requirements:

1. When an employee is alone in a room with floor-to-ceiling walls and a closed door.
2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.
3. Where Granville County has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to their job duties, when the work requires the use of the employee's uncovered mouth, or when the use of a face-covering presents a risk of serious injury or death to the employee).

SECTION 5: EMPLOYEE NOTIFICATION OF COVID-19 AND REMOVAL FROM THE WORKPLACE

If an employee tests positive for COVID-19 or is diagnosed with COVID-19 by a licensed healthcare provider, Granville County requires employees to promptly notify their department head or supervisor who will ensure that the employee is immediately removed from the workplace.

Department heads and supervisors shall follow procedures regarding the employee being away from work and when they may return to work as established in the *Granville County Government Standard Operating Guidelines for Coronavirus Disease 2019 (COVID-19)* (revised with the latest CDC guidance on January 4, 2022).

SECTION 6: COMPENSATION

Employees will be permitted up to four hours of paid time-off per dose to receive the vaccination. Any additional time requested will be granted, if reasonable, but will not be paid; however, in that situation the employee can elect to use accrued leave (e.g., sick leave) to cover the additional time. If an employee is vaccinated outside of their approved duty time they will not be compensated.

Employees may utilize up to two workdays of sick leave immediately following each dose if they have side effects from the COVID-19 vaccination that prevent them from working. Employees who have no sick leave available will be granted up to two days of additional sick leave immediately following each dose if necessary.

A request to use sick leave or to be granted up to two additional days of sick leave due to side effects from the COVID-19 vaccine should be made to the department head or supervisor.

SECTION 7: NEW HIRES

All new employees are required to comply with the vaccination, testing, and face covering requirements outlined in this policy as soon as practicable and as a condition of employment. Potential candidates for employment will be notified of the requirements of this policy prior to the start of employment.

New employees must submit proof of vaccination prior to beginning employment or present proof of a negative COVID-19 test within seven days prior to beginning work.

SECTION 8: CONFIDENTIALITY AND PRIVACY

All medical information collected from individuals, including vaccination information, test results, and any other information obtained as a result of testing, will be treated in accordance with applicable laws and policies on confidentiality and privacy.

BOARD CLARIFIED APPOINTMENTS AND APPOINTED T.J. BHAGAT AND REAPPOINTED HARRY MILLS AND LAUREN ROBERSON TO THE TOURISM DEVELOPMENT AUTHORITY BOARD

Chairman Cozart requested that the Board clarify the earlier motion regarding the Tourism Development Authority appointments.

County Manager Mike Felts believes the intention was to approve the staff recommendation but stated that the incorrect names were stated earlier in the meeting.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board appointed T.J. Bhagat, and reappointed Harry Mills and Lauren Roberson to the Tourism Development Authority Board.

BOARD ADJOURNED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned the meeting at 10:58 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

OXFORD, NORTH CAROLINA
January 18, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Tuesday, January 18, 2022, at 7:00 p.m. via Zoom due to the rise in COVID cases

Present were:

Chair: Tony W. Cozart

Commissioners: Jimmy Gooch Timothy Karan
Sue Hinman Russ May
Zelodis Jay David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman Tony W. Cozart called the meeting to order. He then recognized Commissioner Timothy Karan for the invocation and Pledge of Allegiance. At this time, Clerk to the Board, Debra A. Weary, did a roll call. Chairman Cozart reminded Board members to identify themselves when speaking or making motions and also announced that votes would be done by a roll call by the Clerk.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency (p. 3) and Use of Fund Balance report that showed the following balances:

General Contingency Balance	\$	14,000
School Bond D/S Contingency	\$	100,000
Environmental Disaster Contingency	\$	10,000
General Fund Appropriated Fund Balance	\$	4,520,934

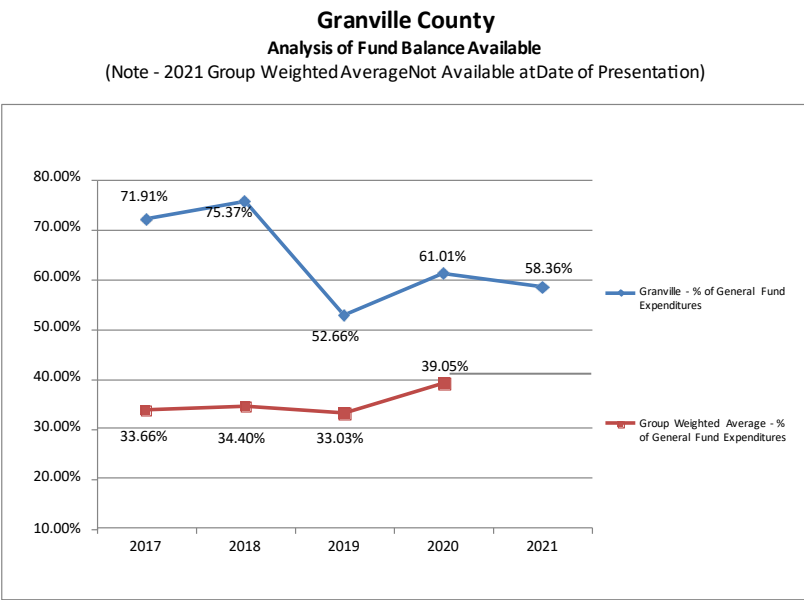
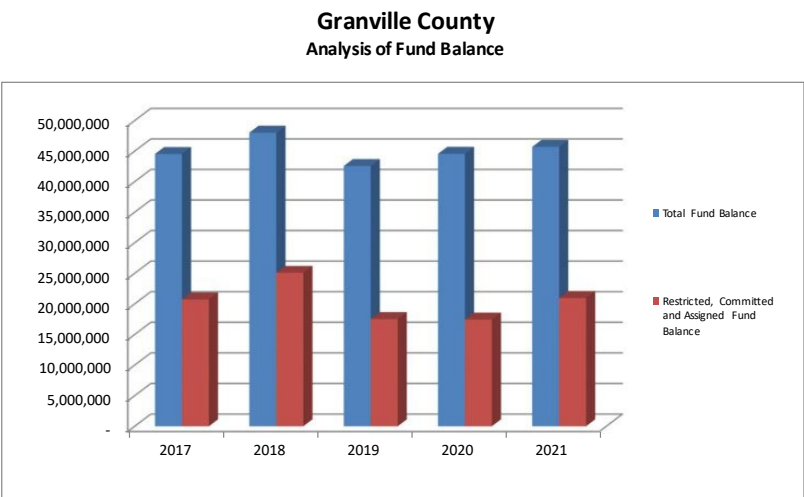
- (B) Approved Minutes of the September 7, 2021 and October 4, 2021 Regular Meetings and October 18, 2021, Health Department Tour.

PUBLIC COMMENTS

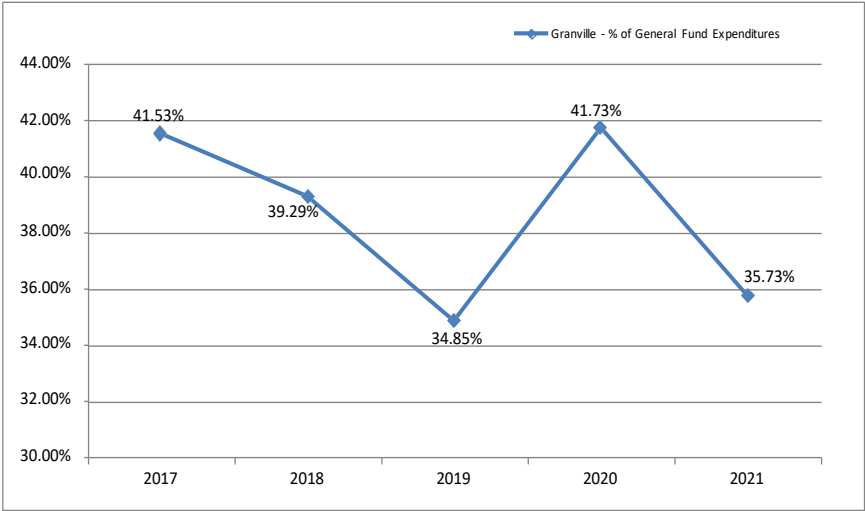
Notice was made that public comments would be accepted in written format, but none were received.

AFTER HEARING PRESENTATION ON THE FISCAL YEAR 2020-2021 ANNUAL FINANCIAL REPORT AUDIT, BOARD APPROVED THE AUDIT REPORT

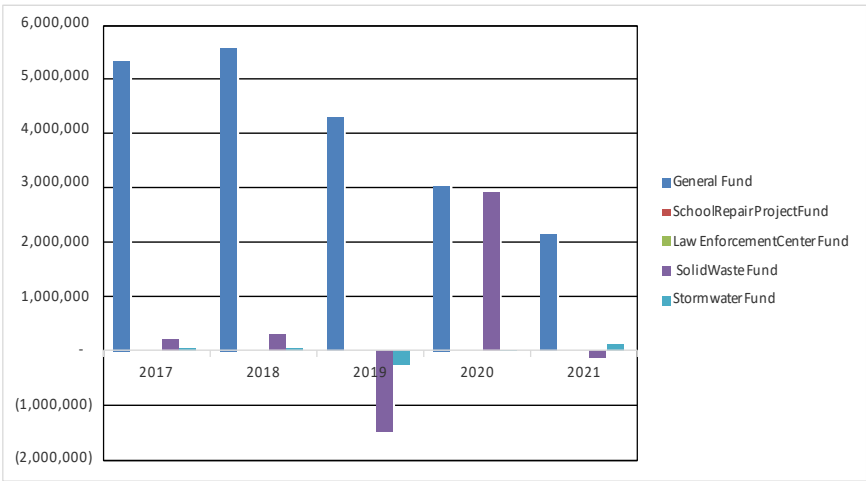
Stuart Hill with Thompson, Price, Scott, Adams & Co., P.A. gave a presentation on the fiscal year 2020-2021 audit and spoke from information in the agenda packet including the following slides:



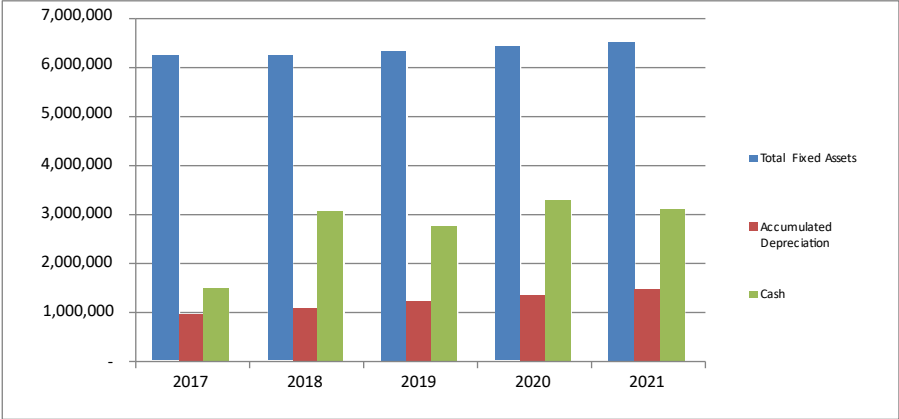
Granville County
Analysis of Unassigned Fund Balance as a % of General Fund Expenditures



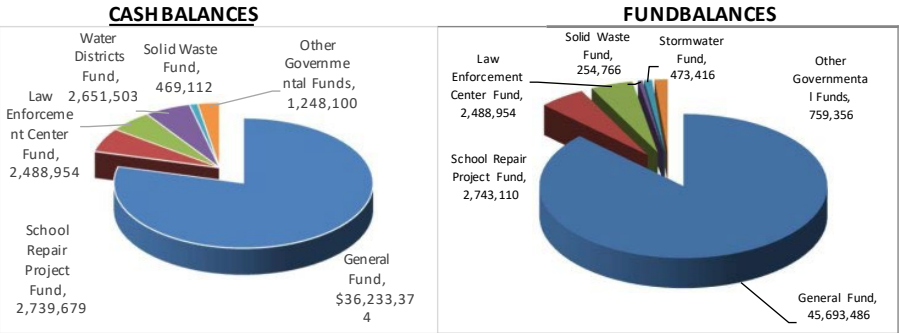
Granville County
Analysis of Revenues Over (Under) Expenditures before Transfers



Granville County
Cash vs. Accumulated Depreciation
(Funded Depreciation)
Business-Type Activities

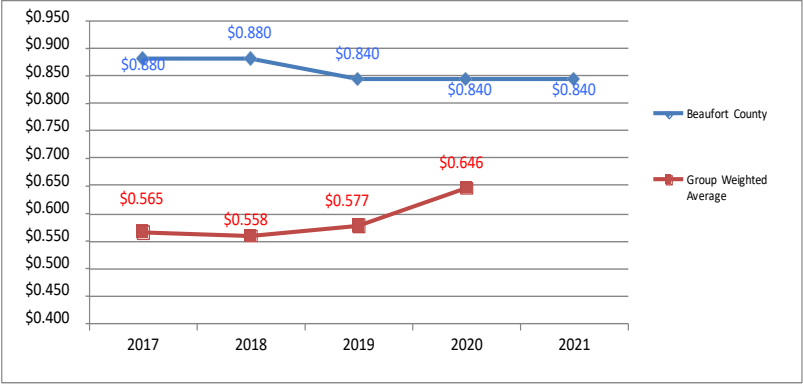


Granville County
Analysis of Cash and Fund Balances
at June 30, 2021

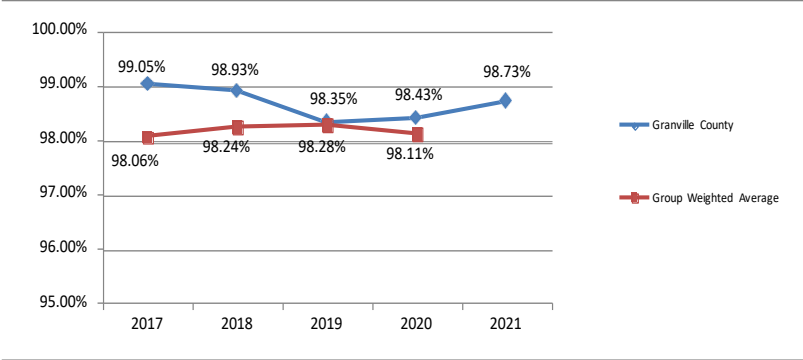


	2021	
	Cash Balances	Fund Balances
General Fund	\$ 36,233,374	\$ 45,693,486
School Repair Project Fund	2,739,679	2,743,110
Law Enforcement Center Fund	2,488,954	2,488,954
Water Districts Fund	2,651,503	254,766
Solid Waste Fund	469,112	473,416
Other Governmental Funds	1,248,100	759,356
Total	\$ 45,830,722	\$ 52,413,088

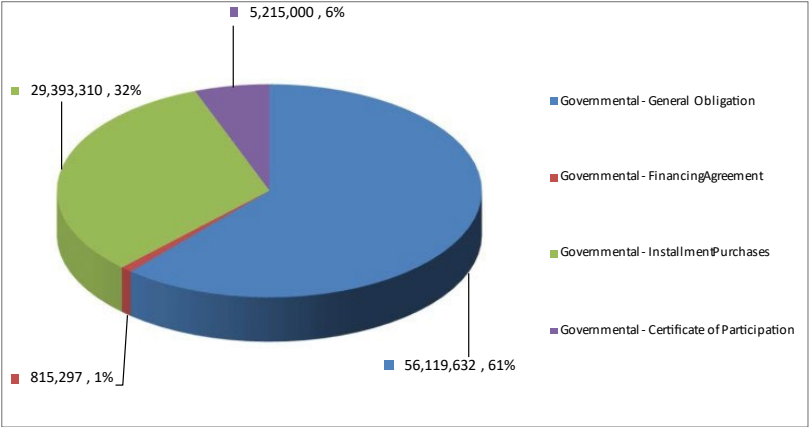
Granville County
Property Tax Rates
(Note - 2021 Group Weighted Average Not Available at Date of Presentation)



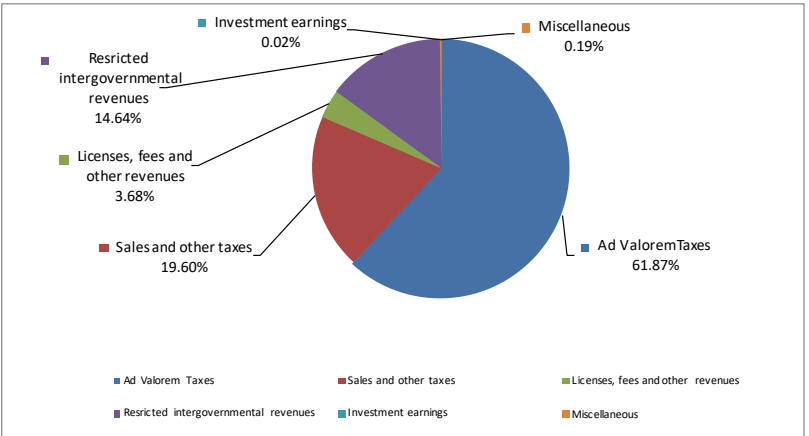
Granville County
Collection Percentages
(Note - 2021 Group Weighted Average Not Available at Date of Presentation)



Granville County
Debt Analysis (excluding Compensated Absences, Pension Liability & OPEB Liability)
FYE June 30, 2021

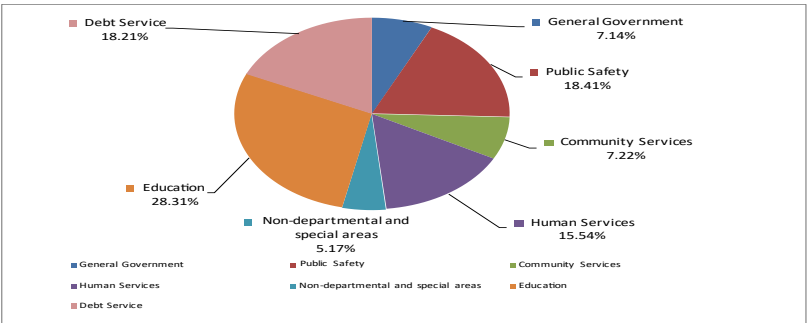


Granville County
BreakDown of General Fund Revenue
FYE June 30, 2021



10

Granville County
BreakDown of General Fund Expenditures
FYE June 30, 2021



11

Mr. Hill reported that there were no significant difficulties with performing the audit. He mentioned items that were identified with Medicaid compliance documentation. He noted that they were pleased to disclose that there were no indicators identified on their spreadsheet that you are required to address.

After the presentation, questions, and clarifications, the Board voted to accept the audit report.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved accepting the 2021 Comprehensive Annual Financial Report.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS

Commissioner May mentioned that the vote on the redistricting maps is approaching.

Commissioner Karan said that the State Senate is taking up changing the primary voting date because of the challenge of the redistricting maps.

BOARD APPROVED PROCLAMATION FOR ALFRED TOLER'S 90TH BIRTHDAY

Commissioner Jay requested a proclamation to recognize Alfred Toler on his 90th birthday which will be celebrated on Saturday. He noted that he is one of Joe Toler's oldest living grandchildren.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved issuing a proclamation in honor of Alfred Toler's 90th birthday.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS CONTINUE

Commissioners Cozart and Jay attended the service for Dr. Helen Othow and thanked the Board for the proclamation in her honor. They also made comments about Marshall Floyd who recently passed away. Mr. Floyd served on the Environmental Affairs Board and faithfully worked to clean up Coon Creek. He will truly be missed by the Board and the community.

BOARD APPROVED APPOINTMENTS TO THE EMERGENCY SERVICES ADVISORY COMMITTEE

The Board was asked to approve an updated roster of the Emergency Services Advisory Committee due to expiring terms and updates in positions.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the following roster of the Emergency Services Advisory Committee:

Emergency Services Director	Jason Reavis
Fire Marshal	Ken Reeves
President of Fire Chief’s Association	David Cottrell
Emergency Communications Director	Trent Brummitt
Animal Management Director or Designee	Matt Katz or Designee
County Manager or Designee	Michael Felts or Designee
Granville Health System CEO	John Snow
GHS Emergency Medical Director	Jonathan Pernell
Law Enforcement or Other Representative(s)	Captain Lowell Wilkins and/or Captain Tim McCall
	Richard Ray
County Commissioner	Zelodis Jay
County Commissioner	Timothy Karan
County Commissioner	David T. Smith
County Staff (Ex-Officio)	Kayla McLean

BOARD APPOINTED BRIAN FISHER TO THE FIREFIGHTERS RELIEF FUND TRUSTEES BOARD

Members of Granville County’s Firefighters’ Relief Fund Board were approved on December 7, 2015, and serve with no term limit. Chief Billy Fisher of the Creedmoor Fire Department is unable to serve on the Firefighters’ Relief Fund Board and needs to be replaced. Matthew Foley also serves as a Commissioner appointee.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board appointed Brian Fisher to the Firefighters Relief Fund Trustees Board.

BOARD MADE APPOINTMENTS TO THE SENIOR SERVICES ADVISORY COMMITTEE

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed Leroy Anderson (District 1) to the Senior Services Advisory Committee.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board appointed Hattie Jean Overton (District 2) to the Senior Services Advisory Committee.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board reappointed Dorothy Lyon (District 4) to the Senior Services Advisory Committee.

BOARD REAPPOINTED MEMBERS TO THE GRANVILLE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Helen Mitchell (District 2) to the Granville County Library System Board of Trustees.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Juanita Rogers (District 4) to the Granville County Library System Board of Trustees.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Teresa Walker (District 7) to the Granville County Library System Board of Trustees.

BOARD PRESENTATIONS

Commissioner Karan requested a closed session for personnel matters. He also asked about the Planning Office hours.

County Manager Felts noted that due to COVID, the Development Services Department which includes the Planning Office, is working with citizens by phone or by appointment and that the notice should be posted on the door.

Commissioner Karan asked about the Supreme Court of the United States ruling and the overreach of the Biden administration regarding the vaccination policy. He asked if this will change the County's COVID-19 Vaccination, Testing and Face Covering Policy that was approved at the last meeting.

County Manager Felts said until the Board acts, the policy is still in effect. He said the testing portion of the policy with the February 9th date was tied to the court decision. He noted that official notification has not been received regarding if the State will take action.

County Attorney Wrenn responded that they are waiting to see what happens and there is no requirement to immediately comply. He said the Board could distinguish between vaccinated, unvaccinated, and masking and said that OSHA should be releasing general duty guidance on the matter.

Commissioner Karan asked for clarification on who could bring the vaccination matter back up for vote, noting he did not vote for it.

Chairman Cozart noted that one of the four commissioners who voted in favor of the policy could bring it back up.

Commissioner Karan said he hoped a vote on the policy will be brought back up.

Commissioner Jay reported that the Granville-Vance District Board of Health met last week and noted that they have moved behind Granville Medical Center. He also asked if anyone had items of interest for the Environmental Affairs Committee to look at this year, to let the committee know.

Chairman Cozart said he would appreciate having materials in advance to plan for the upcoming annual retreat.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Russ May, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board returned to open session.

BOARD ADJOURNED

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned the meeting at 8:39 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Assistant County Manager
Department: Administration
Date: October 3, 2022
Title: Restatement of Granville County FLSA Work Periods

PURPOSE:

To restate and maintain established FLSA work periods for law enforcement and detention positions working a 28-day cycle and all other employees working a standard workweek.

BACKGROUND:

The August 8, 2022 staff recommendation to adjust Granville County's full- and part-time pay schedules included a statement that would alter the current FLSA standard workweek for these positions. Upon further analysis of departmental staffing schedules and potential overtime issues created by that change as well as the variation in work period assignments permitted by the FLSA, we determined that the County should retain the existing standard workweek rather than altering it when the bi-weekly pay schedule adjustments are implemented.

For additional clarification on Granville County's authorized FLSA work periods and to prevent any potential confusion among employees, the recommendation below also includes a restatement of the established FLSA 207(k) exemption and 28-day work period for Sheriff's Office positions.

FUNDING:

N/A

RECOMMENDATION:

County administration recommends (1) maintaining the existing Section 207(k) exemption with the 28-day work period which begins on Monday at 12:00 am and ends on Sunday at 11:59 pm for eligible Sheriff's Office law enforcement and detention positions; and (2) clarifying that the existing FLSA standard workweek which begins on Sunday at 12:00 am and ends on Saturday at 11:59 pm will continue to be observed for all other full- and part-time positions following implementation of the bi-weekly pay schedule adjustments previously approved on August 8, 2022.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 27, 2022
Title: Introduction of Leadership Granville 2022-2023 Class

PURPOSE:

To recognize members of this year's Leadership Granville Class.

BACKGROUND:

Each year the Leadership Granville Class attends a Commissioners' meeting to learn firsthand about the governance of the County. The class met informally with the Board prior to this meeting. On Thursday, November 10th, the class will participate in a tour of the Animal Shelter, 911 Center, Law Enforcement Center, and Detention Center and also participate in a roundtable discussion with Department Managers regarding County operations.

This year's class is listed below:

Angela Miles	Human Resources Director
Audrey Pegram	Income Maintenance Caseworker III
Allison Satterfield	Academic Interventionist Specialist
Briana Abbott	School Social Worker (K-12)
Courtney Currin	Director of Federal Compliance & Personnel
Dr. Janita Allen	Principal, Granville Central High School
Octavia Driessen-Meadows	Federal Programs Coordinator
Harrison Preddy	Attorney
Lina Howe	Extension Agent, 4-H & Youth Development
Richard Lotozynski	Realtor
Alison Wilson	Human Resources Manager
Larry Wilson	President/Owner
Lauren Wilkinson	Owner
Lesley Jones	U.S. Tax Director

The Board will make a presentation to the class.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: September 27, 2022
Title: Introduction of Mr. Drew Cummings

PURPOSE:

To introduce Mr. Drew Cummings, appointed as Granville County Manager.

BACKGROUND:

In September 2022, the Granville County Board of Commissioners appointed Mr. Drew Cummings as its next permanent County Manager, following the departure of Mr. Michael Felts earlier in the same year. Mr. Cummings comes to Granville County from Durham County as its Assistant County Manager and Chief of Staff for the past fourteen (14) years. Preceding his work in Durham County, he previously held several positions in municipal government and worked for seven (7) years as a middle school teacher before entering the local government profession. A member of the International City-County Management Association (ICMA) as well as the North Carolina City and County Managers Association since 2004, Mr. Cummings achieved his ICMA Credentialed Manager status in 2021 and is also a graduate of the UNC School of Government's Public Executive Leadership Academy. He is a graduate of Harvard University, holding a BA in Government and received his Master's in Public Policy from the Duke University Sanford School of Public Policy. Mr. Cummings is a native of Kalamazoo, MI, and graduated from Kalamazoo Central High School. He and his wife, Amy, have three (3) school-aged children.

Mr. Cummings will officially take the position of Granville County Manager on Monday, October 17, 2022.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 29, 2022
Title: Proclamation Honoring Service of Michael K. "Mike" Allen

PURPOSE:

To recognize the service of Michael K. Allen.

BACKGROUND:

A proclamation will be presented to Michael K. Allen for his service in the Navy and the Veterans Affairs Committee.

ATTACHMENTS:

Proclamation Honoring Michael K. Allen

ACTION TAKEN:

TONY W. COZART
Chairman
District 4

RUSS MAY
Vice-Chair
District 5

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation Honoring Michael K. “Mike” Allen

WHEREAS, Michael K. Allen, known as Mike, served his country with pride and distinction in the United States Navy from 1980 until 1989; and

WHEREAS, Mike Allen was appointed to the Granville County Veterans Affairs Committee by the Granville County Board of Commissioners on January 19, 2016, to share his knowledge, his experience, and to serve the veterans of Granville County; and

WHEREAS, Mike Allen served as Chairman of the Veterans Appreciation Event that was held on March 3, 2018, and the annual event recognized veterans for their military service; and

WHEREAS, Mike Allen’s quiet and pleasant demeanor exhibited the finest character of Granville while representing the thousands of veterans living in Granville County; and

WHEREAS, Mike Allen was elected by his peers to serve as Vice-Chairman of the Veterans Affairs Committee from 2019 until 2022; and

WHEREAS, unanimously, on March 15, 2022, Mike Allen was elected by his peers to serve as Veterans Affairs Committee Chairman; and

NOW, THEREFORE, BE IT PROCLAIMED, that it is with immense gratitude and appreciation that the Granville County Commissioners acknowledge and celebrate the selfless dedication of service of Michael K. “Mike” Allen to both our country, the United States of America, and our county, Granville County, in the great state of North Carolina.

Presented the 3rd day of October 2022

Attest:

Debra A. Weary, Clerk to the Board

Tony W. Cozart, Chairman



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Veterans
Date: September 29, 2022
Title: Operation Green Light for Veterans

PURPOSE:

To announce and support Operation Green Light.

BACKGROUND:

This coming Veterans Day, the National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) invite the nation's 3,069 counties, parishes, and boroughs to join Operation Green Light and show support for veterans by lighting our buildings green from November 7 to November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

Chris Dethmers, Veterans Service Officer, will talk about this initiative.

ATTACHMENTS:

Resolution for Operation Green Light

ACTION TAKEN:

TONY W. COZART
Chairman
District 4

RUSS MAY
Vice-Chair
District 5

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Resolution in Support of Operation Green Light for Veterans

WHEREAS, the residents of Granville County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and Granville County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and the National Association of Counties encourages all counties, parishes, and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the County of Granville appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted.

NOW, THEREFORE, BE IT RESOLVED, with designation as a Green Light for Veterans County, the Granville County Board of Commissioners hereby declares from October through Veterans Day, November 11th, 2022, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; and

NOW, THEREFORE, BE IT RESOLVED, that in observance of Operation Green Light, the Granville County Board of Commissioners will encourage its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

This the 3rd day of October 2022

Attest:

Debra A. Weary, Clerk to the Board

Tony W. Cozart, Chairman



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 3, 2022
Title: **Public Comments**

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: September 26, 2022
Title: **Late Application - Disabled Veterans Douglas**

PURPOSE:

To consider approval of untimely Veterans Exclusion application.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Virgil Douglas applied for the veteran's exclusion on April 9, 2021. Virgil's application was not approved because of ownership disqualification. The tax office sent Mr. Douglas a denial letter stating the reason but not stating exclusion should be reapplied for in 2022.

RECOMMENDATION:

The Tax Administrator recommends approving the 2022 late application.

ATTACHMENTS:

Correspondence with Virgil Douglas

ACTION TAKEN:

Virgil Douglas * 2109 Orchard Court * Creedmoor NC 27522

Ms. Jenny Griffin
Tax Administrator
141 Williamsboro St
Oxford, NC 27565

August 4, 2022

Dear Ms Griffin:

I am Virgil Douglas and reside at 2109 Orchard Court, Creedmoor, NC 27522. The purpose of this letter is to request an amendment to the Granville County Tax County records to reflect that I am exempt from Granville County Property Taxes due to receiving a 100% Service Connected Disability Rating by the Department of Veterans Affairs.

On December 7, 2020, I received notification that I had been officially rated 100% Disabled by the Veterans Administration associated with my service in the U.S. Navy. When I applied for the exemption, I was told that I was not eligible because my name was not on the Property Deed, although my name was on the Property Mortgage at that time. My spouse and I subsequently had that mistake corrected and my name was properly affixed on the Property Deed.

Since I met all the qualifications prior to January 1, 2022, I am requesting that I receive credit for Tax Year 2022 since all documentation confirms my status as of January 1, 2022. When I contacted the Tax Department, I was told I did not received credit for Tax Year 2021 or 2022 because I had to re-submit an application. I am therefore reapplying for the exemption and would urge you to contact the Granville County Veterans Service Officer to validate that I am indeed eligible for the applicable exemption and this eligibility occurred in December 2020. Therefore, a year (Tax Year 2021) has already been lost.

I am proud to have served my country and I appreciate Granville County recognizing the service of veterans who have service connected disabilities and awarded an exemption if rated 100% by the Veterans Administration.

Please let me know if I need to provide any further information and that my 2022 Property Taxes will be amended to reflect this exemption. You can reach me on my Cell Phone 919 744-9500.

Thank you very much.


Virgil Douglas

Cc: Doug Logan, Interim County Manager
Russ May, Commissioner, District 5



GRANVILLE COUNTY TAX ADMINISTRATION

141 WILLIAMSBORO ST • POST OFFICE BOX 219 • OXFORD, NC 27565
919.693.4181 LISTING/ASSESSING • 919.693.7714 COLLECTIONS

Tamonica Thorpe
Tax Collections Supervisor

Jennifer Griffin
Tax Administrator

Jennifer Seeley
Property Appraisal Supervisor

August 19, 2022

Virgil Douglas
2109 Orchard Ct.
Creedmoor, NC 27522

COPY

Dear Mr. Douglas,

Your application received on April 9, 2021, was denied because your name was not on the deed. Per our phone conversation in July, you will have to fill out a 2022 application because your 2021 application did not meet all of the requirements.

N.C.G.S. 105-277.4 (a1): Upon a showing of good cause by the applicant for failure to make a timely application required by subsection (a) of this section, an application may be approved by; the board of equalization and review or, if that board is not in session, by the board of county commissioners. An untimely application approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed. Decisions of the county board may be appealed to the property tax commission.

Once your 2022 application is completed and returned to our office, it will be put on the agenda to go before the board for consideration.

Respectfully submitted,

Jennifer S. Griffin
Tax Administrator



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: September 26, 2022
Title: Late Application - Disabled Veteran White

PURPOSE:

To consider the approval of the untimely filed Application for the Disabled Veterans Exclusion.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

On February 21, 2022, William White Jr. mailed the NCDVA-9 form to Veterans Administration Regional Office (VARO) in Winston-Salem N.C. Mr. White was informed that it would take two to three months to get the form returned to him.

May 26, 2022, Mr. White called VARO and was told they mailed the signed form in March, and they would send it again.

June 20, 2022, Mr. White called VARO again and was told they mailed him the completed form and when he requested to speak to someone else it was discovered that they had not mailed the form because the form had not been completed.

On July 8, 2022, Mr. White received his completed NCDVA-9 form. At this point he had given up on the process until he talked to AJ Spiess, Granville County Veteran's Services Technician (VST).

RECOMMENDATION:

The Tax Administrator recommends approving the late application.

ATTACHMENTS:

Letter from William J. White jr.

ACTION TAKEN:

On Feb. 21, 2022 I mailed to Winston-Salem NCDVA-9 for Property Tax Exclusion since I'm 100% disabled. I was told it would take 2-3 months to get signed paper back.

May 26, 2022 I called VA-800-827-1000 it had been 3 months I was told it was mailed in March, but we never received it. So VA told me they would send it again they saw it in the system.

June 20, 2022 Call VA 800-827-1000 they told me they don't know why I wasn't getting the form back. They would have someone to look into it. I told them I wanted to talk to someone else. They transferred me to a lady name Brenda, in Winston-Salem, she told me it wasn't finish in the process she could take care of it. I held on the phone a long time she came back on the phone and agreed to send an email with the form attached and she would also mail a copy to us.

July 8, 2022 I received the form in the mail.

William Joseph White Jr.

Sept. 14, 2022

William Joseph White



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: September 26, 2022
Title: **Late Application - Disabled Veteran Powers**

PURPOSE:

To consider the approval of the untimely filed Application for the Disabled Veterans Exclusion.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Ervin Powers received a letter from the VA on September 24, 2020, stating that he was considered 100% totally and permanently disabled.

In early November 2020 Mr. Powers contacted Granville County Veterans Affairs about applying for the tax exclusion. He was told to drop it off in which he did leave it at the front desk of the Veterans Affairs when it was in the Senior Center. Mr. Powers followed up with a phone call and at that time he was told everything was taken care of.

The Tax Office did not receive an application for Ervin and Michelle Powers.

RECOMMENDATION:

The Tax Administrator recommends approving late application.

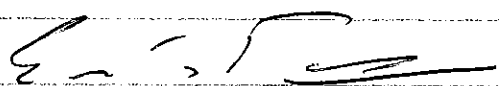
ATTACHMENTS:

Late application letter

ACTION TAKEN:

On September 24, 2020, I received a letter from the VA stating that I was considered 100% totally and permanently disabled.

The early part of November 2020, I contacted the Granville Veteran's affairs office about applying for property tax discount. I was told to drop-off a copy of my DD214 and VA benefits letter. I dropped off the DD214 & VA benefits letter mid-November. The paperwork was left at the front desk of the former office, now Senior Center. I contacted the VA representative and he said he had received the paperwork. He told me that I did not have to do anything else and he would ensure it would be filed with the Granville Tax office.


Ervin T Powers III
16 SEP 2022



Granville County Parks and Grounds

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Assistant County Manager
Department: Parks and Grounds
Date: October 3, 2022
Title: Remote Control Lighting for GAP Ball Fields

PURPOSE:

To approve the purchase and installation of remote-controlled lights for the Granville Athletic Park Phase I baseball fields.

BACKGROUND:

GAP Phase I baseball fields are utilized by high schools and middle schools beginning in February each year and require the usage of field lights due to it still getting dark around 5:30 p.m. at that time. Tournaments which run from February through November also require lighting. To accommodate their play, park staff have needed to be on site to turn the field lights on/off which often keeps them as late as 10:30 p.m. during the week and working 12-hour shifts on weekends.

Many parks have installed remote-controlled lighting which can be turned on/off from a mobile or desktop app. Despite the initial cost, park staff expect to realize long-term savings due to reduced staff hours and less compensatory time being earned.

Park staff contacted three vendors and received proposals for material and labor to install a Skylogics remote control unit for all 12 circuits of lights on the service panel for the baseball fields. The responding vendors and proposal amounts are shown below:

Tommy Lawrence Electrical Contractors	\$20,184
Torrence Sports Lighting	\$28,925
Ted's HVAC, LLC.....	\$23,544

The lowest responsible, responsive bidder is Tommy Lawrence Electrical Contractors.

FUNDING:

Funding is included in the fiscal year 2022-2023 Budget.

RECOMMENDATION:

The Parks & Grounds Maintenance Manager recommends approving the proposal from Tommy Lawrence Electrical Contractors, Inc. in the amount of \$20,184 for materials and labor to install remote-controlled lighting at GAP Phase I baseball fields.

ATTACHMENTS:

GAP Remote Control Lighting Proposals

ACTION TAKEN:

PROPOSAL

Date: 8/3/22

Owner: Granville Athletic Park
Project: Skylogics Lighting Control- Softball & Baseball Fields
Attn: Raymond Allen

We propose to provide material and labor required to install (1) Skylogics remote control four zone unit at baseball field service structure for control of baseball field lights at \$20,184. Unit will control all 12 circuits of lights at this service panel.

*Does not include Sales and Use Tax that became effective January 1, 2017. We will need Form E589CI if this pertains to your project to wave the new tax.

TOMMY LAWRENCE ELECTRICAL CONTRACTORS, INC.

AUTHORIZED SIGNATURE:

DATE: 8/3/22

ACCEPTANCE OF PROPOSAL

SIGNATURE:

DATE:



710 S Foushee St.
Roxboro, NC 27574
336-598-2787
HVAC License #:22626
Electrical License #: 26236L

"Teds HVAC Provides quality, reliable, and professional Electrical, Heating & Air Conditioning services for the purpose of producing comfortable, healthy, energy efficient living and working environments."

Proposal for:
Granville Athletic Park
Skylogics Remote Control Unit- Baseball Field
Attn: Raymond Allen

Date: 8/18/22

Baseball Field Light Proposal:- Amount of \$23,544.00 to provide material and labor to install a Skylogics Remote Control Unit at baseball field service panel for control of baseball field lights.

***Taxes Not Included**



August 9, 2022

To: Mr. Raymond Allen

Project/Owner: Granville Athletic Park

Regards: Skylogix Wireless Remote Control Sports Lighting

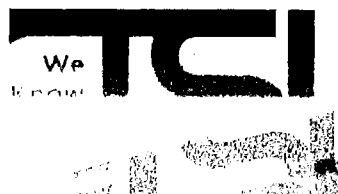
Proposal includes Skylogix Wireless Remote Control Unit Technology to control the baseball field lights. Each field will have its own zone and can be controlled with a keypad, smartphone, iphone, and desktop software. We have included 24/7 365 Technical Support to the owner for two years. All training will be provided.

NC Sales Tax Included in price.

Cost: \$28,925.00

Thank you for the opportunity.

Mike Torrence
Owner



P.O. Box 410129
Charlotte, NC 28241
Charlotte, NC 28241
Proposed: 08/09/2022
Phone: 704.667.6667



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: September 26, 2022
Title: Administrative Office of Courts eCourts CRAVE Project

PURPOSE:

To consider approving the expenditure for, and entering into an agreement with ePlus, Inc. to provide cabling services in the Courthouse for the eCourts “Courtroom Audio Visual Experience (CRAVE)” project.

BACKGROUND:

The NC Administrative Office of Courts (AOC) is implementing remote court capabilities across the state under a project known as CRAVE. The AOC will provide necessary equipment including large screen monitors, cameras, and mounting accessories, but due to the cabling becoming an integrated part of the local infrastructure following installation, requires that the local government provide the cost of cabling, within the respective courtrooms, associated with implementation of the projects. Jurisdictions have the option of providing local contractors to provide the materials and labor, or they may opt to use the AOC selected vendor “ePlus, Inc.” at an estimated cost of \$8,613.00 per courtroom. Depending on the requirements of the actual courtrooms, the estimate may go up or down. Since Granville County has two (2) courtrooms, Superior and District, the estimated cost of the cabling project will be \$17,226.00.

If approved, the County departments of Development Services, General Services, and Information Technology, along with the Clerk of Court’s Office will work together with the contractor to accomplish the cabling portion of this project, with installation of the equipment to follow at a later date.

FUNDING:

Funding is available in the current budget.

RECOMMENDATION:

The County Manager recommends entering into an agreement with ePlus, Inc., the AOC’s chosen contractor, to provide cabling services for the Granville County Superior and District courtrooms at an estimated cost of up to \$20,000.

ATTACHMENTS:

MOA Courtroom Cabling for Remote Proceedings

ACTION TAKEN:

**NORTH CAROLINA
WAKE COUNTY**

**MEMORANDUM OF AGREEMENT
Courtroom Cabling for Remote Proceedings**

THIS MEMORANDUM OF AGREEMENT (MOA) is entered into by and between the **NORTH CAROLINA ADMINISTRATIVE OFFICE OF THE COURTS (NCAOC)** and the **COUNTY OF _____ (County)**, jointly referred to as the Parties and individually as a Party, and is effective as of the date of the last signature below.

WHEREAS, Session Law 2021-47 was enacted on June 18, 2021, adding a new section G.S. § 7A-49.6, which significantly expands the courts' authority to hold proceedings by audio and video (AV) transmission;

WHEREAS, to facilitate proceedings conducted by AV transmission, the NCAOC issued RFP 02-2021000, resulting in a contract with ePlus Inc. to provide AV equipment installation services;

WHEREAS, the NCAOC's contract with ePlus Inc. became effective on May 27, 2021, for a term of one (1) year with options for the NCAOC to extend the contract for two (2) additional one-year terms;

WHEREAS, the NCAOC intends to pay for AV equipment and equipment installation services for certain identified courtrooms in the County;

WHEREAS, pursuant to G.S. §§ 7A-302 and 7A-304(a)(2), the County is required to provide adequate physical facilities for the courts, including cabling in courtrooms necessary to operate the AV equipment;

WHEREAS, rather than providing and installing cabling itself, the County seeks to provide funds to the NCAOC for the NCAOC to purchase cabling, as well as cabling installation services from ePlus Inc., for the courtrooms in which AV equipment will be installed; and

WHEREAS the Parties intend for this MOA to govern the County's provision of funding to the NCAOC for the NCAOC to purchase cabling, as well as installation services from ePlus Inc.

NOW, THEREFORE, in consideration for the promises made each to the other, the Parties agree as follows:

1. After this MOA is fully executed, the NCAOC will authorize ePlus Inc. to install cabling needed for remote proceedings in the following courtroom(s):

_____.

2. Cabling types and paths will be identified and documented as part of the site survey review process. The cabling specifications for the AV equipment are listed in Appendix A to this MOA.
3. The County shall be responsible for paying the NCAOC for the actual cost of the cabling and its installation on a time and materials basis. An estimate of the cost per courtroom is attached hereto and includes the hourly rates for ePlus staff and the price per unit of materials.
4. Upon ePlus Inc.'s completion of the cabling installation in the courtrooms listed in Section 1 of this MOA, the NCAOC shall invoice the County for the cabling and ePlus Inc.'s installation services. The County shall pay the NCAOC's invoice within sixty (60) of receipt of the invoice.
5. This MOA shall automatically terminate when the NCAOC's contract with ePlus Inc. terminates. Either Party may terminate this MOA, with or without cause, upon ninety (90) days' prior written notice to the other Party. After termination of this MOA, the County must continue to comply with its obligation to pay the NCAOC for cabling, as well as cabling installation services, that have been provided to the County prior to the termination of this MOA. Also, Sections 6, 9, 11, and 12 shall survive the termination of this MOA.
6. The State Auditor shall have access to all persons and records in accordance with G.S. § 147-64.7 and other applicable laws or regulations.
7. Notices, when required to be given in accordance with this MOA, shall be in written form and delivered to the Parties' principal contacts by email, U.S. mail, or personal delivery, addressed as shown below. Any time a Party desires to change its principal contact, a duly authorized representative of that Party shall promptly notify the other Party's principal contact in writing on the Party's letterhead. The initial principal contacts for this MOA are:

NCAOC's Principal Contact	County's Principal Contact
Jared Rundell Endpoint Services Manager Technology Services Division North Carolina Administrative Office of the Courts	
901 Corporate Center Drive Raleigh, NC 27607 E-mail: Jared.D.Rundell@nccourts.org	

8. The County shall provide the NCAOC with documentation showing that its board of commissioners has delegated authority to the County's signatory, below, to execute this MOA. For clarity, an existing delegation from the board of commissioners to the County's signatory

to execute contracts may be provided if its scope is sufficient to authorize the County's signatory to execute this MOA.

9. This MOA shall be governed by the laws of the State of North Carolina without giving effect to principles of conflicts of law. The place of this MOA, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in tort or contract, relating to its validity, construction, interpretation, and enforcement shall be determined.
10. Modification or amendment of this MOA must be made in writing and signed by authorized representatives of both Parties.
11. This MOA and any rights or obligations within this MOA shall not be further assigned, sublicensed, subcontracted, or otherwise transferred by a Party to another individual, partnership, limited partnership, corporation, or any other entity except with written consent of the other Party.
12. The Parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this MOA shall not be construed so as to create such status. The rights, duties, and obligations contained in this MOA shall operate only by and between the Parties and shall inure solely to the benefit of the Parties. The provisions of this MOA are intended only to assist the Parties in determining and performing their obligations under this MOA.
13. This MOA may be executed by facsimile or digital signature, and in counterparts, each of which (including signature pages) will be deemed an original, but all of which together will constitute one and the same instrument. To the extent signed in handwriting and then delivered by means of electronic transmission in portable document format ("PDF"), this MOA shall be treated in all manner and respects as an original agreement or instrument and shall be considered to have the same force and legal effect as an original signature.

(Signature page follows.)

IN WITNESS WHEREOF, intending to be bound hereby, this MOA is executed by the undersigned authorized representatives of each Party, effective as of the last date of execution by the Parties hereto. Each individual signing below warrants that he or she is authorized to execute this MOA and bind his or her respective agency to its terms.

**NORTH CAROLINA ADMINISTRATIVE
OFFICE OF THE COURTS**

By: _____

Ryan Boyce
NCAOC Deputy Director

Date: _____

COUNTY OF _____

By: _____

Date: _____

Printed Name: _____

Title: _____



Appendix A

NCAOC Courtroom Cabling Technical Specifications and Estimated Pricing Per Courtroom

Technical Specification	Description	Estimated Quantity	Unit Price	Estimated Price
CAT6 SHIELDED PLENUM (BULK)	CAT6 SHIELDED CABLE FOR SPECIALTY VIDEO TX/RX, PLENUM RATED	2000	\$1.09	\$2,180.00
CAT 6 PLENUM (BULK)	CAT 6 CABLE FOR DATA, CONTROL, AND AUDIO CONNECTIONS	1000	\$0.62	\$620.00
SPEAKER WIRE CMP 16/2 (BULK)	16 AWG STRANDED 2-CONDUCTOR PLENUM SPEAKER WIRE	100	\$0.88	\$88.00
22/2 SHIELDED CONTROL/MIC CABL	22 AWG STRANDED 2-CONDUCTOR W/SHIELD/DRAING PLENUM MIC/CONTROL WIRE	750	\$0.70	\$525.00
n/a	LABOR LEAD	20	\$140.00	\$2,800.00
n/a	LABOR TECH	20	\$120.00	\$2,400.00

**Estimate per
Courtroom: \$8,613.00**



Granville County Information Technology

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Chris Brame
Department: Information Technology
Date: September 26, 2022
Title: Server Infrastructure Refresh Purchase

PURPOSE:

To consider the purchase of computer server infrastructure replacements for both Granville County's primary and backup locations to maximize cybersecurity and remain in compliance with Granville County's Information Technology (IT) Policy.

BACKGROUND:

Granville County utilizes two virtual server clusters as its primary and secondary data infrastructure. One server cluster is located in Oxford and a secondary cluster is located in Wilton. Each cluster consists of six Dell PowerEdge servers. The primary and secondary clusters were deployed in early 2016 and serve each county department with their daily functions.

In order to maintain the highest degree of cybersecurity and productivity, Granville County's IT Policy strongly encourages server infrastructure replacement every 7 years.

Please find attached the quote from SHI for the server infrastructure replacement and Statement of Work for installation and configuration through SHI Professional Services. The proposed total one-time cost for hardware replacement is \$591,500.00 which includes \$31,515.00 for professional services.

Granville County has worked with SHI on many of its Information Technology projects, including a similar virtual cluster deployment at the Law Enforcement Center.

FUNDING:

Funding is available in the current fiscal year.

RECOMMENDATION:

IT Director recommends approval of the server infrastructure refresh after the SHI Statement of Work is reviewed by the County Attorney.

ATTACHMENTS:

SHI Quote-21738290 - Server Infrastructure Hardware Replacement
SHI VxRail Statement of Work

ACTION TAKEN:



Pricing Proposal
Quotation #: 21738290
Created On: 3/14/2022
Valid Until: 10/28/2022

County of Granville

Chris Brame

NC
United States
Phone:
Fax:
Email: chris.brame@granvillecounty.org

Inside Account Executive

Mike Zimmerman

290 Davidson Avenue
Somerset, NJ 08873
Phone: 732-507-1545
Fax: 732-254-8224
Email: Mike_Zimmerman@SHI.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	New VXRail Node 1 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$80,700.00	\$80,700.00
2	New VXRail Node 2 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$80,700.00	\$80,700.00
3	New VXRail Node 3 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$80,700.00	\$80,700.00
4	New VXRail Node 4 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$80,700.00	\$80,700.00
5	New VXRail Node 5 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$80,700.00	\$80,700.00
6	Add on VXRail Node for Existing Cluster 1 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$51,000.00	\$51,000.00
7	Add on VXRail Node for Existing Cluster 2 with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$51,000.00	\$51,000.00
8	PowerProtect DD6400 Existing Cluster with 5 Year Licensing and Support	1	\$27,242.50	\$27,242.50

Dell - Part#:
Contract Name: IT Infrastructure Solutions
Contract #: 204X

9	PowerProtect DD6400 New Cluster with 5 Year Licensing and Support Dell - Part#: Contract Name: IT Infrastructure Solutions Contract #: 204X	1	\$27,242.50	\$27,242.50
10	Professional Services Dell - Part#:	1	\$31,515.00	\$31,515.00
			Subtotal	\$591,500.00
			Total	\$591,500.00

Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.



VxRail Expansion

Statement of Work

For NC- Granville County

SHI International Corp.

SOW #13021

September 23, 2022

Presented By
Mike Zimmerman
Account Executive, SHI
Mike_Zimmerman@shi.com

Created By
C.R. O'Brien
Solutions Consultant, Datacenter
CR_OBrien@shi.com

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1 Executive Summary

NC- Granville County ("Customer") has engaged SHI International Corp. ("SHI") to expand their existing VxRail cluster, install/configure a new VxRail cluster in their remote site, install/configure two new Data Domain storage appliances and configure new Veeam repositories, and migrate virtual machines to the expanded VxRail cluster ("Services").

2 Project Description

SHI shall provide the following Services to Customer on a fixed cost basis.

2.1 In Scope

- Existing VxRail Cluster
 - Add two additional nodes
 - Physical installation
 - Top of Rack switch configuration, if needed, up to two (2) switches
 - Add new hosts to cluster
 - Testing: VM networks, vMotion
 - Migrate up to 60 VMs off an older cluster to this expanded cluster
 - VMware tools upgrade, as needed
- Install/configure new 5-node VxRail cluster in remote site
 - VxRail design utility and validation
 - Physical installation
 - Top of Rack switch configuration, if needed, up to two (2) switches
 - VxRail deployment utility
 - Testing: VM networks, vMotion
- Data Domain appliance installation
 - Physical installation
 - Networking and storage configuration
 - Add to Veeam as new repositories
 - Configure Veeam backup copy jobs

2.2 Deliverables

All documents included in this section will be provided to the Customer.

- VxRail design
- Build document

2.3 Project Specific Assumptions

- First week of work is done on-site, any additional work is done remotely via web conference
- Customer has rack space, power and network ports required for the new hardware
- Some downtime may be required for VM migrations, can be scheduled per customer requirements

2.4 Project Specific Customer Responsibilities

- All licensing required will be provided by customer
- IP addresses and DNS names provided by customer as needed

2.5 Out of Scope

Any services not explicitly listed above as “In Scope” shall be considered out of scope for this project. Additionally, the areas that are out of scope for this project include, but are not limited to, the following list. If any of these items are required for your organization, they can be scoped separately.

- Virtual machine operating system upgrades
- Networking switch/router/firewall configuration outside of the top of rack switches
- Decommissioning or offsite removal of retired hardware
 - We can remove hardware from racks and set aside for the customer

2.6 Project Duration

Project duration is defined as the entire time taken to complete the project, based on the resources allocated. The estimated project duration is **two (2) weeks***.

SHI and the Customer will provide the required resources to deliver this project within the estimated duration. SHI and the Customer will allow for reasonable accommodations due to holidays, vacations, and unforeseen delays in deliveries.

** Please be advised that the above timeframe is to provide a general timeline for delivery and is not a true reflection of the total man hours/effort involved for this engagement.*

2.7 Project Management

SHI will provide a Project Manager to work with the Customer to see the engagement through to completion. The SHI Project Manager will cover items such as, but not limited to:

- Leading the engagement to achieve the scope as described in this Statement of Work.
- Conducting a project kick off and creating a project schedule to ensure that the project is executed on time and on budget.
- Responsible for coordinating resources based on the project scope and their expertise as well as establishing roles and responsibilities.
- Communicating status updates which includes action items, issues and risks as well as developing and facilitating mitigation plans.
- Executing change requests to project scope, schedule, and or cost as needed.
- Acting as the single point of contact for any issues or escalations throughout the engagement.
- Initiating project closure to confirm deliverables were achieved and request project acceptance.

2.8 Resources and Skills

SHI will provide individual resources outlined below to be participants for this effort. These resources will participate in all required steps and will be fully or partially responsible for tasks where appropriate:

Title	Role Description	Involvement
Solutions Consultant	Responsible for all aspects of delivery including but not limited to analysis, design, build, test and migration activities.	Full-time
Project Manager	Part time resource responsible for overall execution of the project. Monitors progress against overall delivery. Primary interface between SHI and Customer.	Part-time

2.9 Success Criteria

The project milestones and success criteria for each milestone are as follows:

1. **SOW Signing:**
 - a. Customer and SHI sign this agreement.
2. **Project Close**
 - a. Customer agrees there are no outstanding action items or tasks.
 - b. Customer agrees all deliverables have been received.
 - c. Customer Project Sponsor signs the *Project Close* form indicating all project objectives were accomplished.

3 Assumptions

The project scope and associated price quoted within this Statement of Work are based on the following assumptions. Should any element(s) of these assumptions be lacking during execution of services, additional time and associated fees and expenses may be required to complete this Statement of Work.

1. Minimum lead time for scheduling project kickoff meeting is fifteen (15) business days from our receipt of the signed SOW or fifteen (15) business days from the confirmed start date between SHI and Customer; whichever date is later. Should you require more aggressive scheduling, please contact SHI to determine availability.
2. Please note that the time designated for Knowledge Transfer is throughout the project. Customer is responsible for providing a resource or resources focused on this project and the extent of the knowledge transfer is dependent upon the availability of these resources. A maximum of two hours of dedicated knowledge transfer at the project's conclusion will be provided unless otherwise noted within this Statement of Work.
3. SHI is not responsible for delays caused by failures; including but not exclusive to systems, personnel or environmental causes or in receiving data from Customer.
4. Any restrictions or requirements regarding the SHI consultants' use of personal equipment must be stated in advance of the commencement of the project.
5. All hardware and/or software and licensing required to perform the above services will be provided by and is the responsibility of Customer. All wiring, hardware, and software required to perform the above services are in working order.
6. All parties agree that personnel shall not be asked to perform, nor volunteer to perform, engineering and/or consulting tasks that lie outside the skill sets and experience of personnel. Personnel have the right to decline on a service request if the request falls outside the scope of their experience and expertise.
7. Project activity will be scheduled during the hours of 8:00 AM to 5:00 PM local time. Any work performed outside these hours must be previously agreed upon by both parties and scheduled in advance.
8. All documentation will be delivered within fifteen (15) business days after the completion of the in-scope tasks or phases of the project. A standard document template will be utilized for this service delivery.

4 Customer Responsibilities

Both Customer and SHI are responsible for the successful execution of this engagement. Prior to the start of this SOW, Customer will indicate to SHI in writing a person to be the point of contact. All project communications will be addressed to such point of contact (the "Customer Contact"). The Customer Contact is responsible for the following:

1. Performing a full working backup prior to the commencement of services as SHI is not responsible for lost data.
2. Ensuring all related information and communication regarding this project is done through the Project Manager as expeditiously as possible.
3. Acting for the Customer in all aspects of the project; however, any changes that affect the scope, schedule or price of this SOW will require that an amendment to the SOW be executed between the parties.
4. Making the necessary administrative usernames and passwords available to the engineer if required for the successful completion of project.
5. Providing detailed and accurate information regarding their current network environment if required for the successful completion of project. This information will include the technical configuration of the domain environment.
6. Providing the necessary workspace and network access to provide the above services.
7. Providing access to building(s) and room(s) if required for the successful completion of project.
8. Obtaining and provide project requirements, information, data, decisions and approvals within one working day of the request, unless both parties agree to a different response time.
9. Ensuring that SHI project personnel have reasonable and safe access to the project site and adequate office space, if required.
10. Providing technical points-of-contact, who have a working knowledge of the enterprise components to be considered during this project ("Technical Contacts"). SHI may request that meetings be scheduled with Technical Contacts.
11. Informing SHI of all access issues and security measures and providing access to all necessary hardware and facilities as required.
12. Having the authority to resolve conflicting requirements.
13. Helping resolve project issues and ensuring that issues are brought to the attention of the appropriate persons within SHI, if required.

Customer will provide individual resources outlined below to be participants for this project effort. These resources will participate in all required steps and will be fully or partially responsible for tasks and deliverables where appropriate:

Title	Role Description	Involvement
Sponsor / Project Manager	Project and resource coordination to support the effort as well as authority to make decisions and acceptance at project completion.	Part-time
IT Resource(s)	Provide access to workspace, building access, and general IT requests related to the effort. May also have responsibility for network, data center and project team activities.	Part-time

5 Duties of SHI

SHI shall provide the Services and the SHI Work Product during the term of this engagement in accordance with this SOW and these terms and conditions.

1. SHI will provide all resources, facilities, management, labor, expertise, skills, tools, and equipment necessary for the performance of its obligations under this SOW.
2. Without limiting the foregoing, SHI shall:
 - a. keep the Customer Project Manager advised of the progress of the project and the status of the Deliverables;
 - b. permit any designated representative of Customer periodically to review the work of SHI personnel performing Services and preparing Deliverables;
 - c. perform the Services in a timely manner and provide the Deliverables in accordance with this Statement of Work; and
 - d. keep accurate records of work performed on this Statement of Work, evidence of which SHI shall provide to Customer upon request.

6 Change Control Process

The “Change Control Process” is that process which shall govern changes to the scope, schedule or price of the Project during the life of the Project. The Change Control Process will apply to new components and to enhancements of existing components. The Change Control Process will commence at the start of the Project and will continue throughout the Project's duration.

Under the Change Control Process, a written “Change Request” will be the vehicle for communicating any desired changes to the project. It will describe the proposed change; the reason for the change and the effect the change may have on the Project. The Project Manager of the requesting party will submit a written Change Request to the Project Manager for the other parties.

SHI and Customer will review the change request. All parties must sign the approval portion of the Change Request to authorize the implementation of any change that affects the Project's scope, schedule or price. Furthermore, any such changes that affect the scope, schedule or price of this SOW will require that an amendment to the SOW be executed between the parties.

7 Project Initiation Process

Upon receipt of a signed SOW and Purchase Order, planning for the project will commence. A key step in the planning process is the Kickoff Meeting with Customer's Team.

In the kickoff meeting, the contents of the SOW will be reviewed. This is an opportunity for Customer's team who will be involved with the project to understand the Project's goals, tasks, deliverables, and timelines.

Upon completion of the project kickoff meeting, minutes of the Kickoff meeting will be created based on the meeting discussion and distributed to Customer. Any changes to the project will be documented in these minutes. If Change Orders are necessary due to changes, that process will be initiated after the Kick-off meeting.

8 Price and Payment Schedule

SHI proposes to deliver the Services described here for a fixed price for the fees set forth below:

Program Component	Fee
VxRail Expansion	\$31,515

The pricing demonstrated in the table above is valid until this document is fully executed or 60 days from 9/23/2022, whichever comes first. Upon becoming fully executed, the pricing shall be honored for the duration of this SOW.

Any additional work that is required outside the scope of this SOW requires written approval by SHI and Customer as described in the Change Control Process defined previously in this document and will be billed at a rate mutually agreed upon by SHI and Customer.

8.1 Payment Schedule

The following table describes the project milestones. When these are completed and approved by Customer, SHI will invoice the specified amount.

Billing Milestones	%	Fee
SOW Signing	50%	\$15,757.50
Project Close	50%	\$15,757.50
Total	100%	\$ 31,515

8.2 Travel Expenses

Travel and expenses are included in the above price.

8.3 Billing Terms

SHI will request the approval of Customer when a milestone (see Payment Schedule above) has been completed. Upon receipt of Customer's approval, SHI will invoice Customer for the milestone. All invoices are due and payable within 30 calendar days of the invoice date.

Fees DO NOT include applicable taxes that must be collected. Please allow for taxes that may apply to the work outlined in your Purchase Order. Tax will be applied to the address in the "Billing Information" section unless otherwise specified in "Exception" section below.

8.3.1 Exception

No exceptions apply.

8.4 Final Acceptance

At the completion of the work SHI will provide a "Project Acceptance Form" for execution by Customer. Customer's signature on this form signifies the Customer's Final Acceptance of the work, and agreement that all Deliverables have been completed in accordance with the SOW and the final invoice may be issued by SHI. If the Customer does not so accept the Deliverables then Customer shall, within fifteen calendar days after receipt of the Project Acceptance Form, state specifically which Deliverables were not Final Accepted and why, and return the form to SHI for resolution.

If Customer does not return the Project Acceptance Form within fifteen calendar days after the date of its transmittal, Customer shall be deemed to have Final Accepted the Deliverables, and consequently, the remainder of the Services, and SHI will invoice the Customer for the remainder of the price due to SHI.

9 Terms and Conditions

This statement of work (SOW) is subject to and governed by the terms of the Professional Services Agreement ("Agreement") shown in [SHI PSA - Terms and Conditions](#).

In the event any terms and conditions of this SOW conflict with the Agreement, this SOW will control for the purposes of this SOW only. All terms defined in the Agreement and used herein will have the same meaning as set for in the Agreement.

10 SOW Acceptance

The project Terms and Conditions are as outlined in this document. Once fully executed, this document will become the Statement of Work for the Services defined in this document. The Customer's signature below authorizes SHI to begin the Services described above and indicates the Customer's agreement to process and pay the invoices associated with these Services.

NC- Granville County		SHI International Corp.	
Name		Name	
Title		Title	
Signature		Signature	
Date		Date	
Purchase Order			

11 Confidential

The information in this document shall not be duplicated, used, or disclosed in whole or in part outside Customer's organization. If a contract is awarded to SHI as a result of or in connection with the submission of this document, Customer shall have the right to duplicate, use, or disclose the information within its organization to the extent provided by the contract between Customer and SHI. This restriction does not limit Customer's right to use information contained in this document if it is obtained from another source without restriction.

12 Billing Information

The location(s) of Services to be provided and billing contact is:

Billing Information
Company Name NC- Granville County
Street Address 141 Williamsboro St
City, State, Zip Code Oxford, NC 27565
Contact Name and Title Chris Brame – Information Technology Director
Contact Phone Number and E-mail Address 919-693-0714 office 919-482-0588 cell chris.brame@granvillecounty.org

13 Project Location(s) & Contact Information

Site Information
Street Address 141 Williamsboro St Oxford, NC 27565
Street Address 2547 NC Highway 96 S Franklinton, NC 27525
Street Address 525 New Commerce Dr. Oxford NC 27565
Contact Name & Information Chris Brame 919-693-0714 office 919-482-0588 cell chris.brame@granvillecounty.org



Granville County Elections

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Tonya Burnette
Department: Elections
Date: September 29, 2022
Title: Contract with Apple Rock for Board of Elections

PURPOSE:

To contract with Apple Rock to deliver, install, dismantle, and pickup/return floor decals, stanchions, and acrylic barriers to storage.

BACKGROUND:

Due to requirements resulting from the impact of COVID-19, the Board of Elections contracted with Apple Rock from the November General Election through the May Primary in 2022.

The Elections Office is preparing for the upcoming November General Election. The previous County Manager, Mike Felts, stated in the budget meeting with the Director and Board of Elections Chairman that since we did not know at the time of the budget preparation what the requirements would be, we would proceed with requesting and hiring Apple Rock through this year and reevaluate the need in 2023. We would like to contract with this vendor to deliver, install, dismantle, and pickup/return floor decals, stanchions, voting surround enclosures, and acrylic barriers to storage. The total estimate of this service is \$26,190.63.

Note from Previous County Manager: The County does not have sufficient staff in place to handle this work and therefore contracting for the service is required.

FUNDING:

Funding is available in the current budget.

RECOMMENDATION:

The Board of Elections and the Elections Director recommend contracting with Apple Rock to provide, install and dismantle the required ancillary equipment at polling places for the 2022 November election.

ATTACHMENTS:

Apple Rock Production Estimate for November General Election

ACTION TAKEN:



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Company: Granville County Board of Elections

Job # 202285086

Primary Contact: Tonya Burnette

Quote Date: 09/23/2022

Address: 208 Wall St

Primary Contact Phone: 919-693-2515

Oxford

NC 27565

Apple Rock Advertising & Promotions, Inc. ("Apple Rock Displays") proposes to provide the following exhibit service to Granville County Board of Elections for Nov '22 Election based on the terms set forth herein (the "Estimate").

The scope of this project is as defined in this 'Estimate', any change of scope will result in additional charges.

Quantity	Description	Unit Price	Subtotal	Sales Tax	Total Price
1	Granville BOE is responsible for ensuring that allocated space is free and clear of all items such that Apple Rock may install floor decals, stanchions, voting surround enclosures, and client owned acrylic barriers per the approved layout for this location. Granville BOE is responsible for providing all electrical needs and setting up all tables, voting machines, voting booths, and any other client owned items required by the state and each precinct.				0.00
1	ANTIOCH PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation) (25) Rental Stanchions	788.00	788.00	53.19	841.19
1	BEREA PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation)	243.00	243.00	16.40	259.40
1	BUTNER PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89

Subtotal

Total Amount

4,226.00



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Quantity	Description	Unit Price	Subtotal	Sales Tax	Total Price
1	(8) Arrow Floor Graphics (Includes Installation)	324.00	324.00	21.87	345.87
1	CORINTH PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation)	243.00	243.00	16.40	259.40
1	CREDLE PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation)	243.00	243.00	16.40	259.40
1	CREEDMOOR PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(7) Arrow Floor Graphics (Includes Installation)	283.50	283.50	19.14	302.64
1	EAST OXFORD PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation)	243.00	243.00	16.40	259.40
1	MT ENERGY PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(7) Arrow Floor Graphics (Includes Installation)	283.50	283.50	19.14	302.64
1	OAK HILL PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(5) Arrow Floor Graphics (Includes Installation)	202.50	202.50	13.67	216.17
1	SALEM PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89



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Quantity	Description	Unit Price	Subtotal	Sales Tax	Total Price
1	(7) Arrow Floor Graphics (Includes Installation)	283.50	283.50	19.14	302.64
1	SASSAFRAS FORK PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(5) Arrow Floor Graphics (Includes Installation)	202.50	202.50	13.67	216.17
1	SOUTH OXFORD PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(4) Arrow Floor Graphics (Includes Installation)	162.00	162.00	10.94	172.94
1	TALLY HO PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(9) Arrow Floor Graphics (Includes Installation)	364.50	364.50	24.60	389.10
1	WILTON PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(9) Arrow Floor Graphics (Includes Installation)	364.50	364.50	24.60	389.10
1	WEST OXFORD ELEMENTARY PRECINCT				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(8) Arrow Floor Graphics (Includes Installation)	324.00	324.00	21.87	345.87
1	ONE STOP - OXFORD PUBLIC WORKS				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(6) Arrow Floor Graphics (Includes Installation)	243.00	243.00	16.40	259.40



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Quantity	Description	Unit Price	Subtotal	Sales Tax	Total Price
1	ONE STOP - SOUTH BRANCH LIBRARY				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(4) Arrow Floor Graphics (Includes Installation)	162.00	162.00	10.94	172.94
1	ONE STOP - TAR RIVER ELEMENTARY				0.00
1	Delivery, Install, Dismantle and Pickup/Return to Client Storage	1,065.00	1,065.00	71.89	1,136.89
1	(10) Arrow Floor Graphics (Includes Installation)	405.00	405.00	27.34	432.34

Total Quantity:

Subtotal

Sales Tax Total

Total Amount

55

\$ 24,534.50

\$ 1,656.13

26,190.63



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Deposit Required: \$ 15,714.38**Show Dates:** Oct 20 - Nov 8, 2022**Balance Amount & Due Date:** \$ 10,476.25 / 10/14/22**Terms:** 60% Prpd 40% before shipment**Estimated Dismantle Date:****Estimated Delivery date is:** 10/19/22

In order to meet the above delivery date your signed estimate and non-refundable deposit/payment is due to Apple Rock
Displays By: 10/03/22

If your event is cancelled by Show Management or the General Contractor 90 days prior to the first day of the event, 100% of your deposit is refundable after deducting any costs incurred by Apple Rock.

If your event is cancelled by Show Management or the General Contractor with less than 90 days prior to the first day of the event, 100% of your deposit will be credited to your account after deducting any costs incurred by Apple Rock.

If you decide not to attend your event at any time, 100% of your deposit will be credited to your account , after deducting any costs incurred by Apple Rock.

In order to meet the above delivery date your art work is due to Apple Rock by the Art Work Date.

Apple Rock shall be authorized to bill and collect any remaining balance prior to the ship date required to meet the delivery date.

ART CHARGES

Art Review/File Set-up (required on all graphic projects): \$125

Art/Design Time: \$125 hour

Proofs: \$40/Lambda or Fabric Dye Sub Proof



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TERMS

Apple Rock Displays requires a sixty (60%) percent non-refundable deposit at the time of the signed estimate to begin production, and forty (40%) percent prior to the earlier of (a) ship or pickup date or (b) the Artwork Due Date if Apple Rock has not received from Granville County Board of Elections all art work on or before such Artwork Due Date as specified on the first page of this Estimate. Orders less than \$5,000.00 or with a 30 business day or less lead time must be paid in full upon estimate approval. All Production must be paid in full prior to shipping or pick up. To accept this Estimate, please sign below. Pricing valid for (30) days from date listed above. Visa, MasterCard, and American Express accepted with a 3 percent fee.

****ALL DISPLAYS OVER \$2,500 QUALIFY FOR OUR LEASE OPTION. PLEASE ASK FOR ADDITIONAL INFORMATION. ****

GRAPHICS:

The above estimate is based on receiving production ready artwork; all artwork undergoes an art review to verify correct specifications and are subject to art time charges. Additional art and/or design time will require an estimate approval for the additional art time used.

_____ Full Color Lab Proof. Produced at our lab. You can check layout positioning and type for corrections.

FREIGHT:

Estimates are subject to change based on carrier capacity and fuel prices. Estimates may be re-estimated 48 hours prior to shipping and costs are subject to change. Additional items will need to be estimated separately.

PRODUCTION TIME:

Standard production time required is four (4) – six (6) weeks for a 10'x10' or 10'x20' display and six (6) – eight (8) weeks for larger displays from the date Apple Rock receives a sign estimate and sixty (60) percent deposit. Orders less than \$5,000.00 or with a 30 business day or less lead time must be paid in full upon estimate approval. By signing this estimate you are accepting the terms and delivery date as specified above. If Apple Rock does not receive artwork on or before the date specified above. If Apple Rock does not receive artwork on or before the date specified above the terms of this contract and delivery date are subject to change according to the current production schedule.

MARKETING RELEASE:

Apple Rock reserves the right to use product renderings or photos for Marketing purposes; including but not limited to Apple Rock's website, newsletters, print materials, advertisements and other client presentations. If you do not wish to give permission, please initial here to OPT-OUT of the marketing release _____.

TERMS AND CONDITIONS

The terms and conditions of Apple Rock Displays attached hereto are incorporated herein by reference and shall be a part of this Estimate as if the same were fully set forth herein.

Thank you for the opportunity to present this estimate for your consideration. Please sign and return via email to

Apple Rock Advertising & Promotions, Inc.
Cheryl Evans

Granville County Board of Elections
Tonya Burnette

Date Signed: _____



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APPLE ROCK ADVERTISING & PROMOTION, INC. - TERMS AND CONDITIONS

The sale of all services and products provided by Apple Rock is expressly conditioned upon the terms and conditions set forth herein. Any invoice, acknowledgment or other form used or provided by Customer is intended only for Customer's convenience or record-keeping purposes and no provisions contained therein shall add to, amend, replace or modify these terms and conditions ("Terms and Conditions"). Unless otherwise defined herein, capitalized terms used herein shall have the meaning ascribed to such terms in the Apple Rock estimate, proposal, rental agreement, show management agreement, or storage agreement that accompany these Terms and Conditions (such estimate, proposal or agreement together with the Terms and Conditions are herein referred to as the "Agreement").

Payment Terms. All late payments hereunder shall bear interest on the unpaid portion in the amount of one and one-half percent (1.5%) per month, until paid. If any action is taken by Apple Rock to collect any amount due hereunder, whether through a collection agency, attorney or otherwise, Customer shall pay all costs including court costs and reasonable attorney fees incurred by Apple Rock. If any payment due Apple Rock is not paid within fifteen (15) days of the due date, Customer shall pay a late charge of four percent (4%) of the amount of payment that is due.

Warranties/Disclaimers. Apple Rock warrants only that any services performed by Apple Rock shall be performed using that degree of skill and care ordinarily exercised by and consistent with the standards of others ordinarily providing similar services in the same or similar locality as where provided by Apple Rock. Except as otherwise may be provided in a written warranty delivered by Apple Rock to Customer, Apple Rock warrants only that any goods supplied by Apple Rock under this Agreement shall conform to the descriptions stated therein, that Apple Rock will convey good title thereto and that the goods will be delivered free from any security interest, except as provided herein. THERE ARE NO WARRANTIES OF MERCHANTABILITY NOR OF FITNESS OF SAID GOODS FOR ANY PARTICULAR PURPOSE, NOR IS THERE ANY OTHER WARRANTY EXPRESSED OR IMPLIED EXCEPT AS HEREINABOVE SET FORTH OR AS MAY BE SET FORTH IN A WRITTEN WARRANTY DELIVERED BY APPLE ROCK TO CUSTOMER. APPLE ROCK'S LIABILITY AND CUSTOMER'S EXCLUSIVE REMEDY FOR ANY CAUSE OF ACTION ARISING OUT OF OR CONNECTED WITH THE AGREEMENT IS EXPRESSLY LIMITED TO REPLACEMENT BY APPLE ROCK OF NONCONFORMING GOODS, F.O.B. APPLE ROCK'S PLACE OF BUSINESS, A REFUND OF THE PRICE PAID FOR ANY NONCONFORMING GOODS OR SERVICES, OR AT APPLE ROCK'S OPTION, PAYMENT NOT TO EXCEED THE AMOUNT RECEIVED BY APPLE ROCK FROM CUSTOMER UNDER THIS AGREEMENT DURING THE THIRTY (30) DAYS PRIOR TO SUCH BREACH OF WARRANTY. APPLE ROCK SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES.

Intellectual Property. By submitting a design to Apple Rock, Customer warrants and represents that Customer is the sole legal owner or licensee of all rights, including copyright, to each copyright, trademark, service mark, trade name, logo, statement, portrait, graphic, artwork, photograph, picture or illustration of any person or any other intellectual property included in such design (collectively, the "Intellectual Property"). Furthermore, Customer licenses Apple Rock the right to use such Intellectual Property in connection with the services and products provided by Apple Rock hereunder.

Intellectual Property Indemnification. (a) Customer agrees to defend, indemnify and hold harmless, at Customer's sole expense, with respect to any claim, suit, or proceeding brought against Apple Rock which relates to, or is based upon, a claim that any portion of the design submitted by or on behalf of Customer infringes or constitutes wrongful use of any copyright, trademark, or other right of any third party, provided that Apple Rock gives Customer written notice of any such claim and provides Customer such reasonable cooperation and assistance as Customer may require in the defense thereof. Customer shall pay all damages, costs, and expenses required by Apple Rock pursuant to such claim, suit or proceeding, (including, but not limited to, reasonable attorneys' fees and costs) associated with any such claim, suit, or proceeding, (b) Apple Rock agrees to defend, indemnify and hold harmless, at Apple Rock's sole expense, with respect to any claim, suit, or proceeding brought against Customer which relates to, or is based upon, a claim that any portion of the design submitted by or on behalf of Apple Rock infringes or constitutes wrongful use of any copyright, trademark, or other right of any third party, provided that Customer gives Apple Rock written notice of any such claim and provides Apple Rock such reasonable cooperation and assistance as Apple Rock may require in the defense thereof. Apple Rock shall pay all damages, costs, and expenses required by Customer pursuant to such claim, suit or proceeding, (including, but not limited to, reasonable attorneys' fees and costs) associated with any such claim, suit, or proceeding.

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Customer Initial)**NPGBO1:765594.6****10/31/13**



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APPLE ROCK ADVERTISING & PROMOTION, INC. - TERMS AND CONDITIONS

Indemnification by Customer. Customer shall indemnify, defend and save Apple Rock harmless from any and all loss, costs and expenses arising out of bodily injury (including death), and damage or loss of property caused or arising from (i) the negligent or willful act or omission of Customer or Customer's agent (other than Apple Rock) or (ii) Customer's breach of this Agreement.

Payment Terms. Apple Rock shall not be responsible or liable for any delay or failure in performance of any part of this Agreement to the Conditions (such estimate, proposal or agreement together with the Terms and Conditions are herein referred to as the "Agreement").

Force Majeure. All late payments hereunder shall bear interest on the unpaid portion in the amount of one and one-half percent (1.5%) extent that such delay or failure is caused by fire, flood, accident, explosion, war, strike, embargo, governmental requirement, civil or military authority, extreme weather conditions, acts of God or third parties, act or omission of carriers, an inability arising from causes beyond Apple Rock's reasonable control to obtain necessary materials, components, labor, services or facilities, or other causes beyond its control ("force majeure conditions"). If any force majeure condition occurs, this Agreement will not be terminated and the date of performance will be extended for a period of time equal to the period of delay.

Taxes. The Customer shall pay all taxes based on or in any way measured by this Agreement, including any personal property taxes but excluding taxes based on Apple Rock's net income.

Liens. As security for payment of any sum due under the terms of this Agreement, Customer hereby grants to Apple Rock a lien on and security interest in all display materials and other goods purchased from Apple Rock and all other Customer property in the possession of Apple Rock (the "Collateral").

Remedies Upon Default. In the event Customer fails to pay to Apple Rock the amount due under this Agreement, Apple Rock shall have the following rights and remedies, in addition to all other rights and remedies provided by law or at equity:

(A) Sell the Collateral in one or more lots and from time to time, upon twenty (20) days prior written notice to Customer of the time and place of sale, for cash or upon credit or for future delivery, either: (i) at a public sale or sales or (ii) at a private sale or sales. Apple Rock may bid for and acquire the Collateral or any portion thereof at any public sale, and in lieu of paying cash therefor, may make settlement for the selling price of the Collateral or part thereof by crediting to the amount due, the net selling price of the Collateral,

(B) To exercise all rights of a secured party under the Uniform Commercial Code and all other applicable laws.

After deducting all its reasonable costs and expenses in connection with the sale of the Collateral, Apple Rock shall apply the residue of the proceeds of any sale or sales of the Collateral to the amount due and the Customer shall continue to be liable for any deficiency.

Quotations/Estimates. Any quotation or estimate not accepted within 30 days may be changed by Apple Rock.

Risk of Loss: Except as otherwise provided herein, all goods sold hereunder are sold "F.O.B. Origin" and risk of loss or damage of goods passes to Buyer when they are delivered to the carrier. Customer agrees to provide at its expense property insurance for the Display Materials and other property acquired from, leased by or stored with Apple Rock, if any.

Assignment. Customer has no right to sell, transfer, or assign this Agreement without the prior written consent of Apple Rock.

Governing Law and Consent to Jurisdiction. This Agreement shall be governed by and interpreted in accordance with the laws of the State of North Carolina. This Agreement shall inure to the benefit of and be binding upon Customer's permissible heirs, personal representatives, successors and assigns. Apple Rock and Customer hereby submit and consent to the exclusive personal jurisdiction and venue of the state and federal courts in Guilford County, North Carolina, with respect to any lawsuit related to or arising out of this Agreement. The parties hereto agree to waive to the fullest extent permitted by law, the defense of an inconvenient forum.

Leased Display Materials. All Display Materials being leased by Customer from Apple Rock shall be used by Customer in accordance with all applicable laws and ordinances. All Display Materials that may be rented to Customer by Apple Rock are being rented to the Customer "as is." APPLE ROCK MAKES NO WARRANTIES OF MERCHANTABILITY OR WARRANTIES OF FITNESS OF SAID LEASED GOODS FOR ANY PARTICULAR PURPOSE, NOR IS THERE ANY OTHER WARRANTY EXPRESSED OR IMPLIED.

(Continued on Next Page)

Customer Initial)

NPGB01:765594.6

10/31/13



APPLE ROCK ADVERTISING & PROMOTION, INC. - TERMS AND CONDITIONS

Waiver. A waiver by either party of any term or condition of this Agreement in any instance shall not be deemed or construed as a waiver of such term or condition in the future. No waiver of any breach of this Agreement shall be considered valid unless in writing. The failure or delay of either party hereto in exercising any of its rights under this Agreement shall not constitute waiver of such rights.

Severability. If any provision of this Agreement shall be held to be invalid or unenforceable, such invalidity or unenforceability shall not affect or impair the validity or enforceability of the remaining provisions of this Agreement, which shall remain in full force and effect, and the parties shall continue to be bound thereby.

Entire Agreement; Counterparts. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof, supersedes all prior and contemporaneous agreements, oral or written, and may be amended only by a written agreement signed by the President or Vice President of Apple Rock. There are no representations, warranties, covenants, agreements or collateral undertakings, oral or otherwise, express or implied, affecting this Agreement except as expressly set forth herein. This Agreement may be executed in one or more counterparts, including by fax or other form of electronic transmission, each of which shall be deemed an original but together shall be deemed one complete document.

Statute of Limitations. Any and all proceedings relating to the subject matter hereof shall be instituted within one (1) year after a cause of action has accrued or such cause of action will be deemed waived. In the event of breach or default by Customer hereunder, Customer agrees to pay to Apple Rock reasonable attorneys' fees and such expenses as may be expended or incurred in the enforcement of any right or action with respect to a breach hereunder or any consultation in connection therewith.

Shipping. In the event Customer arranges or is responsible for arranging for shipping, Customer shall pay all demurrage charges and expenses of Apple Rock and third parties related to delays in shipping. In the event Customer arranges or is responsible for arranging for shipping, requests that Apple Rock use a shipping or freight company of Customer's choice or otherwise provides Apple Rock with a Customer related account number for FedEx or any other shipping company, Customer accepts all responsibility for the freight company selected and agrees that Apple Rock shall not be responsible or liable for any delays, losses or failures in delivery.

Customer Initial)

NPGBO1:765594.6

10/31/13



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Sheriff's Office
Date: September 28, 2022
Title: Sheriff's Vehicles Purchase Request

PURPOSE:

To consider the purchase of vehicles.

BACKGROUND:

The Sheriff's Office is requesting to purchase one (1) Dodge Durango (\$41,968.48) from Performance Automotive in Clinton, NC and two (2) 2023 Chevrolet Tahoes (\$85,914.00) from Capital Chevrolet in Raleigh, NC using State Contract pricing for a total amount not to exceed \$127,882.48.

The purchase of the SUVs will replace 2014, 2016, and 2017 Ford Expeditions that are aging out. These vehicles are used to tow many different items such as cargo trailers, light towers, and other equipment for day-to-day operations of the Sheriff's Office, training, and special operations. Although funding for these vehicles was approved in the 2022-2023 budget, per policy the request is being brought back to the board for final approval because expenditure is in excess of \$10,000.

A copy of Performance Automotive and Capital Chevrolet quotes for the SUVs along with Statewide Term Contract 070A-Fleet vehicles are attached for your reference.

FUNDING:

Funding is available in the current Sheriff's budget.

RECOMMENDATION:

The Sheriff recommends purchasing one (1) 2023 Dodge Durango and two (2) 2023 Chevrolet Tahoes from Performance Automotive and Capital Chevrolet under the state contract pricing for a total price of \$127,882.48.

ATTACHMENTS:

Quotes and State Contract

ACTION TAKEN:

PERFORMANCE

AUTOMOTIVE



2023 Dodge Durango Pursuit

North Carolina Statewide Vehicle Contract #202100002

Category H - Law Enforcement Vehicles

Contract Term Dates: May 10, 2021 - May 9, 2023

Granville County Sheriffs Office



Drivetrain Configurations

5.7L Hemi V-8	☒	WDEE75-22Z	2023 Dodge Durango Pursuit, 5.7L Hemi V-8 AWD	\$ 40,968.38
3.6L V-6	☐	WDEE75-2BZ	2023 Dodge Durango Pursuit, 3.6L V-6 AWD	\$ 38,326.88

NC70A Base Vehicle Configuration

Base Powertrain Configuration

WDEE75	5.7L Hemi V-8 MDS VVT Engine, 8 Speed Automatic Transmission, 22Z	Base
WDEE75	3.6L V-6 24 Valve VVT Engine, 8 Speed Automatic Transmission, 2BZ	Base

Base Interior Configuration

Vinyl	Vinyl Floor Covering	Base
Front	Cloth Front Seat Covering	Base
C5/X9	Cloth Rear Seat Covering	Base

Base Package / Options

Black Steel Wheels w/ Chrome Center Caps	8.4" Touchscreen Radio Display
255/60R18 BSW On/Off Road Tires	Blind Spot & Cross Path Detection
Power Windows, Door Locks, Mirrors	Class IV 2" Receiver Hitch
Parksense Rear View Camera	7/4 Way Trailer Light Wiring Connectors
130 MPH Limited Top Speed	Power 8 Way Driver seat
Full Size Bridgestone Spare Tire	2 Row Seating - No 3rd Row Seating Option
4 Key Fobs Standard	Secure Park - Secures Transmission w/o FOB

Option Availability and Compatibility Vary
USE THIS FORM AS A GUIDE
 Please Return to your Performance Representative For Confirmation

Seat/Trim Options		MSRP	6% Disc
☐	C5/X9 HD Cloth Bucket Front Seat / Cloth Rear Seat	STD	STD
☒	A7/X9 HD Cloth Bucket Front Seat / Vinyl Rear Seat	\$ 135	\$ 126.90
Functional Packages		MSRP	6% Disc
☐	ADG Technology Group	\$ 2,680	\$ 2,519.20
☐	ADL Skid Plate Group	\$ 330	\$ 310.20
Wheel Options		MSRP	6% Disc
☐	CAPS Black Steel Wheels with Chrome Center Caps	STD	STD
☒	WP1 18"X8.0 Painted Aluminum Wheels	\$ 390	\$ 366.60
Interior Options		MSRP	6% Disc
☒	CKD Carpet Floor Covering	\$ 140	\$ 131.60
☐	CUF Full Length Floor Console	\$ 330	\$ 310.20
☐	JRC Power Liftgate	\$ 440	\$ 413.60
☐	UBN Uconnect 5 Navigation with 10.1" Display Screen	\$ 1,095	\$ 1,029.30
☐	XCS 4 Additional Key FOBS (8 Total)	\$ 115	\$ 108.10
☐	GXF Fleet Key Alike (Specify Frequency 1-4)	\$ 160	\$ 150.40
Spotlight Options		MSRP	6% Disc
☐	LNF Black Driver Side LED Spotlight	\$ 580	\$ 545.20
☐	LNA Matching Passenger Side LED Spotlight	\$ 580	\$ 545.20
Law Enforcement Options		MSRP	6% Disc
☐	CUG Police Style Floor Console	\$ 950	\$ 893.00
☐	CW6 Deactivate Rear Doors & Windows	\$ 85	\$ 79.90
☐	LSA Security Alarm	\$ 170	\$ 159.80
☐	MT8 Delete Rear Liftgate Badging	N/C	N/C
☐	XDG Passenger Side Ballistic Door Panel	\$ 2,600	\$ 2,444.00
☐	XDV Driver Side Ballistic Door Panel	\$ 2,720	\$ 2,556.80
☐	XPW Front & Rear Wiring Harness	\$ 1,600	\$ 1,504.00
Additional Options			
☐			\$ -
☐			\$ -
☒	Tier 1 Tier 1 Color Upcharge (\$375 Per Car)		\$ 375.00
☐	Tier 2 Tier 2 Color Upcharge (\$525 Per Car)		\$ 525.00

Standard Colors:

Quantity

No Cost Colors		
☐	PXJ DB Black Clear Coat	
☐	PW7 Bright White Clear Coat	
☐		
Tier 1 - Additional \$375 Per Car		
☐	PRV Octane Red Pearl Coat	
☐	PDN Destroyer Grey Clear Coat	
☒	PSE Silver Metallic Clear Coat	1.00
☐	PHC Ember Pearl Coat	
☐	PCA Frostbite Pearl Coat	
☐	PCQ Midnight Sky	
☐	PAS Baltic Grey Metallic Clear Coat	-
Tier 2 - Additional \$525 Per Car		
☐	PBU Blu By You Pearl Coat	
☐	PR4 Flame Red	
☐	P79 Michigan State Police Blue	
☐	P82 Ranger Clear Coat	

Enter Quantity Here

Emergency Equipment/Lighting Upfit

☐
☐
☐
☐

Option Availability and Compatibility Vary

USE THIS FORM AS A GUIDE

Please Return to your Performance Representative For Confirmation

Total Price Per Vehicle: \$ **41,968.48**

Number Units This Spec: **1.00**

Total this Order: \$ **41,968.48**

Notes & Instructions:

Agency Information:

Agency Name: Granville County Sheriffs Office

Contact: Mark Harrison

Position:

Address 1:

Address 2:

City, State, Zip:

Office Phone:

Cell Phone: 919-482-0633

Email: mark.harrison@granvillecounty.org

Amy Hill

Government & Fleet Sales

605 Warsaw Road

Clinton, NC 28328

ahill@ramclinton.com

(336) 687-7964 Cell

Dianne Nelms

Government & Fleet Sales

605 Warsaw Road

Clinton, NC 28328

dnelms@ramclinton.com

(910) 214-2956 Cell

PERFORMANCE
AUTOMOTIVE



Capital Chevrolet Inc.

Government Sales Division

From
Phone/Fax
E-Mail

Rod Mitchell Government Account Manager
Office 919-573-8530
rmitchell@capitalchevroletnc.com

September 21 2021

NC State Contract 070A

2023 Chevrolet Tahoe 4 Dr 1500 1L5/1FL & R7J 4WD CK10706

BTX Remote Start
A50 Seats, front bucket with console

	\$	42,346.00
MSRP		Less 6% Discount
\$ 300.00	\$	282.00
\$ 350.00		\$329.00

Color : White
TOTAL PRICE

\$ 42,957.00

Remit to:
rmitchell@capitalchevroletnc.com
Capital Chevrolet of Wake Forest
9820 Capital Blvd
Wake Forest, NC 27587

Capital Chevrolet Inc.

Government Sales Division

From
Phone/Fax
E-Mail

Rod Mitchell Government Account Manager
Office 919-573-8530
rmitchell@capitalchevroletnc.com

September 21 2021

NC State Contract 070A

2023 Chevrolet Tahoe 4 Dr 1500 1LS/1FL & R7J 4WD CK10706

BTV Remote Start
A50 Seats, front bucket with console

		\$	42,346.00
	MSRP		Less 6% Discount
\$	300.00	\$	282.00
\$	350.00		\$329.00

Color : Sterling Gray
TOTAL PRICE

\$ 42,957.00

Remit to:
rmitchell@capitalchevroletnc.com
Capital Chevrolet of Wake Forest
9820 Capital Blvd
Wake Forest, NC 27587



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Sheriff's Office
Date: September 28, 2022
Title: Sheriff's Vehicles Purchase Request Undercover

PURPOSE:

To consider the purchase of one (1) vehicle for the Granville County Sheriff's Office Narcotics Unit.

BACKGROUND:

At the September 6, 2022, Board of Commissioners' meeting, the Sheriff's Office had requested to expend up to \$100,000.00 in federal asset forfeiture funds to purchase two (2) undercover vehicles from a local vendor. Due to lower costs than anticipated for the authorized vehicles, enough funding remains within the authorized spending allowance to purchase a third vehicle for the Narcotics division.

Pricing was received for a vehicle from Oxford Car and Truck for an estimated retail total of 17,888.00.

The purchase of vehicles is authorized by the federal forfeiture program as an anticipated expenditure to support law enforcement operations (*U.S. Department of Justice and U.S. Department of the Treasury Guide to Equitable Sharing 2018*). Additionally, the expenditure meets the DOJ and Treasury requirement that equitable sharing funds be used in a timely manner.

FUNDING:

U.S. Department of Justice Asset Forfeiture funds are available for this purchase and are in line with the required annual spending plan specified by the U.S. Department of Justice and U.S. Treasury Department.

RECOMMENDATION:

The Sheriff recommends approval of the purchase of one undercover vehicle in the amount of up to \$17,888.00 utilizing U.S. Department of Justice Asset Forfeiture funds in support of the Narcotics Unit.

ACTION TAKEN:



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Sheriff's Office
Date: September 26, 2022
Title: Detention Center Body Scanner Purchase

PURPOSE:

To consider the purchase of a body scanner for the Detention Center.

BACKGROUND:

The Granville County Detention Center is capable of housing a maximum of 180 inmates, with an average daily population of 74, and an average daily intake of 5 inmates. As staffing levels in the Detention Center continue to return to normal, Granville County will once again begin housing State and Federal inmates bringing the average daily population closer to 145. During the course of processing incoming inmates, Detention Center staff are required to perform physical checks using traditional pat-down and visual observation techniques. Unfortunately, due to the inherent limitations of these methods, the possibility of contraband items such as weapons and other illicit drugs and related paraphernalia slipping through into the Center is very real. In order to further combat these occurrences in the future, the Sheriff and Detention Center Administrative Staff request to purchase a "Tek 84 Intercept" model body scanner device at a quoted cost of \$181,500.00 to provide in-depth screening as part of the intake process before an inmate can pass through into the housing units. Similar units are used by other detention centers across the state and nation, as well as the Transportation Security Administration (TSA) to scan for weapons and contraband at airports. In addition to screening on intake, the scanner will be used for routine checks of inmates while being housed in the facility.

Detention Center staff have recommended this particular unit due to its advanced capabilities, overall safety profile, and its smaller footprint. The "Tek 84" unit also provides touchless body temperature screening for the potential of infectious disease discovery prior to inmate intake. The other quoted unit requires the person being scanned to have the relative capability of general mobility, prohibiting efficient and safe scanning of handicapped and otherwise mobility-challenged inmates.

FUNDING:

Funding is available using the American Rescue Plan (ARP) Revenue Recovery Funding to replace expended Fund Balance for this purchase.

RECOMMENDATION:

The Sheriff and Detention Center Administration Staff recommend purchasing the “Tek 84 Intercept” model body scanner for a quoted price of \$181,500.00.

ATTACHMENTS:

Command Source Body Scanner TB22 Data Sheet

Command Sourcing Body Scanner TB22 Quote

Tek84 Body Scanner Data Sheet

Tek84 Body Scanner Quote

ACTION TAKEN:

B-Scan 16FBCS

Whole Body Scanner Package by Command Sourcing

Key Information:

Command Sourcing Inc. Contacts:

Tony Brooks – Director

(715) 781-5048

Package includes the unit with multiple years of warranty plus:

1. Shipping
2. Installation
3. Onsite Training (2.5 days)
4. Software

Size/Footprint:



Feature Highlights

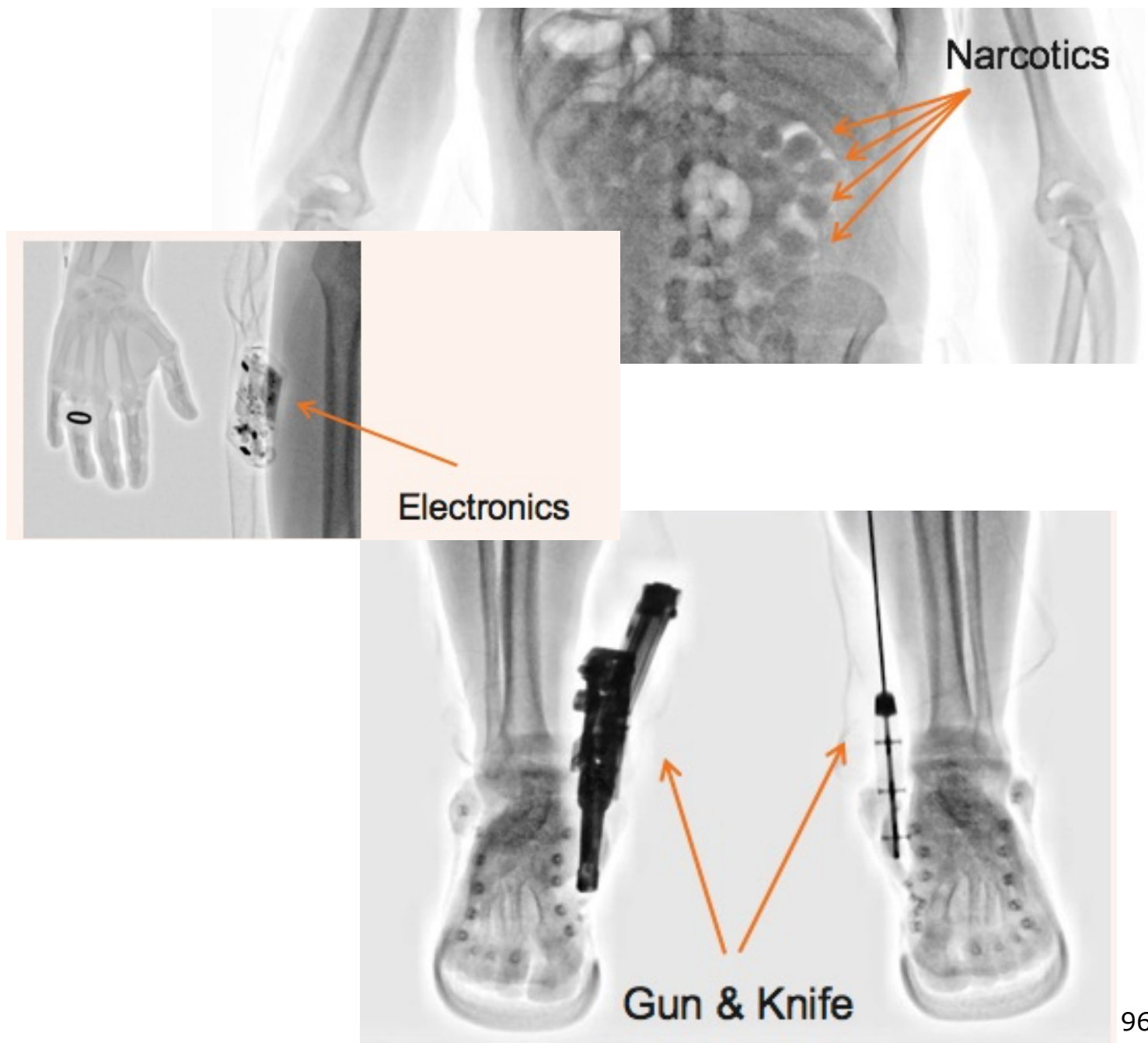
- Detects objects concealed internally in or externally on the body.
- Contraband and threat detection including: weapons, explosives (plastic and powder), detonators, narcotics, electronic devices, diamonds, precious stones/metals and mobile phones.
- High throughput – scan time less than 7 seconds.
- Complete head to toe inspection in one short inspection cycle.
- State of the art image processing software and zoom functions facilitates efficient image evaluation.
- Very low dose rate <0.25µSv/inspection - suitable for general use applications.

Image Quality:

Optimum X-Ray intensity/angle and minimal distortion at the crucial body areas (abdomen and body cavities), translates to sharper images with this unit.

Additionally, shoe image clarity/detectability of shoe contraband is clearer because of the location of X-Ray. This position allows for fuller/more robust images of shoes thus making the identification of contraband in shoes more effective.

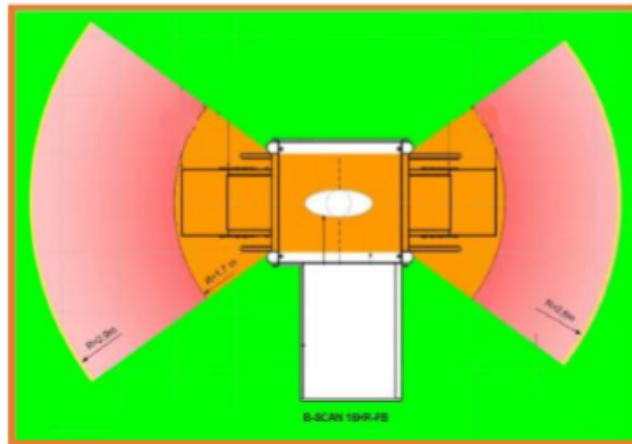
The images below show that the Command Sourcing Inc./B-Scan scanner option is able to take clear, robust images. We believe this will allow for easier and more successful detection of contraband.



Safety:

The tunnel design reduces scatter radiation which is safer for those in the room not being scanned. Exclusion zones provides safe areas for correctional officers without the need for additional shielding. This is a cost saving from having to purchase added shields with increased safety benefits.

'Green Area' shown below represents 'Safe Zones' that are created by the walls of the unit. No extra shielding for personnel required.



Machine Design:

Durability:

This unit is meant to be able to take a wallop and not come out of alignment, keep up operation and press on. It is all self-contained metal body with a stainless steel tunnel. Units that tout 'lightweight and movability' are prone to additional maintenance issues and realignment/calibration requirements.



Technical Data:

Function

Material detected includes	Metal, ceramic, plastics, powders, explosives, narcotics
Detection capability	Objects hidden internally and externally on the body
Type of scan	Full body scan in one inspection pass
Primary function	Screen people for contraband and threats
Wire detectability	standard: 32 AWG (0.20 mm) • typical: 34 AWG (0.16 mm)
Technology	Low dose transmission x-ray

Operational Data

Physical format	Open tunnel - In line with checkpoint flow
Start up time	<2 minutes
Belt speed	Approx. 0.16 m/s
Scan method	Person moved through the beam
Scan time	< 7 Seconds
Alarm resolution	Single image review
Conveyor load capacity	>220kg (485 lb)

Installation information

Dimensions	approx. 2585 [L] x 2525 [H] x 1955 [W][mm] (101.8" x 99.4" x 76.9")
Weight	880kg
Humidity	10% - 90% (non condensing)
Storage temperature	-20°C to 60°C
Operating temperature	0°C to 40°C
Power consumption	< 0.9 kVA
Mechanical construction	Metal body (aluminium, steel)
Sound pressure	< 70 dB (A)
Power supply (standard)	230 VAC / 120VAC +10% / -15% 50 Hz / 60 Hz

Image generation

Generator cooling	Oil cooled, closed circuit
Scan format	Fan beam line scan
Generator	160kV cp, Hermetically sealed oil bath.
X-ray converter	High resolution semiconductor detector lines
Dose per inspection	< 0.25 µSv (<0.025 mRem)*
Duty cycle	100%

Image presentation

Result presentation	Post scan still image - Full body image
Grey levels stored	65536
Image display	b/w
Image evaluation functions	zoom, various enhancement and filter functions
Monitor	special colour TFT monitor

References:

Commander Chris Everhart

Jackson County Sheriff's Office, Brownstown, Indiana

everhart@jacksoncountyin.org

(812) 358-1982

Asst Warden Kenny Benoit

Lafayette Parish, Lafayette, Louisiana

kenny.benoit@lafayettesheriff.com

(337) 236-5497

LT Brian Parks

Multnomah County Sheriff's Office, Portland, Oregon

brian.parks@mcso.us

(503) 793-3565

Chief Chris Sweet

Lewis County Sheriff's Office, Chehalis, Washington

JWMahaff@lasd.org

(360) 748-9241



Quotation

Command Sourcing, Inc.
6100 Horseshoe Bar Rd, STE A #228
Loomis, CA 95650
www.commandsourcing.com
sales@commandsourcing.com

QUOTE NO. 726229
DATE July 26, 2022

BILL TO Granville County Sheriff's Office
Attn: Accounts Payable
525 New Commerce Dr
Oxford, NC 27565

SHIP TO Granville County Sheriff's Office
Attn: Capt. David Yancey
525 New Commerce Dr
Oxford, NC 27565

PO #	Submit Orders to:	Contact Person Email:	Contact Person Phone:	Payment Terms	Quote Valid Until
	Tony Brooks	tony@commandsourcing.com	715-781-5048	Net 30	9/24/22

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	16HRFB	Smiths Detection B-Scan - Full Body High Resolution or Low Dose XRAY Includes: - Two Monitors, Operator Keyboard, Bar Code Scanner and Manual. - 24-month Standard Warranty	\$ 138,000.00	\$ 138,000.00
1.00	S&I	Shipping and On-site Installation	Included	\$ -
1.00	SIM	Scan and Image Management Software and Installation - Ability to track (via barcode or ID number) the number of times individuals are screened against annual thresholds. - Filters, storage and reporting capabilities. - Software updates included for life of the machine. - IT installation included including networking assistance.	Included	\$ -
1.00	BTRAIN	Initial Training Training session for operator training, radiation, and image evaluation training. (May not be in a consecutive days) - Operator session will be 6 to 8 hours and will be conducted by a trainer on-site. We will host (12) participants per training. - Image session will be 6 to 8 hours and will be conducted by a trainer on-site. We will host (12) participants per training. - Radiation session is online and we will allot (5) initial certifications.	Included	\$ -
1.00	BTKIOSK	Body Temperature KIOSK Includes 4ft stand and shipping but some set-up and assembly required.	Included	\$ -
3.00	XWARR	B-Scan On-Site Warranty with Preventive Maintenance - (per year) ***OPTIONAL*** - All labor, travel time and travel expenses - All replacement parts required - Unlimited access to 24/7 Technical Support - On-site Annual Preventative Maintenance and Radiation Leak Survey	\$ 10,000.00	\$ 30,000.00
1.00	WORKST	B-Scan Workstation for Dual Monitors ***OPTIONAL*** Includes shipping but some assembly required	\$ 1,900.00	\$ 1,900.00

Sales Tax: \$ -

Total: \$ 169,900.00

Comments or Special Instructions:

Price inclusive of all services and packages and cannot be un/re-bundled. Taxes outside of California are assessed by the purchaser. 4% service charge on payment by Credit Card. Return Policy: Command Sourcing must be notified prior to receipt of any returned items and a restocking fee may be assessed.

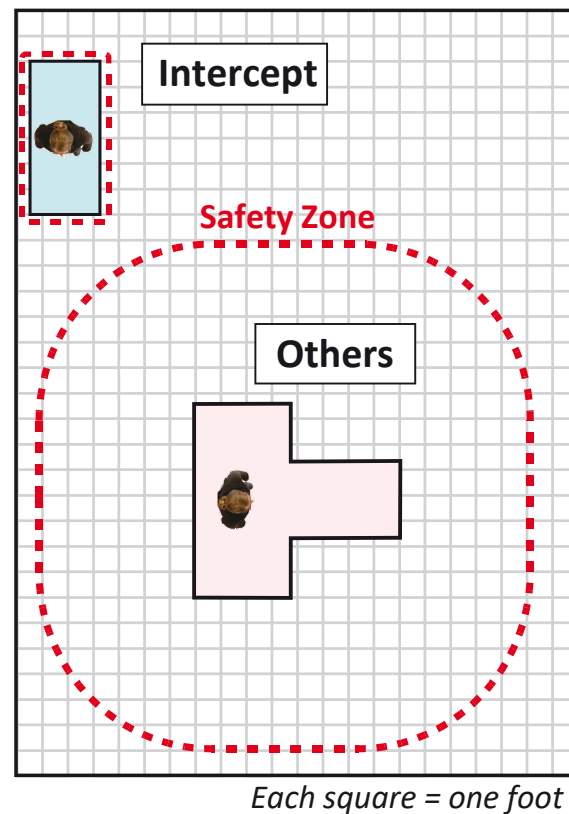
INTERCEPT™

Quick, Convenient, Reliable

Ultra-Small Footprint and Safety Zone

Intercept is extremely compact, requiring a floor space of only 34" x 72". Other body scanners require three times this area. But more important is the **Safety Zone**, where bystanders & operators must be excluded during operation. The Safety Zone for Intercept is nothing more than the scanner footprint. The Safety Zone for other scanners is enormous, 5 to 8 feet away in all directions.

The small footprint, no additional Safety Zone and easy movement allows Intercept to fit just about anywhere. Many facilities even operate Intercept in a hallway, with nothing more than a standard wall plug being needed.



13495 Gregg Street, Poway, CA 92064
858-676-5382 Sales@Tek84.com

Tek84 develops and manufactures high-technology security products for screening and surveillance. For over three decades we have pioneered the use of ultra-low-dose x-ray imaging. Our products rapidly & safely screen for weapons, explosives, drugs, and other contraband. Our engineers created the world's first body scanner (1991); highest resolution surveillance camera (2001); the first drive-through car bomb detection portal (2009); and Intercept, the first inmate scanner with vertical scanning technology (2018).



Intercept is shipped fully assembled and can be pushed through standard doorways. A typical installation is less than 2-hours. Other body scanners must be shipped on multiple pallets and built at the site over several days.

Intercept™ Specifications

Physical

Footprint: 34" x 72" (86 x 183 cm)
Height: 90" (211 cm) Assembled
79" (201 cm) top removed for transport
Weight: 720 lbs (328 kg)

Electrical

Power: 100/120/230 VAC, 50/60 Hz, 800 watt
Tolerant of poorly regulated power

Environmental

Operating: 32-120°F (0- 50° C)
Humidity: Less than 95%, noncondensing

Radiation Safety

Dose: General-use: 0.25 uSv (25 uRem) per scan, suitable for daily screening;
Limited-use: up to 2.0 uSv (200 uRem) per scan, suitable for weekly screening;
effective dose to subject measured in accordance with ANSI/HPS N43-17-2009
Leakage: Inspection zone is the scanner footprint;
<20 uGy (2 mR) in any 1 hour
Standards: Complies with ANSI/HPS N43.17-2009 (Body Scanner Radiation Safety)
Complies with ANSI/IEEE N42.47-2010 (Body Scanner Image Quality)

Intercept is protected under U.S. patents: 10,481,295, 10,705,244, 10,705,245, and 10,845,500. International and other U.S. patents pending.

INTERCEPT™



Full Body Scanner– External and Internal



Detects both metallic and nonmetallic threats, including weapons, drugs, cell phones and other contraband. Screens from below the feet to above the head, revealing items under the clothing and within the body.

- ✓ Widely used in US jails
- ✓ Subject doesn't move
- ✓ Quick 3.8 second scan
- ✓ Ultra-small footprint
- ✓ 2-hour installation
- ✓ Photo ID tied to scan
- ✓ Buy with Covid ARP funds!!



INTERCEPT™

Internal and External Threat Detection

Easy to use – Widely Accepted

More than 2,000 jails, prisons and other detention facilities rely on x-ray body scanners to search inmates. The subject simply stands on the Intercept stationary platform for a quick 3.8 second scan. Instantly, a detailed x-ray image appears on the high-resolution monitor, showing objects hidden under the clothing and within body cavities.

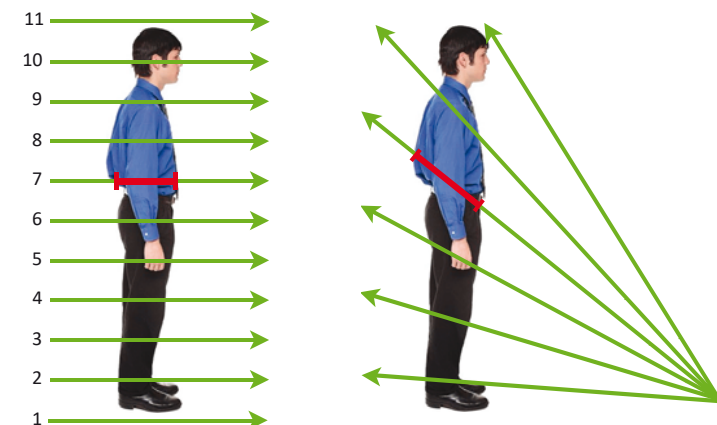
Extremely Safe – Regulated by the FDA

Airport body scanners only detect items hidden under the clothing, not within the body. Intercept is different, transmitting a weak x-ray beam completely through the subject. The scanned images appear similar to medical exams, but use less than 1% of the x-ray level. Federal safety standards allow each person to be screened up to 1,000 times per year on the lowest setting, allowing daily use. Intercept's highest setting produces more detailed images, with up to 125 scans per year.

Better Images, Lower Dose, No Distortion

As shown below, Intercept's scanning beam passes through the person directly from back to front. This is the shortest distance possible through the body, about 11 inches in thickness. In contrast, other products scan at an *angle*, requiring the beam to pass through about 16 inches of tissue. This five inches of extra thickness has a devastating effect on image quality and dose, making a 140 lbs person look like 300 lbs!

Just as important, this means that Intercept's images have no distortion; the belly button appears directly in front of the small of the back, as it should. With angled x-ray scanning, the belly button appears at the same location as the shoulder blades, making image analysis extremely difficult.



The Intercept beam passes through about 11 inches of body tissue in the torso.

Other scanners use an angled path, making the beam pass through about 16 inches.



Sales@Tek84.com
858-676-5382



A typical image from Intercept on the lowest setting, 0.25 uSv. Items: teeth fillings, neck chain, object in shoe heel, ring and zipper. Intercept can operate at up to 200 uRem for even better image quality.

The Critical Difference: Vertical Scanning

Intercept is a true breakthrough. Other scanners require the person to stand for 7-14 seconds on a moving conveyor belt or platform, transporting them *horizontally* through the x-ray beam. Intercept's patented technology is different; the subject remains stationary, while the scanning apparatus moves *vertically* around them. Why is this better?

- **Best image quality, lowest dose.** Because the beam always passes through the minimum body thickness.

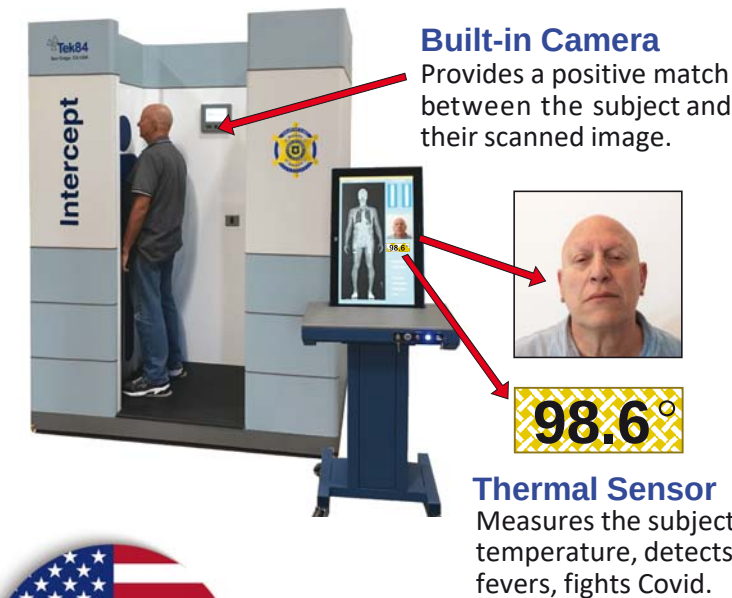
- **Subject safety.** Subjects are often handcuffed, intoxicated, and/or combative. The last place you want them standing is on moving equipment.

- **A quick 3.8 second scan.** Other body scanners require 7-14 seconds, the fastest you can move a person on a conveyor.

- **Ultra-small footprint.** At only 34" deep and 72" wide, Intercept can fit just about anywhere. The footprint of other scanners needs to be about 8' x 8' to move the person.

- **Ultra-small safety zone.** Federal standards require a safety zone around body scanners, where operators and bystanders are prohibited during operation. This is typically a 20' diameter circle around other scanners. Intercept's unique construction allows sophisticated internal radiation shielding, making the safety zone nothing more than the *footprint of the scanner*.

- **Easy Installation and Relocation.** Intercept installs like a refrigerator. It ships fully assembled on wheels, rolls through standard doorways, and plugs into a standard wall socket. A typical installation is 2-hours. Other scanners are too large to install this way; they ship on multiple pallets and build on site.



Tek84 proudly makes Intercept in the USA. Competing products are imported from China, Brazil, Belarus & Western Europe.

Case Study: Internal Detection of Drugs

An actual seizure from a US Jail in 2020. A routine scan at booking showed a dark anomaly, consistent with an object concealed in the rectum. When confronted, the subject removed two balloons, one containing cannabis gummies and the other sleeping pills.



Join Hundreds of Jails & Prisons Using CARES and ARP Funds to Buy Body Scanners

Intercept detects concealed threats while reducing Covid transmission— making it an ideal purchase for your unused CARES and American Rescue Plan funds. One staff member can screen up to 180 subjects per hour while maintaining the required 6-foot Covid-safe distance. An FDA approved thermal camera measures the body temperature of each subject to provide an indication of Covid-19 and other infections.



Quote

July 28, 2022

Sheriff John B Hardy III
Granville County Sheriffs Office
525 New Commerce Dr
Oxford, NC 27565
919-693-3213
john.hardy@granvillecounty.org

QUO 2022-07-23 rev 2

Please see the quotation below for the Tek84 Intercept Body Scanner. The scanner includes all that is listed below as well as (1) built in camera to include a photo of the subject with each scan (2) Your agency's logo on the scanner as well as on each scan report. (3) Training by a medical professional on the use of the product, required radiation training and expert training on reading the scan results. (4) A one-time grab or your JMS database to upload the current list of subjects currently and previously in your facility.

Qty	Part Number	Description	Net Each	Ext Price	
1	SSD-017-1102	Tek84 Intercept Whole Body Security Scanning System	\$ 139,000.00	\$ 139,000.00	
		High Strength Aluminum Unibody Frame. 106Kv Monoblock Oil Cooled Generator. 34" X 72" X 90" (79" top removed) foot print. 4 Second Scan Time. Variable Scanning Dosage from 0.25 uSv to 2.0 uSv			
		Tethered Ethernet Connected Work Station with 27" Vertically Mounted Touch Screen Monitor. PC with Win OS and (2) 1 TB HDD. RAID. 1 million image storage capacity. Transportable on Built in Heavy Duty Caster System. Corner Mounting Feet. 16 million Grey Scale Levels. 110 V/60hz. 1Kva			
1	INT-Shipping	Freight from San Diego, CA to Oxford, NC 27565	Included	\$ -	
1	INT-WARRANTY	Initial One (1) Year Parts and Labor on Entire System from Time of Delivery	Included	\$ -	
1	INT-Training	2.5 days Formal, classroom, on-site	Included	\$ -	
		OPTIONAL			
1	INT-PN 13282	Bundled ICI Thermal Scanner - For Temperature Scanning	\$ 20,000.00	\$ 20,000.00	Initial ____
4	INT-EXT-WAR	Years of Additional Warranty Starting Month 13	\$ 7,500.00	\$ 30,000.00	Initial ____
		discount		\$ (7,500.00)	# yrs ____
		Total		\$ 181,500.00	**

** Up to Five Additional years of addition warranty can be purchased. (Indicate as necessary)

By execution of this agreement, by an authorized signature, the customer agrees to purchase the products specified subject to the terms and conditions set forth in the agreement and subject to Tek84 and conditions available at www.Tek84.com.

This quote will expire on: 09/26/22
Delivered-at-place: Oxford, NC 27565
Terms: Net 30
Taxes: Circle one Exemption certificate attached Tax rate provided here:
*if taxes apply, please request updated quote

Accepted By:

Prepared by:

Printed Name and Title: _____

Margo McNeely, Regional Sales Manager

Authorized Signature _____

Date _____

7/28/2022

13495 Gregg Street Poway, CA 92064 858-676-5382 www.Tek84.com



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 28, 2022
Title: Proclamations, Resolutions and Legislative Matters

PURPOSE:

This item on the agenda will be used for the introduction of proclamations, resolutions, or legislative matters. It can also be used for the general discussion of related matters.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 20, 2022
Title: **Adult Home Care Community Advisory Committee**

PURPOSE:

To make a recommendation for the Adult Care Home Community Advisory Committee.

BACKGROUND:

Training requirements have increased to 36 hours of training in 3 months for this committee and the new process is as follows:

- The county recommends a volunteer to our Ombudsman.
- The ombudsman must vet and train the volunteer, and the state must certify that the volunteer may be appointed.
- Then the county may officially appoint the volunteer.

The term of Judy Taylor (District 7) expired in January and she does not want to be reappointed. Kathy Keith (District 4) is interested in serving and has agreed to the training.

Others serving:	Barbara Harris	District 2
	Delores Lyons	District 4
	Vernestine Bannerman	District 6 appointed by 1
	Tanner Bailey	District 5 (recommended to COG for training)

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: September 26, 2022
Title: Request for Qualifications for Groundwater Consultant

PURPOSE:

To request authorization for Administration to create and publish a "Request for Qualifications," (RFQ), for groundwater consulting services.

BACKGROUND:

At its regular meeting on August 8, 2022, the Board heard a presentation and recommendations from the Environmental Affairs Advisory Committee regarding public concerns over groundwater supplies in Southern Granville County. At the conclusion of the presentation, the Board directed the Manager to review the information provided during the presentation and report back with recommendations for future actions.

After reviewing the available information and background on the issue, County staff and EAC members feel additional expertise should be sought before making any final decisions on reactive, proactive, or regulatory actions regarding the groundwater rights of individual property owners.

FUNDING:

N/A

RECOMMENDATION:

The County Manager recommends authorizing Administration and staff to create and publish a Request for Qualifications for groundwater consulting services.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: September 29, 2022
Title: **Overton Pond Use Agreement**

PURPOSE:

County Attorney, Jim Wrenn, will provide an update on the new Memorandum of Agreement for use of

ATTACHMENTS:

Original Overton Pond Use MOU
Overton New Pond Lease

ACTION TAKEN:

MEMORANDUM OF AGREEMENT AND EASEMENT

THIS Memorandum of Agreement and Easement (the "Agreement") entered into this the 5th day of November, 2007, by and between GRANVILLE COUNTY, a body politic and corporate of the State of North Carolina (hereinafter "County") and **BENNY E. OVERTON and wife, VIVIAN D. OVERTON** ("Owners"), provides as follows:

WITNESSETH:

WHEREAS, County owns and operates Jonesland Environmental Park ("Jonesland") in the Belltown community of Granville County, North Carolina;

WHEREAS, Owner owns a parcel of land located across Belltown Road from Jonesland upon which is located a pond, and which is more particularly described in Deed Book 783, Page 174 of the Granville County Registry;

WHEREAS, the County desires access to the pond as a water source for irrigation at Jonesland;

WHEREAS, Owners desire to give County the access County desires in exchange for the County cleaning up and maintaining the pond as set forth more fully below.

NOW, THEREFORE, it is agreed as follows:

1. Owner hereby grants to County the license and right to withdraw water from the pond located on Owner's property in such amounts as County shall reasonably require for irrigation purposes at Jonesland and also grants to County an easement for the installation and maintenance from time to time of a temporary pump as well as pipe for the conveyance of water at such locations as County shall reasonably require. Owner also grants to County an easement of ingress and egress to go upon, over and across said lands whenever the same is reasonably necessary for the purpose of installing, inspecting, maintaining and repairing said temporary pump and pipes, and clean out and maintenance of the pond.

2. The initial term of said easement and license shall be for a period of fifteen (15) years beginning NOVEMBER 12, 2007 and terminating NOVEMBER 11, 2022. Subject to termination as hereinafter provided, the easement shall automatically be renewed at the expiration of the initial term for two (2) additional terms of five (5) years each and thereafter from year to year unless prior to the expiration of the initial and then current term, either party shall give one (1) year advance written notice of intent to terminate this easement and license, in which case this Agreement shall terminate at the end of the then current term. If either party shall terminate this easement and license, County shall be released from all obligations hereunder.

3. In consideration for the above described easement and the right and license to withdraw water from the pond located on Owner's property, County shall clear and stabilize the

pond in accordance with the recommendations of the Granville Soil and Water Conservation District Administrator and make thereto such other improvements or repairs as the District Administrator or his designee find are reasonably required to make and keep the pond suitable for irrigation purposes.

4. County shall make reasonable efforts to notify Owner in advance of all work and maintenance to be performed on the pond (except routine maintenance) and shall coordinate work and maintenance with Owner so as to minimize the impact of said work and maintenance, to the extent commercially reasonable, on the surrounding land.

5. County shall haul all sediment removed from the pond either (1) off-site or (2) to a specified location on Owner's property; provided, however, that such site specified must be reasonably accessible by the vehicles hauling said sediment.

6. During the term of said easements, County shall be responsible for all beaver management activities which affect the flow of water to said pond.

7. Upon termination of the easements, County shall remove any temporary pumps and other equipment from Owner's property in a commercially reasonable manner and shall take reasonable efforts to fill and smooth any holes or ditches left by such removal.

8. County shall use reasonable efforts to keep passable those portions of all farm paths used by its employees, independent contractors and/or others working on its behalf.

9. To the extent commercially reasonable, County shall provide an alternate source of water to feed the pond in the event of a drought. Nothing in this paragraph, however, shall require the County to take extraordinary measures to feed the pond in the event of a drought or other contingency which makes use of the alternate water source impracticable.

10. Owner shall provide temporary construction easements for ingress and egress across their property for the installation and maintenance of underground water pipes, and as reasonably necessary, for the above-referenced improvements and repairs to the pond. County shall, to the extent reasonably possible, use existing farm paths and otherwise take care to prevent damage to adjacent land including crops located thereon.

11. Owner shall have the right to water livestock from the pond at such times as shall be necessary.

12. This Agreement, along with the easements incorporated herein by reference as described above, contains the entire agreement between the parties and there are no other agreements, express or implied.

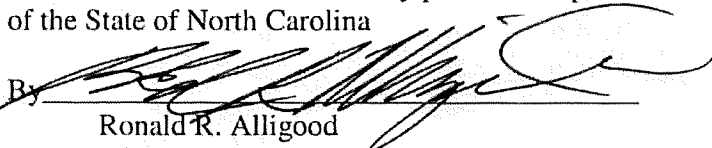
13. Jurisdiction and venue for any legal proceedings commenced by any party, their successors or assigns, or any person claiming by or through any of them with respect to this Agreement or any matters arising out of it, must be commenced and brought to conclusion in the court having jurisdiction over such claim located in Granville County, North Carolina.

14. If any provision of this Agreement or the application of such provision to any person, entity or circumstance is found invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect the other provisions of this Agreement and all other provisions of this Agreement shall be deemed valid and enforceable.

15. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture between County and Owner or to cause either party to be responsible in any way for the debts or obligations of the other or any other party.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement and Easement the day and year first above written.

GRANVILLE COUNTY, a body politic incorporate
of the State of North Carolina

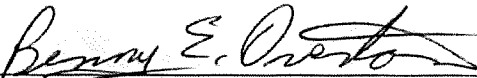
By 

Ronald R. Alligood
Chairman, Board of Commissioners

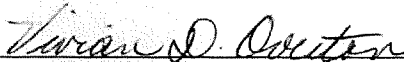
ATTEST:



Bobbie R. Wilson
Clerk to the Board



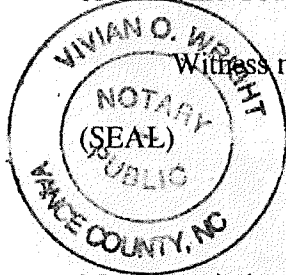
BENNY E. OVERTON



VIVIAN D. OVERTON

STATE OF NORTH CAROLINA
COUNTY OF GRANVILLE

I, the undersigned Notary Public of Granville County and the State of North Carolina, do hereby certify that Ronald R. Alligood, Chairman of the Granville County Board of Commissioners, (☒) either being personally known to me or (☐) proven by satisfactory evidence (said evidence being _____), personally appeared before me this day and acknowledged the voluntary due execution of the foregoing instrument by him on behalf of Granville County for the purposes stated therein.



Witness my hand and notarial seal, this the 13 day of November, 2007.

Vivian O. Wright
Notary Public
Printed Name: Vivian O. Wright

My Commission Expires:
12-10-08

STATE OF NORTH CAROLINA
COUNTY OF GRANVILLE

I, the undersigned Notary Public of Granville County and the State of North Carolina, do hereby certify that Benny E. Overton and wife, Vivian D. Overton, either (☒) being personally known to me or (☐) proven by satisfactory evidence (said evidence being _____), personally appeared before me this day and acknowledged the voluntary due execution of the foregoing instrument by them for the purposes stated therein.

(SEAL)

Witness my hand and notarial seal, this the 9th day of November, 2007.

Andrey C. Duke
Notary Public
Printed Name: Andrey C. Duke

My Commission Expires:
2-22-2010

This Instrument Prepared By and Return to: James C. Wrenn, Jr., Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan, LLP, P. O. Box 278, Oxford, NC 27565

STATE OF NORTH CAROLINA
COUNTY OF GRANVILLE

**AMENDMENT TO
MEMORANDUM OF AGREEMENT
AND EASEMENT**

THIS AMENDMENT to that certain Memorandum of Agreement and Easement dated November 5, 2007 is made and entered into effective as of the __ day of _____, 2022, by and between **GRANVILLE COUNTY**, a body politic and corporate of the State of North Carolina (“County”), and **BENNY E. OVERTON and wife, VIVIAN D. OVERTON**, (“Owner”) and provides as follows:

WITNESSETH:

WHEREAS, the parties previously entered into a Memorandum of Agreement and Easement dated November 5, 2007, a copy of which is attached hereto and incorporated herein by reference as Exhibit “A” (the “Original Agreement”) which Original Agreement gave County certain rights in and to a pond located on Owner’s property; and

WHEREAS, the parties wish to amend the Original Agreement as set out herein below.

NOW THEREFORE, for and in consideration of the promises herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Defined terms shall have the meaning given to them in the Original Agreement unless otherwise indicated.
2. The term set out in paragraph 5 of the Original Agreement is extended as set out below:

This Agreement is extended for an additional term of two (2) years beginning November 1, 2022 and terminating October 31, 2024. Subject to termination as hereinafter set forth and provided, this Agreement shall automatically renew for additional terms of two (2) years each unless prior to the expiration of the then current term either party shall give one (1) year's advance written notice of its intent to terminate this Agreement at the expiration of the then current term. Upon such termination, all parties shall be released from all further obligations under this Agreement as of the effective date of such termination.

3. A new paragraph 3A is added to the Original Agreement which reads as follows:

Beginning November 1, 2022 and continuing for each year thereafter that this Agreement is in effect, County shall pay to Owner in advance during the month of November the sum of Four

Thousand Eight Hundred and no/100 Dollars (\$4,800.00) as consideration for the rights granted under this Agreement (the “Annual Payment”). The Annual Payment shall increase by three percent (3%) annually. Prior to the County making any payment hereunder, County must receive a completed IRS Form W-9 from Owner.

4. A new paragraph 19 is added to the Original Agreement that reads as follows:

Notices. All notices, payments, requests or other communication herein provided to be made or given, or which may be made or given, by any party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid or hand delivered (with receipt acknowledgment) and addressed as follows:

To County:

County of Granville
Attn: County Manager
Post Office Box 906 (mail)
104 Belle Street (delivery)
Oxford, North Carolina 27565

w/copy to:

James C. Wrenn, Jr., County
Attorney
Smith, Anderson, Blount, Dorsett,
Mitchell & Jernigan, LLP
P.O. Box 278 (mail)
111 Gilliam Street (delivery)
Oxford, NC 27565

To Owner:

Benny E. Overton
107 North Street
Oxford, NC 27565

The address to which notices shall be mailed as aforesaid to any party may be changed by written notice.

5. A new paragraph 16 is added to the Original Agreement that reads as follows:

Owner represents that as of the date of this Agreement, Owner is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Owner also represents that as of the date of this Agreement, Owner is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.

6. A new paragraph 17 is added to the Original Agreement that reads as follows:

County's pre-audit certification is attached as Exhibit "B".

7. Except as herein modified, the remainder of the terms of the Original Agreement remain in full force and effect.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK –
SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment to Water Rights Agreement and Temporary Easement as of the day and year first above written.

COUNTY

Attest:

GRANVILLE COUNTY

Debra A. Weary, Clerk

By: _____(SEAL)

Tony W. Cozart, Chair
Granville County Board of Commissioners

OVERTON

_____(SEAL)

Benny E. Overton

_____(SEAL)

Vivian D. Overton

STATE OF NORTH CAROLINA, COUNTY OF GRANVILLE

I, the undersigned Notary Public in and for the County of Granville and State of North Carolina, do hereby certify that Debra A. Weary, either [] personally known by me or [] proven by satisfactory evidence (said evidence being _____), personally came before me this day and acknowledged that she is the Clerk to the Granville County Board of Commissioners, and that by authority duly given and as the act of said body politic and corporate, the foregoing instrument was signed in its name by the Chair and attested by herself as its Clerk.

Witness my hand and Notarial Seal, this the _____ day of _____, 2022.

Notary Public

Printed or Typed Name

My commission expires:_____

STATE OF NORTH CAROLINA; COUNTY OF GRANVILLE

I, the undersigned Notary Public for the County of Granville and State of North Carolina, do hereby certify that Benny E. Overton, either (____) personally known to me or (____) proven by satisfactory evidence (said evidence being _____), personally appeared before me this day, and acknowledged the voluntary due execution of the foregoing instrument by him/her/them for the purposes stated therein.

Witness my hand and notarial seal this the _____ day of _____, 2022.

(SEAL)

Notary Public

Printed or Typed Name

My commission expires:_____

STATE OF NORTH CAROLINA; COUNTY OF GRANVILLE

I, the undersigned Notary Public for the County of Granville and State of North Carolina, do hereby certify that Vivian D. Overton, either (____) personally known to me or (____) proven by satisfactory evidence (said evidence being _____), personally appeared before me this day, and acknowledged the voluntary due execution of the foregoing instrument by him/her/them for the purposes stated therein.

Witness my hand and notarial seal this the ____ day of _____, 2022.

(SEAL)

Notary Public

Printed or Typed Name

My commission expires:_____

Exhibit “A”

ORIGINAL AGREEMENT (starting next page)

DRAFT

EXHIBIT “B”

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephen M. McNally
Finance Director, County of Granville

DRAFT



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: County Attorney
Date: September 27, 2022
Title: **Paytel Contract for Detention Center**

PURPOSE:

County Attorney Jim Wrenn will provide information on the Paytel Contract for the Detention Center.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: County Attorney
Date: September 27, 2022
Title: **Opioid Litigation Update**

PURPOSE:

County Attorney Jim Wrenn will provide an update on the Opioid Litigation.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 22, 2022
Title: **County Attorney's Report**

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 3, 2022
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Hinman
- Commissioner May
- Commissioner Karan
- Commissioner Gooch
- Commissioner Jay
- Commissioner Smith
- Chairman Cozart

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 22, 2022
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 3, 2022
Title: Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter

PURPOSE:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 3, 2022
Title: Closed Session as allowed by G.S. 143-318.11(a)(6) - Personnel

BACKGROUND:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

ACTION TAKEN: