

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS



Tuesday, September 6, 2022

Call to order @ 7:00 p.m......Chairman Tony W. Cozart
Invocation and Pledge of Allegiance.....Commissioner David T. Smith

Consent Agenda

1. Minutes (p. 3)
2. Fleet Vehicle Transfer (p. 31)

Introductions, Recognitions and Presentations

3. Lead for North Carolina Fellow Introduction (p. 33)

Public Hearings

4. 5310 Transportation Grant - In-Town Oxford Fixed Route (p.34)

Public Comments

5. Public Comments (p. 38)

Tax Matters

6. Late Application - Disabled Veteran (p. 39)

Sheriff Matters

7. Sheriff's Vehicles Purchase Request (p. 41)

Proclamations, Resolutions and Legislative Matters for Consideration

8. Proclamations, Resolutions and Legislative Matters (p. 46)

Appointments

9. Granville County Library System Board of Trustees (p. 47)
10. Granville County Economic Development Advisory Board (p. 48)
11. Opioid Advisory Committee (p. 49)

County Manager's Report

12. Animal Control Change of Operating Hours (p. 51)

- 13. NC State Highway Patrol Grant (p. 52)
- 14. Granville County Employee NCDOT Fall Litter Sweep Event (p. 54)

County Attorney's Report

- 15. County Attorney's Report (p. 55)

Presentations by County Board Members

- 16. Presentations by County Board Members (p. 56)

Any Other Matters

- 17. Any Other Matters (p. 57)

Closed Session

- 18. Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter (p. 58)
- 19. Closed Session as allowed by G.S. 143-318.11(a)(6) – Personnel (p. 59)



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 2, 2022
Title: Minutes

PURPOSE:

To approve minutes of the December 6, 2021 Regular Meeting and the December 20, 2021 Special Meeting.

RECOMMENDATION:

Approval

ATTACHMENTS:

December 6, 2021 Draft Minutes
December 20, 2021 Draft Minutes

ACTION TAKEN:

OXFORD, NORTH CAROLINA
December 6, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, December 6, 2021, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chair: Sue Hinman

Commissioners: Tony W. Cozart Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

News Reporters: David Murray – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:01 p.m., Chair Sue Hinman called the meeting to order. She then recognized Commissioner Tony W. Cozart for the invocation and Pledge of Allegiance.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:

General Contingency Balance	\$	51,450
School Bond D/S Contingency	\$	100,000
Environmental Disaster Contingency	\$	10,000
General Fund Appropriated Fund Balance	\$	7,221,971

- (B) Approved Budget Amendment #3 as recommended by the Finance Director:

Budget Amendment #3
12/6/2021

Be it ordained, the FY 2021-2022 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)		
General Government		
Board of Elections		13,000
Public Safety		
Detention Center		84,960
Emergency Management		73,182
911 Operations		53,293
Animal Control		47,638
Area Projects and Other Appropriations		
Non-Departmental		(16,150)

<i>Total Expenditures</i>		255,923
Revenues: Increase/(Decrease)		
Restricted and Intergovernmental	84,960	
Appropriated Fund Balance	170,963	
<i>Total Revenues</i>		255,923

Budget Amendment #3				
(For reference only)				Balance
General Fund/Elections				
Expenditures: Increase/ (Decrease)				
10-	4170	122	Overtime	\$33,076
10-	4170	181	FICA	\$27,956
10-	8540	111	Position Reclass	\$227,000

Description: To amend the budget for the overtime for one-stop workers as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/ Animal Control				
Revenues: Increase/(Decrease)				
10-	3990	991	Appropriated Fund Balance	\$7,098,646
Expenditures: Increase/ (Decrease)				
10-	4380	121	Salaries	\$355,288
10-	4380	181	FICA	\$32,229
10-	4380	182	Retirement	\$43,731
10-	4380	183	Health Insurance	\$73,100
10-	4380	189	Life Insurance	\$204
10-	4380	212	Uniforms	\$3,000
10-	4380	540	Capital Outlay - Trucks	\$52,500

Description: To budget one Animal Control officer effective January 16, 2022, as approved by the Granville County Board of Commissioners. The Board also approved one dedicated animal control sworn law enforcement officer position effective January 16, 2022. The budget for the sworn LE officer is included in the Sheriff's current FY 21-22 budget.

General Fund/Detention Center				
Expenditures: Increase/ (Decrease)				
10-	3432	210	DOJ Housing of Federal Inmates	\$84,960
Revenues: Increase/(Decrease)				
10-	4320	121	Salaries	\$1,641,191
10-	4320	181	FICA	\$130,034
10-	4320	182	Retirement	\$192,631
10-	4320	183	Health Insurance	\$365,500
10-	4320	189	Life Insurance	\$1,020
10-	4320	212	Uniforms	\$26,710
10-	4320	540	Capital Outlay - Trucks	\$239,230

Description: Description: To budget 2 detention officers and 1 operations sergeant to be effective on or after January 16, 2022, as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/Emergency Communications				
Revenues: Increase/(Decrease)				
10-	3990	991	Appropriated Fund Balance	\$7,148,789
Expenditures: Increase/ (Decrease)				
10-	4390	121	Salaries	\$811,624
10-	4390	181	FICA	\$70,505
10-	4390	182	Retirement	\$103,469
10-	4390	183	Health Insurance	\$163,400
10-	4390	189	Life Insurance	\$456
10-	8540	111	Position Reclass	\$233,850

Description: To budget 2 telecommunicators to be effective on or after January 16, 2022, as approved by the Granville County Board of Commissioners during their regular meeting on November 15, 2021.

General Fund/Emergency Management				
Expenditures: Increase/ (Decrease)				
10-	4330	602	Supplemental Grant Expense	\$54,429

10-	4330	602	Supplemental Grant Expense	18,753	\$18,753
Revenues: Increase/(Decrease)					
10-	3990	991	Appropriated Fund Balance	73,182	\$7,221,971

Description : To carry over the Supplemental Grant Expense budget balance from FY 2021, as well as recognize receipt of the 2020 EMPG grant in March 2021. Revenue was recorded in FY 2021.

- (C) Approved the Minutes of the August 19, 2021 American Rescue Plan Workshop and September 9, 2021 School Tours.

CHAIRMAN AND VICE CHAIRMAN OF THE BOARD ELECTED

At this point, the Clerk to the Board was asked to preside during the election of the Chairperson of the Board of Commissioners for the 2021-2022 year. The floor was opened for nominations.

Commissioner Jimmy Gooch nominated Vice Chairman Tony W. Cozart for Chairman of the Board of Commissioners. Commissioner David T. Smith seconded the motion.

Commissioner Timothy Karan made a motion to close the nominations. Commissioner Zelodis Jay seconded the motion. When the Clerk called for the vote on the matter, it passed unanimously to close the nominations.

When the Clerk called for the vote on Vice Chairman Tony W. Cozart as the Chairman of the Granville County Board of Commissioners, it passed unanimously.

The Clerk turned the meeting over to Chairman Cozart. Chairman Cozart opened the floor for nominations for Vice Chair.

Commissioner Timothy Karan nominated Commissioner Russ May to be the Vice Chairman. Commissioner Jimmy Gooch seconded the motion.

Commissioner Zelodis Jay made a motion to close the nominations. Commissioner David T. Smith seconded the motion. When the Clerk called for the vote on the matter, it passed unanimously to close the nominations.

When Clerk Weary called for the vote on Russ May as Vice Chairman of the Granville County Board of Commissioners, it passed unanimously.

Chairman Cozart thanked outgoing Chair Hinman for her leadership and made comments. Commissioner Hinman said she enjoyed her work with the Board and staff.

BOARD APPROVED MEETING TIME, PLACE AND SCHEDULE

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved meeting in the Auditorium at the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford beginning at 7:00

p.m. for regular meetings and in the Meeting Room or other locations to be determined for budget workshops and the retreat with times to be determined as follows:

January 4
January 18
February 7
February 21 and 25 - Retreat
March 21
April 4
April 18
May 2
May 9-12 - Budget Work Sessions as Needed
May 16
June 6
June 20
July 5
August 1
September 6
October 3
October 17
November 7
November 21
December 5

BOARD APPROVED BOARD, COMMITTEE AND LIAISON ASSIGNMENTS

Upon a motion by Commissioner Russ May, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the following Board, Committee, and Liaison Assignments for 2022:

District 1 – Commissioner Zelodis Jay

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- District Health Board
- Emergency Services Committee
- Environmental Affairs Advisory Committee Liaison
- Granville Health System Board of Trustees
- K.A.R.T.S.
- Kerr-Tar Regional COG Board
- Planning Board Liaison
- Solid Waste Liaison
- Water/Sewer Matters Liaison

District 2 – Commissioner David Smith

- Audit Review Committee
- Board of Equalization and Review
- Emergency Services Committee
- Finance Liaison
- Granville Health System Board of Trustees
- Human Relations Commission
- Kerr-Tar Regional COG Board
- Oxford Downtown Economic Development Corporation
- Senior Center Advisory Committee Liaison
- Triangle North Board

District 3 – Sue Hinman

- Animal Control Advisory Committee Liaison
- Board of Equalization and Review
- DOT Issues
- Franklin-Vance-Warren Opportunity Inc.
- Library Board Liaison
- Parks, Greenways and Recreation Advisory Committee
- Social Services Board
- Staff Appreciation

District 4 – Commissioner Tony Cozart

- Board of Equalization and Review
- Franklin-Vance-Warren Opportunity Inc.
- Granville Health System Board of Trustees
- Human Relations Commission
- Public Safety Liaison
- School Administration Liaison
- Social Services Board
- Staff Appreciation

District 5 – Russ May

- Board of Equalization and Review
- CAMPO – Executive Board
- Juvenile Crime Prevention Council
- Opioid Advisory Committee
- Planning Board Liaison
- Public Safety Liaison
- KTROP – Transportation Advisory Committee
- Rural Transportation Advisory Committee (RTAC) – (RPO)
- School Administration Liaison
- Upper Neuse River Basin Committee
- Vaya Health Region 4 Board of Directors
- Veterans Affairs Committee Liaison

District 6 – Commissioner Tim Karan

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- Economic Development Advisory Board
- Emergency Services Committee
- Extension Leadership Advisory Council
- Granville Health System Board of Trustees
- Greenway Advisory Council
- Opioid Advisory Committee
- Parks, Greenways and Recreation Advisory Committee
- Private Industry Council
- SGWASA

District 7 – Commissioner Jimmy Gooch

- Audit Review Committee
- Board of Equalization and Review
- CAMPO Executive Board, Alternate
- Granville Health System Board of Trustees, Ex-Officio
- Opioid Advisory Committee
- SGWASA
- Soil & Water Board Liaison
- Solid Waste Liaison
- Transportation Plan Work Group
- Water/Sewer Matters Liaison

BOARD APPROVED BONDS FOR 2022 FOR GRANVILLE COUNTY OFFICIALS

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the following bonds for 2022 for Granville County Officials:

- Finance Director \$900,000
- Tax Administrator \$250,000
- Sheriff \$ 25,000
- Register of Deeds \$ 25,000

PRESENTATION OF PROCLAMATION TO JENNIFER ADCOCK FOR VOLUNTEER SERVICE WITH WREATHS ACROSS AMERICA

On behalf of the Board of Commissioners, Vice Chair Russ May thanked Jennifer Adcock and recognized her for her volunteer service with Wreaths Across America including a recent event that raised over \$7,000. He then read sections from the following proclamation that she was presented on November 15, 2022:

**Proclamation Recognizing Granville County Resident Jennifer Adcock
for her Passionate Volunteer Service**

WHEREAS, the Granville County Board of Commissioners issue this proclamation in recognition of Jennifer Adcock, Granville County's ambassador for Wreaths Across America. Wreaths Across America is a non-profit organization with the mission of remembering the fallen, honoring our service members, and teaching our youth the price of freedom. Wreaths Across America coordinates wreath-laying ceremonies at Arlington National Cemetery, and at more than 2,900 locations across the United States, at sea and abroad.

WHEREAS, Granville County resident Jennifer Adcock has been an active volunteer for Wreaths Across America for over a decade and a member of Wreaths Across America's "Wreath Project Core Team," serving Arlington National Cemetery. Yearly in December, wreaths are laid upon all our fallen heroes' graves at Arlington National Cemetery, across the United States, at sea and abroad. Adcock has traveled around the world to cemeteries in Luxembourg and the Netherlands. By placing wreaths at the final resting places of our servicemen and women, Adcock acts on behalf of all of us by ensuring that their sacrifices will never be forgotten.

WHEREAS, the scope and breadth of Adcock's volunteer work cannot be overstated. She leads a project connecting family members who cannot travel to their fallen heroes, by photographing their hero's gravesite bearing the wreath. This extended honor further demonstrates to our fallen servicemen and women's families that they will never be forgotten by a grateful nation. Adcock also leads volunteer and recruiting efforts for Wreaths Across America's 110,000 volunteers placing and restoring 269,000 wreaths.

WHEREAS, Adcock continues to volunteer her time, energy, and personal finances to aid Wreaths Across America. In November of 2021, Adcock once again is assisting in Wreaths Across America's annual fundraising efforts by spearheading efforts in Granville County. Adcock is driven by her patriotism, her love of our military and those families who have sacrificed for our great nation. Adcock's desire is to ensure no citizen forgets those who have made the ultimate sacrifice. Adcock is a passionate patriot who loves her nation's heroes, a frequent visitor to Arlington National Cemetery, and has an everlasting admiration for our fallen service members and their families.

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners recognize and publicly commend Jennifer Adcock for her volunteer service. Adcock reveres all our fallen service members to include those from Granville County, who are buried at Arlington, across the United States, at sea and abroad. Adcock truly represents the very best of Granville County!

Commissioner Hinman also presented her with a 275th Anniversary Coin on behalf of the Board.

AFTER HEARING A PRESENTATION BY THE CITY OF DURHAM ON ALGAL FLOWAY, THE BOARD TABLED THE MATTER FOR FURTHER CLARIFICATION

Representatives from the City of Durham were present to ask the Board to consider their request for consent to purchase approximately 33 acres of property located on Will Suitt Road in Granville County for an algal floway facility.

Jonathan Baker, Public Works Department with the City of Durham, thanked the Board for the opportunity to speak to the Board. He introduced Don O'Toole, Deputy City Attorney, and Paul Wiebke, Assistant Director of Public Works, who were also in attendance. He then spoke about a request that was included in a letter to Granville County included in the agenda packet and presented a PowerPoint presentation that included a video.

Letter from City of Durham:

The City of Durham is seeking to purchase approximately 33 acres of property located on Will Suitt Road in Granville County, adjacent to Falls Lake. The property consists of 4 parcels (PINs 087401261911, 087401261677, 087401263500, 087401263371) located at 1151 and 1161 Will Suitt Road, Creedmoor, North Carolina, 27522 ("Property"). The Property is currently owned by Wendy Locklear and David Locklear. The City of Durham has negotiated with Wendy and David Locklear for the purchase of the Property, pending the approval of the Durham City Council.

As required by North Carolina General Statute 153A-15, the City of Durham must receive consent from the Granville County Board of Commissioners before acquiring any property within Granville County. Therefore, the City of Durham is formally requesting consent from the Granville County Commissioners to acquire the Property from Wendy Locklear and David Locklear.

Background

Like Granville County, the City of Durham must comply with the state-mandated Falls Lake Nutrient Management Strategy ("Falls Lake Rules"), which requires significant treatment and removal of nutrients (i.e., nitrogen and phosphorus) entering Falls Lake. Addressing the Falls Lake Rules will require a significant investment of resources by the City of Durham and the other regulated jurisdictions. The City of Durham has identified the construction of an algal floway as a cost-effective approach for the City to comply with the Stage I Existing Development requirements of the Falls Lake Rules. The Property is a suitable site to accommodate the future design and construction of an algal floway facility.

An algal floway is a large, sloped pad where algae are grown and harvested to remove nitrogen and phosphorus from surface waters, such as a stream or a lake. The City of Durham has investigated the algal floway technology by conducting a feasibility study and a pilot study. The City of Durham's goal is to build and operate an algal floway that can treat 10 million gallons of water per day (MGD) to comply with the Falls Lake Rules. An algal floway with this treatment capacity is approximately 350 feet wide by 500 feet long. Please refer to Attachment A to see an example of an algal floway facility.

Issues and Analysis

Due to the specific requirements necessary for an algal floway to work at the optimal level, finding a suitable location is difficult. The attributes and particular location of the Property make it ideal for the City of Durham's Algal Floway Project.

The Property is located approximately 7.5 miles south of the South Granville Water & Sewer Authority (SGWASA) Wastewater Treatment Plant (WWTP). The City of Durham does not anticipate any negative impacts to the SGWASA WWTP because the algal floway facility's intake pipe will be located in Falls Lake several miles downstream of the SGWASA WWTP. Please see Attachment B for a vicinity map that shows the location of the Property and the location of the SGWASA WWTP.

The City of Durham plans to use an algal floway to pump water from Falls Lake, to remove nutrients from the water, and to return the cleaner water to Falls Lake. The City of Durham does not foresee any negative environmental impacts caused by this project. Based on environmental assessments conducted on the

Property by City consultants in 2020 and 2021, there were no endangered or threatened species, hazardous substances, or petroleum products found on the Property.

The City of Durham will ensure that all regulations and permitting requirements are followed for the design, construction, and operation of an algal floway facility. The City of Durham is anticipating several local, state, and federal permitting requirements for the construction and operation of an algal floway facility. To date, the City of Durham has communicated with the United States Army Corps of Engineers, the North Carolina Department of Environmental Quality, the North Carolina Wildlife Resources Commission, and the Granville County Planning Department regarding the permitting steps for building and operating this type of facility. City of Durham staff are aware that specific approvals are needed from Granville County to rezone the Property and to build an algal floway facility in the Falls Lake watershed, which is classified as a Water Supply IV Critical Area (WS-IV-CA) in Section 32-353 of the Granville County Code of Ordinances.

Lastly, the City of Durham's planned algal floway facility may be an eligible project for the Upper Neuse River Basin Association's Interim Alternative Implementation Approach (IAIA) for compliance with the Falls Lake Stage I Existing Development Rules. As a participating member of the IAIA, Granville County may have an opportunity to provide annual funding for the City of Durham's algal floway facility as a way to fulfill Granville County's financial commitments for the IAIA. The City of Durham is open to discussing this funding opportunity in more detail with Granville County.

Thank you for communicating the City of Durham's request to the Granville County Board of Commissioners. Please advise us of the next steps we should take for this request.

PowerPoint Presentation:



Property Purchase Request from the City of Durham
Granville County Board of Commissioners Meeting | December 6, 2021

Request from the City of Durham

Background

- The City of Durham along with Granville County and other local governments are required to meet the Falls Lake Rules
- The algal floway project will be part of the Upper Neuse IAIA allowing participation by other local governments
- The City of Durham searched for property near Falls Lake to build an algal floway to remove nitrogen and phosphorus
- The City of Durham did not find a suitable site for an algal floway in Durham County
- The City of Durham found a suitable location for an algal floway in Granville County

Request

- **The City of Durham is requesting approval from the Granville County Board of Commissioners to purchase 4 parcels (approximately 33 acres)**



Property Information

Size and Location

- 4 parcels totaling about 33 acres
- 1151-1161 Will Suit Road, Granville County
- South of I-85 and on the east side of Falls Lake
- Zoned as AR-40

Property Owners

- David and Wendy Locklear

Surrounding Property

- Federal property to the north and west
- Private property to the east and south



Map showing the four properties as a potential location for Durham's algal floway facility.



Neighboring properties (labeled A-L) are privately owned and zoned as agricultural residential 40

Algal Floway System

- PublicWorks has investigated using an algal floway system to efficiently remove nitrogen and phosphorus
- The City's goal is to build and operate an algal floway that can treat 10 million gallons per day (MGD)

[City of Durham Algal Floway Pilot Study Video](#)

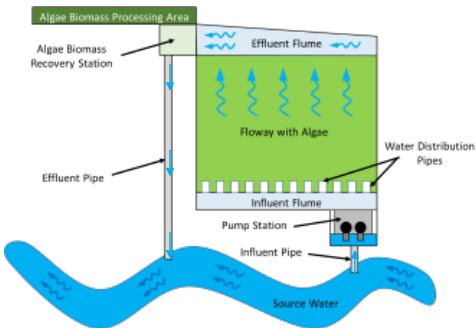


Photo courtesy of HydroMentia, Inc.

Goal: Use an algal floway to meet the Fall Lake Rules

What is an Algal Floway?

- Engineered system that removes nutrients (nitrogen and phosphorus) from polluted water
- Water is pumped from a lake or river and sent across a large, sloped pad (the floway)
- Algae grow on the floway
- The algae is removed and with it, the nutrients
- The cleaner water is returned to the lake or river



ATS™ schematic adapted from HydroMentia, Inc.



Cost-effectiveness of an Algal Floway

Type of Project	Efficiency	20-Year Present Worth Cost ¹ (\$/lb of Nitrogen Removed)	20-Year Present Worth Cost ¹ (\$/lb of Phosphorus Removed)
10 MGD Algal Floway	Most Efficient	\$67	\$381
	Least Efficient	\$100	\$565
Stormwater Control Measures	Most Efficient	\$2,450	\$11,270
	Least Efficient	\$39,573	\$195,214

¹Present Worth Cost is the sum of all costs associated with the project for a given time period and discounted to present-day dollars.



Progress towards Building an Algal Floway



Request from the City of Durham

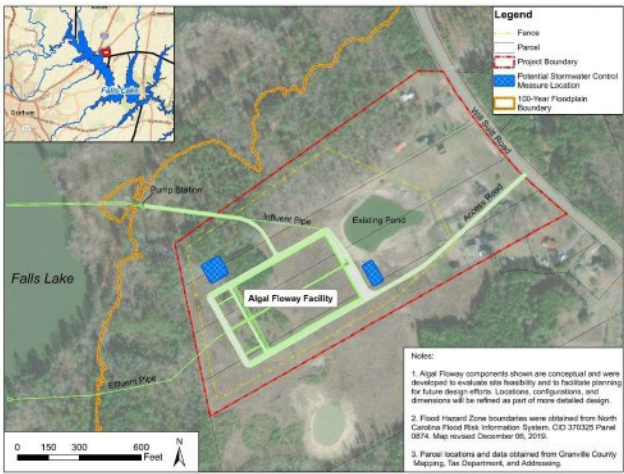
The City of Durham is formally requesting consent from the Granville County Board of Commissioners to purchase 4 parcels (approximately 33 acres) in Granville County at 1151 and 1161 Will Suitt Road.



919.560.4326

DurhamNC.gov

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Conceptual layout of the City of Durham's algal floway facility in Granville County



919.560.4326

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After the presentation, Board members shared concerns and asked questions about the request including why this is not being built in Durham County; whether the facility will have odor issues; traffic flow for removal of algae; will there be a buffer or lighting at night;

stormwater compliance; has a site visit to a similar facility been done; ecological impact; closeness to neighbors; and how long have similar facilities been in business.

Mr. Baker explained that a site has not been identified in Durham County; odor issues are not expected; algae would be picked up every two weeks; traffic would be one-two people working at the site; a buffer would be in place per Granville County regulations and no lighting at night is anticipated; stormwater compliance would be in place; site visit has not been done; regulations for fish protection would be done; and there will be some noise but not sure how much. He was asked to send a list of similar facilities and length of time in business to the County Manager or Clerk. He reported there are two facilities in Florida and pilot facilities in California.

After hearing the presentation and having concerns and questions the Board took action.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Sue Hinman, and unanimously carried, the Board tabled the request from the City of Durham to purchase approximately 33 acres of property located on the Will Suitt Road in Granville County for an algal floway facility until questions are answered and further clarification and support is obtained from the citizens of the Northside community.

AFTER HEARING PRESENTATION BY VANCE-GRANVILLE COMMUNITY COLLEGE, BOARD APPROVED GRANT APPLICATION FOR APPLIED TECHNICAL CENTER FOR ADVANCED MANUFACTURING IN TRIANGLE NORTH GRANVILLE

Dr. Rachel Desmarais, VGCC President was present along with several members of the VGCC Board of Trustees to provide follow-up information about a proposed Applied Technical Center for Advanced Manufacturing in the Triangle North – Granville site. During a regular meeting on November 15, 2021, the Granville County Board of Commissioners approved authorizing Vance-Granville Community College to develop and submit a grant application for a proposed Applied Technical Center for Advanced Manufacturing in the Triangle North Granville site.

Dr. Desmarais explained the construction grant opportunity with the American Recovery Act Program (ARPA) through the Economic Adjustment Act facilitated by the Department of Commerce – EDA that will pay up to 80% of construction costs for a building that meets their qualifications. She asked the Board for a letter of support acknowledging Granville County's intent to provide the required grant matching funds for the project. Based

on the comments provided during the November 15th meeting, the project will be proposed as a 45,000 square foot facility which will be designed and placed on property within the Triangle North – Granville Industrial site in a manner that would allow for it to be expanded to a larger facility if determined and approved at a future date. Vance-Granville Community College (VGCC) would be the lead applicant on the grant application and Granville County would be a co-applicant on the grant application. Granville County would retain title to the land and facility for the use by VGCC for an Applied Technical Center for Advanced Manufacturing. She noted that VGCC asks specifically for:

- An appropriate site in the park for a 45,000 square foot building
- Commitment to the 20% match – approximately \$1.6 M
- Commitment to annual building operations costs, as Granville County now does with other VGCC buildings in Granville County – approximately \$99,000

County Manager Felts explained the funding for the proposed facility. The County has assigned fund balance for economic development purposes of \$1,070,000 that can be assigned to this grant matching requirement and an additional \$90,000 can be assigned bringing the total assigned fund balance to the \$1,160,000. Funds can be assigned within the County's fund balance at this point and would then be appropriated through a budget amendment upon successful award of the grant, assuming other funds are not later identified to provide the required 20% match. Ongoing operating costs of approximately \$99k would be included in the annual budget during the fiscal year in which VGCC completes construction of the facility and begins operations.

After questions and clarification about partnerships with Granville County Public Schools, the pursuit of other grants, possible upsizing of the project if needed, and that this project will need approximately 10 acres of the Triangle North Granville site, the Board took action.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved directing County staff to work with VGCC staff, who serve as the lead applicant, to submit the grant application for a 45,000 square-foot facility for a proposed Applied Technical Center for Advanced Manufacturing to be built in the Triangle North Granville site to be owned by Granville County; and approved assigning fund balance of \$1,116,000 to be held in reserve for the 20% grant match pending award of the grant.

DURING PRESENTATIONS, FIVE SPOKE AGAINST ALGAL FLOWAY FACILITY

Mike Wood, 1145 Will Suitt Road, Creedmoor, NC, stated that he is the closest resident to the ATS facility and that he has a concern with the facility. He continued that he appreciated his friends in Durham looking to improve the water quality of Falls Lake as does everyone in the room; however, he did not believe the location would be a benefit to Granville County. He stated further that Durham needs to negotiate with its residents and find a location in Durham for this facility. He said that the benefit is just not there for Granville County. Mr. Wood continued that based on the conversation with the vendor, that this is a 10-acre facility and that the county is looking for them to acquire 33 acres and wonders what the other 23 acres would be used for. He stated further that he had not heard anything mentioned in the proposal concerning the remaining 23 acres and inquired what 23 acres would be used for? He stated further that he did have concerns. He stated that as of yet we do not have reports about the rodents, flies or mosquitoes, and currently there are not any facilities located in the southeast region other than the two in Florida that are in the same location as the vendor. He stated that Falls Lake is not the only facility or watershed that has dirty water problems and why are there not more of these facilities and asked if there would be more installed. He stated that he understood that this is a relatively new technology, but if the facility was that great, why are there not more people installing them? He questioned further why they not have more studies done on them. He stated that Granville County needs to get more information regarding this. He also noted that he was sure that their friends from Durham are not familiar with the cove in which the facility would be located, but that he was intimately familiar with it. He noted that probably about seven months out of the year they would be able to get water out of it and unfortunately, the other five months, the water would be too low unless they had a very wet year. In fact, he noted that at that moment, it was almost too dry to draw that water out. He invited the Board to drive down that road and take a look at it at that moment. He said, if they did not get rain soon, you could just about walk from one side to the other. He stated further that from most of July to September of any given year, unless it was a wet summer, you could walk from Will Suit Road all the way to the river channel, which is over a mile and asked that the Board take that into consideration. He concluded that it was his thought that there would need to be an environmental study on this. He then thanked everyone for giving him the opportunity to speak.

Charles Ross Eskridge, 1141 Will Suitt Road, Creedmoor, NC, thanked the members of the Board for allowing the additional investigation in the City of Durham's proposal for an algal floway on Will Suit Road. He encouraged the Board to continue to consider that this site would be the first of its kind in the state and that there are several unanswered questions, including the type of algae expected to be grown, including the type of processing that would be done onsite including composting, and whether that would also be done on the site. Mr. Eskridge stated further that they would also appreciate the opportunity to get feedback from the neighbors of the facility in Florida. He asked the Board to also consider the intent given for the zoning guidelines in their area—that it was for the protection of the environment, the preservation of prime farmland, and the continuation of rural lifestyles which are the goals that his district seeks to maintain. In closing, he thanked the Board for his opportunity to address them.

Dr. Marcia L. Lewis, 10024 Boyce Road, Creedmoor, NC, stated that she just had two questions. She then questioned whether they could start building or developing structures on Falls Lake if they were to put out a floway over there. She questioned whether the pump noise would startle the wildlife, if aquatic life will be flowing into the floway and if so, would there be dead fish in the compost. She further inquired about the size of the truck that would be used; 5 or 10 tons, that they would bring in to haul stuff away. She asked what would happen, if for some reason, it does not get picked up and it sits there for two or three weeks. She noted that there is a concentration of phosphorous and/or a concentration of nitrogen with possible dead wildlife or dead fish in the compost and questioned how much concrete would be used and what would be the tonnage. She said that it was her understanding that with the watershed, there is a limitation of concrete. She stated that she just had a home built and that the watershed extends out toward Oxford so this would entail that area and therefore, it is something to think about. She also asked what would happen if some of the concrete broke off. Would it be a danger to the boaters or swimmers or is anything going to leach out from the concrete into the water? She stated that currently, she lives a mile down from the proposed area and that she is an outdoor person. She runs, gardens, kayaks, and bikes and questioned if the Board could guarantee that she and her son, or other outdoor enthusiasts, would continue to enjoy and not worry about the fresh air or loss of fresh air and other factors that could

contribute to an unsafe environment. She then asked that if there were any dangers or concerns, who would address and correct such issues? She then thanked the Board.

Harold Keith, Jr., 10409 Boyce Road, Creedmoor, NC, thanked the Board for his time and the opportunity to speak. He mentioned that he is one of the people that live down the road from the site and that 35% is the percentage of impervious surface. He said that he did not know how many there had ever had the pleasure, and he stated that he used that term lightly, of being where algae or moss die out on a pond and the odor where the fish and everything under it had died. He stated that it was not a very pleasant situation. He continued that he did not know how many of the Board members had been on the lake around this time of year or in August but that if they had, they were in the riverbed. Mr. Keith stated that where they are talking about putting the facility, particularly this time of year if the water is there, it would not be over six inches deep. He said that one could walk from Mr. Woods' property all the way to where the Neuse River Basin is and they would hardly get wet above their knees during that time of year. He stated that he does not understand why with Durham County being the best location for the facility, Durham does not want it in Durham County. He begged the Board for their indulgence because there is a problem, and the community would like for the Board to help solve it.

Lisa Oakley, 1150 Fleming Road, Creedmoor, NC, said she appreciated the time that she had been given to speak. She stated that she believed that this situation had only come to the attention of the people that live in that community over the last few days. She continued that while all would like to have healthy Falls Lake Water, she believed they needed time to figure out what is really going on with this. She stated that she and her family own Cedar Creek Gallery and that there is someone at 1148 Fleming Road, 1154 Fleming Road, and 1152 Fleming Road. Ms. Oakley continued that part of what their business is or has been for the last 53 years is building a base of people who come to Granville County specifically for tourism. She stated that they come from all over the country and sometimes they even come from other countries and from all over the state of North Carolina. She continued that a lot of reason that they come is based on the serenity and the peacefulness of the environment that her company has created. She stated that she has concerns about the noise that could possibly be coming from such a facility. She stated that currently, when you sit outside, you can hear traffic from I-85 on some days. She stated further that they live about a half a mile from I-85

and about a half an hour from the proposed site, so if they were to have a pump station going 24 hours per day, what would that be like for the residents in the area. She stated that she is also concerned about the visual appearance of the facility. She reiterated that her company is based on a tourist environment so she would like to know that people would continue to visit and feel as if it was still a rural country community when they get there. She stated that she is going to continue to do research on it and would hope that everyone else would do the same. In closing, she stated that she also hoped that the discussions would remain open with the community involved in the decision-making process.

Mike Wade, 1604 Sanders Road, Stem, NC, yielded his time to Mike Wood.

Mr. Wood stated that he would be respectful of everyone's time and asked that everyone in attendance that was against the algal floway facility proposal to stand (about 40 people stood). He noted that that was just the tip of the iceberg. He thanked them for coming out to show their support. Mr. Wood pointed out his grandson and stated that he will not have an opportunity to walk on that land if the facility goes in. He said he knows that it means more for clean water and that if this was a Granville County thing and we needed it, it would be a totally different conversation. He stated that this facility could go in Durham County and that it should go in Durham County! He noted that there is where it belongs! He stated that the 33 acres are not magical; that it is not a magical spot of land that this facility has to go there. He continued that they should go and negotiate with their residents and find a spot in Durham County to put this facility and there is no reason that it could not go there. He said do not come over here to Granville County. He stated further that, if we, Granville County, needed to do something then bring Granville County to the table and let us as Granville County sit down and figure out a solution. He said there are smart folks in Granville County and that it is not just up to the Board. He pointed out that they are great leaders, and he has all the confidence in the world in them, but that Granville County will help them. He stated that he was asking for a "NO VOTE" to turn down the proposal. He thanked the Board.

Chairman Cozart thanked those for coming and sharing their comments and noted that the comments would be documented by the Clerk.

BREAK

At 8:24 p.m., Chairman Cozart declared a short break. The meeting resumed at 8:26 p.m.

BOARD APPROVED FACILITY SERVICES AND UNIFORM RENTAL AGREEMENT WITH CINTAS

Chairman Cozart said this next matter was to consider approval of an agreement with Cintas to provide facility services and uniform rental and gave background on the matter. The County currently has an agreement with Aramark to provide mops, floor mats, and uniforms to multiple departments including Facilities Maintenance, Social Services, Sheriff's Office, Detention Center, Elections, Library, Finance/Tax Office, and the Expo Center. The original 36-month agreement was signed in 2016 and was set to expire in December 2019. This change in the provider will result in an overall cost reduction of approximately \$38 per week. The term length for the agreement is fixed at 36 months with no automatic renewal and price increases based on CPI may not exceed an increase of 3% per annum.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved contracting with Cintas to provide facility services and uniform rental in a 36-month agreement with no automatic renewal, with price increases based on CPI not exceeding an increase of 3% per annum, from the state approved contract with funding included in the fiscal year 2022 budget.

BOARD APPROVED COMPUTER REFRESH REPLACEMENT PURCHASE

County Manager Felts explained the agenda item regarding the purchase of computer replacements for various Granville County Departments to remain in compliance with Granville County's IT Policy. In order to maintain the highest degree of security and productivity, Granville County's IT Policy strongly encourages computer equipment replacement every 4 years. Due to recent shipping issues due to Covid, there is a window of opportunity to place an order for departments.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved purchasing computer replacements for the following departments from our State contract vendor SHI in the amount of \$150,234.61 to adhere to Granville County's IT Policy of a four-year equipment lifecycle:

- Administration
- Detention Center
- Emergency Management
- Landfill
- Library
- Planning & Inspections
- Register of Deeds
- Senior Services
- Sheriff's Office

- Social Services
- Soil & Water
- Tax

BOARD APPROVED BALLISTIC VESTS FOR SHERIFF'S OFFICE

Chairman Cozart said the next item was to receive approval to purchase 26 ballistic vests and outer carrier units to replace vests that have reached their end-of-service period to provide deputies with the safety equipment they need to do their duty safely and effectively. The Sheriff's Office currently has 23 ballistic vests which have reached their end-of-service period and 3 vacant positions that will need ballistic vests. The ballistic vests have manufacturing dates ranging from 2010 to 2016. Quotes were received for 26 vests with outer carrier units from two vendors.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the purchase of 26 ballistic vests and outer carrier units from Dana Safety Supply for the Sheriff's Office in the amount of \$31,762.12 using Department of Justice Forfeiture funds.

BOARD APPROVED THE DISPOSITION AND SALE OF K9 TO TRAVIS "TY" WOMACK

The next item was a request to retire the K9 Gunner due to ongoing medical issues. NCGS 160A-266 provides for the negotiated sale of County assets valued less than \$5,000 if approved by the Board of County Commissioners. County Manager Felts noted that the dog was not purchased with forfeiture funds.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the disposition and sale of K9 "Gunner" to Travis "Ty" Womack for the sum of \$1.00.

PROCLAMATIONS, RESOLUTIONS AND LEGISLATIVE MATTERS

Chairman Cozart said this is a new item on the agenda that will be used for the introduction of proclamations, resolutions, or legislative matters or the general discussion of related matters. He asked that Vice Chairman May monitor legislative matters of impact to Granville County. He also asked that the Board honor people in their communities that have done something to be honored by a proclamation.

Vice Chairman May said the North Carolina Court of Appeals has issued a temporary suspension for filing of congressional legislative offices, but not for County Commissioners, Board of Education, Sheriffs or Clerks of Court. He asked Commissioner Karan or

Commissioner Gooch for an update on monies received from the State budget for the South Granville Water and Sewer Authority (SGWASA).

Commissioner Karan reported that SGWASA received \$35 million dollars in the state budget appropriation thanks to legislative efforts through the County Attorney, SGWASA and members of the Board of Commissioners. He thanked Representative Larry Yarbrough for his efforts also.

BOARD APPOINTED LOUISE STEM (DISTRICT 6) TO THE GRANVILLE COUNTY BOARD OF ADJUSTMENT

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Russ May, and unanimously carried, the Board appointed Louise Stem as a District 6 representative on the Granville County Board of Adjustment.

BOARD REAPPOINTED SUE BRYANT (DISTRICT 2) TO THE KERR-TAR REGIONAL COUNCIL OF GOVERNMENT ADVISORY COUNCIL ON AGING

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board reappointed Sue Bryant (District 2) to the Kerr-Tar Regional Council of Government Advisory Council on Aging.

BOARD REAPPOINTED MEMBERS TO THE ORANGE STREET COMMUNITY CENTER BOARD OF TRUSTEES

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board reappointed Larry D. Downey (District 1) and Ronnie Norwood (District 1) to the Orange Street Community Center Board of Trustees.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Catherine Comer Jones (District 2) to the Orange Street Community Center Board of Trustees.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed Paula Jones (District 4) and Juanita Rogers (District 4) to the Orange Street Community Center Board of Trustees.

BOARD REAPPOINTED JAMES LUMPKINS (DISTRICT 2) AND APPOINTED BOBBY WHEELER (DISTRICT 5) TO THE GRANVILLE HEALTH SYSTEM BOARD OF TRUSTEES

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Russ May, and unanimously carried, the Board reappointed James Lumpkins (District 2) to the Granville Health System Board of Trustees.

Chairman Cozart thanked Vernell Anderson from District 4 for her support and service on the Granville Health System Board of Trustees. He yielded his appointment to District 5 since there was not a District 5 appointee on the Granville Health System Board of Trustees.

Upon a motion by Commissioner Russ May, seconded by Commissioner Timothy Karan, and unanimously carried, the Board appointed Bobby Wheeler (District 5) to the Granville Health System Board of Trustees.

BOARD TABLED ACTION ON OSHA COVID-19 VACCINATION AND TESTING POLICY

County Manager Felts said the next item was to consider adoption of a COVID-19 Vaccination and Testing policy for Granville County Government *if required pending final court action* on the OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing. He then gave the following background information.

The new OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing was published in the Federal Register on November 5, 2021 although it is currently being challenged in federal court.¹ The OSHA ETS gives employers a choice between the following two policy options for employers over 100:

1. Adopt a mandatory COVID-19 vaccination policy under which all employees must be vaccinated (the only permissible exceptions are for employees with medical conditions that make vaccination contraindicated or for those with sincerely-held religious beliefs); or
2. Adopt an optional COVID-19 vaccination policy which requires vaccination or weekly COVID-19 testing and face coverings for unvaccinated employees (employers are not required to perform the testing themselves but must ensure that unvaccinated employees provide COVID-19 test results at least once every seven days and wear a face covering in the workplace).²

Both options require employers to establish, implement, and enforce written policies to address the ETS mandates. In its current state, compliance with aspects of the rule including the development of policies and other mandatory documentation is required beginning on December 6, 2021, and for the vaccination requirement, employees receiving the two-dose vaccine must have received the second dose by January 4, 2022, and employees receiving the single-dose vaccine must have received the shot by January 4, 2022 to be considered as having met the deadline. Technically, in order to meet the January 4, 2022 deadline, the policy would need to be adopted by December 4, 2021 to meet the January 4, 2022 mandate. He noted that this is currently in the court system.

For employers who wish to prepare further in anticipation of the final court decision, the School of Government issued guidance for local governments to draft a policy that explains how the mandatory vaccination or vaccination and testing alternative process will work. A draft policy has been prepared for the vaccination or weekly testing option and was included in the agenda packet. The draft policy was developed from a template provided by OSHA and complies with the new ETS requirements by outlining the process in which employees can choose whether to be fully vaccinated or to provide proof of weekly COVID-19 testing and wearing of a face covering in the workplace.

County Manager Felts then highlighted parts of the policy and noted that it was unclear what would happen if employees refused to be vaccinated. He noted that all new employees will be required to be vaccinated. He then reviewed the following options for the Board to consider:

1. **If required**, pending final court action, County administration recommends adoption of the Granville County COVID-19 Vaccination and Testing Policy pursuant to the OSHA COVID-19 Emergency Temporary Standard (ETS) on Vaccination and Testing to meet compliance with the mandate.
2. Take no action until final court decision. Note, if final court decision is taken in December and upholds the OSHA COVID-19 ETS, then a special meeting may need to be called for the County to meet the required mandate timeline.
3. Table any action until a future regular meeting if court decision requires action by the County.

He then noted that the policy is drafted with the most moderate approach to comply with the mandate if upheld.

¹ On its face, the ETS applies to private employers, but if upheld it will apply to North Carolina local government employers through the State Plan Agreement between OSHA and the State of North Carolina (although federal OSHA regulations do not apply to state and local government employees, OSHA has an agreement with the North Carolina Division of Occupational Safety and Health (NC OSH) whereby NC OSH develops its own "State Plan" that covers both private and public sector employees). The NC OSH standards (or rules) must be the same as or "at least as effective as" the federal standard or rule.

² 29 CFR 1910.501(d)(2) states "An employer is exempted from the requirement for a mandatory vaccination policy only if it establishes, implements, and enforces a written policy allowing any employee not subject to a mandatory vaccination policy to either choose to be fully vaccinated against COVID-19 or provide proof of regular testing for COVID-19 in accordance with paragraph (g) of the ETS and to wear a face covering in accordance with paragraph (i) of the ETS." (<http://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.501>)

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Russ May, and unanimously carried, the Board chose option 3 and tabled action on the adoption of a COVID-19 Vaccination and Testing Policy until a court decision requires action by the County.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn said he had attorney-client and property acquisition matters for closed session.

BOARD PRESENTATIONS

Commissioner Jay reported that Altec has truck orders booked until 2025, the owners have approved an \$80 million expansion for next year, and they will need 75 more employees by February 2022 and up to 300 with the expansion. He wished the Board, staff and audience a Merry Christmas and reminded everyone to remember the reason for the season. He said the oldest member of his church was buried last week and that people are leaving the world too fast and encouraged everyone to work together.

Commissioner Smith congratulated Chairman Cozart and Vice Chairman May and thanked past Chair Hinman for her work on the Board. He announced that the Senior Centers will be having Christmas celebrations and to call the centers to get more information. He said that he is beginning his 12th year as a County Commissioner and 49th year serving Granville County. He then announced that he will not seek a fourth term as a Granville County Commissioner. He said it has been an honor and pleasure to serve with joy and he thanked God for the opportunity to serve him and Granville County, particularly those in District 2. He pledged to continue working just as hard as when he started in December 2010. He wished everyone a Merry Christmas and Happy New Year. He thanked past and present Board members to serve alongside them and thanked the citizens and staff for their support.

Chairman Cozart said he looked forward to the appropriate acknowledgment of his Commissioner Smith's service as Sheriff and as a County Commissioner.

Commissioner Hinman thanked the Board for the opportunity to serve as Chair this past year and for the tremendous help from staff while in that position. She said she attended an expansion event at Ontic and would let Commissioner Karan talk about it. She reported that she attended the retirement celebration of Laverne Smith and that there are vacancies at Social Services if anyone is interested. She said she participated in the Oxford, Creedmoor and Butner Christmas parades and looks forward to the Grassy Creek Christmas parade.

Chairman Cozart thanked Commissioner Hinman for her work on the 275th Anniversary Committee.

Commissioner May said it was a privilege to work with past Chair Hinman as he came on as a new commissioner, for their relationship and time at ACIM, and for their continuing relationship. He thanked Commissioner Smith for his service for 49 years serving in law enforcement and for his service as a Commissioner. He said that he has enrolled in the Advanced Leadership Course at the UNC School of Government to help prepare him for his role as Vice Chair and for future roles. He said the Christmas parades were awesome and that he enjoyed seeing the children. He talked about the goodness of Granville, thanked citizens for attending meetings, and asked them to continue to challenge the Boards to do the right thing. He said he served in the law enforcement and military for over 35 years and thinks of those that serve especially during the holiday season. He asked for special prayers for deputies, local police officers, EMS personnel, volunteer firefighters, and others that work during the holiday season and are away from their families and thanked them for their service. He said he looked forward to working with Chairman Cozart.

Commissioner Karan said as 2021 closes out it was a fun year to watch past Chair Hinman grow and blossom as a leader. He congratulated Commissioner Cozart on his election as Chairman. He said there are a lot of challenges and opportunities ahead with delegating the ARPA (American Rescue Plan Act) funds to benefit Granville County and expressed his excitement about the State budget allocation of funding for SGWASA and Granville Health System. He thanked the Board, wished everyone a Merry Christmas, and said he looks forward to 2022 when things are back in full session.

Commissioner Gooch said that Commissioner Smith will be greatly missed as he has dedicated almost half a century to public service in Granville County. He said it was a pleasure to work with former Chair Hinman and congratulated Chairman Cozart and Vice Chairman May. He noted that next year will be a good year with the influx of money for SGWASA as well as the funding for Granville Health System and Granville County Public Schools. He thanked the Board for working together as he came in as a new commissioner to fill the term of Commissioner Edgar Smoak and said he missed him, especially this time of year.

Chairman Cozart thanked Commissioner Gooch for his comments and noted that he has added so much to the Board. He said he was recently at West Oxford Elementary School, where his three daughters attended, as the playground was recently refurbished. He said it came to mind how children need outlets for play and noted that tomorrow Butner-Stem

Elementary School will reopen its playground. He reflected on how the Board has done a lot of good things not just for children, but for Granville County. He said he looks forward to next year and the challenges ahead. He reflected on two things including staff that are good resources and the Board and its totality of combined experience and his reaffirmation from conversation tonight with people he does not know personally that the people love Granville County. He expressed his full confidence in the Board going forward and stressed that he will work to keep everyone in the loop as they work together. He said he looks forward to a great year and wished everyone a Merry Christmas.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Russ May, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner David T. Smith, and unanimously carried, the Board returned to open session.

BOARD ADJOURNED

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Timothy Karan, and unanimously carried, the Board adjourned the meeting at 12:23 a.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

OXFORD, NORTH CAROLINA
December 20, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Monday, December 20, 2021 at 9:00 a.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford. The purpose of the Special Meeting was to appoint a Sheriff.

Present were:

Chair: Tony W. Cozart

Commissioners: Jimmy Gooch Sue Hinman
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr.

News Reporters: Amanda Dixon – *Butner-Creedmoor News*

MEETING CALLED TO ORDER

At 9:03 a.m., Chairman Tony W. Cozart called the meeting to order. He then recognized Commissioner David T. Smith for the invocation and Pledge of Allegiance.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (6) for attorney-client and personnel matters. Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board returned to regular session.

BOARD APPOINTED JOHN BLACKWELL HARDY, III AS SHERIFF OF GRANVILLE COUNTY

Commissioner Zelodis Jay said that after the completion of the process and review of candidates, he would like to nominate John Blackwell Hardy, III as Sheriff of Granville County. Commissioner Sue Hinman seconded the motion. When Chairman Cozart called for a show of hands vote on the matter, it passed unanimously to appoint John Blackwell Hardy, III as Sheriff of Granville County to fill the remaining term.

Chairman Cozart congratulated Mr. Hardy and thanked him for filling the position at this crucial time.

Mr. Hardy thanked the Board for the opportunity and said he was looking forward to serving the citizens.

Mr. Hardy will assume all duties and powers of the position following the administration of the Oath of Office. County Attorney Wrenn said that the swearing-in of Mr. Hardy is tentatively scheduled for December 21, 2021 at 2:00 p.m. in the Superior Court Room pending the finalization of the bond for the position.

BOARD APPROVED LETTER OF APPRECIATION TO DIANE N. KONOPKA

Commissioner Smith announced that Diane N. Konopka with the North Carolina Department of Justice Sheriffs' Education and Training Standards Commission is retiring and had been a tremendous help in the process of vetting the Sheriff candidates. He asked the Board to consider a letter of appreciation and thanks.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved a letter of appreciation and thanks to Diane N. Konopka.

County Attorney Wrenn added that Ms. Konopka as well as Eddie Caldwell with the North Carolina Sheriff's Association have given him invaluable assistance and support throughout the Sheriff selection process.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Russ May, seconded by Commissioner David T. Smith, and unanimously carried, the Board adjourned at 9:39 a.m.

Respectfully submitted,
Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: August 31, 2022
Title: Fleet Vehicle Transfer

PURPOSE:

To consider transferring a county fleet vehicle to the Oxford-Henderson Aeronautics Authority.

BACKGROUND:

The Oxford-Henderson Aeronautics Authority has requested that a county fleet vehicle be transferred to it for use as a courtesy vehicle for airport traffic. Commercial aircraft frequently fly into the airport and require ground transportation. Currently the airport has one (1) older courtesy vehicle; however, many times that vehicle is in use when another aircraft arrives.

RECOMMENDATION:

The County Manager recommends transferring the following fleet vehicle to the Oxford-Henderson Aeronautics Authority:

2010 Chevrolet Impala
VIN - 2GIWA5EK4A1225888
Asset Tag# - 21288
License Tag# - 63855-T

ATTACHMENTS:

Oxford-Henderson Aeronautics Authority Request

ACTION TAKEN:

Oxford – Henderson Aeronautics Authority

6514 Airport Road

Oxford, NC 27565

August 2, 2022

Mr. Doug Logan
Interim County Manager
Granville County
104 Belle St.
Oxford, NC 27565

Dear Mr. Logan:

I am writing you on behalf of the Henderson-Oxford Airport to request your assistance in procuring a car from the Granville County fleet.

Corporate aircraft frequently fly into the airport and require ground transportation. Since we currently have one courtesy car, many times that is in use and presents a situation. A car from the fleet has been identified and we would appreciate your help in obtaining it as soon as possible.

Thank you for your help in this matter.

Sincerely,



David Thomas
Chairman
Aeronautics Authority



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Assistant County Manager
Department: Administration
Date: August 10, 2022
Title: Lead for North Carolina Fellow Introduction

PURPOSE:

To introduce Keegan Rapp, Granville County's 2022/2023 Lead for North Carolina Fellow.

BACKGROUND:

Lead for North Carolina (LFNC) is a fellowship program that aims to create the next generation of local government leaders in North Carolina by placing recent college graduates in high-impact positions in local governments across the state.

Through a competitive application process, Granville County was one of a select number of counties chosen to host a LFNC Fellow for the 2022-2023 program year. The LFNC Fellow, Keegan Rapp, will be working with County Administration through the program year which began August 1, 2022 and runs through June 30, 2023.

Keegan is from the City of Belmont in Gaston County, North Carolina. He graduated magna cum laude from Queens University of Charlotte, earning a BA in Political Science with a minor in interfaith education. At Queens, Keegan was able to take a semester abroad in Sweden where he studied international law and sustainability through the John Belk International Program, he was also sponsored by Queens to attend the Washington Center Academic Internship program in Washington D.C. where he worked at a nonpartisan lobbying firm for companies like NAPA, DocuSign, and Evoqua. He was also awarded the Universities' Diversity Inclusion Civic Engagement award in 2019, and was inducted into Pi Sigma Alpha, the National Political Science Honors Society.

Keegan has previous experience in college admissions, student engagement, teaching, and precollege programming for high school students. He also led a team of 11 as an AmeriCorps team leader serving in rural Colorado building houses in partnership with Habitat for Humanity. Most recently, he was the Educational Coordinator for the Wharton School's Global Youth program at the University of Pennsylvania before arriving in Granville County.

Keegan will be present at the Board meeting to introduce himself to the Board.



Granville County Senior Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Kathy May
Department: Senior Services
Date: August 31, 2022
Title: **5310 Transportation Grant - In-Town Oxford Fixed Route**

PURPOSE:

To hold a public hearing on the NC DOT 5310 Transportation Grant application for funding during the fiscal year 2023-2024 fiscal year.

BACKGROUND:

Granville County has participated in the 5310 Transportation Grant program since 2010. Funding from this grant program provides the Oxford fixed route. Attached for your reference is a copy of the public hearing notice. This notice appeared in the August 25th edition of the Oxford Public Ledger in both English and Spanish.

FUNDING:

If the grant is awarded, funding for the required match and the grant award will be included in the fiscal year 2023-24 annual budget.

RECOMMENDATION:

The Senior Services Director recommends, after holding the public hearing, adopting the associated resolution.

ATTACHMENTS:

Public hearing notice was published in the August 25th edition of the Oxford Public Ledger
Resolution attachment

ACTION TAKEN:

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed SFY2024 Section 5310 - Elderly Individuals and Individuals with Disabilities Program grant application to be submitted to the NC Department of Transportation on October 7, 2022. The public hearing will be held on September 6th at or around 7 p.m. at the Granville County Board of Commissioners meeting in the Granville County Convention and Expo Center located at 4185 Hwy. 15 South, Oxford, NC 27565

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Kathy May on or before September 1st at telephone number 919/693-1930 or via email at kathy.may@granvillecounty.org.

The goal of these funds is to provide transportation services that meet the special needs of elderly persons and persons with disabilities for whom mass transportation services are unavailable, insufficient, or inappropriate.

The total estimated amount requested is for the period July 1, 2023 through June 30, 2024.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Capital (vehicles & other)	\$161,000	16,100 (10%)
 TOTAL	 \$161,000	 16,100

This application may be inspected at the Granville County Senior Center, located at 107 Lanier Street from 8:30 a.m. – 5:00 p.m. Monday through Friday, prior to October 4th.

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2024 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) _____ and seconded by (*Board Member's Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for “purchase-of-service” projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) _____ hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* _____ of (*Name of Applicant's Governing Body*) _____ is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* _____ (*Certifying Official's Title*) _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____





Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: Public Comments

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: September 2, 2022
Title: Late Application - Disabled Veteran

PURPOSE:

To consider the approval of the untimely filed Application for the Disabled Veterans Exclusion.

BACKGROUND:

According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Frederick Dimon visited the Granville County Veteran Service office in February 2022. He was instructed by someone in the Veteran's Service Office to fill out the application and the Veteran's Service Officer would route the paperwork to Winston Salem to be signed.

On April 20, 2022, Frederick passed away unexpectedly. His wife Margaret thought everything was taken care of until she received the tax bill.

RECOMMENDATION:

The Tax Administrator recommends approval of the late application for Disabled Veterans.

ATTACHMENTS:

Letter from Margaret Dimon

ACTION TAKEN:

To the Granville County Commissioners:

In February of 2022, my husband Fred came to the Granville County Veteran's office to obtain the property tax exclusion form. He was directed by the gentleman in the office to fill out the paperwork he was given and the gentleman said he would route the paperwork to Winston Salem. On April 20, 2022 he very unexpectedly passed away. I thought everything was "good to go" per the gentleman he spoke with but when I received my taxes I noticed the exclusion was not on there. When I came into the building for my automobile taxes I noticed people in the Veterans office. I spoke with Chris and A.J. about the issue. A.J. left the office and returned with the new form for me to fill out. I am hopeful this statement will help with any assistance you can provide to help me with this matter.

Thank you for your consideration,
Margaret A. Dimon



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Sheriff's Office
Date: August 31, 2022
Title: Sheriff's Vehicles Purchase Request

PURPOSE:

To consider the purchase of two (2) vehicles for the Granville County Sheriff's Office Narcotics Unit.

BACKGROUND:

The Sheriff's Office Narcotics Unit is in immediate need of replacing two of its existing undercover vehicles because of high mileage, maintenance requirements, and reliability. Due to the unique nature of narcotics operations, it is necessary to utilize vehicles that can easily blend in with the flow of traffic. As a result of limited inventory of vehicles on the state contract list and prolonged delivery times, the Sheriff's Office requests to utilize a local business to conduct this purchase.

The purchase of vehicles is authorized by the Federal Forfeiture Program as an anticipated expenditure to support law enforcement operations (*U.S. Department of Justice and U.S. Department of the Treasury Guide to Equitable Sharing 2018*). Additionally, the expenditure meets the DOJ and Treasury requirement that equitable sharing funds be used in a timely manner.

Pricing was received from a local vendor for the equipment listed below:

Oxford Car and Truck:	
2022 Honda Accord Sedan-	\$37,998.00
2021 Toyota Tundra 4WD	<u>\$47,888.00</u>
Estimated Retail Total:	\$85,886.00

A copy of the recommended quote is attached for reference.

FUNDING:

U.S. Department of Justice Asset Forfeiture funds are available for this purchase and are in line with the required annual spending plan specified by the U.S. Department of Justice and U.S. Treasury Department.

RECOMMENDATION:

The Sheriff recommends approval of the purchase of two (2) undercover vehicles. Due to the possibility of price variances and vehicle availability between the time when quotes were received and approval is made for purchase, the Sheriff requests authorization to expend up to \$100,000.00 on this purchase, utilizing U.S. Department of Justice Asset Forfeiture funds in support of the Narcotics Unit.

ATTACHMENTS:

Oxford Car and Truck Estimates

Federal Guidelines to Asset Disposal and Repatriation of Funds

ACTION TAKEN:

Explore financing

[Return to Inventory List](#)

2022 Honda Accord Sedan Sport 1.5T CVT



Retail **\$37,998**

Color: SONIC GRAY PEARL
Interior:
Interior Color:
Drive Train: FWD
Transmission:
Cylinders:
Vin: 1HGCV1F30NA018829
Engine: 1.5T I-4 DOHC 16-Valve Turbocharged VTEC
Mileage: 3,516
Stock #: 5315
Fuel Economy: City 29/Hwy 35
Estimated By EPA - Actual Mileage May Vary

[Photos \(17\)](#)

[Inquiry](#)

[Make Offer](#)

[Financing](#)

[Text Us Now](#)

[Dealership Information](#)

[Share to Social Media](#)

[Vehicle History Report](#)

Oxford Car and Truck Sales

1005 Lewis St.
Oxford, NC 27565
919-603-5070



Vehicle Details

All of our vehicles that are 10 years or newer and have less than 100k miles come with a courtesy 30 day/1k mile powertrain warranty at no additional cost. We pride ourselves in providing the best value in pricing while still maintaining a high quality in our standards on each and every vehicle that we sell. Call us today at 919-603-5070 and schedule a test drive!!

Vehicle Options

Make Offer

Photos

CarStory®

Send to a friend

Printable Brochure



Text Us

Estimate financing

No impact to your credit score

[Return to Inventory List](#)

2021 Toyota Tundra 4WD SR5 CrewMax 5.5' Bed 5.7L (Natl)

Oxford Car and Truck

919-603-5070

Retail \$47,888



Color: WHITE
Interior:
Interior Color:
Drive Train: 4WD
Transmission:
Cylinders:
Vin: 5TFDYSF14MX010860
Engine: 8 Cylinder Engine
Mileage: 24,420
Stock #: 5162
Fuel Economy: City 13/Hwy 17
Estimated By E.P.A. - Actual Mileage May Vary

[Photos \(17\)](#)

[Inquiry](#)

[Make Offer](#)

[Financing](#)

[Text Us Now](#)

[Dealership Information](#)

[Share to Social Media](#)

[Vehicle History Report](#)

Oxford Car and Truck Sales

1005 Lewis St.
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Vehicle Details

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[Vehicle Options](#)

[Make Offer](#)

[Photos](#)

[CarStory®](#)

[Send to a friend](#)

[Printable Brochure](#)



Text Us

*U.S. Department of Justice and U.S. Department of the Treasury
Guide to Equitable Sharing 2018*

1. Permissible Uses (page 14 of the *Guide*)

d. **Law enforcement equipment**—Costs associated with the purchase, lease, maintenance (including repairs or service agreements), or operation of law enforcement equipment for use by law enforcement personnel that supports law enforcement activities. Examples include furniture, file cabinets, office supplies, telecommunications equipment, copiers, safes, fitness equipment, computers, computer accessories and software, body armor, uniforms, firearms, radios, cellular telephones, electronic surveillance equipment, **vehicles (e.g., patrol and unmarked vehicles)**, and animals and animal-related expenses.

A. Bookkeeping Procedures and Internal Controls (page 20 of the *Guide*)

8. Dispose of items purchased with shared funds in accordance with the agency's disposal policies. To the extent practicable and if consistent with the agency's procurement and disposal policies, deposit proceeds from the sale of such property into the agency's sharing account or accounting code. If an item has minimal or no value, an agency may donate the item to a recipient of its choice if permitted under the agency's disposal policies.



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: Proclamations, Resolutions and Legislative Matters

PURPOSE:

This item on the agenda will be used for the introduction of proclamations, resolutions, or legislative matters. It can also be used for the general discussion of related matters.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: August 17, 2022
Title: Granville County Library System Board of Trustees

PURPOSE:

To make appointments to the Granville County Library System Board of Trustees.

BACKGROUND:

Stacey Buffinga (District 1) and Edelizete Pauplis (District 5) resigned and Helen Mitchell (District 2) passed away.

Others serving:	Karen Alley	District 7 appointed by 3
	Juanita Rogers	District 4
	Athy Robinson	District 6
	Teresa Walker	District 7

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: August 31, 2022
Title: **Granville County Economic Development Advisory Board**

PURPOSE:

The terms of Bobby E. Talley, Jr. (District 1), Marshall Tanner (District 2), Kathrine Noel (District 1 appointed by District 3), Wilma Moore (District 2 appointed by District 4), and John Martin (District 5) expire in September.

BACKGROUND:

Others serving:	Teresa McCabe	District 6
	Maggie Brummitt	District 7

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: August 30, 2022
Title: **Opioid Advisory Committee**

PURPOSE:

To make appointments to the Opioid Advisory Committee.

BACKGROUND:

The Opioid Advisory Committee recommended approval of four new positions to serve on the committee to gain additional expertise and improve outreach to certain demographics.

Granville County Veterans Services Officer (Christopher Dethmers), Director of Outpatient Services at R.J. Blackley Alcohol and Drug Abuse Treatment Center (David Reichert), Citizen at-large (Annette Meyers), and a Peer-Support Representative (to be named at a future meeting).

Others serving:	Andre Oakley	Sheriff's Designee
	David Yancey	Law Enforcement Representative
	Lisa Harrison	Health Director
	Doug Logan	Interim County Manager
	Jimmy Gooch	County Commissioner
	Tim Karan	County Commissioner
	Russ May	County Commissioner
	Bobby Wheeler	Pharmacy Representative
	John Snow	Medical/Hospital Representative
	Scott Phillips	Family Member Representative
	Elliot Clark	Vaya Health, Ex-Officio
	Danielle Harris	Drug-Free Coalition, Ex-Officio
	Ben Mastridge	Behavioral Health Specialist
	Adonica Hampton	Social Services Representative
	Michael Stockwell	Municipal Representative
	Lisa Gilbert	Business Representative
	LaJuana Norfleet	Granville County Public Schools
	Jimmy Minor	Citizen At-Large Representative
	Terry Hobgood	Staff Representative

RECOMMENDATION:

The Opioid Advisory Committee recommends the addition of the following positions and members to the committee.

Veteran Representative

Granville County Veterans Services Officer or designee – Christopher Dethmers

Addiction Treatment Representative

R.J. Blackley Alcohol and Drug Abuse Treatment Center Director of Outpatient Services or designee – David Reichert

Citizen Representative

Annette Meyers

Peer-Support Representative

To be named at a future meeting

ACTION TAKEN:



Granville County Animal Control

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Animal Control
Date: August 31, 2022
Title: **Animal Control Change of Operating Hours**

PURPOSE:

To consider proposed public operating time changes for the Animal Shelter.

BACKGROUND:

The Animal Shelter is presently open to the public Monday through Friday from 12:00 p.m. to 4:30 p.m. and Saturdays from 11:00 a.m. to 2:30 p.m. The Animal Shelter is only closed to the public on Sunday. The Animal Shelter is staffed 7 days a week for animal care, cleaning, limited vaccinations, and other general duties, regardless if closed to the public, including holidays and inclement weather. Monday through Friday, Animal Shelter staff currently go to lunch at 11 a.m., and open to the public at 12:00 p.m. during the week for adoptions, redemptions, rescue pulls, and rabies vaccines. On Saturdays all this is completed with 1 less hour to prepare. No rabies vaccines are given on Saturdays.

RECOMMENDATION:

The Animal Management Director and the Animal Control Advisory Committee recommend the following modification to the public operating hours of the Animal Shelter:

Saturday Hours – 12:00 p.m. – 4:30 p.m.
Monday – Closed to the public

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Doug Logan
Department: Administration
Date: August 31, 2022
Title: NC State Highway Patrol Grant

PURPOSE:

To consider authorizing Administration to receive a grant on behalf of the NC State Highway Patrol.

BACKGROUND:

The NC Department of Public Safety, NC Division of Emergency Management, and NC State Highway Patrol have requested that Granville County, as a user of the NC Voice Interoperability Plan for Emergency Responders (VIPER), receive an equipment and service grant in the amount of \$400,000.00 on their behalf. This is a reversion grant, in which Granville County agrees to sign the Memorandum of Agreement from the Federal Emergency Management Agency's (FEMA) Homeland Security Grant Program (HSGP) and subsequently issue a letter of reversion of the funds to the NC State Highway Patrol to expend on behalf of Granville County and other entities in the State for the purposes stated in the forthcoming MOU.

FEMA requires that a unit of local government be the recipient of the grant. Granville County has served as recipient for similar pass-through grants in the past. There are no matching funds required and because of the reversion letter, no funding will be received or dispersed by Granville County.

County grant policy requires all grants over \$200,000.00 be approved by the Board of Commissioners.

RECOMMENDATION:

County Manager recommends authorizing Administration to act as recipient of the grant and immediately issue a letter to the granting agency for the funding to be reverted to the NC State Highway Patrol.

ATTACHMENTS:

NCSHP FY2022 HSGP SubAward Notification 8.30.2022

ACTION TAKEN:



Roy Cooper, Governor
Eddie M. Buffaloe Jr., Secretary

William C. Ray, Director

Homeland Security Grant Program (HSGP) Fiscal Year 2022

SUBAWARD NOTIFICATION

Doug Logan
Granville County
104 Belle St
Oxford, NC 27565-

Period of Performance: September 1, 2022 to February 28, 2025
Project Title: VIPER TDMA Upgrade
Total Amount of Award: \$400,000.00
MOA #: 2240046

North Carolina Emergency Management (NCEM) is pleased to inform you that the federal Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) has been approved for funding. In accordance with the provisions of FY 2022 HSGP award, NCEM hereby awards to the foregoing subrecipient a grant in the amount shown above.

Payment of funds: The grant shall be effective upon final approval by NCEM of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement (MOA). Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

Conditions: The subrecipient agrees that funds will only be expended to complete the approved project(s) not to exceed the funding amount for the project(s) during the designated period of performance. The subrecipient also agrees to comply with all terms, conditions and responsibilities specified in the MOA, and to comply with all applicable federal, state, and local laws, and rules and regulations in the performance of this grant.

Supplanting: The subrecipient confirms that grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities.

Required Documents/Forms: The subrecipient must submit the following documents to (ncemgrants1@ncdps.gov) upon execution of the MOA:

1. [Electronic Payment / Vendor Verification Form](#) (09 NCAC 03M .0202)
2. [Sworn \(Notarized\) No Overdue Tax Debt Certification](#) (G.S. 143C-6-23.(c))
3. Conflict of Interest Policy (G.S. 143C-6-23.(b))
4. Copy of the subrecipient's procurement policy

Please provide your Unique Entity ID (sam.gov):

In the box below, list the names and emails authorized as subrecipient signatories for the above-referenced MOA in the preferred order of signature and receipt. Append "cc" to designate copy-only.

Example: John Smith (john.smith@yahoo.com)
Mary Jones (mary.jones@hotmail.com) cc
Sam Brown (s.brown@gmail.com)

Mailing Address:
4236 Mail Service Center
Raleigh, NC 27699-4236
www.ncdps.gov
www.ReadyNC.gov



Office Location:
1636 Gold Star Drive
Raleigh, NC 27607
Phone: 919-825-2500
Fax: 919-825-2685



Granville County Environmental Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Environmental Services
Date: August 31, 2022
Title: Granville County Employee NCDOT Fall Litter Sweep Event

PURPOSE:

To announce the County's participation in the "Fall 2022 Litter Sweep".

BACKGROUND:

Granville County has taken an active stance to help address litter issues in the County. Twice each year, County Staff & Commissioners are provided an opportunity to participate in a litter cleanup program in conjunction with the NC DOT Litter Sweep program.

This year the NCDOT-sponsored "Fall 2022 Litter Sweep" begins September 10th and concludes September 24th. Jason Falls, Director of Environmental Programs is requesting volunteers within county departments to help clean designated road(s) within the County (*roads will be determined prior to day of pickup*) on **Friday, September 16, 2022**. The group of volunteers will meet behind the County Finance Office at 12 noon on **Friday, September 16, 2022** for lunch. Gloves, safety vests, and bags will be made available on the day of pickup. A rain date has been scheduled for the following Friday, September 23, 2022.

For County employees participating, and as an incentive, once the litter pickup event is complete, employees will have the option of not returning to work (without using leave) as approved by the County Manager and/or employee's supervisor. Additionally, employees can earn 20 points towards wellness activities by participating.

FUNDING:

Included in the FY 2022-2023 annual budget.

RECOMMENDATION:

INFORMATION ONLY ITEM - Environmental Services Director will coordinate a Fall Litter Sweep on Friday, September 16, 2022, with a rain date of Friday, September 23, 2022.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: **County Attorney's Report**

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Smith
- Commissioner Hinman
- Commissioner May
- Commissioner Karan
- Commissioner Gooch
- Commissioner Jay
- Chairman Cozart

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: **Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter**

PURPOSE:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 6, 2022
Title: Closed Session as allowed by G.S. 143-318.11(a)(6) - Personnel

BACKGROUND:

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

ACTION TAKEN: