

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, October 2, 2023



Call to order @ 7:00 p.m.....Chair Russ May
Invocation and Pledge of Allegiance.....Vice Chair Timothy Karan

Consent Agenda

1. Budget Amendment #2 for Fiscal Year 2023-2024 (p. 3)
2. Surplus Vehicles (p. 12)
3. Tax Refunds, Releases & Write-offs (p. 13)
4. Granville County Household Hazardous Waste Collection Day (p. 26)
5. Minutes (p. 27)

Introductions, Recognitions and Presentations

6. Legislative and Budget Update (p. 79)
7. Cooperative Extension Presentation on Family and Consumer Sciences Program (p. 80)

Public Comments

8. Public Comments (p. 92)

Public Hearings

9. 5310 Transportation Grant - In-Town Oxford Fixed Route (p. 93)

Facility Improvements

10. Granville Expo Center A/V Upgrade Recommendation (p. 98)

Grant Matters

11. Homeland Security Grant Program Opportunity (p. 100)
12. Engineering Services for the Stand-by Generator Grant - Granville County Conference and Expo Center (p. 106)

Sheriff Matters

13. Renewal of Consulting Contract – Robert Bailess (p. 110)

14. Purchase of Body Armor (p. 122)

Appointments

15. Granville County Planning Board (p. 143)
16. Parks, Greenways, and Recreation Committee (p. 144)
17. Senior Services Advisory Committee (p. 146)

County Manager's Report

18. County Manager's Report (p. 147)

County Attorney's Report

19. County Attorney's Report (p. 148)

Presentations by County Board Members

20. Presentations by County Board Members (p. 149)

Any Other Matters

21. Any Other Matters (p. 150)

Closed Session

22. Closed Session as allowed by G.S. 143-318.11(a)(4)- Economic Development (p. 151)



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: October 2, 2023
Title: **Budget Amendment #2 for Fiscal Year 2023-2024**

PURPOSE:

To consider approval of Budget Amendment #2 for fiscal year 2023-2024.

BACKGROUND:

As described in G.S. 159-15, these are amendments to the FY 2023-2024 operating budget, presented by various operating departments, the Finance department, and the County Board of Commissioners. These update the existing budget to reflect necessary changes in spending and offsetting sources of funding, which result in a balanced budget.

These amendments to the General Fund include:

- Roll over of funds from the FY 2023 budget to cover: 1.) open purchase orders that will be expended in FY 2024 (\$363,113) 2.) the completion of the Recreation department's master greenway plan from FY2023 (\$10,000).
- Appropriated funds for engineering services for the installation of Expo Center generator (\$17,000).
- Interlocal agreement with Creedmoor for sharing grant writing services (\$40,000).
- Recognition of the CBCG grant to fund the installation of the Expo Center generator (\$250,000).
- Transfer of unspent gas, oil, tires and vehicle maintenance funds from individual departments to the new Fleet department (\$379,138).
- Transfer from the Landfill Fund for budgeted gas, oil and tires and vehicle repairs to the General Fund Fleet department (\$16,800).
- Transfer of \$29,500 from the Sheriff Office to the IT department for MiFi services.

Amendments to other funds:

- Landfill Fund - roll over of prior year open purchase orders (\$52,000) and unspent gas, oil, tire and vehicle repairs to the General Fund Fleet department (\$19,500).
- ETSF Fund - adjustments to move funds between functional department (\$15,000).
- Fire and Rescue District fund – Roll over of service enhancement funds from prior year/ accumulated fire district tax funds (\$122,000).

RECOMMENDATION:

The Finance Officer and the County Manager recommend the approval of Budget Amendment #2.

ATTACHMENTS:

BA #2 Ordinance and Detail

BA #2 Summary

ACTION TAKEN:

BUDGET AMENDMENT #2**October 2, 2023**

Legal Document

Be it ordained, the FY 2023-2024 Annual Budget Ordinance is hereby amended as follows:**GENERAL FUND**

Expenditures	Increase	Decrease	Total
General Government			\$ 28,330
IT	28,300		
Human Resources	7,230		
General Services		(7,200)	
Public Safety			\$ 70,206
Sheriff's Department		(281,667)	
Detention Center		(35,500)	
Emergency Management	283,873		
911 Operations	124,800		
Animal Control		(21,300)	
Community Services			\$ 78,238
4-H Best		(1,600)	
Unwrappin The Gift		(800)	
County Library System		(1,750)	
Recreation & Community Services	10,000		
Jonesland Park Operation	5,135		
Planning		(400)	
Inspections		(19,331)	
Construction Projects	89,384		
Economic Development		(2,400)	
Human Services			\$ (6,799)
Social Services		(9,200)	
Oxford Senior Center	2,401		
Area Projects and Other Appropriations			\$ 489,638
Non-Departmental	91,000		
Fleet	398,638		
Total Expenditures			\$ 659,613

Revenues

Interest & Operating Transfers In	19,500
Restricted and Intergovernmental	290,000
Appropriated Fund Balance	350,113
Total Revenues	
	\$ 659,613

LANDFILL FUND

Expenditures	Increase	Decrease	Total
Landfill Operations	70,500		
Total Expenditures			\$ 70,500
Revenues			
Appropriated Fund Balance	52,000		
Transfers	18,500		
Total Revenues			\$ 70,500
FY24 Budget Amendment #2			

E-911 FUND

Expenditures	Increase	Decrease	Total
Software	15,000		
Implemental		(15,000)	
Total Expenditures			\$ -
Revenues			
Appropriated Fund Balance		0	
Total Revenues			\$ -

FIRE SERVICES

Expenditures	Increase	Decrease	Total
Service Enhancement Funding		122,000	
Total Expenditures			\$ 122,000
Revenues			
Appropriated Fund Balance		122,000	
Total Revenues			\$ 122,000

FY24 BUDGET AMENDMENT #2
Detail [For Reference Only]

				Amendment	Balance after Amendment
General Government					
General Fund/Administration					
Revenues: Increase/ (Decrease)					
10	3839	896	Reimburse Grant Writer Creedmoor	\$40,000	\$40,000
10	3990	991	Appropriated Fund Balance	(\$40,000)	\$4,502,236

Description: Recognize funds due from interlocal agreement with City of Creedmoor for shared grant writer position.

Public Safety

General Fund/Sheriff					
Expenditures: Increase/ (Decrease)					
10	4310	321	Telephone	(\$29,500)	\$88,620
10	4122	399	IT Connectivity	\$29,500	\$158,750

Description: Transfer funding of MiFi services from Sheriff Office to IT department.

Community Service

General Fund/Recreation					
Expenditures: Increase/ (Decrease)					
10	6120	610	Master Plan Development	\$10,000	\$10,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$10,000	\$4,512,236

Description: Carry over funds for the remaining balance of McAdams Recreation Master Plan work contracted in FY 2023.

General Fund/Construction Projects					
Expenditures: Increase/ (Decrease)					
10	4330	605	Expo Center Generator - CBCG Grant	\$267,000	\$267,000
Revenues: Increase					
Revenues: Increase/ (Decrease)					
10	3433	342	CBCG Grant - Expo Generator	\$250,000	\$250,000
10	3990	991	Appropriated Fund Balance	\$17,000	\$4,529,236

Description: To recognize Emergency Management's CBCG grant for generator installation at the Expo Center and related engineering services (\$17,000).

FY24 Budget Amendment #2

Reference Detail Page 2

Inter-Functional				Amendment	Balance after Amendment
General Fund/Fleet					
Expenditures: Increase/ (Decrease)					
10	4122	251	Gas Oil and Tires	(\$1,200)	\$200
10	4260	251	Gas Oil and Tires	(\$7,200)	\$800
10	4310	251	Gas Oil and Tires	(\$208,600)	\$71,400
10	4320	251	Gas Oil and Tires	(\$35,500)	\$4,500
10	4330	251	Gas Oil and Tires	(\$10,400)	\$2,600
10	4350	251	Gas Oil and Tires	(\$15,400)	\$2,450
10	4380	251	Gas Oil and Tires	(\$16,800)	\$2,200
10	4390	251	Gas Oil and Tires	(\$2,700)	\$300
10	4910	251	Gas Oil and Tires	(\$400)	(\$20)
10	4920	251	Gas Oil and Tires	(\$2,400)	\$100
10	5300	251	Gas Oil and Tires	(\$9,200)	\$1,300
10	5831	251	Gas Oil and Tires	(\$1,600)	(\$39)
10	5835	251	Gas Oil and Tires	(\$800)	\$0
10	5860	251	Gas Oil and Tires	(\$600)	\$0
10	6110	251	Gas Oil and Tires	(\$800)	\$94
10	6130	251	Gas Oil and Tires	(\$11,700)	\$2,300
10	4310	353	R & M -Vehicle	(\$43,567)	\$36,433
10	4330	353	R & M -Vehicle	(\$890)	\$310
10	4350	353	R & M -Vehicle	(\$3,931)	\$69
10	4380	353	R & M -Vehicle	(\$4,500)	\$0
10	6110	353	R & M -Vehicle	(\$950)	\$0
10	8550	251	Gas Oil and Tires	\$325,300	\$325,300
10	8550	251	Gas Oil and Tires	\$18,500	\$18,500
10	8550	353	R & M -Vehicle	\$53,838	\$53,838
10	8550	353	R & M -Vehicle	\$1,000	\$1,000

Revenues: Increase/ (Decrease)

10	3991	960	Transfer from Landfill Fund	\$19,500	\$19,500
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Description: Reallocating balance of Gas, Oil, & Tires and Vehicle Repair & Maintenance budgets from user departments to the General Fund Fleet department.

General Fund/Various Departments

Expenditures: Increase/ (Decrease)

10	4125	262	Employee Recognition	\$7,230	\$32,230
10	4251	600	GVPH Water Damage Repair	\$22,453	\$22,453
10	4251	604	DSS Child Support Renovations -143	\$16,005	\$16,005
10	4251	806	2531 E Lyon Station Rd (DSS Butner	\$6,150	\$7,150
10	4251	912	118 Hwy 15, Stovall	\$9,750	\$10,500
10	4251	924	4615 Belltown Drive (GAP Park Comple	\$20,700	\$253,550
10	4251	944	4185 Hwy 15 South, Oxford (Expo)	\$14,326	\$141,826
10	6130	510	Capital Outlay	\$16,835	\$72,835
10	4330	510	Capital Outlay	\$16,173	\$21,673
10	4330	602	Supplemental Grant Exp	\$4,495	\$112,763
10	4330	603	Homeland Security Exercise Grant	\$7,495	\$7,495
10	4390	352	Repairs and Maintenance Equip	\$127,500	\$202,500
10	5860	233	Donations	\$3,001	\$3,101
10	8540	805	Payroll Services	\$91,000	\$151,000

Revenues: Increase/ (Decrease)

10	3990	991	Approp Fund Balance	\$363,113	\$363,113
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Description: Fund the "roll-over" of open PO's from previous fiscal year.

FY24 Budget Amendment #2

Reference Detail Page 3

				Amendment	Balance after Amendment
Other Funds					
Landfill Fund					
Expenditures: Increase/ (Decrease)					
60	4725	353	R&M - Vehicles	(\$1,000)	\$0
60	4725	251	Gas Oil and Tires	(\$9,000)	\$1,000
60	4729	251	Gas Oil and Tires	(\$6,800)	\$700
60	9800	010	Transfer to General Fund	\$16,800	\$16,800

Description : Reallocating balance of Gas, Oil & Tire and Vehicle Repair & Maintenance budgets from user departments to the General Fund Fleet department.

Landfill Fund					
Expenditures: Increase/ (Decrease)					
60	4725	599	Construction and Permitting	\$52,000	\$59,500
Revenues: Increase/ (Decrease)					
60	3991	991	Appropriated Fund Balance	\$52,000	\$344,029

Description: To fund the "roll over" of open PO's from previous fiscal year.

E-911 Fund					
Expenditures: Increase/ (Decrease)					
27	4504	199	In-House Addressing	(\$15,000)	\$10,000
27	4501	357	Radio Software	\$15,000	\$40,000

Description : Transfer in-house addressing (no longer reimbursable) funds to Radio Software.

Fire & Rescue District Fund					
81	4341	624	Service Enhancement Funding Allocatic	\$122,000	\$213,538
Revenues: Increase/ (Decrease)					
81	3991	991	Appropriated Fund Balance	\$122,000	\$122,000

Description: To roll the service enhancement funding allocation over from the previous year.

FY24 Budget Amendment # 2

October 2, 2023

SUMMARY

		NO CHANGE TO OVERALL BUDGET		CHANGE TO OVERALL BUDGET			
GENERAL FUND		INTER-FUNCTION TRANSFER		SOURCE OF FUNDS			
		From	To	Appropriated Fund Balance	+ Restricted & Intergov't Rev	+ Inter-Fund Transfers	= Net Change
General Government		(\$8,400)	\$29,500	(\$32,770)	\$40,000		\$7,230
Public Safety		(\$365,157)		\$172,663	\$250,000		\$422,663
Community Services		(\$22,581)		\$116,219			\$116,219
Human Services		(\$12,500)		\$3,001			\$3,001
Projects & Other Approp's (Non-Dept'l)				\$91,000			\$91,000
Projects & Other Approp's (Fleet)			\$379,138			\$19,500	\$19,500
Total		(\$408,638)	\$408,638	\$350,113	\$290,000	\$19,500	\$659,613
OTHER FUNDS		INTER-FUNCTION TRANSFER		SOURCE OF FUNDS			
		From	To	Appropriated Fund Balance	+ Restricted Revenue	+ Transfers	= Net Change
LANDFILL							
Operations				\$70,500			\$70,500
Total				\$70,500			\$70,500
E-911							
Implemental		(\$15,000)					
Software			\$15,000				
Total		(\$15,000)	\$15,000				
FIRE SERVICES							
Enhancement Funding				\$122,000			\$122,000
Total				\$122,000			\$122,000
TOTAL - ALL FUNDS		\$393,638	(\$393,638)	\$542,613	\$290,000	\$19,500	\$852,113

This budget amendments includes an overall increase of \$659,613 to the General Fund budget. This increase is comprised of:

A-increases to Appropriated Fund Balance (AFB) which include:

- Rolling over funds from the FY 2023 budget to cover 1.) open purchase orders that will be expended in FY 2024 \$363,113) 2.) the completion of the Recreation master greenway plan from FY2023 (\$10,000).

- Appropriated funds for engineering services for the installation of Expo Center generator (\$17,000)

- Recognition of funds to be received from the interlocal agreement with Creedmoor for sharing grant writing services will reduce AFB by \$40,000 while increasing Intergovernmental revenue by the same amount.

B-Restricted Revenue increased due to recognizing the CBCG grant to fund the installation of the Expo Center generator (\$250,000).

C-Transfer from the Landfill fund for budgeted gas, oil and tires and Vehicle repairs to the General Fund Fleet department (\$19,500).

Within this amendment, there is also \$408,638 transferred between departments within the General Fund, which includes a \$379,318 transfer of unspent Gas, Oil, Tires and Vehicle Maintenance funds from individual departments to the new Fleet department. There was also a transfer of \$29,500 from the Sheriff department to the IT department for MiFi services.

The Landfill fund is amended (\$70,500 in total) to reflect the roll over of prior year open purchase orders (\$52,000) and unspent gas, oil, tire and vehicle repairs to the General Fund Fleet department (\$19,500). The ETSF fund was adjusted to move funds between functional department (\$15,000), and the Fire and Rescue District fund rolled over unspent service enhancement funds from prior year accumulated fire district tax (\$122,000).



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: October 2, 2023
Title: Surplus Vehicles

PURPOSE:

To consider declaring vehicles as surplus to be sold via online auction platform or by Enterprise Fleet Management, if E.F.M. chooses to accept the vehicle(s) for sale.

BACKGROUND:

North Carolina General Statutes § 160A-266 require the Board of Commissioners to formally declare items surplus prior to the sale. Per Granville County's surplus procedures, all vehicles must be approved for sale or transfer by the Granville County Board of Commissioners prior to their sale or transfer.

The vehicles to be declared surplus are:

VIN	Year	Department	Make/Model	Mileage	Condition
8576	2011	Fleet	Ford Fusion #1	65,784	Fair
8578	2011	Fleet	Ford Fusion #2	77,931	Fair – no engine problems
8577	2011	Senior Services	Ford Fusion	56,893	Runs rough from time to time
9336	2014	Fleet	CR-V	44,784	Fair

RECOMMENDATION:

The finance director and the internal auditor recommend approval of these vehicles to be surplus.

ACTION TAKEN:



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: October 2, 2023
Title: Tax Refunds, Releases & Write-offs

PURPOSE:

To approve tax refunds, releases, and write-offs.

BACKGROUND:

Tax releases and refunds are generated according to N.C.G.S. 105-381. According to the resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed \$2.00.

Tax refunds: When a person or business overpays their tax bill. Sometimes this is the result of a garnishment.

Tax releases: These are usually due to a clerical error.

The following tax refunds, releases and write-offs are recommended for approval:

Refunds	August 24, - September 20, 2023:	\$ 2,283.83
Releases	August 24, - September 20, 2023:	\$ 117.21
Write-offs (\$2 and less)	August 24, - September 20, 2023:	\$ 20.01

RECOMMENDATION:

The Tax Administrator recommends approval of tax refunds, releases, and write-offs for August 24, 2023, through September 20, 2023

ATTACHMENTS:

Detailed Refund Report
Detailed Release Report
Detailed Write-off Report

ACTION TAKEN:

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:

TRANSACTION DATE RANGE: 08/24/2023 12:00:00 AM - 09/20/2023 12:00:00 AM

PAYMENT DATE RANGE:

USER/OPERATOR:

TAX DISTRICT(S):

BILL YEAR RANGE:

BILL# RANGE:

BILL TYPE: Both

SORT BY: Transaction Date

RELEASE NUMBER ONLY:No

PAYMENT TYPE: ,ACH - ACH,Card - Credit Card,Cash -
Cash,Check - Check,DSO - DSO,EPA - EPA,MOrder - Money
Order,OPM - OPM,PPAY - PPAY,WEB - WEB

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1162104 SAFETY KLEEN SYSTEM INC ATTN PW TAX PO BOX 9149 NORWELL, MA 02061	2023-40316	PERSONAL PROPERTY	3.78	TYRELL	8/24/2023 9:52:55 AM
1044273 SMITH JENNY 3155 WILLOW CREEK DR WAKE FOREST, NC 27587	2023-20357	RP: 181300679600	775.67	TJT	8/24/2023 10:38:11 AM
8674301 FAUCETTE ALSTON M FAUCETTE VICTORIA 6684 POPLAR CREEK ROAD OXFORD, NC 27565	2022-17639	CORELOGIC REFUND RECIPIENT: CORELOGIC MORTGAGE OVERPAYMENT PO BOX 9202 COPPELL TX 75019 RP: 192500891105	2.57	TYRELL	8/25/2023 10:24:02 AM
1087063 JOVICH TERESA B 4051 BELLTOWN RD OXFORD, NC 27565-9044	2023-61703	SUNDAR INTERNAL MEDICINE ASSOCIATES PA REFUND RECIPIENT: VICTORIA FAUCETTE MAIL OVERPAYMENT 6684 POPLAR CREEK ROAD OXFORD NC 27565 RP: 099000616763	110.86	CTH	8/25/2023 10:48:41 AM
2604301 BASS THOMAS LEE BASS ROSA HEIRS C/O MARTHA BUTLER 20 DUNVEGAN CT PINEHURST, NC 28374	2023-9992	JOVICH TERESA B REFUND RECIPIENT: TERESA JOVICH BRANKO JOVICH MAIL OVERPAYMENT 4051 BELLTOWN RD OXFORD NC 27565 RP: 190604900526	124.96	MH	8/28/2023 11:10:11 AM
		MARTHA J BUTLER			

** VOIDED **

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: MARTHA J BUTLER FRANKLIN M BUTLER MAIL OVERPAYMENT 20 DUNVEGAN COURT PINEHURST NC 28374					
13328301 JONES DONALD CONWAY 16025 STOKES FERRY RD RICHFIELD, NC 28137	2023-3339	RP: 181300588481	130.07	MH	8/28/2023 11:51:27 AM
PAIGE JONES REFUND RECIPIENT: ANDREW JOHNSON PAIGE JONES MAIL OVERPAYMENT 4208 N HARVEY PARKWAY OKLAHOMA CITY OK 73118					
2403 PORTIER LLC 2500 WESTFIELD DR STE 202 ELGIN, IL 60124-7702	2023-28857	PERSONAL PROPERTY	1.15	MH	8/28/2023 12:32:58 PM
ADVANTAX INC UBER TECHNOLOGIES INC TAX ACCOUNT REFUND RECIPIENT: ADVANTAX INC UBER TECHNOLOGIES INC TAX ACCOUNT MAIL OVERPAYMENT 2500 WESTFIELD DR STE 202 ELGIN IL 60124					
822 QUADIENT INC FKA NEOPOST USA INC ATTN TAX DEPARTMENT 478 WHEELERS FARMS RD MILFORD, CT 06461-9105	2023-28985	PERSONAL PROPERTY	2.25	MH	8/28/2023 12:41:05 PM
QUADIENT INC REFUND RECIPIENT: QUADIENT INC ATTN: TAX DEPARTMENT MAIL OVERPAYMENT 478 WHEELERS FARMS ROAD MILFORD CT 06461					
1062293 NOBLETT MICHAEL W NOBLETT FRANCES D 3107 DUPUY RD PETERSBURG, VA 23805-8911	2023-31927	RP: 192706370517	2.97	TYRELL	8/28/2023 1:25:02 PM
HICKS AND KOINIS REFUND RECIPIENT: HICKS AND KOINIS PLLC MAIL OVERPAYMENT PO BOX 247 OXFORD NC 27565					

** VOIDED **

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
8461301 LYON ANNIE ESTES PO BOX 314 CREEDMOOR, NC 27522	2022-13948	RP: 088602994996	145.95	TYRELL	8/28/2023 1:56:50 PM
276 TARHEEL VENDING & WHOLESALE INC PO BOX 64 HENDERSON, NC 27536	2023-39473	UNITED SUPORT SERVICES INC REFUND RECIPIENT: ANNIE LYON GARNISHMENT OVERPAYMENT PO BOX 314 creedmoor NC 27522 PERSONAL PROPERTY	1.31	TYRELL	9/1/2023 10:47:28 AM
83679301 ESTES JACQUELYNN C 2099 JAMES WINSTON RD OXFORD, NC 27565	2022-253621	TARHEEL VENDING AND WHOLESALE INC REFUND RECIPIENT: TARHEEL VENDING AND WHOLESALE INC MAIL OVERPAYMENT PO BOX 64 HENDERSON NC 27536 PERSONAL PROPERTY	6.58	TYRELL	9/1/2023 10:49:04 AM
** VOIDED **					
51725301 PLUMMER TIMOTHY PLUMMER ARETHA 2403 TEERMARK LANE DURHAM, NC 27703	2022-21598	OXFORD PREPARATORY SCHOOL REFUND RECIPIENT: JACQUELYNN C ESTES GARNISHMENT OVERPAYMENT 2099 JAMES WINSTON RD OXFORD NC 27565 RP: 180504819724	66.58	TYRELL	9/5/2023 10:19:32 AM
25032301 SMITH DERRICK P O BOX 432 OXFORD, NC 27565	2022-14089	RALHAM LLC REFUND RECIPIENT: TIMOTHY PLUMMER GARNISHMENT OVERPAYMENT 2403 TEERMARK LANE DURHAM NC 27703 RP: 192707681659	127.59	CTH	9/5/2023 10:57:07 AM
CITY OF DURHAM					

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: DERRICK SMITH GARNISHMENT OVERPAYMENT P O BOX 432 OXFORD NC 27565					
1744301	2023-9865	RP: 192206493548	10.45	MH	9/7/2023 10:36:00 AM
BRIDGES JAMES D SR ET AL					
2102 BRINK CT					
ODENTON, MD 21113					
MIDTOWN LAW REAL ESTATE TRUST ACCOUNT REFUND RECIPIENT: MIDTOWN LAW REAL ESTATE TRUST ACCOUNT MAIL OVERPAYMENT 4800 SIX FORKS ROAD SUITE 120 RALEIGH NC 27609					
1016623	2023-61005	RP: 182400166593	374.66	MH	9/11/2023 10:45:23 AM
OAK & STONE CUSTOM HOMES LLC					
1004 BUTTAR LN					
RALEIGH, NC 27614-9887					
OAK & STONE CUSTOM HOMES LLC REFUND RECIPIENT: OAK & STONE CUSTOM HOMES LLC MAIL OVERPAYMENT 1004 BUTTAR LN RALEIGH NC 27614					
71010315	2023-2488	RP: 180900761212	33.79	MH	9/12/2023 10:34:47 AM
JULIAN FAMILY TRUST					
PO BOX 1085					
THE DALLES, OR 97058					
JULIAN FAMILY TRUST REFUND RECIPIENT: JULIAN FAMILY TRUST MAIL OVERPAYMENT P O BOX 1085 THE DALLES OR 97058					
34401301	2023-27917	RP: 183500227708	34.65	CTH	9/15/2023 10:05:17 AM
QUESENBERRY ANDREW E					
14 HILLCREST DRIVE					
MAHOPAC, NY 10541					
ANDREW QUESENBERRY REFUND RECIPIENT: ANDREW QUESENBERRY MAIL OVERPAYMENT 14 HILLCREST DRIVE MAHOPAC NY 10541					
245	2023-37327	PERSONAL PROPERTY	1.78	TYRELL	9/15/2023 10:17:46 AM
SCANTRON CORPORATION					
ATTN TAX DEPT					

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1313 LONE OAK RD					
EAGAN, MN 55121-1334		SCANTRON CORORATION REFUND RECIPIENT: SCANTRON CORPORATION MAIL OVERPAYMENT 1313 LONE OAK RD EAGAN MN 55121			
25032301	2022-14089	RP: 192707681659	127.59	MH	9/18/2023 10:54:43 AM
SMITH DERRICK					
P O BOX 432					
OXFORD, NC 27565		CITY OF DURHAM REFUND RECIPIENT: DERRICK SMITH GARNISHMENT OVERPAYMENT P O BOX 432 OXFORD NC 27565			
34007107	2023-39079	RP: 099500694991	210.74	CTH	9/18/2023 11:02:52 AM
LEIMGRUEBLER MICHAEL NORMAN					
7501 PENNY RD					
RALEIGH, NC 27606-9061		M & L PLUMBING LLC REFUND RECIPIENT: M & L PLUMBING MAIL OVERPAYMENT 7501 PENNY ROAD RALEIGH NC 27606			
TOTAL REFUNDS PRINTED:	2,295.95				
TOTAL VOID REFUNDS:	-12.12				
TOTAL:	2,283.83				

RUN DATE: 9/21/2023 11:50 AM

GRANVILLE COUNTY REFUND REPORT

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 8/24/2023 - 9/20/2023

NAME	BILL NUMBER		AMOUNT	OPER	PAYMENT TYPE	DATE TIME	REFUND DATE
53705201 - BOSWELL CHARLES ERVIN	2023-41201	PERSONAL PROPERTY	4.74	MH	Check	8/25/2023 9:19:11 AM	8/18/2023 09:23 AM
TOTAL VOID REFUNDS:		4.74					

RUN DATE: 9/21/2023 11:55 AM

PARAMETERS SELECTED FOR FINANCE RELEASES REPORT:

TRANSACTION DATE RANGE: 08/24/2023 12:00:00 AM - 09/20/2023 12:00:00 AM

BILL TYPE: Both

BILL YEAR/NUMBER RANGE:

PRINT TOTALS ONLY: No

USER/OPERATOR:

EXCLUDE USERS/OPERATORS:

SORT ORDER: Name

REPORT TITLE:

1 Granville County Tax	79.74
51 Butner District	23.38
58 Oxford City	13.16
Fire Rescue	0.93
Total	117.21

Release Refund Detail

Name	Bill#	Reason	District	Amount
GEORGE JONATHAN S	2023-201674	DISC IN ERROR. 2022 BILL WAS PAID	C ADVLTAX	10.55
GEORGE JONATHAN S	2023-201674	DISC IN ERROR. 2022 BILL WAS PAID	C PEN FEE	2.11
GEORGE JONATHAN S	2023-201674	DISC IN ERROR. 2022 BILL WAS PAID	FR ADVLTAX	0.75
GEORGE JONATHAN S	2023-201674	DISC IN ERROR. 2022 BILL WAS PAID	FR PEN FEE	0.15
GROVE HILL ENTERPRISES INC	2023-33666	TAXPAYER STATED THAT 2018 NORS TL WITH PERM TAG WAS STOLEN. VERIFIED WITH NCDOT WEBSITE.	C ADVLTAX	7.21
GROVE HILL ENTERPRISES INC	2023-33666	TAXPAYER STATED THAT 2018 NORS TL WITH PERM TAG WAS STOLEN. VERIFIED WITH NCDOT WEBSITE.	FR ADVLTAX	0.51
LYON WALTER	2023-200223	DISC IN ERROR. MR. LYON SOLD MH DEC. 2022 AND THE MHP LIST WAS NOT UPDATED. WILL BE BILLED TO HERIBERTA & ARMANDO MENDOZA.	C ADVLTAX	41.99
LYON WALTER	2023-200223	DISC IN ERROR. MR. LYON SOLD MH DEC. 2022 AND THE MHP LIST WAS NOT UPDATED. WILL BE BILLED TO HERIBERTA & ARMANDO MENDOZA.	C PEN FEE	4.20
LYON WALTER	2023-200223	DISC IN ERROR. MR. LYON SOLD MH DEC. 2022 AND THE MHP LIST WAS NOT UPDATED. WILL BE BILLED TO HERIBERTA & ARMANDO MENDOZA.	CI51ADVL TAX	21.25
LYON WALTER	2023-200223	DISC IN ERROR. MR. LYON SOLD MH DEC. 2022 AND THE MHP LIST WAS NOT UPDATED. WILL BE BILLED TO HERIBERTA & ARMANDO MENDOZA.	CI51PEN FEE	2.13
PARRISH JR JOHN HENRY	2023-201363	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C ADVLTAX	2.52
PARRISH JR JOHN HENRY	2023-201363	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C PEN FEE	0.76
PARRISH JR JOHN HENRY	2023-201364	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C ADVLTAX	2.52
PARRISH JR JOHN HENRY	2023-201364	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C PEN FEE	0.50
PARRISH JR JOHN HENRY	2023-201364	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	FR ADVLTAX	0.18
PARRISH JR JOHN HENRY	2023-201364	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	FR PEN FEE	0.04
PARRISH JR JOHN HENRY	2023-201365	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C ADVLTAX	2.52
PARRISH JR JOHN HENRY	2023-201365	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	C PEN FEE	0.25
PARRISH JR JOHN HENRY	2023-201365	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	FR ADVLTAX	0.18
PARRISH JR JOHN HENRY	2023-201365	DISC IN ERROR. ALREADY BILLED TO ACCT#1021	FR PEN FEE	0.02
VARIETY STORES INC	2023-39286	CORRECTED CLERICAL ERROR. INPUT WRONG YEAR FOR ASSET	C ADVLTAX	17.27
VARIETY STORES INC	2023-39286	CORRECTED CLERICAL ERROR. INPUT WRONG YEAR FOR ASSET	CI58ADVL TAX	13.16

PARAMETERS SELECTED FOR ACTIVITY REPORT:

TRANSACTION DATE RANGE: 08/24/2023 12:00:00 AM - 09/20/2023 12:00:00 AM
PAYMENT DATE RANGE:
BATCH KEY RANGE:
BILL TYPE: Both
BILL YEAR/NUMBER RANGE:
DISTRICT/TYPE/FEE:
TRANSACTION TYPE:
TOWNSHIP:
CITY:
STATUS:
EXCLUDE STATUS:
USER/OPERATOR:
HISTORY TYPE: 07 - Underpayment
EXCLUDE USER/OPERATOR:
PAYMENT SOURCE TYPE:
PRINT TOTALS ONLY: No
SORT ORDER: Transaction Date
PRINT COMMENTS: N

ACCOUNT#:
ACCOUNT NAME:
LOCATION:
Print Payment Breakdown:No
CHECK NUMBER:
TRANS AMOUNT FROM:
TRANS AMOUNT TO:

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/24/2023	09:39:17	2023-3830		2357301	BAKER FRANCES H LIFE TENANT	CTH	Payment	08/24/2023	mail	1562	0.10		0.10
											TOTAL TRANSACTION:		0.10
08/25/2023	10:30:29	2023-38138		53106201	JOHNSON JAMES RAY	CTH	Payment	08/25/2023	mail	07748	0.11		0.11
											TOTAL TRANSACTION:		0.11
08/28/2023	10:35:14	2023-26329		83981304	NC DEPT OF PUBLIC SAFETY	TJT	Payment	08/28/2023	mail	001140744			0.00
08/28/2023	10:35:14	2023-25888		99378302	NC DEPT OF PUBLIC SAFETY	TJT	Payment	08/28/2023	mail	001140744			0.00
08/28/2023	10:35:14	2023-33024		83984307	NC DEPT OF PUBLIC SAFETY	TJT	Payment	08/28/2023	mail	001140744	0.24		0.24
											TOTAL TRANSACTION:		0.24
08/28/2023	10:37:49	2023-200746		25186302	KEVIN PURYEAR PROPERTIES LLC	CTH	Payment	08/28/2023	mail	006463	0.07		0.07
											TOTAL TRANSACTION:		0.07
08/28/2023	12:15:07	2023-200781		81053101	WHITE GLOVE CLEANING &	MH	Payment	08/28/2023	mail	001004	0.36		0.36
											TOTAL TRANSACTION:		0.36
08/28/2023	12:17:10	2023-40371		2572	BLUE TRITON BRANDS INC	MH	Payment	08/28/2023	mail	0001092	0.11		0.11
											TOTAL TRANSACTION:		0.11
08/28/2023	13:35:23	2023-32863		86	CURRIN JOHN ANTHONY	MH	Payment	08/28/2023	walk-in	2796	0.44		0.44
											TOTAL TRANSACTION:		0.44
08/30/2023	09:51:48	2023-1043		15860304	MONTAGUE AMELIA C HEIRS	TYRELL	Payment	08/30/2023	mail	986933	0.04		0.04
											TOTAL TRANSACTION:		0.04
08/30/2023	10:05:30	2023-31102		83287301	COLES PEARLIE R	Autoagent	Payment	08/30/2023	Other		0.04		0.04
											TOTAL TRANSACTION:		0.04
08/31/2023	10:41:30	2023-34672		55380301	MEADOWS ISRAEL	MH	Payment	08/31/2023	mail	3007	0.04		0.04
											TOTAL TRANSACTION:		0.04
08/31/2023	10:47:21	2023-19214		27427301	CARLSON DEAN D	TYRELL	Payment	08/31/2023	mail	0794	0.10		0.10
											TOTAL TRANSACTION:		0.10
08/31/2023	23:00:05	2023-19771		39337301	BEST MILDRED M	ARCLEAR	Write Off	08/31/2023			1.52		1.52
											TOTAL TRANSACTION:		1.52
08/31/2023	23:00:05	2023-39532		45034201	SMITH DON K	ARCLEAR	Write Off	08/31/2023			1.04		1.04
											TOTAL TRANSACTION:		1.04
08/31/2023	23:00:05	2023-40442		29294101	FERRELLGAS LP	ARCLEAR	Write Off	08/31/2023			1.59		1.59
											TOTAL TRANSACTION:		1.59
08/31/2023	23:00:05	2023-37852		24036201	HUSKETH DONALD W JR	ARCLEAR	Write Off	08/31/2023			1.92		1.92
											TOTAL TRANSACTION:		1.92
08/31/2023	23:00:05	2023-200001		494	CARDEN GARY	ARCLEAR	Write Off	08/31/2023			1.14		1.14
											TOTAL TRANSACTION:		1.14
08/31/2023	23:00:05	2023-200643		82401101	AVAZYME, INC	ARCLEAR	Write Off	08/31/2023			0.63		0.63
											TOTAL TRANSACTION:		0.63
08/31/2023	23:00:05	2023-200658		6719301	CURRIN THOMAS L & GREY T	ARCLEAR	Write Off	08/31/2023			1.86		1.86
											TOTAL TRANSACTION:		1.86
08/31/2023	23:00:05	2023-200734		50208101	HOBGOOD MECHANICAL	ARCLEAR	Write Off	08/31/2023			1.45		1.45
											TOTAL TRANSACTION:		1.45
08/31/2023	23:00:05	2023-200741		66205101	LEFEBVRE EQUIPMENT REPAIR	ARCLEAR	Write Off	08/31/2023			0.92		0.92
											TOTAL TRANSACTION:		0.92
08/31/2023	23:00:05	2023-200771		75425101	SUN PRINT MANAGEMENT LLC	ARCLEAR	Write Off	08/31/2023			0.25		0.25
											TOTAL TRANSACTION:		0.25

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/31/2023	23:00:05	2023-200773		29771101	TALK OF THE TOWN BEAUTY SHOP	ARCLEAR	Write Off	08/31/2023			1.74		1.74
											TOTAL TRANSACTION:		1.74
08/31/2023	23:00:05	2023-200783		945	HARRISON MEGHAN ROGERS	ARCLEAR	Write Off	08/31/2023			1.09		1.09
											TOTAL TRANSACTION:		1.09
08/31/2023	23:00:05	2023-200791		88572101	ACUITY SPECIALTY PRODUCTS INC	ARCLEAR	Write Off	08/31/2023			0.03		0.03
											TOTAL TRANSACTION:		0.03
08/31/2023	23:00:05	2023-200984		81592101	FCA ENTERPRISES LLC	ARCLEAR	Write Off	08/31/2023			1.22		1.22
											TOTAL TRANSACTION:		1.22
09/01/2023	10:33:20	2023-60988		1065523	KEEN GEORGE C	MH	Payment	09/01/2023	mail	05941	0.54		0.54
											TOTAL TRANSACTION:		0.54
09/01/2023	10:51:31	2023-200820		23590201	WILDER MORRIS E	MH	Payment	09/01/2023	mail	005774	0.21		0.21
											TOTAL TRANSACTION:		0.21
09/05/2023	10:45:56	2023-61890		2964	ARAMARK REFRESHMENT SERVICES LLC	TYRELL	Payment	09/05/2023	mail	81239534	0.15		0.15
											TOTAL TRANSACTION:		0.15
09/05/2023	11:08:04	2023-16277		24735302	WRIGHT HENRIETTA	MH	Payment	09/05/2023	walk-in	2015	0.10		0.10
											TOTAL TRANSACTION:		0.10
09/11/2023	09:49:42	2023-200824		1022	BALDWIN MATTHEW BRIAN	CTH	Payment	09/11/2023	mail	007344	0.26		0.26
											TOTAL TRANSACTION:		0.26
09/11/2023	10:23:37	2023-200800		2262	ANDERSON ROY R	MH	Payment	09/11/2023	mail	1111	0.36		0.36
											TOTAL TRANSACTION:		0.36
09/12/2023	13:17:29	2023-25468		37231301	RAGLAND SHEPARD JR HEIRS	TYRELL	Payment	09/12/2023	walk-in		0.25		0.25
											TOTAL TRANSACTION:		0.25
09/13/2023	09:47:09	2023-35720		1912	WHITE WILLIAM JOSEPH JR	MH	Payment	09/13/2023	mail	8080	0.20		0.20
											TOTAL TRANSACTION:		0.20
09/13/2023	10:01:19	2023-200762		56552101	REMEMBER WHEN	TYRELL	Payment	09/13/2023	mail	*	0.30		0.30
											TOTAL TRANSACTION:		0.30
09/15/2023	09:55:19	2021-22433		98812301	CEMETERY / ELOISE W CURRIN	MH	Payment	09/15/2023	mail	1894	0.09		0.09
											TOTAL TRANSACTION:		0.09
09/18/2023	11:06:01	2023-36684		56659201	TILLEY JAMES BRADLEY	TJT	Payment	09/18/2023	mail	007386	0.50		0.50
											TOTAL TRANSACTION:		0.50
GRAND TOTALS											21.01		21.01
											21.01		21.01

USER	TOTALS
ARCLEAR	16.40
Autoagent	0.04
CTH	0.54
MH	2.45
TJT	0.74
TYRELL	0.84

All Payments

TAX YEAR	TOTALS
2023	20.92
2021	0.09



Granville County Environmental Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jason Falls
Department: Environmental Services
Date: October 2, 2023
Title: Granville County Household Hazardous Waste Collection Day

PURPOSE:

Notification to Board of County Commissioners of County sponsored household hazardous waste collection day to be held on Saturday, November 18, 2023 at the Granville County Expo Center from 8:00 am –12 noon.

BACKGROUND:

As in years past, the County partners with Veolia, Shred-Ace, Cooperative Extension, NCDPA-Pesticide Division, GFL, Granville County Sheriff's Department, and Metech to provide a biannual household hazardous waste (HHW) collection day. Veolia is committing \$10,000 towards this event to manage HHW wastes coming in on this day. Due to the generous support of all partners, there is no requested additional funding for this event.

FUNDING:

Expenditures for document shredding and electronic waste receivables are available in FY23-24 continuation budget.

RECOMMENDATION:

For Information purposes only.

ATTACHMENTS:

Attached

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: Minutes

PURPOSE:

To approve minutes of the May 15, 2023 and June 5, 2023 Regular Meetings.

RECOMMENDATION:

County Manager recommends approval.

ATTACHMENTS:

May 15, 2023 Draft Minutes
June 5, 2023 Draft Minutes

ACTION TAKEN:

GRANVILLE COUNTY BOARD OF COMMISSIONERS
May 15, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Tony W. Cozart had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved tax refunds, releases, and write-offs:

• Refunds	April 2023:	\$ 10,023.77
• Releases	April 2023:	\$ 1,114.48
• Write-offs (\$2 and less)	April 2023:	\$ 18.44

B. Approved minutes:

- August 8, 2022 Regular Meeting
- August 16, 2022 Special Meeting

PUBLIC COMMENTS

Paul Blalock, 1593 Tally Ho Road, Stem, NC, made the following comments and presented a copy to the Clerk:

Thank you for the opportunity to share my concerns and to beg you to vote against the Stem ETJ when it is put before you for a vote.

I am a simple person; I have lived my whole life in Granville County. I went to Granville County Public Schools. I graduated from South Granville High School. Every job that I ever had has been in Granville County. I have lived and worked my entire life in the beautiful simple country life of Granville County. Yes, there has been a lot of growth in my 61 years here but the growth in the County has been controlled very well. The County is still for the most part a rural farm sitting appearance and life style. That is the beauty of our County.

Stem's Mayor told us at a meeting at the Stem Fire Dept that the reason for the ETJ is to control growth and protect Butner from overtaking Stem.

It is my belief that Stem does not want to control growth- They want to IN Control of growth. There is a big difference between wanting to create control and being in control.

I ask a favor of each of you. I offer to pay for the gas for your vehicles to do this. Please drive to Stem and drive down Carriage Hill Dr., Coachmans Trail, Gallop Ct, Edinburgh St, Orkney Rd, Dundee Pl, Aberdeen St, Kinloss Way, Glasgow St, Wick RD, Angus Pl, Ardmore Dr, Griffis Dr, Torrence Ct, Richmond Run, School St, Gooch St, & Averly Ct.

This is an example of mostly satellite voluntary annexation that Stem has done. Once you drive through these areas you will see the difference of the rural area that this was and packed together CITY style area that it is now. Nothing wrong with this kind of rapid growth if the area can support it and if we want Granville County overpopulated and lack of resources. This is how Stem controls growth. This is not a what if, this a what has been done.

Imagine the rural areas in the ETJ also growing that fast and that much. Have any of you been to the Emergency Room lately. The wait is always hours and hours. There are already water usage restrictions place in dry times. If too much growth happens too fast in this County the Law enforcement, EMS, Hospitals, Fire Services, Roads, will not keep up you cannot blame Stem's poor planning and judgment if you pass the ETJ and give the ability to move forward. They will annex parts and or all this area.

The Fire dept. in Stem is Volunteer, it is funded mostly by Granville County. There would be no change in Fire service to the ETJ area even if it were annexed. The Police force is not 24 / 7 and still requires Granville County Sheriff's Department to help cover Stem now.

If the County stays in control of the Stem ETJ area's growth it will be controlled growth. If Stem gets this ETJ area they will be IN CONTROL of the growth. Too much growth too fast is not good for Granville County.

Please keep us as free Granville County Citizens to live the rural lifestyle that we are accustomed to.

Farming is more important in our Nation than ever before. More and more people to eat and less and less people to grow and produce the food. Farmers provide the food in our nation, yet across the nation farms are dwindling down every day. Every little County across this great nation does have a say in this. You and every other County Commissioner has the power to vote against issues that can lead to the reduction of farmland in their own area. In order to make more Farmers, there must be more Farms **Not less Farms!**

Everyone must eat. Ask most City Folks where bacon, eggs, sausage, vegetables, steak, chicken, comes from and they say the grocery store. You all know that it comes from Farmers. Vote to keep this County growing new farmers and food every chance that you get.

Our emergency services are already strained with the population that is already here. Vote to keep this a Rural Farm County as much as possible.

I do not trust Stem! They have already demonstrated their growth when they get control of properties. They add people but do not add infrastructure. They turn farmland into many houses packed into small areas. Growth of Food is more important than growing Stem's tax base.

A lot of elderly people on fixed incomes cannot afford more taxes and get nothing for these new taxes. If the ETJ passes, Annexation will surely follow. PLEASE!!!!!!!!!! Vote NO to the Stem ETJ when it comes before you.

Michaela Wilkins, 3145 Tump Wilkins Road, Stem, NC, said she was present to ask the Board to vote no to Stem ETJ and thanked them for listening to them. She mentioned emotional implications associated with the matter and also financial difficulties she believed would come with ETJ such as paving driveways. She said she had gotten a quote for the top part of her driveway and it was \$37,000. She said everyone should be able to live like they want to without being forced to comply with codes. She mentioned that outbuildings are often taller than one-story houses and that could be a violation. She also mentioned having a chicken coop, duck house, woodworking shed, and a tool shed that could put her at a maximum number of outbuildings. She said her father built these things 30 years ago and it would break their hearts to remove them to comply.

BUDGET MATTERS

Public Hearing on Proposed Fiscal Year 2023-2024 Budget

Chair May stated that North Carolina General Statute 159-12(b) requires that county governments hold at least one public hearing on the annual budget to receive comments from the public. He then recognized County Manager Drew Cummings for a brief overview.

County Manager Cummings said that there had been a successful and efficient process over the last two weeks since the manager's recommended budget was presented on May 1st. He commended Assistant County Manager Korena Weichel, Finance Director Steve McNally, and all the department heads for their work on the budget, noting that two budget work sessions had been held. The first work session reviewed the operating budgets of each department by separating out the personnel items because staff knew that the cost of living adjustment and the merit pay that was going to be higher pretty much across the board. He noted that on the operating budget side, not including personnel, the staff had done a lot to tighten up departmental budgets and that some were actually down. He said he appreciated all the efforts that department heads put towards that endeavor by proposing decreases, even suggesting certain cuts, and being willing to tighten up where historical spending patterns or other changes made that possible. Significant time was spent reviewing all the expansion proposals, including and especially large portions of funding for public safety compensation, other employee pay and health benefit improvements, as well as funding for Granville County Public Schools. Recommendations that staff made for a handful of additional positions that across the board will add important new capacity to several departments, allowing them to continue to meet county and organizational needs have been reviewed. These positions include a deputy fire marshal position that will help keep up with an ever-increasing number of mandated fire inspections; an assistant finance director to help cover the growing complexity of managing the financial operations of a nearly nine-figure budget operation; several new part-time election specialists; a key new IT position to help manage server infrastructure; a senior tax specialist; and several DSS (Department of Social Services) positions, the latter of which received state cost share funds and can help absorb expanding caseloads and reporting requirements.

He added that Commissioners reviewed fee manual changes, including increases to inspection fees that keep up with the market and ensure that the cost of inspecting all the new construction in the county are borne by developers. There were also some increases in solid waste convenience center fees and tipping fees at the landfill that recognize the sharply increasing costs of owning and operating a landfill in Granville County.

County Manager Cummings said that overall, he was really pleased that a more detailed, recommended budget informed by lots of board feedback over the past several months, seems to have largely met the board's needs and required so little additional work at our work sessions, noting that's the way it should be.

At this point, Chair May declared the public hearing open and asked anyone wishing to speak to come forward. No one came forward to speak. He asked if anyone had any questions or comments and there were none. Chair May then declared the public hearing closed.

Commissioner Jimmy Gooch said since there were no comments or discussions about the budget, he would make a motion to approve the budget. Commissioner Tony W. Cozart seconded the motion.

County Manager Cummings noted that there were some possible small changes to the language of the budget ordinance, and he would like to have the final language before voting on the matter.

Commissioners Gooch and Cozart withdrew the motion.

SHERIFF MATTERS

Board Approved Use of Grant Funds to Purchase UVC Lighting For Detention Facility Subject to Review and Approval

Sheriff Fountain requested approval for the purchase of one (1) UVC Light System for the Granville County Detention Center. The Board of Commissioners approved the Sheriff's Office Covid Grant awarded by the North Carolina Department of Health and Human Services (NCHHS) on April 18, 2022. The purchase of the UVC Light System is an authorized grant expenditure by NCDHHS and funds are available in the grant. It was noted that the lighting system will eliminate or potentially kill bacteria and viruses and also eliminate mold and mildew.

After discussion and clarification about the procurement process and that funds would lapse and go back to the State if not used, the Board took action with stipulations.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the purchase of one (1) UVC Light System for the Detention Center in the amount of \$40,806 utilizing the NCDHHS (North Carolina Department of Health and Human Services) grant funds subject to the review and approval of the procurement process by the County Manager, County Attorney, and Consultant Rob Bailess.

Sheriff Fountain invited the Board to an active shooter training at the courthouse on May 16, 2023.

APPOINTMENTS

Board Approved Reappointments to the South Granville Memorial Gardens Board of Trustees

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the reappointments of Darlene Beck, Kenneth Bullock, and Lawrence Wade Lunsford to the South Granville Memorial Gardens Board of Trustees.

COUNTY MANAGER'S REPORT

Proposed Revisions to Granville County Personnel Policy

Chair May said the next item was to review proposed revisions to the Granville County Personnel Policy.

Assistant County Manager Weichel explained that periodic amendments to the Personnel Policy are necessary in order to address the County's growth and changing needs, to provide additional clarification on application of specific policies, and/or to reflect the most current employment law legislation. Throughout the past year as staff consulted the policy for guidance on various personnel matters, county administration and human resources analyzed the current policy to identify where updates or clarification were indicated. In mid-April, a notice regarding proposed revisions was provided to employees along with the draft policy and summary of key changes. Employees were given the opportunity to review the proposed revisions and submit comments. One suggestion to further clarify the definition of family members for bereavement leave purposes was received and incorporated into the final draft. Included in the agenda was a summary of key revisions and a "redline" version of the proposed draft policy utilizing the track changes feature to ensure changes are easily recognizable to the reader.

Assistant County Manager Weichel then reviewed the summary of key revisions to the policy. She said that based on the County Attorney's review, a planned holiday schedule exception for non-shift personnel was removed from draft in the agenda and a requirement was added to the draft for employees requesting voluntary shared leave that they sign a release to have their name disclosed as part of the request.

Commissioner Cozart noted that he loves the change to five days for bereavement leave and mentioned the possibility of having siblings added to the list.

Assistant County Manager Weichel noted that no action was to be taken at this time as this will be on the June 5, 2023 agenda for approval.

Board Approved a Budget Amendment to Provide Funding for Additional Fiscal Year 2023-2024 KARTS Needs

Chair May said the next item for consideration was to approve a budget amendment transferring and appropriating \$94,127 in additional funding for KARTS from unassigned fund balance into the fiscal year 22-23 budget.

County Manager Cummings explained that for fiscal year 2022-2023, the Kerr Area Transportation Authority (KARTS) requested \$56,588 from Granville County government. The approved budget for the current year, however, only contained a flat budget of \$37,461. Franklin and Warren Counties paid the larger request up front, and at this point Vance County has also approved the additional funds.

Additionally, KARTS has been suffering some financial challenges and has requested an additional \$75,000 from each of the counties in the current fiscal year. Management has participated in numerous meetings with interim KARTS leadership (and board members) as well as management representatives from the other three counties, and though it has been difficult for KARTS to present crystal-clear documentation of the need, management does believe that critical, short-term needs do exist and need to be met for KARTS to continue providing services in Granville County.

The total requested transfer contained in the budget amendment in the agenda packet combines the additional \$19,127 from the original request and the \$75,000 in additional funds requested for total request of \$94,127.

After questions and clarifications about KARTS' audited financial reports, more documentation coming, the vital service they provide, and that the Board can reevaluate funding if necessary, the Board took action.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved a budget amendment transferring and appropriating \$94,127 of additional funding for fiscal year 2022-2023 from the unassigned fund balance.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn had no report.

BOARD PRESENTATIONS

Commissioner Hinman reported that a meeting was held with 44 people at the Granville Expo Center on May 10th with folks who had concerns about Stem's ETJ proposal. She noted that the majority at that meeting were against Stem's ETJ. She said she attended the Culture Fest in Oxford last weekend and that it was a good event.

Commissioner Gooch reported he attended the meeting at the Granville Expo Center regarding Stem's ETJ proposal along with Chair May and Commissioner Hinman. He noted that it was great to hear concerns and complaints. He announced that May is Motorcycle Awareness Month and reminded people to look twice to save a life and be mindful of blowing grass clippings in roadways. He also announced that the Butner Summer Festival, previously known as the Butner Chicken Pickin', will be held June 2nd and 3rd.

Commissioner Jay reported that he enjoyed attending the Culture Fest on Saturday with Commissioner Hinman. He announced that Virgilina Summerfest will be held on Saturday, May 27, 2023, with the parade at 11:00 a.m. He said Oak Hill Presbyterian Church will hold its 200th anniversary on Sunday, May 28, 2023 at 11:00 a.m. He noted that one of the first soldiers from Camp Oak Hill was buried at the church. He invited everyone to come to Oak Hill.

Chair May asked Assistant County Manager Weichel to give an update on broadband to provide information about what Granville County is doing to address broadband needs. He noted that that underserved means basically no internet, that you must have internet service providers (ISP) that are willing to come, and that additional funding has been set aside for other parts of the county if specific grants become available.

Assistant County Manager Weichel thanked Terry Hobgood, Public Information Officer, for diligently responding to comments on social media. She noted that a press release and a post on social media were done to help answer questions about the county's role regarding broadband. She explained that Granville County's primary role is to partner with providers, noting that those providers are for-profit businesses and are looking at their bottom line. The county's role is to support providers and provide funding to encourage them to expand their services. The GREAT (Growing Rural Economies with Access to Technology) Grant had certain parameters that eliminated many homes or areas in Granville County from being eligible. The Granville County project was reduced by about 40% when it went through the process of being reviewed by the State. She noted that there is a second application under review, we do not know when the second round of awards will be announced, and that there is another project that is more mid-county. She reported that other grants will be coming down the pike and that staff are working hard but are limited in their capabilities.

Chair May announced an upcoming Granville County Fire Commission meeting on May 17, 2023 at 6:00 p.m. at the Granville Expo and Convention Center and encouraged citizens to attend. He then called on Commissioner Cozart for comments and noted that the Board loves him and his family and is sorry for what they are going through.

Commissioner Cozart said he is thankful for the Board and the community and noted that when it rains it pours as there had been one thing after another with his family. He added that he is grateful for the outpouring of love. He said he was absent from the last meeting as he was with his wife at their niece's homegoing service in Maryland. He said that today his oldest brother Thomas transitioned from labor to rest. He said that Thomas was like a father figure and was extremely proud of him. He said that the day he became a commissioner, Thomas was like a kid in a candy shop, all excited, and that he always had his love and support. He said when he debated coming here tonight or not, he thought about it and that his brother Thomas was really all about service. He then told a story about Thomas, who was a Mason, asking him to help him and other Masons to help save the tobacco crop for the family of a fellow Mason who died unexpectedly of a heart attack. He noted that on that day he decided he wanted to be a Mason. He said his brother Thomas always had this great love for widows and orphans, and he committed himself to public service. He said that today there is a certain emptiness and a lot of gratitude for what a large family can mean and what it can do. He said he wanted to just take a moment and honor his brother Thomas tonight and noted that he thought he would be happy that he came tonight to fulfill the duties that he assumed. He asked everyone to pray for his family as they go forward.

Chair May called for a moment of silence in memory of Thomas Cozart.

ANY OTHER MATTERS

Notice of Special Joint Meeting – Workshop On The Recreation Master Plan Update

Chair May read the following Notice of Special Joint Meeting:

All interested persons please take notice that the Granville County Board of Commissioners will hold a Special Joint Meeting with the Parks, Greenways and

Recreation Advisory Committee on Monday, June 5, 2023 at 5:00 p.m. at the Granville Convention & Expo Center, 4185 Highway 15, Oxford, North Carolina. The purpose of the Special Joint Meeting is for the final workshop on the Recreation Master Plan.

Change of July Meeting Date

Chair May read the following Notice of Change of Meeting Date:

All interested persons please take notice that the Granville County Board of Commissioners will meet on Monday, July 10, 2023 at 7:00 p.m. at the Granville Expo & Convention Center, 4185 Highway 15, Oxford, North Carolina for their regular meeting. This is a change from the previously advertised date of July 3, 2023 due to the holiday.

Announcement of Surplus Furniture Giveaway and Household Hazardous Waste and Shred Event

County Manager Cummings announced a surplus furniture giveaway event this Saturday, May 20th at the Expo from 9:00 a.m. – 1:00 p.m. that is the culmination of several months of work. He said there was a lot of excess, old property in county buildings. He said that with the help of Assistant County Manager Weichel, Terry Hobgood, Gary Bowen, and staff, the furniture has been moved behind the Expo Center. Non-profit agencies were able to obtain items last Saturday and this Saturday the public is invited to come and pick up any remaining items. Anything remaining after Saturday's event will be taken to the landfill. He noted that the Spring Clean Household Hazardous Waste and Shred event will also be held on Saturday in conjunction with the giveaway event.

CLOSED SESSION

Upon a motion by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (3) and (4) for attorney-client and economic development matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board adjourned at 8:31 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

**GRANVILLE COUNTY BOARD OF COMMISSIONERS
JUNE 5, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina**

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Zelodis Jay
Commissioner Robert Williford
Commissioner Sue Hinman
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr. (arrived at 7:17 p.m.)

CALL TO ORDER

At 7:03 p.m., Chair Russ May called the meeting to order. Commissioner Timothy Karan had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Chair May asked if the Board had a motion to approve or remove any items from the consent agenda.

Motioned by Commissioner Zelodis Jay to remove item 3 (Project Ordinance: Stovall Senior Center) until the board receives more budget and project information and to bring it forward to the next meeting, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board removed item 3 from the consent agenda.

Motioned by Zelodis Jay to approve the remaining items of the consent agenda, seconded by Commissioner Gooch, and unanimously carried, the Board approved items 1, 2, 4, 5, and 6 on the consent agenda as follows:

A. Approved Budget Amendment #7 for Fiscal Year 2023:

Budget Amendment #7
06/05/2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)			
General Government			
	Administration	20,000	
	IT	35,000	
	Finance	2,500	
	Human Resources	27,800	
Public Safety			
	Emergency Management	8,000	
	Addressing / GIS	7,000	
Community Services			
	Cooperative Extension Service	18,600	
	County Library System	5,000	
	Inspections	3,100	
	Construction Projects	(5,000)	
Human Services			
	Social Services	75,269	
	21st Century School Grant	80,000	
	Senior Center - South	8,068	
Area Projects and Other Appropriations			
	Non-Departmental	(28,668)	
Contributions to Other Funds			
	Contingencies	(74,800)	
	Total Expenditures		9,281,869
Revenues: Increase/(Decrease)			
	Restricted and Intergovernmental	181,869	
	Appropriated Fund Balance	9,100,000	
	Total Revenues		9,281,869

FORFEITURE FUND

Expenditures: Increase/(Decrease)			
	Operations	58,600	
	Total Expenditures		58,600
Revenues: Increase/(Decrease)			
	Appropriated Fund Balance	58,600	
	Total Revenues		58,600

SHERIFF'S SPECIAL

Expenditures: Increase/(Decrease)			
	Administration	90,238	
	Total Expenditures		90,238
Revenues: Increase/(Decrease)			
	Appropriated Fund Balance	90,238	
	Total Revenues		90,238

LANDFILL

Revenues: Increase/(Decrease)			
	Transfer from General Fund	2,000,000	
	Appropriated Fund Balance	(2,000,000)	
	Total Revenues		



Budget Amendment #7

(For reference only) Balance

General Fund/Administration					
Expenditures: Increase/ (Decrease)					
10	4120	124	Intern Program	\$20,000	\$40,000
10	9910	991	General Contingency	-\$20,000	\$22,564

Description: Fund graduate summer intern program.

General Fund/Finance					
Expenditures: Increase/ (Decrease)					
10	4130	121	Salaries	-\$17,000	\$309,062
10	4130	199	Contract Labor	\$17,000	\$38,350
10	4130	260	Supplies	\$2,500	\$4,500
10	8540	120	Grant Matching	-\$2,500	\$44,000

Description: Move funds from full time salary to cover the cost of temporary help since January 2023. Salaries were originally budget for a full time Accountant postion to be filled in January; however, this position was not filled and a temporary Accountant position was hired instead. Also, to fund Supplies for addition toner cartridges needed for various departments.

General Fund/DSS					
Expenditures: Increase/ (Decrease)					
10	5300	260	Supplies	\$25,742	\$80,742
10	5300	650	LIEAP	\$26,600	\$174,079
10	5300	623	Duke Energy Progress	\$22,927	\$32,927
10	5300	608	Adult Day Care	\$30,000	\$80,000
10	5300	496	Audit Related Findings	-\$30,000	\$20,000
Revenues: Increase/ (Decrease)					
10	3538	332	Public Assistance	\$25,742	\$252,364
10	3538	332	Public Assistance	\$26,600	\$278,964
10	3538	332	Public Assistance	\$22,927	\$301,891

Description: DSS budget amendments #3 - SNAP ARPA reimbursement for supplies (\$25,742); #7 - FA#1 LIEAP IJA SFY 22-23 (\$26,600) and #8 - NC Share the Light fund (\$22,927). Also included is an intra-departmental adjustment of funds from Audit Finding Reserve to Adult Day Care.

General Fund/Emergency Management					
Expenditures: Increase/ (Decrease)					
10	4330	603	Homeland Security Exercise Grant	\$8,000	\$8,000
Revenues: Increase/ (Decrease)					
10	3327	329	Homeland Security Exercise Grant	\$8,000	8,000

Description: Fund full- scale mass care exercise conducted by On Target Preparedness. Exercise will be funded by a Homeland Security Grant.

General Fund/Library					
Expenditures: Increase/ (Decrease)					
10	6110	351	Repairs and Maintenance - Building	\$5,000	\$13,000
10	4251	950	1550 South Campus Drive (Library)	(\$5,000)	\$25,750

Description: Transfer funds from the Construction Projects department to Library for air conditioning work done by Hoffman.

General Fund/Human Resources					
Expenditures: Increase/ (Decrease)					
10	4125	199	Professional Services	\$25,000	\$72,000
10	4125	321	Telephone	\$600	\$1,400
10	4125	312	Travel	\$500	\$1,000
10	4125	399	Contract Services	\$1,200	\$3,600
10	4125	260	Supplies	\$500	\$1,500
10	8540	120	Available for Grant Match	-\$25,000	\$19,000
10	9910	991	General Contingency	-\$2,800	\$19,764

Description: to fund expenditures for professional services and various other expense Human Resources department for the balance of FY 2023.

General Fund/Cooperative Extention					
Expenditures: Increase/ (Decrease)					
10	4950	234	Special Functions	\$5,200	\$7,200
10	4950	235	United Way Expenditures	\$11,000	\$26,000
10	4950	236	Family and Consumer Sciences	\$1,600	\$1,600
10	4950	237	4 County 4-H Livestock Show	\$800	\$800
Revenues: Increase/ (Decrease)					
10	3833	848	Ag Revenue	\$5,200	\$7,000
10	3990	991	Appropriated Fund Balance	\$11,000	\$6,578,925
10	3833	857	Family Consumer Science	\$1,600	\$1,600
10	3833	853	4 County Livestock Show	\$800	\$800

Description: to match funding to corresponding expenditures for various Cooperative Extention programs.

General Fund/IT					
Expenditures: Increase/ (Decrease)					
10	4122	399	IT Connectivity	35,000	285,000
10	8540	120	Grant Match	(\$19,000)	27,500
10	8540	122	Tuition Assistance & Training	(\$16,000)	34,000

Description: Provide funding to cover the balance of activity in IT Connectivity for the balance of FY 2023

General Fund/Building Code Enforcement					
Expenditures: Increase/ (Decrease)					
10	4350	540	Vehicle	\$3,100	28,100
10	9910	991	General Contingency	-\$3,100	\$16,664

Description: Fund the addition cost of vehicle purchased for the Inspections department.

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10	8540	805	Payroll Services	\$40,000	\$381,000
10	9910	994	School Bonds D/S Contingency	(\$40,000)	\$215,873

Description: Fund the balance of Paycom and Tyler charges for FY 2023.

General Fund/Addressing/GIS					
Expenditures: Increase/ (Decrease)					
10	4396	399	Signs	7,000	42,000
10	9910	991	General Contingency	(\$7,000)	9,664

Description: Fund sign expenditures that exceeded the original budget for FY 2023.

General Fund/21st Century School Grant					
Expenditures: Increase/ (Decrease)					
10	5837	260	Supplies	80,000	96,780
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	(\$11,000)	6,567,925
10	3584	001	21st Century Grant School	\$91,000	91,000

Description: to recognize the grant funding and corresponding budgeted expenditures for the 21st Century School Grant awarded the Cooperative Extention department.

General Fund/Senior Center South					
Expenditures: Increase/ (Decrease)					
10	5870	121	Salaries	3,800	55,526
10	5870	181	FICA	291	4,248
10	5870	182	Retire	494	6,601
10	5870	183	Health Ins	1,583	11,083
10	5870	233	Donations	1,200	1,300
10	5870	266	Supplies	700	5,200
10	8540	111	Personnel Adjustments	(\$6,168)	20,657
10	9910	991	General Contingency	(\$1,900)	7,764

Description: Funding pay rate change and vacation payout for retiring personnel, as well as additional funds to cover donation and supply expenditures for balance of FY 2023

General Fund/Contributions to Other Funds					
Expenditures: Increase/ (Decrease)					
10	9800	033	Transfer to Triangle North Capital Project	5,100,000	5,100,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$5,100,000	11,667,925

Description: To fund the Triangle North Water and Sewer Infrastructure Capital Project

General Fund/Contributions to Other Funds					
Expenditures: Increase/ (Decrease)					
10	9800	034	Transfer to Stovall Senior Center	2,000,000	2,000,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$2,000,000	13,667,925

Description: To fund the Stovall Senior Center Capital Project

General Fund/Contributions to Other Funds					
Expenditures: Increase/ (Decrease)					
10	9800	060	Transfer to Landfill Fund	2,000,000	2,000,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$2,000,000	15,667,925

Description: Transfer funds to the Landfill Fund

Forfeiture Fund					
Expenditures: Increase/ (Decrease)					
51	4311	000	Expenditures	\$58,600	\$243,600
Revenues: Increase/ (Decrease)					
51	3991	991	Appropriated Fund Balance	\$58,600	\$58,600

Description: Increase appropriation ceiling to cover potential expenditures for balance of FY 22-23.

Sheriff's Special Account					
Expenditures: Increase/ (Decrease)					
54	4000	000	Expenditures	\$65,238	\$95,238
Revenues: Increase/ (Decrease)					
54	3000	000	Revenue	\$65,238	\$95,238

Description: To reflect receipt of Detention Center COVID grant. Proceeds are to be expended on purchase of an UVC system (\$40,806) plus various computer equipment and supplies.

Sheriff's Special Account					
Expenditures: Increase/ (Decrease)					
54	4000	000	Expenditures	\$25,000	\$120,238
Revenues: Increase/ (Decrease)					
54	3991	991	Revenue	\$25,000	\$25,000

Description: Increase appropriation ceiling to cover potential expenditures for balance of FY 22-23

Landfill Fund					
Revenues: Increase/ (Decrease)					
10	3981	010	Transfer from the General Fund	\$2,000,000	2,000,000
10	3991	991	Appropriated Fund Balance	(\$2,000,000)	(1,940,000)

Description: Transfer funds to the Landfill Fund. Transfer is necessary to help fund deficit caused from Closure/ Post Closure estimate.

B. Approved Project Ordinance: Triangle North Water and Sewer Infrastructure:

CAPITAL PROJECT ORDINANCE
2023 – Triangle North – Water and Sewer Infrastructure

Be it Ordained by the Governing Board of Granville County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of water and sewer infrastructure at the Triangle North industrial development site, along Triangle North Drive, off of Tabbs Creek Road in Oxford NC. This will be financed by funds from the General Operating fund.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Project Description	
<u>Component</u>	<u>Amount of Proceeds To Be Used</u>
Triangle North – Water and Sewer Infrastructure	\$5,100,000
Total	\$5,100,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Component</u>	<u>Amount of Proceeds</u>
Transfer from the General Fund	\$5,100,000
Total	\$5,100,000

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements as required by federal and State regulations.

Section 6. Funds may be advanced from the General Operating Fund for the purpose of making payments as due. Reimbursement requests should be made in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a periodic basis, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future cost and revenues on this capital project periodically to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project.

C. Approved Project Ordinance: Local Assistance and Tribal Consistency Fund Grant:

GRANT PROJECT ORDINANCE
Local Assistance and Tribal Consistency Fund

Be it Ordained by the Governing Board of Granville County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the Local Assistance and Tribal Consistency Fund (LATCF) Grant, established by Section 605 of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Project Description

<u>Component</u>	<u>Amount of Proceeds</u>
LATCF Expenditures – County Website Platform Overhaul & Redesign	\$60,000
LATCF Expenditure – Economic Development Rehab and Refresh	\$15,000
LATCF Expenditure – Emergency Shelter Supplies	\$12,500
LATCF Expenditures – Personnel Security Enhancements – 141 Williamsboro Street	\$12,500
Total	\$100,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Component</u>	<u>Amount of Proceeds To Be Used</u>
LATCF Grant Revenue	\$100,000
Total	\$100,000

Section 5. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements as required by the Grant Agreement and Federal and State regulations. This grant project fund will be designated as a special revenue fund.

Section 6. The Finance Director is directed to report, on a periodic basis, on the financial status of each project elements in Section 3 and on the total revenues received or claimed.

Section 7. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project.

- D. **Approved the Request to North Carolina Department of Public Instruction for Lottery Distribution Funding for School Construction in the amount of \$630,752.40.**
- E. **Approved minutes:**
- **September 6, 2022 Regular Meeting**

PUBLIC COMMENTS

Denise Klatt, 1582 Easy Street, Stem, NC, yielded her time to Christy Wilkins Campbell.

Christy Wilkins Campbell, 3108 Tump Wilkins Road, Stem, NC, made comments and presented a copy to the Clerk.

You have heard me say on multiple occasions the reasons why I do not want this ETJ, but allow me to paint another picture as to why myself and so many other people do not want this.

We live in a world that has literally gone crazy. We have violence, we have drugs, everything is accepted as normal - right and wrong no longer exist to a lot of people. As backwards as some people think Stem is, it is a "safe haven" for many people who come here to escape the craziness of today's world, especially the ones that work in cities and towns, and get back to the countryside. It is a safe haven for many people. It allows everybody to escape the craziness. It allows us to get back away from the hustle and bustle. That is being threatened by the ETJ. In talking to people about the proposed ETJ the one thing a lot of people say is they moved there to get away from this, this kind of thing that Stem is bringing on. They moved from Durham, they moved from New York, they moved from Kansas. They moved from places where things like this are happening because they wanted a quiet lifestyle. A lot of people spend hundreds, even thousands of dollars on retreat to go to the country to escape. They rent cabins. They go out to enjoy nature. We have that. We don't have to pay for that. We don't want to have to pay for that in the restrictions that is under the UDO. In many areas of the UDO, it's referred to as if there's other ordinances like County ordinances, whichever one is the strictest will be what we have to adhere to. We haven't needed restrictions in the past. We don't want the restrictions now. The mayor of Stem made the comment at the last town hall meeting, I do not know if I will be here in five years from now. But yeah, he wants to turn our lives upside down and yet he doesn't know if he's even gonna be here. There's been comments made that Stem is a picture that needs to be painted. We're already painted. We don't need to be fixed. We like it the way it is. If they don't like it being here, they shouldn't have moved here. They can leave. Everybody for the ETJ stand up – against, against the ETJ, stand up. Everybody that's here for that reason. We have more numbers. Our group is growing. People that are finding out about this but didn't know about it, they are coming out.

Tim Hosford, 1582 Easy Street, Stem, NC, yielded his time to Mikayla Wilkins.

Mikayla Wilkins, 3145 Tump Wilkins Road, Stem, NC, said that the Stem ETJ is concerning and brings up a lot of emotions so those opposed to it created a list of their main concerns. She said their concerns are that the Stem ETJ will not protect them from overdevelopment or from Butner; it seems prejudiced against low-income residents as requirements will cost money to be in compliance with driveways, outbuildings, etc.; concerns with ETJ residents getting nothing in return for being in the ETJ; concerns about reclassifying their AR-40 zoning and noted they want clarification; concerns about people in ETJ not having representation; concerns with ordinances being enforceable and not for safety but cosmetic design; concerns with being groundwork for future annexation; concerns that this is the first step toward harsher restrictions; and concerns about Stem not having the resources to handle all of this.

Paul Blalock, 1593 Tally Ho Road, Stem, NC, said he has been attending every meeting since he found out about the ETJ. He said he tried to make points in the past that if you look at the areas that Stem has already granted growth to with their satellite annexation, you can see the number of houses. He noted that Stem doesn't want to control growth, they want to be in control of the growth. He said if you look at subdivisions and the number of houses planned to be put in, he did not think that the Town of Stem or the County really has the resources to handle it as Main Street only has one building on it and it appears to be an abandoned building or in a rundown condition. He said you have a city that wants to take extraterritorial jurisdiction control over those a mile outside the city and they really do not even have a building on Main Street.

Laura Howell, 3691 Country Valley Road, Stem, NC, said she does not actually live in the ETJ but is concerned about this as her family has seen these land takeovers as their family once owned 10,000 acres of land in Cary and now there is a fence around a gravestone in the middle of a subdivision. She said no one is against growth but it needs to happen gradually so people can make their own choices about whether they want to sell their land or not. She said she moved to Stem because she did not like the Homeowner's Association dictating what she could or could not do with her property and that most moved there to avoid what is happening now with this matter. She mentioned concerns of people being told what they have to do with family land and that it seems the ETJ matter is geared toward people moving in with money. She said most people she has talked to are not aware of what is going on and how it will affect them.

Lexy Sanders, 2042 Stoneridge Drive, Stem, NC, talked about how this will affect her family as they have worked hard to own their own land and start a business that her husband runs from their home. She mentioned concerns about being able to remain at their home if this passes because of the costs of staying in compliance. She talked about the rising costs of food, her husband being their only source of income, and concerns with Stem wanting to regulate everything. She mentioned infrastructure and not having enough law enforcement.

PUBLIC HEARINGS

After Holding Public Hearing, Board Adopted an Ordinance Repealing and Readopting Article 11, Section 23 Of The Granville County Code Of Ordinances Entitled "Ambulance Services" Pursuant To North Carolina General Statute § 153a-250(A)

Chair May said that the purpose of the public hearing was to review Granville County's ambulance franchise ordinance and amend certain sections of it. He explained that before an ordinance may be adopted pursuant to North Carolina General Statute § 153A-250(a), the Board must first hold a public hearing on the need for ambulance services. A legal notice of a public hearing was advertised two times in both the Oxford Public Ledger and the Butner Creedmoor News per the statutory requirement. A copy of the proposed ordinance was included in the agenda packet.

At this point, Chair May declared the public hearing open and recognized Emergency Management Director Jason Reavis for a brief overview.

Emergency Management Director Reavis explained that this matter came about a couple months ago when he brought the Bertie ambulance franchise before the Board. During that process it was realized that a new franchise request had not been received in quite some time and that the ordinance needed to be reviewed and updated. Mr. Reavis referred to the updated ordinance provided in the agenda packet.

Chair May asked who is responsible for monitoring the ambulance services.

Mr. Reavis explained that as assistant administrator for the County, he is responsible for the oversight of the franchise.

Chair May confirmed that the Director of Emergency Services is responsible for monitoring their services. He further asked if that would be coordinated with Granville Health.

Mr. Reavis replied, not at this time, only if it is something related to the emergency services the County has with the Granville Health System, otherwise they are two separate entities.

Chair May asked if there were any public comments or anyone wishing to speak as no one had signed up or if the Board had any more questions. No one came forward to speak.

Attorney Wrenn asked Mr. Reavis to state on the record the reason for the necessary approval of the updated ordinance.

Mr. Reavis explained for the County to be able to franchise with any ambulance service coming into the county, we must have this ordinance in place. The ordinance gives the parameters around which ambulances can operate within the County. The current franchise operates Monday-Friday 8 a.m. to 5 p.m., and he noted that if someone in the hospital needs transport to go home or to a skilled nursing facility who cannot in a car, they might have to wait the weekend until they can get a ride scheduled during the franchise hours.

Chair May explained that Granville Medical handles emergency services, and asked Mr. Reavis to clarify if this would be non-emergency ambulatory-type services.

Mr. Reavis confirmed that this would be non-emergency convalescent-type services. When people call 911, those calls are being handled through Granville Health System for EMS services. This franchise is for transport such as to and from a hospital, tertiary facility, nursing home, rehab, and other places.

At this time, Chair May declared the public hearing closed. He asked if the Board would consider repealing and adopting Granville County's ambulance franchise ordinance.

Attorney Wrenn explained that the Board needs to find as part of the motion that after the hearing the Board may adopt the ordinance if it finds it is necessary to do so to share the provision of adequate and continuing ambulance service and to preserve, protect, and promote the public health, safety and welfare.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved adopting an ordinance repealing and readopting Article 11, Section 23 of the Granville County Code of Ordinances entitled "Ambulance Services" pursuant to North Carolina General Statute § 153A-250(a) with the written finding that is necessary to do so to share the provision of adequate and continuing ambulance service and to preserve, protect, and promote the public health, safety and welfare as follows:

CHAPTER 111: EMERGENCY MEDICAL SERVICES AND AMBULANCE SERVICES Section

111.01 Purpose

111.02 Definitions

111.03 Granville County Emergency Medical System

111.04 Ambulance service franchises

111.05 Enforcement; violation; sanctions

111.06 Territorial jurisdiction

§ 111.01 PURPOSE.

The purpose of this chapter is to provide for a Granville County Emergency Medical Services System and for the regulation of other ambulance services in Granville County to the extent not otherwise limited by any municipality regulating ambulance services under G.S. § 153A-250(c).

§ 111.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AMBULANCE. Any publicly or privately owned vehicle that is specially designed, constructed or modified and equipped, and is intended to be used for and is maintained or operated for the

transportation upon the streets and highways in the state of persons who are sick, injured, wounded or otherwise incapacitated. (See also G.S. § 131E-155(a1))

AMBULANCE SERVICE. A publicly or privately owned enterprise that is engaged in the transportation of patients to emergency and/or nonemergency medical facilities.

BOARD. The Granville County Board of Commissioners.

CONTRACT EMS AGENCY. A municipal agency, including but not limited to Granville Health System, a municipal hospital organized pursuant to N.C. Gen. Stat. §131E-9(a), or a private, nonprofit organization which contracts with the county to provide emergency medical services as part of the county EMS system.

CONVALESCENT AMBULANCE SERVICE. Ambulance services provided to individuals who are medically stable and need transportation but are unable to utilize regular ambulatory style transportation. Such services normally include the transportation of medically stable patients who are unable to sit up to and from their home.

COUNTY. Granville County, North Carolina.

DEPARTMENT. Granville County Department of Emergency Medical Services.

ADMINISTRATOR. Granville County Department of Emergency Medical Services Administrator or his/her designee.

EMERGENCY MEDICAL SERVICES or EMS. Services rendered by emergency medical services personnel as defined in G.S. § 131E-155(7) in responding to address an individual's need for immediate emergency medical care in order to prevent loss of life or further aggravation of illness or injury. (See also G.S. § 143-507(d))

FIRST RESPONDER. The first dispatched medical or rescue aid to arrive at the scene and provide emergency medical assistance to stabilize the patient while waiting for further medical aid and/or transport.

FRANCHISE. A permit issued by the county under the authority of G.S. § 153A-250 for the operation of an ambulance service.

MEDICAL DIRECTOR. The physician responsible for the medical aspects of the management of the Granville County EMS System. (See also 10A NCAC 13P .0102 (34))

NON-EMERGENCY AMBULANCE SERVICE. Ambulance services other than those provided by the Granville County EMS System or a licensed specialty care transport program. Such services normally include transportation of medically stable patients to health care facilities, medical offices and facilities and long-term care facilities.

OEMS. The Office of Emergency Medical Service of the North Carolina Department of Health and Human Services, Division of Health Service Regulation.

OEMS RULES. North Carolina Administrative Code rules codified at 10A NCAC 13P, Emergency Medical Services and Trauma Rules.

PEER REVIEW COMMITTEE. The committee established under 10A NCAC 13P .0408 for the Granville County EMS System.

PREMIS SYSTEM. The Pre-Hospital Management Information System established by OEMS.

SPECIAL EVENT. An event conducted by a public or private agency involving participation of persons in such numbers or in such circumstances where the presence of additional emergency medical or ambulance services resources are requested by the event sponsor or deemed necessary by the Department.

SPECIALTY CARE TRANSPORT PROGRAM. A program designed and operated for the provision of specialized medical care and transportation of critically ill or injured patients between health care facilities or between such facilities and residences or residential facilities. (See also 10A NCAC 13P .0102 (45))

SYSTEM. The Granville County Emergency Medical System.

§ 111.03 GRANVILLE COUNTY EMERGENCY MEDICAL SYSTEM.

(A) Composition. The Granville EMS System shall consist of the Department, contract EMS agencies, first responders, and the Granville County 911 emergency telecommunications

system, to the extent it is utilized for the provision of emergency medical care, and the Granville County EMS Peer Review Committee.

- (B) Duties of the Department. The Department will enforce the regulations set forth in this chapter and will perform related function, such as:
- (1) Establish performance standards for the EMS system;
 - (2) Negotiate and prepare agreements for approval by the Board for such contract EMS agencies as may be necessary for effective delivery of emergency medical services with the EMS system;
 - (3) Inspect the premises, vehicles, equipment and staff qualifications of contract EMS agencies and franchisees to ensure compliance with this chapter and applicable regulations;
 - (4) Maintain access to records related to credentials of all personnel within the EMS system; and
 - (5) Screen and evaluate all franchise applications from ambulance service providers and monitor franchisees, specifically:
 - (a) Make recommendations to applicants when information is incomplete or otherwise fails to meet chapter requirements;
 - (b) Present the Department's evaluation of franchise applications to the Board and recommend grant or denial of franchises;
 - (c) Recommend that the County Manager suspend a franchise or impose other sanctions under this chapter when it determines a franchisee to be in violation of this chapter; and
 - (d) Investigate complaints from the public and agencies or health facilities related to franchised ambulance services.
- (C) Duties of the Administrator. The Administrator, or his/her designee, shall:
- (1) Direct and oversee operational aspects of the EMS system;
 - (2) Report to the Board on the state of the EMS system, non-emergency ambulance services, and convalescent ambulance services in Granville County;
 - (3) Present ambulance franchise applications to the Board;
 - (4) Promulgate policies and procedures related to the operation of the system and declarations of emergency applicable to system, non-emergency ambulance providers, convalescent ambulance providers, and specialty care transport providers;
 - (5) Provide, coordinate, approve and oversee the provision of emergency medical services for special events as designed herein;
 - (6) Promulgate operational and clinical performance measures by which the system is evaluated and publicly reported; and
 - (7) Establish fees associated with this chapter in accordance with the following:
 - (a) Within 60 days after the acceptance of the franchise as set out herein, the franchisee shall submit to the county a proposed schedule of rates and charges for the operation of an ambulance service. The county shall within 30 days thereafter either accept or reject the proposed rates. If the county rejects the rates, the franchisee and the county shall negotiate for an acceptable rate, and if the agreement is not reached within 30 days after the rejection by the county, the county may terminate the franchise; and further, any rate increase sought by the franchisee will be filed with the county 60 days before it is to be effective; and if the county takes no action or approves the increase, it will go into effect on the date specified in the filing. If the county takes action by resolution to disapprove the increase, the proposed rate increase shall not be effective.
 - (b) No ambulance service shall attempt to collect rates on emergency calls until the patient has reached the point of destination, has received medical attention and is in a condition deemed by the physician fit to consult with the ambulance service; but such service may attempt to collect rates with family or guardian of the patient once the patient is in the process of receiving medical attention.
 - (c) On nonemergency calls or calls where a person requires transportation to a nonemergency facility, attempts to collect payments can be made before the ambulance begins its trip.

§ 111.04 AMBULANCE SERVICE FRANCHISES.

- (A) Purpose. The best interests of the citizens of Granville County are served by franchising non-emergency ambulance service, convalescent ambulance services, and specialty care transport services to assure adequate and continuing ambulance service and to preserve, protect, and promote the public health, safety and welfare. (See also G.S. § 153A-250(a))
- (B) Franchise required. No person may furnish, operate, conduct, maintain, advertise or otherwise engage in or profess to be engaged in the provision of non-emergency ambulance service, convalescent ambulance service, or specialty care transport service within the

geographic boundaries of Granville County unless the person has been either granted a franchise to do so by the Board pursuant to this chapter or exempted from a franchise pursuant to this chapter.

- (C) (1) No franchise shall be required for the provision of emergency ambulance service within Granville County. The provision of emergency advanced life support ambulance service is the sole responsibility of the Granville County EMS System. Therefore, no franchise shall be required for operation of ambulances by:
- (a) A contract EMS agency as defined in this chapter; or
 - (b) An entity rendering assistance to the system at the request of the Administrator during a major emergency or when system resources are insufficient resources to meet the needs of the community for EMS or non-emergency ambulance service.
- (2) No franchise shall be required for the provision of ambulance transportation by a specialty care transport program operated by a hospital that is physically located within the geographic limits of Granville County.
- (3) The county may limit the number of ambulance franchises awarded consistent with the needs of the community. The county expressly reserves the right to amend, suspend, or revoke a franchise for any reason.
- (D) Application for franchise. Application for a franchise to provide non-emergency ambulance services, convalescent ambulance services or specialty care transport services in Granville County shall be made upon forms prepared or prescribed by the Department and shall contain:
- (1) The name and address of the applicant, who shall be the owner of the entity and any ambulances to be operated under the franchise. If the owner is a limited liability company, corporation, limited partnership, or other entity created by a filing with a governmental entity, a certified copy of the articles of incorporation, articles of organization, or similar required formation filing must be attached.
 - (2) The address of the location in Granville County where the applicant will maintain a base of operations; provided, however, the same shall be provided within six months after approval of the franchise application,
 - (3) The trade names under which the applicant does business, with a certified copy of an assumed name certificate stating such name.
 - (4) Training, credentials and experience of the applicant, its agents and employees related to operation of non-emergency ambulance services and patients care.
 - (5) A description of each ambulance owned or operated by the applicant, including chassis manufacturer, ambulance maker, year of manufacture, vehicle identification number, and NCOEMS permit number, if already permitted. A franchise may not be granted to applicant who owns/leases no ambulance vehicles.
 - (6) An inventory of all equipment that will be carried aboard each ambulance. This equipment may not exceed the scope of practice of an EMT-Basic except when franchised by the Board of County Commissioners of another county to provide services in excess of the EMT Basic scope of practice.
 - (7) The location and description of places of business in Granville County where the applicant intends to locate ambulances.
 - (8) A description of the applicant's capability to provide non-emergency ambulance services on a 24-hour per day, seven-day per week basis.
 - (9) An official criminal record of the applicant if a sole proprietorship, of any partners if the applicant is a partnership, or any officers, directors, or managers of the applicant if a corporation or other business entity.
 - (10) A statement that the applicant will not discriminate as to any person with regard to sex (including pregnancy, gender, sexual orientation, gender identity or expression or transgender status), race, color, religion, national origin, age, disability, genetic information, veteran status, or any other legally protected characteristic.
 - (11) CPA in accordance with the Statements on Standards for Accounting and Review Services (SSARs) issued by the American Institute of Certified Public Accountants, Inc. (AICPA) Accounting and Review Services Committee (ARSC) or a similar standard generally recognized in the accounting profession.
 - (12) A certificate of insurance currently in force, issued by an insurance company licensed to provide insurance in the State of North Carolina evidencing the following insurance coverage:
 - (a) Vehicle insurance. For every ambulance owned or operated by or on behalf of the applicant providing for the payment of damages in the sum of \$1,000,000 per accident for injury to or death of individuals in accidents resulting from any cause for which the owner of said vehicle would be liability on account of liability imposed on him/her by law, regardless of whether the ambulance was being driven by the owner, his/her agent, or any other person.

- (b) General liability insurance. Covering all operations with coverage including but not limited to bodily injury and property damage liability to protect the applicant, applicant's employees, agents, contractors and any other person or entity performing work or providing services hereunder, from claims of bodily injury or property damage which arise from operations and services provided under this franchise, whether such operations and services are performed by the applicant, its employees, agents, contractors, or any other person performing work or providing services under this franchise. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/\$3,000,000 aggregate and \$500,000 property damage each occurrence/\$1,000,000 aggregate. The liability insurance coverage amounts may be satisfied with a combination of primary and excess/umbrella coverage and shall be an occurrence-based policy.
 - (c) Applicant will maintain Workers Compensation Insurance at the statutory limits in compliance with applicable State and Federal laws.
 - (d) Applicant will be covered by professional liability insurance covering with policy limits not less than \$1,000,000 per claim and \$3,000,000 annual aggregate for acts, errors, or omissions in the rendering of or failure to render professional health care services under the terms hereof. If coverage is provided on a "claims made" basis at any time during the term of this franchise, applicant shall purchase such tail coverage as may be necessary to ensure that coverage in the amounts listed above is provided for all professional health care services of applicant performed at any time this franchise is in effect.
 - (e) Original certificates of such insurance will be furnished and shall contain the provision that the county will be given thirty (30) days written notice of any intent to amend or terminate by either the applicant or the insuring company. The county shall be named an additional insured under the commercial general liability policy.
- (13) A notarized statement certifying that the applicant (i) is not debarred from receiving Medicare or Medicaid programs; (ii) is not currently the subject of debarment proceedings; (iii) is and will remain in compliance with this chapter, OEMS rules and all applicable state and federal statutes and regulations; and, (iv) has no suits, claims, actions or legal, administrative, arbitration, or other proceedings or governmental investigations pending or threatened against the applicant except as shown on said notarized statement.
- (E) Departmental review. Upon receipt of a complete application for a franchise, the Department will:
 - (1) Review the application for completeness and compliance with this chapter;
 - (2) Cause such investigation to be made as the Department deems necessary;
 - (3) Determine whether the applicant meets the requirements for the award of a franchise under this chapter;
 - (4) Make a recommendation to the Board of County Commissioners on whether to grant the application for franchise; and
 - (5) Schedule a public hearing before the Board after providing all required public notices.
- (F) Board action. The Board may grant a franchise upon finding the following fact:
 - (1) The public will be served by granting the applicant a franchise, consistent with the policy set forth in § 111.01 of this chapter;
 - (2) The application is accurate, complete and correct;
 - (3) The applicant has produced adequate evidence of its ability to provide adequate and responsible non-emergency or convalescent ambulance service, and evidence that no owner, operator, agent or employee has been debarred from the Medicare or Medicaid program, or any other public benefit program of the United States or any other state; and
 - (4) The applicant holds all necessary licenses and permits from OEMS or will be fully qualified to obtain all necessary licenses and permits upon the award of the franchise.
- (G) Conditions of franchises granted by the Board.
 - (1) A franchise issued by the county shall be valid for the term specified by the Board, not to exceed five years.
 - (2) A franchise may be extended for one or more consecutive additional terms of the same number of years for which it was initially granted provided that at least 120 days prior to the end of each then current franchise term the applicant submits a written application, renewal fee, certification that the applicant has been continuously in compliance with all county and OEMS requirements and retains all necessary licenses and permits from OEMS, and such other information as the county may reasonably require to confirm

- continued compliance with all applicable then current local, state, and federal legal requirements.
- (3) No franchise may be sold, assigned, or transferred to or in any way vest in any person other than the applicant to whom the franchise is granted.
 - (4) The applicant must maintain continuous insurance coverage in the amounts specified in division (D) above and submit new insurance certificates when coverage is changed or renewed.
 - (5) Any change of ownership of a franchised ambulance service, including the acquisition of more than 10% of the ownership interests in any entity including, but not limited to, a corporation, limited liability company, or partnership, by an individual or other legal person not named as an owner in the original application, shall be considered a material change necessitating a new franchise application and issuance of a new franchise.
- (H) Administrative requirements for franchised ambulance providers. Each franchised ambulance provider must:
- (1) Affiliate with the Granville County EMS system.
 - (2) Submit data to the PreMIS system, CIS, and the Department, as required by OEMS or the Department.
 - (3) Permit representatives of the Department to inspect vehicles, facilities, personnel, and records at times and in locations specified by the Department.
 - (4) Employ, contract, or otherwise obtain the services of a medical director, as required by OEMS rules. The county's Medical Director shall not serve as the medical director for any franchised ambulance service.
 - (5) Immediately transfer to the appropriate 9-1-1 center any call which reasonably appears to require emergency medical services or advanced life support services, including but not limited to Medical Priority Dispatch System classifications of CHARLIE, DELTA, or ECHO.
 - (6) Submit a plan for delivery of the following services to the Department, not later than June 30 of each year:
 - (a) Medical direction of the franchised service and the development and enforcement of medical protocols consistent with OEMS rules and Granville County EMS System protocols.
 - (b) Receiving calls and dispatching ambulances, including the criteria for screening calls, identifying calls not appropriate for their franchised level of response, and referring those calls to the appropriate 9-1-1 center.
 - (c) Continuing education for every level of EMS personnel provided by the franchisee.
 - (d) Employee background checks to assure that personnel employed in the delivery of franchised ambulance services have acceptable criminal and driving records.
 - (e) Radio communications between ambulances, dispatch points and hospitals, as described in OEMS rules. Cellular telephone or other common carrier services may only be used as secondary communications for non-emergency ambulance service providers. If the franchise is not using the North Carolina State Highway Patrol VIPER system, the franchise shall provide county with a copy of the license(s) issued by the Federal Communications Commission authorizing the use of license frequencies.
 - (f) Telephone communications, including at least one land-line telephone which shall provide 24-hour per day access to ambulance dispatch service.
 - (g) Assuring that vehicles, personnel, equipment, and operating procedures are in compliance with applicable OEMS rules and statutes.
 - (i) Immediately notify the Administrator in writing if it becomes debarred or experiences any loss of status or ability to receive and act as a Medicare or Medicaid provider and shall further provide the Administrator an annual written statement certifying as to any suits, claims, actions or legal, administrative, arbitration, or other proceedings or governmental investigations pending or threatened against the franchisee.
- (I) Operating requirements for non-emergency ambulance services.
- (1) Franchisees shall maintain all licenses and permits required by OEMS and shall at all times be in compliance with OEMS rules.
 - (2) Except when providing emergency services to the EMS system during a period of major emergency, as directed by the Administrator, or in other situations where the life or health of a patient so require, non-emergency ambulance providers shall not operate ambulances vehicles using emergency warning equipment (red lights and sirens) in Granville County.
 - (3) In any circumstances where emergency warning lights and sirens are used by a non emergency ambulance provider (except a specialty care transport provider) without prior

authorization by the Administrator, the manager or owner of the franchise shall file a report with the Administrator disclosing the date, time, location, and justification for use of emergency warning equipment. Inappropriate use of emergency warning equipment by non-emergency ambulance providers may constitute grounds for sanctions or revocation of the franchise. This requirement does not apply to ambulance transports originating outside of Granville County.

- (4) The Administrator may promulgate operational performance standards for non-emergency and convalescent ambulance services, which apply to all franchisees.
- (5) Upon the Administrator's declaration of major emergency, the Administrator may restrict or suspend non-emergency and convalescent ambulance operations in order to make ambulances available to the system. The Administrator shall promulgate and publish major emergency procedures, which will include reasonable compensation to non-emergency and convalescent ambulance services for such services provided to the county.
- (6) Franchisees must make its records, premises and equipment available for inspection by the Administrator during normal business hours after reasonable notice to the franchisee, in order to insure compliance with this chapter and any franchise granted hereunder. Franchisee must permit the Administrator to inspect any ambulance and interview the personnel assigned thereto at any time and without prior notice except while the ambulance is actually transporting a patient.
- (7) Reporting requirements.
 - (a) Annually, at least 45 days prior to the anniversary date of the issuance of the franchise, the franchisee shall report to the county in writing and under oath its compliance with this chapter, OEMS rules, and applicable state statutes during the previous year.
 - (b) Monthly, franchisees must submit to the Administrator a report that details the following information concerning the prior month of operation:
 1. Number of requests for ambulance transportation;
 2. Number of patients transported;
 3. For requests for service scheduled in advance, the percentage of on-time arrivals and the average delay for those calls for the ambulance did not arrive on time;
 4. For requests for service not scheduled in advance (either immediate or as soon as possible), the 90th percentile interval between the time of the requests and the arrival of the ambulance at the curb side of the building for which the request was made;
 5. Written details of any critical vehicle failure (failure of a vehicle after dispatch to a request for service or while transporting a patient);
 6. Written details of any vehicle collision after dispatch to a request for service or while transporting a patient; and
 7. Number of calls to the service deemed to be emergent and referred to a 9-1-1 center for disposition.

§ 111.05 ENFORCEMENT; VIOLATION; SANCTIONS.

- (A) The Department shall monitor and initiate enforcement of this chapter.
- (B) Administrative remedies. In the event of a violation of any section of this chapter or of any term or condition of a franchise issued hereunder, the violator may be assessed a penalty by the County Manager in the amount of \$500 or for each violation. Each day that a violation continues shall be deemed a separate violation. Notice of assessment of penalties may be appealed to the County Manager within 20 days of receipt of the notice, and the County Manager will schedule and hold a hearing on the assessment. Penalties may be recovered in the nature of a debt and the county may suspend or revoke a franchise, if the violator does not pay the penalty within ten days after being notified of the hearing decision. (See also G.S. § 153A-123(c) and (g))
- (C) Civil actions. The county may seek an injunction, abatement order, or other appropriate equitable or legal remedy to insure compliance with this chapter. (See also G.S. § 153A-123(d))
- (D) Criminal penalties. Nothing herein shall prevent the county from initiating criminal action against any individual, corporation, business trust, estate, trust, partnership, limited liability company, association, joint venture, governmental agency, public corporation, or any other legal or commercial entity for violating any provision of this chapter or any term or condition of a franchise granted hereunder as provided in G.S. § 14-4. (See also G.S. § 153A-123(b))

§ 111.06 TERRITORIAL JURISDICTION.

The provisions of this chapter shall apply to all areas within the geographic boundaries of Granville County, including areas within a municipality unless the municipality's area has been specifically excluded by the Board. (See also G.S. § 153-250(c).

After Holding Quasi-Judicial Hearing, Board Approved Special Use Permit For Cellco Partnership D/B/A Verizon Wireless To Place A 199-Foot Lattice Wireless Communication Tower With A Fenced Equipment Compound On Property Owned By Lawrence And Anita Dixon Specifically Identified As Tax Parcel Map Number #096600067049 And Located Off Of Lester-Mcfarland Road, With Five Conditions

Chair May said the next matter on the agenda was an evidentiary hearing to rule on an application for a major special use permit submitted by Cellco Partnership d/b/a Verizon Wireless for the location of a wireless telecommunications facility with a fenced equipment compound on property owned by Lawrence Dixon and Anita Dixon located off Lester-McFarland Rd. in Granville County, North Carolina and further identified as Tax Parcel No. 096600067049 and entertained a motion to open the hearing.

Upon motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board opened the quasi-judicial hearing.

Chair May stated that both proponents and opponents of the permit would be given an opportunity to present evidence and arguments for or against proposed measures. He then requested all those wishing to speak or present evidence for or against the proposed major special use permit, to please come forward and be sworn in now. He noted that only those individuals who are sworn in would be allowed to address the Board, so if you believe there is any chance you may want to present evidence on this case, please come forward at this time.

Chair May recognized Barry Baker, Planning Director, for a preliminary statement of the case.

Having being duly sworn, **Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC,** stated that all legal requirements per state and local law have been accomplished regarding public notice for the hearing. He said that this is an application for a major special use permit by Cellco Partnership doing business as Verizon Wireless to place a 199-foot lattice wireless communication tower with a fenced equipment compound on property owned by Lawrence and Anita Dixon. The property is zoned AR 40, agriculture residential 40. Cell towers are a major special use in that zoning district. The property that the wireless communication tower would be located on is specifically identified as tax map parcel number 096600067049. He said that Ms. Elizabeth Harrington Smith with CityScape was present as CityScape prepared a report after reviewing the application in compliance with Granville County's local regulations and other regulations. He said he would answer any questions and there were none.

Chair May then recognized Elizabeth Harrington Smith, CityScape consultant, for a preliminary statement of the case.

Having being duly sworn, **Elizabeth Harrington Smith, 6898 Silverado Terrace, Lake Worth, Florida** provided the following information. CityScape has been the wireless communication consultant for Granville County for a long time. CityScape reviewed all of the documentation that was submitted for a 199' lattice tower. The tower itself is 195 feet with a four-foot lightning rod at the top. This is an application that was provided on behalf of Cellco Partnership d/b/a (doing business as) Verizon Wireless. The application has been reviewed several times as information came in and the application was deemed complete, and CityScape submitted their findings. The proposed tower is to be built to accommodate Verizon Wireless, as well as an additional three co-locators that could potentially go on the tower at some time in the future. Several findings of fact have been submitted in Appendix A of their report and there were things regarding the wireless code. One is priority siting, which is section 32 572, and the applicant justified the selection of the site at the lowest priority, which is a non-concealed free-standing wireless support structure on non-county owned land and the CityScape response to the information was that the applicant proposes a non-concealed tower on private property, last in order of siting priority, non-concealed freestanding wireless support structures on other property in the county. The search ring map provided by Verizon depicts a circle slightly over a mile radius

and the proposed tower is in the center, about 0.7 miles west of the center of the ring. The site acquisition manager for Chase Real Estate Services submitted an affidavit that is included in the information. The type of tower is a lattice tower. CityScape's findings were that the applicant has not justified use of a lattice tower in accordance with the county's priority siting provision. However, the type of structure that should be allowed is at the discretion of the county. Regarding the hardship issue. Cityscape believes that the lack of signal coverage depicted in Verizon's propagation maps can be construed as a hardship. Furthermore, they concluded that the site is justified and is needed in the area to provide additional coverage along Walnut Grove Road and Baxter Huff Road between the towns of Oxford and Roxboro. CityScape looked throughout the different sections of the code, the security of the wireless facility, section 32-573(a), and the response was that the fence and the 12-foot-wide lock gate proposed by the applicant is standard for wireless towers and is effective for keeping intruders away from the tower antennas and transmitting equipment. It still provides access to those authorized to operate and service them. They are proposing an 8-foot chain-link fence with barbed wire at a 45-degree angle, which prevents intruders from scaling to get over into the equipment. There are other deterrents on the property, including electrified fencing that will be rerouted so that it will be around the tower and the ground equipment. Another deterrent available, but not mentioned in the application, is that every facility uses an alarm system, motion sensors, surveillance camera, motion-activated lighting, and then the use of privacy slats woven into the chain link fence. Cityscape believes that the fencing proposed by the applicant satisfies the requirements of section 32-573 of the county ordinance. As far as signage goes, the applicant has met that requirement, section 32-573b. According to the construction drawings that were submitted, the applicant proposes to post signs on the gate and the north tower face. The green information sign that was shown in the drawings can accommodate all the information required under the ordinance. None of the proposed signage is for advertising of any nature. It is for safety purposes as well as identification of the tower and the facility. The drawing also shows that there are three RF (radiofrequency) exposure signs posted. The CityScape engineer concluded that only the blue notice sign would be sufficient to comply with the FCC rules regarding RF signage due to the fact that RF exposure levels at ground level at the site far are far below the FCC maximum permitted levels. Access to the site is section 32-573c, and we believe that the applicant has addressed this as well. Per the construction drawings, CityScape concluded that the requirements of the ordinance for the road access turn around parking would be met by this proposal. In reference to the setback section 32-573d, CityScape's response was that per the construction drawings, they confirmed that the proposed location of the tower is at least 360 feet from the property line to the east of the site and since distance exceeds the proposed height of the tower, the setback is met without the need for a breakpoint design of the tower. Cityscape agrees that this finding of fact is supported. She noted that the applicant has proposed an engineer fall zone of 150 feet in its tower's design, although they did not provide a letter from a structural professional engineer stating that, so that was put as a condition. She added that there are several conditions recommended by CityScape, noting they recommend that there is a need for the tower and there is need for the coverage as well. Based on all the reasons specified in CityScape's report, it is their opinion that a new tower for a future Verizon wireless installation located in the vicinity of the proposed site is justified and is supported by generally accepted and adequately demonstrated technological reasons. They agree that a new wireless facility is essential in order for the applicant to alleviate an existing service coverage gap and to improve their communication service in the area shown on the coverage maps that were submitted and referenced in the report.

Ms. Herington-Smith concluded by saying there were several conditions included in CityScape's report, and should the county choose to approve the application, the following conditions of final permitting are recommended:

- (1) Final construction drawings be submitted once completed and ready to construct.
- (2) A structural analysis report signed and sealed by a North Carolina Structural Licensed Professional Engineer be submitted and show that the tower will support the applicant's tower-mounted equipment and similar equipment for at least three

additional wireless providers, and in accordance with the latest North Carolina laws, which is EIA /TIA-222G (or 222-H if adopted by the County) structural standards;

- (3) The applicant shall provide a letter from a structural Professional Engineer with the manufacturer of the tower stating that the tower will be engineered for a fall radius of 150 feet;
- (5) The applicant shall submit a new Determination of No Hazard from the FAA for a structure height of 199 feet above ground, stating that the structure does not require aviation obstruction marking and lighting;
- (6) The applicant shall submit of a signed letter from a qualified person from Verizon stating that in the event that interference is caused to another telecommunications service, that Verizon will cooperate and fix any such interference.

She said based on that she would like to submit the CityScape report into the record.

County Attorney Wrenn asked the Board to accept CityScape's letter into the record as evidence (included in the agenda packet).

Chair May accepted the letter as evidence into the record.

Chair Williford asked about the mileage radius as to how far it will help with coverage.

Ms. Herington-Smith explained that Verizon engineers can answer the question more completely based on the RF, but went on to state that the site will connect two existing facilities and fill in those areas to provide more complete and seamless coverage throughout the whole area. She then referred to the engineers to answer the question more completely.

Attorney Wrenn gave instructions to the board.

INSTRUCTIONS TO BOARD—MAJOR SPECIAL USE PERMIT

WIRELESS TELECOMMUNICATIONS FACILITIES

The Federal Telecommunications Act, as codified at 47 U.S.C. § 332(c)(7), allows municipalities (including counties) to regulate the placement of wireless service facilities. Part 3, Article 9 of Chapter 160D of the North Carolina General Statutes entitled "Wireless Telecommunications Facilities" sets out the statutory framework pursuant to which local governments can regulate wireless telecommunications facilities. The Wireless Facility and Wireless Support Structure Siting Ordinance for the County of Granville is found in Article IX of Chapter 32 of the Granville County Land Development Code. Section 32-572(c) requires a major special use permit for all new wireless support structures.

In order to grant a special use permit to construct a new freestanding wireless support structure, the Board must find that the applicant demonstrated why a site of a higher priority was not selected. In order to find that the applicant demonstrated why a site of higher priority was not selected, the applicant must have demonstrated to the satisfaction of this board the reason or reasons why such a permit should be granted for the proposed site and the hardships that would be incurred by the applicant if the permit were not granted for the proposed site.

The eight orders of priority for constructing a new wireless support structure are set out in Ordinance §32-572(a) as follows:

- (1) Attached concealed antenna onto an existing structure;
- (2) Collocated antenna on existing freestanding wireless support structures;
- (3) Attached non-concealed antenna onto an existing structure;
- (4) Freestanding wireless support structures on a site with an existing wireless support structure or tall structure;
- (5) Concealed freestanding wireless support structures on county-owned property;
- (6) Concealed freestanding wireless support structures on other property in the county;

- (7) Non-concealed freestanding wireless support structures on county-owned property;
- (8) Non-concealed freestanding wireless support structures on other property in the county.

In addition, the Ordinance also sets out specific requirements for all wireless support structures:

Sec. 32-573. - General requirements for all wireless support structures and broadcast facilities.

Attorney Wrenn explained that the ordinance language is in the Boards' packets, and stated he could read it through if they have not had an opportunity to review it, referring to subsections a through d of Sec. 32-573.

Chair May advised Attorney Wrenn to continue reading.

Sec. 32-573. - General requirements for all wireless support structures and broadcast facilities.

- (a) *Security of wireless support structures.* All wireless support structures shall be located, fenced or otherwise secured in a manner that prevents unauthorized access. Specifically as follows:
 - (1) All antennas, towers and other supporting structures, including guy wires, shall be made inaccessible to individuals and constructed or shielded in such a manner that they cannot be climbed or run into; and
 - (2) Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them.
- (b) *Signage.* Wireless support structures shall contain a sign no larger than four square feet to provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name(s) of the owner(s) and operator(s) of the facility, an emergency phone number(s), and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.
- (c) *[Access.]* At a wireless support structure site, an access road, turn-around space, and parking shall be provided to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall at all times minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion.
- (d) *[Setbacks.]* All wireless support structures and broadcast facilities shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located so as to comply with the applicable minimum setback requirements for the property on which it is situated.

In making these findings of fact, the Board's decisions must be based on competent, material, and substantial evidence in the record. Substantial evidence is more than a mere scintilla. It means such relevant evidence as a reasonable mind might accept as adequate to support a conclusion. It must do more than create the suspicion of the existence of the fact to be established.

The concurring vote of a majority of the members of the Board shall be necessary to grant a major special use permit. Vacant positions on the Board and members who are disqualified from voting on an evidentiary matter shall not be considered members of the board for calculation of the requisite majority, if there are no qualified alternates to take the place of such member.

As always, a member of this Board shall not participate in or vote on a major special use permit in a manner that would violate affected persons' constitutional rights to an impartial decision maker.

Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

Chair May said that we will now hear evidence from the applicant.

Having been duly sworn, **Tom Johnson, Attorney with Williams Mullen Law Firm, 301 Fayetteville Street, Suite 1700, Raleigh, NC**, spoke on behalf of the applicant, Cellco Partnership d/b/a Verizon Wireless and mentioned that he had several witnesses with him as well. First, he asked Chair May to accept into evidence the application and all of the associated documentation that is already of record in support of their application for the special use permit.

Chair May asked County Attorney Wrenn if it was appropriate to accept the application and associated documentation into evidence at that time.

County Attorney Wrenn responded that that was at the discretion of the board, and that it would be appropriate to do so.

Chair May accepted into evidence the application and associated documentation.

Cellco Partnership Attorney Johnson, stated that he concurred with Ms. Herington-Smith's findings and would offer supplemental information. First of all a written commitment from Verizon Wireless, mentioned by Ms. Herington-Smith, that they resolve any interference of radio frequency according to the federal rules regarding noninterference, would be submitted as evidence from David Brown of Verizon Wireless who is present and available as a witness.

Second, Mr. Brown, Senior Network Performance Manager with Verizon Wireless, completed an affidavit regarding the location and in accordance with the eight priority list items in the ordinance. Attorney Johnson expounded that Mr. Yeagley, who was also present and available as a witness, had mentioned that in his report for Chase Services. This fills in the gap with that from a radio frequency engineer's perspective. He noted that he had that notarized affidavit from Mr. Brown.

Third, Attorney Johnson mentioned a fall zone letter that if the tower were to fall, it would fall within 150 feet and said he did have a letter certified by North Carolina Professional Engineer. He stated that he had three original documents that would go to the clerk and then copies for all the members of the Board, and asked to distribute them. Attorney Johnson asked that the documents be admitted into record.

Chair May asked if Planning Director Baker had a chance to review the documents.

Attorney Johnson replied, yes, that the documentation as provided to Mr. Baker and Ms. Herington-Smith in advance of the hearing, and that Mr. Baker recommended that he submit them into evidence at this hearing.

Attorney Johnson continued, stating that he wanted to go over the conditions that Ms. Herington-Smith spoke to and show how they have or will meet those conditions. The conditions mentioned are that they should provide a final construction-ready set of construction drawings signed and sealed by a North Carolina Professional Engineer. He reported that Mr. Avery Fann, who prepared those drawings, was at the meeting and that he will prepare a final set that he would submit those, noting that they were in agreement with that condition. The next condition was providing a structural analysis report signed and sealed by a North Carolina structural Professional Engineer. He explained that those drawings typically come from the tower manufacturer when you submit for a building permit. The tower manufacturer in this case is Saber and they will have those drawings and they will be submitted. He said they agree with that condition and will comply with that when submitting a building permit. He said that the third condition was the fall zone letter that he submitted here tonight and meets that condition. The

next is a determination of no hazard from the FAA (Federal Aviation Administration) for the height of this structure, stating that the structure does not require aviation obstruction and lighting, marking and lighting. He explained that when they first started this application, it was as a 260-foot lattice tower, but Granville County's ordinance has a requirement for nothing over 199 feet. He said they have approval with the FAA for 260 feet, noting that you can build something shorter and that approval is good, but it didn't speak to lighting. Now, the FAA will say that the 199-foot tower does not have to be lighted, but he said they are glad to confirm that in whatever way we need to.

Chair May asked Attorney Johnson to clarify if the tower is 199' or less, then lighting is not required.

Attorney Johnson responded that it is not required to be lighted.

Chair May asked if they were going to light it.

Attorney Johnson stated that they will not be lighting it.

Attorney Johnson explained that according to the FAA, a tower is not a hazard at 260 feet and therefore 199 feet is no hazard because it is shorter. He explained again that they do not plan to light it, but if there is a requirement otherwise, then they will let the Board know as they will verify with the FAA.

The fifth condition was noninterference and he noted that he submitted the documentation regarding noninterference for that fifth condition. He reported they agree with those conditions as modified and will be glad to accept those and concur with those. He then mentioned, as did Ms. Herington-Smith, a lattice tower versus another type. He explained that when they first started this application, they were doing it as a lattice tower because of the height as you really need a lattice tower for 260 feet because that works the best. He said they reduced it to 195 feet with a four-foot lightning rod. He said that in the drawings right now it shows a lattice tower, but they can change that. But in consulting with Verizon, he said they are in agreement to do it as a monopole tower, so it would be a single pole with the antennas attached to it. He noted that they are willing to amend their application to have it be a monopole as opposed to a lattice tower if that is in agreement with the Board.

Chair May asked if this change would be okay.

County Attorney Wrenn said it was fine as long as Mr. Baker and CityScape agree that the amendment will meet the requirements of the ordinance.

Mr. Baker stated that he would be in favor of a monopole as they are less aesthetically visible than a lattice tower and would be higher in the priority list in our ordinance so he would encourage it.

County Attorney Wrenn responded that he agreed with Mr. Baker. He asked if there were any additional drawings or anything that needed to be submitted for approval or if that had already been done.

Mr. Baker said he believed that the condition be that the construction drawing meet condition number two in CityScape's letter.

Ms. Herington-Smith agreed.

Chair May asked for CityScape's opinion.

Ms. Herington-Smith stated that the monopole would be a better visually pleasing design and would definitely be a higher rank in the County's priority. She explained that when there are new designs and part of the condition is the final construction drawings, then those would be submitted and re-reviewed by them. She added that the monopole is usually a more preferred design.

Chair May asked the County Attorney that if the Board approves, may they suggest they gain a consensus on whether we do that or not at this time.

Attorney Wrenn agreed.

Chair May asked the Board to acknowledge if they have a consensus to go ahead with the monopole, and the Board confirmed.

Attorney Johnson continued, that in addition to what Mr. Baker and Ms. Herington-Smith said, they will submit the construction drawings, but will also submit the structural from the tower manufacturer as well; and that is a condition that was already listed as well. In terms of the requirements for special use permit, and under the ordinance, there are several things that need to be met and one is that they demonstrate that the tower will not have a substantial adverse impact on the values of the adjoining properties. He said they submitted a report from Michael Berkowitz, a North Carolina certified appraiser, that was placed in the record and states that it will not have an adverse impact on adjoining property values. He explained that Mr. Berkowitz was present to answer any questions the Board may have with respect to his report, but that report was already in the record. He referred to John Yeagley, also present at the hearing and available to testify, whose company, Chase Services, found the location. He explained that Mr. Yeagley can speak to the County's priority list that he found no county-owned property and no other properties that would meet the requirements of Verizon within that search ring that was provided to him. He also said that Avery Fan who did the construction drawings was present at the hearing and available to answer any technical questions regarding the construction drawings as he completed the drawings. Lastly, he mentioned that David Brown of Verizon was available to speak to any coverage area questions, in particular how far the coverage will span as that is a question of particular interest. He said any of the witnesses were available to speak if the Board wanted them to do so and noted that their information was in the record. He said they were comfortable with just answering questions of any witnesses and to stand on what was in the record.

Chair May asked if Commissioners had any questions.

Commissioner Williford asked for clarification on the kind of coverage range that will be provided for that area.

Attorney Johnson invited David Brown to answer the question.

Having been duly sworn, **David Brown, 3020 Hammond Road, Raleigh, North Carolina,** introduced himself as the Senior Network Manager for eastern North Carolina to Winston-Salem. He explained that voice, like making a phone call, would be the furthest range because that is their highest priority; it can be from six to eight miles. He added that, typically you have terrain and foliage, so data service gets slower out at the edges, and as you get closer within two, three or four miles you would have good data service, internet type things.

Williford asked to clarify that it would be voice more than data.

Mr. Brown responded that voice, depending on the terrain and trees, it could be six or eight miles and as Ms. Herington-Smith said they are connecting two sites. We have one to the north and one to the south and there is a coverage opening in there and this will connect those sites. He said in looking at predictions, their theoretical predictions, and he thinks they will cover Polk Huff Road, Dirgie Mine, Goshen, Walnut Grove, all with voice and it should be pretty good in those areas.

Commissioner Jay asked how long from start to finish after it is erected, will it take to go into effect.

Mr. Brown said right now, once approved and then a lease is signed, then equipment is ordered and construction, depending on different things, but anywhere from six to eight months. He guessed it could be sooner, but it could be a little later depending on a lot of variables that are beyond their control. He said they are expecting by the end of the year or early next year.

Commissioner Gooch asked if the data would be sufficient for people in the immediate area or a certain circle be able to have 5G or 4G to run a hotspot.

Mr. Brown answered “yes” that it would be the latest technology. He further added that anytime they build a site, they put in the latest and greatest technology- antennas, radios, etc.- and it will have 5G for that whole area. He noted that the area mentioned will have ultra-wideband added to the site, but it would not be so someone could just replace their wired internet completely as that can only go, to be honest, like in a mile or two radius, but they will have good throughput, regular throughput. He noted it is not like not the ultra-wideband, but like some megabits per second, so kids could do their homework on their computers and even stream YouTube and things like that for a three, four, or five-mile radius.

Mr. Brown concluded that they are very concerned. He reported that he met with some of Granville County’s public safety people a couple of years ago to get towers going in Granville. He mentioned concerns about police, inspectors, ambulance, and maintenance being able to upload files. He said they have some other active sites in Granville County to try to address these concerns, but that it takes time and funding, noting that they are finally getting there.

Chair May asked if there were any other individuals who wished to present evidence against the major special use report. No one came forward to testify.

Chair May asked if there were other additional comments or questions and there were none. With no further questions from the Board, Chair May entertained a motion to close the hearing.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Sue Hinman, and unanimously carried, the Board closed the quasi-judicial hearing.

Chair May asked County Attorney Wrenn to summarize the evidence that was presented to the Board.

County Attorney Wrenn said that Mr. Baker, Granville County Planning Director, testified that the application met the requirements of the ordinance. Ms. Herington Smith testified as the county’s consultant with CityScape Consultants, Inc., that the application met the requirements of the ordinance and also provided a written report. This was entered into the record in what she responded, in which Cityscape responded to the required findings of fact and proposed certain conditions. Mr. Johnson presented the case for the applicant and tendered certain reports into evidence and tendered additional reports that were not in the county’s agenda packet into evidence. He concluded that the engineer for the company provided information about call coverage and that is what some of the evidence shows, but all the evidence shows is for the board to determine.

Chair May asked if anyone sworn objected to the attorney’s summary of evidence. No objections were raised.

Chair May then opened the floor to Board members to discuss the application as a whole before moving to the discussion and voting on each required finding of fact.

Commissioner Hinman asked for clarification if this would help out the people in the northern part of the county.

Attorney Johnson said that it is near the county line with Person County, which is basically the northwest part of the county.

Mr. Brown noted that they have another active project about six to eight miles to the northwest that Verizon has in current development that is funded for development. He noted that one is not as far along, obviously, as this one.

Attorney Johnson clarified what Mr. Brown said as he did not speak at the microphone.

Ms. Herington-Smith referred the Board to page 17 of their report included in the agenda of a map that shows coverage without the facility and with the facility. She noted that you will be

able to see the increased coverage from having this facility out there. Additionally, since the tower is being built for additional co-locators that could bring the other providers as well once the steel is in the air. She noted that when there is another site there, it sort of takes the pressure off the other two that are there and will alleviate some of the pressures so those other facilities that are north and south will become a little more efficient as well.

Chair May asked the Board if there were any other items to discuss and there were not.

Chair May asked County Attorney Wrenn to read the findings of facts.

County Attorney Wrenn read the first finding of fact.

In order to grant a major special use permit to construct a new freestanding wireless support structure, the Board must find that the applicant demonstrated why a site of a higher priority was not selected. In order to find that the applicant demonstrated why a site of higher priority was not selected, the applicant must have demonstrated to the satisfaction of this board the reason or reasons why such a permit should be granted for the proposed site and the hardships that would be incurred by the applicant if the permit were not granted for the proposed site.

The eight orders of priority for constructing a new wireless support structure are set out in Ordinance §32-572(a) as follows:

- (1) Attached concealed antenna onto an existing structure;
- (2) Collocated antenna on existing freestanding wireless support structures;
- (3) Attached nonconcealed antenna onto an existing structure;
- (4) Freestanding wireless support structures on a site with an existing wireless support structures or tall structure;
- (5) Concealed freestanding wireless support structures on county-owned property;
- (6) Concealed freestanding wireless support structures on other property in the county;
- (7) Nonconcealed freestanding wireless support structures on county-owned property;
- (8) Nonconcealed freestanding wireless support structures on other property in the county.

Chair May asked if he could make an inquiry to Mr. Baker.

County Attorney Wrenn confirmed.

Chair May asked Mr. Baker, since they changed the monopole from a lattice, if that would still be considered number eight, nonconcealed freestanding wireless support structures on other property in the County.

Mr. Baker confirmed that it would.

Chair May explained that the Board heard the required finding of fact and asked if the Board believed that there was competent and substantial evidence to support the finding, and if so to identify the specific evidence or record. He asked if there was any discussion to support the finding of fact and said that he would entertain a motion either for or against the first finding of the fact.

County Attorney Wrenn explained that without opposition in this case, that it would be sufficient for the Board to identify the information in the application and the Cityscape report that Mr. Baker's testimony is supporting the required finding of fact.

Commissioner Cozart stated security is mentioned on page 60, as well as the mounting of the equipment. He further explained that page 60 mentions an 8-foot-high chain link fence, tarp, and three strands of barbed wire, and that the existing electric fence will be rerouted to secure the compound.

Chair May said that those security matters may speak to the next item, and explained that for the first finding of fact they are looking for the priority, which he thought to be justifiable and is the highest priority.

Attorney Johnson asked Chair May if he could explain. He said that there are two particular things. One, the Chase services statement that Mr. Yeagley signed a statement for the record that addressed the priorities that there weren't any other priorities above the number eight priority available in the area, and number two, the affidavit submitted today from Mr. Brown with Verizon Wireless addresses that as well.

Chair May referred to page 65 of the agenda packet and read CityScape's response and noted that he believed that response covers the finding of fact.

Chair May asked if there was any other discussion supporting the finding of fact meeting the requirement, as stated in the Cityscape report and as commented by Verizon counsel.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved that the first finding of fact of why a site of a higher priority was not selected was met.

Chair May asked County Attorney Wrenn to read the second finding of fact.

County Attorney Wrenn read the second finding of fact.

The Board must find that "[a]ll wireless support structures shall be located, fenced or otherwise secured in a manner that prevents unauthorized access. Specifically as follows:

- (1) All antennas, towers and other supporting structures, including guy wires, shall be made inaccessible to individuals and constructed or shielded in such a manner that they cannot be climbed or run into; and
- (2) Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them."

Chair May asked the Board if they believe there was competent and substantial evidence to support that finding, and if so to please identify that specific evidence for the record.

Chair May referred to page 66 in the agenda packet.

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved that the second finding of fact was met.

County attorney Wrenn read the third finding of fact.

The Board must find that the wireless support structures shall contain a sign no larger than four square feet to provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name(s) of the owner(s) and operator(s) of the facility, an emergency phone number(s), and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.

Chair May referred the Board page 68 of the agenda packet of CityScape's review of the applicant's information.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved that the third finding of fact was met.

County Attorney Wrenn read the fourth finding of fact.

The Board must find that the wireless support structure site, as proposed, will have an access road, turn around space, and parking sufficient to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall at all times minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion.

Chair May asked the Board if they believe there is competent and substantial evidence to support that finding, and if so, to identify that specific evidence for the record.

Chair May referred the Board to page 68 of the agenda packet.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved that the fourth finding of fact was met.

County Attorney Wrenn read the fifth finding of fact.

The Board must find that the proposed wireless support structure shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located so as to comply with the applicable minimum setback requirements for the property on which it is situated.

Chair May asked Attorney Johnson if he provided a letter on the setback.

Attorney Johnson responded “yes” that he provided a fall zone letter from Saber, noting that it was one of the documents submitted. He confirmed that the requirement is met and said the zone is 153 basically addressing the bright point technology and added that Miss Herington Smith mentioned in her report that the setback adjoining property lines is much further than that.

Chair May noted receipt of the letter from Saber Industries to cover the setback and that CityScape agrees that the finding of fact is supported by the aforementioned letter.

Motioned by Commissioner Robert Williford, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved that the fifth finding of fact was met as provided for in subsection 32-579(a).

Chair May said that the Board has voted in support of each required finding of fact. He asked if there was anything else to discuss as it relates to this application for the major special use permit. There was no further discussion.

County Attorney Wrenn said that if the Board wishes to approve the major special use permit, he would remind the Board that it would appear appropriate that any such motion should include the conditions recommended by the County's consultant before final permitting can occur. He asked for confirmation that these conditions had been accepted by the applicant. Attorney Johnson confirmed that the conditions have been accepted.

Chair May said that he would entertain a motion to approve the major special use permit, with or without conditions, or a motion to deny the major special use permit. He then asked for a motion to approve the major special use permit with the 5 stated conditions as recommended by CityScape Consultants, Inc.

A motion was made by Commissioner Zelodis Jay and seconded by Commissioner Sue Hinman to approve the special use permit with the five-stated conditions as recommended by CityScape Consultants, Inc.

Commissioner Gooch asked for clarification that this includes the monopole.

County Attorney Wrenn explained that this would include the application as amended to allow the monopole that was done subject to condition number two, which was submitted with engineered drawings for approval.

Attorney Johnson said that was correct.

When Chair May called for a vote on the matter it passed unanimously to approve a special use permit for Cellco Partnership d/b/a Verizon Wireless to place a 199-foot monopole wireless communication tower with a fenced equipment compound on property owned by Lawrence and Anita Dixon specifically identified as tax parcel map number #096600067049 with the following five conditions recommended by CityScape Consultants:

- (1) The Applicant shall provide a final construction-ready set of Construction Drawings. signed and sealed by a North Carolina Professional Engineer; and,

- (2) The Applicant shall provide a structural analysis report signed and sealed by a North Carolina structure Professional Engineer, confirming that the tower will support the Applicant's tower-mounted equipment and similar equipment for at least three (3) wireless carriers in accordance with the EIA/TIA-222-G (or 222-H if adopted by the County) structural standards.
- (3) The Applicant shall provide a letter from a structural Professional Engineer with the manufacturer of the tower stating that the tower will be engineered for a fall radius of 150 feet, and
- (4) The Applicant shall submit a new Determination of No Hazard from the FAA for a structure height of 199 feet above ground, stating that the structure does not require aviation obstruction marking and lighting. and;
- (5) The Applicant shall submit a signed letter from a qualified person from Verizon stating that in the event that interference is caused to another telecommunications service, Verizon agrees to fully cooperate with the entity experiencing interference to identify and correct, to the extent reasonably possible, any issues caused by the Verizon installation.

County Attorney Wrenn clarified that the final special use permit will be on the June 19, 2023 agenda for approval and will be circulated prior to that time for review.

BUDGET MATTERS

Board Approved Fiscal Year 2023-24 Budget and Budget Ordinance

County Manager Cummings said that every year in the state of North Carolina, every municipality and every county adopts a balanced budget for the following fiscal year, and as required by law, must pass a budget ordinance that includes a high-level summary of revenues for that coming year's budget, revenues by source and expenditures by function. He explained that this budget funds several key goals for the county, the first of which are major adjustments to law enforcement pay, and that the budget makes similar but smaller adjustments to the pay and benefits of other employees, and also allocates significant new funding for our K-12 education system. Mr. Cummings noted for the record that at the end of this fiscal year, as of June 30th, they anticipate an unassigned fund balance of a little over \$24 million, which relative to the original operating budget for this fiscal year is slightly over 30%, which is within our goal for the unassigned fund balance that will maintain. He said that is only one of several indicators of fiscal health, but that the County can move forward with this budget while maintaining a significant reserve that meets our own guidelines for those reserves. He further noted that a slightly amended version of that budget ordinance was circulated to commissioners at the beginning of the meeting and he highlighted the change that had been made on pages five and six of the ordinance that discussed fire funding. He explained that the additional clarification on page six relates to the base funding amounts that are listed on page five where the base funding for the departments is listed as \$1.76 million, which comes out to \$135,000 to \$140,000 per fire department. He explained that the reason that amount is so high is because that amount includes the amounts that will be given to each of the departments, not including municipal departments- Butner and Oxford - for the daytime fire drivers. He said he wanted the budget ordinance to be clear that that additional \$50,000 for most of the departments- mentioned in the second paragraph on page six of the ordinance- is a maximum amount that is paid out by reimbursement for those daytime fire drivers; it is part of the base funding, but that portion of the base funding is paid out by reimbursement and is in accordance with decisions that were made at the Fire Commission- hence the revised circulated version.

Chair May said that based on the report by the County Manager, included in the agenda packet are the official budget ordinance that includes the County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan for fiscal year 2023-24, and asked for a recommendation from the Board.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the fiscal year 2023-2024 Budget Ordinance that includes the County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan:

**FISCAL YEAR 2023-2024
GRANVILLE COUNTY BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of Granville County, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this County.

<i>General Government</i>	
Board of Commissioners	390,344
Administration	951,096
Information Technology	1,422,348
Human Resources	382,391
Finance Department	673,224
Internal Auditing	110,591
Board of Elections	667,697
Register of Deeds	374,950
Tax Administration	1,118,506
General Services & Court Facilities	667,089
Total General Government	\$6,758,236
<i>Human Services</i>	
Social Services	9,515,908
Veterans Services	142,128
Health and Human Services	6,100,741
Senior Services	1,790,164
Total Human Services	\$17,548,941
<i>Community Services</i>	
Library	1,863,688
Cooperative Extension/4-H BEST, U.T.G.	617,534
Soil Conservation	97,413
Recreation	172,027
GAP/Jonesland Park Operations	624,258
Tourism	86,917
Development Services - Inspections Division	791,618
Development Services - Planning Division	500,688
Addressing/GIS	130,270
Construction Administration	381,212
Construction Projects	1,108,062
Economic Development	1,162,467
Total Community Services	\$7,536,154
<i>Education</i>	
Granville County Schools (Current Expense)	19,004,300
Granville County Schools (Debt Service)	5,510,490
Granville County Schools (Capital – Category 1)	1,165,441
Granville County Schools (Capital - Cat. 2 & 3 & S/W)	411,252
Vance-Granville Community College	883,095
Total Education	\$26,974,578
<i>Public Safety</i>	
Sheriff	9,736,433
Detention Center	4,883,311
Emergency Communications	1,768,225
Animal Management	1,010,578

Emergency Management	500,083
Forestry Administration	139,102
Other Emergency Services	70,000
Total Public Safety	\$18,107,732

Area Projects & Other Appropriations

Special Appropriations	157,000
Non-Departmental	2,593,763
Pass Thru Funds	1,179,200
Fleet Management	971,500
Total Area Projects & Other Appropriations	\$4,916,963

Contributions to Other Funds

Transfer to Tourism Development Authority	300,000
Total Contributions to Other Funds	\$300,000

Contingency

General Contingency	180,000
Contingency for Natural Disasters	10,000
Total Contingency	\$190,000

TOTAL GENERAL FUND BUDGET 2023-2024 **\$82,317,104**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Ad Valorem Taxes	45,752,405
Prior Years Taxes	500,000
Penalties & Interest	272,500
Less Tax Discount	(430,000)
Sales & Other Taxes	18,305,000
Licenses, Fees & Other Revenue	3,397,517
Investment Earnings & Operating Transfers In	1,250,000
Restricted & Intergovernmental	9,668,306
Appropriated Fund Balance	3,601,376

TOTAL REVENUES - GENERAL FUND 2023-2024 **\$82,317,104**

Section 3. The following amount is appropriated in the Emergency Telephone System Fund (ETSF), a Special Revenue Fund, for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Phone System & Furniture	117,809
Software Operations	134,000
Hardware Operations	42,000
Training	7,000
Implemental Functions	25,000
Total Expenditures	\$325,809

Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund, a Special Revenue Fund, for fiscal year beginning July 1, 2023 and ending June 30, 2024:

911 Board – State Funding	325,809
Total Revenues	\$325,809

Section 5. The following amount is appropriated in the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Memorial Projects	20,000
Total Expenditures	\$20,000

Section 6. The following revenues are available for the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Memorial Donations	20,000
Total Revenues	\$20,000

Section 7. The following is appropriated in the Solid Waste Convenience Sites Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Operations	1,413,300
Total Expenditures	\$1,413,300

Section 8. It is estimated that the following revenues will be available in the Solid Waste Convenience Sites Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Collection Fees	1,407,800
Other Revenues	5,500
Total Revenues	\$1,413,300

Section 9. The following amount is appropriated in the Construction & Demolition/Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Landfill Operations	2,432,845
Total Expenditures	\$2,432,845

Section 10. It is estimated that the following revenues are available for the Construction & Demolition/ Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

User Fees	1,955,316
Other Revenue	224,500
Vance Co. Mgr. Reimbursement	36,000
Appropriated Fund Balance	217,029
Total Revenues	\$2,432,845

Section 11. The following amount is appropriated in the Storm Water Management Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Storm Water Management Operations	372,172
Total Expenditures	\$372,172

Section 12. It is estimated that the following revenues are available for the Storm Water Management Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Storm Water Fees	280,000
Contributions from other units of Government	92,172
Total Revenues	\$372,172

Section 13. The following amount is appropriated in the Health Plan Internal Service Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Administration	837,050
Claims – Current Year	2,956,196
Total Expenditures	\$3,793,246

Section 14. It is estimated that the following revenues are available for the Health Plan Internal Service Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Health Plan Contributions	3,793,246
Total Revenues	\$3,793,246

Section 15. The following amount is appropriated in the Social Services Contribution and Entrustment special revenue fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Expenditures	\$200,000
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Section 16. It is estimated that the following revenues will be available in the Social Services Contribution and Entrustment special revenue fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Revenues	\$200,000
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Section 17. The following amount is appropriated in the Equitable Sharing/Forfeiture special revenue fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Expenditures	\$250,500
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Section 18. It is estimated that the following revenues are available for the Equitable Sharing/Forfeiture special revenue Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Revenues	\$250,500
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Section 19. The following amount is appropriated in the Sheriff’s Special revenue fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Expenditures	\$40,000
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Section 20. It is estimated that the following revenues are available for the Sheriff’s Special Revenue Fund for fiscal year beginning July 1, 2023 and ending June 30, 2024:

Total Revenues	\$40,000
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Section 21. There is hereby levied a tax at a rate of \$.84 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023 for the purpose of raising the revenue listed as Ad Valorem Taxes in the General Fund in Section 2 of this Ordinance. The total rate of \$.84 is based on an estimated total valuation of \$5,499,510,178 and an estimated collection rate of 99.04%.

Section 22. The following amounts are hereby appropriated in the Fire Protection & Rescue Service Tax District Fund for the operation of the Fire Protection & Rescue Service District and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Service District.

<i>Base Funding Program Expenditures</i>	
Fire Department Funding	1,760,840
Total Base Funding Program	\$1,760,840
<i>Fire Service Enhancement Funding Program Expenditures</i>	
Enhancement Funding	91,538
Total Fire Service Enhancement Funding Program	\$ 91,538
<i>System-Wide Program Expenditures</i>	
VFD Worker’s Comp Supplement	24,375
Volunteer Service Stipend	45,000
Emergency Contingency Reserve	10,893
Total System-Wide Program Expenditures	\$80,268
TOTAL FIRE PROTECTION & RESCUE DISTRICT	
BUDGET 2023-2024	\$1,932,646

Section 23. It is estimated that the following revenues will be available in the Fire Protection & Rescue Service Tax District for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Fire & Rescue District Taxes	1,941,132
Prior Years Taxes	10
Penalties & Interest	4,689
Less Tax Discount	(14,185)
Donations	1,000
TOTAL REVENUES - FIRE PROTECTION	
& RESCUE DISTRICT 2023-2024	\$1,932,646

Section 24. There is hereby levied a tax at a rate of \$.06 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023 for the purpose of raising the revenue listed as Fire &

Rescue District Taxes in the Fire Protection & Rescue Service Tax District Fund in Section 23 of this Ordinance. The total rate of \$.06 is based on an estimated total valuation of \$3,266,579,160 and an estimated collection rate of 99.04%.

Except for Oxford Fire Department, Town of Butner Fire Department, and South Virgilina Fire Department, all volunteer fire departments will receive up to \$50,380.20 to be utilized for paid part-time firefighters. South Virgilina Fire Department will receive up to \$30,228.12 for paid part-time firefighters. These figures are included in the budget. Any funds not utilized by the volunteer fire departments for paid part time staffing will remain in the Fire Protection & Rescue Service Tax fund balance at the end of the fiscal year. This funding will be paid out on a monthly reimbursement basis. The fire departments shall not exceed their allotted amounts.

Section 25. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. The Budget Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- b. The Budget Officer may transfer amounts between departments, including contingency appropriations, within the same fund.
- c. The Budget Officer may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 26. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners, Budget Officer, and Finance Officer to be kept on file for their direction in the disbursement of funds.

Section 27. It will be the policy of this Board that it will not absorb any reduction in state and federal funds; that any decrease shall be absorbed in the budget of the agency by reducing personnel or department expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives state or federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners.

Section 28. This Ordinance was adopted by the Granville County Board of Commissioners on June 5, 2023 and will become effective July 1, 2023.

Board Approved Special Budget Amendment to Amend Fiscal Year 2023-2024 Budget Ordinance - ACIM

County Manager Cummings stated that this item is an amendment to the budget ordinance just passed as required by a new general statute, North Carolina General Statute §14-234.3, that requires that any commissioner who has any form of a conflict or appearance of a conflict be recused themselves from a portion of the budget that may involve funding for an organization that they're involved with. He explained that the Board has two commissioners in leadership roles of organizations where there might be an appearance of a conflict, and that we are now required by state law to have separate amendments to the budget ordinance to be adopted by this Board with the appropriate commissioners recusing themselves from those votes on those amendments.

Commissioner Sue Hinman, as the Executive Director of ACIM, recused herself from voting on the ACIM budget amendment for funding of the annual allocation for ACIM.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and carried by a vote of 6-0, the Board approved the special budget amendment to amend fiscal year 2023-2024 – ACIM as follows:

Special Budget Amendment for FY 2023-24 Budget Ordinance
6/5/2023

Be it ordained, the FY 2023-2024 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND			
Expenditures: Increase/(Decrease)			
Area Projects and Other Appropriations			
Special Apprpriations		10,000	
Total Expenditures			10,000
Revenues: Increase/(Decrease)			
Appropriated Fund Balance		10,000	
Total Revenues			10,000
(For reference only)			Balance
General Fund/Special Appropriations			
Expenditures: Increase/ (Decrease)			
10 8500	813	ACIM	10,000 10,000
Revenues: Increase/ (Decrease)			
10 3990	991	Appropriated Fund Balance	\$10,000 3,611,376

Description: Approve FY 2024 funding for ACIM. Because Granville County commissioner also serves as the Executive Director of ACIM, this commissioner is recused from voting and a separate approval vote is required.

Board Approved Special Budget Amendment to Amend Fiscal Year 2023-2024 Budget Ordinance - SMART START

County Manager Cummings stated that this item is an amendment to the budget ordinance just passed as required by a new general statute in the State of North Carolina (14-234.3) that requires that any commissioner who has any form of a conflict or appearance of a conflict be recused themselves from a portion of the budget that may involve funding for an organization that they're involved with. He explained that the Board has two commissioners in leadership roles of organizations where there might be an appearance of a conflict, and that we are now required by state law to have separate amendments to the budget ordinance to be adopted by this Board with the appropriate commissioners recusing themselves from those votes on those amendments.

Commissioner Tony W. Cozart, as the Executive Director of Franklin-Granville Vance Smart Start, recused himself from voting on the Smart Start budget amendment for funding of annual allocation to Smart Start .

Motioned by Commissioner Robert Williford, seconded by Commissioner Jimmy Gooch, and carried by a vote of 6-0, the Board approved the special budget amendment to amend fiscal year 2023-2024 – Smart Start as follows:

Special Budget Amendment for FY 2023-24 Budget Ordinance
6/5/2023

Be it ordained, the FY 2023-2024 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND			
Expenditures: Increase/(Decrease)			
Area Projects and Other Appropriations			
Special Apprpriations		\$5,500	
Total Expenditures			\$5,500
Revenues: Increase/(Decrease)			
Appropriated Fund Balance		\$5,500	
Total Revenues			\$5,500

(For reference only)					Balance	
General Fund/Special Appropriations						
Expenditures: Increase/ (Decrease)						
10	8500	812	ACIM	\$5,500	\$5,500	
Revenues: Increase/ (Decrease)						
10	3990	991	Appropriated Fund Balance	\$5,500	\$3,616,876	

Description: Approve FY 2024 funding for SMART START. Because Granville County commissioner also serves as the SMART START Executive Director, this commissioner is recused from voting and a separate approval vie is required.

FINANCE MATTERS

Board Approved Fiscal Year 2023 Audit Contract with Thompson, Price, Scott, Adams (TPSA) and Company

Finance Director Steve McNally provided the following information. During their regular meeting on April 20, 2020, the Granville County Board of Commissioners approved contracting with Thompson, Price, Scott, Adams (TPSA) and Co. to provide financial audit services for Granville County for fiscal years 2019-2020, 2020-2021 and 2021-2022. TPSA informed the Granville County Finance Department that they would like to provide these same audit services for the 2022-2023 audit year for the total fee of \$44,900.

The Finance Director recommended approving the contract with Thompson, Price, Scott, Adams (TPSA) and Company, as well as the corresponding engagement letter, for the fiscal year ended June 30, 2023.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved fiscal year 2023 Audit Contract and Engagement Letter with Thompson, Price, Scott, Adams (TPSA) and Company at the cost of \$41,050 for audit fee, \$3,850 for writing financial statements, and all other non-attest services will be billed at standard hourly rates.

FACILITY IMPROVEMENTS

Board Approved Floor Replacement at the Granville County Convention And Expo Center

Development Services Director Scott Phillips presented the following information. There is a need to replace the existing vinyl composite tile (VCT) within the areas of the general meeting and restroom lobbies of the Convention and Expo Center. The existing floor finish is original to the building and requires extensive maintenance to keep the flooring finish within our desired standard. A luxury vinyl tile product manufactured by Mohawk has been selected for the replacement. The product incorporates a five-layer system that resists scratches, stains, dents, and wear, while providing minimal maintenance. Mohawk Ultra flooring carries a limited 20-year commercial warranty. Two informal price proposals were received: Hall’s Floor Fashion, Inc. in the amount of \$15,292.74 and AB Hair Carpets, Inc, in the amount of \$17,011.20. This request complies with Section II, Informal Bids (NCGS 143-131) of the County’s Contract and Purchasing Policy. The 2022-2023 fiscal year funding can accommodate this request.

Mr. Phillips recommended that the contract fixed price contract be awarded to Halls’ Floor Fashion, Inc for a sum not to exceed \$15,290.74 unless authorized by change order; and also requested that a contingency of \$2,500 be funded for any sub-floor preparation that may be discovered once the existing VCT flooring material is removed.

Motioned by Commissioner Robert Williford, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved awarding a fixed-price contract to Hall’s Floor Fashion, Inc. for an amount not to exceed \$15,292.74, unless approved by an authorized change order, and a contingency amount of \$2,500.00 for any subfloor preparation that may be discovered once the existing VCT flooring material is removed, from fiscal year 2022-2023 funding.

PURCHASING

Board Approved Wilton Network Switch Upgrade

Information Technology Director Chris Brame provided the following background information. As part of the Granville County server infrastructure upgrade project, two existing network switches were identified as incompatible. The current network switches located at the Wilton were installed in 2016 and cannot support 10 GB connections, which is a requirement for the server infrastructure project to complete. He referenced the quote in the agenda packet from SHI for the upgrade of two Dell network switches. The proposed total one-time cost for hardware replacement is \$40,248.44. SHI is an authorized vendor on the NCDIT 204X – IT Infrastructure Solutions state contract and provided the quote above the minimum 5% discount pricing. Funding is available in the fiscal year 2022-2023 budget within the IT Connectivity line item.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved purchasing two Dell switches at a one-time cost of \$40,248.44 from SHI under state contract 204X – IT Infrastructure Solutions from the fiscal year 2022-2023 budget to upgrade the existing network switches located at Wilton backup center.

Board Approved Entrance Gates for the Granville Athletic Park

Assistant County Manager Korena Weichel asked the Board to approve fabrication and installation of two swing arm entrance gates for the Granville Athletic Park (GAP). She provided the following information. The GAP's official operating hours are from dawn to dusk, with the lit tennis courts open until 10:00 p.m. Because the entry gate to Phase I, the main entrance, is damaged beyond repair and an entry gate was not installed to secure the Phase III expansion section, there is currently not a means to deter after hours use of the park. She noted that multiple reports have been received of people there after dark. An attempt was made to obtain three quotes; however, only two vendors submitted estimates: Boyd's Welding in the amount of \$19,250 and W.I.N. Customs in the amount of \$16,833.35. W.I.N. Customs is a Granville County business recommended by other nearby local government,s including the City of Oxford. Their proposal includes surveying, design, fabrication, and installation.

If approved, the main entrance gate will be replaced and the new Jonesland Road entrance gate installed at the mid-way point between Belltown Road and entrances to Phase II & III. Reflective tape will be present on both gates to ensure higher visibility at night to avoid damage to the gates. This matter complies with the Granville County Contract and Purchasing Policy requirements outlined in Section II for informal bids on purchases of apparatus with an estimated expenditure of \$1,000 to \$89,999. Funding is included and available in the current fiscal year Parks & Grounds Capital Outlay budget (10-6130-510).

Assistant County Manager Weichel stated that Raymond Allen, Parks Manager, was available for additional comments.

When asked about closing and opening the gates, Mr. Allen responded that in the past the Sheriff's Department had been opening and closing the gate, and that they are hoping this will be an easier process for the Sheriff's Department. He reported that he has an upcoming meeting with Ms. Clements from the Sheriff's Department about more patrolling for the area and will include in that meeting a discussion about opening and closing the gates. He also responded that there are gates at both entrances.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved fabrication and installation of two entrance gates for the Granville Athletic Park from W.I.N. Customs, Inc. in the amount of \$16,833.35 from fiscal year 2022-2023 budget.

SHERIFF MATTERS

Board Approved the Transfer/Sale of Duty Weapons to Retired Deputies

Sheriff Fountain asked to approve the transfer and sale of duty weapons to retired deputies in good standing. He asked that retired deputies be afforded the opportunity to purchase their duty weapons at a fair market price of \$300 each. He explained that currently bailiffs who are retired deputies are still in possession of their duty weapons because they are still working and serving the community. He reported that the only one that we have in our armory at this time is by our former Chief Deputy Chris Smoot for which John Hardy maintains the accountability. The Sheriff’s Department has been in conversation with Mr. Smoot about when he would pick it up as the Board has already approved the money for him to purchase. He asked permission to sell those at a cost that we will get back at \$1375, which will be repatriated back into the DOJ funds that was spent to purchase those weapons.

The following request was in the agenda packet

1. The Sheriff’s Office is requesting to transfer five (5) duty weapons to a federally licensed firearms dealer (FFL) to facilitate the sale of the weapons to retired deputies in good standing.
2. This request meets the U.S. Department of Justice (DOJ) guidelines for the sale of a weapon purchased with asset forfeiture funds.
3. Pursuant to North Carolina General Statue 20-187.2, the governing body of a law enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law.

The following Granville County Deputies have retired and are eligible to purchase their duty weapons:

1. Chris Smoot
2. Robert Critcher
3. Floyd Jay
4. Scott Baird
5. Bryant Strother

The Sheriff’s Office will transfer five (5) Glock 17 Gen 5 firearms to LowLife Audio and Guns located at 312 Granville Corners, Oxford, NC 27565. LowLife Audio and Guns will sell the weapons to each deputy for \$300.00 and process the necessary federal paperwork. The remaining balance, after a \$25.00 processing fee, will be repatriated to the Granville County asset forfeiture account (DOJ) held at First National Bank.

After questions and clarifications about the process, the Board took action.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the transfer and sale of five (5) duty weapons to the following deputies who retired from the Sheriff’s Office in good standing.

<u>Deputy</u>	<u>Weapon</u>	<u>Serial Number</u>	<u>Value</u>
Chris Smoot	Glock 17 Gen 5	BHGR616	\$ 300.00
Robert Critcher	Glock 17 Gen 5	BHGR567	\$ 300.00
Floyd Jay	Glock 17 Gen 5	TEB814	\$ 300.00
Scott Baird	Glock 17 Gen 5	BHGR575	\$ 300.00
Bryant Strother	Glock 17 Gen 5	TEB849	\$ 300.00

The remaining balance, after a \$25.00 processing fee, will be repatriated to the Granville County asset forfeiture account (DOJ) held at First National Bank.

Sheriff Fountain updated the Board on the body scanner, thermal printers to use for e-warrant and e-ticket system with new vehicles from Enterprise fleet management, and driver's license checks across the county. He reported that they are ten deputies short of being full and are working to fill vacancies. He then clarified that the Board of Commissioners has not approved the purchase of motorcycles for the Granville County Sheriff's Office. He also reported he had not been convicted of a felony or had one expunged, noting not to believe everything that is put out there.

BREAK

At this point, the Board took a short break. The meeting resumed at 9:08 p.m.

SOLID WASTE MATTERS

Board Approved the Scrap Tire Disposal Contract with Central Carolina Holdings

Environmental Services Director Jason Falls provided the following information. The current scrap tire contract expires on June 30, 2023. County staff issued an RFP (Request for Proposal) on April 28, 2023 to applicable companies within North Carolina and Virginia. There are not many companies within our service area that are capable of accepting, transporting, and disposing of tires as required by the State. Staff has done their due diligence in seeking competitive pricing for this service. This contract is for three (3) years with two (2) one-year extensions.

Central Carolina Holdings has serviced the County for the past 30 years. During that time, the company has exhibited excellent service for the County as well as area businesses. As a service contract not specifically subject to General Statute 143-129, County Staff has worked with both the County Finance Director and County Attorney on meeting all local and state request for proposal requirements as well as the 30-day review period. Funds are available within the annual operating landfill budget fiscal year 2023-2024 to cover the estimated expenditures for scrap tire disposal. Inflationary budget figures for the term of this contract are also budgeted for the term of this contract.

Mr. Falls recommended that the Board accept the lone bid from Central Carolina Holdings at the quoted rates of \$95.00 and \$500/ton processing charge for automobile and OTR (off the road) tires, \$515.00 (Oxford/Tire Businesses) and \$460 (Butner)/load freight charge and environmental fee of \$25.00/load. In addition, to these fees are a one-time delivery fee of \$515.00 per trailer, trailer rent for \$200.00/month, and a yearly CPI (consumer price index) increase which is reflected in the bid documents and existing agreement.

When asked, Mr. Falls explained that people who have more than seven tires are required to have a scrap tire certification form. He confirmed that we are required to accept tires from other counties because of the scrap reimbursement feeds. He explained that according to the State, we are required to accept tires from other counties and noted that this question has come up before and he has contacted the State office a few times regarding the matter. He added that the County does try to redirect people back to their home county. He said he did not believe that the process is being abused.

County Manager Cummings asked Mr. Falls to explain the funding received from the State that offsets some of these expenditures.

Mr. Falls explained that when you buy a tire, you are charged a 2% scrap tire disposal fee. He said that those monies are received back on a per capita basis and can be used to fund the disposal of the tires. He noted that we get back more of these funds than we expend.

Chair May thanked the County Manager and added on an unrelated note that the County has done a really good job over the last year and a half of taking away the construction debris from going to our convenience sites as debris alongside the roadway has been cut down dramatically.

He added that he does not want to see us taken advantage of by other counties because we had prioritized making those changes.

Commissioner Jay asked Mr. Falls to check Noel Tuck Road as tires have been dumped on that road.

Chair May added that Mr. Falls came out to Flat Rock and Grove Hill one day and picked up tires that had been dumped.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved contracting with Central Carolina Holdings for scrap tire disposal for a total amount not to exceed \$330,000 with an annual obligation of \$110,000 as follows:

- at the quoted rates of \$95.00 and \$500/ ton processing charge for automobile and OTR tires, \$515.00 (Oxford/Tire Businesses) and \$460 (Butner)/load freight charge, and an environmental fee of \$25.00/load.

In addition, to these fees are a one-time delivery fee of \$515.00 per trailer, trailer rent for \$200.00/month, and a yearly CPI increase which is reflected in the bid documents and existing agreement.

Board Approved MSW Landfill Operations Consulting with Garrett and Moore

Environmental Services Director Jason Falls said that Environmental Services would like approval to award a contract to Garrett and Moore to prepare, administer, evaluate, and recommend an award for the Landfill Operations Contract to become effective July 1, 2024. The County has operated a landfill within the County since the 1970s. Since then there have been only two (2) landfill contractors providing landfill operation services to date. As explained by staff at the Commissioners' recent budget meeting, the landfill is experiencing competition for trash, high contract cost(s), post-closure and capital costs. To alleviate these issues, staff believes the issuance of an RFP (Request for Proposal) for landfill contract operations could potentially improve the financial standing of the enterprise fund by reducing contracted costs, increasing waste tonnage and/or sale of the landfill. Unlike staff, Garrett and Moore has the expertise, contacts, and greater knowledge of the waste providers, haulers, needs and players within the eastern part of the United States.

County staff emailed County Attorney and Manager on May 4, 2023 to review the attached task order to meet the 30-day local contract review requirement. If approved, the current task order will be attached as an addendum to the already approved contract with Garrett and Moore - "*Amendment to Contract for Engineering Services.*" He noted that \$30,000 is available within the annual operating landfill budget (fiscal year 2022-2023) and will be encumbered for any and all work to be completed prior to June 30th. An additional \$45,000 will be encumbered in fiscal year 2023-2024 budget to cover the remaining costs.

County Manager Cummings stated that given the complexity and the situation that our current landfills are in this might be the best \$75,000 we would have to spend this coming year.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved contracting with Garrett and Moore for Task 12 for an amount not to exceed \$75,000 to prepare, administer, evaluate and recommend an award for a landfill operations contract to be effective July 1, 2024.

Board Approved an Amendment to the Garrett and Moore Engineering Contract

Environmental Services Director Jason Falls asked the Board to approve the rate request increase amendment to Garrett and Moore contract "*Amended and Restated Contract for Engineering Services*" as well as lab costs associated with this amendment. Mr. Falls provided the following information. Granville County received notice from NCDEQ on March 15, 2023, that per-and polyfluoroalkyl substances (PFAS) will now need to be sampled in all groundwater, surface water, and leachate samples after July 1, 2023. These PFASs are a group of manufactured compounds

used in a variety of industries and products which are eventually disposed of in landfills. On May 17, 2023, staff received a price increase request from Garrett and Moore for sampling costs due to the requirement discussed above as well as a price increase from the subcontractor that performs the sampling/reporting for Garrett and Moore. In addition to these increases, lab testing and reporting costs are expected to increase 110% due to these new and emerging contaminants. At this time, there are only a couple of labs in North Carolina that test for these contaminants. Granville County works also directly with the lab to reduce administrative fees from the engineer. The County typically budgets \$25,769 per year for lab work and this new requirement from the state will result in an estimated increase of \$53,107 per year annually. Staff has advised the County Attorney and Manager on the price increases. He then gave his recommendation.

When asked, Mr. Falls said that testing has to be done twice a year for the PFASs.

Commissioner Gooch explained PFAS.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Willford, and unanimously carried, the Board approved an amendment to the Garrett and Moore Engineering Contract entitled "Amended and Restated Contract" from the current rate of \$72,300 per year to \$94,000 per year for sampling and monitoring and also for an anticipated increase in lab costs for an approximate amount of \$27,338.

COUNTY MANAGER'S REPORT

Board Approved Service Contracts with Enterprise Fleet Management

County Manager Cummings explained that the Board is aware at this point of the transition that we are making with our fleet procurement and fleet management system, moving from a system used for a long time to a system that will be managed by Enterprise Fleet Management. He recognized Devon Moore, representative from Enterprise, who was in attendance. He noted that the contract that we are entering into is basically not the result of a local RFP (Request for Proposal) process, but actually the result of a national RFP process that has been run by a public organization in the state of Minnesota on behalf of hundreds of local and state government entities around the country, including several dozen in the state of North Carolina who are piggybacking on the bones of this contract that was bid out there. He noted that this will be a much newer, much better-managed fleet that we get a lot more information about and is possible with a flat vehicle budget, so the money that we have spent historically buying new vehicles, maintaining them and paying for gas, oil, tires and so on will be flat moving into the future. He emphasized that this will provide a much newer, much better-managed fleet for no more money, noting they have looked at five, seven, and ten-year projections. He suggested that the motion be modified to allow the County Attorney and County Manager to modify, finalize and execute the documents when ready as there are a few changes that need to be made to the contracts.

When asked about motorcycles and when this will start, County Manager Cummings replied that in theory they can procure motorcycles along with other vehicles and said that he would leave it at that. He also explained that this is a major shift for the County, not just with the purchasing of vehicles, but the way that things are maintained and the new habits that County employees will have to get ingrained in. He added that Enterprise has done this with hundreds of local governments and state governments around the country, and they have a pretty good multi-month process for kind of easing organizations into this, and that we will be starting July 1, 2023.

When asked, County Manager Cummings confirmed that the Sheriff agrees with the fleet management program and that it does include fuel costs, noting that fuel cost is included in the flat, overall budget.

Chair May asked when we can hope to see an updated vehicle use policy and begin to work with the Sheriff's office in finalizing something that would be something consistent with County policy.

Mr. Cummings replied that policy is coming separately, but it is moving along. He noted that the County is looking at the town of Butner's Vehicle Policy as a reference, which our County Attorney developed for them not too long ago and have made a couple of minor adjustments to it and hope to bring that to the Board soon.

Chair May asked for a motion on the recommendation made by the County Manager that we accept this and that we agree that the County Manager and the County Attorney may make modifications as necessary to the contract.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved authorizing the County Manager and County Attorney to modify, finalize and execute final documents with minor changes to enter into a contract with Enterprise Fleet Management, Inc. utilizing Sourcewell contract 030122-EFM to procure fleet management services for Granville County to include the following services:

- *Fleet management services*
- *Open-end leases*
- *Maintenance management programs*
- *Managed fuel card programs*
- *Commercial vehicle leasing*
- *Telematics*
- *Vehicle performance data reporting*
- *Vehicle tracking technology*
- *Driver safety programs*
- *Vehicle accident management solutions*
- *Fleet planning technology*
- *License, title, & registration services*

COUNTY MANAGER'S REPORT

Update on Fire Commission

County Manager Cummings stated that he had two brief items. To the first matter he said that originally on this agenda for this date we had a number Fire Commission policies. After further discussion with the County Attorney, rather than bringing every single policy that the Fire Commission may approve they would like to only bring those policies that they approved that have financial implications, meaning that relate directly to the spending of fire tax money. He noted that other administrative internal type policies that the Fire Commission may have such as forms and such will not be brought to this Board unless the Board votes otherwise.

Chair May asked the Board if they agreed with the recommendation made by both the County Attorney and County Manager. The Board agreed.

Update on Basketball at the Granville Athletic Park

County Manager Cummings said to the second matter, as a new matter of policy at the Granville Athletic Park (GAP) during periods where there is no rental at the pavilion, the basketball rims are being left down for free basketball play. He noted that they have been used several dozen times in March, April and May. He said that they leave one of the backboards down so that the other side of the pavilion can be used for other purposes. He said he thinks it is a good win-win as it is available as another public basketball court for people to use and the area is covered, so even if it is raining, you could go there and play basketball.

COUNTY ATTORNEY'S REPORT

Board Approved Expanding DSS Board

County Attorney Jim Wrenn explained the proposal to expand the Department of Social Services (DSS) Board from three (3) to five (5) members by providing the following background information. At the retreat held on February 20, 2023, the Board approved the concept of

expanding the Department of Social Services (DSS) Board from 3 members to 5 members and instructed the County Manager and County Attorney to determine the legal process and bring it back to the Board. North Carolina General Statute for expanding a DSS Board requires notice to the Department of Health and Human Services as the expansion provides an additional state and county appointee at the same time. A draft letter to Secretary Kody Kinsley of the Department of Health and Human Services was included in the agenda packet. He noted that the letter copies the Social Services Commission that makes the appointment. He explained that the statute says notify the department, but does not say who, so he is going to the top and notifying the Secretary. He further explained the appointment process and noted that a draft letter was in the agenda and he would be happy to answer any questions.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved expanding the Department of Social Services Board from 3 to 5 members and approved sending the letter of notification to the Department of Health and Human Resources to start the process.

Board Approved Contract With Cherry Bekaert Auditing Firm

County Attorney Wrenn asked the Board to consider contracting with Cherry Bekaert Accounting Firm, an outside accounting firm to assist with two tasks. The first would be to evaluate the Granville County Sheriff's Office compliance status with the Equitable Sharing Agreement and Equitable Sharing Program as that was a matter of negative findings a few years ago. He said that the County has a process in place to make sure there is full compliance, but he believes we are all in agreement that it is such a complicated program that an outside review of our process a couple of years later would be beneficial. He added that we are also asking them to assess the current state of grants management and the grants management control environment in the county, identify gaps for state and federal requirements, and assist us with best practice practices, including staffing structures. This will include some assistance with appropriately utilizing some software recently purchased which would be set up to assist throughout the management process. He explained that the contract is on an hourly basis not to exceed \$50,000, as it was hard for the company to set a firm price until they see the current state of things, so it would be best to do it on an hourly, not-to-exceed basis.

Chair May commented that the additional value is that when our County Manager has to sign the ESAC (Equitable Sharing Agreement and Certification) form, which is a verifying form for the Equitable Sharing Program, verifying under penalty, perjury, that everything has been followed as it should be followed, will ensure that he is not just simply signing a form to be signing a form, but we now have a means of checks and balances. In addition, when this happened in the past, the accounts from the Treasury and Justice Department were suspended, and that meant that those funds could not be utilized. He added that this is another check and balance to ensure that there is compliance from both the Sheriff's Office and our Finance Office, and that things that are also under the standards which comply with the North Carolina Fiscal Control Act.

County Attorney confirmed that Chair May's comments were correct, and added that he thinks it should give comfort to both the Sheriff's Office, Finance Office and also the County Manager's Office that things are being done correctly. He noted that this is certainly not a reflection on or any indication that anything is being done incorrectly, it is just testing the compliance program we have in place.

Motioned by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved authorizing a contract with Cherry Bekaert Accounting Firm for an amount not to exceed \$50,000 for an annual review of Equitable Sharing Program and other state and federal funds.

BOARD PRESENTATIONS

Commissioner Hinman thanked everyone who attended the Virgilina Summerfest parade as Commissioners Jay and Williford attended with her.

Commissioner Cozart said he is happy that Franklin-Vance-Warren Opportunity was able to get a grant to help dropouts in our communities. Those between the ages of 16 and 25 can go back for their GED or for any kind of certification and everything they need would be covered, such as childcare and more. He added that if anyone knew of someone who would benefit from this program, to please refer them so that they can take advantage of it. He said that he is glad to be back in the saddle, and added how much he appreciates those who did the heavy lifting when he was out of place. He thanked everyone for their prayers and love and expressed that he was thankful to be a part of such a fine group.

Chair May thanked Commissioner Cozart for presenting Granville County Public Schools Superintendent Dr. Alisa McLean the Board's well wishes for her future as she moves on to retirement and to take on other challenges in life.

Commissioner Karan thanked the Emergency Management team at Granville County noting that their threat hazard identification program was spot-on. He noted that it is good to have those what-if scenario table-top exercises. He reported that he enjoyed the experience of the use-of-force simulator at the Vance Granville Community College that Chair May set up and some attended. He added that the last comment he had was borne out of public comments and in some emails about our Granville Health System, and in particular, horrendous wait times at our Emergency Department. He said that we are exceeding the national industry standard of door-to-triage of 10 minutes by one minute by having a nine-minute triage at the Emergency Department. He noted that door-to-doctor is about 45 minutes, then our door-to-done, as he called it, is about 224 minutes; that means you go into a room, then go to another facility or go home. The national average on that door-to-done is about 216 minutes and Granville Health System is less than 10 minutes off of the national average. He noted that he is very proud of Granville Health Systems and the job that they do. He would dare to say that people would have a much longer wait time if you went to Duke or UNC system and to propagate in our community that our hospital is somehow stressed by a few new people moving here is just a nonstarter. He said we have a fantastic health system here in Granville Health System and that he would use our facility and would take any one of his family members there.

Commissioner Gooch reported that the Butner Summer Festival, formerly the Butner Chicken Pickin', was a success this year. He said it raised a lot of money and had about 130 cars for the car show. He announced that the town of Butner will be swearing in their new manager next Monday at 10 a.m. and invited everyone to attend.

Commissioner Jay said that he enjoyed the Virgilina Summerfest. He also enjoyed the Butner Summer Festival and enjoyed the food and antique vehicles at the car show. He added that KARTS has a new director starting July 1st.

Commissioner Williford reported that he attended the Virgilina Summerfest parade with Commissioner Hinman and Commissioner Jay had a good time.

Chair May said he wanted to make a statement on behalf of the Board. He said he was glad that the County Manager provided some really good facts in regards to the funding for our volunteer fire departments. We absolutely need our volunteer fire department and absolutely want to do the very best we can with them. That is why we came up with a unified fire district and pressed so hard to get it moving. He is hopeful that we can get our contracts done and we can begin to move forward with how we can appropriately fund departments in an equitable fashion that best serves the county and will meet the growing needs of our volunteer fire departments. They are valued, and needed, and we appreciate them. He thanked the County Manager for his leadership in providing the commissioners a roadmap and fiscal responsibility and the recommendations providing the 2023-2024 approved budget. He said we were able to provide substantial

compensation improvements for our public safety professionals and all county employees. He continued that we are gaining the necessary ground to compete with other municipalities and counties and have laid the groundwork to take on further compensation steps in the 2024-2025 budget to allow our county to remain competitive and is being done without raising property taxes. He said we must continue to raise the bar as we need to maintain the very best employees that we can obtain. He continued saying we have made significant investments in our EMS system, provided future allocations in our contracted fire services, continue to make strong investments in our public schools/community college, and economic development to include infrastructure improvements for Triangle North thereby positioning the County to be ready to potentially take on a significant business venture. This Board continues to methodically take on challenges to better the lives of our county residents. Although many challenges lie ahead, he noted that he is confident we have the leadership position, the financial resilience to further enrich the quality lives, businesses, education and the residents we serve.

Chair May added that he is glad that people are coming to our meetings and that it is good to hear our citizens complain about things and point out things that they dislike and noted that they are listening. He then thanked the County Manager, the Assistant County Manager, and the County Attorney for their work as the Board passes a lot of heavy workloads off to them and they rise to the occasion.

ANY OTHER MATTERS

Announcement of Special Meeting On June 6, 2023

Chair May read the following announcement of a special meeting:

All interested persons please take notice that the Granville County Board of Commissioners will hold a special meeting on Tuesday, June 6th at 12:00 p.m. at the Granville Expo Convention Center, 4185 Highway 15, North Carolina, and will immediately go into executive session pursuant to North Carolina General Statute 143-318.11(a)(6) for the County Manager's evaluation.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (3) for attorney-client matters.

The Board added a personnel matter to the closed session.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (6) for a personnel matter.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned at 10:43 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

DRAFT



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **Legislative and Budget Update**

PURPOSE:

To hear a legislative and budget update.

BACKGROUND:

Representative Frank Sossamon, Representative Matthew Winslow, and Senator Mary Wills Bode will give an update on legislative and budget matters. Dr. Rachel DesMarais, President of Vance-Granville Community College, will also make comments.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Charissa Puryear
Department: Cooperative Extension
Date: September 22, 2023
Title: **Cooperative Extension Presentation on Family and Consumer Sciences Program**

PURPOSE:

Family and Consumer Science Agent, Jennifer Brown will update the Board on educational efforts across the county.

BACKGROUND:

The Family and Consumer Sciences (FCS) program provides research-based programs in Food and Nutrition from teaching home cooking techniques with Cook Smart Eat Smart to NC Safe Plates food industry training. The Family and Consumer Sciences program of NC Cooperative Extension in Granville County and across the state addresses the evolving needs of families in the community. Jennifer's position is to help people of all ages make sensible choices for a lifetime of good health.

Ms. Brown has done outreach from the northern to the southern part of the community, providing interactive and engaging programming for Seniors in the community. She will share with the County Commissioners some of the impacts as well as upcoming opportunities.

RECOMMENDATION:

Information only.

ATTACHMENTS:

PowerPoint Presentation

ACTION TAKEN:

Family & Consumer SCIENCES



Jennifer Brown - Extension Agent,
NC Cooperative Extension
Person & Granville County Centers

Food-focused Programs



Community & School
Gardens

Food Safety

Food Preservation

Nutrition & Health

Local Foods

- Safe Plates food safety
- Canning & Freezing
- Steps to Health Education
- Cooking Matters at the Store
- Cook Smart Eat Smart
- Lunch N' Learns
- Med Instead of Meds
- Dining with Diabetes
- Donation Station

Curriculum Utilized



NC STATE

Extension Master Food Volunteer Program



Cross County Area Agent

Challenges

- Target Audiences
- Marketing
- County Needs
- Extra Reporting
- Scheduling issues
- Lack of contact with stakeholders & clients

Ways to Deal

- High Tech, High Touch
- New Funding streams
- Collaborations
- Just Say “No”
- Utilize more volunteers
- Stay Positive →
Change is not all bad

Get Fit, Lose It program

- Funded by the Triangle North Healthcare Foundation
- Held challenges, workshops, and an online walking group
- 102 adults enrolled and 72 kids from 2 schools participated in a 9-week Steps to Health Nutrition program
- Improvements include weight loss, lowering of A1c, increase physical activity, drinking more water, etc.

One parent said "My son has tried to apply what he has learned in the Steps to Health program. He now likes milk and Greek yogurt. Thank you for helping kids become healthier!"



Donation Station Program



- Held at the new Stovall Farmers Market at the Library
- Set up a Donation Station booth throughout the summer
- Provided recipes, nutritional handouts, and giveaways to the market visitors
- Utilized trained volunteers



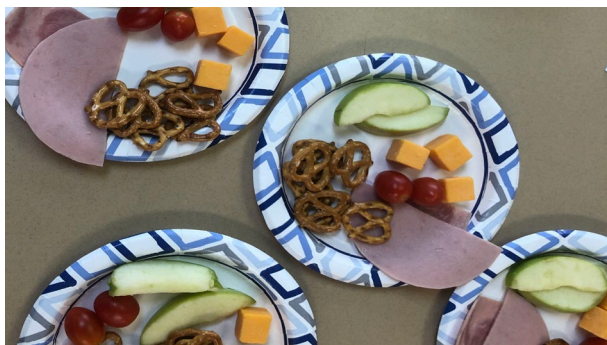
*Collected \$170 and donated 155lbs
of food to the Farm to Fridge
refrigerated unit inside the Stovall
Library*

Set up booths providing nutritional handouts, recipe cards, and giveaways at the following events

- Friendship Stew at New Grassy Creek Baptist Church
- COVID-19 Vaccination Clinic
- Women's Health Awareness Day
 - Juneteenth Festival
 - Hot Sauce Festival



Senior Center Workshops



A variety of workshops were held at all 3 of the Senior Center on the topics of mindfulness, meal planning, food budgeting, heart health, MyPlate, nutrition labels, healthy beverages, and different workshop series were offered such as a

- 8-week Take Control chronic disease management program
- 4-session Dining with Diabetes series

One participant of our Dining with Diabetes program was able to drop her A1c from 8.6 to 7.2.

- Collected and distributed 2023 calendars for nursing home residents
- Made Valentine's cards for seniors
- Purchased items for Hope House
- Raised \$780 for our College Scholarship fund and awarded 2 college scholarships this year
- Distributed Meal Bags to the Senior Centers
- Sponsored 30 youth in the Backpack Buddies program
- Provided dictionaries to local schools



Inter-Programming Efforts



- We held a Canned Food Drive providing 25 families with meal bags. These bags were given to the Sheriffs Dept to distribute.
- The FCS Agent helped with a 4-H Lifeskills Summer workshop teaching kids basic cooking and knife skills, along with etiquette.
- Brought in \$1500 to help with the Cornwall Community Garden Initiative to purchase gardening equipment, plants, and a storage shed.



Questions?

That's all Folks!

Jennifer Brown - Extension Agent,
NC Cooperative Extension
Person & Granville County Centers

Follow us online @persongranvillefcs



FOOD for Thought





Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **Public Comments**

PURPOSE:

The Granville County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government.

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Senior Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Kathy May
Department: Senior Services
Date: October 2, 2023
Title: **5310 Transportation Grant - In-Town Oxford Fixed Route**

PURPOSE:

To hold a public hearing on the NC DOT 5310 Transportation Grant application for funding during the fiscal year 2024-2025 fiscal year.

BACKGROUND:

Granville County has participated in the 5310 Transportation Grant program since 2010. Funding from this grant program provides the Oxford fixed route. Attached for your reference is a copy of the public hearing notice. This notice appeared in the September 22nd edition of the Oxford Public Ledger in both English and Spanish.

FUNDING:

If the grant is awarded, funding for the required match and the grant award will be included in the fiscal year 2024-25 annual budget.

RECOMMENDATION:

The Senior Services Director recommends, after holding the public hearing, adopting the associated resolution.

ATTACHMENTS:

Program Resolution
Public Hearing Notice

ACTION TAKEN:

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2025 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) Granville County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

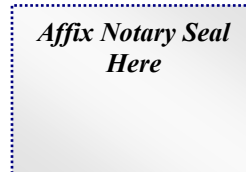
NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* County Manager of Granville County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I Michael S. Felts, County Manager do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Granville County Board of Commissioners duly held on the 7th day of September, 2021.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____



*Notary Public **

Printed Name and Address

My commission expires
(date) _____

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed SFY2025 Section 5310 — Elderly Individuals and Individuals with Disabilities Program grant application to be submitted to the North Carolina Department of Transportation. The public hearing will be held on October 2nd at or around 7:00 p.m. at the Granville County Board of Commissioners meeting in the Granville County Convention and Expo Center located at 4185 Hwy. 15 South, Oxford, NC 27565.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Kathy May on or before September 27th at telephone number 919/693-1930 or via e-mail at Kathy.may@granvillecounty.org.

The goal of these funds is to provide transportation services that meet the special needs of elderly persons and persons with disabilities for whom mass transportation services are unavailable, insufficient, or inappropriate.

The total estimated amount requested for the period July 1, 2024 through June 30, 2025:

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Capital - Purchase of Service	\$161,000	\$16,100 (10%)

This application may be inspected at the Granville County Senior Center, located at 107 Lanier St., Oxford, NC from 8:30 a.m. — 5:00 p.m. Monday through Friday, prior to October 5, 2023

Aviso de Audiencia publica

Deseamos avisar al public que Habra un audiencia publica sobre la propuesta: SFY 2025 Seccion 5310 — Solicitud a subsidio gubernamental para el Programa "Personas Mayores y Individuos con Discapacidades" que presentara ante el North Carolina Department of Transportation. La audiencia publica se llevara a cabo el 2 de Octubre de 2023 a las/o como a las 7:00 p.m. en el Granville County Convention and Expo Center ubicado en 4185 Hwy. 15 South, Oxford, NC 27565

Aquellos que estén interesados en asistir a la audiecia publica y que necesiten ayudas auxiliary y servicios segun ley ADA o necesiten un traductor, favor de ponerse en contacto con Kathy May antes del 27 de Septiembre del teletono: 919/693-1930 por email: Kathv.may@granvillecounty.org.

La razon por la cual se solicitaran estos fondos espara cubrir la necesidad de servicios de transporte para la personas mayor y personas con discapacidades, para las cuales al presente no hay servicios de transporte public o son inapropiados.

La cantidad total estimada que se solicitara para el periodo 1 de julio de 2024 hasta el 30 de junio de 2025.

<u>Proiecto</u>	<u>Cantidad Total</u>	<u>Accion Local</u>
Capital — Purchase of Service	\$161,000	\$16,100 (10%)

Esta solicitud puede ser vista en el Granville County Senior Center, unibcado en 107 Lanier Street, de 8:30 a.m. — 5:00 p.m., lunes a Viernes; pero antes del 5 de Octubre, 2023



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Chris Brame
Department: Information Technology
Date: October 2, 2023
Title: Granville Expo Center A/V Upgrade Recommendation

PURPOSE:

To authorize negotiations on a service contract for the design and implementation of the Granville County Expo Center next-generation audio/visual system.

BACKGROUND:

In September 2023, the Information Technology Department issued a Request for Proposals to design and implement next-generation audio/visual technology for the Expo Center.

The key scope requirements included:

- Upgrade the video system to support modern high-definition hardware connections and optimize video and text content.
- Upgrade the audio system to digital, allowing for one-button presets and HD audio quality within the auditorium and meeting room.
- Install high-definition camera system to support recording and/or live streaming of public meetings.

The vendor proposals received by the deadline are listed below.

- Custom Light & Sound \$164,472
- BISDigital \$181,252
- Sharp \$252,550

The IT director contacted vendor references and performed on-site visits to the City of Mebane (Sharp) and the NC General Assembly (Custom Light & Sound) to evaluate equipment and quality of installation. Through this evaluation process, Custom Light & Sound was determined to be the preferred bidder that best fits the needs of Granville County.

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

The Request for Proposal procedures used for this process are compliant with Section II of the Granville County Contract and Purchasing Policy.

FUNDING:

Partial funding is available in fiscal year 2023-2024.

RECOMMENDATION:

The Information Technology Director and County Manager recommend negotiations with Custom Light & Sound for a proposal to deliver modifications that best align with Granville County's goals for this project and approve authorizing the County Manager to finalize and execute the contract.

ACTION TAKEN:



Granville County Emergency Management

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jason Reavis
Department: Emergency Management
Date: October 2, 2023
Title: Homeland Security Grant Program Opportunity

PURPOSE:

To consider accepting a Homeland Security Grant Program Subrecipient award in the amount of \$246,550.00 authorizing North Carolina Emergency Management to conduct activities on behalf of the County in accordance with the grant requirements.

BACKGROUND:

If accepted, the County would authorize the grant funds to be provided to the State of North Carolina, Department of Public Safety. North Carolina Emergency Management (NCEM) will conduct Planning, make equipment purchases, train, and fund exercises throughout the State during the Period of Performance (9/1/2023 - 9/1/2026) in accordance with the grant guidelines.

Granville County has accepted this grant and similar grants in the past. As a subrecipient, this is how we funded the Shelter Exercise that we held recently. North Carolina Emergency Management will manage all aspects of this grant.

RECOMMENDATION:

The Emergency Management Director recommends accepting the Homeland Security Grant Program award and authorizing the NC Division of Emergency Management to manage the grant and expend the funds in accordance with the grant guidelines.

ATTACHMENTS:

2023 HSGP Application Local
FY SHSP Master Spreadsheet

ACTION TAKEN:

2023 NCEM HSGP Grant Application

Applicant	Applicant:	NCEM Plans		
	Street:	1636 Gold Star Drive		
	City:	Raleigh		
	State:	NC	Zip Code:	27607
	EIN:	30-0712287-13		
	SAM Registered	Yes	SAM Expiration:	
	UEID:			
	POC Name:	Chris Call	Title:	Exercise Branch Manag
	Email:	chris.call@ncdps.gov	Phone:	919-825-2260

Project Information	Title:	Local Jurisdiction Exercises
	Abstract:	Conduct jurisdictional, multi-jurisdictional, regional, and statewide exercises to prevent, protect against, and respond to, and recover from terrorist attacks.
	Nexus to Terrorism:	Reduce risks and capability gaps through validation and identification through exercises to enhance whole community resiliency.
	Gap Addressed:	Operational Coordination. Measures the progress of establishing and maintaining a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities through exercise as agreed between NCEM and FEMA Region 4.

Capabilities building:	Build (increase current capabilities)
Deployable:	No
Shareable:	Yes
LETP:	No
Supports Fusion Center:	No
Supports a Previously awarded project:	

Award Year	Project Name	Amount	Status
22	Local Jurisdiction Exercises	200,684.91	Execute
21	Local Jurisdiction Exercises	190,000	Execute
20	Local Jurisdiction Exercises	300,000	Execute

Project Requires an EHP	No
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Core Capabilities/ Priorities Addressed	Primary:	Community resilience
	How capability is supported:	Enable the recognition, understanding, communication of, and planning for risk and empower individuals and communities to make informed risk management decisions necessary to adapt to, withstand, and quickly recover from future incidents through exercises
	Secondary:	Mass search and rescue operations
	How capability is supported:	Deliver traditional and atypical search and rescue capabilities, including personnel, services, animals, and assets to survivors in need, with the goal of saving the greatest number of endangered lives in the shortest time possible through exercises
National Priority Area:		Enhancing community preparedness and resilience

Project Timeline	Milestone	Target Completion Date
	Execute MOA	9/2023
	Implement Project	2/2024
	Report/Reimbursement Request	6/2025
	Project Closeout	9/2026

Budget Information	Planning/Operation/Training/Exercise detail			
	Activity Area	Description	Cost	
	Exercises	Operational Communications	25,000.00	
	Exercises	Operational Coordination	25,000.00	
	Exercises	Mass Search and Rescue	90,000.00	
	Exercises	Public Information and Warning	20,000.00	
	Planning	Salary for Exercise Planner	86,550.00	
	Equipment detail			
	Description:	AEL #	Quantity	Total Cost:

Funding Summary		
Budget Summary	Activity Area	Funding Request
	Planning	86,550.00
	Organization	0.00
	Equipment	0.00
	Training	0.00
	Exercise	160,000.00
	Total Funding Request:	246,550.00

Additional Information	Salary for the Exercise Planner is for the following position number: 60084521. The request amount is based on actual salary plus fringe benefit expenditures of \$81,655.26 in NC FY 22 and NCGA approved salary increases of 2.5% for FY 22, 3.5% for FY 23, and bonus money. The costs of exercises includes exercise design, development, conduct, evaluation, and improvement planning. The costs include items consumed in direct support of exercise activities, such as space/locations rentals for planning and conducting an exercise, equipment rentals (e.g., portable toilets, tents), food/refreshments, and the procurement of other essential nondurable goods.

Applicant affirms and attests that the following:		
Certifications	Yes	This application includes complete and accurate information.
	Yes	Any project having the potential to impact the environment, historical or cultural resources must submit an Environmental & Historical Preservation Form.
	Yes	In accordance with HSPD-5, the adoption of the National Incident Management System (NIMS), is a requirement to receiving federal preparedness assistance. By submitting this grant application you and all participating entities are certifying that your agency is NIMS compliant.
	Yes	This project is Nationwide Cybersecurity Review complaint and annual survey participation is a requirement through the grant period of performance.
	No	Projects with funds allocated towards equipment are required to check all equipment against the FEMA Allowable Equipment List.
	Yes	Any changes made to this grant after the submission deadline must be approved by the NCEM Grants Branch Manager and an updated application must be submitted.

Yes	If applying as a nonprofit agency, a copy of nonprofit certification must be submitted with your application.
Yes	Submission of the project proposal does not guarantee funding.
Yes	Any person who knowingly makes a false claim or statement in connection with this application may be subject to civil or criminal penalties under 18U.S.C section 287, 18 U.S.C. section 1001, 31 U.S.C section 3729 and N.C.G.S. sections 1-605 through 618 (North Carolina False Claims Act).

Complete Applications including all supporting materials should be emailed to: NCEMGrants1@NCDPS.Gov

Application Deadline: 12/30/2022 5:00PM

LATE APPLICATIONS ARE NOT ACCEPTED

Complete Applications consist of:

Excel Application Form

Sub W9

NC DPS Electronic Payment Form*

Conflict of Interest Policy*

Local Procurement Policy*

Certification of No Overdue Tax*

*Supporting Documentation only needs to be submitted to NCEMGrants1@NCDPS.GOV once per Calendar Year.

Classification	Manager	MOA	Cost center	Subrecipient	Project	Award amount	POC name	PC email
Local non-DPR	Lisa	2340039	NC Marine 2023	Marine Fisheries - Marine Patrol	Swiftwater training and equipment	45,000.00	Christopher Lee	christopher.lee@ncdenr.gov
Local non-DPR	Janene	2340040	1710-6206-6H13	SHP	VIPER Time Division Multiple Access (TDMA) Upgrade Network Expansion	481,545.85	Tanya Luter	Tanya.Luter@ncdps.gov
Local non-DPR	Lisa	2340041	NC Wildlife 2023	Wildlife Resources Commission	Marine Operations Victim Recovery and Search and Rescue Support Equipment	44,797.08	Ben Meyer	ben.meyer@ncwildlife.org
Local non-DPR	Lisa	2340042		State Board of Elections	Cybersecurity	67,561.61	Amy Strange	amy.strange@ncsbe.gov
Local non-DPR	Lisa	2340043		State Board of Elections	Elections Physical Security	85,000.00	Amy Strange	amy.strange@ncsbe.gov
Local non-DPR	Janene	2340044		DIT	Datacenter Security	40,000.00	Debora Chance	Debora.Chance@nc.gov
Local non-DPR	Lisa	2340045	1506-8183-6H13	NCEM Operations	RRT	307,327.65	John Rodney "J.R." Griffin	jr.griffin@ncdps.gov
Local non-DPR	Lisa	2340046	1506-8179-6H13	NCEM Operations	SAR	325,000.00	Chris Bailey	chris.bailey@ncdps.gov
Local non-DPR	Lisa	2340047	1506-8178-6H13	NCEM Operations	NC TERMS	175,000.00	Brian Barnes	brian.barnes@ncdps.gov
Local non-DPR	Michelle	2340048	1506-8186-6H13	NCEM Plans	Local Jurisdiction Exercises	246,550.00	Chris Call	chris.call@ncdps.gov
Local non-DPR	Michelle	2340049	1506-8195-6H13	NCEM Plans	Training program management	547,342.74	Michelle Tuck	michelle.tuck@ncdps.gov
M&A	Lisa	2340050	M&A 2023	NCEM Admin	M&A	254,269.35	Max Perry	
State	Lisa	2340051	1506-8189-6H13	NCEM HLS	Intelligence/Law Enforcement Analysts	90,000.00	Robert Trumbo	bo.trumbo@ncdps.gov
State	Lisa	2340052	1506-8188-6H13	NCEM HLS	Cybesecurity Technical Specialists	182,525.00	Robert Trumbo	bo.trumbo@ncdps.gov
State	Janene	2340053	1450-6840-6H13	SBI	NCISAAC Projects	15,000.00	Brian Neil	bneil@ncsbi.gov
State	Lisa	2340054		State Capitol Police	Communication Upgrade	38,168.20	Pamela Maynard	pam.maynard@ncdps.gov
State	Lisa	2340055		State Capitol Police	K9 Addition/Replacement	25,000.00	Pamela Maynard	pam.maynard@ncdps.gov
State	Lisa	2340056		NCEM Admin	Enhancing cyber security on the State Emergency Response Application (SERA) and School	42,412.85	Daniel Madding	daniel.madding@ncdps.gob
State	Lisa	2340057	1506-8185-6H13	NCEM Operations	Multi-Hazard Field Planners	394,076.67	Brian Barnes	brian.barnes@ncdps.gov
State	Michelle	2340058	1506-8187-6H13	NCEM Plans	Training and Exercise Program Management	148,810.00	Chris Call	chris.call@ncdps.gov



Granville County Development Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Scott Phillips
Department: Development Services
Date: October 2, 2023
Title: **Engineering Services for the Stand-by Generator Grant - Granville County Conference and Expo Center**

PURPOSE:

This request considers awarding a fixed-price contract for engineering services needed for the CBCG Generator award.

BACKGROUND:

This past June, Granville County was notified of an award of a Capacity Building Competitive Grant to install a 180kw stand-by generator and automatic power transfer switch for the Granville County Conference and Expo Center. The \$248,550.00 grant is non-matching; however, services needed to design the interconnectivity of the generator to the building's electrical service system and provide professional guidance in preparing a Request for Proposal to acquire the generator and supporting electrical infrastructure is not included in the grant award.

Attached to this request is a proposal from Kilian Engineering Inc in the amount of \$17,500 for services indicated in summary above.

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

This request complies Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31), and Exemption (NCGS 143-64.32 / Fee not to exceed \$50,000) of the County's Contract and Purchasing Policy.

FUNDING:

2023-24 fiscal year funding can accommodate this request.

RECOMMENDATION:

The Development Services Director recommends that the County exempts itself from NCGS 143-64.31 by utilizing the Exemption indicated in NCGS 143-64.32 / "the estimated professional fees is in an amount less than fifty-thousand dollars (\$50,000.00) and award the fixed price engineering service contract to Kilian Engineering Inc. for an amount not to exceed \$17,500.00.

ATTACHMENTS:

Granville County Granville Expo Center Generator Installation 8 21 23

ACTION TAKEN:



Phone: (252) 438-8778

P.O. Box 3301 • 115 Young Street, Suite C
Henderson, NC 27536

www.kilianengineering.com

August 21, 2023

Granville County
Attn: Scott Phillips
Development Services Director
122 Williamsboro Street
Oxford, NC 27565

**Re: Granville Expo Center Generator Installation
4185 U.S. 15, Oxford, North Carolina**

To Scott Phillips,

We understand you would like to have electrical design services for the project referenced above, located in Oxford, NC.

Kilian Engineering, Inc. will provide the following design services:

- **Electrical:** Generator installation at Granville County Convention & Expo Center, Site Visit, and Meeting with Owner. Electrical to Include generator sizing, ATS sizing, conductor sizing, generator panel sizing, generator fuel tank sizing and all associated design with the above.
- Supporting specifications, applicable project notes, and schedules to be provided on engineered sealed drawings that meet or exceed all applicable jurisdiction codes.

Fee for Design Services

Electrical Design:	\$12,500.00
Bid Administration :	\$ 2,500.00
Construction Administration:	\$ 2,500.00

Please note Kilian Engineering, Inc. works diligently to provide quality drawings and reports. Please be aware, due to variables beyond our control, we do not provide guarantees of performance, durability, or other issues. Please also be aware attached "Terms and Conditions" are part of the contract.

We appreciate this opportunity to propose our services. **A deposit in the amount of \$1,750.00 returned along with a signed copy of this agreement will signify your acceptance of this proposal for design services.**

Michael Kilian, PE

Acceptance

By: _____

Date: _____

Granville Expo Center Generator Installation**TERMS AND CONDITIONS**

This price is valid for 60 days from the contract date and must be accepted within those 60 days, or production of your design shall not commence. (This deadline can be adjusted if exceptions are made in the proposal/quote)

Please note that this proposal is based on the information provided prior to starting work on the project. Kilian Engineering Inc. reserves the right to adjust the quoted price accordingly if the scope of the project or the total square footage increases at any time in design phase.

Proposed Services

Items listed under Scope or Proposed Services shall be formulated by our team at Kilian Engineering by listening to customer needs. These services shall be put into production after receipt of the customer's signed proposal. Kilian Engineering is not responsible for any service which is not specifically listed under Proposed Services. This proposal includes construction documents. Architectural work will be provided by others.

EXCLUSIONS:

This price does NOT include mechanical design, plumbing design, fire alarm design, sprinkler design, generator design, gas pump designs, HVAC certification (Appendix C1), fault current calculations, site lighting, or as-built revisions.

No specifications book will be provided as part of this fee.

This price does not include submittal review, construction administration, additional site visits, or meetings at owner, architect, and contractor's request. Any additional site visits/meetings will be billed hourly per visit. Construction Administration and Submittal Review are available upon request and will be invoiced hourly.

Limitations and Qualifications:

1. We cannot be responsible for contractor errors, omissions, or construction methods. Liability is limited to the extent of our fees for this project.
2. Kilian Engineering, Inc. and individual employees are NOT liable for worksite safety.
3. Kilian Engineering Inc. will provide PDF files and one (1) large format print of sealed drawings (as requested) included in the price of this proposal. All additional required printing including additional sets throughout the project schedule will be invoiced as \$3.50 per sheet.

Requirements to Begin Design:

Revision of plans during project design may be subject to additional billings and/or additional design time. Kilian Engineering highly recommends all floor plans be complete before engineering design begins to ensure the project can be completed by the requested deadline. Any required equipment specs that are delivered after receipt of the base sheet may delay project delivery. Our fee does not cover additional time for rework of revised floor plans during project design and will be subject to additional billings on a case-by-case basis. Revisions due to Code Comments, however, will be completed for no additional fees.

Please note we seek to be cooperative and helpful about minor changes by all.

Prerequisites:

To ensure completion by desired deadline, final base sheet in AutoCAD format and all associated cut sheets (elevator, kitchen, x-ray, etc.) must be received a minimum of 4 weeks prior to deadline. If a site visit is needed, it must also be scheduled a minimum of 4 weeks prior to deadline.

Information Regarding Site Visits:

Kilian Engineering employees will ONLY be reviewing site items related to mechanical, plumbing, electrical, and fire alarm components (or the specified trade).

Clients must arrange for the right of entry to the property for the purpose of performing a proper site visit.

Granville Expo Center Generator Installation

To ensure the safety of our employees and all others on job sites during on-site visits, our employees are not required to gain access to concealed plumbing, mechanical units, electrical units, or fire alarm systems which require:

- The use of a ladder
- Destruction, disassembly, or relocation of a barrier/obstacle
- Use of key which our team has not been granted access to
- Exposing live electrical parts or conductors, (i.e., we do not remove panel covers).

Kilian Engineering employees are not responsible for tracing electrical circuits. If this service is desired, it must be requested prior to the site visit. Labor will be billed at an hourly rate in addition to the site visit fee.

Terms of Payment:

Payment of the final installment of the design fee is due immediately upon delivery of the sealed engineering prints for this project. Construction phase site visits, if required, will be invoiced at regular intervals during the construction of the building.

Kilian Engineering, Inc. bills each month for services provided and reimbursable expenses. Invoices are due upon receipt. We send invoices via email unless the customer specifically requests an alternate method of delivery. Invoices are PAST DUE if not paid within 30 days after the invoice date. Payments not received on a timely basis shall accrue interest in the amount of one and one-half percent (1.5%) per month and shall be added to all overdue amounts.

Invoices can be paid via check mailed to our P.O. Box address OR via credit card. If the preferred method of payment is credit card, please contact our office to request the link to pay online. We will send the link via email. If paying via credit card through the emailed link, a 2.9% credit card processing fee will be added to the total invoice. If paying via credit card over the phone, a 3.5% credit card processing fee will be added to the total invoice.

Accepted proposals must contain information regarding the intended billing recipient. Please provide information on lines below.

Additional and Reimbursable Expenses:

Additional Services not included in this proposal will be provided at the following hourly rates:

- | | |
|--------------------------------|--------------------------|
| • Principal Engineer: | \$200.00 per hour |
| • Senior Engineer: | \$150.00 per hour |
| • Engineer: | \$125.00 per hour |
| • Designer/BIM/Project Manager | \$115.00 per hour |
| • Drafter/Administrative: | \$ 90.00 per hour |

Additional services beyond the scope of those defined in this agreement (including Owner initiated revisions) will be billed hourly at the hourly rates listed above.

Please note Kilian Engineering Inc. has the right to rescind sealed drawings or reports and certifications for non-payment of contract. In the case of a cancellation or dismissal of a project, the customer shall be billed for the work completed.

Billing Information:

Billing Contact Name: _____

Billing Email: _____

Phone Number: _____



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Sheriff Robert Fountain
Department: Sheriff's Office
Date: October 2, 2023
Title: **Renewal of Consulting Contract – Robert Bailess**

PURPOSE:

To approve the contract with Bailess Group LLC to provide consulting services to the Granville County Sheriff's Office.

BACKGROUND:

Mr. Robert Bailess with Bailess Group LLC has provided on-going consulting services to the Granville County Sheriff's Office. The attached agreement has been reviewed by the Sheriff and the County Attorney and outlines the services to be provided by Consultant Robert Bailess to assist the Sheriff's Office during the FY24 reporting period.

FUNDING:

Current fiscal year funding is included in the Sheriff's Office annual budget to support this request.

RECOMMENDATION:

The Sheriff recommends the Board approve the contract to retain the services of Robert Bailess during fiscal year 2023-2024 and to authorize the County Manager to execute the agreement with an effective date of July 1, 2023, to June 30, 2024.

ATTACHMENTS:

Bailess Group LLC Statement of Services
Granville County Contract

ACTION TAKEN:

**STANDARD AGREEMENT
FOR
CONSULTING SERVICES**

THIS AGREEMENT (the "Agreement") is entered into and effective July 1, 2023 (the "Effective Date"), by and between the **GRANVILLE COUNTY**, a body politic and corporate of the State of North Carolina, whose address is P.O. Box 906 (mail); 104 Belle Street (delivery), Oxford, NC 27565 hereinafter referred to as "**County**" and **BAILESS GROUP, LLC**, a North Carolina limited liability company, hereinafter referred to as the "**Consultant**". Subject to the terms and conditions hereinafter set forth, the County hereby agrees to contract with the Consultant for certain services and the Consultant agrees to provide such services.

W I T N E S S E T H:

WHEREAS, the Granville County Sheriff (the "Sheriff") has identified Consultant as capable of providing law enforcement consulting services as more particularly described hereinbelow; and

WHEREAS, the parties wish to enter into a written agreement memorializing certain terms of the agreement.

NOW, THEREFORE, in consideration of the mutual promises herein set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. DESCRIPTION OF THE SERVICES: Consultant shall act as a Consultant for providing those certain law enforcement consulting services more particularly described in **Exhibit A** attached hereto and incorporated herein by reference (the "Services").

2. RATE, SOURCES, AND METHODS OF PAYMENT:

2.1 The County shall pay the Contractor for Services at the rate of \$74.00 per hour a total amount for Services performed not to exceed \$74,000.00. Contractor will bill for Services performed based on an hourly basis as herein set forth. The County shall also pay Contractor for approved reimbursable expenses, which shall specifically include but not be limited to, all mileage at the then current federal/GSA rate, all meals will be billed at the per diem federal GSA rate for Oxford, NC, and any other pre-approved expenses shall be reimbursed at actual cost. All costs shall be itemized and included on the monthly invoices as set forth below. If additional work is needed that exceeds the Services described in **Exhibit A**, Contractor shall inform the County; provided, however, no such work shall commence without County's prior written authorization. Any such additional services shall be performed at the rate \$74.00 per hour.

2.2 County agrees to pay for Services, satisfactorily performed, in accordance with this Agreement. Unless otherwise specified, Consultant shall submit an itemized invoice to County by the end of the month following the month in which Services are performed showing the Services performed as of the invoice date including a detailed description of the services

performed, who performed the services, and the number of hours worked by each person performing services per day. Said invoices shall be inclusive of all Consultant's previously authorized subcontractors' fees (if any) and County shall have no obligation to pay any subcontractor other than through payment of Consultant's regular invoices. Reimbursement to the Consultant will be made based on invoices received from the Consultant. Payment will be processed promptly upon receipt and approval of the invoice by County. The Consultant shall submit all invoices applicable under the terms of this Agreement within thirty (30) days of the Agreement termination date. All invoices shall specify the amount paid for labor, materials, and any applicable taxes including, but not limited to, sales taxes. Any sales taxes shall specify the entity (state or local) to whom taxes are paid and the amount of taxes paid to said entity. If any amount owed under the terms hereof is disputed, County shall pay Consultant the amount not in dispute and shall retain the disputed amount until such time as the dispute is settled or a judgment is entered in accordance with applicable law. No payments shall be made to Consultant until IRS form W-9 and other necessary forms required by applicable law have been completed.

3. TERM: The Services contemplated by the Agreement shall begin on the Effective Date hereof and continue until June 30, 2024.

4. CONSULTING SERVICES: Consultant represents that it is capable of working on assigned tasks or projects without the direct supervision of County and shall perform said tasks or projects in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies. The parties agree that Consultant is rendering Services to the County as an independent contractor, not as an employee or agent. Nothing contained herein shall, or shall be construed to, create a partnership, joint venture, or any other relationship between the parties hereto. In Consultant's capacity as an independent contractor, Consultant shall file all required tax returns and reports, withhold and/or pay all required federal, state and local wage and employment related taxes, including, but not limited to, federal income taxes, social security taxes and unemployment taxes, with respect to the amounts paid to Consultant under this Agreement.

5. NO AGENCY: Consultant shall have no authority to contract for or on behalf of the County, to incur obligations or indebtedness for or on behalf of the County, or in any way to bind the County.

6. TERMINATION OF AGREEMENT: This Agreement may be terminated by either party upon either party's material breach of any of its obligations hereunder and such breach is not cured within thirty (30) days from the receipt of written notice from the non-breaching party to the breaching party; provided, that such notice and an opportunity for the breaching party to cure shall not be required if a same or substantially similar breach by the breaching party occurs more than twice in any six (6) month period. If the breach is not susceptible to being cured within thirty (30) days, the non-breaching party may not terminate this Agreement if the breaching party commences to cure the breach within such thirty (30) day period and proceeds thereafter with reasonable diligence to cure the breach and such breach is cured by breaching party within sixty (60) days. Upon such termination, the parties shall be entitled to such additional rights and remedies as may be allowed by relevant law.

The County shall have the right to terminate this Agreement at any time without cause so long as the County is not in breach of any of its material obligations hereunder. Consultant shall be compensated in full for work completed. Termination of this Agreement whether for cause or without cause shall not form the basis of any claim for loss of anticipated profits by either party.

7. **STANDARD OF CARE:** The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided.

8. **INSURANCE AND INDEMNITY:** Consultant shall indemnify and hold harmless the County and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) to the extent arising out of or resulting from the negligence performance of this Agreement or the negligent actions of the Consultant or its officials, employees, or contractors under this Agreement or under the contracts entered into by the Consultant in connection with this Agreement. This indemnification shall survive the termination of this Agreement.

Consultant shall purchase and maintain during the life of this Agreement, with an insurance company acceptable to County, authorized to do business in the State of North Carolina, the following insurance:

AUTOMOBILE LIABILITY - Bodily injury and property damage liability insurance covering all owned, non-owned, and hired automobiles for limits for bodily injury of not less than \$1,000,000 combined single limit.

COMMERCIAL GENERAL LIABILITY - Bodily injury and property damage liability shall protect the Consultant, and any subcontractor performing work under this contract, from claims of bodily injury or property damage which arise from operation of this Agreement, whether such operations are performed by Consultant, any subcontractor, or anyone directly or indirectly employed by either. Nothing herein shall be read to allow subcontractors to provide services hereunder without County's prior written consent. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/\$2,000,000 aggregate and \$1,000,000 property damage each occurrence/\$2,000,000 aggregate. This insurance shall include coverage for products/completed operations, personal and advertising injury liability and contractual liability in an amount not less than \$1,000,000 each occurrence/\$2,000,000 aggregate. The liability insurance coverage amounts may be satisfied with a combination of primary and excess/umbrella coverage.

WORKERS' COMPENSATION - Meeting the statutory requirements of the State of North Carolina if required by law to maintain such insurance. Said Workers' Compensation insurance shall have at least the following limits: Employers Liability - \$100,000 per accident limit, \$500,000 disease per policy limit, \$100,000 disease each employee limit.

PROFESSIONAL LIABILITY - Insuring against professional negligence/ errors and omissions on a claims-made basis with policy limits of \$1,000,000 per claim/\$2,000,000 annual aggregate. "Tail" coverage will be required at the completion of this Agreement for a duration of thirty-six months, or the maximum time period reasonably available in the marketplace. Engineer shall furnish certification of "tail" coverage as described or continuous "claims made" liability coverage for 36 months following completion of its services under this Agreement. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Agreement. If Continuous "claims made" coverage is used, Engineer shall be required to keep the coverage in effect for a duration of not less than thirty-six months from the end of this Agreement. This will be a condition of the final acceptance of work or services.

County shall be named an additional insured under all such policies (except workers' compensation and professional liability). Certificates of such insurance will be furnished and shall contain the provision that County will be given thirty (30) days written notice of any intent to amend or terminate by either the Consultant or the insuring company.

9. OWNERSHIP OF WORK: All work and any documents prepared by the Consultant for or on account of this Agreement shall be owned by the County, and the County shall have all common law, statutory and other reserved rights, including the copyright provided, however, Consultant shall retain ownership of its processes and spreadsheet applications. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the project is not to be construed as publication in derogation of the County's reserved rights.

10. NOTICES: Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party) and given personally, by registered or certified mail, return receipt requested, or by a nationally recognized overnight courier service, delivery confirmation requested. All notices shall be deemed effective upon the date of receipt or three (3) days following deposit in registered or certified mail or with a nationally recognized overnight courier service, whichever is first.

COUNTY:

Granville County
Attn: Drew Cummings, County Manager
P.O. Box 906 (mail)
104 Belle Street (delivery)
Oxford, NC 27565

With copies to:
Robert Fountain
Granville County Sheriff
525 New Commerce Drive
Oxford, NC 27565

And

James C. Wrenn, Jr.
Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan, LLP
P. O. Box 278 (mail)
111 Gilliam Street (delivery)
Oxford, North Carolina 27565

CONSULTANT: Bailess Group LLC
Attn: Robert E. Bailess
5687 Salem Farm Road
Oxford, NC 27565

11. AUDIT RIGHTS: For all work being performed under this Agreement, the County has the right to inspect, examine, and make copies of any and all books, accounts, records and other writing relating to the performance of the work. Audits shall take place at times and locations mutually agreed upon by both parties, although the Consultant must make the materials to be audited available within one (1) week of the request for them.

12. SAFETY: Consultant and its employees, agents or subcontractors will observe the posted safety requirements of the County and those required by law. Consultant is responsible for the safety of its employees, agents or subcontractors at all times while on the County's premises.

13. COUNTY NOT RESPONSIBLE FOR EXPENSES: County shall not be liable to Consultant for any expenses paid or incurred by Consultant unless otherwise agreed in writing.

14. EQUIPMENT: Consultant shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide contracted services unless otherwise agreed in writing.

15. NONDISCRIMINATION IN EMPLOYMENT: Consultant shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event Consultant is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be canceled, terminated or suspended in whole or in part by County, and Consultant may be declared ineligible for further County contracts.

16. COMPLIANCE WITH LAWS: Consultant represents that it is in compliance with all Federal, State, and local laws, regulations or orders. The implementation of this Agreement will be carried out in strict compliance with all Federal, State, or local laws regarding discrimination in employment.

17. SUCCESSORS AND ASSIGNS: Consultant shall not assign its interest in this Agreement without the prior written consent of the County.

18. ENTIRE AGREEMENT: This Agreement, including all documents attached hereto, shall constitute the entire understanding between County and Consultant and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual written agreement of the parties. In the event of conflicts between the Agreement documents, this Agreement shall take precedence.

19. SEVERABILITY: Should any provision, portion or application thereof of this Agreement be determined by a court of competent jurisdiction to be illegal, unenforceable, or in conflict with any applicable law or constitutional provision, the parties shall negotiate an equitable adjustment in the affected provisions of this Agreement with a view toward effecting the purpose of this Agreement, and the validity and enforceability of the remaining provisions, portions or applications thereof, shall not be impaired.

20. HEADINGS: The subject headings of the paragraphs are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Agreement shall be deemed to have been drafted by both parties and no purposes of interpretation shall be made to the contrary.

21. THIRD-PARTY BENEFICIARIES: None of the obligations and duties of Consultant or County hereunder shall in any way or in any manner be deemed to create any obligation of Consultant or County to, or any rights in, any person or entity not a party hereto. This Section shall survive the expiration or termination of this Agreement.

22. GOVERNING LAW; JURISDICTION; VENUE: The construction and performance of this Agreement shall be governed by and construed pursuant to the laws of the State of North Carolina. Venue for any legal actions initiated concerning this Agreement or arising in any way from and out of this Agreement shall be brought in the appropriate state court sitting in Granville County, North Carolina, having jurisdiction over said claim. The parties waive any right they may have to venue in any other jurisdiction. Said court located in Granville County, North Carolina shall have exclusive jurisdiction over disputes under this Agreement. Consultant consents to the personal jurisdiction of said court.

23. VOLUNTARY EXECUTION: By signing below the parties hereto certify that they have read the entire contents of this Agreement; have individually been afforded sufficient opportunity to obtain independent legal advice prior to executing this Agreement; fully understand the provisions set forth in this Agreement and acknowledge that each term, condition and provision is fair and reasonable; and, that each party has received a signed copy of this Agreement.

24. COUNTERPARTS: To facilitate execution, this Agreement may be executed by handwritten signing or by electronically transmitted facsimile of such signing, either of which shall create a validly executed document, in as many counterparts as may be required.

25. E-VERIFY: Consultant warrants that it is and shall at all times remain in compliance with the "E-Verify" provisions of Article 2, Chapter 64 of the North Carolina General Statutes. Further, Consultant shall require that all subcontractors providing services related to this Contract be and remain in compliance with Article 2, Chapter 64 of the North Carolina General Statutes. Failure to meet the requirements of this subsection shall be an event of default hereunder.

26. RESTRICTED COMPANIES LISTS. Consultant represents that as of the date of this Agreement, Consultant is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Consultant also represents that as of the date of this Agreement, Consultant is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURE PAGE FOLLOWS]

Attest:

GRANVILLE COUNTY

Debra A. Weary, Clerk

By: _____
Drew Cummings, County Manager

Date: _____

By: _____
Robert D. Fountain, Jr., Sheriff

Date: _____

BAILESS GROUP LLC

By: _____
Robert E. Bailess, Manager

Date: _____

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Steve McNally
Finance Director, Granville County

BAILESS GROUP LLC

*Robert E. Bailess
5687 Salem Farm Road
Oxford, NC 27565
Telephone: (423) 791-4785
Email: rbailless@bailessgroup.com*

Client: The County of Granville, North Carolina, and the Granville County Sheriff's Office (GCSO).

Project:

- I. Provide consultation to the Sheriff on organizational alignment and policy.
- II. Maintain oversight and supervision of the GCSO Asset Forfeiture Program through compliance with the U.S. Department of Justice and Treasury Guidelines.
- III. Facilitate grant awards on specified law enforcement programs.
- IV. Provide oversight between the GCSO and Finance Department on matters of acquisition and budget.
- V. Manage the GCSO policy development and accreditation initiative.

Role: Law Enforcement Consultant and Program Advisor to the GCSO.

Vision:

To provide guidance to the Sheriff on the goal of delivering professional law enforcement services to the citizens of Granville County and to assist with his vision of transforming the GCSO into an agency of excellence.

To provide quality control and public confidence for the GCSO asset forfeiture program, a significant law enforcement tool and source of added revenue.

To serve as the GCSO liaison with the Finance Department and Internal Auditor on fiscal policy.

To support the Special Operations Division with their investigative and intelligence programs.

Project Implementation:

Goal I – Consultant to the Sheriff and GCSO Supervisors

- a. Advise the Sheriff on organizational development and internal policy.
- b. Coordinate with the Sheriff on Agenda preparation for Board of Commissioner meetings.
- c. Serve as a liaison to federal law enforcement partners and provide actionable intelligence through these contacts.
- d. Manage law enforcement sensitive programs with the U.S. Attorney's Office and Internal Revenue Service Criminal Investigation Division.
- e. Review investigative reports and provide guidance on intelligence programs as requested.
- f. Afford oversight of the SOD Special Funds Account and work directly with the Internal Auditor on the execution of this program.

Goal II – Asset Forfeiture Program

- a. Oversight of asset forfeiture enforcement actions to ensure compliance with U.S. Department of Justice (DOJ) and Treasury guidelines.
- b. Review investigative reports prior to DOJ submission.
- c. Submit asset sharing requests (DAG-71) to DOJ.
- d. Coordinate with the Granville County Finance Director on the annual Equitable Sharing Program Certification (ESAC).
- e. Coordinate with Granville County Auditor on asset inventory management and annual audit requests related to the asset forfeiture program.

Goal III - Facilitate Grant Awards

- a. Identify law enforcement specific grant opportunities and process grants as requested.
- b. Coordinate with the Granville County Grant Development Specialist.
- c. Oversee the facilitation of GCSO grant awards with program managers.

Goal IV – Finance Department Liaison

- a. Aid the Sheriff and Administrative Staff with oversight of the General Fund Line Items through WebLogics.
- b. Assist with the acquisition of law enforcement designated equipment from vendors.
- c. Work with the Finance Department on GCSO financial management.
- d. Liaison with the Internal Auditor on inventory of capital acquisitions and GSCO specific audits.

Goal V - Accreditation

- a. Support the Accreditation Process to meet compliance with 181 CALEA law enforcement standards.
- b. Conduct a self-assessment of the Sheriff's Office current policy manual.
- c. Assist with the design of policies and procedures to meet accreditation requirements. Incorporate modifications into a standard database for dissemination and assessment.
- d. Coordinate with the Sheriff's Office management team and training coordinator to effectively integrate the accreditation process throughout the organization.

Proposal of Terms

Project requirements would be administered from July 1, 2023, to June 30, 2024:

Hourly Rate - \$74.00
Project Hours - 1000
Annual Project Cost - \$74,000.00

At the end of the contract term, Bailess Group LLC would be open to discussions on continuing the relationship with the County of Granville in support of the Sheriff's vision on achieving a high standard of excellence.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Sheriff Robert Fountain
Department: Sheriff's Office
Date: October 2, 2023
Title: Purchase of Body Armor

PURPOSE:

To receive approval to acquire ballistic vests, trauma plates, and accessories for the Granville County Sheriff's Office. This purchase is to outfit new deputies and replace expired inventory. The request is as follows:

The Sheriff's Office is requesting to expend approximately \$38,443.83 in U.S. Treasury asset forfeiture funds to purchase body armor and accessories from Lawmen's Distribution LLC.

BACKGROUND:

The Granville County Sheriff's Office is requesting funding to replace outdated body armor and to purchase equipment for new employees. The lifespan of body armor is approximately five years, and it is recommended that the equipment is replaced during this timeframe. Additionally, employees are professionally fitted by the vendor to ensure proper safety coverage for each deputy. Body armor is one of the most important pieces of safety equipment used by law enforcement officers and can greatly increase the chances of surviving a firearms incident. Studies have shown a 76% survival rate among officers who wore body armor and were shot in the torso area.

The purchase request is as follows:

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

The purchase of body armor is an approved expenditure per the *U.S. Department of Justice and U.S. Department of Treasury Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies*.

FUNDING:

Funds are available for this purchase from the U.S. Treasury asset forfeiture account. The purchase of body armor is an approved expenditure per the *U.S. Department of Justice and U.S. Department of Treasury Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies*. Additionally, the GCSO participates in DOJ's Patrick Leahy Bulletproof Vest Partnership (BVP) and anticipates a grant reimbursement of up to \$12,500.00 for this purchase.

<u>Item</u>	<u>Quantity</u>	<u>Price</u>	<u>Amount</u>
Safariland Body Armor	27	\$823.00	\$22,221.00
Soft Trauma Plate	40	\$ 26.00	\$ 1,040.00
External Carrier	18	\$231.00	\$ 4,158.00
External Carrier Advanced	24	\$264.00	\$ 6,336.00
ID Patch	42	\$ 7.00	\$ 294.00
Name Tape	14	\$ 8.00	\$ 112.00
Magazine Pouch	24	\$ 18.67	\$ 448.08
Magazine Double Pouch	24	\$ 24.00	\$ 576.00
Handcuff Pouch	24	\$ 18.67	\$ 448.08
Shipping			\$ 379.80
Tax			\$ 2,430.87
Total:			\$38,443.83

VENDOR:

Lawmen's Distribution LLC is a North Carolina based company that is a premier supplier of law enforcement equipment to Police Departments and Sheriff's Offices throughout the state. The Granville County Sheriff's Office has used Lawmen's as a preferred vendor for over seven-years. Lawmen's Distribution LLC is registered with Sams.gov under Unique Entity ID: QTPCGR4E4ZC4 (valid March 15, 2024). Additionally, Lawmen's Distribution LLC is listed as a certified vendor on the North Carolina Department of Administration website and is an authorized distributor of Safariland Body Armor under NC State Contract 680C – Body Armor.

FUNDING:

Funds are available for this purchase from the U.S. Treasury asset forfeiture account. The purchase of body armor is an approved expenditure per the *U.S. Department of Justice and U.S. Department of Treasury Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies*. Additionally, the GCSO participates in DOJ's Patrick Leahy Bulletproof Vest Partnership (BVP) and anticipates a grant reimbursement of up to \$12,500.00 for this purchase.

RECOMMENDATION:

The Sheriff recommends approval for the purchase of protective equipment in the amount of \$38,443.83, utilizing U.S. Treasury asset forfeiture funds.

ATTACHMENTS:

Quote - Lawmen's Distribution LLC
Statewide Term Contract 680C – Body Armor
U.S. Treasury Asset Forfeiture Tracker
U.S. DOJ Asset Forfeiture Tracker

ACTION TAKEN:



3319 Anvil Place
Raleigh, NC 27603
800 Clanton Road Suite T
Charlotte, NC 28217

SALES INVOICE

SI-1067925

8/10/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To		
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919)603-1302 Fax: (919)690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565		
Account	Terms	Due Date	Account Rep		Schedule Date	
GRANVI	NET 30 Email Delivery	9/9/2023	Lauren McFaul		6/13/2023	
Sales Order	PO #	Reference	Ship VIA	Page	Printed	
SO-452651	32611	BAILESS-BODY ARM	FACTORY DIRECT	1	8/11/2023 10:09:06AM	
L	Item / Model / Brand Description	Order	Ship	Price UM	Discount %	Amount
1	SBA1219784M / A05704290513 / SAFARIARMOR Safariland 1219784-M SX Level II A7 - Male Panel Set QN 23-QUO-005309 11-05-2023 EXPIRES Royster, Jessie 3014-2814 Davis, Macon 3216-3016 Davis, Raymond 2413-2215 Griffin, F 2214-2015 Mangum, K 2216-2016 Edwards, R 2014-1815 Watson, D 2014-1815 Jackson, T 2214-2215 Pulley, J 2013-1814 Welch, M 2215-2016 Evans, J 2215-2016 Wilson, L 2614-2415 Parrott, Chase 2615-2416	13	13	\$823 EA	\$0	\$10,699.00
2	SBA1219784U / A05704290514 / SAFARIARMOR Safariland 1219784-U SX Level II A5 - Female Unstructured Panel Set Coleman, Melissa U2813-2614	3	3	\$823 EA	\$0	\$2,469.00
Thank you for your purchase. Checks are processed electronically. Originals will be secured for 30 days then destroyed. If you are not satisfied with your purchase, simply return it in its original package with your receipt within 30 days. Products must be in new condition. Guns, special orders, engraved, clearance or altered products may not be returned. All shipping discrepancies must be reported within 30 days of shipment. We may assess a 1.5% per month late fee on all past due invoices. No refunds on shipping.				Page 1 Sub Total \$13,168.00		
X _____ Date: _____						



3319 Anvil Place
Raleigh, NC 27603

800 Clanton Road Suite T
Charlotte, NC 28217

SALES INVOICE

SI-1067925

8/10/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To		
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565		
Account	Terms	Due Date	Account Rep	Schedule Date		
GRANVI	NET 30 Email Delivery	9/9/2023	Lauren McFaul	6/13/2023		
Sales Order	PO #	Reference	Ship VIA	Page	Printed	
SO-452651	32611	BAILESS-BODY ARM	FACTORY DIRECT	2	8/11/2023 10:09:06AM	
L	Item / Model / Brand Description	Order	Ship	Price UM	Discount %	Amount
	Cruz, Jennifer U2011-1813 Neal, T U2414-2415					
3	SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X 8"	16	16	\$26 EA	\$0	\$416.00
4	SBA1303554BK / A05707114626 / SAFARIARMOR Safariland 1303554 V1 External Carrier Front Opening Fixed Pockets Color - Black	16	16	\$231.00 EA	\$0.00	\$3,696.00
5	SBA1223589S-05A / A05716944452 / SAFARIARMOR Safariland 1223589-SL ID Patch - Large 8.5" X 3" Color - Black Lettering Color - Reflective Agency - SHERIFF	16	16	\$7 EA	\$0	\$112.00
7	SBA1303554BK / A05707114626 / SAFARIARMOR Safariland 1303554 V1 External Carrier Front Opening Fixed Pockets Color - Black	2	2	\$231.00 EA	\$0.00	\$462.00
8	WINESETT, EDDIE 2815-2817 FAUCETTE, JAMES 2614-2617 SBA1223589S-05A / A05716944452 / SAFARIARMOR Safariland 1223589-SL ID Patch - Large 8.5" X 3" Color - Black Lettering Color - Reflective Agency - SHERIFF	2	2	\$7 EA	\$0	\$14.00
9	SH / MISCEL	1	1	\$149.95	\$0.00	\$149.95
Thank you for your purchase. Checks are processed electronically. Originals will be secured for 30 days then destroyed. If you are not satisfied with your purchase, simply return it in its original package with your receipt within 30 days. Products must be in new condition. Guns, special orders, engraved, clearance or altered products may not be returned. All shipping discrepancies must be reported within 30 days of shipment. We may assess a 1.5% per month late fee on all past due invoices. No refunds on shipping. X _____ Date: _____		Tax Details NCCTY675 \$1216.212 Payment Details		Taxable Total Tax \$1,216.21 Exempt \$0.00 Total \$19,234.16 Payment Disc \$0.00 Paid \$0.00 Balance \$19,234.16		



3319 Anvil Place
Raleigh, NC 27603

800 Clanton Road Suite T
Charlotte, NC 28217

SALES INVOICE

SI-1067925

8/10/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919)603-1302 Fax: (919)690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	9/9/2023	Lauren McFaul	6/13/2023	
Sales Order	PO #	Reference	Ship VIA	Page	Printed
SO-452651	32611	BAILESS-BODY ARM	FACTORY DIRECT	3	8/11/2023 10:09:06AM
L	Item / Model / Brand Description	Order	Ship	Price UM	Discount %
	SHIPPING/HANDLING			EA	
Thank you for your purchase. Checks are processed electronically. Originals will be secured for 30 days then destroyed. If you are not satisfied with your purchase, simply return it in its original package with your receipt within 30 days. Products must be in new condition. Guns, special orders, engraved, clearance or altered products may not be returned. All shipping discrepancies must be reported within 30 days of shipment. We may assess a 1.5% per month late fee on all past due invoices. No refunds on shipping. X _____ Date: _____		Tax Details NCCTY675 \$1216.212 Payment Details		Taxable Total Tax \$1,216.21 Exempt \$0.00 Total \$19,234.16 Payment Disc \$0.00 Paid \$0.00 Balance \$19,234.16	



3319 Anvil Place
Raleigh, NC 27603

800 Clanton Road Suite T
Charlotte, NC 28217

4961 Broad River Rd. Suite B
Columbia, SC 29212

SALES QUOTE

SQ-394265

7/27/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		ARMY-BODY ARMO	FACTORY DIRECT	1	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
1	FEMALE BALLISTIC PANEL/BODY ARMOR SETS				
2	SBA1219784U / A05704290514 / SAFARIARMOR Safariland 1219784-U SX Level II A5 - Female Unstructured Panel Set	2	\$823 EA	\$0	\$1,646.00
	QN 23-QUO-005309 11-05-2023 EXPIRES				
	JORDAN, MADISON U2213-2214 Wright, Reagan U2613-2414				
3	SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X 8"	2	\$26 EA	\$0	\$52.00
4	SBA13035496658B / A05707114612 / SAFARIARMOR Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black	2	\$264.00 EA	\$0.00	\$528.00
5	NAMETAPE / UUC NAME TAPE MATERIAL: AX-1354643 MERROWED BORDERED 5" X 1" MATERIAL COLOR: BLACK FONT STYLE: FRANKLIN GOTHIC MEDIUM HEATPRESS FONT COLOR: SCOTHLITE BACKING TYPE: VELCRO-HOOK	2	\$8.00 EA	\$0.00	\$16.00
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 1 Sub Total	\$2,242.00



3319 Anvil Place
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800 Clanton Road Suite T
Charlotte, NC 28217

4961 Broad River Rd. Suite B
Columbia, SC 29212

SALES QUOTE

SQ-394265

7/27/2023



REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		ARMY-BODY ARMO	FACTORY DIRECT	2	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
	NAME TAPE WORDING: LAST NAME ONLY				
	JORDAN WRIGHT				
6	1223589SLBKRE / A05812268560 / SAFARIARMOR SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	2	\$7.00 EA	\$0.00	\$14.00
7	SBATP5BK / A05736905133 / SAFARIARMOR Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	2	\$18.67 EA	\$0.00	\$37.34
8	SBATP10ABK / A05737879673 / SAFARIARMOR Safariland 1219671-TP10A TP10A Side Arm Magazine Pouch Double Color - Black	2	\$24.00 EA	\$0.00	\$48.00
9	SBATP17BK / A05740074116 / SAFARIARMOR Safariland 1219671-TP17 TP17 Handcuff Pouch Single Color - Black	2	\$18.67 EA	\$0.00	\$37.34
10					
11	MALE BALLISTIC PANEL/BODY ARMOR SETS				
12	SBA1219784M / A05704290513 / SAFARIARMOR Safariland 1219784-M SX Level II A7 - Male Panel Set	6	\$823 EA	\$0	\$4,938.00
	Burchette, Lamont 3415-3216 Fountain, Robert 2213-2214 Poplawski, Jason 2614-2416				
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 2 Sub Total \$5,074.68 Running Sub Total \$7,316.68	



3319 Anvil Place
Raleigh, NC 27603

800 Clanton Road Suite T
Charlotte, NC 28217

4961 Broad River Rd. Suite B
Columbia, SC 29212

SALES QUOTE

SQ-394265

7/27/2023



REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		HARDY-BODY ARMOR	FACTORY DIRECT	3	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
13	Fitts, Alonza 2212-2014 Chavez, Eduardo 2413-2214 Daye, Eldon 2614-2416 SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X 8"	6	\$26 EA	\$0	\$156.00
14	SBA13035496658B / A05707114612 / SAFARIARMOR Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black	6	\$264.00 EA	\$0.00	\$1,584.00
15	NAME TAPE / UUC NAME TAPE MATERIAL: AX-1354643 MERROWED BORDERED 5" X 1" MATERIAL COLOR: BLACK FONT STYLE: FRANKLIN GOTHIC MEDIUM HEATPRESS FONT COLOR: SCOTHLITE BACKING TYPE: VELCRO-HOOK NAME TAPE WORDING: LAST NAME ONLY BURCHETTE FOUNTAIN POPLAWSKI FITTS CHAVEZ	6	\$8.00 EA	\$0.00	\$48.00
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 3 Sub Total Running Sub Total	 \$1,788.00 \$9,104.68



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SALES QUOTE

SQ-394265

7/27/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		ARMY-BODY ARMO	FACTORY DIRECT	4	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
16	DAYE 1223589SLBKRE / A05812268560 / SAFARIARMOR SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	6	\$7.00 EA	\$0.00	\$42.00
17	SBATP5BK / A05736905133 / SAFARIARMOR Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	6	\$18.67 EA	\$0.00	\$112.02
18	SBATP10ABK / A05737879673 / SAFARIARMOR Safariland 1219671-TP10A TP10A Side Arm Magazine Pouch Double Color - Black	6	\$24.00 EA	\$0.00	\$144.00
19	SBATP17BK / A05740074116 / SAFARIARMOR Safariland 1219671-TP17 TP17 Handcuff Pouch Single Color - Black	6	\$18.67 EA	\$0.00	\$112.02
20	OUTER CARRIER'S ONLY, POUCHES (NO BALLISTIC PANEL SETS)				
21	SBA13035496658B / A05707114612 / SAFARIARMOR Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black	3	\$264.00 EA	\$0.00	\$792.00
	WILLIAMS, CRAIG 2213-2216 HAYES, STEVEN 2214-2216 HARRISON, MARK 2614-2616				
22	SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X	3	\$26 EA	\$0	\$78.00
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 4 Sub Total \$1,280.04 Running Sub Total \$10,384.72	



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Columbia, SC 29212

SALES QUOTE

SQ-394265

7/27/2023



REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919)603-1302 Fax: (919)690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		[ARDY-BODY ARMO]	FACTORY DIRECT	5	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
23	8" NAMETAPE / UUC NAME TAPE MATERIAL: AX-1354643 MERROWED BORDERED 5" X 1" MATERIAL COLOR: BLACK FONT STYLE: FRANKLIN GOTHIC MEDIUM HEATPRESS FONT COLOR: SCOTHLITE BACKING TYPE: VELCRO-HOOK NAME TAPE WORDING: LAST NAME ONLY WILLIAMS HAYES HARRISON	3	\$8.00 EA	\$0.00	\$24.00
24	1223589SLBKRE / A05812268560 / SAFARIARMOR SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	3	\$7.00 EA	\$0.00	\$21.00
25	SBATP5BK / A05736905133 / SAFARIARMOR Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	3	\$18.67 EA	\$0.00	\$56.01
26	SBATP10ABK / A05737879673 / SAFARIARMOR Safariland 1219671-TP10A TP10A Side Arm Magazine Pouch Double Color - Black	3	\$24.00 EA	\$0.00	\$72.00
27	SBATP17BK / A05740074116 / SAFARIARMOR Safariland 1219671-TP17 TP17 Handcuff Pouch	3	\$18.67 EA	\$0.00	\$56.01
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 5 Sub Total Running Sub Total	\$229.02 \$10,613.74



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SALES QUOTE

SQ-394265

7/27/2023



REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		ARMY-BODY ARMO	FACTORY DIRECT	6	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
28	Single Color - Black GENERIC SIZED V1 AWS CARRIERS, STP, ID'S, POUCHES				
29	SBA13035496658B / A05707114612 / SAFARIARMOR Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black 2012-1813 2013-2015 QTY OF 2 2213-2014 QTY OF 2 2213-2215 QTY OF 2 2414-2415 2614-2416 2615-2616	10	\$264.00 EA	\$0.00	\$2,640.00
30	SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X 8"	10	\$26 EA	\$0	\$260.00
31	1223589SLBKRE / A05812268560 / SAFARIARMOR SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	10	\$7.00 EA	\$0.00	\$70.00
32	SBATP5BK / A05736905133 / SAFARIARMOR Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	10	\$18.67 EA	\$0.00	\$186.70
33	SBATP10BK / A05737879666 / SAFARIARMOR	10	\$24.00	\$0.00	\$240.00
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page 6 Sub Total \$3,396.70 Running Sub Total \$14,010.44	



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SALES QUOTE

SQ-394265

7/27/2023



REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919)603-1302 Fax: (919)690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	8/26/2023	Lauren McFaul	7/27/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394265		[ARDY-BODY ARMO]	FACTORY DIRECT	7	7/27/2023 11:18:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
34	Safariland 1219671-TP10 TP10 Side Arm Magazine Pouch Single Color - Black SBATP17BK / A05740074116 / SAFARIARMOR	10	EA \$18.67	\$0.00	\$186.70
35	Safariland 1219671-TP17 TP17 Handcuff Pouch Single Color - Black SH / MISCEL SHIPPING/HANDLING	1	EA \$149.95	\$0.00	\$149.95
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.		Tax Details NCCTY675 \$968.429		Taxable \$14,347.09 Total Tax \$968.43 Exempt \$0.00 Total \$15,315.52 Balance \$15,315.52	



3319 Anvil Place
Raleigh, NC 27603
800 Clanton Road Suite T
Charlotte, NC 28217

SALES QUOTE

SQ-395860

9/8/2023

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	10/8/2023	Lauren McFaul	9/8/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-395860		ARDY-JULIAN AL	FACTORY DIRECT	1	9/8/2023 1:16:13PM
L Item	Description	Qty	Price UM	Discount	Amount
1 2 SBA1219784M	MALE BALLISTIC PANEL/BODY ARMOR SETS Safariland 1219784-M SX Level II A7 - Male Panel Set QN 23-QUO-005309 11-05-2023 EXPIRES	1	\$823 EA		\$823.00
3 SBA122090258	ALFORD, JULIAN 2615-2416 Safariland 1220902-58 Soft Trauma Plate 5" X 8"	1	\$26 EA		\$26.00
4 SBA13035496658B	Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black	1	\$264.00 EA		\$264.00
5 NAME TAPE	NAME TAPE MATERIAL: AX-1354643 MERROWED BORDERED 5" X 1" MATERIAL COLOR: BLACK FONT STYLE: FRANKLIN GOTHIC MEDIUM HEATPRESS FONT COLOR: SCOTHLITE BACKING TYPE: VELCRO-HOOK NAME TAPE WORDING: LAST NAME ONLY	1	\$8.00 EA		\$8.00
6 1223589SLBKRE	ALFORD SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	1	\$7.00 EA		\$7.00
7 SBATP5BK	Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	1	\$18.67 EA		\$18.67
8 SBATP10ABK	Safariland 1219671-TP10A TP10A Side Arm Magazine Pouch Double Color - Black	1	\$24.00 EA		\$24.00
9 SBATP17BK	Safariland 1219671-TP17 TP17 Handcuff Pouch Single Color - Black	1	\$18.67 EA		\$18.67
10 SH	SHIPPING/HANDLING	1	\$29.95 EA		\$29.95
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.		Tax Details NCCTY675 \$82.302		Taxable Total Tax \$82.30 Exempt \$0.00 Total \$1,301.59 Balance \$1,301.59	



3319 Anvil Place
Raleigh, NC 27603

800 Clanton Road Suite T
Charlotte, NC 28217

4961 Broad River Rd. Suite B
Columbia, SC 29212

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

SALES QUOTE

SQ-394462

8/2/2023



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	9/1/2023	Lauren McFaul	8/2/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394462		LARDY-BENFIELD	FACTORY DIRECT	1	8/2/2023 8:03:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
1	MALE BALLISTIC PANEL/BODY ARMOR SETS				
2	SBA1219784M / A05704290513 / SAFARIARMOR Safariland 1219784-M SX Level II A7 - Male Panel Set QN 23-QUO-005309 11-05-2023 EXPIRES BENFIELD, JASON 2214-2215 DAY, CHRISTOPHER 2414-2415	2	\$823 EA	\$0	\$1,646.00
3	SBA122090258 / A05705770853 / SAFARIARMOR Safariland 1220902-58 Soft Trauma Plate 5" X 8"	2	\$26 EA	\$0	\$52.00
4	SBA13035496658B / A05707114612 / SAFARIARMOR Safariland 1303549-6658 V1 External Carrier Front Opening Advanced Webless System Color - Black	2	\$264.00 EA	\$0.00	\$528.00
5	NAMETAPE / UUC NAME TAPE MATERIAL: AX-1354643 MERROWED BORDERED 5" X 1" MATERIAL COLOR: BLACK FONT STYLE: FRANKLIN GOTHIC MEDIUM HEATPRESS FONT COLOR: SCOTHLITE BACKING TYPE: VELCRO-HOOK	2	\$8.00 EA	\$0.00	\$16.00
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				Page	1
				Sub Total	\$2,242.00



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Raleigh, NC 27603

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Charlotte, NC 28217

4961 Broad River Rd. Suite B
Columbia, SC 29212

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

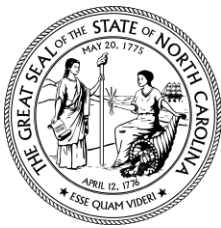
SALES QUOTE

SQ-394462

8/2/2023



Customer		Contact		Ship To	
GRANVILLE CO. SHERIFFS OFFICE ATTN: ACCOUNTS PAYABLE 525 NEW COMMERCE DR OXFORD NC 27565 Tel: (919) 603-1302 Fax: (919) 690-1766				GRANVILLE CO. SHERIFFS 525 NEW COMMERCE DR OXFORD NC 27565	
Account	Terms	Due Date	Account Rep	Schedule Date	
GRANVI	NET 30 Email Delivery	9/1/2023	Lauren McFaul	8/2/2023	
Quotation	PO #	Reference	Ship VIA	Page	Printed
SQ-394462		HARDY-BENFIELD	FACTORY DIRECT	2	8/2/2023 8:03:03AM
L	Item / Model / Brand Description	Qty	Price UM	Discount %	Amount
	NAME TAPE WORDING: LAST NAME ONLY				
	BENFIELD				
	DAY				
6	1223589SLBKRE / A05812268560 / SAFARIARMOR SAFARILAND ID Patch - Large 8.5 x 3 SHERIFF Black Patch Reflective Letters	2	\$7.00 EA	\$0.00	\$14.00
7	SBATP5BK / A05736905133 / SAFARIARMOR Safariland 1219671-TP5 TP5 M4 Magazine Pouch Single Color - Black	2	\$18.67 EA	\$0.00	\$37.34
8	SBATP10ABK / A05737879673 / SAFARIARMOR Safariland 1219671-TP10A TP10A Side Arm Magazine Pouch Double Color - Black	2	\$24.00 EA	\$0.00	\$48.00
9	SBATP17BK / A05740074116 / SAFARIARMOR Safariland 1219671-TP17 TP17 Handcuff Pouch Single Color - Black	2	\$18.67 EA	\$0.00	\$37.34
10	SH / MISCEL SHIPPING/HANDLING	1	\$49.95 EA	\$0.00	\$49.95
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.		Tax Details NCCTY675 \$163.933		Taxable Total Tax \$163.93 Exempt \$0.00 Total \$2,592.56 Balance \$2,592.56	



Statewide Term Contract

680C – Body Armor

Bid Number	201600245
Contract Name	Body Armor
Effective Dates	November 10, 2020 through November 10, 2023
Vendor(s)	Armor Express Donna Corbin (231) 350-6270 GH Armor Systems, Inc. Cris Grado (606) 219-5159 Point Blank Enterprises, Inc. Daniela Domenecchi (954) 630-0900 Ext: 1329 Safariland, LLC Jaime Marini (904) 807-1928 Survival Armor Jeanine Mason (239) 210-0891 ext. 104
Vendor Local Distributor(s), Manufacturer Lines & Price Lists	Armor Express 164712 Manufacturer Lines & Price List Dana Safety Supply James Panter (336) 897-4055 Galls, LLC Terry Jones (859) 800-1255 The Activity Group, Inc. Caitlin Miller 208-906-0585 Municipal Emergency Services (MES) / Lawmen Supply Co. Chris Ferrari (609) 941-5488 GH Armor Systems, Inc. 164713 Manufacturer Lines & Price List American Uniform Sales, Inc. Fayetteville Kathy Sujanani 910-323-1336 American Uniform Sales, Inc. Wilmington Patrick Bass 910-343-0411 Harrison's Workwear Hickory Ken Smith 828-855-3733 Harrison's Workwear Winston-Salem Tom Wollen 828-855-3733 Safe Industries Al Williamon 864-313-1657 STRACK, INC. Stephanie Strack 757-898-7281 Summit Uniforms David Pearson 865-454-8194 W.W. Grainger, Inc. Tiffany Jelovich 919-830-5589 North American Rescue, LLC Anthony Horton 864-675-9800 Municipal Emergency Services/Lawmen Supply Jeff Clark 252-732-4232 Point Blank Enterprises, Inc. 164719 Manufacturer Lines & Price List American Uniforms Fayetteville Joan Stringfellow (800) 672-8452 American Uniforms Wilmington Patrick Bass (843) 685-9179 Craig's Firearm Supply Tony Lardo (865) 388-6337 Dana Safety Supply Mike Barnwell (336) 854-5536 Federal Eastern International LLC Sally Hayes (727) 827-2997 Galls-Best Uniforms Charlotte Jason Taran (910) 742-1244 Galls-Century Uniforms Raleigh Jason Taran (910) 742-1244 Galls-Best Uniforms Wilmington Jason Taran (910) 742-1244 Municipal Emergency Services Seth Cosans (877) 771-5557 Nafeco Brian Oaks (800) 628-6233 Read's Uniforms Eric Hutzler (828) 412-8950 Safariland, LLC 164720 Manufacturer Lines & Price List Lawmens Distribution LLC Ashley Pomerville (919) 779-6141 Survival Armor, Inc. 164722 Manufacturer Lines & Price List American Public Safety LLC Alex Sgambato (302) 394-0303 Arrow Safety & Device Company Jeff Zyats (704) 609-3729 Dana Safety Supply Robinson (336) 854-5536 Harrison's Workwear Greensboro CJ (336) 851-0580 Read's Uniforms Inc. Stephen May 800-672-8452 Safety & Security International Brittany Grady (336) 285-8673

Contract Covers	▪ Body Armor (Individual & K-9) ▪ Ballistic Helmets Shields ▪ Ballistic Resistant Helmets ▪ Accessories ○ Ballistic-Resistant • Trauma pack and trauma plate • Insert (soft armor or hard armor) • Groin, yoke, bicep, collar, and throat protectors ○ Non-Ballistic Resistant • Pouches • Replacement carrier straps • ID patches • Carry bags for concealable vest, tactical vest, shield, and helmet • Helmet equipment rails, pads, and retention/suspension system • Shield lights, shoulder straps, logos ▪ Individual Professional Fit Measurements ▪ Additional Volume Price Discount Incentives ▪ Instruction & Presentation ▪ Ballistic Panel Recycling
Convenience Contract	This is a convenience Statewide Term Contract for state agencies, departments, institutions, universities, community colleges, and non-mandatory entities, including schools and local government.
Transportation (FOB Destination)	Orders shall be delivered within sixty (60) days of manufacturer receipt of order.
Individual Professional Fit Measurements	Body Armor shall be manufactured to fit a specific individual following professional measurement. Measurement and fit protocols shall be professionally conducted by distributors prior to order placement. Sample vests may be used to assist in establishing initial size and fit for individual officers, however, sample vests may not be used for final fittings. All sizing, measurements, and final fittings shall be done at no expense to the agency. Body armor improperly fitted to an individual wearer shall be adjusted or replaced and returned to the individual within thirty (30) days by the Vendor at no expense to the agency.
Additional volume price discount incentives	Additional volume price discount incentives for multiple vest purchases per order areas follows: • 1+ • 1-10 vests • 11-25 vests • 26-50 vests • 51+
Taxes	Prices or discounts do not include any North Carolina sales or use taxes.
Warranty	Warranty period begins upon acceptance by the agency. • 5-year manufacturer warranty on ballistic panels 18-month warranty on carriers
Instruction & Presentation	The agency may request instruction/presentation regarding the fit, care, maintenance, usage, and limitation of bullet-resistant and stab-resistant armor.

Ordering Placement	Orders may be placed through E-Procurement , phone or fax.
Loaded into E-Procurement	Yes.
E-Procurement Help Desk	(888) 211-7440
Contract Manager	Pamela Case (919) 323-5027
3	6/24/2020: Contract Administrator Change to Nicole Mathis
	2/17/2021: NASPO Value Point Participating Agreements Executed November 10, 2022; Price lists will be updated on 3/16/2022.
	3/16/2021: US Armor removed from contract; Price Lists updated.
	9/20/2021: Updated Manufacturer Lines & Price List for Point Blank Enterprises, Inc.
	2/9/2022: Municipal Emergency Services added as a distributor for Armor Express
	7/18/2022: Contract Administrator changed to Sandy Anderson
	11/4/2022: Contract Extension to 11/10/2023; Price List Updates will follow.
	Changes to the Vendor Distributor Lists have been made as follows: NEW* ~~deleted~~
	Armor Express Dana Safety Supply
	Galls, LLC* The Activity Group, Inc.* Municipal Emergency Services (MES) / Lawmen Supply Co ~~Bob Barker Company Inc.~~ ~~Bound Tree Medical~~
	GH Armor Systems, Inc. American Uniform Sales, Inc. Fayetteville* American Uniform Sales, Inc. Wilmington* Harrison's Workwear Hickory Harrison's Workwear Winston-Salem* Safe Industries* STRACK, INC.* Summit Uniforms* W.W. Grainger, Inc. North American Rescue, LLC* Municipal Emergency Services/Lawmen Supply* ~~Barker Company Inc.~~ ~~Harrison's Workwear Greensboro~~ ~~Stockclass Uniforms~~ ~~Wilmington Guns~~ ~~Southern Police Equipment~~
	Point Blank Enterprises, Inc. (No Changes)
	Safariland, LLC (No Changes)
	Survival Armor, Inc. American Public Safety LLC* Arrow Safety & Device Company Dana Safety Supply Harrison's Workwear Greensboro Read's Uniforms Inc.* Safety & Security International

~~Carolina Uniforms & Equipment Inc.~~

4/6/2023:	Contract Manager updated to Pamela Case
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FY24 U.S. Treasury Asset Forfeiture Fund Tracker

Date	Forfeiture Account	Asset Type and Expenditure Request	Current Balance	Remaining Balance
08/01/23	U.S. Treasury 52-4312-000		\$84,576.64	\$84,576.64
08/07/23		Incinerator - \$14,335.00	\$84,576.64	\$70,241.64
10/02/23		Body Armor - \$38,443.83	\$70,241.64	\$31,797.81

FY24 U.S. DOJ Asset Forfeiture Fund Tracker

Date	Forfeiture Account	Asset Type and Expenditure Request	Current Balance	Remaining Balance
07/01/23	51-4311-000		\$326,242.56	\$326,242.56



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: Granville County Planning Board

PURPOSE:

To make appointments to the Granville County Planning Board.

BACKGROUND:

The function and duty of the Planning Board is to make comprehensive surveys and studies of existing conditions and probable future developments. The Board is responsible for preparing such plans for physical, social and economic growth, as will best promote the public health, safety, convenience or the general welfare as well as efficiency and economy in the development of Granville County.

The Planning Board serves at the pleasure of the Board of County Commissioners and reviews and makes recommendations to the governing body.

The terms of Howard Tyler (District 4) and Justin Milstein (District 7) expired July 1, 2023. Mr. Milstein has resigned and Mr. Tyler retired after 28 years of service and needs to be replaced. There are no applications on file at this time.

Others Serving:	Allen Nelson	District 1
	Adam Brewer	District 2
	Elvin Mangum, Jr.	District 3
	Vacant	District 4
	Joshua H. Averette	District 5
	Michael O'Briant Turner	District 6
	Vacant	District 7

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: Parks, Greenways, and Recreation Committee

PURPOSE:

To make appointments to the Parks, Greenways, and Recreation Advisory Committee.

BACKGROUND:

The Granville County Parks, Greenways, and Recreation Advisory Committee will advise the Board of Commissioners on matters related to parks, greenways, and recreation. The objectives of the Committee are:

- Plan and recommend to the Governing Body such action as may be necessary to provide an adequate and complete system of parks and recreation facilities-including greenways-and programming which meet the needs of Granville County citizens.
- Recommend guidelines, procedures, and the funding of applications for the Granville County recreation mini-grant program (as funding is available).
- Carry out the directions of the governing body and/or County Manager regarding the provision of Parks and Recreation services and greenways development and oversight in Granville County.
- Advise the board and the Greenway Advisory Council in the operation of greenway systems and the implementation of the Greenway Master Plan.

The terms of Wayne Hutson (District 2) and Marilyn Howard (At-Large) expired in August.

Mr. Hutson and Mrs. Howard do not wish to be reappointed.

Others serving:	Reginald Royster	District 1
	Vacant	District 2
	Glenda Williams	District 3
	Marvin Davis	District 4
	Joshua Averette	District 5
	Ivan Washburn	District 6
	Michael McFadden	District 7
	April Shaeffer	At-Large
	Richard Rote	At-Large
	Cynthia Ratliff	Chamber Director, At-Large

Vacant
Commissioner Sue Hinman
Commissioner Timothy Karan
Raymond Allen

Angela Allen

Michael Williford
Madeline Galliano
Korena Weichel

Carlton Thornton

At-Large
Ex-Officio
Ex-Officio
Ex-Officio, Granville County Parks &
Grounds Director
Ex-Officio, Granville County Tourism
Development Authority Director
Ex-Officio, Greenway Advisory Council Chair
Ex-Officio, Regional Planning Board/COG
Staff Representative, Deputy County
Manager
Staff Representative, Granville County
Assistant Planning Director

ACTION TAKEN:



Granville County Senior Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Senior Services
Date: October 2, 2023
Title: Senior Services Advisory Committee

PURPOSE:

To make an appointment to the Senior Services Advisory Committee.

BACKGROUND:

The Senior Services Advisory Committee will develop policy, advise of appropriate actions and make recommendations to the County Commissioners. Advisory Committee members shall be appointed by the Board of County Commissioners and there shall be at least one representative from each area of the County including Oxford, Stovall/Bullock, Antioch, Oak Hill, Butner/Creedmoor, and Stem.

Kathy Wolford (District 2) has resigned and needs to be replaced.

Others serving:	Leroy Anderson	District 1
	Bessie Bailey	District 1
	Hattie Jean Overton	District 2
	Betty Crews	District 2
	Vacant	District 2
	JoAnn Deshane	District 5 appointed by 3
	Laverta Cooper	District 4
	Dorothy Lyon	District 4
	Harriet Morton	District 4
	Carol Jo Harris	District 5
	Richard Lyon	District 7 appointed by District 6
	Vickie Smoak	District 7

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **County Manager's Report**

PURPOSE:

Any matters as needed by the County Manager.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: County Attorney's Report
Date: October 2, 2023
Title: **County Attorney's Report**

Any items as needed by the County Attorney.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments, give reports, and make announcements.

- Commissioner Rob Williford
- Commissioner Sue Hinman
- Commissioner Tony W. Cozart
- Commissioner Timothy Karan
- Commissioner Jimmy Gooch
- Commissioner Zelodis Jay
- Chair Russ May

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **Any Other Matters**

PURPOSE:

To consider any other matters as needed.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: October 2, 2023
Title: **Closed Session as allowed by G.S. 143-318.11(a)(4)- Economic Development**

PURPOSE:

To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

ACTION TAKEN: