

AGENDA

GRANVILLE COUNTY BOARD OF COMMISSIONERS

Tuesday, September 5, 2023



Call to order @ 7:00 p.m.....Chair Russ May
Invocation and Pledge of Allegiance.....Chair Russ May

Consent Agenda

1. Budget Amendment #1 for Fiscal Year 2023-2024 (p. 4)
2. Project Ordinance: Stovall Senior Center (p. 9)
3. Tax Refunds, Releases, and Write-offs (p. 12)
4. Resolution to Adopt Granville County Surplus Property Disposition Policy (p. 94)
5. Resolution: NCDOT Request for Abandonment of .20 miles of SR 1727 (Flemming Road) between US 15 and SR 1724 (Northside Road) (p. 101)
6. Title VI Program (p. 106)
7. Minutes (p. 138)

Introductions, Recognitions and Presentations

8. Recognition of Howard Tyler (p. 236)
9. Recognition of Ronnie Norwood, Elnora Morehead and Patricia Penn (p. 237)
10. Recognition of Joe Sinnema (p. 239)
11. Introduction of Veterans Service Officer (p. 241)
12. Introduction of Granville County Public Schools Superintendent Dr. Stan Winborne and Update on Joint Athletic Projects (p. 242)
13. Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 306 (p. 243)
14. Update from Upper Neuse River Association (p. 246)
15. NCDOT Fall 2023 County Employee Litter Sweep (p. 257)

Public Comments

16. Public Comments (p. 259)

Public Hearings

- 17. Public Hearing for Economic Development: Altec Industries (p. 260)
- 18. Public Hearing for Economic Development: Auction Direct USA (p. 263)
- 19. Public Hearing for Economic Development: Bridgestone Bandag (p. 266)

Purchasing

- 20. Remote Control Lighting for GAP Ball Fields (p. 269)

Emergency Services Matters

- 21. Purchase Cots for Shelter Trailer (p. 272)
- 22. Virgilina Fire Department Part-Time Staffing (p. 273)

Appointments

- 23. Parks, Greenways, and Recreation Committee (p. 274)
- 24. Oxford Zoning Board of Adjustment – ETJ (p. 276)

County Manager's Report

- 25. Grants Officer Interlocal Agreement (p. 277)
- 26. County Manager Listening Sessions (p. 285)
- 27. County Manager's Report (p. 286)

County Attorney's Report

- 28. County Attorney's Report (p. 287)

Presentations by County Board Members

- 29. Presentations by County Board Members (p. 288)

Any Other Matters

- 30. Any Other Matters (p. 289)

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Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: September 5, 2023
Title: **Budget Amendment #1 for Fiscal Year 2023-2024**

PURPOSE:

To approve budget amendment #1.

BACKGROUND:

As described in G.S. 159-15, these are amendments to the FY 2023-2024 operating budget presented by various operating departments, the Finance department, and the County Board of Commissioners. These update the existing budget to reflect necessary changes in spending and offsetting sources of funding, which result in a balanced budget.

These amendments include:

- Transferring IT funds from the General Fund to Solid Waste
- Transferring remaining Emergency Management supplemental grant funds from FY 23 to FY 24
- Funding the balance owed to Granville Health Systems for ambulance purchases budgeted in FY 23
- Recognizing receipt of a Building Reuse grant for Ontic Engineering
- Funding advertising of bids for landfill operating services
- Adjusting PSAP revenue funding amount and reallocating PSAP expenditure budget to cover the increased cost of UPS contract

RECOMMENDATION:

The Finance Officer and the County Manager recommend the approval of Budget Amendment #1.

ATTACHMENTS:

BA #1 Ordinance and Detail
BA #1 Summary

ACTION TAKEN:

Budget Amendment #1 (Legal Document)
September 5, 2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)	Amendment	Fund Total
General Government		
IT	(\$4,438)	
Public Safety		
Emergency Management	\$108,268	
Human Services		
Granville Medical Center	\$441,189	
Social Services	\$375,903	
Area Projects and Other Appropriations		
Non-Departmental	\$500,000	
Contributions to Other Funds		
Contributions	\$4,438	
<i>Total Expenditures</i>		\$1,425,360
Revenues: Increase/(Decrease)		
Restricted and Intergovernmental	\$500,000	
Appropriated Fund Balance	\$925,360	
<i>Total Revenues</i>		\$1,425,360

LANDFILL

Expenditures: Increase/(Decrease)		
Landfill Operations	\$79,438	
<i>Total Expenditures</i>		\$79,438
Revenues: Increase/(Decrease)		
Other Revenues	\$4,438	
Appropriated Fund Balance	\$75,000	
<i>Total Revenues</i>		\$79,438

ETSF Fund

Expenditures: Increase/(Decrease)		
Phone System	(\$9,000)	
Hardware	\$6,500	
<i>Total Expenditures</i>		(\$2,500)
Revenues: Increase/(Decrease)		
Appropriated Fund Balance	(\$2,500)	
<i>Total Revenues</i>		(\$2,500)

Budget Amendment #1 (Details)			Amendment	Balance After Amendment
(For reference only)				

General Fund/IT

Expenditures: Increase/ (Decrease)

10	4122	385	Software Licensing	(\$4,438)	\$457,617
10	9800	060	Contribution from General Fund	\$4,438	\$4,438

Description: Transfer funding for Solid Waste IT expenditures from the General Fund to the Landfill Fund

General Fund/Emergency Management

Expenditures: Increase/ (Decrease)

10-	4330	602	Supplemental Grant	\$108,268	\$108,268
Revenues: Increase/ (Decrease)					
10-	3990	991	Appropriated Fund Balance	\$108,268	\$3,725,144

Description: Transfer ending supplemental grant balance from FY 23 to FY 24.

General Fund/DSS

Expenditures: Increase/ (Decrease)

10	5300	493	Incentive Funds	\$312,510	\$440,724
10	5300	606	Links Special Funds	\$696	\$11,846
10	5300	630	Federal Adoption Assistance	\$62,697	\$82,697
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$375,903	\$3,992,779

Description: To rollover unspent funds from FY 2023 for the programs mentioned above.

General Fund/Granville Health Systems

Expenditures: Increase/ (Decrease)

10	5700	510	Capital Outlay	\$441,189	\$574,062
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$441,189	\$4,433,968

Description: To fund the balance committed for general capital outlays and the purchase of two more ambulances budgeted but not purchased in FY 2023. The original commitment was to fund the purchase of three ambulances, and the first was purchased in FY 2023 and funded for \$246,684.

General Fund/Non-Departmental

Expenditures: Increase/ (Decrease)

10	8540	801	Economic Incentive Payments	\$500,000	\$700,000
Revenues: Increase/ (Decrease)					
10	3327	360	Building Reuse Grant	\$500,000	\$500,000

Description: Recognize the distribution of Building Reuse grant funds for NC DoC for Ontic Engineering.

Landfill

Expenditures: Increase/ (Decrease)

60	4725	199	Professional Services	\$75,000	\$195,000
Revenues: Increase/ (Decrease)					
60	3991	991	Appropriated Fund Balance	\$75,000	\$292,029

(For reference only)	Budget Amendment #1 (Details)	Amendment	Balance After Amendment
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Description: Fund advertising of bids for Landfill Operations Services

Landfill

Expenditures: Increase/ (Decrease)

60 4725	381	Computer Service	\$4,438	\$4,438
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Revenues: Increase/ (Decrease)

60 3981	010	Transfer from the General Fund	\$4,438	\$4,438
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Description: Transfer funding for Solid Waste IT expenditures from the General Fund to the Landfill Fund

ETSF Fund

Expenditures: Increase/ (Decrease)

27 4500	321	Phone System	(\$2,500)	\$92,809
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Revenues: Increase/ (Decrease)

27 3439	425	State Cell Surcharge (Wireless)	(\$2,500)	\$323,309
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Description: Adjust PSAP Funding distribution to the amount agreed upon by the 911 board as of May 24, 2023

ETSF Fund

Expenditures: Increase/ (Decrease)

27 4500	321	Phone System	(\$6,500)	\$88,809
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27 4502	355	UPS Hardware	\$6,500	\$7,500
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Description: To redistribute E-911 funds to cover the cost of UPS contract/ Price Increase

Sept 5, 2023
Budget Amendment
Summary

GENERAL FUND				FY 2024 Budget approved July 1, 2023		82,332,604			
				Budget Amendment #1		1,425,360			
				Budget modified as a result of this amendment		83,757,964			
		Expenditures		Net Zero Transfer		Net Changes to Budget			
						Source of Funds			
				To	From	Change	AFB	Restricted Rev	
GG	General Government	(4,438)			4,438				
PS	Public Safety	108,268				108,268	108,268		
CS	Community Services								
HS	Human Services	817,092				817,092	817,092		
ND	Area Projects and Other Appropriations (Non-Dept'I)	500,000				500,000		500,000	
CO	Contributions to Other Funds	4,438	4,438						
		1,425,360	4,438	4,438		1,425,360	925,360	500,000	
OTHER FUNDS		Expenditures		Net Zero Transfer		Net Changes to Budget			
						Source of Funds			
				To	From	Change	AFB	Trans from GF	
GG	LANDFILL Operations	79,438	0	0		79,438	75,000	4,438	
	ETSF								
CO	Phone System	(9,000)				(9,000)	(2,500)		
CN	Hardware	6,500				6,500			
		(2,500)	0	0		(2,500)	(2,500)	0	



Granville County

Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: September 5, 2023
Title: **Project Ordinance: Northern Granville Senior Center**

PURPOSE:

To establish the Northern Granville Senior Center capital project fund.

BACKGROUND:

Since 1996 the North Granville Senior Center has served hundreds of older adults in the rural northern end of Granville County. The small square footage (less than 900 sf) of this facility has been a limiting factor in the services and programs that can be offered. As a result, the County has acquired several adjacent properties that total about 4.5 acres in downtown Stovall with the intention of building a new, larger North Granville Senior Center to serve the senior adults of that area. After considering several plans, the consensus was to proceed with a building of approximately 7,400 sq feet which would serve primarily as a senior center, but could also be used as a community facility.

Oakley Collier Architects have been hired to develop the plans for this facility. The anticipated construction schedule is FY 2023-2024, and will possibly run through FY 2024-2025. The total project cost for this configuration is currently estimated at \$3,746,820.

FUNDING:

This project will be funded through the General Fund.

RECOMMENDATION:

Finance Director and County Manager recommend approval of the project ordinance.

ATTACHMENTS:

Stovall Senior Center Capital Project Ordinance

ACTION TAKEN:

**CAPITAL PROJECT ORDINANCE
2023 – Northern Granville Senior Center**

Be it Ordained by the Governing Board of Granville County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized is the construction of a Senior Center facility in Stovall, NC, financed by funds from the General Operating fund and debt financing.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Project Description	
<u>Component</u>	<u>Amount of Proceeds To Be Used</u>
Stovall Senior Center	\$3,750,000
Total	\$3,750,000

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Component</u>	<u>Amount of Proceeds To Be Used</u>
Contributions from the General Fund	\$1,000,000
Debt Proceeds	\$2,750,000
Total	\$3,750,000

Section 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements as required by Federal and State regulations.

Section 6. Funds may be advanced from the General Operating Fund for the purpose of making payments as due. Reimbursement request should be made in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a periodic basis, on the financial status of each project elements in Section 3 and on the total revenues received or claimed.

Section 8. The Budget Officer is directed to include a detail analysis of past and future cost and revenues on this capital project periodically to this Board.

Section 9. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project.

Adopted this __5th__ day of September, 2023

Granville County Board of Commissioners

Russ May, Chairman

ATTEST:

Debra Weary, Clerk to the Board



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: August 31, 2023
Title: Tax Refunds, Releases, and Write-offs

PURPOSE:

To approve tax refunds, releases, and write-offs.

BACKGROUND:

Tax releases and refunds are generated according to N.C.G.S. 105-381. According to the resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed \$2.00.

Tax refunds: When a person or business overpays their tax bill. Sometimes this is the result of a garnishment.

Tax releases: These are usually due to a clerical error.

The following tax refunds, releases, and write-offs are recommended for approval:

Refunds	July 1, 2023 – August 23, 2023:	\$45,977.48
Releases	July 1, 2023 – August 23, 2023:	\$161,854.45
Write-offs (\$2 and less)	July 1, 2023 – August 23, 2023:	\$ 148.05

The large amount of releases for this report was because of Ryan LLC (\$30,028.76) submitting proof of timely listing for personal property and Strata (\$88,407.43) solar energy system equipment for construction in progress (CIP) has been assessed at 80% and not 100% according to NCDOR.

These reports cover more than a month to cut down on approval time for refunds.

RECOMMENDATION:

The Tax Administrator recommends approval of tax refunds, releases, and write-offs for July 1 – August 23, 2023.

ATTACHMENTS:

Refunds

Releases
Write-offs

ACTION TAKEN:

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:

TRANSACTION DATE RANGE: 07/01/2023 12:00:00 AM - 08/23/2023 12:00:00 AM

PAYMENT DATE RANGE:

USER/OPERATOR:

TAX DISTRICT(S):

BILL YEAR RANGE:

BILL# RANGE:

BILL TYPE: Both

SORT BY: Transaction Date

RELEASE NUMBER ONLY: No

PAYMENT TYPE: ,ACH - ACH,Card - Credit Card,Cash -
Cash,Check - Check,DSO - DSO,EPA - EPA,MOrder - Money
Order,OPM - OPM,PPAY - PPAY,WEB - WEB

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
19622301 RUSSELL THOMAS H 39 CHURCH ST OXFORD, NC 27565-3203	2022-12113	RP: 191208997890	20.58	TJT	7/3/2023 10:17:18 AM
THOMAS HOPE RUSSELL/ VTS REFUND REFUND RECIPIENT: THOMAS HOPE RUSSELL VTS OVERPAYMENT 39 CHURCH ST OXFORD NC 27565					
27184110 EVANS SHAMORI DEMONT EVANS WILLIE JR 7053 SHEP ROYSTER RD OXFORD, NC 27565-6201	2022-252034	PERSONAL PROPERTY	60.85	CTH	7/3/2023 11:27:57 AM
TRUIST BANK ATTACHMENT / WILLIE EVANS JR REFUND RECIPIENT: WILLIE EVANS JR BANK ATTACHMENT OVERPAYMENT 7053 SHEP ROYSTR RD OXFORD NC 27565					
1002933 CRUZ JOSE ESPINOSA 4162 US HIGHWAY 15 APT XX OXFORD, NC 27565-5614	2022-252339	PERSONAL PROPERTY	149.38	CTH	7/3/2023 11:33:59 AM
TRUIST BANK ATTACHMENT / JOSE CRUIZ REFUND RECIPIENT: JOSE ESPINOSA CRUZ BANK ATTACHMENT / TRUIST 4162 US HIGHWAY 15 APT XX OXFORD NC 27565					
80601301 GRIFFIN SYLVESTER 4304 EMERALD FOREST DR APT A DURHAM, NC 27713	2021-59196	PERSONAL PROPERTY	220.45	CTH	7/3/2023 11:38:36 AM
FIRST HORIZON BANK ATTACHMENT / SYLVESTER GRIFFIN REFUND RECIPIENT: FIRST HORIZON BANK SYLVESTER GRIFFIN BANK ATTACHMENT OVERPAYMENT PO BOX 1469 KNOXVILLE TN 37901					
1069403 PIMENTAL GARY EDUARDO NAVA NAVA AMANDA MARIE 114 MATTOX ST	2022-20088	RP: 097700628523	33.78	TYRELL	7/3/2023 1:22:16 PM

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
WENDELL, NC 27591-9011		WAKE MED REFUND RECIPIENT: AMANDA NAVA GARNISHMENT OVERPAYMENT 114 MATTOX ST WENDELL NC 27591			
33782301	2022-21420	RP: 194700053704	466.24	TYRELL	7/3/2023 3:38:49 PM
HARGROVE ANGELA					
4507 ROCKWELL ROAD					
OXFORD, NC 27565		DURHAM TECH REFUND RECIPIENT: ANGELA HARGROVE GARNISHMENT OVERPAYMENT 4507 ROCKWELL RD OXFORD NC 27565			
14015301	2022-18865	RP: 097400347534	91.87	TYRELL	7/5/2023 9:40:38 AM
KOSHADA LAWRENCE A					
KOSHADA PATRICIA					
6089 MATTI LANE					
OXFORD, NC 27565		SHALAG US INC REFUND RECIPIENT: LAWRENCE KOSHADA GARNISHMENT OVERPAYMENT 6089 MATTI LANE OXFORD NC 27565			
44927301	2020-22243	RP: 192815545841	46.13	MH	7/5/2023 9:52:53 AM
REID VICKI W					
LIONEL B HICKS					
622 PUCKETT ST					
STOVALL, NC 27582		CH 13/ANITA JO KINLAW TROXLER REFUND RECIPIENT: ANITA JO KINLAW TROXLER BANKRUPTCY OVER PAYMENT CHAPTER 13 CASE#22-80040 VICKI WINN REID P O BOX 1720 GREENSBORO NC 27402 1720			
22806302	2023-3382	RP: 180800307207	272.14	MH	7/6/2023 9:59:55 AM
MASTRIDGE BENJAMIN J					
MASTRIDGE STACEY					
2574 HESTER RD					
CREEDMOOR, NC 27522		CLINET FIRST TITLE LLC REFUND RECIPIENT: CLINETFIRST TITLE LLC MAIL OVERPAYMENT 1000 GERMANTOWN PIKE SUITE J-1 PLYMOUTH PA 19462			
1011833	2023-37957	RP: 181600303795	269.60	TYRELL	7/6/2023 10:11:58 AM
COSSIN JOY L TRUSTEE					

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
OF STRICKLAND COSSIN TRUST 1304 NC 39 HWY S LOUISBURG, NC 27549-8650		HICKS AND KOINIS REFUND RECIPIENT: HICKS AND KOINIS PLLC MAIL OVEPAYMENT 111 GILLIAM ST PO BOX 247 OXFORD NC 27565			
1091653	2023-25423	RP: 006000280704 LH	7.36	VDS	7/6/2023 10:20:00 AM
LESTER WELLS WANDA DENISE JOHNSON JEFFREY 70 VILLAGE RD MANCHESTER, PA 17345-9124		REFUND RECIPIENT:			** VOIDED **
1091633	2023-5148	RP: 006000280704	3.41	VDS	7/6/2023 10:24:00 AM
SMITH ELLEN HEIRS ET AL C/O WANDA LESTER WELLS 70 VILLAGE RD MANCHESTER, PA 17345-9124		REFUND RECIPIENT:			** VOIDED **
60512301	2023-21233	RP: 089613145569	28.57	VDS	7/6/2023 11:54:00 AM
HILL THOMAS J HILL CATHERINE R 615 N PINE ST CREEDMOOR, NC 27522		REFUND RECIPIENT: CATHERINE R HILL VDS OVERPAYMENT 615 N PINE ST CREEDMOOR NC 27522			
53852301	2023-12606	RP: 192205294910	15.55	VDS	7/6/2023 8:11:00 PM
FUHRHOP JUTTA C/O DANIELA SMALL 4475 STAGECOACH RD OXFORD, NC 27565-8668		REFUND RECIPIENT: DANIELA SMALL VDS OVERPAYMENT 4475 STAGECOACH RD OXFORD NC 27565			
84249301	2022-1828	RP: 180900393331	276.98	CTH	7/7/2023 9:43:42 AM
MCCORKLE BARBARA E					

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
4201 HOLDER RD					
DURHAM, NC 27703		DURHAM PUBLIC SCHOOL REFUND RECIPIENT: BARBARA MCCORKLE GARNISHMENT OVER PAYMENT 4201 HOLDER RD DURHAM NC 27703			
40964302	2022-20072	RP: 100000347493	61.57	TYRELL	7/10/2023 11:08:52 AM
SINGLETON LISA G					
2590 GEORGE WINSTON RD					
BULLOCK, NC 27507		PAYCEHX REFUND RECIPIENT: LISA SINGLETON GARNISHMENT OVERPAYMENT 2590 GEORGE WINSTON RD BULLOCK NC 27507			
28453301	2023-24124	RP: 101104829001	76.82	MH	7/11/2023 10:29:25 AM
STEVENS JAMES					
STEVENS LINDA E					
9551 GEORGE RUFF ROAD					
BULLOCK, NC 27507		AMOS & AMOS ATTORNEYS AT LAW PA REFUND RECIPIENT: AMOS & AMOS ATTORNEYS AT LAW PA MAIL OVERPAYMENT 2555-C CAPITOL DRIVE creedmoor NC 27522			
82639301	2022-33117	RP: 006116921874LH	37.90	TYRELL	7/12/2023 10:13:18 AM
WILKINS ROBERT JR					
WILKINS DEONE					
9544 NC HWY 96					
OXFORD, NC 27565		VISION FINANCIAL FEDERAL CREDIT UNION/ BANK ATTACHMENT / ROBERT WILKINS REFUND RECIPIENT: ROBERT WILKINS DEONE WILKINS BANK ATTACHMENT OVERPAYMENT 9544 NC HWY 96 OXFORD NC 27565			
83537302	2023-8375	RP: 087714326769	18.13	CTH	7/13/2023 10:22:31 AM
LIVINGSTON JANICE TR					
802 EAST E ST					
BUTNER, NC 27509		JACKSON LAW PC IOLTA			

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: JACKSON LAW PC MAIL OVERPAYMENT 3605 GLENWOOD AVE STE 480 RALEIGH NC 27612					
53956301	2023-20570	RP: 096300633356	277.93	TYRELL	7/13/2023 11:17:28 AM
WOOLSEY JAMES E JR WOOLSEY KAREN R 5567 COLLIE JONES ROAD ROUGEMONT, NC 27572					
FIRST AMERICAN TITLE INSURANCE COMPANY REFUND RECIPIENT: FIRST AMERICAN TITLE INSURANCE COMPANY MAIL OVERPAYMENT 4795 REGENT BLVD IRVING TX 75063					
88398301	2022-400875	RP: 097700620435	150.86	TYRELL	7/13/2023 11:37:19 AM
ELLIOTT RONNIE S 2537 GRANVILLE DR CREEDMOOR, NC 27522					
NCSECU BANK ATTACHMEN T- RONNIE S ELLIOTT REFUND RECIPIENT: RONNIE S ELLIOTT BANK ATTACHMENT OVERPAYMENT 2537 GRANVILLE DR CREEDMOOR NC 27522					
1059613	2023-24348	RP: 182500566728	526.26	CTH	7/14/2023 10:05:41 AM
PHILLIPS SHAWN ALAN PHILLIPS JENNIFER MILAM 3634 RIVER WATCH LN FRANKLINTON, NC 27525					
CLIENTFIRST TITLE LLC REFUND RECIPIENT: CLIENTFIRST TITLE LLC MAIL OVERPAYMENT 1000 GERMANTOWN PIKE SUITE J-1 PLYMOUTH MEETING PA 19462					
14006303	2023-12959	RP: 191308982419	13.61	TYRELL	7/14/2023 10:52:06 AM
KOONS DONALD G JR KOONS EDITH G 207 DELACROIX ST OXFORD, NC 27565					
GWYNN EDWARDS AND GETTER REFUND RECIPIENT: GWYNN EDWARDS AND GETTER PA MAIL IN OVERPAYMENT 900 RIDGEFIELD DR, STE 150 RALEIGH NC 27609					
29346301	2023-29279	RP: 180603232143	27.61	TYRELL	7/14/2023 2:49:51 PM
HICKS JOHNNY J HICKS KATHY M					

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE	TIME
1405 MANGUM AVENUE						
CREEDMOOR, NC 27522		REAL ESTATE SETTLEMENTS AND ESCROW LLC REFUND RECIPIENT: REAL ESTATE SETTLEMENTS AND ESCROW LLC MAIL OVERPAYMENT 6 RESERVOIR CIRCLE, STE 203 BALITMORE MD 21208				
36770301	2023-23780	RP: 182700535485	28.46	MH	7/17/2023	10:50:02 AM
LANE ASHLEY H						
LANE ELAINE F						
3632 LARKSPUR DR						
FRANKLINTON, NC 27525		MIDTOWN LAW REFUND RECIPIENT: MIDTOWN LAW MAIL OVERPAYMENT 4800 SIX FORKS ROAD SUITE 120 RALEIGH NC 27609				
1925	2022-251900	PERSONAL PROPERTY	14.99	MH	7/17/2023	10:54:44 AM
HOLT DAVID WAYNE						
1698 BEECH CREEK CV						
FRANKLINTON, NC 27525		WELLS FARGO BANK ATTACHMENT/DAVID WAYNE HOLT REFUND RECIPIENT: DAVID WAYNE HOLT BANK ATTACHMENT OVERPAYMENT 1698 BEECH CREEK CV FRANKLINTON NC 27525				
87831115	2022-253130	PERSONAL PROPERTY	16.84	TJT	7/17/2023	3:40:08 PM
CAMPBELL MICHAEL						
4053C NC HWY 56						
FRANKLINTON, NC 27505		MICHAEL CAMPBELL REFUND RECIPIENT: MICHAEL CAMPBELL RELEASE OVERPAYMENT 4053 C NC HWY 56 FRANKLINTON NC 27505				
87831115	2022-253129	PERSONAL PROPERTY	18.05	TJT	7/17/2023	3:53:07 PM
CAMPBELL MICHAEL						
4053C NC HWY 56						
FRANKLINTON, NC 27505		MICHAEL CAMPBELL REFUND RECIPIENT: MICHAEL CAMPBELL RELEASE OVERPAYMENT 4053 C NC HWY 56 FRANKLINTON NC 27505				

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
57383201 ANDRADE ELIAS M 646 COLEY RD CREEDMOOR, NC 27522	2022-61566	PERSONAL PROPERTY	88.12	TJT	7/17/2023 3:55:29 PM
1061153 MCGARR MICHAEL 115 CARRIAGE HILL DR STEM, NC 27581-9128	2023-30161	ELIAS ANDRADE REFUND RECIPIENT: ELIAS M ANDRADE RELEASE OVERPAYMENT 646 COLEY RD creedmoor NC 27522 RP: 088914340155	9.46	TYRELL	7/18/2023 10:58:52 AM
57254201 WAUGH JAMES H JR 7015 MATT CURRIN RD OXFORD, NC 27565	2023-200053	MANN, MCGIBNEY AND JORDAN REFUND RECIPIENT: MANN, MCGIBNEY AND JORDAN MAIL OVERPAYMENT 3710 UNIVERSITY DR, STE 140 DURAHM NC 27707	52.52	CTH	7/20/2023 9:51:23 AM
1011603 COLOMO RYAN A 3609 PINE NEEDLES DR WAKE FOREST, NC 27587-6085	2023-32641	PERSONAL PROPERTY ANITA M WAUGH REFUND RECIPIENT: ANITA M WAUGH JAMES HAROLD WAUGH MAIL OVERPAYMENT 7015 MATT CURRN RD OXFORD NC 27565 RP: 182500423521	13.30	CTH	7/21/2023 10:21:17 AM
11643301 HERRING HOWARD JR ET AL 307 LANIER STREET OXFORD, NC 27565	2023-10361	MIDTOWN LAW REFUND RECIPIENT: MIDTOWN LAW MAIL OVERPAYMENT 4800 SIX FORKS ROAD SUITE 120 RALEIGH NC 27609 RP: 192313047379	69.22	MH	7/24/2023 9:47:11 AM
		SECU/HOWARD G HERRING			

** VOIDED **

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: HOWARD G HERRING JR WALK IN OVERPAYMENT 205 NEW COLLEGE ST OXFORD NC 27565					
14052301	2023-22145	RP: 193100372866	11.50	MH	7/24/2023 10:52:27 AM
SANDOR ROSE					
4664 ANTIOCH ROAD					
OXFORD, NC 27565		JENOE LUKACS REFUND RECIPIENT: JENOE LUKACS MAIL OVERPAYMENT 4664 ANTIOCH RD OXFORD NC 27565			
39021301	2023-14912	RP: 191500322272	1.77	CTH	7/24/2023 11:08:30 AM
JONES JAMES A					
16410 EXTER MILL ROAD					** VOIDED **
CHESTERFIELD, VA 23838		JAMES JONES REFUND RECIPIENT: JAMES JONES OVER PAYMENT 16410 EXTER MLL RD 23838 4121			
1023983	2023-28816	RP: 101103138775	16.24	CTH	7/24/2023 11:59:43 AM
FORTNER MICHAEL S					
FORTNER MARY E					
3033 STICKLAND DRIVE					
BULLOCK, NC 27507		MICHAEL S FORTNER REFUND RECIPIENT: MICHAEL S FORTNER MAIL OVERPAYMENT 3033 STRICKLAND DR BULLOCK NC 27507			
1083583	2023-24130	RP: 182500567480	41.10	CTH	7/24/2023 3:35:38 PM
CARTER PAUL ANDREW					
CARTER DONNA MARIE					
3628 RIVER WATCH LN					
FRANKLINTON, NC 27525-7051		PAUL A CARTER REFUND RECIPIENT: PAUL A CARTER MAIL OVERPAYMENT 3628 RIVER WATCH LN FRANKLINTON NC 27525			
41554301	2023-10165	RP: 088616845290	38.28	TYRELL	7/25/2023 8:51:36 AM
KAISER THOMAS WRIGHT					
105 MARGARET DR					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
CREEDMOOR, NC 27522		THOMAS W KISER REFUND RECIPIENT: THOMAS W KISER MAIL OVERPAYMENT 105 MARGARET DR creedmoor NC 27522			
14915301	2023-8766	RP: 087719510332	26.37	MH	7/25/2023 8:53:04 AM
MANGUM EARL J MANGUM RUBY H 315 26TH STREET					
BUTNER, NC 27509		EARL J MANGUM REFUND RECIPIENT: EARL J MANGUM RUBY H MANGUM MAIL OVERPAYMENT 315 26TH ST BUTNER NC 27509			
33799301	2022-17052	RP: 181600559228	60.00	MH	7/25/2023 9:20:29 AM
MATHESON MICHAEL LANE 2125 VICTORY LANE					
CREEDMOOR, NC 27522		T & H ELECTRICAL CORP REFUND RECIPIENT: MICHAEL LANE MATHESON GARNISHMENT OVERPAYMENT 2125 VICTORY LANE creedmoor NC 27522			
20683302	2022-23006	RP: 191700026608	118.95	TYRELL	7/25/2023 9:33:22 AM
FULLER YVONNE 391 HANKS LN					
OXFORD, NC 27565		GOODWILL INDUSTRIES OF EASTERN NORTH CAROLINA REFUND RECIPIENT: YVONNE FULLER GARNISHMENT OVERPAYMENT 391 HANKS LN OXFORD NC 27565			
3324302	2023-7579	RP: 089613135257	24.41	CTH	7/26/2023 12:08:59 PM
BOWLING LESTER D JR 504 N DURHAM AVE					
CREEDMOOR, NC 27522		LESTER DAY BOWLING JR REFUND RECIPIENT: LESTER DAY BOWLING JR MAIL OVERPAYMENT 2814 JOE ELLIS RD BAHAMA NC 27503			
76043301	2023-35711	PERSONAL PROPERTY	1.24	CTH	7/26/2023 2:16:49 PM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
CLEMENT THOMAS S CLEMENT BETH ANNE 1542 RAVEN WOOD DR CREEDMOOR, NC 27522		THOMAS S CLEMENT REFUND RECIPIENT: THOMAS S CLEMENT BETH A CLEMENT MAIL OVERPAYMENT 1542 RAVEN WOOD DR creedmoor NC 27522			
82141301	2023-8184	RP: 086608994535	28.74	CTH	7/26/2023 2:28:28 PM
RIGGAN JODY LEE RIGGAN MARY BETH 608 16TH ST BUTNER, NC 27509		JODY L RIGGAN REFUND RECIPIENT: JODY L RIGGAN MAIL OVERPAYMENT 608 16TH ST BUTNER NC 27509			
43864301	2023-8031	RP: 089617107244	40.81	CTH	7/27/2023 10:12:51 AM
VEASEY LUTHER A VEASEY MARY T 201 W DOGWOOD DRIVE CREEDMOOR, NC 27522		LUTHER A VEASEY JR REFUND RECIPIENT: LUTHER A VEASEY JR MARY T VEASEY MAIL OVERPAYMENT 201 W DOGWOOD DR creedmoor NC 27522			
332	2023-35572	PERSONAL PROPERTY	1.74	CTH	7/27/2023 11:04:05 AM
CRAFT ROBERT MICHAEL 4528 CARSON LAYNE FRANKLINTON, NC 27525-7100		MERICHRISTI W CRAFT REFUND RECIPIENT: ROBERT MICHAEL CRAFT MERICHRISTI W CRAFT MAIL OVERPAYMENT 4528 CARISON LAYNE FRANKLINTON NC 27525			
1001023	2023-29329	RP: 191316748625	407.32	TJT	7/27/2023 12:37:27 PM
GREEN BRENDA 222 KEENELAND DR OXFORD, NC 27565-2900		BRENDA GREEN			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: BRENDA A GREEN PREPAYMENT OVERPAYMENT 222 KEENELAND DR OXFORD NC 27565					
53679301	2023-2270	RP: 088913036248	38.12	TJT	7/27/2023 12:53:03 PM
ANDREW JEFFERY J					
104 GOOCH ST					
STEM, NC 27581					
JEFFREY J ANDREW REFUND RECIPIENT: JEFFREY J ANDREW PREPAYMENT OVERPAYMENT 104 GOOCH ST STEM NC 27581					
83856301	2023-3477	RP: 183700874895	21.70	TJT	7/27/2023 12:58:55 PM
COFFEY HEATHER					
2735 GROVE HILL RD					
FRANKLINTON, NC 27525					
HEATHER COFFEY REFUND RECIPIENT: HEATHER COFFEY PREPAYMENT OVERPAYMENT 2735 GROVE HILL RD FRANKLINTON NC 27525					
86583301	2023-24021	RP: 192404827920	288.14	TJT	7/27/2023 1:01:58 PM
REYNOLDS HAROLD REYNOLDS JENNIE 128 KIPLING DRIVE					
OXFORD, NC 27565					
TRANSTAR NATIONAL TITLE REFUND RECIPIENT: TRANSTAR NATIONAL TITLE PREPAYMENT OVERPAYMENT 2301 W PLANO PARKWAY STE 105 PLANO TX 75075					
17387301	2023-7619	RP: 089615635285	23.71	TJT	7/27/2023 1:09:10 PM
GILES WILLIAM A					
510 E WILTON AVE					
CREEDMOOR, NC 27522					
WILLIAM A GILES REFUND RECIPIENT: WILLIAM A GILES PREPAYMENT OVERPAYMENT 510 E WILTON AVE creedmoor NC 27522					
6844301	2023-22003	RP: 191312757339	38.19	TJT	7/27/2023 1:11:47 PM
DANIEL EARL THOMAS DANIEL CATHERINE 804 GOSHEN STREET					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
OXFORD, NC 27565		CATHERINE DANIEL REFUND RECIPIENT: CATHERINE DANIEL PREPAYMENT OVERPAYMENT 804 GOSHEN ST OXFORD NC 27565			
14956301	2023-8787	RP: 089619511864	4.70	TJT	7/27/2023 1:16:38 PM
MANGUM MINNIE THOMAS HEIRS					
C/O DOROTHY THOMAS 1670 HWY 56 CREEDMOOR, NC 27522		TOMI T HARRIS REFUND RECIPIENT: TOMI T HARRIS PREPAYMENT OVERPAYMENT 210 NEW COLLEGE ST OXFORD NC 27565			
14956301	2023-8787	RP: 089619511864	50.00	TJT	7/27/2023 1:18:17 PM
MANGUM MINNIE THOMAS HEIRS					
C/O DOROTHY THOMAS 1670 HWY 56 CREEDMOOR, NC 27522		TOMI T HARRIS REFUND RECIPIENT: TOMI T HARRIS PREPAYMENT OVERPAYMENT 210 NEW COLLEGE ST OXFORD NC 27565			
7382301	2023-9926	RP: 192317108169	18.76	TJT	7/27/2023 1:21:37 PM
BALDWIN SANDRA JEAN					
425 LINDEN AVENUE					
OXFORD, NC 27565		SANDRA J BALDWIN REFUND RECIPIENT: SANDRA J BALDWIN PREPAYMENT OVERPAYMENT 425 LINDEN AVE OXFORD NC 27565			
2303	2023-11366	RP: 192319505727	18.45	TJT	7/27/2023 1:24:10 PM
PARKER SANDRA M					
5001 DIS CIR					
SANDSTON, VA 23150-5716		HELEN G HARRIS REFUND RECIPIENT: HELEN G HARRIS PREPAYMENT OVERPAYMENT 110 GILL ST OXFORD NC 27565			
1046183	2023-4801	RP: 099900830425	15.54	CTH	7/27/2023 2:31:26 PM
ENGLEBRIGHT DONALD G LIFE TENANT					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
ENGLEBRIGHT MARY E LIFE TENANT 1107 BENNETT LN CLOVER, VA 24534-3081		TINA ENGLEBRIGHT REFUND RECIPIENT: TINA M ENGLEBRIGHT MAIL OVERPAYMENT 1107 BENNETT LN CLOVER VA 24534			
52613301	2023-23517	RP: 098100960236	12.42	MH	7/27/2023 2:48:38 PM
FRAME JUDY A 4685 JAMES ROYSTER ROAD OXFORD, NC 27565		WILLIAM G ELLIOTT REFUND RECIPIENT: WILLIAM G ELLIOTT JUDY A ELLIOT MAIL OVERPAYMENT 4685 JAMES ROYSTER ROAD OXFORD NC 27565			
21238301	2023-4410	RP: 097302664534	13.95	MH	7/27/2023 3:24:11 PM
SURRATT V M JR 5628 OLD ROXBORO ROAD OXFORD, NC 27565		MAC'S CAR CARE INC REFUND RECIPIENT: MAC'S CAR CARE INC MAIL OVERPAYMENT 5628 OLD ROXBORO ROAD OXFORD NC 27565			
16311301	2023-16503	RP: 183300013384	45.10	MH	7/27/2023 3:30:12 PM
HOLDER DON R & R M GREER 3710 MARIGOLD LANE WAKE FOREST, NC 27587		MIDTOWN LAW REFUND RECIPIENT: MIDTOWN LAW MAIL OVERPAYMENT 4800 SIX FORKS ROAD SUITE 120 RALEIGH NC 27609			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
17843301 PERRY JOHN E PERRY BEATRICE M 3520 HORSESHOE RD CREEDMOOR, NC 27522	2022-3227	RP: 182500068509	1.98	MH	7/27/2023 3:51:57 PM
22717301 WAGNER ALBERT G 1519 NORTHRIDGE DRIVE STEM, NC 27581	2023-19129	CORNING INCORPORATED REFUND RECIPIENT: BEATRICE PERRY GARNISHMENT OVERPAYMENT 3520 HORSESHOE RD creedmoor NC 27522 RP: 098000160776	60.00	TYRELL	7/27/2023 4:33:43 PM
1068593 VAUGHAN RICHARD WEBB PO BOX 300 RICH SQUARE, NC 27869-0300	2023-61025	ALBERT G WAGNER REFUND RECIPIENT: ALBERT G WAGNER MAIL OVERPAYMENT 1519 NORTHRIDGE DR STEM NC 27581 RP: 180602970187	16.76	CTH	7/28/2023 9:06:55 AM
71564301 HAMILTON MARK G HAMILTON EMILY G 2570 MINT JULEP DR CREEDMOOR, NC 27522	2023-15351	BEAR CREEK PLANTATION INC REFUND RECIPIENT: BEAR CREEK PLANTATION INC MAIL OVERPAYMENT 136 S GARRIS ST LASKER NC 27845 9630 RP: 180603341677	38.86	TYRELL	7/28/2023 11:11:59 AM
1067323 WHEELER SHERRI L WHEELER HALI L 1182 US HIGHWAY 158 OXFORD, NC 27565-6248	2023-26788	MIDTOWN LAW REFUND RECIPIENT: MIDTOWN LAW MAIL OVERPAYMENT 4800 SIX FORKS RD, STE 120 RALEIGH NC 27609 RP: 097302751146	20.21	TYRELL	7/28/2023 2:08:32 PM
		HALI LEA WHEELER			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: HALI WHEELER MAIL IN OVERPAYMENT 1182 US HWY 158 OXFORD NC 27565					
14007301	2023-29255	RP: 098300435572	11.19	MH	7/28/2023 2:11:12 PM
REESE MARY					
5615 OAKLEY HILL					
OXFORD, NC 27565					
MARY C CAUDLE REFUND RECIPIENT: MARY CATHERINE CAUDLE MAIL OVERPAYMENT 5615 OAKLEY HILL OXFORD NC 27565					
71898301	2023-15370	RP: 180603347260	433.38	TYRELL	7/28/2023 2:15:35 PM
BALLANCE W P					
BALLANCE FRANCES TRUSTEE					
308 N MERGANSER DR					
PIKEVILLE, NC 27863-8130					
WILLIAM P BALLANCE REFUND RECIPIENT: FRANCES BALLANCE WILLIAM P BALLANCE MAIL OVERPAYMENT 308 N MERGANSER DR PIKEVILLE NC 27863					
24256301	2023-11080	RP: 192318227233	34.45	MH	7/28/2023 2:16:10 PM
WILSON FRANCIS H JR					
WILSON LYN A B					
209 BELLE STREET					
OXFORD, NC 27565					
F H WILSON JR REFUND RECIPIENT: FRANCIS H WILSON JR MAIL OVERPAYMENT 209 BELLE STREET OXFORD NC 27565					
34989301	2023-29697	RP: 182500734158	14.97	TYRELL	7/28/2023 3:04:55 PM
MONTGOMERY PATTIE S					
1581 APPALOOSA TRL					
FRANKLINTON, NC 27525-9767					
PATTIE S MONTGOMERY REFUND RECIPIENT: PATTIE S MONTGOMERY MAIL OVERPAYMENT 1581 APPALOOSA TRL FRANKLINTON NC 27525					
82828301	2023-25331	PERSONAL PROPERTY	6.62	CTH	7/28/2023 3:55:17 PM
RAKSHYS JAMES J					
RAKSHYS MARCIETTA S					

** VOIDED **

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1178 SMITH CREEK WAY					
WAKE FOREST, NC 27587		JAMES J RAKSHYS REFUND RECIPIENT: JAMES J RAKSHYS MARCIETTA SHARPE RAKSHYS MAIL OVERPAYMENT 1178 SMITH CREEK WAY WAKE FOREST NC 27587			
57790201	2023-38940	PERSONAL PROPERTY	1.14	CTH	7/31/2023 8:31:13 AM
WRIGHT DALE DOUGLAS					
4021 GRAHAM SHERRON RD					
WAKE FOREST, NC 27587		DALE D WRIGHT REFUND RECIPIENT: DALE D WRIGHT DBA TRAINING CENTER AT GREYSTONE MAIL OVERPAYMENT 4021 GRAHAM SHERRON RD WAKE FOREST NC 27587			
1001283	2023-10578	RP: 192315631227	36.16	MH	7/31/2023 9:30:58 AM
FOX FRANK POWELL JR					
319 FOREST RD					
OXFORD, NC 27565-3016		CLERO LANDSCAPING INC REFUND RECIPIENT: CLERO LANDSCAPING INC MAIL OVERPAYMENT 319 FOREST RD OXFORD NC 27565			
72818101	2023-39188	PERSONAL PROPERTY	3.46	MH	7/31/2023 9:37:19 AM
EL CORRAL RESTURANT II INC					
406 N MAIN ST					
PO BOX 517					
CREEDMOOR, NC 27522		EL CORRAL RESTAURANT II INC REFUND RECIPIENT: EL CORRAL RESTAURANT II INC MAIL OVERPAYMENT 406 N MAIN ST creedmoor NC 27522			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
3324301 BOWLING LESTER D JR 504 N DURHAM AVE CREEDMOOR, NC 27522	2023-9568	RP: 089613134216	43.03	MH	7/31/2023 9:57:34 AM
1034113 DIXON HENRY PHILLIP DIXON CATHYRN BYRNE 220 SADDLETREE RD OXFORD, NC 27565-3466	2023-15503	PETE'S BODY SHOP OF CREEDMOOR INC REFUND RECIPIENT: PETE'S BODY SHOP OF CREEDMOOR MAIL OVERPAYMENT 504 N DURHAM AVE creedmoor NC 27522 RP: 192316729704	11.82	CTH	7/31/2023 2:57:03 PM
1059093 J & W CUSTOM HOMES LLC 1422 WALL RD WAKE FOREST, NC 27587-7475	2023-3322	DIXON CATHY & PHIL REFUND RECIPIENT: CATHY DIXON PHIL DIXON MAIL OVERPAYMENT 220 SADDLETREE ROAD OXFORD NC 27565 RP: 182500984933	27.53	TJT	7/31/2023 3:33:29 PM
2638 HOLIDAY ICE INC 201 W 8TH ST ROANOKE RAPID, NC 27870-2644	2023-35946	J & W CUSTOM HOMES REFUND RECIPIENT: J & W CUSTOM HOMES MAIL OVERPAYMENT 1422 WALL RD WAKE FOREST NC 27587 PERSONAL PROPERTY	3.13	CTH	7/31/2023 3:44:58 PM
51589301 WELSH ROBERT M 1536 DOGWOOD DRIVE OXFORD, NC 27565	2023-18847	HOLIDAY ICE INC REFUND RECIPIENT: HOLIDAY ICE INC MAIL OVERPAYMENT P O BOX 1246 SUFFOLD VA 23439 RP: 098300252054	19.28	TYRELL	7/31/2023 3:49:57 PM
		TRICITY LAWYERS			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: TRICITY LAWYERS MAIL OVERPAYMENT 1910 SEDWICK RD, STE 100B DURHAM NC 27713					
27328302	2023-21927	RP: 183600056083	37.58	MH	7/31/2023 3:53:15 PM
WRIGHT BOBBY LEE WRIGHT JANIS L 4041 OLD FRANKLINTON RD FRANKLINTON, NC 27525					
WRIGHT CO ELECTRIAL & MAINTENANCE SERVICES REFUND RECIPIENT: WRIGHT CO ELECTRICAL & MAINTENANCE SERVICES MAIL OVERPAYMENT 4011 OLD FRANKLINTON ROAD FRANKLINTON NC 27525					
28266301	2023-22708	RP: 087900120005	25.77	CTH	8/1/2023 9:24:48 AM
SCHUCHARDT ERNEST C JR SCHUCHARDT JOSEPHINE P 1016 ROBERTS CHAPEL RD STEM, NC 27581-9558					
JOSEPHINE P SCHUCHARDT REFUND RECIPIENT: ERNEST CHANDLER SCHUCHARDT JOSEPHINE P SCHUCHARDT MAIL OVER PAYMENT 1016 ROBERTS CHAPEL RD STEM NC 27581					
79830302	2023-19293	RP: 099304820901	8.10	TYRELL	8/1/2023 11:02:49 AM
GREENE LEO JAY GREENE JOANN C 5550 LOTUS LANE OXFORD, NC 27565					
E-COGNTITION INC PRDUCT DESIGN EXCELLENCE REFUND RECIPIENT: E-COGNITION INC MAIL OVERPAYMENT 5550 LOTUS LN OXFORD NC 27565					
14067302	2023-943	RP: 182900387578	68.14	TYRELL	8/1/2023 11:04:59 AM
LAND ROBERT E LAND DIANE T 3678 HWY 96 OXFORD, NC 27565					
DIANE T LAND REFUND RECIPIENT: DIANE T LAND MAIL OVERPAYMENT 3878 NC HWY 96 OXFORD NC 27565					
70155301	2023-19859	RP: 191500290825	12.74	MH	8/1/2023 2:33:14 PM
KAMENS RICHARD M					

** VOIDED **

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
ECKLAND BOBETTE S 13 FRANCES ST CHAPEL HILL, NC 27517		RICHARD M KAMENS REFUND RECIPIENT: RICHARD M KAMENS BOBETTE ECKLAND MAIL OVERPAYMENT 13 FRANCES ST CHAPEL HILL NC 27517 2536			
1092523	2023-8098	RP: 087802567580	11.92	MH	8/1/2023 2:39:24 PM
ROBERT MICHAEL BRANDON 7925 CASSAM RD BAHAMA, NC 27503-9417		MICHAEL BRANDON ROBERTS REFUND RECIPIENT: MICHAEL BRANDON ROBERTS MAIL OVERPAYMENT 7925 CASSAM RD BAHAMA NC 27503			
84750301	2023-16958	RP: 089401195531	37.59	MH	8/1/2023 3:08:35 PM
ROBERTS MICHAEL B 7925 CASSAM RD BAHAMA, NC 27503		M BRANDON ROBERTS REFUND RECIPIENT: MICHAEL B BRANDON MAIL OVERPAYMENT 7925 CASSAM RD BAHAMA NC 27503			
5766302	2023-9120	RP: 191600429829	27.38	CTH	8/1/2023 3:46:35 PM
DAYE ODELL DAYE JOSEPHINE W 51 NONCROSS RD BERLIN, NJ 08009		MULTI STATE ESCROW ACCOUNT REFUND RECIPIENT: MULTI STATE ESCROW ACCOUNT AVENUE 365 LENDER SERVICES LLC MAIL OVERPAYMENT ONE OXFORD VALLEY 2300 EAST LINCOLN HIGHWAY STE 700 LANGHORNE PA 19047			
5766301	2023-9149	RP: 191600439134	601.84	CTH	8/2/2023 8:28:28 AM
DAYE ODELL DAYE JOSEPHINE W 51 NONCROSS ROAD BERLIN, NJ 08009		MULTI STATE ESCROW ACCOUNT			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: MULTI STATE ESCROW ACCOUNT AVENUE 365 LENDER SERVICES LLC MAIL OVERPAYMENT ONE OXFORD VALLEY 2300 EAST LINCOLN HIGHWAY STE 700 LANGHORNE PA 19047					
22141302	2023-5214	RP: 096900955689	17.57	CTH	8/2/2023 8:49:07 AM
THORPE WILLIE L THORPE VERNELL H 8630 AARON CREEK CHURCH RD OXFORD, NC 27565					
WILLIE L THORPE REFUND RECIPIENT: WILLIE L THORPE MARY T THORPE MAIL OVERPAYMENT 8630 AARON CREEK CHURCH RD OXFORD NC 27565					
609310	2023-4714	RP: 097900567662	49.91	CTH	8/2/2023 9:01:32 AM
GRANVILLE FARMS INC PO BOX 1396 OXFORD, NC 27565					
GRANVILLE FARMS INC REFUND RECIPIENT: GRANVILLE FARMS INC MAIL OVERPAYMENT PO BOX 1396 OXFORD NC 27565					
1064993	2023-8647	RP: 089503236844	316.95	MH	8/2/2023 9:27:36 AM
WHISPERING PINES FARMS LLC 2908 CONE MANOR LN RALEIGH, NC 27613-6610					
WHISPERING PINES FARM LLC REFUND RECIPIENT: WHISPERING PINES FARM LLC MAIL OVERPAYMENT 2908 CONE MANOR LN RALEIGH NC 27613					
1084493	2023-33175	RP: 182500106647	68.29	CTH	8/2/2023 9:56:30 AM
JUAREZ LARRY JUAREZ SANDY L 3584 NORA CT WAKE FOREST, NC 27587-8404					
JACKSON LAW PC REFUND RECIPIENT: JACKSON LAW PC MAIL OVERPAYMENT 3605 GLENWOOD AVE STE 480 RALEIGH NC 27612					
1043553	2023-56117	RP: 194603347183	27.27	TYRELL	8/2/2023 10:32:56 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
GLA FARMS LLC a NC Limited Liability CO					
2124 LIGHT HORSE TRL					
WAKE FOREST, NC 27587-3712		GLA FARMS LLC REFUND RECIPIENT: GLA FARMS LLC MAIL OVERPAYMENT 2124 LIGHT HORSE TRL WAKE FOREST NC 27587			
77107300	2023-37689	PERSONAL PROPERTY	1.95	MH	8/2/2023 11:17:55 AM
ARCHER ANDY CURTIS					
4307 S GREG ALLEN WAY					
OXFORD, NC 27565		KRISTIN C ARCHER REFUND RECIPIENT: ANDY C ARCHER KRISTIN C ARCHER MAIL OVERPAYMENT 4307 S GREG ALLEN WAY OXFORD NC 27565 9729			
82882301	2023-38162	PERSONAL PROPERTY	3.07	MH	8/2/2023 11:22:43 AM
CASH BRIAN J					
CASH CAROLINE S					
9538 GEORGE RUFF RD					
BULLOCK, NC 27507		BRIAN J CASH REFUND RECIPIENT: BRIAN J CASH CAROLINE SHORT CASH MAIL OVERPAYMENT 9538 GEORGE RUFF RD BULLOCK NC 27507			
4045301	2023-29667	RP: 182600804506	40.41	MH	8/2/2023 11:30:03 AM
MILLER CHARLES L					
MILLER MEG R					
2008 PRATT CIRCLE					
FRANKLINTON, NC 27525		CHARLES L MILLER REFUND RECIPIENT: CHARLES L MILLER MEG R MILLER MAIL OVERPAYMENT 2008 PRATT CIRCLE FRANKLINTON NC 27525			
58784301	2023-34521	PERSONAL PROPERTY	2.08	TYRELL	8/2/2023 11:33:02 AM
PERRY PATRICK J					
1714 COBBLESTONE DR					
CREEDMOOR, NC 27522		PATRICK J PERRY			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: PATRICK J PERRY MAIL OVERPAYMENT 1714 COBBLESTONE DR creedmoor NC 27522					
81156201	2023-40629	PERSONAL PROPERTY	1.08	MH	8/2/2023 1:48:45 PM
CONNOLLEY DENNIS					
1530 OLIVE CIRCLE					
CREEDMOOR, NC 27522					
DENNIS CONNOLLEY REFUND RECIPIENT: DENNIS CONNOLLEY MAIL OVERPAYMENT 1530 OLIVE CIRCLE creedmoor NC 27522					
3081	2023-38338	PERSONAL PROPERTY	123.68	TYRELL	8/2/2023 2:13:42 PM
FIRST NATIONAL BANK OF PA C/O TAX DEPARTMENT 12 FEDERAL ST STE 300					
PITTSBURGH, PA 15212-5753					
FIRST NATIONAL BANK OF PENNSYLVANIA REFUND RECIPIENT: FIRST NATIONAL BANK OF PENNSYLVANIA MAIL OVERPAYMENT 1 FNB BLVD HERMITAGE PA 16148					
32489201	2023-40941	PERSONAL PROPERTY	1.19	TYRELL	8/2/2023 2:57:52 PM
WILKERSON ANGELO B					
P O BOX 750					
CREEDMOOR, NC 27522					
NCSECU CASHIERS CHECK - ANGULO WILKERSON REFUND RECIPIENT: ANGULO WILKERSON MAIL OVERPAYMENT PO BOX 750 creedmoor NC 27522					
1020793	2023-2503	RP: 088917128001	124.81	MH	8/2/2023 3:21:41 PM
TOWN OF STEM					
PO BOX 88					
STEM, NC 27581-0088					
TOWN OF STEM REFUND RECIPIENT: TOWN OF STEM GENERAL FUND MAIL OVERPAYMENT P O BOX 88 STEM NC 27581 0088					
33264305	2023-16956	RP: 087504840426	23.74	MH	8/2/2023 3:26:49 PM
BYRD ROGER					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1577 MUNNS RD					
CREEDMOOR, NC 27522		WHITE RABBITT PRESCHOOL ACADEMY OF LEARNING INC REFUND RECIPIENT: WHITE RABBITT PRESCHOOL ACADEMY OF LEARNING INC MAIL OVERPAYMENT 1577 MUNNS RD creedmoor NC 27522 9123			
1088013	2023-30594	RP: 193000793003	287.62	WellsFargo	8/2/2023 3:34:25 PM
ROPER SHAYNEE					
ROPER WARREN					
4516 GRESHAM DR					
OXFORD, NC 27565		REFUND RECIPIENT: WELLS FARGO BANK MORTGAGE OVERPAYMENT ATTN: REFUNDS/FINANCIAL SUPPORT PO BOX 14506 DES MOINES, IA 50328			
1088143	2023-55687	RP: 088603236165	1519.93	WellsFargo	8/2/2023 3:34:25 PM
YANG CHENG					
2066 ALDERMAN WAY					
CREEDMOOR, NC 27522-7257		REFUND RECIPIENT: WELLS FARGO BANK MORTGAGE OVERPAYMENT ATTN: REFUNDS/FINANCIAL SUPPORT PO BOX 14506 DES MOINES, IA 50328			
2158	2021-60600	PERSONAL PROPERTY	1764.00	TJT	8/2/2023 4:09:36 PM
BROGDEN TOMMY					
4107 RANGE RD					
STEM, NC 27581-9541		RED HAWK CONTRACTING INC REFUND RECIPIENT: RED HAWK CONTRACTING INC RELEASE OVERPAYMENT 4107 RANGE RD STEM NC 27581			
2158	2022-253037	PERSONAL PROPERTY	2044.18	TJT	8/2/2023 4:11:42 PM
BROGDEN TOMMY					
4107 RANGE RD					
STEM, NC 27581-9541		TOMMY BROGDEN			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: TOMMY D BROGDEN JR RAMONA BROGDEN RELEASE OVERPAYMENT 4107 RANGE RD STEM NC 27581					
1087293	2023-25797	RP: 184700314445	23.12	MH	8/3/2023 10:02:18 AM
4577 JOHN SANDLING LLC					
1526 SANTA LUCIA ST					
WAKE FOREST, NC 27587-7097		THOMAS BAUGHNMAN REFUND RECIPIENT: DALE THOMAS BAUGHMAN LESLEY DEGARSTON MAIL OVERPAYMENT 1526 SANTA LUCIA ST WAKE FOREST NC 27587 7097			
6708201	2023-41047	PERSONAL PROPERTY	1.28	CTH	8/3/2023 10:52:07 AM
CURRIN STEPHEN MICHAEL					
P O BOX 1010					
CREEDMOOR, NC 27522		SREPHEN M CURRIN REFUND RECIPIENT: STEPHEN M CURRIN MAIL OVERPAYMENT 418 S MAIN ST PO BOX 1010 creedmoor NC 27522			
1019613	2023-2425	RP: 087802578544	16.12	MH	8/3/2023 11:26:58 AM
KRAYNIK ANITA DANIEL DANIEL GENE TAYLOR 2829 SHARON ROAD					
CHARLOTTE, NC 28211		LORENZ & CREED LAW FIRM PLLC REFUND RECIPIENT: LORENZ & CREED LAW FIRM PLLC REAL ESTATE TRUST ACCOUNT MAIL OVERPAYMENT 230 NORTH BENNETT STREET SOUTHERN PINES NC 28387			
85851301	2023-33248	RP: 183600593213	31.22	MH	8/3/2023 11:28:28 AM
KNOTT DAIVD NELSON					
2487 GOLDEN FOREST DRIVE					
FRANKLINTON, NC 27525		BRADY BOYETTE PLLC REFUND RECIPIENT: BRADY BOYETTE PLLC MAIL OVERPAYMENT 1025 DRESSER CT RALEIGH NC 27609 7323			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1082523 PARKSTONE BRADLEY J PARKSTONE HANNAH M 309 12TH ST BUTNER, NC 27509-2303	2023-8140	RP: 086612869286	20.25	MH	8/3/2023 11:38:35 AM
		ZILLOW CLOSING SERVICES LLC REFUND RECIPIENT: ZILLOW CLOSING SERVICES LLC ZCS NATIONAL ESCROW ACCOUNT MAIL OVERPAYMENT 3 RAVINA DRIVE NE ATLANTA GA 30346			
70641201 AULTMAN MICHAEL 1001 BLUEBELL LN WAKE FOREST, NC 27587-5907	2022-252787	PERSONAL PROPERTY	33.16	MH	8/3/2023 12:21:52 PM
		WELLS FARGO BANK ATTACHMENT/MICHAEL AULTMAN REFUND RECIPIENT: MICHAEL AULTMAN BANK ATTACHMENT OVERPAYMENT 1001 BLUEBELL LN WAKE FOREST NC 27587 5907			
5473201 CLARK RHONDA 3660 PLANTATION RD BULLOCK, NC 27507	2021-34175	PERSONAL PROPERTY	33.16	TJT	8/3/2023 1:45:00 PM
		RHONDA CLARK REFUND RECIPIENT: RHONDA CLARK BANK ATTACHMENT OVERPAYMENT 789 OLD PROSPECT RD WOODBERRY TN 37190			
1086803 GHANNAM FAMILY TRUST SLEEM-GHANNAM LINA 1814 YOLANDA CIR CLAYTON, CA 94517-1060	2023-9222	RP: 088620915879	45.14	CTH	8/3/2023 3:41:42 PM
		SALAM GHANNAM REFUND RECIPIENT: SALAM GHANNAM MAIL OVERPAYMENT 1814 YOLANDA CIR CLAYTON CA 94517			
23927301 ALLEN GLENN E ALLEN NORMA R 4118 BRINKLEY RD OXFORD, NC 27565	2023-23763	RP: 098000947862	56.59	MH	8/3/2023 3:44:45 PM
		GLENN ALLEN			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: GLENN ALLEN NORMA ALLEN MAIL OVERPAYMENT 4118 BRINKLEY RD OXFORD NC 27565					
86051301	2023-37069	PERSONAL PROPERTY	2.64	MH	8/3/2023 3:47:28 PM
WEST ROGER D SR WEST DEANN D 2527 BODIE CURRIN RD OXFORD, NC 27565-9795					
DEANN D WEST REFUND RECIPIENT: DEANN D WEST ROGER D WEST SR MAIL OVERPAYMENT 2527 BODIE CURRIN RD OXFORD NC 27565					
16325301	2023-12367	RP: 193317224125	18.17	TYRELL	8/3/2023 4:20:06 PM
MOSS LILLIE A 5566 TABBS CREEK CHURCH RD OXFORD, NC 27565					
LILLIE A MOSS REFUND RECIPIENT: LILLIE A MOSS WALK IN OVERPAYMENT 5566 TABBS CREEK CHURCH RD OXFORD NC 27565					
32336301	2023-36732	PERSONAL PROPERTY	7.57	MH	8/4/2023 9:06:10 AM
HOLDER WESLEY HOLDER KIMBERLY L 1037 KING DR BUTNER, NC 27509-2605					
WESLEY HOLDER REFUND RECIPIENT: WESLEY A HOLDER KIMBERLY HOLDER MAIL OVERPAYMENT 1037 KINGS DRIVE BUTNER NC 27509					
88019301	2023-9607	RP: 086612966365	20.06	CTH	8/4/2023 10:16:47 AM
TARRY TAWANNA EZE DOMINIK 303 13TH ST BUTNER, NC 27509					
JOHN F WIBLE PA / TARRY TAWANNA REFUND RECIPIENT: JOHN F WIBLE PA REAL ESTATE TRUST ACCOUNT MAIL OVER PAYMENT 8510 SIX FORKS ROAD SUITE 102 RALEIGH NC 27615					
87710301	2023-29914	RP: 194201398843	28.19	MH	8/4/2023 10:28:17 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
MATTHEWS JACOB T MATTHEWS MOLLY E 5502 DORSEY RD OXFORD, NC 27565-8308		JACOB TYLER MATTHEWS REFUND RECIPIENT: JACOB TYLER MATTHEWS MAIL OVERPAYMENT 3515 GLENWOOD AVE STE 200 RALEIGH NC 27612 4934			
45569301	2023-40333	PERSONAL PROPERTY	6.20	MH	8/4/2023 11:05:56 AM
BARNES CHRISTOPHER BARNES ANGELINA 4001 WINDCHIME COURT YOUNGSVILLE, NC 27596		METALUBE OF NORTH CAROLINA INC REFUND RECIPIENT: METALUBE OF NORTH CAROLINA INC MAIL OVERPAYMENT P O BOX 1546 WAKE FOREST NC 27588			
85851301	2023-33248	RP: 183600593213	2049.85	Lareta	8/4/2023 11:54:40 AM
KNOTT DAVID NELSON 2487 GOLDEN FOREST DRIVE FRANKLINTON, NC 27525		REFUND RECIPIENT: LERETA LLC MORTGAGE OVERPAYMENT ATTN:CENTRAL REFUNDS 901 CORPORATE CENTER DR POMONA, CA 91768			
88452201	2023-33589	PERSONAL PROPERTY	2.22	TJT	8/4/2023 12:50:43 PM
HALL ANTHONY BLAINE 210 FOREST AVE OXFORD, NC 27565		ANTHONY BLAINE HALL REFUND RECIPIENT: ANTHONY BLAINE HALL MAIL OVERPAYMENT 210 FOREST AVE OXFORD NC 27565			
85907201	2023-39508	PERSONAL PROPERTY	1.35	MH	8/4/2023 2:13:18 PM
BOTTS BRADLEY JAMES 1276 SILKY WILLOW DR WAKE FOREST, NC 27587		SHERI L BOTTS			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: SHERI L BOTTS BRADLEY J BOTTS MAIL OVERPAYMENT 1276 SILKY WILLOW DRIVE WAKE FOREST NC 27587					
1092173	2023-15731	RP: 097000292312	11.30	CTH	8/4/2023 2:34:20 PM
LAWSON TOBEY C LAWSON SIMONE S 2051 VALLEY DR					
CLAYTON, NC 27520-9316					
TLC ROOFING & CONSTRUCTION REFUND RECIPIENT: TLC ROOFING & CONSTRUCTION MAIL OVERPAYMENT 2051 VALLEY DRIVE CLAYTON NC 27520					
88777301	2023-23447	RP: 180603221139	46.16	TYRELL	8/4/2023 2:48:53 PM
GRISSOM DAVID R GRISSOM ANNA SUSAN W 2634 BOWDEN DR					
CREEDMOOR, NC 27522					
DAVID R GRISSOM REFUND RECIPIENT: DAVID R GRISSOM ANNA SUE WOOTEN GRISSOM MAIL OVERPAYMENT 2634 BOWDEN DR CREEDMOOR NC 27522					
18646302	2023-25299	RP: 181300997322	14.79	MH	8/7/2023 12:49:35 PM
MASSEY NORMA					
3190 GRANVILLE RIDGE					
WAKE FOREST, NC 27587					
BETTY H GREGORY REFUND RECIPIENT: BETTY H GREGORY MAIL OVERPAYMENT P O BOX 763 BUNN NC 27508 0763					
82345201	2023-33929	PERSONAL PROPERTY	2.34	MH	8/7/2023 12:54:31 PM
TAYLOR JAMES GREGORY					
3681 RODINSON LN					
WAKE FOREST, NC 27587					
KRISTIAN R TAYLOR REFUND RECIPIENT: JAMES G TAYLOR KRISTIAN R TAYLOR MAIL OVERPAYMENT 3681 RODINSON LANE WAKE FOREST NC 27587 6096					
1089083	2023-11522	RP: 192315535531	40.84	TYRELL	8/7/2023 1:48:43 PM
CANTLEY JAQUELENE EGNOR ET AL					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
211 HILLCREST DR					
OXFORD, NC 27565-3022		JAQUELENE CANTLEY REFUND RECIPIENT: JAQUELENE EGNOR CANTLEY MAIL OVERPAYMENT 211 HILLCREST DR OXFORD NC 27565			
1084943	2023-10560	RP: 191307577909	91.79	MH	8/7/2023 1:59:19 PM
C & E REAL ESTATE LLC					** VOIDED **
2202 TAR RIVER RD					
CREEDMOOR, NC 27522-8460		C & E REAL ESTATE LLC REFUND RECIPIENT: C & E REAL ESTATE LLC MAIL OVERPAYMENT 2202 TAR RIVER RD creedmoor NC 27522			
25997201	2023-40281	PERSONAL PROPERTY	7.71	TYRELL	8/7/2023 2:09:21 PM
POOLE GENEVA T JOHNSON					
103 24TH STREET LOT 1					
BUTNER, NC 27509		GENEVA P JOHNSON REFUND RECIPIENT: GENEVA P JOHNSON MAIL OVERPAYMENT 103 24TH ST LOT 1 BUTNER NC 27509			
1017893	2023-12400	RP: 191308885958	1400.92	TJT	8/7/2023 2:39:03 PM
TOTO JOSEPH					
300 GROVE ST					
OXFORD, NC 27565-2527		NC LOCAL GOVERNMENT FEDERAL CU REFUND RECIPIENT: NC LOCAL GOVERNMENT FEDERAL CU MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611			
1081303	2023-16019	RP: 191315630696	164.00	TJT	8/7/2023 2:42:22 PM
WEST TARAY SHARISE					
202 CARDINAL CT					
OXFORD, NC 27565-2975		NC LOCAL GOVERNMENT FEDERAL CU			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1061573 WHITE RICHIE LEE WHITE KRISTA B 5129 TABBS CREEK LN OXFORD, NC 27565-8326	2023-904	REFUND RECIPIENT: NC LOCAL GOVERNMENT FEDERAL CU MORTGAGE OVERPAYMENT ATTN: JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611 RP: 193202752627	1412.31	TJT	8/7/2023 2:44:38 PM
7669301 DOUGLASS DOROTHY S & ROBERT 510 GRANT ST POTTSTOWN, PA 19464	2023-14605	NC LOCAL GOVERNMENT FEDERAL CU REFUND RECIPIENT: NC LOCAL GOVERNMENT FEDERAL CU MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611 RP: 098700151877	105.41	MH	8/7/2023 2:45:15 PM
1056114 AMERIGAS PROPANE LP PO BOX 798 VALLEY FORGE, PA 19482	2023-40294	DOROTHY L DOUGLASS REFUND RECIPIENT: DOROTHY L DOUGLASS MAIL OVERPAYMENT 510 GRANT ST POTTSTOWN PA 19464 PERSONAL PROPERTY	22.93	TJT	8/8/2023 10:02:13 AM
623 FUSA MARKETING RENAL THERAPIES 150885 14400 METCALF AVE OVERLAND PARK, KS 66223-2989	2023-25787	AMERIGAS PROPANE LP REFUND RECIPIENT: AMERIGAS PROPANE LP MAIL OVERPAYMENT PO BOX 798 VALLEY FORGE PA 19482 PERSONAL PROPERTY	3.07	TYRELL	8/8/2023 10:04:55 AM
89113390	2023-2954	FMCNA REFUND RECIPIENT: FRESENIUS MEDICAL CARE MAIL OVERPAYMENT 920 WINTER ST WALTHAM MA 02451 RP: 180601257779	37.04	TYRELL	8/8/2023 10:09:10 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE	TIME
LGI HOMES NC LLC						
PO BOX 2427						
HUNTERSVILLE, NC 28070-2427		LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382				
89113389	2023-3034	RP: 180601452933	58.68	TYRELL	8/8/2023	10:15:13 AM
LGI HOMES NC LLC						
PO BOX 2427						
HUNTERSVILLE, NC 28070-2427		LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382				
89113386	2023-2953	RP: 180603342942	3.73	TYRELL	8/8/2023	10:18:35 AM
LGI HOMES NC LLC						
PO BOX 2427						
HUNTERSVILLE, NC 28070-2427		LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382				
89113387	2023-3200	RP: 180603343751	34.91	TYRELL	8/8/2023	10:19:52 AM
LGI HOMES NC LLC						
PO BOX 2427						
HUNTERSVILLE, NC 28070-2427		LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382				

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
89113386 LGI HOMES NC LLC PO BOX 2427 HUNTERSVILLE, NC 28070-2427	2023-172	RP: 192203423542	31.73	TYRELL	8/8/2023 10:22:44 AM
89113386 LGI HOMES NC LLC PO BOX 2427 HUNTERSVILLE, NC 28070-2427	2023-21915	LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382 RP: 180603345856	37.73	TYRELL	8/8/2023 10:25:57 AM
89113386 LGI HOMES NC LLC PO BOX 2427 HUNTERSVILLE, NC 28070-2427	2023-8192	LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382 RP: 088603107867	33.35	TYRELL	8/8/2023 10:30:26 AM
89113391 LGI HOMES NC LLC PO BOX 2427 HUNTERSVILLE, NC 28070-2427	2023-30537	LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382 RP: 089611674472	176.94	TYRELL	8/8/2023 10:52:29 AM
8996302 FOGLEMAN CLAUDE C C/O SOUTHERN PALLET CO 1922 W B ST BUTNER, NC 27509	2023-8158	LGI HOMES GROUP LLC REFUND RECIPIENT: LGI HOMES GROUP LLC MAIL OVERPAYMENT 1450 LAKE ROBBINS DR, 430 THE WOODLANDS TX 77382 RP: 086501464879 CLAUDE C FOGLEMAN	41.51	CTH	8/8/2023 11:20:32 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: CLAUDIE C FOGLEMAN WALK - IN OVERPAYMENT 1922 W B ST BUTNER NC 27509					
42821101	2023-38855	PERSONAL PROPERTY	1.91	TYRELL	8/8/2023 11:26:24 AM
COOKE MARIE DBA BBQ BARN 102 WEST B ST BUTNER, NC 27509					
AMOS AND AMOS ATTORNEYS AT ALW REFUND RECIPIENT: AMOS AND AMOS MAIL OVERPAYMENT 2555 CAPITOL DRIVE SUITE C creedmoor NC 27522					
11341301	2023-11435	RP: 191311667673	9.24	VDS	8/8/2023 11:27:00 AM
HAWLEY MARION P 1003 GOSHEN STREET OXFORD, NC 27565					
REFUND RECIPIENT: MARION P HAWLEY VDS OVERPAYMENT 1003 GOSHEN ST OXFORD NC 27565					
1089123	2023-17991	RP: 098000426022	1130.38	VDS	8/8/2023 3:12:00 PM
DUNN CRAIG L WANG YUXIN 4070 OLD NC 75 STEM, NC 27581-9505					
REFUND RECIPIENT: YUXIN WANG VDS OVERPAYMENT 4070 OLD NC 75 STEM NC 27581					
1045623	2023-17498	RP: 089505293397	387.45	TYRELL	8/8/2023 3:50:27 PM
KENDALL JASON KENDALL ANGELICA 104 DOVE RD CREEDMOOR, NC 27522-9703					
SILK ABSTRACT COMPANY REFUND RECIPIENT: SILK ABSTRACT COMPANY MAIL OVERPAYMENT 300 CETERVILLE RD, SUMMIT SOUTH STE 304 WARWICK RI 02886					
1086193	2023-22082	RP: 096300261153	17.22	MH	8/9/2023 9:09:10 AM
VELARDI KENNETH M SR VELARDI JENNIFER L					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
548 DUKE DR					
ROUGEMONT, NC 27572-9520		JENNIFER VELARDI REFUND RECIPIENT: JENNIFER VELARDI MAIL OVERPAYMENT 548 DUKE DR ROUGEMONT NC 27572 9520			
69380304	2023-12061	RP: 192205181350	32.66	TYRELL	8/9/2023 10:15:12 AM
JONES JOYCE					
4203 CANTERBURY WAY					
TEMPLE HILLS, MD 20748		JOYCE H JONES REFUND RECIPIENT: JOYCE H JONES MAIL OVERPAYMENT 4203 CANTERBURY WAY TEMPLE HILLS MD 20748			
15041303	2023-18240	RP: 099000364933	25.08	TYRELL	8/9/2023 10:39:29 AM
MARKS ANTHONY S					
MARKS DORIS M					
5648 NEEDHAM RD					
OXFORD, NC 27565		ANTHONY MARKS REFUND RECIPIENT: ANTHONY S MARKS DORIS M MAKRS MAIL OVERPAYMENT 5648 NEEDHAM DR OXFORD NC 27565			
46879301	2023-32688	RP: 008000135790	18.59	MH	8/9/2023 10:40:24 AM
GATRELL ALAN R					
9055 ROY FRAZIER ROAD					
OXFORD, NC 27565		KIMBERLY F GATRELL REFUND RECIPIENT: KIMBERLY F GATRELL MAIL OVERPAYMENT 9055 ROY FRAZIER RD OXFORD NC 27565			
86480101	2023-40914	PERSONAL PROPERTY	6.79	TJT	8/9/2023 11:02:12 AM
W W GRAINGER INC					
C/O PARADIGM TAX GROUP					
PO BOX 800729					
DALLAS, TX 75380-0729		W.W. GRAINGER INC REFUND RECIPIENT: W. W. GRAINGER, INC RELEASE OVERPAYMENT PO BOX 800729 DALLAS TX 75380			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
2032 W W GRAINGER INC C/O PARADIGM TAX GROUP PO BOX 800729 DALLAS, TX 75380-0729	2023-40915	PERSONAL PROPERTY	40.69	TJT	8/9/2023 11:04:38 AM
20524301 SMITH JOSEPH E SMITH GLORIA R 6691 HWY 15 OXFORD, NC 27565	2023-7204	W.W. GRAINGER INC REFUND RECIPIENT: W.W. GRAINGER INC RELEASE OVERPAYMENT PO BOX 800729 DALLAS TX 75380 RP: 191502994473	1126.71	MH	8/9/2023 11:08:07 AM
1081873 ERNST ALICE ERNST THEODORE 2204 REGENT CT CREEDMOOR, NC 27522-8345	2023-30430	JOSEPH E SMITH REFUND RECIPIENT: JOSEPH E SMITH GLORIA R SMITH MAIL OVERPAYMENT 6691 US HIGHWAY15 OXFORD NC 27565 6726 RP: 180604542629	2880.50	TJT	8/9/2023 11:15:34 AM
9238302 FULLER REBECCA FULLER RICHARD 4156 ROCKBROOK ROAD OXFORD, NC 27565	2023-637	ALICE M ERNST REFUND RECIPIENT: THEODORE A ERNST ALICE M ERNST MAIL OVERPAYMENT 2204 REGENT CT creedmoor NC 27522 RP: 193204627224	192.63	SECU	8/9/2023 11:27:40 AM
1087723 RICHESON ASHLEY 7708 JACK ADCOCK RD	2023-5360	REFUND RECIPIENT: STATE EMPLOYEES CREDIT UNION MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611 RP: 097700992348	97.27	SECU	8/9/2023 11:27:40 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
OXFORD, NC 27565-8446					
		REFUND RECIPIENT: STATE EMPLOYEES CREDIT UNION MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611			
27146301	2023-23924	RP: 008000641400	1578.48	SECU	8/9/2023 11:27:40 AM
HOWLE VICTOR F HOWLE NANCY H 523 MAYFAIR STREET					
CARY, NC 27513					
		REFUND RECIPIENT: STATE EMPLOYEES CREDIT UNION MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611			
1072103	2023-20672	RP: 184600035852	149.18	SECU	8/9/2023 11:27:40 AM
VEECH JASON STEPHEN VEECH SARALYN JONES 552 TOM WRIGHT RD					
FRANKLINTON, NC 27525-8861					
		REFUND RECIPIENT: STATE EMPLOYEES CREDIT UNION MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611			
1083963	2023-61033	RP: 088913130598	203.90	SECU	8/9/2023 11:27:40 AM
DOVE CHRISTOPHER DOVE BIANCA S 105 AVERLY CT					
STEM, NC 27581-4900					
		REFUND RECIPIENT: STATE EMPLOYEES CREDIT UNION MORTGAGE OVERPAYMENT ATTN:JASMINE MORGAN/ESCROW DEPT PO DRAWER 25279 RALEIGH NC 27611			
6659301	2023-4569	RP: 098900578317	36.14	MH	8/9/2023 11:32:29 AM
CURRIN MAC G & ROBERTA B					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
2102 PLEASANT VIEW ROAD					
ADAMSTOWN, MD 21710		ROBERTA CURRIN REFUND RECIPIENT: MAC CURRIN ROBERTA CURRIN MAIL OVERPAYMENT 2102 PLEASANT VIEW ROAD ADAMSTOWN MD 21710			
73623101	2023-29590	PERSONAL PROPERTY	2.04	TYRELL	8/9/2023 1:12:44 PM
STEM MINI MART INC					
PO BOX 472					
STEM, NC 27581		STEM MINI MART INC REFUND RECIPIENT: STEM MINI MART INC WALK IN OVERPAYMENT PO BOX 472 STEM NC 27581			
1036073	2023-2851	RP: 180604532794	17.98	MH	8/9/2023 1:16:32 PM
AMBERLEAF COMMUNITY ASSOCIATION INC					
413 N DURHAM AVE					
CREEDMOOR, NC 27522-8207		AMBERLEAF COMMUNITY ASSOCIATION INC REFUND RECIPIENT: AMBERLEAF COMMUNITY ASSOCIATION INC MAIL OVERPAYMENT P O BOX 1461 OXFORD NC 27565			
56055301	2023-31407	RP: 087604815412	52.16	MH	8/9/2023 1:28:58 PM
RAMOS NATANAEL RAMOS DORIZ C 1167 RIDGELAND DRIVE					
CREEDMOOR, NC 27522		MIDTOWN LAW REFUND RECIPIENT: MIDTOWN LAW REAL ESTATE TRUST ACCOUNT MAIL OVERPAYMENT 4800 SIX FORKS ROAD SUITE 120 RALEIGH NC 27609			
2511	2023-33841	PERSONAL PROPERTY	1.56	CTH	8/9/2023 2:14:43 PM
WELLS FARGO VENDOR FINANCIAL SERV LLC PO BOX 36200					
BILLINGS, MT 59107-6200		WELLS FARGO VENDOR			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
17487302	2023-21541	REFUND RECIPIENT: WELLS FARGO EQUIPMENT FINANCE MAIL OVERPAYMENT PO BOX 36200 BILLINGS MT 59107 RP: 193205091391	25.24	TYRELL	8/9/2023 2:33:01 PM
PARRISH DARLENE W & RUSSELL M					
5195 FOREST VIEW HEIGHTS					
OXFORD, NC 27565		NCSECU CASHIERS CHECK - RUSSELL M PARRISH REFUND RECIPIENT: RUSSELL M PARRISH WALK IN OVERPAYMENT 5195 FOREST VIEW HEIGHT OXFORD NC 27565			
455	2023-39786	PERSONAL PROPERTY	1.14	TYRELL	8/9/2023 2:45:58 PM
CCA FINANCIAL LLC					
PO BOX 17190					
RICHMOND, VA 23226-7190		CCA FINANCIAL LLC REFUND RECIPIENT: CCA FINANCIAL LLC MAIL OVERPAYMENT PO BOX 17190 RICHMOND VA 23226			
81170201	2023-38793	PERSONAL PROPERTY	2.08	TYRELL	8/9/2023 2:56:10 PM
NICHOLS DANNY					
NICHOLS TAMMY H					
1540 GATE NUMBER ONE RD					
CREEDMOOR, NC 27522-9272		NCSECU CASHIERS CHECK - DANNY R NICHOLS REFUND RECIPIENT: DANNY R NICHOLS MAIL OVERPAYMENT 1540 GATE NUMBER ONE RD creedmoor NC 27522			
2471	2023-35221	PERSONAL PROPERTY	4.07	CTH	8/10/2023 8:46:49 AM
ADT COMMERCIAL LLC					
PO BOX 54767					
LEXINGTON, KY 40555-4767		INTAX INC REFUND RECIPIENT: INTAX INC DEPT ADTCOM MAIL OVERPAYMENT PO BOX 54767 LEXINGTON KY 40555			
11651101	2023-40909	PERSONAL PROPERTY	6.13	CTH	8/10/2023 9:11:51 AM
BRIGHT BEGINNINGS PRESCHOOL					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
PO BOX 270					
CREEDMOOR, NC 27522		BRIGHT BEGINNINGS PRESCHOOL REFUND RECIPIENT: BRIGHT BEGINNINGS PRESCHOOL INC MAIL OVERPAYMENT PO BOX 270 creedmoor NC 27522			
1667	2023-33789	PERSONAL PROPERTY	1.95	MH	8/10/2023 12:57:16 PM
GODDARD & PETERSON PLLC					
125B WILLIAMSBORO ST					
OXFORD, NC 27565-3328		GODDARD & PETERSON PLLC REFUND RECIPIENT: GODDARD & PETERSON PLLC MAIL OVERPAYMENT 125-B WILLIAMSBORO STREET OXFORD NC 27565			
1495	2023-32744	PERSONAL PROPERTY	2.11	MH	8/10/2023 1:09:12 PM
ADP INC					
1 ADP BLVD STOP B401					
ROSELAND, NJ 07068-1728		ADP LLC REFUND RECIPIENT: ADP LLC MAIL OVERPAYMENT ONE ADP BOULEVARD ROSELAND NJ 07068			
85872301	2023-31551	RP: 088801470376	8.14	CTH	8/10/2023 2:28:54 PM
TRIPLETT JUSTIN E					
TRIPLETT ALISHA E					
109 ORKNEY PLACE					
STEM, NC 27581		SUNSHINE LUXURY TITLE CORP REFUND RECIPIENT: SUNSHINE LUXURY TITLE CORP MAIL OVERPAYMENT 20801 BISCAYNE BOULEVAED 437 AVENTURA FL 33180			
64058301	2023-26559	RP: 184700303117	21.97	TYRELL	8/10/2023 3:29:14 PM
DRAKE PATRICIA L					
DRAKE RICHARD D					
2512 WES SANDLING ROAD					
FRANKLINTON, NC 27525		PATRICIA LEE DRAKE REFUND RECIPIENT: PATRICIA LEE DRAKE MAIL OVERPAYMENT 10405 W RUTH AVE PEORIA AZ 85345 7440			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
1082963 CRUTCHFIELD ANNE E CRUTCHFIELD DAVID H 101 CEDAR LN STOVALL, NC 27582	2023-6306	RP: 192819620097	766.55	VDS	8/11/2023 7:20:00 AM
REFUND RECIPIENT: DAVID CRUTCHFIELD VDS OVERPAYMENT PO BOX 267 STOVALL NC 27582					
13673301 KEARNEY FAYE E 3673 OLD FRANKLINTON RD FRANKLINTON, NC 27525-8163	2023-15204	RP: 182600862866	485.54	MH	8/11/2023 11:38:15 AM
FAYE E KEARNEY REFUND RECIPIENT: FAYE E KEARNEY MAIL OVERPAYMENT 3677 OLD FRANKLINTON RD FRANKLINTON NC 27525					
1527301 ADCOCK DOLPHINE H 4684 FIELDING KNOTT RD OXFORD, NC 27565	2023-1580	RP: 192100386002	1.64	MH	8/11/2023 11:39:25 AM
DOLPHINE H ADCOCK REFUND RECIPIENT: DOLPHINE H ADCOCK MAIL OVERPAYMENT 4684 FIELDING KNOTT RD OXFORD NC 27565					
23329301 WHEELER J LEMAR & VIVIAN R 113 MALULI DR OXFORD, NC 27565	2023-13431	RP: 192316927546	43.16	MH	8/11/2023 1:55:18 PM
JONES WHEELER REFUND RECIPIENT: JONES WHEELER WALK-IN OVERPAYMENT 113 MALULI DR OXFORD NC 27565					
49168301 JONES DAVID WAYNE JONES FAYE P 3166 EAST THOLLIE GREEN ROAD STEM, NC 27581	2023-1831	RP: 089800476915	55.51	TYRELL	8/11/2023 3:18:27 PM
TRUIST CASHIERS CHECK - DAVID W JONES					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: DAVID W JONES MAIL OVERPAYMENT 3166 E THOLLIE GREEN RD STEM NC 27581					
83246302	2023-23812	RP: 087502891722	53.92	TYRELL	8/11/2023 3:26:06 PM
FALLS LAKE ACADEMY INC					
1701 EAST LYON STATION RD					
CREEDMOOR, NC 27522		FALLS LAKE ACADEMY INC REFUND RECIPIENT: FALLS LAKE ACADEMY MAIL OVERPAYMENT 1911 HILLANDALE RD, STE 1250 DURHAM NC 27705			
1071683	2023-21317	RP: 105102761699	782.61	CTH	8/14/2023 8:45:59 AM
SAMO PENNY F					
SAMO STEPHEN V					
PO BOX 94					
BULLOCK, NC 27507-0094		SAMO PENNY F REFUND RECIPIENT: STEPHEN V SAMO PENNY F SAMO MAIL OVERPAYMENT PO BOX 94 BULLOCK NC 27507			
12124201	2023-39586	PERSONAL PROPERTY	1.16	MH	8/14/2023 10:26:55 AM
FOLEY WILLIAM A III					
2579 BRASSFIELD RD					
CREEDMOOR, NC 27522		WILLIAM ANDREW FOLEY III REFUND RECIPIENT: WILLIAM ANDREW FOLEY III MAIL OVERPAYMENT 2579 BRASSFIELD RD creedmoor NC 27522 8701			
14966301	2023-997	RP: 193206378783	663.72	Corelogic	8/14/2023 10:37:48 AM
MANGUM DELOIS A					
5161 ANTIOCH ROAD					
OXFORD, NC 27565		REFUND RECIPIENT: CORELOGIC CENTRALIZED REFUNDS MORTGAGE OVERPAYMENT PO BOX 9202 COPPELL, TX 75019			
85580301	2023-23583	RP: 089507592403	2928.32	Corelogic	8/14/2023 10:37:48 AM
KNIGHT KELLY T					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
KNIGHT MICHAEL C 507 WILD GOOSE LANE CREEDMOOR, NC 27522		REFUND RECIPIENT: CORELOGIC CENTRALIZED REFUNDS MORTGAGE OVERPAYMENT PO BOX 9202 COPPELL, TX 75019			
1028273 JOSEPH SHEEBA MATTAPPALLIL NAINAN SHIBU 126 KIPLING DR OXFORD, NC 27565-9713	2023-24023	RP: 192404826896	2332.40	Corelogic	8/14/2023 10:37:48 AM
1040933 ST. JOHN TERRY TRUSTEE 16 9TH AVE N HOPKINS, MN 55343-7617	2023-22502	RP: 190900155046	861.50	Corelogic	8/14/2023 10:37:48 AM
1069513 JSW PARTNERS 10931 STRICKLAND RD SUITE 111 RALEIGH, NC 27615-2085	2023-3086	RP: 183400164083	122.15	CTH	8/14/2023 11:08:12 AM
86368201 PEED EDWARD THOMAS 5064 RANGE RD	2023-40775	JSW PARTNERS REFUND RECIPIENT: JSW PARTNERS MAIL OVERPAYMENT 10931 STRICKLAND RD STE 111 RALEIGH NC 27615 PERSONAL PROPERTY	63.61	MH	8/14/2023 11:44:26 AM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE	TIME
OXFORD, NC 27565		EDWARD T PEED JR REFUND RECIPIENT: EDWARD T PEED JR MELAIN M PEED MAIL OVERPAYMENT 5064 RANGE RD OXFORD NC 27565				
86600201	2023-38035	PERSONAL PROPERTY	2.97	TYRELL	8/15/2023	10:23:23 AM
HUMISTON CURTIS EARL						
5644 NEEDHAM DR						
OXFORD, NC 27565		PATRICIA HUMISTON REFUND RECIPIENT: PATRICIA ANN HUMISTON CURTIS E HUMISTON MAIL OVERPAYMENT 5644 NEEDHAM DR OXFORD NC 27565				
83171301	2023-30002	RP: 183700283457	23.10	CTH	8/15/2023	11:44:38 AM
BROWNFIEL MICHAEL J						
BROWNFIEL SHERRY L						
4045 BROOKSDALE DR						
FRANKLINTON, NC 27525		BROWNFIEL MICHAEL J REFUND RECIPIENT: MICHAEL J BROWNFIEL SHERRY L BROWNFIEL MAIL OVERPAYMENT 4045 BROOKSDALE DR FRANKLINTON NC 27525				
64082301	2023-26646	RP: 182500615560	1732.41	TYRELL	8/15/2023	11:51:45 AM
MORGAN FRANK C JR						
MORGAN GWENDOLYN						
1243 WOODLAND CHURCH ROAD						
WAKE FOREST, NC 27587		CORELOGIC TAX SERVICES LLC REFUND RECIPIENT: CORELOGIC TAX SERVICES ATTN: REFUNDS DEPARTMENT MAIL OVERPAYMENT 3001 HACKBERRY RD IRVING TX 75063				

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
11057302 HARRIS THOMAS L HARRIS ANN H 1724 SANDERS ROAD STEM, NC 27581	2023-1685	RP: 088902859226	5.00	MH	8/15/2023 12:24:52 PM
66862102 FIRST DATA MERCHANT SERVICES CORPORATION PO BOX 4900 SCOTTSDALE, AZ 85261	2023-35332	PERSONAL PROPERTY	17.19	TJT	8/15/2023 2:41:32 PM
86509101 NORTH WAKE LAWN SERVICES LLC PO BOX 115 WAKE FOREST, NC 27588-0115	2023-40916	PERSONAL PROPERTY	1.45	TYRELL	8/15/2023 2:47:23 PM
57073301 EASON JOANN WRIGHT PO BOX 1357 RAEFORD, NC 28376	2023-7723	PERSONAL PROPERTY	11.82	CTH	8/15/2023 3:04:22 PM
13643201 YEARGIN WILBUR WRIGHT III 1402 BASINGER CT	2023-37932	PERSONAL PROPERTY	1.25	MH	8/15/2023 3:10:58 PM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
RALEIGH, NC 27612-2673		WILBUR W YEARGIN III REFUND RECIPIENT: WILBUR W YERAGIN III MAIL OVERPAYMENT 1402 BASINGER CT RALEIGH NC 27612 2673			
2391	2023-39538	PERSONAL PROPERTY	6.02	TYRELL	8/15/2023 3:22:59 PM
K12 MANAGEMENT INC					
PO BOX 80615					
INDIANAPOLIS, IN 46280-0615		DUCHARME, MCMILLEN AND ASSOCIATES REFUND RECIPIENT: DUCHARME, MCMILLEN AND ASSOCIATES MAIL OVERPAYMENT 828 S HARRISON ST, STE 650 FORT WAYNE IN 46802			
75033306	2023-4412	RP: 098600854334	14.75	MH	8/15/2023 4:28:11 PM
TELLEFSEN GLEN H					
1209 INDIAN TRAIL DR					
RALEIGH, NC 27609		HICKS & KOINS ATTY-AT-LAW REFUND RECIPIENT: HICKS & KOINS PLLC ATTY-AT-LAW WALK-IN OVERPAYMENT P O BOX 247 OXFORD NC 27565			
72634304	2023-30508	RP: 182600843673	3126.91	CTH	8/16/2023 12:00:11 PM
PEED LINTON T					
PEED TONI A					
2102 TROYS TRAIL					
FRANKLINTON, NC 27525		LINTON THOMAS PEED REFUND RECIPIENT: LINTON THOMAS PEED MAIL OVERPAYMENT 2102 TRIYS TRL FRANKLINTON NC 27525			
11693301	2023-21510	RP: 099400025342	543.31	MH	8/16/2023 12:22:43 PM
HESTER LARRY D & KAREN					
6049A PINE TOWN ROAD					
OXFORD, NC 27565		INSPIRE HOME CARE SERVICES LLC REFUND RECIPIENT: INSPIRE HOME CARE SERVICES LLC MAIL OVERPAYMENT 1213 GOSHEN ST SUITE B OXFORD NC 27565			
226	2023-35993	PERSONAL PROPERTY	1.27	TJT	8/16/2023 12:24:40 PM

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
JOHNSON CONTROLS SECURITY SOLUTIONS LLC / CORP TAX ADMIN X-81 PO BOX 591 MILWAUKEE, WI 53201-0591		TYCO INTEGRATED SECURITY LLC REFUND RECIPIENT: TYCO INTEGRATED SECURITY LLC MAIL OVERPAYMENT ATTN:TAX DEPT PO BOX 5006 BOCA RATON FL 33431			
86443101	2023-34129	PERSONAL PROPERTY	2.24	CTH	8/16/2023 12:25:56 PM
QUENCH USA INC PO BOX 5166 OAK BROOK, IL 60522-5166		QUENCH USA INC REFUND RECIPIENT: QUENCH USA INC MAIL OVERPAYMENT 630 ALLENDALE ROAD , SUITE 20 KING OF PRUSSIA PA 19406			
2919	2023-61855	PERSONAL PROPERTY	2.03	TJT	8/16/2023 12:37:24 PM
BFG CORPORATION dba BYLINE FINANCIAL GROUP 1611 N INTERSTATE 35E STE 428 CARROLLTON, TX 75006-8616		BFG CORPORATION DBA BYLINE FINANCIAL GROUP REFUND RECIPIENT: BFG CORPORATION DBA BYLINE FINANCIAL GROUP MAIL OVERPAYMENT 1611 N INTERSTATE 35E STE 428 CARROLLTON TX 75006			
34388302	2023-25377	RP: 099900129478	19.77	TJT	8/16/2023 1:25:11 PM
BLACKWELL RICHARD WILLIAM 2043 OAK HILL RD OXFORD, NC 27565		RICHARD BLACKWELL REFUND RECIPIENT: RICHARD BLACKWELL SHELIA LINK BLACKWELL MAIL OVERPAYMENT 2043 OAKL HILL RD OXFORD NC 27565			
1042253	2023-22623	RP: 098900896823	3.63	TJT	8/16/2023 1:27:57 PM
BLACKWELL EUGENE B & JOY H BLACKWELL RICHARD WILLIAM 2043 OAK HILL RD					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
OXFORD, NC 27565-7847		RICHARD BLACKWELL REFUND RECIPIENT: RICHARD BLACKWELL SHELIA LINK BLACKWELL MAIL OVERPAYMENT 2043 OAK HILL RD OXFORD NC 27565			
53885301	2023-13109	RP: 191311760890	18.13	MH	8/16/2023 1:52:53 PM
J K & SHABARKA LLC					
490 PARROTT RD					
HENDERSON, NC 27537		J K & SHABARKA LLC REFUND RECIPIENT: J K & SHABARKA LLC MAIL OVERPAYMENT 490 PARROTT ROAD HENDERSON NC 27537			
88257301	2023-25527	RP: 088603012594	39.99	MH	8/16/2023 2:03:52 PM
APPEL KYLE JORDAN					
APPEL MARYELLEN CAIN					
1210 E MIDDLETON DR					
CREEDMOOR, NC 27522-7259		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
89147301	2023-9077	RP: 089505290796	50.65	MH	8/16/2023 2:05:23 PM
CLARK MATTHEW T					
CLARK DEBORAH R					
101 WHITEHALL DR					
CREEDMOOR, NC 27522		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
9026303	2023-23705	RP: 089610457963	70.28	MH	8/16/2023 2:06:49 PM
FORSYTHE DAVID W					
FORSYTHE ELIZABETH N					
115 MOSS ROAD					
CREEDMOOR, NC 27522		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
89304301	2023-26939	RP: 088913123865	21.03	MH	8/16/2023 2:08:12 PM
WELLERSDICK MATTHEW W					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
109 A OLD NC 75					
STEM, NC 27581		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
12720301	2023-25389	RP: 096400507465	32.39	MH	8/16/2023 2:09:35 PM
ADCOCK RONALD ADCOCK TRACI 620 HIGHWAY 158					
ROUGEMONT, NC 27572		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
1042073	2023-32595	RP: 181300177987	73.90	MH	8/16/2023 2:11:03 PM
HAMLETT MARK A HAMLETT ASHLEY M 671 WILLARD DR					
CREEDMOOR, NC 27522-9772		ROXBORO SAVINGS BANK REFUND RECIPIENT: ROXBORO SAVINGS BANK MAIL OVERPAYMENT P O BOX 489 ROXBORO NC 27573 0489			
16500301	2023-12657	RP: 191315536346	74.62	MH	8/16/2023 2:14:54 PM
NELMS SAMUEL D					
509 COUNTRY CLUB DRIVE					
OXFORD, NC 27565		NELMS ELECTRIC SERVICE INC REFUND RECIPIENT: NELMS ELECTRIC SERVICE INC MAIL OVERPAYMENT P O BOX 526 OXFORD NC 27565			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
21797301 THOMAS WILLIE C THOMAS RUBY S 829 HARRIS RD CHARLOTTESVILLE, VA 22902	2023-7231	RP: 192601265567	13.00	CTH	8/16/2023 2:19:21 PM
2054 VFS LEASING CO 1611 N INTERSTATE 35E STE 428 CARROLLTON, TX 75006-8616	2023-28687	ANTOINETTE R THOMAS REFUND RECIPIENT: ANTOINEETE R THOMAS RUBY S THOMAS MAIL OVERPAYMENT 829 HARRIS RD CHARLOTTESVILLE VA 22902 6468 PERSONAL PROPERTY	49.86	CTH	8/16/2023 2:39:23 PM
50402102 LE BLEU CENTRAL DISTRIBUTORS I PO BOX 63 ADVANCE, NC 27006	2023-34002	VFS LEASING CO REFUND RECIPIENT: VFS LEASING CO ADVANCED PROPERTY TAX COM;LIANCE MAIL OVERPAYMENT 1611 N INTERSTATE 35E SUITE 428 CARROLLTON TX 75006 8616 PERSONAL PROPERTY	6.57	MH	8/16/2023 2:40:44 PM
42064301 JEFFERSON DAVID 2071 THAD CAREY ROAD OXFORD, NC 27565	2016-16018738	LE BLEU CENTRAL DISTRIBUTORS INC REFUND RECIPIENT: LE BLEU CENTRAL DISTRIBUTORS INC MAIL OVERPAYMENT P O BOX 63 ADVANCE NC 27006 0063 RP: 099000269380	397.36	TJT	8/16/2023 2:41:25 PM
83022301 REVELS MARSHALL BARRY 1511 ROSEWOOD ST	2023-12753	UNC HEALTH CARE SYSTEM REFUND RECIPIENT: N KYLE HICKS FORECLOSURE PAYMENT/DAVID JEFFERSON PO BOX 247 OXFORD NC 27565 RP: 192205198511	15.15	CTH	8/16/2023 2:49:22 PM

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
DURHAM, NC 27701		REVELS MARSHALL BARRY REFUND RECIPIENT: MARSHALL BARRY REVELS MAIL OVERPAYMENT PO BOX 1067 DURHAM NC 27702			
1026273	2023-40768	PERSONAL PROPERTY	2.92	TYRELL	8/16/2023 3:05:53 PM
MASSEY STANLEY L SR					
2032 LANDMARK DR					
FRANKLINTON, NC 27525-8367		STANLEY L MASSEY REFUND RECIPIENT: STANLEY L MASSEY MAIL OVERPAYMENT 2032 LANDMARK DR FRANKLINTON NC 27525			
10795301	2023-4080	RP: 097301196807	17.60	TYRELL	8/17/2023 9:49:18 AM
HARRIS EDWARD HARRIS DOROTHY M P O BOX 499					
ROCKAWAY, NJ 07866		DOROTHY HARRIS REFUND RECIPIENT: DOROTHY HARRIS MAIL OVERPAYMENT PO BOX 499 ROCKAWAY NJ 07866			
15272302	2023-1007	RP: 190101474023	26.39	CTH	8/17/2023 10:20:50 AM
MAYES ETHAN A JR MAYES WILLADEAN N 4735 OLD RT 75					
OXFORD, NC 27565		WILLADEAN N MAYES REFUND RECIPIENT: WILLADEAN N MAYES MAIL OVERPAYMENT 4735 OLD ROUTE 75 OXFORD NC 27565			
20994301	2023-33898	PERSONAL PROPERTY	1.50	MH	8/17/2023 10:51:01 AM
STEPHENSON RICKEY L STEPHENSON GLENDA 1110 WEST D STREET					
BUTNER, NC 27509		RICKEY STEPHENSON REFUND RECIPIENT: GLENDA STEPHENSON RICKEY STEPHENSON MAILED OVERPAYMENT 1110 WEST D ST BUTNER NC 27509			
20104301	2023-20958	RP: 180900818552	15.50	TJT	8/17/2023 12:17:38 PM
HESS SANDRA					

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
538 SOUTH WINGATE AVE					
WAKE FOREST, NC 27587		SANDRA MCCUE HESS REFUND RECIPIENT: SANDRA MCCUE HESS MARK VINCENT HESS MAIL OVERPAYMENT 538 S WINGATE ST WAKE FOREST NC 27587			
724	2023-38918	PERSONAL PROPERTY	1.09	TJT	8/17/2023 12:31:44 PM
SYKES WILLIAM R					
4054 RIDGEWAY DR					
FRANKLINTON, NC 27525-7534		WILLIAM R SYKES REFUND RECIPIENT: WILLIAM R SYKES MICHELLE W SYKES MAIL OVERPAYMENT 4054 RIDGEWAY DR FRANKLINTON NC 27525			
1917301	2023-9900	RP: 191300022694	24.12	CTH	8/17/2023 12:37:41 PM
ANDERSON ALF HEIRS					
C/O ALENE ROGERS					
5400 HADRIAN DR					
DURHAM, NC 27703		CAROLYN ROGERS INGRAM/ STATE EMPLOYEES CREDIT UNION REFUND RECIPIENT: MRS ROGERS-INGRAM MAIL OVERPAYMENT 3037 BUTTONWOOD LANE CLAYTON NC 27520			
1083903	2023-8220	RP: 087719611668	22.18	MH	8/17/2023 1:41:41 PM
COOK SCOTT EDWARD LIFE TENANT					
307 28TH ST					
BUTNER, NC 27509-2505		JOHN F WIBLE PA REFUND RECIPIENT: JOHN F WIBLE PA REAL ESTATE TRUST ACCOUNT MAIL OVERPAYMENT 8510 SIX FORKS ROAD SUITE 102 RALEIGH NC 27615			
1084853	2023-61479	RP: 182500445904	385.96	TJT	8/17/2023 2:39:43 PM
BAILEY CUSTOM HOMES INC					
91 HUSKETH RD					
YOUNGSVILLE, NC 27596-9686		BAILEY CUSTOM HOMES INC			

** VOIDED **

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: BAILEY CUSTOM HMES INC MAIL OVERPAYMENT 91 HUSKETH RD YOUNGSVILLE NC 27596					
2345	2023-25230	PERSONAL PROPERTY	3.62	MH	8/17/2023 2:40:32 PM
HERSHEY CREAMERY COMPANY ATTN TINA HOFFER 301 S CAMERON ST HARRISBURG, PA 17101-2815					
HERSHEY CREAMERY COMPANY REFUND RECIPIENT: HERSHEY CREAMERY COMPANY MAIL OVERPAYMENT 301 SOUTH CAMERON ST HARRISBURG PA 17101 2815					
1083903	2023-8220	RP: 087719611668	22.17	MH	8/17/2023 3:06:42 PM
COOK SCOTT EDWARD LIFE TENANT 307 28TH ST BUTNER, NC 27509-2505					
JOHN F WIBLE P A REFUND RECIPIENT: JOHN F WIBLE P A REAL ESTATE TRUST ACCOUNT MAIL OVERPAYMENT 8510 SIX FORKS ROAD SUITE 102 RALEIGH NC 27615					
812	2023-34183	PERSONAL PROPERTY	6.78	TYRELL	8/17/2023 3:14:09 PM
RUG DOCTOR LLC 2201 W PLANO PKWY STE 100 PLANO, TX 75075-8400					
RUG DOCTOR REFUND RECIPIENT: RUG DOCTOR LLC MAIL OVERPAYMENT 2201 W PLANO PKWY, STE100 PLANO TX 75075					
86133201	2023-41107	PERSONAL PROPERTY	1.35	MH	8/18/2023 8:27:10 AM
MARTINEZ DANIEL 102 22ND ST LOT 7G BUTNER, NC 27509-2441					
DANIEL ABREE REFUND RECIPIENT: DANIEL ABREE MARTINEZ MAIL OVERPAYMENT 104 22ND ST LOT 7 BUTNER NC 27509					
4258301	2023-9886	RP: 191420807277	15.74	MH	8/18/2023 8:38:38 AM
BULLOCK JAMES N BULLOCK PATRICIA C					

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
213 W WESTBURY DRIVE					
OXFORD, NC 27565		PATRICIA C BULLOCK REFUND RECIPIENT: PATRICIA C BULLOCK ELIZABETH B THOMPSON MAIL OVERPAYMENT 213 W WESTBURY DR OXFORD NC 27565			
25259301	2023-20163	RP: 009100220970	14.11	MH	8/18/2023 8:42:15 AM
MOSES GEORGE LESLIE MOSES JOAN B 9565 VANISHING POINT					
OXFORD, NC 27565		LESLIE MOSES REFUND RECIPIENT: LESLIE MOSES MAIL OVERPAYMENT 9565 VANISHING POINT RD OXFORD NC 27565 8907			
6361301	2023-6810	RP: 194400112345	33.00	MH	8/18/2023 8:52:23 AM
CREWS ROSALYN					
534 CREWS LANE					
HENDERSON, NC 27536		ROSALYN E CREWS REFUND RECIPIENT: ROSALYN E CREWS MAIL OVERPAYMENT 534 CREWS LN HENDERSON NC 27537 8675			
2792301	2023-2886	RP: 182500054758	24.03	MH	8/18/2023 8:59:56 AM
BENNETT THEODORE B BENNETT CAMILLA 3432 HORSESHOE RD					
CREEDMOOR, NC 27522		THEODORE B BENNETT REFUND RECIPIENT: THEODORE B BENNETT MAIL OVERPAYMENT 3432 HORSESHOE RD creedmoor NC 27522 8433			
37368301	2023-16113	RP: 190400947180	35.61	CTH	8/18/2023 9:01:20 AM
LIVELY MARY ANN WORLDS DOLORES 3182 KELLER LANE					
OXFORD, NC 27565		LIVELY MARY ANN REFUND RECIPIENT: MARY A LIVELY CHARLOTTE LIVELY LOYD MAIL OVERPAYMENT 3182 KELLER LN OXFORD NC 27565			

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
53705201 BOSWELL CHARLES ERVIN 7055 OLD WEST LN OXFORD, NC 27565-5998	2023-41201	PERSONAL PROPERTY	4.74	MH	8/18/2023 9:23:43 AM
33821301 WEINHEIMER GREG M WEINHEIMER ELIZABETH 105 HIGHVIEW DR YOUNGSVILLE, NC 27596	2023-3762	CHARLES ERVIN BOSWELL REFUND RECIPIENT: CHARLES ERVIN BOSWELL MAIL OVERPAYMENT 7055 OLD WEST LN OXFORD NC 27565 RP: 183300334153	34.68	MH	8/18/2023 9:30:17 AM
1060573 HUGO MATTHEW R SCHOLL DENISE 708 ASCOT DR CREEDMOOR, NC 27522-8400	2023-10435	ELIZABETH A WEINHEIMER REFUND RECIPIENT: GREG M WEINHEIMER ELIZABETH A WEINHEIMER MAIL OVERPAYMENT 105 HIGHVIEW DR YOUNGSVILLE NC 27596 RP: 089615733787	35.37	CTH	8/18/2023 9:33:35 AM
1852301 POE JOEL W 4071 CULBRETH ROAD STEM, NC 27581	2022-2337	HUGO MATTHEW R REFUND RECIPIENT: MATTHEW R HUGO MAIL OVERPAYMENT 708 ASCOT DR creedmoor NC 27522 RP: 097000932580	25.70	MH	8/18/2023 9:59:58 AM
906303 METRO AREA PROPERTIES C/O CHARLES JACKSON 344 COUNTRY CLUB RD WILKESBORO, NC 28697	2023-22979	ONESOURCEVIRTUAL HR INC REFUND RECIPIENT: JOEL W POE GARNISHMENT OVERPAYMENT 4071 CULBRETH ROAD STEM NC 27581 RP: 089614421726	27.60	TYRELL	8/18/2023 10:45:40 AM
		SHEREE E JACKSON			

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
REFUND RECIPIENT: SHEREE E JACKSON MAIL OVERPAYMENT 17001 SEASTONE DR. APT 303 CARY NC 27513					
76297301	2023-22900	RP: 182600922820	40.37	CTH	8/18/2023 10:54:07 AM
WILKES WARD WILKES PATRICIA M 2044 LANDMARK DR FRANKLINTON, NC 27525					
WILKES WARD REFUND RECIPIENT: WARD R WILKES LUZ NADUMA WILKES MAIL OVERPAYMENT 2044 LANDMARK DR FRANKLINTON NC 27525					
11612301	2023-2217	RP: 088913123622	26.14	CTH	8/18/2023 10:59:38 AM
HERNANDEZ MANUEL T 3073 BROGDEN RD CREEDMOOR, NC 27522					
HERNANDEZ MANUEL T REFUND RECIPIENT: MANUEL T HERNANDEZ MAIL OVERPAYMENT 3073 BROGDEN RD creedmoor NC 27522					
38089301	2023-8034	RP: 089618316256	15.99	TYRELL	8/18/2023 1:15:22 PM
DIXON JENNIFER 377 WYNDFALL LN ARCHER LODGE, NC 27527-5732					
ROBERT A DAWLEY REFUND RECIPIENT: ROBERT A DAWLEY MAIL OVERPAYMENT 377 WYNDFALL LN CLATYON NC 27527					
13424301	2023-38840	PERSONAL PROPERTY	2.02	TYRELL	8/18/2023 1:16:25 PM
HODGES EQUIPMENT LLC 4048 OLD FRANKLINTON RD FRANKLINTON, NC 27525					
APRIL HODGES REFUND RECIPIENT: APRIL HODGES JAMES HODGES MAIL OVERPAYMENT 4048 OLD FRANKLINTON RD FRANKLINTON NC 27525					
28729101	2023-33999	PERSONAL PROPERTY	227.62	TYRELL	8/18/2023 1:25:07 PM
VISION NC LLC					

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GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
2542B SAM MOSS HAYES RD					
CREEDMOOR, NC 27522		VISION NC REFUND RECIPIENT: VISION NC LLC MAIL OVERPAYMENT 7424 ACC BLVD, STE 106 RALEIGH NC 27617			
69184301	2023-377	RP: 193210460733	51.94	TYRELL	8/18/2023 1:32:41 PM
INSHORE PROPERTIES LLC					
PO BOX 1147					
HOLLY SPRINGS, NC 27540-1147		THE ROGERS GROUP INC REFUND RECIPIENT: THE ROGERS GROUP INC MAIL OVERPAYMENT PO BOX 527 KITTRELL NC 27544			
1061463	2023-32329	RP: 087603417274	46.84	TYRELL	8/18/2023 1:33:46 PM
MCCAULEY LINDSAY CHARITIES OF TENN INC					
782 MELROSE AVE					
NASHVILLE, TN 37211-2151		MCCAULEY LINDAY CHARITIES OF TN REFUND RECIPIENT: MCCAULEY LINDAY CHARITIES OF TN MAIL OVERPAYMENT PO BOX 41667 NASHVILLE TN 37204			
42354101	2023-35665	PERSONAL PROPERTY	1.16	TYRELL	8/18/2023 1:44:23 PM
HILLMAN GROUP INC					
8990 S KYRENE RD					
TEMPE, AZ 85284		THE HILLMAN GROUP INC REFUND RECIPIENT: THE HILLMAN GROUP INC MAIL OVERPAYMENT 10590 HAMILTON AVE CINCINNATI OH 45230			

RUN DATE: 8/24/2023 10:45 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
14988301 MANGUM WILLIAM W 1001 WEST D STREET BUTNER, NC 27509	2023-8801	RP: 086611751164	1556.95	TYRELL	8/18/2023 1:59:30 PM
39490301 BARRETT ROBERT BARRETT JOYCE M 6646 LITTLE SATTERWHITE ROAD OXFORD, NC 27565	2023-19737	CORELOGIC TAX SERVICES LLC REFUND RECIPIENT: CORELOGIC CENTRALIZED REFUNDS MAIL OVERPAYMENT PO BOX 9202 COPPELL TX 75019 RP: 099500275409	1050.71	CTH	8/21/2023 11:52:57 AM
8461301 LYON ANNIE ESTES PO BOX 314 CREEDMOOR, NC 27522	2022-13948	JOYCE BARRETT REFUND RECIPIENT: JOYCE BARRETT ROBERT BARRETT MAIL OVERPAYMENT 6646 LITTLE SATTERWHITE ROAD OXFORD NC 27565 RP: 088602994996	139.20	MH	8/21/2023 1:45:51 PM
8204302 ELLIOTT GLENN DOUGLAS 2475 GOLDEN FOREST DR FRANKLINTON, NC 27525	2023-33254	UNITED SUPPORT SERVICES INC REFUND RECIPIENT: ANNIE ESTES LYON GARNISHMENT OVERPAYMENT P O BOX 3114 creedmoor NC 27522 RP: 183600584429	16.07	MH	8/23/2023 10:29:51 AM
TOTAL REFUNDS PRINTED:		46,658.03			
TOTAL VOID REFUNDS:		-680.55			
TOTAL:		45,977.48			

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 7/1/2023 - 8/23/2023

NAME	BILL NUMBER	AMOUNT	OPER	PAYMENT TYPE	DATE	TIME	REFUND DATE
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TOTAL VOID REFUNDS:

PARAMETERS SELECTED FOR FINANCE RELEASES REPORT:

TRANSACTION DATE RANGE: 07/01/2023 12:00:00 AM - 08/23/2023 12:00:00 AM

BILL TYPE: Both

BILL YEAR/NUMBER RANGE:

PRINT TOTALS ONLY: No

USER/OPERATOR:

EXCLUDE USERS/OPERATORS:

SORT ORDER: Name

REPORT TITLE:

1 Granville County Tax	113,410.02
51 Butner District	36,506.20
58 Oxford City	250.86
Fire Rescue	11,687.21
54 Stovall	0.16
Total	161,854.45

Release Refund Detail

Name	Bill#	Reason	District	Amount
ALTEC CAPITAL SERVICES LLC	2023-32075	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS MAILED ON TIME.	C PEN FEE	347.46
ALTEC CAPITAL SERVICES LLC	2023-32075	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS MAILED ON TIME.	CI51PEN FEE	175.80
ANDRADE ELIAS M	2022-61566	DUPLICATE BILLING OF LEASEHOLD 2022-15439	C ADVL TAX	36.67
ANDRADE ELIAS M	2022-61566	DUPLICATE BILLING OF LEASEHOLD 2022-15439	C PEN FEE	3.67
ANDRADE ELIAS M	2022-61566	DUPLICATE BILLING OF LEASEHOLD 2022-15439	CI51ADVL TAX	18.56
ANDRADE ELIAS M	2022-61566	DUPLICATE BILLING OF LEASEHOLD 2022-15439	CI51PEN FEE	1.86
AUTOMATION SOLUTIONS	2023-39898	BUSINESS MOVED OUT OF GRANVILLE COUNTY JULY 31, 2022	C ADVL TAX	29.86
AUTOMATION SOLUTIONS	2023-39898	BUSINESS MOVED OUT OF GRANVILLE COUNTY JULY 31, 2022	FR ADVL TAX	2.13
AUTREY FREDDIE DILLON	2023-39671	BILLED IN ERROR. MR. AUTREY RESIDES IN PERSON CO.	C ADVL TAX	2.52
AUTREY FREDDIE DILLON	2023-39671	BILLED IN ERROR. MR. AUTREY RESIDES IN PERSON CO.	FR ADVL TAX	0.18
AUTREY GARY	2023-37361	2023 2ND NOTICE RETURNED CONFIRMING 2017 & 2018 TRLR ON 5.24.23. TAXPAYER MAILED BACK THE 2023 LISTING FORM STATING HE SOLD THE 2018 TRLR AND PURCHASED A 2021 TRLR.	C ADVL TAX	15.25
AUTREY GARY	2023-37361	2023 2ND NOTICE RETURNED CONFIRMING 2017 & 2018 TRLR ON 5.24.23. TAXPAYER MAILED BACK THE 2023 LISTING FORM STATING HE SOLD THE 2018 TRLR AND PURCHASED A 2021 TRLR.	C PEN FEE	1.53
AUTREY GARY	2023-37361	2023 2ND NOTICE RETURNED CONFIRMING 2017 & 2018 TRLR ON 5.24.23. TAXPAYER MAILED BACK THE 2023 LISTING FORM STATING HE SOLD THE 2018 TRLR AND PURCHASED A 2021 TRLR.	FR ADVL TAX	1.09
AUTREY GARY	2023-37361	2023 2ND NOTICE RETURNED CONFIRMING 2017 & 2018 TRLR ON 5.24.23. TAXPAYER MAILED BACK THE 2023 LISTING FORM STATING HE SOLD THE 2018 TRLR AND PURCHASED A 2021 TRLR.	FR PEN FEE	0.11
AUTRY FREDDIE DILLON	2022-252795	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	C ADVL TAX	2.52
AUTRY FREDDIE DILLON	2022-252795	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	C PEN FEE	0.50
AUTRY FREDDIE DILLON	2022-252796	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	C ADVL TAX	2.52
AUTRY FREDDIE DILLON	2022-252796	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	C PEN FEE	0.25
AUTRY FREDDIE DILLON	2022-252796	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	FR ADVL TAX	0.18
AUTRY FREDDIE DILLON	2022-252796	DISC IN ERROR. BILLED AND PAID UNDER ACCT #44201	FR PEN FEE	0.02
AUTRY FREDDIE DILLON	2020-35341	DUPLICATE BILLING. BILLED AND PAID UNDER ACCOUNT #44201	C ADVL TAX	2.52
AVERETT FRANK J JR	2023-400063	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	C ADVL TAX	15.87
AVERETT FRANK J JR	2023-400063	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	FR ADVL TAX	1.13
AVERETT FRANK J JR	2023-400062	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	C ADVL TAX	15.87
AVERETT FRANK J JR	2023-400062	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	FR ADVL TAX	1.13
AVERETT FRANK J JR	2023-400061	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	C ADVL TAX	15.87
AVERETT FRANK J JR	2023-400060	BILLED IN ERROR. HOUSE LOCATED ON PARCEL 096200963231	C ADVL TAX	15.87

AYSCUE ROBIN N	2023-200815	DISC IN ERROR. ONLY ONE BOAT SHOULD BE LISTED PER VESSEL REPORT	C ADVLTAX	2.52
AYSCUE ROBIN N	2023-200815	DISC IN ERROR. ONLY ONE BOAT SHOULD BE LISTED PER VESSEL REPORT	C PEN FEE	0.25
AYSCUE ROBIN N	2023-200815	DISC IN ERROR. ONLY ONE BOAT SHOULD BE LISTED PER VESSEL REPORT	FR ADVLTAX	0.18
AYSCUE ROBIN N	2023-200815	DISC IN ERROR. ONLY ONE BOAT SHOULD BE LISTED PER VESSEL REPORT	FR PEN FEE	0.02
BALDEWAMA SOTCHAE	2023-200599	DISC IN ERROR	C ADVLTAX	377.46
BALDEWAMA SOTCHAE	2023-200599	DISC IN ERROR	C PEN FEE	37.75
BALDEWAMA SOTCHAE	2023-200599	DISC IN ERROR	CI51ADVL TAX	190.98
BALDEWAMA SOTCHAE	2023-200599	DISC IN ERROR	CI51PEN FEE	19.10
BANDFORD LLC	2023-200202	TAXPAYER PROVIDED PROOF THAT SINGLEWIDE WAS DEMOLISHED AND LOT CLEARED.	C ADVLTAX	8.40
BANDFORD LLC	2023-200202	TAXPAYER PROVIDED PROOF THAT SINGLEWIDE WAS DEMOLISHED AND LOT CLEARED.	C PEN FEE	0.84
BANDFORD LLC	2023-200202	TAXPAYER PROVIDED PROOF THAT SINGLEWIDE WAS DEMOLISHED AND LOT CLEARED.	FR ADVLTAX	0.60
BANDFORD LLC	2023-200202	TAXPAYER PROVIDED PROOF THAT SINGLEWIDE WAS DEMOLISHED AND LOT CLEARED.	FR PEN FEE	0.06
BROGDEN TOMMMY	2022-253037	DUPLICATE BILLING. AIRPLANE WAS LISTED UNDER RED HAWK CONSTRUCTING ACCT #41846101	C ADVLTAX	1675.80
BROGDEN TOMMMY	2022-253037	DUPLICATE BILLING. AIRPLANE WAS LISTED UNDER RED HAWK CONSTRUCTING ACCT #41846101	C PEN FEE	167.58
BROGDEN TOMMMY	2022-253037	DUPLICATE BILLING. AIRPLANE WAS LISTED UNDER RED HAWK CONSTRUCTING ACCT #41846101	FR ADVLTAX	119.70
BROGDEN TOMMMY	2022-253037	DUPLICATE BILLING. AIRPLANE WAS LISTED UNDER RED HAWK CONSTRUCTING ACCT #41846101	FR PEN FEE	11.97
BROGDEN TOMMMY	2021-60600	DUPLICATE BILLING. AIRPLANE WAS LISTED UNDER RED HAWK CONSTRUCTING ACCT #41846101	C ADVLTAX	1764.00
CAMPBELL MICHAEL	2022-253129	DISC IN ERROR. DUPL OF BILL #2021-33949	C ADVLTAX	15.04
CAMPBELL MICHAEL	2022-253129	DISC IN ERROR. DUPL OF BILL #2021-33949	C PEN FEE	3.01
CAMPBELL MICHAEL	2022-253130	DISC IN ERROR. DUPL OF BILL #2022-253131	C ADVLTAX	14.29
CAMPBELL MICHAEL	2022-253130	DISC IN ERROR. DUPL OF BILL #2022-253131	C PEN FEE	1.43
CAMPBELL MICHAEL	2022-253130	DISC IN ERROR. DUPL OF BILL #2022-253131	FR ADVLTAX	1.02
CAMPBELL MICHAEL	2022-253130	DISC IN ERROR. DUPL OF BILL #2022-253131	FR PEN FEE	0.10
CARRILLO JOSE A SILVA	2022-253171	DISC IN ERROR. DUPL OF BILL#2022-253173	C ADVLTAX	10.50
CARRILLO JOSE A SILVA	2022-253171	DISC IN ERROR. DUPL OF BILL#2022-253173	C PEN FEE	2.10
CARRILLO JOSE A SILVA	2022-253171	DISC IN ERROR. DUPL OF BILL#2022-253173	CI58ADVL TAX	8.00
CARRILLO JOSE A SILVA	2022-253171	DISC IN ERROR. DUPL OF BILL#2022-253173	CI58PEN FEE	1.60
CARRILLO JOSE A SILVA	2022-253172	DISC IN ERROR. DUPL OF BILL #2022-253174	C ADVLTAX	10.11
CARRILLO JOSE A SILVA	2022-253172	DISC IN ERROR. DUPL OF BILL #2022-253174	C PEN FEE	1.01
CARRILLO JOSE A SILVA	2022-253172	DISC IN ERROR. DUPL OF BILL #2022-253174	CI58ADVL TAX	7.70
CARRILLO JOSE A SILVA	2022-253172	DISC IN ERROR. DUPL OF BILL #2022-253174	CI58PEN FEE	0.77
CARRILLO JOSE A SILVA	2020-243086	DISCOVERY IN ERROR. DUPLICATE BILL	C ADVLTAX	10.92
CARRILLO JOSE A SILVA	2020-243086	DISCOVERY IN ERROR. DUPLICATE BILL	C PEN FEE	1.09
CARRILLO JOSE A SILVA	2020-243086	DISCOVERY IN ERROR. DUPLICATE BILL	CI58ADVL TAX	8.32
CARRILLO JOSE A SILVA	2020-243086	DISCOVERY IN ERROR. DUPLICATE BILL	CI58PEN FEE	0.83
CERTAINT EED CORP	2023-41138	TAXPAYER SENT IN PROOF OF TIMELY LISTING	C PEN FEE	703.79
CERTAINT EED CORP	2023-41138	TAXPAYER SENT IN PROOF OF TIMELY LISTING	FR PEN FEE	50.27
CERTAINT EED CORP	2023-11049	TAXPAYER SENT IN PROOF OF TIMELY LISTING	C PEN FEE	30042.10
CERTAINT EED CORP	2023-11049	TAXPAYER SENT IN PROOF OF TIMELY LISTING	FR PEN FEE	2145.86
CORTES MOCTEZUMA JULISA	2023-36523	DUPLICATE BILLING. LEASEHOLD ALREADY ON RECORD 2023-15439	C ADVLTAX	34.84
CORTES MOCTEZUMA JULISA	2023-36523	DUPLICATE BILLING. LEASEHOLD ALREADY ON RECORD 2023-15439	C PEN FEE	3.48
CORTES MOCTEZUMA JULISA	2023-36523	DUPLICATE BILLING. LEASEHOLD ALREADY ON RECORD 2023-15439	CI51ADVL TAX	17.63
CORTES MOCTEZUMA JULISA	2023-36523	DUPLICATE BILLING. LEASEHOLD ALREADY ON RECORD 2023-15439	CI51PEN FEE	1.76
COX JUSTIN	2023-200611	BILLED ON INCORRECT VALUE. ADDED INCORRECT ADDITIONAL CHARGES IN ERROR	C ADVLTAX	1731.42
COX JUSTIN	2023-200611	BILLED ON INCORRECT VALUE. ADDED INCORRECT ADDITIONAL CHARGES IN ERROR	FR ADVLTAX	123.67

DANIEL EARL THOMAS	2023-34728	BILLED IN ERROR. 1998 GMC IS REGISTERED WITH DMV AND HAS ANNUAL TAGS	C ADVLTAX	13.33
DANIEL EARL THOMAS	2023-34728	BILLED IN ERROR. 1998 GMC IS REGISTERED WITH DMV AND HAS ANNUAL TAGS	C PEN FEE	1.33
DANIEL EARL THOMAS	2023-34728	BILLED IN ERROR. 1998 GMC IS REGISTERED WITH DMV AND HAS ANNUAL TAGS	CI58ADVL TAX	10.16
DANIEL EARL THOMAS	2023-34728	BILLED IN ERROR. 1998 GMC IS REGISTERED WITH DMV AND HAS ANNUAL TAGS	CI58PEN FEE	1.02
DOWNEY LUCIUS DONNELL	2023-200013	DUPL BILL. BILLED IN ERROR	C ADVLTAX	2.52
DOWNEY LUCIUS DONNELL	2023-200013	DUPL BILL. BILLED IN ERROR	C PEN FEE	0.25
DOWNEY LUCIUS DONNELL	2023-200013	DUPL BILL. BILLED IN ERROR	FR ADVLTAX	0.18
DOWNEY LUCIUS DONNELL	2023-200013	DUPL BILL. BILLED IN ERROR	FR PEN FEE	0.02
DULL LEWIS R	2023-8134	BOC APPROVED LATE PROPERTY TAX RELIEF APPLICATION FOR 2023	C ADVLTAX	616.80
DULL LEWIS R	2023-8134	BOC APPROVED LATE PROPERTY TAX RELIEF APPLICATION FOR 2023	CI51ADVL TAX	312.07
EVANS WILLIE JR	2023-30912	PER SIGNED 2023 LISTING FORM 1981 SWMH WAS C TORN DOWN OCT. 2022	ADVLTAX	8.40
EVANS WILLIE JR	2023-30912	PER SIGNED 2023 LISTING FORM 1981 SWMH WAS FR TORN DOWN OCT. 2022	ADVLTAX	0.60
EVANS WILLIE JR	2023-30912	PER SIGNED 2023 LISTING FORM 1981 SWMH WAS C TORN DOWN OCT. 2022	PEN FEE	0.84
EVANS WILLIE JR	2023-30912	PER SIGNED 2023 LISTING FORM 1981 SWMH WAS FR TORN DOWN OCT. 2022	PEN FEE	0.06
GARCIA CERVANTES MARTHA Y	2023-38160	DUPLICATE BILLING OF RECORD #2023-61998	C ADVLTAX	8.40
GARCIA CERVANTES MARTHA Y	2023-38160	DUPLICATE BILLING OF RECORD #2023-61998	C PEN FEE	0.84
GARCIA CERVANTES MARTHA Y	2023-38160	DUPLICATE BILLING OF RECORD #2023-61998	FR ADVLTAX	0.60
GARCIA CERVANTES MARTHA Y	2023-38160	DUPLICATE BILLING OF RECORD #2023-61998	FR PEN FEE	0.06
GRIFFIN SYLVESTER	2023-62000	BILLED IN ERROR. SWMH WAS SOLD ALONG WITH THE PROPERTY IN 2016	C ADVLTAX	4.20
GRIFFIN SYLVESTER	2023-62000	BILLED IN ERROR. SWMH WAS SOLD ALONG WITH THE PROPERTY IN 2016	FR ADVLTAX	0.30
HOBGOOD WILLIAM	2023-38351	SIGNED 2023 LISTING FORM RETURNED; HOWEVER, DWMH IS LISTED ON PARCEL #101000324868.	C ADVLTAX	21.00
HOBGOOD WILLIAM	2023-38351	SIGNED 2023 LISTING FORM RETURNED; HOWEVER, DWMH IS LISTED ON PARCEL #101000324868.	FR ADVLTAX	1.50
HOOPER ANNETTE BERT	2023-35466	BILLED IN ERROR. IND. PERSONAL PROPERTY ASSESSEMENT LETTER RETURNED STATING THEY NO LONGER OWNED THE PROPERTY.	C ADVLTAX	37.51
HOOPER ANNETTE BERT	2023-35466	BILLED IN ERROR. IND. PERSONAL PROPERTY ASSESSEMENT LETTER RETURNED STATING THEY NO LONGER OWNED THE PROPERTY.	C PEN FEE	3.75
HOOPER ANNETTE BERT	2023-35466	BILLED IN ERROR. IND. PERSONAL PROPERTY ASSESSEMENT LETTER RETURNED STATING THEY NO LONGER OWNED THE PROPERTY.	FR ADVLTAX	2.68
HOOPER ANNETTE BERT	2023-35466	BILLED IN ERROR. IND. PERSONAL PROPERTY ASSESSEMENT LETTER RETURNED STATING THEY NO LONGER OWNED THE PROPERTY.	FR PEN FEE	0.27
HUGES NETWORK SYSTEMS LLC	2023-36308	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	0.27
HUGES NETWORK SYSTEMS LLC	2023-36308	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	CI54PEN FEE	0.16
HUGES NETWORK SYSTEMS LLC	2023-36308	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.02
HUGHES NETWORK SYSTEMS LLC	2023-39911	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	1.41
HUGHES NETWORK SYSTEMS LLC	2023-39911	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.10

HUGHES NETWORK SYSTEMS LLC	2023-41163	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	0.21
HUGHES NETWORK SYSTEMS LLC	2023-41163	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	CI51PEN FEE	0.11
HUGHES NETWORK SYSTEMS LLC	2023-36309	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	0.78
HUGHES NETWORK SYSTEMS LLC	2023-36309	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.06
HUGHES NETWORK SYSTEMS LLC	2023-36310	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	2.32
HUGHES NETWORK SYSTEMS LLC	2023-36310	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.17
HUGHES NETWORK SYSTEMS LLC	2023-33780	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	1.34
HUGHES NETWORK SYSTEMS LLC	2023-33780	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.10
HUGHES NETWORK SYSTEMS LLC	2023-40376	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	0.27
HUGHES NETWORK SYSTEMS LLC	2023-40376	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	CI58PEN FEE	0.21
HUGHES NETWORK SYSTEMS LLC	2023-40200	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	4.08
HUGHES NETWORK SYSTEMS LLC	2023-40200	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.29
HUGHES NETWORK SYSTEMS LLC	2023-40201	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	3.08
HUGHES NETWORK SYSTEMS LLC	2023-40201	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.22
HUGHES NETWORK SYSTEMS LLC	2023-39913	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	1.86
HUGHES NETWORK SYSTEMS LLC	2023-39913	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.13
HUGHES NETWORK SYSTEMS LLC	2023-40146	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	2.75
HUGHES NETWORK SYSTEMS LLC	2023-40146	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.20

HUGHES NETWORK SYSTEMS LLC	2023-40379	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	2.81
HUGHES NETWORK SYSTEMS LLC	2023-40379	TAXPAYER PROVIDED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.20
HURST NICOLE R	2023-39102	TAXPAYER CALLED TO SAY THEY SOLD THE 2003 TRLR TO RONALD RIMAN BUT FAILED TO NOTATED THAT ON THEIR LISTING FORM. CONFIRMED WITH DMV	C ADVL TAX	2.52
HURST NICOLE R	2023-39102	TAXPAYER CALLED TO SAY THEY SOLD THE 2003 TRLR TO RONALD RIMAN BUT FAILED TO NOTATED THAT ON THEIR LISTING FORM. CONFIRMED WITH DMV	FR ADVL TAX	0.18
KEARNEY FAYE E	2023-15204	ELDERLY EXCLUSION REMOVED IN ERROR	C ADVL TAX	355.53
KEARNEY FAYE E	2023-15204	ELDERLY EXCLUSION REMOVED IN ERROR	FR ADVL TAX	25.40
KNOTT CRAWFORD A	2023-61826	CHARGED CITY TAXES IN ERROR. SHOULD HAVE CHARGED WALNUT GROVE TAXES	CI58ADVL TAX	203.04
LANDA VANESSA WILSON	2023-200222	BILL DISCOVERED IN ERROR. SWMH SHOULD BE A 1998 REDMAN 28X80	C ADVL TAX	37.09
LANDA VANESSA WILSON	2023-200222	BILL DISCOVERED IN ERROR. SWMH SHOULD BE A 1998 REDMAN 28X80	C PEN FEE	3.71
LANDA VANESSA WILSON	2023-200222	BILL DISCOVERED IN ERROR. SWMH SHOULD BE A 1998 REDMAN 28X80	CI51ADVL TAX	18.76
LANDA VANESSA WILSON	2023-200222	BILL DISCOVERED IN ERROR. SWMH SHOULD BE A 1998 REDMAN 28X80	CI51PEN FEE	1.88
LEWIS TREE SERVICE INC	2023-38689	CLERICAL ERROR. ALL ASSETS SHOULD HAVE BEEN REMOVED.	C ADVL TAX	7187.90
LEWIS TREE SERVICE INC	2023-38689	CLERICAL ERROR. ALL ASSETS SHOULD HAVE BEEN REMOVED.	CI51ADVL TAX	3636.73
NELSON BESSIE	2023-4997	ELDERLY EXCLUSION REMOVED IN ERROR	C ADVL TAX	323.69
NELSON BESSIE	2023-4997	ELDERLY EXCLUSION REMOVED IN ERROR	FR ADVL TAX	23.12
NEWTON MARK A	2023-29650	HOUSE BILLED IN ERROR. HOUSE IS ON PARCEL 180700986032.	C ADVL TAX	1916.48
NEWTON MARK A	2023-29650	HOUSE BILLED IN ERROR. HOUSE IS ON PARCEL 180700986032.	FR ADVL TAX	136.89
PENSKE TRUCK LEASING	2023-40807	CLERICAL ERROR IN ENTERING IN THE ACQUISITION VALUE	C ADVL TAX	7842.26
PENSKE TRUCK LEASING	2023-40807	CLERICAL ERROR IN ENTERING IN THE ACQUISITION VALUE	CI51ADVL TAX	3967.81
PERRY KENNY	2023-200103	PER SIGNED 2023 LISTING FORM DATED 7.25.2023 SWMH WAS SOLD TO KEVIN D TOWES IN HENDERSON, NC ON 9.12.2022	C ADVL TAX	8.40
PERRY KENNY	2023-200103	PER SIGNED 2023 LISTING FORM DATED 7.25.2023 SWMH WAS SOLD TO KEVIN D TOWES IN HENDERSON, NC ON 9.12.2022	C PEN FEE	0.84
PERRY KENNY	2023-200103	PER SIGNED 2023 LISTING FORM DATED 7.25.2023 SWMH WAS SOLD TO KEVIN D TOWES IN HENDERSON, NC ON 9.12.2022	FR ADVL TAX	0.60
PERRY KENNY	2023-200103	PER SIGNED 2023 LISTING FORM DATED 7.25.2023 SWMH WAS SOLD TO KEVIN D TOWES IN HENDERSON, NC ON 9.12.2022	FR PEN FEE	0.06
PIKE & WILKINSON	2023-7078	CEMETARY PROPERTY. RELEASED STORMWATER FEE INSTEAD OF TAXES IN ERROR.	C ADVL TAX	566.59
PIKE & WILKINSON	2023-7078	CEMETARY PROPERTY. RELEASED STORMWATER FEE INSTEAD OF TAXES IN ERROR.	FR ADVL TAX	40.47
REAVES ROY L	2022-25488	BILLED IN ERROR. DWMH WAS SOLD WITH PROPERTY ON 12.20.2021 TO RICH WOODROW FLETCHER AND MARY NEWMAN FLETCHER.	C ADVL TAX	314.06
REAVES ROY L	2022-25488	BILLED IN ERROR. DWMH WAS SOLD WITH PROPERTY ON 12.20.2021 TO RICH WOODROW FLETCHER AND MARY NEWMAN FLETCHER.	FR ADVL TAX	22.43
RF SOLAR TRUST	2023-39677	FIRE RESCUE WAS CALCULATED ON NET VALUE INSTEAD OF ON THE TAXABLE VALUE DUE TO 80% EXEMPTION	FR ADVL TAX	4190.96
SPRAGGINS JERRY WAYNE	2023-120	BOAT HOUSED IN VANCE CO. BROUGHT VANCE CO BILL FOR PROOF.	C ADVL TAX	15.14
SPRAGGINS JERRY WAYNE	2023-120	BOAT HOUSED IN VANCE CO. BROUGHT VANCE CO BILL FOR PROOF.	FR ADVL TAX	1.08

STRATA FUND 31 LESSEE LLC	2023-33683	FIRE RESCUE WAS CALCULATED ON NET VALUE INSTEAD OF TAXABLE VALUE DUE TO 80% EXEMPTION	C ADVLTAX	4681.50
STRATA FUND 31 LESSEE LLC	2023-33683		C ADVLTAX	-4681.50
STRATA FUND 31 LESSEE LLC	2023-33683		FR ADVLTAX	-6038.14
STRATA FUND 31 LESSEE LLC	2023-33683	FIRE RESCUE WAS CALCULATED ON NET VALUE INSTEAD OF ON THE TAXABLE VALUE DUE TO 80% EXEMPTION	FR ADVLTAX	4681.50
STRATA FUND 31 LESSEE LLC	2023-33683	FIRE RESCUE WAS CALCULATED ON NET VALUE INSTEAD OF TAXABLE VALUE DUE TO 80% EXEMPTION	FR ADVLTAX	6038.14
STRATA MASTER LESSEE 4 LLC	2023-61951	PER TINA STONE'S (NCDOR) DECISION AND RECOMMENDATION THAT CIP IS ELIGIBLE FOR THE 80% EXEMPTION	C ADVLTAX	50542.42
STRATA MASTER LESSEE 4 LLC	2023-61951	PER TINA STONE'S (NCDOR) DECISION AND RECOMMENDATION THAT CIP IS ELIGIBLE FOR THE 80% EXEMPTION	C PEN FEE	5054.24
STRATA MASTER LESSEE 4 LLC	2023-61951	PER TINA STONE'S (NCDOR) DECISION AND RECOMMENDATION THAT CIP IS ELIGIBLE FOR THE 80% EXEMPTION	CI51ADVL TAX	25572.06
STRATA MASTER LESSEE 4 LLC	2023-61951	PER TINA STONE'S (NCDOR) DECISION AND RECOMMENDATION THAT CIP IS ELIGIBLE FOR THE 80% EXEMPTION	CI51PEN FEE	2557.21
UMANA-PERAZA, YOLANDA ANGELICA	2022-251961	DISCOVERED IN ERROR. DUPL OF 2022-252403	C ADVLTAX	8.40
UMANA-PERAZA, YOLANDA ANGELICA	2022-251961	DISCOVERED IN ERROR. DUPL OF 2022-252403	C PEN FEE	0.84
UMANA-PERAZA, YOLANDA ANGELICA	2022-251961	DISCOVERED IN ERROR. DUPL OF 2022-252403	FR ADVLTAX	0.60
UMANA-PERAZA, YOLANDA ANGELICA	2022-251961	DISCOVERED IN ERROR. DUPL OF 2022-252403	FR PEN FEE	0.06
W W GRAINGER INC	2023-40915	TAXPAYER SUBMITTED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	27.43
W W GRAINGER INC	2023-40915	TAXPAYER SUBMITTED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING FORM WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	CI51PEN FEE	13.88
W W GRAINGER INC	2023-40914	TAXPAYER SUBMITTED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	C PEN FEE	6.44
W W GRAINGER INC	2023-40914	TAXPAYER SUBMITTED PROOF THAT THE 2023 BUSINESS PERSONAL PROPERTY LISTING WAS RECEIVED BY US POSTAL SERVICE FACILITY ON TIME.	FR PEN FEE	0.46
WATKINS BRIAN WESLEY	2023-61655	SIGNED BPP LISTING FORM AND DID NOT NOTE THAT THE VEHICLE WAS SOLD IN 2022.	C ADVLTAX	55.52
WATKINS BRIAN WESLEY	2023-61655	SIGNED BPP LISTING FORM AND DID NOT NOTE THAT THE VEHICLE WAS SOLD IN 2022.	FR ADVLTAX	3.97
WHITE RICHIE LEE	2023-904	INCORRECT MEASUREMENTS SKETCHED IN ERROR.	C ADVLTAX	1338.22
WHITE RICHIE LEE	2023-904	INCORRECT MEASUREMENTS SKETCHED IN ERROR.	FR ADVLTAX	95.59
WHITELOCK DAWN L	2023-10244	CHARGED FOR GAZEBO IN ERROR. SHOULD BE LISTED UNDER BILL#9915	C ADVLTAX	3.36
WHITELOCK DAWN L	2023-10244	CHARGED FOR GAZEBO IN ERROR. SHOULD BE LISTED UNDER BILL#9915	CI58ADVL TAX	2.56
WIREGRASS HOSPICE OF SC LLC	2023-39837	TAXPAYER PROVIDED PROOF OF MAILING 2023 BUSINESS PERSONAL PROPERTY LISTING FORM ON TIME.	C PEN FEE	8.73
WIREGRASS HOSPICE OF SC LLC	2023-39837	TAXPAYER PROVIDED PROOF OF MAILING 2023 BUSINESS PERSONAL PROPERTY LISTING FORM ON TIME.	CI58PEN FEE	6.65

PARAMETERS SELECTED FOR ACTIVITY REPORT:

TRANSACTION DATE RANGE: 07/01/2023 12:00:00 AM - 08/23/2023 12:00:00 AM
PAYMENT DATE RANGE:
BATCH KEY RANGE:
BILL TYPE: Both
BILL YEAR/NUMBER RANGE:
DISTRICT/TYPE/FEE:
TRANSACTION TYPE:
TOWNSHIP:
CITY:
STATUS:
EXCLUDE STATUS:
USER/OPERATOR:
HISTORY TYPE: 07 - Underpayment
EXCLUDE USER/OPERATOR:
PAYMENT SOURCE TYPE:
PRINT TOTALS ONLY: No
SORT ORDER: Transaction Date
PRINT COMMENTS: N

ACCOUNT#:
ACCOUNT NAME:
LOCATION:
Print Payment Breakdown:No
CHECK NUMBER:
TRANS AMOUNT FROM:
TRANS AMOUNT TO:

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-17333		83823301	SECU RE INC	ARCLEAR	Write Off	07/05/2023			0.63		0.63
											TOTAL TRANSACTION:		0.63
07/05/2023	16:19:32	2023-21664		1083903	COOK SCOTT EDWARD LIFE TENANT	ARCLEAR	Write Off	07/05/2023			1.27		1.27
											TOTAL TRANSACTION:		1.27
07/05/2023	16:19:32	2023-17935		28584302	SLAUGHTER DONALD	ARCLEAR	Write Off	07/05/2023			0.63		0.63
											TOTAL TRANSACTION:		0.63
07/05/2023	16:19:32	2023-17874		20712302	JONES MICHAEL L	ARCLEAR	Write Off	07/05/2023			0.63		0.63
											TOTAL TRANSACTION:		0.63
07/05/2023	16:19:32	2023-16561		1481302	ADAMS JAMES M & LINDA E	ARCLEAR	Write Off	07/05/2023			1.27		1.27
											TOTAL TRANSACTION:		1.27
07/05/2023	16:19:32	2023-22184		1068923	GUEVARA CECILIA CLAROS	ARCLEAR	Write Off	07/05/2023			1.27		1.27
											TOTAL TRANSACTION:		1.27
07/05/2023	16:19:32	2023-20757		19221306	ROGERS JACKIE K	ARCLEAR	Write Off	07/05/2023			1.27		1.27
											TOTAL TRANSACTION:		1.27
07/05/2023	16:19:32	2023-30126		86233302	CAWTHORNE W G JR	ARCLEAR	Write Off	07/05/2023			0.92		0.92
											TOTAL TRANSACTION:		0.92
07/05/2023	16:19:32	2023-1235		18451301	PURYEAR MARJORIE T LIFE TEN	ARCLEAR	Write Off	07/05/2023			1.25		1.25
											TOTAL TRANSACTION:		1.25
07/05/2023	16:19:32	2023-35491		18939105	ADP INC	ARCLEAR	Write Off	07/05/2023			0.40		0.40
											TOTAL TRANSACTION:		0.40
07/05/2023	16:19:32	2023-40068		86363101	BLUE HEN GROUP LLC	ARCLEAR	Write Off	07/05/2023			1.19		1.19
											TOTAL TRANSACTION:		1.19
07/05/2023	16:19:32	2023-38412		84780102	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			1.41		1.41
											TOTAL TRANSACTION:		1.41
07/05/2023	16:19:32	2023-41006		84780103	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			1.04		1.04
											TOTAL TRANSACTION:		1.04
07/05/2023	16:19:32	2023-35317		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.45		0.45
											TOTAL TRANSACTION:		0.45
07/05/2023	16:19:32	2023-33503		1162105	SAFETY KLEEN SYSTEMS INC	ARCLEAR	Write Off	07/05/2023			0.61		0.61
											TOTAL TRANSACTION:		0.61
07/05/2023	16:19:32	2023-40314		82499108	CONOPCO INC	ARCLEAR	Write Off	07/05/2023			1.15		1.15
											TOTAL TRANSACTION:		1.15
07/05/2023	16:19:32	2023-36314		14424101	LIGHT ROBERT H	ARCLEAR	Write Off	07/05/2023			1.25		1.25
											TOTAL TRANSACTION:		1.25
07/05/2023	16:19:32	2023-40881		68716101	TC S HAIR SALON	ARCLEAR	Write Off	07/05/2023			1.72		1.72
											TOTAL TRANSACTION:		1.72
07/05/2023	16:19:32	2023-39850		2430	SPECTRUM SOUTHEAST LLC	ARCLEAR	Write Off	07/05/2023			0.32		0.32
											TOTAL TRANSACTION:		0.32
07/05/2023	16:19:32	2023-40315		82499111	CONOPCO INC	ARCLEAR	Write Off	07/05/2023			1.64		1.64
											TOTAL TRANSACTION:		1.64
07/05/2023	16:19:32	2023-34186		78331106	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			0.06		0.06
											TOTAL TRANSACTION:		0.06
07/05/2023	16:19:32	2023-40492		78331109	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			0.11		0.11
											TOTAL TRANSACTION:		0.11

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-35294		50193110	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			0.62		0.62
											TOTAL TRANSACTION:		0.62
07/05/2023	16:19:32	2023-40838		58823105	MARLIN LEASING	ARCLEAR	Write Off	07/05/2023			1.34		1.34
											TOTAL TRANSACTION:		1.34
07/05/2023	16:19:32	2023-39238		1254107	MUZAK LLC	ARCLEAR	Write Off	07/05/2023			1.65		1.65
											TOTAL TRANSACTION:		1.65
07/05/2023	16:19:32	2023-40544		1440108	XEROX CORP	ARCLEAR	Write Off	07/05/2023			0.28		0.28
											TOTAL TRANSACTION:		0.28
07/05/2023	16:19:32	2023-34492		2642	HOLIDAY ICE INC	ARCLEAR	Write Off	07/05/2023			1.87		1.87
											TOTAL TRANSACTION:		1.87
07/05/2023	16:19:32	2023-29222		84780105	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			0.76		0.76
											TOTAL TRANSACTION:		0.76
07/05/2023	16:19:32	2023-40220		1074107	PITNEY BOWES INC	ARCLEAR	Write Off	07/05/2023			0.87		0.87
											TOTAL TRANSACTION:		0.87
07/05/2023	16:19:32	2023-40221		1074109	PITNEY BOWES INC	ARCLEAR	Write Off	07/05/2023			0.07		0.07
											TOTAL TRANSACTION:		0.07
07/05/2023	16:19:32	2023-36367		1074112	PITNEY BOWES INC	ARCLEAR	Write Off	07/05/2023			0.99		0.99
											TOTAL TRANSACTION:		0.99
07/05/2023	16:19:32	2023-41164		57833118	HUGHES NETWORK SYSTEMS LLC	ARCLEAR	Write Off	07/05/2023			0.14		0.14
											TOTAL TRANSACTION:		0.14
07/05/2023	16:19:32	2023-35347		1162101	SAFETY KLEEN SYSTEMS INC	ARCLEAR	Write Off	07/05/2023			0.55		0.55
											TOTAL TRANSACTION:		0.55
07/05/2023	16:19:32	2023-40286		78331101	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			0.10		0.10
											TOTAL TRANSACTION:		0.10
07/05/2023	16:19:32	2023-39656		78331103	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			0.24		0.24
											TOTAL TRANSACTION:		0.24
07/05/2023	16:19:32	2023-33685		80976101	FARMER BROS CO	ARCLEAR	Write Off	07/05/2023			1.90		1.90
											TOTAL TRANSACTION:		1.90
07/05/2023	16:19:32	2023-38759		204	IH2 PROPERTY NORTH CAROLINA LP	ARCLEAR	Write Off	07/05/2023			1.94		1.94
											TOTAL TRANSACTION:		1.94
07/05/2023	16:19:32	2023-34095		81166101	JP MACHINE TOOLS INC	ARCLEAR	Write Off	07/05/2023			1.23		1.23
											TOTAL TRANSACTION:		1.23
07/05/2023	16:19:32	2023-40185		75406101	DELL EQUIPMENT FUNDING LP	ARCLEAR	Write Off	07/05/2023			0.07		0.07
											TOTAL TRANSACTION:		0.07
07/05/2023	16:19:32	2023-40868		51640101	SUH PAUL B MD PLLC	ARCLEAR	Write Off	07/05/2023			0.96		0.96
											TOTAL TRANSACTION:		0.96
07/05/2023	16:19:32	2023-34192		50193101	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			0.39		0.39
											TOTAL TRANSACTION:		0.39
07/05/2023	16:19:32	2023-35685		50233101	THE MARKHAM DANIEL CO	ARCLEAR	Write Off	07/05/2023			0.69		0.69
											TOTAL TRANSACTION:		0.69
07/05/2023	16:19:32	2023-39667		2028	TRUIST BANK	ARCLEAR	Write Off	07/05/2023			1.06		1.06
											TOTAL TRANSACTION:		1.06
07/05/2023	16:19:32	2023-28680		82457101	TRIANGLE SERVICE GROUP	ARCLEAR	Write Off	07/05/2023			0.31		0.31
											TOTAL TRANSACTION:		0.31
07/05/2023	16:19:32	2023-40157		82462101	NIELSON AUDIO INC	ARCLEAR	Write Off	07/05/2023			0.64		0.64
											TOTAL TRANSACTION:		0.64

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-39407		29412102	APPLIANCE WAREHOUSE OF AMERICA	ARCLEAR	Write Off	07/05/2023			1.96		1.96
											TOTAL TRANSACTION:		1.96
07/05/2023	16:19:32	2023-34224		81572119	WELLS FARGO VENDOR	ARCLEAR	Write Off	07/05/2023			1.58		1.58
											TOTAL TRANSACTION:		1.58
07/05/2023	16:19:32	2023-40007		66862102	FIRST DATA MERCHANT	ARCLEAR	Write Off	07/05/2023			1.66		1.66
											TOTAL TRANSACTION:		1.66
07/05/2023	16:19:32	2023-41207		1074115	PITNEY BOWES INC	ARCLEAR	Write Off	07/05/2023			0.26		0.26
											TOTAL TRANSACTION:		0.26
07/05/2023	16:19:32	2023-33790		1074105	PITNEY BOWES INC	ARCLEAR	Write Off	07/05/2023			1.88		1.88
											TOTAL TRANSACTION:		1.88
07/05/2023	16:19:32	2023-40316		1162104	SAFETY KLEEN SYSTEM INC	ARCLEAR	Write Off	07/05/2023			1.77		1.77
											TOTAL TRANSACTION:		1.77
07/05/2023	16:19:32	2023-35229		50193105	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			0.35		0.35
											TOTAL TRANSACTION:		0.35
07/05/2023	16:19:32	2023-35230		50193106	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			0.71		0.71
											TOTAL TRANSACTION:		0.71
07/05/2023	16:19:32	2023-40913		84485101	MELVIN ENTERPRISES LLC	ARCLEAR	Write Off	07/05/2023			1.38		1.38
											TOTAL TRANSACTION:		1.38
07/05/2023	16:19:32	2023-35033		78331104	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			1.11		1.11
											TOTAL TRANSACTION:		1.11
07/05/2023	16:19:32	2023-39403		78331105	DISHNET SATELLITE BROADBAND LL	ARCLEAR	Write Off	07/05/2023			0.40		0.40
											TOTAL TRANSACTION:		0.40
07/05/2023	16:19:32	2023-5405		1340301	VIRGINIA ROCK & MINERAL CORP	ARCLEAR	Write Off	07/05/2023			1.21		1.21
											TOTAL TRANSACTION:		1.21
07/05/2023	16:19:32	2023-16428		1375301	WEYERHAEUSER CO	ARCLEAR	Write Off	07/05/2023			1.03		1.03
											TOTAL TRANSACTION:		1.03
07/05/2023	16:19:32	2023-38866		207	INTERMEX WIRE TRANSFER LLC	ARCLEAR	Write Off	07/05/2023			0.75		0.75
											TOTAL TRANSACTION:		0.75
07/05/2023	16:19:32	2023-39522		215	JOHNSON CONTROLS SECURITY	ARCLEAR	Write Off	07/05/2023			1.29		1.29
											TOTAL TRANSACTION:		1.29
07/05/2023	16:19:32	2023-37938		247	SCANTRON CORPORATION	ARCLEAR	Write Off	07/05/2023			1.39		1.39
											TOTAL TRANSACTION:		1.39
07/05/2023	16:19:32	2023-39473		276	TARHEEL VENDING & WHOLESALE INC	ARCLEAR	Write Off	07/05/2023			1.31		1.31
											TOTAL TRANSACTION:		1.31
07/05/2023	16:19:32	2023-40445		281	TRANSACTION NETWORK SERVICES INC	ARCLEAR	Write Off	07/05/2023			0.75		0.75
											TOTAL TRANSACTION:		0.75
07/05/2023	16:19:32	2023-35568	B	1826	CATALINA MARKETING CORP	ARCLEAR	Write Off	07/05/2023			1.94		1.94
											TOTAL TRANSACTION:		1.94
07/05/2023	16:19:32	2023-37490		2357	AMES TOOLS CORPORATION	ARCLEAR	Write Off	07/05/2023			1.95		1.95
											TOTAL TRANSACTION:		1.95
07/05/2023	16:19:32	2023-35945		455	CCA FINANCIAL LLC	ARCLEAR	Write Off	07/05/2023			1.11		1.11
											TOTAL TRANSACTION:		1.11
07/05/2023	16:19:32	2023-37327		245	SCANTRON CORPORATION	ARCLEAR	Write Off	07/05/2023			0.39		0.39
											TOTAL TRANSACTION:		0.39

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-26579		816	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			1.48		1.48
											TOTAL TRANSACTION:		1.48
07/05/2023	16:19:32	2023-35737		814	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			1.26		1.26
											TOTAL TRANSACTION:		1.26
07/05/2023	16:19:32	2023-39097		821	QUADIENT INC	ARCLEAR	Write Off	07/05/2023			1.44		1.44
											TOTAL TRANSACTION:		1.44
07/05/2023	16:19:32	2023-28998		824	QUADIENT INC	ARCLEAR	Write Off	07/05/2023			0.81		0.81
											TOTAL TRANSACTION:		0.81
07/05/2023	16:19:32	2023-41145		884	CONTEXT MEDIA LLC	ARCLEAR	Write Off	07/05/2023			1.15		1.15
											TOTAL TRANSACTION:		1.15
07/05/2023	16:19:32	2023-35619		907	MUZAK LLC	ARCLEAR	Write Off	07/05/2023			0.96		0.96
											TOTAL TRANSACTION:		0.96
07/05/2023	16:19:32	2023-41137		910	ASCENTIUM CAPITAL LLC POS	ARCLEAR	Write Off	07/05/2023			0.70		0.70
											TOTAL TRANSACTION:		0.70
07/05/2023	16:19:32	2023-40011		931	FIRST DATA MERCHANT	ARCLEAR	Write Off	07/05/2023			0.88		0.88
											TOTAL TRANSACTION:		0.88
07/05/2023	16:19:32	2023-40564		941	QUENCH USA INC	ARCLEAR	Write Off	07/05/2023			0.92		0.92
											TOTAL TRANSACTION:		0.92
07/05/2023	16:19:32	2023-35644		242	SAFETY KLEEN SYSTEMS INC	ARCLEAR	Write Off	07/05/2023			0.85		0.85
											TOTAL TRANSACTION:		0.85
07/05/2023	16:19:32	2023-34226		2031	VERIZON CONNECT FLEET USA LLC	ARCLEAR	Write Off	07/05/2023			0.20		0.20
											TOTAL TRANSACTION:		0.20
07/05/2023	16:19:32	2023-33443		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			1.88		1.88
											TOTAL TRANSACTION:		1.88
07/05/2023	16:19:32	2023-35314		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.70		0.70
											TOTAL TRANSACTION:		0.70
07/05/2023	16:19:32	2023-33440		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.66		0.66
											TOTAL TRANSACTION:		0.66
07/05/2023	16:19:32	2023-35316		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.73		0.73
											TOTAL TRANSACTION:		0.73
07/05/2023	16:19:32	2023-35346		50402102	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.45		0.45
											TOTAL TRANSACTION:		0.45
07/05/2023	16:19:32	2023-40321		2640	HOLIDAY ICE INC	ARCLEAR	Write Off	07/05/2023			1.31		1.31
											TOTAL TRANSACTION:		1.31
07/05/2023	16:19:32	2023-38631		75086101	P & D MOTORS	ARCLEAR	Write Off	07/05/2023			1.56		1.56
											TOTAL TRANSACTION:		1.56
07/05/2023	16:19:32	2023-32729		1497	ADP INC	ARCLEAR	Write Off	07/05/2023			1.01		1.01
											TOTAL TRANSACTION:		1.01
07/05/2023	16:19:32	2023-40429		1498	ADP INC	ARCLEAR	Write Off	07/05/2023			0.74		0.74
											TOTAL TRANSACTION:		0.74
07/05/2023	16:19:32	2023-33505		1608	HUNTINGTON TECHNOLOGY FINANCE	ARCLEAR	Write Off	07/05/2023			0.84		0.84
											TOTAL TRANSACTION:		0.84
07/05/2023	16:19:32	2023-40307		2006	PARKER GAS COMPANY	ARCLEAR	Write Off	07/05/2023			0.97		0.97
											TOTAL TRANSACTION:		0.97

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-34130		2083	QUENCH USA INC	ARCLEAR	Write Off	07/05/2023			1.35		1.35
											TOTAL TRANSACTION:		1.35
07/05/2023	16:19:32	2023-35080		2084	RUG DOCTOR LLC	ARCLEAR	Write Off	07/05/2023			0.93		0.93
											TOTAL TRANSACTION:		0.93
07/05/2023	16:19:32	2023-39897		2574	BLUE TRITON BRANDS INC	ARCLEAR	Write Off	07/05/2023			1.51		1.51
											TOTAL TRANSACTION:		1.51
07/05/2023	16:19:32	2023-37908		2340	HERSHEY CREAMERY COMPANY	ARCLEAR	Write Off	07/05/2023			1.79		1.79
											TOTAL TRANSACTION:		1.79
07/05/2023	16:19:32	2023-36662		2344	HERSHEY CREAMERY COMPANY	ARCLEAR	Write Off	07/05/2023			1.89		1.89
											TOTAL TRANSACTION:		1.89
07/05/2023	16:19:32	2023-39808		2385	K12 MANAGEMENT INC	ARCLEAR	Write Off	07/05/2023			1.31		1.31
											TOTAL TRANSACTION:		1.31
07/05/2023	16:19:32	2023-38459		2387	K12 MANAGEMENT INC	ARCLEAR	Write Off	07/05/2023			1.20		1.20
											TOTAL TRANSACTION:		1.20
07/05/2023	16:19:32	2023-38460		2388	K12 MANAGEMENT INC	ARCLEAR	Write Off	07/05/2023			1.66		1.66
											TOTAL TRANSACTION:		1.66
07/05/2023	16:19:32	2023-34160		2389	K12 MANAGEMENT INC	ARCLEAR	Write Off	07/05/2023			1.94		1.94
											TOTAL TRANSACTION:		1.94
07/05/2023	16:19:32	2023-39548		2406	PORTIER LLC	ARCLEAR	Write Off	07/05/2023			0.80		0.80
											TOTAL TRANSACTION:		0.80
07/05/2023	16:19:32	2023-39549		2407	PORTIER LLC	ARCLEAR	Write Off	07/05/2023			0.58		0.58
											TOTAL TRANSACTION:		0.58
07/05/2023	16:19:32	2023-40172		2417	TECH CAPITAL GROUP LLC	ARCLEAR	Write Off	07/05/2023			1.04		1.04
											TOTAL TRANSACTION:		1.04
07/05/2023	16:19:32	2023-33764		2467	DISHNET SATELLITE BROADBAND	ARCLEAR	Write Off	07/05/2023			0.06		0.06
											TOTAL TRANSACTION:		0.06
07/05/2023	16:19:32	2023-35220		2470	ADT COMMERCIAL LLC	ARCLEAR	Write Off	07/05/2023			1.11		1.11
											TOTAL TRANSACTION:		1.11
07/05/2023	16:19:32	2023-39995		2473	ADT COMMERCIAL LLC	ARCLEAR	Write Off	07/05/2023			1.34		1.34
											TOTAL TRANSACTION:		1.34
07/05/2023	16:19:32	2023-33300		2477	SUPERIOR PLUS ENERGY	ARCLEAR	Write Off	07/05/2023			0.90		0.90
											TOTAL TRANSACTION:		0.90
07/05/2023	16:19:32	2023-40224		2553	ELECTRO RENT CORPORATION	ARCLEAR	Write Off	07/05/2023			0.12		0.12
											TOTAL TRANSACTION:		0.12
07/05/2023	16:19:32	2023-40866		2554	ELECTRO RENT CORPORATION	ARCLEAR	Write Off	07/05/2023			1.54		1.54
											TOTAL TRANSACTION:		1.54
07/05/2023	16:19:32	2023-33894		2578	BLUE TRITON BRANDS INC	ARCLEAR	Write Off	07/05/2023			0.76		0.76
											TOTAL TRANSACTION:		0.76
07/05/2023	16:19:32	2023-33774		2583	BLUE TRITON BRANDS INC	ARCLEAR	Write Off	07/05/2023			1.51		1.51
											TOTAL TRANSACTION:		1.51
07/05/2023	16:19:32	2023-61802		2849	CAROLINA ICE CO	ARCLEAR	Write Off	07/05/2023			1.48		1.48
											TOTAL TRANSACTION:		1.48
07/05/2023	16:19:32	2023-61886		2959	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			1.04		1.04
											TOTAL TRANSACTION:		1.04

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/05/2023	16:19:32	2023-61887		2960	EFUNDS CORP	ARCLEAR	Write Off	07/05/2023			0.48		0.48
											TOTAL TRANSACTION:		0.48
07/05/2023	16:19:32	2023-61894		2967	ADT COMMERCIAL LLC	ARCLEAR	Write Off	07/05/2023			1.68		1.68
											TOTAL TRANSACTION:		1.68
07/05/2023	16:19:32	2023-61900		2977	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.45		0.45
											TOTAL TRANSACTION:		0.45
07/05/2023	16:19:32	2023-61901		2978	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.32		0.32
											TOTAL TRANSACTION:		0.32
07/05/2023	16:19:32	2023-61903		2980	LE BLEU CENTRAL DISTRIBUTORS I	ARCLEAR	Write Off	07/05/2023			0.79		0.79
											TOTAL TRANSACTION:		0.79
07/05/2023	16:19:32	2023-61918		2997	SUPERIOR PLUS ENERGY	ARCLEAR	Write Off	07/05/2023			0.92		0.92
											TOTAL TRANSACTION:		0.92
07/05/2023	16:19:32	2023-61921		3002	TECH CAPITAL GROUP LLC	ARCLEAR	Write Off	07/05/2023			0.66		0.66
											TOTAL TRANSACTION:		0.66
07/05/2023	16:19:32	2023-61922		3003	TECH CAPITAL GROUP LLC	ARCLEAR	Write Off	07/05/2023			1.02		1.02
											TOTAL TRANSACTION:		1.02
07/05/2023	16:19:32	2023-61923		3004	TECH CAPITAL GROUP LLC	ARCLEAR	Write Off	07/05/2023			0.62		0.62
											TOTAL TRANSACTION:		0.62
07/05/2023	16:19:32	2023-61924		3005	TECH CAPITAL GROUP LLC	ARCLEAR	Write Off	07/05/2023			2.00		2.00
											TOTAL TRANSACTION:		2.00
07/05/2023	16:19:32	2023-61966		3065	FRANK LUTZ	ARCLEAR	Write Off	07/05/2023			0.09		0.09
											TOTAL TRANSACTION:		0.09
07/07/2023	10:08:58	2022-12534		17408301	PARKER MARY RUTH	TYRELL	Payment	07/07/2023	mail	2324	0.42		0.42
											TOTAL TRANSACTION:		0.42
07/12/2023	15:17:03	2023-3071		7033301	DANIELS VIRGINIA	TYRELL	Payment	07/12/2023	walk-in	2417	0.06		0.06
											TOTAL TRANSACTION:		0.06
07/18/2023	10:15:17	2017-80808	DS,G,MPGAR,P G	87642117	EVANS ADRIENNE RACHAEL	TYRELL	Payment	07/18/2023	mail	01850429	0.40		0.40
											TOTAL TRANSACTION:		0.40
07/21/2023	10:18:47	2023-8282		13630301	JOYNER VIRGINIA B	TYRELL	Payment	07/21/2023	walk-in	001321	0.02		0.02
											TOTAL TRANSACTION:		0.02
07/24/2023	10:22:26	2023-3561		39420301	AVERETTE ELLEN S	TYRELL	Payment	07/24/2023	walk-in	01765	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/24/2023	10:33:06	2023-3441		16185301	MORTON ALLENE T	CTH	Payment	07/24/2023	mail	0884	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/24/2023	15:51:56	2023-27625		23124303	WEARY CHARLIE LIFE TENANT	CTH	Payment	07/24/2023	mail	05020	0.11		0.11
07/24/2023	15:51:56	2023-27624		23124302	WEARY CHARLIE LIFE TENANT	CTH	Payment	07/24/2023	mail	05020			0.00
07/24/2023	15:51:56	2023-27623		23124304	WEARY CHARLIE LIFE TENANT	CTH	Payment	07/24/2023	mail	05020			0.00
											TOTAL TRANSACTION:		0.11
07/25/2023	12:40:00	2023-61664		81631474	ELLIOTT BILLY JOE	TJT	Payment	07/25/2023	walk-in	04056	0.20		0.20
											TOTAL TRANSACTION:		0.20
07/25/2023	15:29:08	2023-12213		1071883	ORACLE REALTY LLC	TYRELL	Payment	07/25/2023	walk-in	00168			0.00
07/25/2023	15:29:08	2023-12212		1071883	ORACLE REALTY LLC	TYRELL	Payment	07/25/2023	walk-in	00168	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/26/2023	12:18:18	2023-24446		82557301	MARROW SANDRA	TJT	Payment	07/26/2023	walk-in	5301920251	0.01		0.01
											TOTAL TRANSACTION:		0.01

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/26/2023	12:33:00	2022-25238		22699301	BROOKS BRANDON L	VDS	Payment	07/26/2023			0.60		0.60
											TOTAL TRANSACTION:		0.60
07/27/2023	11:12:53	2023-13058		26783301	MCGHEE MARY C	TYRELL	Payment	07/27/2023	mail	8722	0.20		0.20
											TOTAL TRANSACTION:		0.20
07/27/2023	12:04:27	2023-25402		5705302	CARROLL CHARLES F	MH	Payment	07/27/2023	mail	3173	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/27/2023	13:09:03	2023-31509		47593301	LEWIS SUSAN W	TYRELL	Payment	07/27/2023	mail	01450	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/27/2023	13:11:21	2023-13227		1079233	GILLIAM KEVIN	TYRELL	Payment	07/27/2023	walk-in	0111	0.51		0.51
											TOTAL TRANSACTION:		0.51
07/27/2023	13:52:00	2023-30096		61826301	DIXON PATTIE MILLER	TYRELL	Payment	07/27/2023	mail	0326	0.30		0.30
											TOTAL TRANSACTION:		0.30
07/27/2023	14:03:10	2023-5187		13955301	KITTRELL SUSIE MARIE	TYRELL	Payment	07/27/2023	walk-in	02680			0.00
07/27/2023	14:03:10	2023-20108		13955306	KITTRELL SUSIE MARIE	TYRELL	Payment	07/27/2023	walk-in	02680	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/27/2023	15:06:07	2023-40338		17098201	TAYLOR BRENDA OVERBY	TYRELL	Payment	07/27/2023	mail	2740	0.81		0.81
07/27/2023	15:06:07	2023-6124		17098301	TAYLOR BRENDA	TYRELL	Payment	07/27/2023	mail	2740			0.00
											TOTAL TRANSACTION:		0.81
07/27/2023	15:42:43	2023-1060		16029301	MOORE THADDUS	TYRELL	Payment	07/27/2023	walk-in		0.18		0.18
											TOTAL TRANSACTION:		0.18
07/28/2023	11:02:25	2023-22533		61842301	BLAKE ALBERT E	TYRELL	Payment	07/28/2023	mail	5301912664	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/28/2023	11:24:50	2023-25727		70263301	MCELROY GREGORY F	MH	Payment	07/28/2023	mail	0148	0.70		0.70
											TOTAL TRANSACTION:		0.70
07/28/2023	11:35:23	2023-13192		1064613	ARMSTRONG JAMES G	MH	Payment	07/28/2023	mail	10171	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/28/2023	14:28:35	2023-25239		38067301	BROOKS CHRISTOPHER ET AL	CTH	Payment	07/28/2023	mail	1656	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/28/2023	14:56:05	2023-10871		1085503	PACHECO MARILENA ESCOBAR	TYRELL	Payment	07/28/2023	walk-in		0.71		0.71
07/28/2023	14:56:05	2022-10871		1085503	PACHECO MARILENA ESCOBAR	TYRELL	Payment	07/28/2023	walk-in				0.00
											TOTAL TRANSACTION:		0.71
07/28/2023	17:35:40	2023-8288		43142301	KUCHERAVY FRANCIS E	TYRELL	Payment	07/28/2023	mail	*	0.01		0.01
07/28/2023	17:35:40	2023-7835		43142302	KUCHERAVY FRANCIS E	TYRELL	Payment	07/28/2023	mail	*			0.00
											TOTAL TRANSACTION:		0.01
07/31/2023	08:38:11	2023-29149		5009301	KEITH DEBORAH K	CTH	Payment	07/31/2023	mail	1733			0.00
07/31/2023	08:38:11	2023-38589		5009201	KEITH DEBORAH K	CTH	Payment	07/31/2023	mail	1733	0.51		0.51
											TOTAL TRANSACTION:		0.51
07/31/2023	08:52:38	2023-19757		39928301	SMALL ANDRE C	CTH	Payment	07/31/2023	mail	6601	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/31/2023	11:23:03	2023-19832		77094301	WILLIAMS RONALD E	TJT	Payment	07/31/2023	mail	6509	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/31/2023	12:14:34	2023-24334		88323301	PITTELKOW DAVE A	MH	Payment	07/31/2023	mail	4101	0.01		0.01
											TOTAL TRANSACTION:		0.01
07/31/2023	12:31:13	2021-251037	DS,MPGAR	2257	FERRIS DANIEL STEVEN	TJT	Payment	07/31/2023	Request from Finance	325914	0.93		0.93
											TOTAL TRANSACTION:		0.93

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
07/31/2023	14:06:24	2023-29601		1064623	ARMSTRONG WILLIE E JR	MH	Payment	07/31/2023	mail	05998	0.02		0.02
07/31/2023	15:08:27	2023-4701		80419303	CUNNINGHAM LARUE P	TJT	Payment	07/31/2023	mail	3712			0.00
07/31/2023	15:08:27	2023-4702		80419304	CUNNINGHAM LARUE P	TJT	Payment	07/31/2023	mail	3712			0.00
07/31/2023	15:08:27	2023-4703		80419302	CUNNINGHAM LARUE P	TJT	Payment	07/31/2023	mail	3712	0.01		0.01
07/31/2023	23:00:31	2022-251613	BA	990	LYON JAMES EDWARD	ARCLEAR	Write Off	07/31/2023			1.38		1.38
08/01/2023	09:41:01	2023-7963		1061403	DANIEL BRYAN K	CTH	Payment	08/01/2023	mail	3420	0.02		0.02
08/01/2023	11:44:07	2023-5877		66885	CURRIN SANDRA FAYE E	TYRELL	Payment	08/01/2023	walk-in	01021			0.00
08/01/2023	11:44:07	2023-15903		66883	CURRIN RICHARD M	TYRELL	Payment	08/01/2023	walk-in	01021			0.00
08/01/2023	11:44:07	2023-20030		66884	CURRIN SANDRA FAYE E	TYRELL	Payment	08/01/2023	walk-in	01021			0.00
08/01/2023	11:44:07	2023-38297		6688301	CURRIN R MICHAEL	TYRELL	Payment	08/01/2023	walk-in	01021	0.01		0.01
08/01/2023	13:21:13	2023-5820		11149301	PENDERGRASS PAM	TJT	Payment	08/01/2023	walk-in	01351	0.01		0.01
08/01/2023	13:21:33	2023-29033		10519301	MARROW WILLIE E & MARJORIES M	TYRELL	Payment	08/01/2023	walk-in	6326	0.01		0.01
08/02/2023	08:34:37	2023-13191		1064633	ARMSTRONG RUTH HEIRS	CTH	Payment	08/02/2023	mail	07928	0.01		0.01
08/02/2023	09:05:33	2023-2837		2025301	ASHBY HUGH P	MH	Payment	08/02/2023	mail	0872	0.01		0.01
08/02/2023	11:10:42	2023-2036		8320302	BLADES JACQUELINE E	MH	Payment	08/02/2023	mail	50			0.00
08/02/2023	11:10:42	2023-2037		8320303	BLADES JACQUELINE E	MH	Payment	08/02/2023	mail	50	0.01		0.01
08/02/2023	12:08:43	2023-14399		7301301	DAYE KENNETH	MH	Payment	08/02/2023	mail	0935	0.01		0.01
08/02/2023	15:00:06	2023-18598		39365301	SCHINAZI ERIC A	MH	Payment	08/02/2023	mail	04913	0.06		0.06
08/02/2023	15:02:38	2023-25032		28152301	CURRIN ENTERPRISE INC	CTH	Payment	08/02/2023	mail	001686	0.10		0.10
08/02/2023	16:02:44	2023-38389		2295201	BAILEY RANDY LEWIS	TJT	Payment	08/02/2023	mail	2006			0.00
08/02/2023	16:02:44	2023-32139		2295303	BAILEY PROPERTY HOLDINGS LLC	TJT	Payment	08/02/2023	mail	2006			0.00
08/02/2023	16:02:44	2023-200311		2295201	BAILEY RANDY LEWIS	TJT	Payment	08/02/2023	mail	2006			0.00
08/02/2023	16:02:44	2023-40773		2264	BAILEY PROPERTY HOLDINGS LLC	TJT	Payment	08/02/2023	mail	2006			0.00
08/02/2023	16:02:44	2023-57742		2295303	BAILEY PROPERTY HOLDINGS LLC	TJT	Payment	08/02/2023	mail	2006			0.00
08/02/2023	16:02:44	2023-38149		838	BAILEY DEBORAH MURDOCK	TJT	Payment	08/02/2023	mail	2006	0.46		0.46
08/03/2023	10:18:17	2023-13383		22996303	BROWN ALMA W & ANNABELL W BARK	MH	Payment	08/03/2023	mail	4754	0.01		0.01
08/03/2023	10:18:32	2022-253676	BA	81360301	FAIR CHRISTOPHER K	CTH	Payment	08/03/2023	mail	2603341028	0.59		0.59
08/03/2023	10:36:15	2023-32103		13872301	BURGER REGINA LYNN	MH	Payment	08/03/2023	mail	0171	0.01		0.01

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/03/2023	10:39:03	2023-31217		1020203	FOWBLE CAROLYN J	CTH	Payment	08/03/2023	mail	1071	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/03/2023	11:46:16	2023-16305		19181301	RODWELL MARGARET HOPE	TYRELL	Payment	08/03/2023	mail	0812	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/03/2023	12:34:10	2023-29170		36774301	HOFFSTATTER RICHARD	MH	Payment	08/03/2023	mail	100058			0.00
08/03/2023	12:34:10	2023-38974		36774301	HOFFSTATTER RICHARD	MH	Payment	08/03/2023	mail	100058	0.03		0.03
											TOTAL TRANSACTION:		0.03
08/03/2023	13:40:44	2023-23751		33414301	DIBELLA RICHARD V	MH	Payment	08/03/2023	mail	001213	0.10		0.10
											TOTAL TRANSACTION:		0.10
08/04/2023	08:37:05	2023-17299		60539301	SMITH BARRY LESTER	MH	Payment	08/04/2023	mail	5683			0.00
08/04/2023	08:37:05	2023-39731		60539301	SMITH BARRY LESTER	MH	Payment	08/04/2023	mail	5683	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/04/2023	10:03:13	2023-35338		473	LUIHN VANTEDGE PARTNERS LLC	TYRELL	Payment	08/04/2023	mail	104605	0.10		0.10
08/04/2023	10:03:13	2023-21679		202301	BUDDY L FOODS	TYRELL	Payment	08/04/2023	mail	104605			0.00
08/04/2023	10:03:13	2023-33367		2005	LUIHN VANTEDGE PARTNERS LLC	TYRELL	Payment	08/04/2023	mail	104605			0.00
											TOTAL TRANSACTION:		0.10
08/04/2023	10:32:42	2023-12239		73676301	COOPER STEPHEN R	CTH	Payment	08/04/2023	mail	0295	0.38		0.38
											TOTAL TRANSACTION:		0.38
08/04/2023	10:50:51	2023-40112		83527301	NEWSOME PAUL R	TYRELL	Payment	08/04/2023	walk-in	0793			0.00
08/04/2023	10:50:51	2023-18516		83527301	NEWSOME PAUL R	TYRELL	Payment	08/04/2023	walk-in	0793			0.00
08/04/2023	10:50:51	2023-18511		1077333	NEWSOME PAUL R	TYRELL	Payment	08/04/2023	walk-in	0793	0.58		0.58
											TOTAL TRANSACTION:		0.58
08/04/2023	10:56:38	2023-40138		3052	ELIAS INC	MH	Payment	08/04/2023	mail	00001501	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/04/2023	12:28:05	2023-1199		16490302	NEAL EDWARD M	MH	Payment	08/04/2023	mail	07934	0.22		0.22
											TOTAL TRANSACTION:		0.22
08/04/2023	14:43:12	2023-5181		21068301	STOVALL ROSCOE M HEIRS	TYRELL	Payment	08/04/2023	mail	00107	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/04/2023	14:54:39	2023-18565		10559302	HANCOCK ROBERT D	MH	Payment	08/04/2023	mail	08926	0.01		0.01
08/04/2023	14:54:39	2023-13797		27627302	HANCOCK W D BUILDERS INC	MH	Payment	08/04/2023	mail	08926			0.00
											TOTAL TRANSACTION:		0.01
08/04/2023	15:52:41	2017-81206	DL,N	72525117	STEWART JESSICA	TYRELL	Payment	08/04/2023	mail	0160	0.05		0.05
											TOTAL TRANSACTION:		0.05
08/07/2023	12:05:43	2023-9074		43789301	SCHANDEL KRISANN	MH	Payment	08/07/2023	mail	6336			0.00
08/07/2023	12:05:43	2023-32562		43789302	SCHANDEL KRISANN	MH	Payment	08/07/2023	mail	6336	0.02		0.02
											TOTAL TRANSACTION:		0.02
08/07/2023	13:24:56	2023-33139		2920302	BLACK WILLIAM M	TYRELL	Payment	08/07/2023	mail	2857			0.00
08/07/2023	13:24:56	2023-33154		2920303	BLACK WILLIAM M	TYRELL	Payment	08/07/2023	mail	2857			0.00
08/07/2023	13:24:56	2023-39321		2920301	BLACK WILLIAM M	TYRELL	Payment	08/07/2023	mail	2857	0.01		0.01
08/07/2023	13:24:56	2023-3843		2920301	BLACK WILLIAM M	TYRELL	Payment	08/07/2023	mail	2857			0.00
											TOTAL TRANSACTION:		0.01
08/07/2023	13:34:49	2023-5223		22163301	THROCKMORTON J A	TYRELL	Payment	08/07/2023	mail	05665	0.27		0.27
											TOTAL TRANSACTION:		0.27
08/07/2023	14:44:07	2023-839		12339301	HOWARD Madge P	TYRELL	Payment	08/07/2023	mail	1420	0.03		0.03
											TOTAL TRANSACTION:		0.03
08/08/2023	10:09:42	2023-35835		23757304	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146	0.96		0.96
08/08/2023	10:09:42	2023-2749		23757302	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146			0.00

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/08/2023	10:09:42	2023-2620		23757301	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146			0.00
08/08/2023	10:09:42	2023-1951		23757305	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146			0.00
08/08/2023	10:09:42	2023-26862		23757303	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146			0.00
08/08/2023	10:09:42	2023-2630		23757304	WILKINS MAMIE P	TJT	Payment	08/08/2023	mail	00146			0.00
												TOTAL TRANSACTION:	0.96
08/08/2023	10:17:38	2023-4568		25518302	BOWEN WALLACE JR	CTH	Payment	08/08/2023	mail	5136	0.01		0.01
												TOTAL TRANSACTION:	0.01
08/08/2023	10:47:18	2023-27491		68156301	JEFFREY NANCY S	CTH	Payment	08/08/2023	mail	3142731752	0.24		0.24
												TOTAL TRANSACTION:	0.24
08/08/2023	11:12:53	2023-8805		1018913	NEWCOMB SHERRIE P	TYRELL	Payment	08/08/2023	walk-in		0.01		0.01
												TOTAL TRANSACTION:	0.01
08/08/2023	11:47:21	2023-10752		65222301	OGLE TROY DWIGHT	TYRELL	Payment	08/08/2023	mail	0020752164	0.03		0.03
												TOTAL TRANSACTION:	0.03
08/08/2023	13:40:46	2023-7549		47034301	MANGUM TIMOTHY RAY	TYRELL	Payment	08/08/2023	walk-in	3628	0.02		0.02
												TOTAL TRANSACTION:	0.02
08/08/2023	14:43:26	2023-1889		89400301	ERWIN DANIEL T	CTH	Payment	08/08/2023	mail	00707			0.00
08/08/2023	14:43:26	2023-2629		89400301	ERWIN DANIEL T	CTH	Payment	08/08/2023	mail	00707	0.01		0.01
												TOTAL TRANSACTION:	0.01
08/08/2023	14:53:35	2023-22656		1067363	ALLERS SHEILA L	TYRELL	Payment	08/08/2023	mail	7071			0.00
08/08/2023	14:53:35	2023-7692		1067363	ALLERS SHEILA L	TYRELL	Payment	08/08/2023	mail	7071			0.00
08/08/2023	14:53:35	2023-22657		1067363	ALLERS SHEILA L	TYRELL	Payment	08/08/2023	mail	7071	0.01		0.01
												TOTAL TRANSACTION:	0.01
08/08/2023	15:06:51	2023-6014		75010301	JOINER JAMES W	TJT	Payment	08/08/2023	mail	1809	0.10		0.10
												TOTAL TRANSACTION:	0.10
08/08/2023	15:18:43	2023-96		72094301	REMERY MARK R	TYRELL	Payment	08/08/2023	mail	9635	0.05		0.05
												TOTAL TRANSACTION:	0.05
08/08/2023	16:42:17	2023-16400		10200301	GREGORY CAROL S	CTH	Payment	08/08/2023	mail	*	1.02		1.02
												TOTAL TRANSACTION:	1.02
08/09/2023	09:17:09	2023-29849		2728	BOWLING RICHARD K	MH	Payment	08/09/2023	mail	04545	0.01		0.01
												TOTAL TRANSACTION:	0.01
08/09/2023	09:53:45	2023-27853		1085483	TEMPLE LINDA LEE	CTH	Payment	08/09/2023	mail	0083714328	0.02		0.02
08/09/2023	09:53:45	2023-4110		1085483	TEMPLE LINDA LEE	CTH	Payment	08/09/2023	mail	0083714328			0.00
												TOTAL TRANSACTION:	0.02
08/09/2023	10:47:33	2023-30764		1007683	PFLEGER JOHN C	TYRELL	Payment	08/09/2023	mail	00560	0.35		0.35
												TOTAL TRANSACTION:	0.35
08/09/2023	16:52:58	2023-30813		70844301	SASS MICHAEL	TYRELL	Payment	08/09/2023	walk-in	1087	0.42		0.42
												TOTAL TRANSACTION:	0.42
08/10/2023	10:28:54	2023-11942		16024301	MOORE SHIRLEY E	CTH	Payment	08/10/2023	mail	0055984851	0.01		0.01
												TOTAL TRANSACTION:	0.01
08/10/2023	11:18:34	2023-56895		1063543	PARKER JEREMY	TYRELL	Payment	08/10/2023	mail	099462			0.00
08/10/2023	11:18:34	2023-22337		12202301	MOSS JIMMY Y	TYRELL	Payment	08/10/2023	mail	099462	0.02		0.02
08/10/2023	11:18:34	2023-28033		1056093	LOHREY DAVID R	TYRELL	Payment	08/10/2023	mail	099462			0.00
												TOTAL TRANSACTION:	0.02
08/10/2023	12:50:04	2023-14725		6279301	CRAPPS DORIS MCGEE	MH	Payment	08/10/2023	mail	7745	0.02		0.02
												TOTAL TRANSACTION:	0.02
08/10/2023	13:59:11	2023-12687		31672303	ALSTON JAMES JR	TYRELL	Payment	08/10/2023	walk-in	00790	0.95		0.95
												TOTAL TRANSACTION:	0.95
08/11/2023	09:33:00	2023-8114		8650301	FAISON FLORA J ET AL	VDS	Payment	08/11/2023			0.01		0.01
												TOTAL TRANSACTION:	0.01

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/11/2023	10:29:35	2023-33865		32503201	WOODLIEF RUBY O	CTH	Payment	08/11/2023	mail	0904	0.06		0.06
TOTAL TRANSACTION:													0.06
08/11/2023	10:47:32	2023-55837		3759302	BRINKLEY BERNICE C	MH	Payment	08/11/2023	walk-in	0971	0.10		0.10
08/11/2023	10:47:32	2023-26125		3759304	BRINKLEY BERNICE C & KATE B	MH	Payment	08/11/2023	walk-in	0971			0.00
08/11/2023	10:47:32	2023-7591		3759302	BRINKLEY BERNICE C	MH	Payment	08/11/2023	walk-in	0971			0.00
08/11/2023	10:47:32	2023-26126		3759303	BRINKLEY BERNICE C & KATE B	MH	Payment	08/11/2023	walk-in	0971			0.00
08/11/2023	10:47:32	2023-7590		3759301	BRINKLEY BERNICE C & KATE B	MH	Payment	08/11/2023	walk-in	0971			0.00
TOTAL TRANSACTION:													0.10
08/11/2023	11:56:26	2023-20173		23243301	WERT WILLIAM L	CTH	Payment	08/11/2023	mail	3112			0.00
08/11/2023	11:56:26	2023-35981		23243301	WERT WILLIAM L	CTH	Payment	08/11/2023	mail	3112	0.30		0.30
TOTAL TRANSACTION:													0.30
08/11/2023	13:23:56	2023-35415		64713105	HERMIDA NICOLE DENISE	MH	Payment	08/11/2023	mail	1872	0.06		0.06
08/11/2023	13:23:56	2023-27207		64713301	HERMIDA NICOLE D	MH	Payment	08/11/2023	mail	1872			0.00
TOTAL TRANSACTION:													0.06
08/11/2023	13:37:58	2023-15073		4811301	CARPENTER TYSON W	MH	Payment	08/11/2023	mail	1885	0.10		0.10
TOTAL TRANSACTION:													0.10
08/11/2023	14:03:46	2023-33531		74901201	CURRIN JOBY AARON	TYRELL	Payment	08/11/2023	walk-in		0.87		0.87
TOTAL TRANSACTION:													0.87
08/14/2023	10:39:51	2023-38625		857	BRIDGES MELISSA CAROL	MH	Payment	08/14/2023	mail	7428	0.27		0.27
08/14/2023	10:39:51	2023-38694		19328129	BRIDGES STEVE GILBERT	MH	Payment	08/14/2023	mail	7428			0.00
08/14/2023	10:39:51	2023-29508		19328301	BRIDGES STEVE G	MH	Payment	08/14/2023	mail	7428			0.00
TOTAL TRANSACTION:													0.27
08/14/2023	11:25:40	2023-24481		51500301	ZHENG ZHEN MIN	TYRELL	Payment	08/14/2023	walk-in	1245	0.64		0.64
TOTAL TRANSACTION:													0.64
08/14/2023	11:36:26	2023-21412		81597301	BROWN DONNA MAUREN	CTH	Payment	08/14/2023	walk-in	1142			0.00
08/14/2023	11:36:26	2023-34403		81597301	BROWN DONNA MAUREN	CTH	Payment	08/14/2023	walk-in	1142	0.10		0.10
TOTAL TRANSACTION:													0.10
08/14/2023	13:44:52	2023-5637		46345301	SHARON DAVID EARL	TYRELL	Payment	08/14/2023	walk-in		0.80		0.80
TOTAL TRANSACTION:													0.80
08/14/2023	14:15:38	2023-7245		4016302	BROWN JOSEPH G & CELIA P	MH	Payment	08/14/2023	walk-in	3181	0.01		0.01
08/14/2023	14:15:38	2023-6743		4016301	BROWN JOSEPH G & CELIA P	MH	Payment	08/14/2023	walk-in	3181			0.00
TOTAL TRANSACTION:													0.01
08/15/2023	09:56:06	2023-7901		6428301	CROSBY ROBERT	CTH	Payment	08/15/2023	mail	1321			0.00
08/15/2023	09:56:06	2023-7902		6428302	CROSBY ROBERT	CTH	Payment	08/15/2023	mail	1321			0.00
08/15/2023	09:56:06	2023-36772		6428031	CROSBY ROBERT ROLLINS	CTH	Payment	08/15/2023	mail	1321	0.01		0.01
TOTAL TRANSACTION:													0.01
08/15/2023	10:00:58	2023-422		8973301	FLOYD M B JR & CHARLOTTE C	TYRELL	Payment	08/15/2023	mail	6017			0.00
08/15/2023	10:00:58	2023-27733		8973302	FLOYD M B JR & CHARLOTTE	TYRELL	Payment	08/15/2023	mail	6017			0.00
08/15/2023	10:00:58	2023-33108		8973304	FLOYD MARSHALL B & CHARLOTTE C	TYRELL	Payment	08/15/2023	mail	6017	0.02		0.02
08/15/2023	10:00:58	2023-630		8973303	FLOYD M B JR & CHARLOTTE C	TYRELL	Payment	08/15/2023	mail	6017			0.00
TOTAL TRANSACTION:													0.02
08/15/2023	11:14:39	2023-40608		49056301	BENNINGTON DAVID T	CTH	Payment	08/15/2023	mail	1814	0.01		0.01
08/15/2023	11:14:39	2023-21803		49056301	BENNINGTON DAVID T	CTH	Payment	08/15/2023	mail	1814			0.00
TOTAL TRANSACTION:													0.01
08/15/2023	12:40:58	2023-36166		1410	WOODLIEF ADLAI S	TJT	Payment	08/15/2023	walk-in	3214			0.00
08/15/2023	12:40:58	2023-17851		24547301	WOODLIEF A S	TJT	Payment	08/15/2023	walk-in	3214			0.00

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/15/2023	12:40:58	2023-1133		67552301	WOODLIEF A S ET AL	TJT	Payment	08/15/2023	walk-in	3214	0.01		0.01
08/15/2023	12:40:58	2023-9793		24545302	WOODLIEF ADLAI S	TJT	Payment	08/15/2023	walk-in	3214			0.00
08/15/2023	12:40:58	2023-3718		24545301	WOODLIEF ADLAI S	TJT	Payment	08/15/2023	walk-in	3214			0.00
											TOTAL TRANSACTION:		0.01
08/16/2023	08:28:04	2023-7644		4256301	BULLOCK JACQUELINE	MH	Payment	08/15/2023	mail	11341	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/16/2023	08:39:56	2023-1028		15463301	MCGHEE ROBERT & JANIE	MH	Payment	08/15/2023	mail	19-478330868	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/16/2023	08:44:21	2023-20478		41132302	MCFARLAND PROPERTIES LLC	MH	Payment	08/15/2023	mail	1082			0.00
08/16/2023	08:44:21	2023-32064		41132313	MCFARLAND PROPERTIES LLC	MH	Payment	08/15/2023	mail	1082			0.00
08/16/2023	08:44:21	2023-32131		41132329	MCFARLAND PROPERTIES LLC	MH	Payment	08/15/2023	mail	1082	0.49		0.49
											TOTAL TRANSACTION:		0.49
08/16/2023	09:18:16	2023-18901		51591301	GREEN LARRY / PAULA & THOMAS	MH	Payment	08/15/2023	mail	1230			0.00
08/16/2023	09:18:16	2023-36736		51591201	GREEN THOMAS DOUGLAS	MH	Payment	08/15/2023	mail	1230	0.50		0.50
											TOTAL TRANSACTION:		0.50
08/16/2023	13:44:33	2023-30847		1059233	DO SOME GOOD LLC	TJT	Payment	08/15/2023	mail	005004			0.00
08/16/2023	13:44:33	2023-1926		1059233	DO SOME GOOD LLC	TJT	Payment	08/15/2023	mail	005004			0.00
08/16/2023	13:44:33	2023-30848		1059233	DO SOME GOOD LLC	TJT	Payment	08/15/2023	mail	005004	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/16/2023	15:04:19	2023-16082		55584301	THOMPSON MELVIN	TJT	Payment	08/15/2023	mail	986052	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/16/2023	15:06:40	2023-17323		21373301	TARRY LINDA	TYRELL	Payment	08/15/2023	mail	0085381223	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/17/2023	10:47:42	2023-10042		67501302	ISIAAH 58 12 PROJECT INC	TYRELL	Payment	08/15/2023	mail	00001505			0.00
08/17/2023	10:47:42	2023-11570		67501305	ISIAAH 58 12 PROJECT INC	TYRELL	Payment	08/15/2023	mail	00001505			0.00
08/17/2023	10:47:42	2023-12301		67501304	ISIAAH 58 12 PROJECT INC	TYRELL	Payment	08/15/2023	mail	00001505			0.00
08/17/2023	10:47:42	2023-12302		67501303	ISIAAH 58 12 PROJECT INC	TYRELL	Payment	08/15/2023	mail	00001505	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/17/2023	11:08:40	2023-3618		43364301	CHEN VICTOR	CTH	Payment	08/15/2023	mail	2007	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/17/2023	11:18:14	2023-9225		46172301	SANTANGELO ANTHONY	MH	Payment	08/15/2023	mail	1013			0.00
08/17/2023	11:18:14	2023-38705		46172201	SANTANGELO ANTHONY F	MH	Payment	08/15/2023	mail	1013	0.92		0.92
											TOTAL TRANSACTION:		0.92
08/17/2023	12:19:54	2023-18252		22800301	SIGNORELLI ANDREW	TJT	Payment	08/15/2023	mail	01094	0.11		0.11
											TOTAL TRANSACTION:		0.11
08/17/2023	13:16:54	2023-26834		82400301	WILLIAMS ANDREW LAMONT	TYRELL	Payment	08/15/2023	mail	5009119067	0.01		0.01
											TOTAL TRANSACTION:		0.01
08/17/2023	13:43:57	2023-25036		14402301	LEWIS ROGER L	TYRELL	Payment	08/17/2023	walk-in		0.99		0.99
											TOTAL TRANSACTION:		0.99
08/17/2023	13:54:17	2023-26652		81022101	SID TOOL CO INC	MH	Payment	08/15/2023	mail	0005084	0.56		0.56
											TOTAL TRANSACTION:		0.56
08/18/2023	08:37:14	2023-5277		1051953	PAPISH MARY FRANCIS	MH	Payment	08/15/2023	mail	1434	0.02		0.02
											TOTAL TRANSACTION:		0.02
08/18/2023	09:37:05	2022-251968		69351101	A & T SUBWAY INC	CTH	Payment	08/15/2023	mail	00007559	0.24		0.24
											TOTAL TRANSACTION:		0.24
08/18/2023	10:03:13	2023-34928		31180301	HUMPAL MICHAEL A	CTH	Payment	08/15/2023	mail	1198	0.01		0.01
08/18/2023	10:03:13	2023-2005		31180301	HUMPAL MICHAEL A	CTH	Payment	08/15/2023	mail	1198			0.00
											TOTAL TRANSACTION:		0.01

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
08/18/2023	11:03:26	2023-26553		98934301	PROVIDENCE VOLUNTEER FIRE DEPT	MH	Payment	08/18/2023	mail	003285	0.80		0.80
08/18/2023	11:03:26	2023-26552		98934301	PROVIDENCE VOLUNTEER FIRE DEPT	MH	Payment	08/18/2023	mail	003285			0.00
											TOTAL TRANSACTION:		0.80
08/18/2023	13:05:33	2023-31046		68470301	BUTLER LOIS A	TYRELL	Payment	08/15/2023	mail	02807	0.35		0.35
											TOTAL TRANSACTION:		0.35
08/21/2023	11:30:26	2023-200657		78882101	CROSSROADS GROCERY	MH	Payment	08/21/2023	mail	3420	0.19		0.19
											TOTAL TRANSACTION:		0.19
08/21/2023	12:17:52	2023-26587		1076533	TRIANGLE LAND CONSERVANCY	CTH	Payment	08/21/2023	mail	005901	0.24		0.24
											TOTAL TRANSACTION:		0.24
08/21/2023	14:31:55	2023-8294		9986302	GREEN JOHN EARL	CTH	Payment	08/21/2023	mail	6021			0.00
08/21/2023	14:31:55	2023-33752		9986063	GREEN JOHN EARL HEIRS	CTH	Payment	08/21/2023	mail	6021	0.41		0.41
08/21/2023	14:31:55	2023-8283		9986301	GREEN JOHN EARL	CTH	Payment	08/21/2023	mail	6021			0.00
											TOTAL TRANSACTION:		0.41
08/21/2023	15:32:49	2023-8005		76429302	GRANVILLE COUNTY ABC BOARD	TYRELL	Payment	08/21/2023	walk-in	001792	0.95		0.95
											TOTAL TRANSACTION:		0.95
08/22/2023	10:25:38	2023-27036		97435303	ILONG BAPTIST CHURCH	TJT	Payment	08/22/2023	walk-in	00001358			0.00
08/22/2023	10:25:38	2023-19893		97435302	ILONG BAPTIST CHURCH	TJT	Payment	08/22/2023	walk-in	00001358			0.00
08/22/2023	10:25:38	2023-205		97435302	ILONG BAPTIST CHURCH	TJT	Payment	08/22/2023	walk-in	00001358			0.00
08/22/2023	10:25:38	2023-28060		97435301	ILONG BAPTIST CHURCH	TJT	Payment	08/22/2023	walk-in	00001358	0.45		0.45
											TOTAL TRANSACTION:		0.45
GRAND TOTALS											148.05		148.05
											148.05		148.05

USER	TOTALS
ARCLEAR	123.11
CTH	4.46
MH	5.33
TJT	3.28
TYRELL	11.26
VDS	0.61

All Payments

TAX YEAR	TOTALS
2023	143.44
2022	3.23
2021	0.93
2017	0.45



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Deputy County Manager
Department: Administration
Date: September 5, 2023
Title: Resolution to Adopt Granville County Surplus Property Disposition Policy

PURPOSE:

To approve a resolution to adopt the Granville County Surplus Property Disposition Policy.

BACKGROUND:

The Granville County Surplus Property Disposition Policy outlines the guidelines, procedures, and responsibilities for the proper disposal of surplus property. The policy helps to ensure that unused or excess property is managed in a manner that complies with all state statutes and maximizes value by consideration of its potential for reuse, condition, and market value.

The policy authorizes the county manager, or designee, to deem non-motor vehicle property valued at less than \$5,000 as surplus without published notice or approval from the Board of Commissioners. Furthermore, the policy outlines steps that must be followed for specific property as governed by North Carolina General Statutes §153A-176, §160A Article 12, and §20-4.01 divided into three sections:

- I. Property Valued at \$5,000 or less and not a Vehicle.
- II. Property Valued Greater than \$5,000 but less than \$30,000, and COUNTY-OWNED Vehicles¹
- III. Property Valued at Greater than \$30,000.

To assist departments when requesting surplus status and provide a comprehensive record of the property being surplus, a "Notice of Surplus Property Form" is also included as Addendum A to the policy.

¹ Vehicles acquired through and/or subject to any agreement with Enterprise Fleet Management will be disposed of according to North Carolina Statute and are excluded from the requirements of this disposition policy.

RECOMMENDATION:

County administration recommends approving the Resolution to Adopt the Granville County Surplus Property Disposition Policy effective upon adoption.

ATTACHMENTS:

Resolution to Adopt Granville County Property Disposition Policy (DRAFT)
Granville County Property Disposition Policy (DRAFT)

ACTION TAKEN:

Resolution to Adopt the Granville County Surplus Property Disposition Policy

- Whereas,** Granville County Government owns personal property that may be deemed surplus to the operation of government due to age, condition, or obsolescence; and
- Whereas,** Granville County Government wishes to establish and maintain a property disposition program as allowed by NCGS §160A; and
- Whereas,** the Granville County Board of Commissioners elects to delegate certain authorities to the county manager and other designated staff.
- Therefore,** the Granville County Board of Commissioners hereby resolves that:

1. The county manager is authorized to dispose of any surplus personal property owned by Granville County whenever he or she determines, in his or her discretion, that:
 - a. the item or group of items has a fair market value of less than five thousand dollars (\$5,000.00), as allowed by NCGS §153A-176 &160A-266;
 - b. the item or group of items is not a motor vehicle as defined by NCGS §20-4.01;
 - c. the property is no longer necessary for the conduct of government operations;
 - d. sound property management principles and financial considerations indicate that the interests of Granville County would best be served by disposing of the property.
2. The county manager may dispose of any such surplus personal property by any means which he or she judges reasonably calculated to yield the highest attainable sale price in money or other consideration, including but not limited to the methods of sale provided in Article 12 of NCGS Chapter 160A. Such sale may be public or private, and with or without notice and minimum waiting period.
3. The surplus property shall be sold to the party who tenders the highest offer or exchanged for any property or services useful to the County if greater value may be obtained in that manner, and the county manager is hereby authorized to execute and deliver any applicable title documents. If no offers are received within a reasonable time, the property may be retained, salvaged at any reasonably available value, or caused to be discarded. No surplus property may be donated to any individual or organization except by resolution of the Granville County Board of Commissioners.
4. The finance department shall keep a record of all property sold under authority of this Resolution and that record shall generally describe the property sold or exchanged, to whom it was sold or exchanged, and the amount of money or other consideration received for each sale or exchange.
5. This Resolution and corresponding written policy (Attachment A) is enacted pursuant to the provisions of NCGS §160A-266(c) and shall make any previously approved policies or procedures null and void.
6. This Resolution shall be effective upon adoption and shall only be modified upon a further resolution of the Granville County Board of Commissioners.

Adopted this the ____ day of _____, 20__.

ATTEST

Russ May, Chairman
Granville County Board of Commissioners

Debra Weary, Clerk to the Board



Granville County Property Disposition Policy

Adopted Month xx, 2023

This policy outlines the necessary steps to dispose of property owned by Granville County Government that, due to condition, obsolescence, or other factors, has been deemed surplus by the appropriate government agent. Items may be declared surplus once they become unusable or unnecessary for the functioning of county governmental operations.

I. DISPOSAL OF PROPERTY

This policy and corresponding resolution of the Granville County Board of Commissioners adopted on Month xx, 2023, authorizes the county manager, or designee, to deem property valued at less than \$5,000 (as allowed by NCGS §153A-176 & §160A-266) that is not a vehicle (as defined by NCGS §20-4.01) as surplus and advertised for public auction on GovDeals or similar venue for the sale of government property without published notice or approval from the Board of Commissioners.

County departments will send requests to the county manager for property to be deemed surplus utilizing the Notice of Surplus Property Form (Addendum A).

II. DETERMINATION OF VALUE

As approved by the County Board of Commissioners in the aforementioned Resolution, the county manager designates each department director to provide a fair and reasonable valuation of any property deemed surplus.

III. PROPERTY VALUED AT \$5,000 OR LESS AND NOT A VEHICLE

If a department determines that a property is ready to be deemed surplus, is valued at less than \$5,000, and is not a vehicle (as defined by NCGS §20-4.01), follow the process outlined below.

STEP 1: ***If the property is damaged to the point of being unrepairable or inoperable***, the item may be disposed of at a Granville County solid waste disposal site. The department will notify the county manager using the Notice of Surplus Property Form and make arrangements to dispose of the damaged equipment. The notification shall include a description of the property, storage location, the asset tag number (if applicable), and a photo of its condition. Once approved for surplus by the county manager, the item can be disposed of. *If the property still retains value, skip to Step 2.*

STEP 2: ***If the property still retains value***, it shall first be offered to other county departments to continue serving government operations. The department will notify the county manager that property is available for transfer using the Notice of Surplus Property Form. The notification shall include a description of the property, storage location, estimated value, the asset tag number (if applicable), and a photo showing its condition. The finance office will then notify all departments that an item is available for transfer. County departments will have 14 days to contact the finance office to request the property be transferred to their department. *If no requests are received within 14 days, proceed to Step 3.*

- STEP 3: If the property has been offered to other county departments and has not been claimed, the county manager may declare the item as surplus. *Once the item is declared surplus by the county manager, proceed to Step 4.*
- STEP 4: The finance department shall list the item for public sale/auction. Sales must remain active on GovDeals or similar venue for the sale of government property for 45 days and advertised to the public via the county website and social media or any other method deemed necessary. *If the item has not been sold after 45 days of advertising, proceed to Step 5.*
- STEP 5: If the property remains unsold after 45 days of advertisement, the property may be offered to an approved local government authority or non-profit as allowed by NCGS §160A-280 after the Board of Commissioners approves a resolution with a detailed description of the property ready for surplus. Consideration of a resolution of this type requires public notice five days in advance of the meeting. The department shall ensure all necessary notice requirements are met. A sample resolution is available from UNC SOG or county administration. *If property remains unclaimed by local government authorities or nonprofits, proceed to Step 6.*
- STEP 6: If unclaimed after notification to eligible local government authorities or non-profits, the county manager may now declare that the property does not hold any measurable value to Granville County or to the public and it may be disposed of via a Granville County solid waste disposal site. The department will make arrangements to dispose of the valueless property. Through each step, the finance department will note the status on the Notice of Surplus Property Form.

IV. PROPERTY VALUED GREATER THAN \$5,000 BUT LESS THAN \$30,000, AND COUNTY-OWNED VEHICLES¹

If a department determines that a property is ready to be deemed surplus and the property is valued at more than \$5,000 but less than \$30,000 or is a county-owned vehicle (as defined by NCGS §20-4.01), follow the process outlined below.

- STEP 1: The department will notify the county manager using the Notice of Surplus Property Form that there is property valued at greater than \$5,000 but less than \$30,000 or a county-owned vehicle that is no longer needed for government operations. The notification shall include a description of the property, storage location, estimated value, the asset tag number (if applicable), and a photo showing its condition. The property shall first be offered to other departments to continue serving government operations using the notification process outlined in Section III, Step 2 of this Policy. *If no requests are received within 14 days, proceed to Step 2 below.*
- STEP 2: If the property is not claimed by another department, the finance department will notify the county manager and begin the disposal process by preparing an agenda item to be presented for the Board's approval. The Board may choose to sell the property at public auction via a venue for the sale of government property or transfer it to an eligible local government authority or non-profit as allowed by NCGS §160A-280 *If the property will be sold at public auction, proceed to Step 3. If the property will be transferred to an approved local government authority or non-profit, proceed to Step 4.*

¹ Vehicles acquired through and/or subject to any agreement with Enterprise Fleet Management will be disposed of according to North Carolina Statute and are excluded from the requirements of this disposition policy.

- STEP 3: ***If a public sale has been approved by the Board***, the property shall be listed and active on a venue for the sale of government property for 45 days and advertised to the public via the county website and social media or any other method deemed necessary. The property shall be relisted every 45 days until it is sold.
- STEP 4: ***If the property will be transferred to a local government authority or non-profit***, the Board must approve a resolution with a detailed description of the property ready for surplus. Consideration of a resolution of this type requires public notice five days in advance of the meeting. The department shall ensure all necessary notice requirements are met. A sample resolution is available from UNC SOG or county administration. Once the resolution has been approved, the finance department will proceed as described in the resolution of conveyance.

V. PROPERTY VALUED AT GREATER THAN \$30,000

If a department determines that a property valued at more than \$30,000 is ready to be deemed surplus, follow the process outlined below.

- STEP 1: The department will notify the county manager using the Notice of Surplus Property Form. The notification shall include a description of the property, storage location, estimated value, the asset tag number (if applicable), and a photo showing its condition. The property shall first be offered to other county departments to continue serving government operations using the notification process outlined in Section III, Step 2 of this Policy. *If no requests are received within 14 days, proceed to Step 2 below.*
- STEP 2: If the property is not claimed by another department, the finance department will notify the county manager and begin the disposal process by preparing an agenda item to be presented for the Board's approval.
- STEP 3: The property will be presented for surplus disposal to the Board of Commissioners who must authorize the sale in compliance with NCGS §160A, Article 12. The Board may elect to dispose of the item by advertisement for sealed bids (NCGS §160A-268), negotiated offer, advertisement, and upset bid (NCGS §160A-269), public auction (NCGS §160A-270), exchange of property (NCGS §160A-271), or lease or rental of property (NCGS §160A-272).

Addendum A
NOTICE OF SURPLUS PROPERTY FORM

Complete this form in its entirety and submit to the County Manager, Internal Auditor, and Finance Officer.

Group like property together on one form (ex, furniture, etc.). Use separate forms for dissimilar property.

Department		Date			
	Property Description (For vehicles, include model year)	Physical Location	Asset Tag #, Serial #, Vin # (as applicable)	Estimated Value	Condition
Quantity					

Reason for Disposition (Select One):

Inoperable/
Unrepairable ☐ Damaged ☐ No Longer
Needed ☐ Cannibalized
(used for parts) ☐ Lost or
Stolen* ☐

* Attach an explanation if reporting property as lost or stolen. Any property reported as lost or stolen with an original cost exceeding \$5,000 requires additional written justification for removal from inventory. Justification must include what actions have been taken to avoid future losses.

Request to Transfer to County Department: _____

Insert primary photo in the space
to the right or attach it and any
additional photos to the notification
email along with this form.

Name and Signature of Submitting Department Head

Date

County Manager Signature (Authorizing Surplus)

Date

FINANCE DEPARTMENT USE ONLY

Non-vehicle property with no value due to damage, etc.

	Date surplus was authorized and submitting department notified to dispose of property.
--	--

Non-vehicle property valued at \$5,000 or less.

	Date notification of available asset provided to other departments.
	Deadline date for county departments to respond (14 days).
	Enter department requesting property transfer (if applicable) and obtain signature below.
	<i>If unclaimed</i> , enter date listed for sale and notification provided to public information officer. Relist as appropriate and attach documentation of listing and results.
	<i>If unsold after 45 days and property is to be offered to a local government or non-profit</i> , enter date notification provided to department to prepare public notice and resolution of conveyance. A sample resolution is available from UNC SOG or county administration.
	<i>If not offered to a local government or non-profit</i> , obtain county manager's declaration signature below. Enter date notification provided to department.

Property Valued Greater than \$5,000 and less than \$30,000 and Vehicles.

	Date notification of available asset provided to other departments.
	Deadline date for county departments to respond (14 days).
	Enter department requesting property transfer (if applicable) and obtain signature below.
	<i>If unclaimed</i> , prepare agenda item and enter date of Board approval to surplus.
	<i>If public sale is authorized</i> , enter date listed and notification provided to public information officer. Relist every 45 days until sold and attach documentation of listing and results.
	<i>If transference to a local government authority or non-profit</i> , enter name of entity.

Property Valued at Greater than \$30,000.

	Date notification of available asset provided to other County departments.
	Deadline for county departments to respond (14 days).
	Name of department requesting property transfer (if applicable). Obtain signature below.
	<i>If unclaimed by another department</i> , prepare agenda item and enter date of Board approval.
	Type of sale authorized _____.
	Enter date of sale. Sold to _____.

Name and Signature of Receiving Department Head (if applicable)

Date

County Manager Signature
(Declaring property has no measurable value to Granville County or to the public)

Date

Finance Officer Signature
(Certification that all County disposition procedures have been followed and the asset removed from the fixed asset list, if applicable. This form shall be retained with the fixed asset records.)

Date



Granville County Planning & Zoning

122 Williamsboro Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Katelynn Hart
Department: Planning & Zoning
Date: September 5, 2023
Title: **Resolution: NCDOT Request for Abandonment of .20 miles of SR 1727 (Flemming Road) between US 15 and SR 1724 (Northside Road)**

PURPOSE:

Consider adopting a resolution to allow the North Carolina Department of Transportation (NCDOT) to abandon a .20-mile portion of SR 1727 (Flemming Road) located between US 15 and SR 1724 (Northside Road).

BACKGROUND:

The Division 5, District 2 Office of the NCDOT is requesting that a .20-mile portion of SR 1727 (Flemming Road) located between US 15 and SR 1724 (Northside Road) be abandoned from the state-maintained secondary road system. The right-of-way in question is surrounded by United States Army Corps of Engineers (USACE) property. NCDOT has been in touch with USACE, and they are in favor of the abandonment. According to the NCDOT the section was closed in 1977 due to an unsafe bridge.

RECOMMENDATION:

Planning staff recommends approval.

ATTACHMENTS:

NCDOT emailed dated 7-28-23 requesting Resolution.
NCDOT provided maps and picture.
Resolution Flemming Road (SR 1727) Abandonment.

ACTION TAKEN:

Barry Baker

From: Watson, Jason L <jwatson@ncdot.gov>
Sent: Friday, July 28, 2023 6:13 PM
To: Drew Cummings; Justin Jorgensen
Subject: SR1727 between US 15 and SR 1724- Resolution Request
Attachments: Example Resolution.pdf; SR1727 Abandonment.pdf

This email originated from External Source. Please use proper judgement and caution when opening attachments, clicking links, or responding to this email.

Drew/Justin,

SR1727 (Flemming Road) between US15 and SR 1724 (Northside Road) was closed in 1977 due to an unsafe bridge. The US Army Corp of Engineers owns the adjacent properties and the road physically has remained closed from the last 45-46 years. I tried to review it in the field and saw almost zero evidence of a road. We request a resolution from the County supporting the official removal from the state maintained system.

If you need any additional documentation let me know. Thanks.

Jason Watson
Assistant District Engineer
Division 5, District 2 Office
North Carolina Department of Transportation

919-317-4770 office
919-317-4775 direct
919-317-4780 fax

jwatson@ncdot.gov

815 Stadium Drive
CS # 17-27-03
Durham, NC 27704

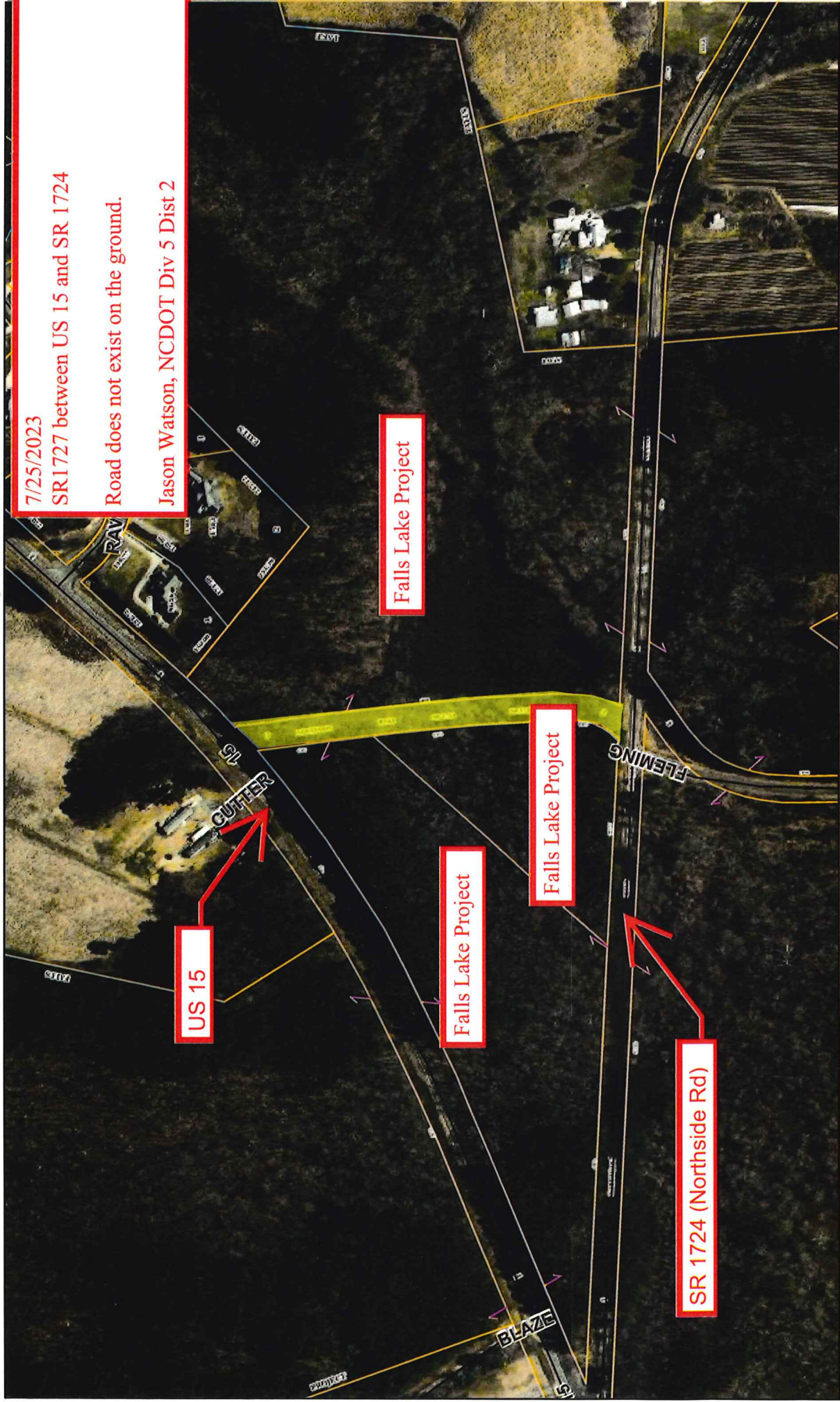


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[Facebook](#) [Twitter](#) [YouTube](#)

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.

Granville County, NC



7/25/2023
SR1727 between US 15 and SR 1724
Road does not exist on the ground.
Jason Watson, NCDOT Div 5 Dist 2

7/25/2023, 10:14:10 PM

Centerlines

County Boundary

Hydro

Parcels

Parcel Connectors

granville_nc_anno

Satellite View

Blue: Band_3

Red: Band_1

Green: Band_2

1:4,514

0

0.03

0.06

0.1

0.12

0

0.05

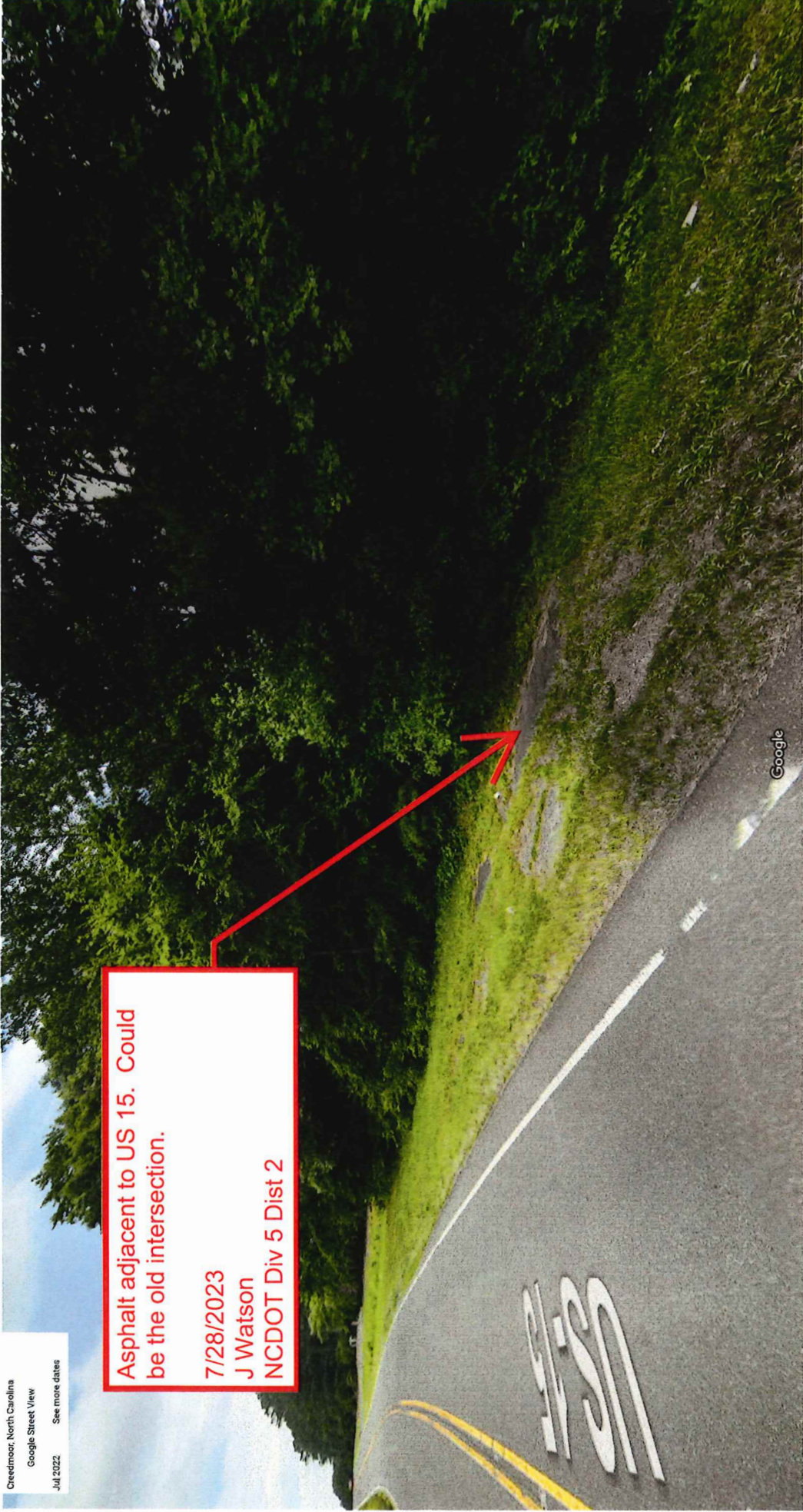
0.1

0.2

NC OneMap. NC Center for Geographic Information and Analysis
Board

TAX PURP

Asphalt adjacent to US 15. Could
be the old intersection.
7/28/2023
J Watson
NCDOT Div 5 Dist 2



Resolution
North Carolina State Department of Transportation
Request for Abandoning Section of Flemming Road (SR 1727) Between US 15
and Northside Road (SR 1724)
From The State Maintained Secondary Road System

WHEREAS, the North Carolina Department of Transportation is requesting the Board of County Commissioners to issue a resolution supporting the abandonment of 0.20 miles of SR 1727 (Flemming Road) located between US 15 and Northside Road (SR1724): and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road section should be abandoned from the state maintained secondary road system: and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Granville that the Division of Highways is hereby requested to remove the above described road from the state maintained secondary road system.

ADOPTED, this the 5th day of September 2023.

Russ May, Chairman
Granville County Board of Commissioners

Attest:

Debra A. Weary, Clerk
Granville County Board of Commissioners



Granville County Senior Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Kathy May
Department: Senior Services
Date: September 5, 2023
Title: Title VI Program

PURPOSE:

For approval of the Title VI civil rights program developed for Senior Services, as requested by the North Carolina Department of Transportation.

BACKGROUND:

The NC Department of Transportation is requiring the Department of Senior Services to create a Title VI civil rights program, and have it approved by the Board of County Commissioners in order to continue receiving money. Currently, the county has nothing in place that meets the federal requirements. I have developed a plan that meets all the requirements and am asking for the commissioners to approve the plan.

RECOMMENDATION:

Senior Services Director recommends approval of the program.

ATTACHMENTS:

Title VI Program document

ACTION TAKEN:

Title VI Program Plan

Granville County Senior Services



Date of Adoption: September 5, 2023

TITLE VI PLAN REVIEW AND ADOPTION

On behalf of the Granville County Board of County Commissioners, I hereby acknowledge receipt of the Title VI Nondiscrimination Plan. We, the Board, have **reviewed and hereby adopt** this Plan. We are committed to ensuring that all decisions are made in accordance with the nondiscrimination guidelines of this Plan, to the end the no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any Granville County Senior Services and activities on the basis of race, color, national origin, sex, age, creed (religion), or disability, as protected by Title VI of the Civil Rights Act of 1964 and the nondiscrimination provisions of the Federal Transit Administration.

Signature of Authorizing Official

DATE

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TITLE VI NONDISCRIMINATION AGREEMENT
BETWEEN
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
AND
GRANVILLE COUNTY SENIOR SERVICES

In accordance with DOT Order 1050.2A, Senior Services assures the North Carolina Department of Transportation (NCDOT) that no person shall, on the ground of **race, color, national origin, sex, creed, age, or disability**, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and related nondiscrimination authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity undertaken by Senior Services.

Further, Senior Services hereby agrees to:

1. Designate a Title VI Coordinator that has a responsible position within the organization and easy access to the Director of the organization.
2. Issue a policy statement, signed by the Director of the organization, which expresses a commitment to the nondiscrimination provisions of Title VI and related applicable statutes. The signed policy statement shall be posted and circulated throughout the organization and to the general public and published where appropriate in languages other than English. The policy statement will be re-signed when there is a change of Director.
3. Insert the clauses of the contract language from Section 6.1 in every contract awarded by the organization. Ensure that every contract awarded by the organization's contractors or consultants also includes the contract language.
4. Process all and, when required, investigate complaints of discrimination consistent with the procedures contained within this Plan. Log all complaints for the administrative record.
5. Collect statistical data (race, color, national origin, sex, age, disability) on participants in, and beneficiaries of, programs and activities carried out by the organization.
6. Participate in training offered on Title VI and other nondiscrimination requirements. Conduct or request training for employees or the organization's subrecipients.
7. Take affirmative action, if reviewed or investigated by NCDOT, to correct any deficiencies found within a reasonable time period, not to exceed 90 calendar days, unless reasonable provisions are granted by NCDOT.
8. Document all Title VI nondiscrimination-related activities as evidence of compliance. Submit information and reports to NCDOT on a schedule outlined by NCDOT.

THIS AGREEMENT is given in consideration of, and for the purpose of obtaining, any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding.

Authorized Signature

Date

Kathy May
Director

1.0 INTRODUCTION

Title VI of the 1964 Civil Rights Act, 42 U.S.C. 2000d provides that: “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The broader application of nondiscrimination law is found in other statutes, executive orders, and regulations, which provide additional protections based on age, sex, creed (religion), and disability, including the 1987 Civil Rights Restoration Act, which extended nondiscrimination coverage to all programs and activities of federal-aid recipients, subrecipients, and contractors, including those that are not federally-funded (see [Appendix A – Applicable Nondiscrimination Authorities](#)).

Granville County Senior Services is a recipient of Federal Transit Administration (FTA) funds from the North Carolina Department of Transportation (NCDOT). Senior Services establishes this Title VI Nondiscrimination Plan for the purpose of complying with Title VI of the Civil Rights Act of 1964, as required by FTA Circular 4702.1B, and related requirements outlined within the FTA Certifications & Assurances, “Nondiscrimination Assurance.” This document details the nondiscrimination program, policies, and practices administered by Senior Services and will be updated periodically to incorporate changes and additional responsibilities as they are made. This Plan will be submitted to NCDOT or FTA, upon request.

2.0 OVERVIEW OF SERVICES

Granville County Senior Services is a department of local government, providing a variety of programs and services for the 60+ population of Granville County. Transportation is among the services provided, including a fixed bus route in the city limits of Oxford.

The fixed bus route runs Monday through Friday, 8:00 a.m. – 5:00 p.m. and provides 16 stops each hour. We contract with KARTS, the community transportation system, for this service. This service has existed since 2010 and is funded through the NC Department of Transportation 5310 Grant. This fixed route is provided free of charge to the public.

We also contract with KARTS for other general and medical transportation needs of the senior population. Our other funding sources are the Home and Community Care Block Grant (HCCBG) and the Elderly & Disabled Transportation Assistance Program (EDTAP). For transportation needs outside the city limits, decisions for general transportation are made based on location of the pick-up, as efficiency in a rural area such as ours is important for maximizing funding. Medical transportation is also provided, on a first come first serviced basis. Each rider is given the opportunity to donate toward the cost of his/her transportation but is not denied service based on non-payment.

The individual below has been designated at the Title VI Coordinator for Senior Services:

Kathy B. May
Senior Services Director
107 Lanier St/PO Box 1287
Oxford, NC 27565
Email: kathy.may@granvillecounty.org

Key responsibilities of the coordinator include:

- Maintaining knowledge of the Title VI and related requirements
- Attending civil rights training when offered
- Administering the Title VI Nondiscrimination Program and coordinating implementation
- Training internal staff and officials on their Title VI nondiscrimination obligations
- Disseminating Title VI information internally and to the public, including in Spanish
- Presenting Title VI-related information to decision-making bodies for input and approval
- Ensuring Title VI-related posters are prominently and publicly displayed
- Developing a data collection process related to race, national origin, sex, age and disability to ensure minority and other underserved groups are included and not discriminated against.
- Developing procedures for prompt processing (receiving, logging, investigating and/or forwarding) of discrimination complaints
- Promptly resolving any areas of deficiency to ensure compliance

An organizational chart is attached as Appendix B.

3.0 TITLE VI NONDISCRIMINATION POLICY STATEMENT

It is the policy of Granville County Senior Services, as a federal-aid recipient, to ensure that no person shall, on the ground of **race, color, national origin, sex, creed (religion), age or disability**, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs and activities, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all other related nondiscrimination laws and requirements.

(Signature)

Kathy May, Senior Services Director

Date

Title VI and Related Authorities

Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d) provides that, “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” The 1987 Civil Rights Restoration Act (P.L. 100-259) clarified and restored the original intent of Title VI by expanding the definition of “programs and activities” to include all programs and activities of federal-aid recipients, subrecipients, and contractors, whether such programs and activities are federally assisted or not.

Related nondiscrimination authorities include, but are not limited to: U.S. DOT regulation, 49 CFR part 21, “Nondiscrimination in Federally-assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act”; 49 U.S.C. 5332, “Nondiscrimination (Public Transportation)”; FTA Circular 4702.1B - Title VI Requirements and Guidelines for Federal Transit Administration Recipients; DOT Order 5610.2a, “Actions to Address Environmental Justice in Minority Populations and Low-Income Populations”; FTA C 4703.1 - Environmental Justice Policy Guidance For Federal Transit Administration Recipients; Policy Guidance Concerning (DOT) Recipient's Responsibilities to Limited English Proficient (LEP) Persons, 74 FR 74087; The Americans with Disabilities Act of 1990, as amended, P.L. 101-336; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 790; Age Discrimination Act of 1975, as amended 42 U.S.C. 6101; Title IX of the Education Amendments of 1972, 20 U.S.C. 1681; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. 4601; Section 508 of the Rehabilitation Act of 1973, 29 U.S.C. 794d

4.0 NOTICE OF NONDISCRIMINATION

- Granville County Senior Services operates its programs and services without regard to **race, color, national origin, sex, creed (religion), age, and disability** in accordance with Title VI of the Civil Rights Act and related statutes. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice may file a complaint with Senior Services.
- For more information on Senior Services' civil rights program, and the procedures to file a complaint, contact 919/693-1930, email kathy.may@granvillecounty.org or visit our administrative office at 107 Lanier Street, Oxford, NC 27565 For more information, visit www.granvillecounty.org.
- A complainant may file a complaint directly with the North Carolina Department of Transportation by filing with the Office of Civil Rights, External Civil Rights Section, 1511 Mail Service Center, Raleigh, NC 27699-1511, Attention: Title VI Nondiscrimination Program; phone: 919-508-1808 or 800-522-0453, or TDD/TTY: 800-735-2962.

Implementation

- The notice will be posted in its entirety on our website and in any documents and reports we distribute.
- The notice will be posted in our offices and inside our vehicles.
- Ads in newspapers and other publications shall include the following: "Senior Services operates without regard to **race, color, national origin, sex, creed (religion), age or disability**. For more information on Senior Services' Title VI program or how to file a discrimination complaint, please contact 919/693-1930 or kathy.may@granvillecounty.org
- The statement will be posted or provided in languages other than English, when appropriate.
- See **Appendix D** for Spanish version of this notice.

5.0 PROCEDURES TO ENSURE NONDISCRIMINATORY ADMINISTRATION OF PROGRAMS AND SERVICES

We are committed to nondiscriminatory administration of our programs and services, organization wide. Senior Services will remind employees of Title VI nondiscrimination obligations through staff training and use of the **Annual Education and Acknowledgment Form** below. The Title VI Coordinator will periodically assess program operations to ensure this policy is being followed.

Annual Education and Acknowledgement Form

Title VI Nondiscrimination Policy

(Title VI and related nondiscrimination authorities)

No person shall, on the grounds of race, color, national origin, sex, age, creed, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity of a Federal-aid recipient.

All employees and representatives of are expected to consider, respect, and observe this policy in their daily work and duties. If any person approaches you with a civil rights-related question or complaint, please direct him or her to Kathy May at 919/693-1930

In all dealings with the public, use courtesy titles (e.g., Mr., Mrs., Miss, Dr.) to address or refer to them without regard to their race, color, national origin, sex, age or disability.

Acknowledgement of Receipt of Title VI Program

I hereby acknowledge receipt of Granville County Senior Services' Title VI Program and other nondiscrimination guidelines. I have read the Title VI Program and I am committed to ensuring that no person is excluded from participation in or denied the benefits of Senior Services' programs, policies, services and activities on the basis of race, color, national origin, sex, age, creed (religion), or disability, as provided by Title VI of the Civil Rights Act of 1964 and related nondiscrimination statutes.

Signature

Date

Implementation

- Periodically, but not more than once a year, employees and representatives will receive, review and certify commitment to the Title VI Program.
- New employees shall be informed of Title VI provisions and expectations to perform their duties, accordingly, asked to review the Title VI Program, and required to sign the acknowledgement form.
- Periodic review of operational practices and guidelines by the Title VI Coordinator to verify compliance with the Title VI Program. Maintain documents of each review on file.
- Signed acknowledgement forms and records of internal assessments will remain on file for at least three years.

6.0 CONTRACT ADMINISTRATION

Senior Services ensures all contractors will fulfill their contracts in a nondiscriminatory manner. While contractors are not required to prepare a Title VI Program, they must comply with the nondiscrimination requirements of the organization to which they are contracted. Senior Services and its contractors will not discriminate in the selection and retention of contractors (at any level) or discriminate in employment practices in connection with any of our projects.

I. During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

(1) Compliance with Regulations: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Nondiscrimination in Federally assisted programs of the U.S. Department of Transportation, Federal Transit Administration (FTA), as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

(2) Nondiscrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin, sex, age, creed (religion), low-income, limited English proficiency, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

(3) Solicitations for Subcontractors, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

(4) Information and Reports: The contractor will provide all information and reports required by the Acts,

the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FTA to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the FTA, as appropriate, and will set forth what efforts it has made to obtain the information.

(5) Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FTA may determine to be appropriate, including, but not limited to:

- (a) withholding payments to the contractor under the contract until the contractor complies; and/or
- (b) cancelling, terminating, or suspending a contract, in whole or in part.

(6) Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the FTA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the

Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

II. During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority

Populations and Low-Income Populations, which ensures Nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq);
- Federal transit laws, specifically 49 U.S.C. § 5332 (prohibiting discrimination based on race, color, religion, national origin, sex (including gender identity), disability, age, employment, or business opportunity).

*The Contractor has read and is familiar with the terms above:

Contractor's Initials

Date

Implementation

- The nondiscrimination language above (**with** initials line) will be appended to any *existing* contracts, purchase orders, and agreements that do not include it, and initialed by the responsible official of the other organization.
- The nondiscrimination language above (**without** initials line) will be incorporated as standard language before the signature page of our standard contracts, purchase orders, and agreements.
- The Title VI Coordinator will review *existing* contracts to ensure the language has been added.

6.0 DISCRIMINATION COMPLAINT PROCEDURES

These discrimination complaint procedures outline the process used by Senior Services to process complaints of alleged discrimination filed under Title VI of the Civil Rights Act of 1964 and related nondiscrimination laws that are applicable to Senior Services' programs, services, and activities. Complaints will be investigated by the appropriate authority. Upon completion of an investigation, the complainant will be informed of all avenues of appeal. Every effort will be made to obtain early resolution of complaints at the lowest level possible by informal means.

FILING OF COMPLAINTS

1. **Applicability** – These procedures apply to the beneficiaries of our programs, activities, and services, such as the members of the public and any consultants/contractors we hire.
2. **Eligibility** – Any person or class of persons who believes that he/she has been subjected to discrimination or retaliation prohibited by any of the Civil Rights authorities based upon race, color, sex, age, national origin, creed (religion) or disability, may file a written complaint. The law prohibits intimidation or retaliation of any sort. The complaint may be filed by the affected individual or a representative and must be in writing.
3. **Time Limits and Filing Options** – A complaint must be filed no later than 180 calendar days after the following:
 - The date of the alleged act of discrimination; or
 - The date when the person(s) became aware of the alleged discrimination; or
 - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of the conduct.

Complaints may be submitted to the following entities:

- **Granville County Senior Services**, 107 Lanier St/PO Box 1287, Oxford, NC 27565
919/693-1930
 - **North Carolina Department of Transportation**, Office of Civil Rights, External Civil Rights Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 984-236-1200
 - **US Department of Transportation**, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070
 - **Federal Transit Administration**, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590
 - **US Department of Justice**, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228
4. **Format for Complaints** – Complaints shall be in **writing** and **signed** by the complainant(s) or a representative and include the complainant's name, address, and telephone number. Complaints received by fax or e-mail will be acknowledged and processed. Allegations received by telephone or in person will be reduced to writing, may be recorded and will be provided to the complainant for confirmation or revision before processing. Complaints will be accepted in other languages, including Braille.
 5. **Discrimination Complaint Form** – The Discrimination Complaint Form is consistent with the FTA Certifications & Assurances, "Nondiscrimination Assurance."

- 6. Complaint Basis** – Allegations must be based on issues involving race, color, national origin, sex, age, creed (religion) or disability. The term “basis” refers to the complainant’s membership in a protected group category.

Protected Categories	Definition	Examples	Applicable Statutes and Regulations
			FTA
Race	An individual belonging to one of the accepted racial groups; or the perception, based usually on physical characteristics that a person is a member of a racial group	Black/African American, Hispanic/Latino, Asian, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, White	Title VI of the Civil Rights Act of 1964; 49 CFR Part 21; 49 U.S.C. 5332(b); FTA Circular 4702.1B
Color	Color of skin, including shade of skin within a racial group	Black, White, brown, yellow, etc.	
National Origin	Place of birth. Citizenship is not a factor. Discrimination based on language or a person’s accent is also covered.	Mexican, Cuban, Japanese, Vietnamese, Chinese	
Sex	Gender	Women and Men	49 U.S.C. 5332(b); Title IX of the Education Amendments of 1972
Age	Persons of any age	21 year old person	Age Discrimination Act of 1975
Disability	Physical or mental impairment, permanent or temporary, or perceived.	Blind, alcoholic, para-amputee, epileptic, diabetic, arthritic	Section 504 of the Rehabilitation Act of 1973; Americans with Disabilities Act of 1990
Creed	Religion.	Muslim, Christian, Hindu, Atheist	49 U.S.C. 5332(b)

Complaint Processing

1. When a complaint is received, an Acknowledgment Letter and a Complainant Consent/Release Form will be mailed to the complainant within ten (10) business days by registered mail.
2. We will consult with the NCDOT Title VI Program to determine the acceptability and jurisdiction of all complaints received. (Note: If NCDOT will investigate, the Title VI Program will be responsible for the remainder of this process. We will record the transfer of responsibility in our complaints log).
3. Additional information will be requested if the complaint is incomplete. The complainant will be provided 15 business days to submit any requested information and the signed Consent Release form. Failure to do so may be considered good cause for a determination of no investigative merit.
4. Upon receipt of the requested information and determination of jurisdiction, we will notify the complainant and respondent of whether the complaint has enough merit to warrant investigation.
5. If the complaint is investigated, the notification shall state the grounds of our jurisdiction, while informing the parties that their full cooperation will be required in gathering additional information and assisting the investigator.
6. If the complaint does not warrant investigation, the notification to the complainant shall specifically state the reason for the decision.

Complaint Log

1. When a complaint is received, the complaint will be entered into the Discrimination Complaints Log with other pertinent information and assigned a **Case Number**. (Note: All complaints must be logged).
2. The complaints log will be submitted to the NCDOT’s Civil Rights office during Title VI compliance reviews. (Note: NCDOT may also be request the complaints log during pre-grant approval processes).
3. The **Log Year(s)** since the last submittal will be entered (e.g., 2015-2018, 2017-2018, FFY 2018, or 2018) and the complaints log will be signed before submitting the log to NCDOT.
4. When reporting **no complaints**, check the **No Complaints or Lawsuits** box and sign the log.

GRANVILLE COUNTY SENIOR SERVICES DISCRIMINATION COMPLAINT FORM

<b style="color: red;">Any person who believes that he/she has been subjected to discrimination based upon race, color, creed, sex, age, national origin, or disability may file a written complaint with Senior Services, within 180 days after the discrimination occurred.				
Last Name:		First Name:		☐ Male ☐ Female
Mailing Address:		City	State	Zip
Home Telephone:	Work Telephone:	E-mail Address		
Identify the Category of Discrimination: ☐ RACE ☐ COLOR ☐ NATIONAL ORIGIN ☐ SEX ☐ CREED (RELIGION) ☐ DISABILITY ☐ LIMITED ENGLISH PROFICIENCY ☐ AGE				
*NOTE: Title VI bases are race, color, national origin. All other bases are found in the "Nondiscrimination Assurance" of the FTA Certifications & Assurances.				
Identify the Race of the Complainant ☐ Black ☐ White ☐ Hispanic ☐ Asian American ☐ American Indian ☐ Alaskan Native ☐ Pacific Islander ☐ Other _____				
Date and place of alleged discriminatory action(s). Please include earliest date of discrimination and most recent date of discrimination.				
Names of individuals responsible for the discriminatory action(s):				
How were you discriminated against? Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination. Include how other persons were treated differently from you. (Attach additional page(s), if necessary).				
The law prohibits intimidation or retaliation against anyone because he/she has either taken action, or participated in action, to secure rights protected by these laws. If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Explain what action you took which you believe was the cause for the alleged retaliation.				
Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint: (Attached additional page(s), if necessary).				
<u>Name</u> <u>Address</u> <u>Telephone</u>				
1. _____				
2. _____				
3. _____				
4. _____				

DISCRIMINATION COMPLAINT FORM

Have you filed, or intend to file, a complaint regarding the matter raised with any of the following? If yes, please provide the filing dates. Check all that apply.

- ☐ NC Department of Transportation _____
☐ Federal Transit Administration _____
☐ US Department of Transportation _____
☐ US Department of Justice _____
☐ Federal or State Court _____
☐ Other _____

Have you discussed the complaint with any Senior Services representative? If yes, provide the name, position, and date of discussion.

Please provide any additional information that you believe would assist with an investigation.

Briefly explain what remedy, or action, are you seeking for the alleged discrimination.

****WE CANNOT ACCEPT AN UNSIGNED COMPLAINT. PLEASE SIGN AND DATE THE COMPLAINT FORM BELOW.**

COMPLAINANT'S SIGNATURE

DATE

MAIL COMPLAINT FORM TO:

Kathy B. May
 Granville County Senior Services
 PO Box 1287, Oxford, NC 27565
 Kathy.may@granvillecounty.org
 919/693-1930

FOR OFFICE USE ONLY

Date Complaint Received: _____

Processed by: _____

Case #: _____

Referred to: ☐ NCDOT ☐ FTA Date Referred: _____

DISCRIMINATION COMPLAINTS LOG

Log Year(s):

CASE NO.	COMPLAINANT NAME	RACE/ GENDER	RESPONDEN T NAME	BASIS	DATE FILED	DATE RECEIVE D	ACTION TAKEN	DATE INVESTIG. COMPLETED	DISPOSITION

No Complaints or Lawsuits ☐

I certify that to the best of my knowledge, the above described complaints or lawsuits alleging discrimination, or **no complaints or lawsuits** alleging discrimination, have been filed with or against Granville County Senior Services since the previous Title VI Program submission to NCDOT.

Signature of Title VI Coordinator or Other Authorized Official

Date

Print Name and Title of Authorized Official

INVESTIGATIVE GUIDANCE

- A. Scope of Investigation** – An investigation should be confined to the issues and facts relevant to the allegations in the complaint, unless evidence shows the need to extend the issues.
- B. Developing an Investigative Plan** – It is recommended that the investigator prepares an Investigative Plan (IP) to define the issues and lay out the blueprint to complete the investigation. The IP should follow the outline below:
1. Complainant(s) Name and Address (Attorney name and address if applicable)
 2. Respondent(s) Name and Address (Attorney for the Respondent(s) name and address)
 3. Applicable Law(s)
 4. Basis/(es)
 5. Allegation(s)/Issue(s)
 6. Background
 7. Name of Persons to be interviewed
 - a. Questions for the complainant(s)
 - b. Questions for the respondent(s)
 - c. Questions for witness(es)
 8. Evidence to be obtained during the investigation
 - a. Issue – e.g., Complainant alleges his predominantly African American community was excluded from a meeting concerning a future project which could affect the community.
 - i. Documents needed: e.g., mailing list which shows all physical addresses, P.O. Box numbers, property owner names, and dates when the meeting notification was mailed; other methods used by the RPO to advertise the meeting.
- C. Request for Information** – The investigator should gather data and information pertinent to the issues raised in the complaint.
- D. Interviews** – Interviews should be conducted with the complainant, respondent, and appropriate witnesses during the investigative process. Interviews are conducted to gain a better understanding of the situation outlined in the complaint of discrimination. The main objective during the interview is to obtain information that will either support or refute the allegations.
- E. Developing an Investigative Report** – The investigator should prepare an investigative report setting forth all relevant facts obtained during the investigation. The report should include a finding for each issue. A sample investigative report is provided below.

Investigative Report

I. COMPLAINANT(S) NAME (or attorney for the complainant(s) – name and address if applicable)

II. RESPONDENT(S) (or attorney for the respondent(s) – name and address if applicable)

III. APPLICABLE LAW/REGULATION

[For example, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d); 49 CFR §21.11; 49 CFR §26.53)]

IV. COMPLAINT BASIS/(ES)

(Race, Color, National Origin, Creed (Religion), Sex, Age, Disability)

V. ISSUES/ALLEGATIONS

[Describe in logical sequence, each allegation including the prohibited basis for the alleged discriminatory conduct, (e.g., race, color, creed, sex, national origin, age, or disability) and the specific statutory or regulatory provision the allegation would violate, if proven to be true.]

Issue #1

Issue #2

VI. BACKGROUND (Detailed information regarding complaint & actions taken prior to investigation)

VII. INVESTIGATIVE PROCEDURE (Methods used to conduct investigation such as interviews, site visits, and document requests; include witness information)

VIII. ISSUES / FINDINGS OF FACT (Detail the investigator's analysis of each allegation based on clear and factual findings. Discuss evidence that supports your findings)

IX. CONCLUSION (State whether discrimination did or did not occur, based on evidence)

X. RECOMMENDED ACTIONS (Outline what should be done to remedy the findings or, if necessary, provide justice for the complainant.)

APPENDIX

[Include in the Appendix any supplemental materials that support your findings and conclusion.]

7.0 TITLE VI EQUITY ANALYSIS AND ENVIRONMENTAL JUSTICE ASSESSMENTS

Title VI Equity Analyses. In accordance with FTA Circular 4702.1B, a Title VI equity analysis will be conducted whenever we construct a facility, such as a vehicle storage facility, maintenance facility, or operation center. The equity analysis will be conducted during the planning stage, with regard to the location of the facility, to determine if the project could result in a disparate impact to minority communities based on race, color or national origin. Accordingly, we will look at various alternatives before selecting a site for the facility. Project-specific demographic data on potentially affected communities and their involvement in decision-making activities will be documented. Title VI Equity Analyses will remain on file indefinitely, and copies will be provided to NCDOT, upon request, during compliance reviews or complaint investigations.

Environmental Justice Analyses. As required by FTA C 4703.1, environmental justice (EJ) analyses will be conducted to determine if our programs, policies, or activities will result in disproportionately high and adverse human health and environmental effects on minority populations and low-income populations. EJ applies to our projects, such as when we construct or modify a facility, and our policies, such as when there will be a change in service, amenities or fares. Thus, we will look at various alternatives and seek input from potentially affected communities before making a final decision. Demographic data will be collected to document their involvement in the decision-making process. EJ analyses will remain on file indefinitely, and copies will be provided to NCDOT, upon request, during compliance reviews or complaint investigations.

8.0 PUBLIC INVOLVEMENT

8.1 INTRODUCTION

Effective public involvement is a key element in addressing Title VI in decision-making. This **Public Participation Plan** describes how Senior Services will disseminate vital agency information and engage the public. We will seek out and consider the input and needs of interested parties and groups traditionally underserved by transportation systems who may face challenges accessing our services, such as minority and limited English proficient (LEP) persons. Underlying these efforts is our commitment to determining the most effective outreach methods for a given project or population.

General public involvement practices will include:

- Expanding traditional outreach methods. Think outside the box: Go to hair salons, barbershops, street fairs, etc.
- Providing for early, frequent and continuous engagement by the public.
- Use of social media and other resources as a way to gain public involvement.
- Coordinating with community- and faith-based organizations such as the Hispanic Liaison, educational institutions, and other entities to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities.
- Providing opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments.
- Considering radio, television, or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP persons could also include audio programming available on podcasts.

8.2 PUBLIC NOTIFICATION

Passengers and other interested persons will be informed of their rights under Title VI and related authorities with regard to our program. The primary means of achieving this will be posting and disseminating the policy statement and notice. Additional measures may include verbally announcing our obligations and the public's rights at meetings, placing flyers at places frequented by targeted populations, and an equal opportunity tag-on at the end of radio announcements. The method of notification will be determined through an initial screening of the area.

8.3 DISSEMINATION OF INFORMATION

Information on Title VI and other programs will be crafted and disseminated to employees, contractors and subrecipients, stakeholders, and the general public. Public dissemination efforts may vary depending on factors present, but will generally include: posting public statements setting forth our nondiscrimination policy in eye-catching designs and locations; placing brochures in public places, such as government offices, transit facilities, and libraries; having nondiscrimination language within contracts; including nondiscrimination notices in meeting announcements and handouts; and displaying our Notice of Nondiscrimination at all our public meetings.

At a minimum, nondiscrimination information will be disseminated on our website and on posters in conspicuous areas at our office(s). Project-related information and our most current Title VI-related information will be maintained online.

8.4 MEETINGS AND OUTREACH

There is no one-size-fits-all approach to public involvement. A variety of comprehensive and targeted public participation methods will be used to facilitate meaningful public involvement. Methods for engaging stakeholders and target audiences, including traditionally underserved and excluded populations (i.e., minorities, youth, low-income, the disabled, etc.) will include the following:

Public Relations and Outreach

Public relations and outreach (PRO) strategies aim to conduct well-planned, inclusive and meaningful public participation events that foster good relations and mutual trust through shared decision-making with the communities we serve.

- We will seek out and facilitate the involvement of those potentially affected.
- Public events will aim to be collaborative, fun, and educational for all, rather than confrontational and prescriptive.
- Media plans will typically involve multiple channels of communication like mailings, radio, TV, and newspaper ads.
- Abstract objectives will be avoided in meeting announcements. Specific “attention-grabbing” reasons to attend will be used, such as “Help us figure out how to relieve congestion on [corridor name]” or “How much should it cost to ride the bus? Let us know on [date].”
- Efforts will be made to show how the input of participants can, or did, influence final decisions.
- We will do our best to form decision-making committees that look like and relate to the populations we serve.
- We will seek out and identify community contacts and partner with local community- and faith-based organizations that can represent, and help us disseminate information to, target constituencies.
- Demographic data will be requested during public meetings, surveys, and from community contacts and committee members.

Public Meetings

“Public meeting” refers to any meeting open to the public, such as hearings, charrettes, open house and board meetings.

- Public meetings will be conducted at times, locations, and facilities that are convenient and accessible.
- Meeting materials will be available in a variety of predetermined formats to serve diverse audiences.
- An assortment of advertising means may be employed to inform the community of public meetings.
- Assistance to persons with disabilities or limited English proficiency will be provided, as required.

Small Group Meetings

A small group meeting is a targeted measure where a meeting is held with a specific group, usually at their request or consent. These are often closed meetings, as they will typically occur on private property at the owner's request.

- If it is determined that a targeted group has not been afforded adequate opportunities to participate, the group will be contacted to inquire about possible participation methods, including a group meeting with them individually.
- Unless unusual circumstances or safety concerns exist, hold the meeting at a location of the target group's choosing.
- Share facilitation duties or relinquish them to members of the target group.
- Small group discussion formats may be integrated into larger group public meetings and workshops. When this occurs, the smaller groups will be as diverse as the participants in the room.

Community Surveying

- Opinion surveys will occasionally be used to obtain input from targeted groups or the general public on their transportation needs, the quality or costs of our services, and feedback on our public outreach efforts.
- Surveys may be conducted via telephone, door-to-door canvassing, at community fairs, by placing drop boxes in ideal locations, or with assistance from other local agencies like social services.
- Surveys will be translated into languages other than English, when appropriate.

8.5 LIMITED ENGLISH PROFICIENCY

Limited English Proficient (LEP) persons are individuals for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. These individuals reported to the U.S. Census Bureau that they speak English less than very well.

To comply with USDOT's LEP Policy Guidance and Executive Order 13166, this section of our Title VI Plan outlines the steps we will take to ensure meaningful access by LEP persons to all benefits, services and information provided under our programs and activities. A four-factor analysis was conducted to determine the LEP language groups present in our planning area and the specific language services that are needed.

Four Factor Analysis

This Four Factor Analysis is an individualized assessment that balances the following four factors:

- (1) The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee;
- (2) The frequency with which LEP individuals come in contact with the program;
- (3) The nature and importance of the program, activity, or service provided by the recipient to people's lives; and
- (4) The resources available to the recipient and costs.

Factor #1: <i>The number or proportion of LEP persons eligible to be served or likely to be encountered by the program, activity, or service of the recipient.</i>

Factor #2: *The frequency with which LEP individuals come in contact with the program.*

We find that LEP individuals seldom come in contact with our services. I think they could most likely encounter us by referral through the Department of Social Services or perhaps a doctor's office. We publish all public hearings in the local newspaper, in Spanish.

Factor #3: *The nature and importance of the program, activity, or service provided by the recipient to people's lives.*

This service has become important in everyday lives of many individuals, especially those who live in the senior housing developments around town. They depend on this service to buy groceries, get to their pharmacy, and get to doctor's appointments. I estimate that approximately 70% of our ridership is African-American.

Factor #4: *The resources available to the recipient and costs.*

Granville County Senior Services has adequate resources to translate most relevant information into Spanish. We utilize individuals in the community who are fluent in Spanish to assist, as well as technology that translates.

LANGUAGE ASSISTANCE PLAN

As a result of the above four factor analysis, a Language Assistance Plan (LAP) was not required. However, reasonable attempts will be made to accommodate any persons encountered who require written translation or oral interpretation services.

Language Assistance Measures

The following general language assistance measures are reasonable and achievable for our organization at this time:

- Translating public notices posted in the local paper and at stations, stops, and in vehicles into **any languages that meet the safe harbor threshold in Factor 1.**
- Vital documents—such as brochures with service times and routes—are translated into Spanish across the entire service area, and available in our facilities, doctor's offices and shopping centers.
- Making a concerted effort to inform LEP persons of available language assistance via staff, broadcast media, relationship-building with organizations, and our website.
- Posting vital bulletin board information and disseminating community surveys in various languages.
- Providing translation and interpretive services when appropriate (upon request or predetermined) at meetings.
- Determining how best to take public involvement to LEP groups directly, including through small group meetings.
- Where possible, utilizing or hiring staff who speak a language other than English and can provide competent language assistance.
 - Note: We will not ask community-based organizations (CBO) to provide, or serve as, interpreters at our meetings. Relying upon CBOs in that capacity could raise ethical concerns. If a CBO decides (on its own) to translate any materials for its constituents, or bring interpreters it trusts to our meetings, we will not object. That is their right.

- Using language identification flashcards to determine appropriate services.
- Establishing a process to obtain feedback on our language assistance measures.

Written Translation and Oral Interpretation

Vital documents will be translated for each eligible LEP language group in our service area that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be encountered. Translated materials will be placed online and in appropriate public (or private) places accessible to LEP persons. The safe harbor provisions apply to the translation of written documents only, and do not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable. When appropriate, translation of any document will be communicated orally in the appropriate language.

In the event that the 5% trigger is reached for a LEP language group that is fewer than 50 persons, written notice will be provided in the primary language of that group of the right to receive competent oral interpretation of vital written materials, free of cost. The most effective method of notice, which could be an ad in the local newspaper or other publication, a radio commercial, or door hangers, will be determined in consideration of the circumstances on the ground and in coordination with LEP community contacts.

Staff Support for Language Assistance

- Agency staff will be provided a list of referral resources that can assist LEP persons with written translation and oral interpretation, including the Title VI Officer and any outside consultant contracted to provide language services. This list will be updated as needed to remain current.
- All main offices and vehicles will have on hand a supply of language assistance flashcards and materials translated into the languages of the largest LEP language groups. When encountered by an LEP person, staff (including drivers) should present the individual with an iSpeak flashcard and let them choose the language. Do not assume you know their preferred language. Drivers are permitted to seek volunteer assistance from other passengers before contacting a referral resource. Document the encounter and report it to the Title VI Coordinator.
- **Training:** All employees will be instructed on our procedures for providing timely and reasonable assistance to LEP persons. New employee orientation will also explain these procedures to new hires. Staff routinely encountering LEP persons by telephone or in person will receive annual refresher training. All other employees will be reminded of LEP through annual Title VI program acknowledgements (Section 5.0) and basic Title VI trainings (Section 11.0).

Project-Specific LEP Outreach

A project-specific four factor analysis will be conducted for any project or outreach event limited to a specific geographical area (i.e., the project study area or outreach area, respectively). Language assistance will be provided in accordance with the measures already outlined, including translating written materials for each LEP language group that is 5% or 1,000, whichever is less, of the project or outreach area population.

Monitoring and Updating the LAP

Monitoring of daily interactions with LEP persons will be continuous, thus language assistance techniques may be refined at any time. This Plan will be periodically reviewed—at least annually—to determine if our assistance measures and staff training are working. Resource availability and feedback from agency staff and the general public will be factors in the evaluation and any proposed updates. Among other practices, this process will include working with LEP community contacts to determine if our employees are responding appropriately to requests made with limited English or in languages other than English, and observing how agency staff responds to requests, including observing drivers or surveying riders. To the best of our ability, we will attempt to never eliminate a successful existing LEP service. Significant LEP program revisions will be approved or adopted by our board or designated official and dated accordingly. LEP data and procedures will be reviewed and updated at least once every three years.

8.6 DEMOGRAPHIC REQUEST

The following form was used to collect required data on Key Community Contacts and nonelected committee members.

Senior Services is required by Title VI of the Civil Rights Act of 1964 and related authorities to record demographic information on members of its boards and committees. Please provide the following information:

Race/Ethnicity: ☐ White ☐ Black/African American ☐ Asian ☐ American Indian/Alaskan Native ☐ Native Hawaiian/Pacific Islander ☐ Hispanic/Latino ☐ Other (please specify): _____	National Origin: (if born outside the U.S.) ☐ Mexican ☐ Central American: _____ ☐ South American: _____ ☐ Puerto Rican ☐ Chinese ☐ Vietnamese ☐ Korean
---	---

	☐ Other (please specify): _____
Gender: ☐ Male ☐ Female	Age: ☐ Less than 18 ☐ 45-64 ☐ 18-29 ☐ 65 and older ☐ 30-44
Disability: ☐ Yes ☐ No	
I choose not to provide any of the information requested above: ☐	

Completed forms will remain on file as part of the public record. For more information regarding Title VI or this request, please contact the or by email at kathy.may@granvillecounty.org

Please sign below acknowledging that you have completed this form.

Thank you for your participation!

Name (print): _____

Signature: _____

Implementation

- Forms will be completed prior to NCDOT Title VI reviews and remain on file for three years.
- All new and existing members of appointed decision-making boards or committees will be **required** to complete this form for reporting purposes.
- If a member, for whatever reason, selects "*I choose not to provide any of the information requested above,*" this will be accepted as a **completed** form.
- If a member chooses not to provide any of the information on the form, the Title VI Coordinator will be permitted to indicate that member's race and gender, based on the Coordinator's best guess.
- Data from these forms will be used to complete the Demographic Request Table.
- Once a new member submits this form, the Demographic Request Table for the associated committee will be updated.

8.7 KEY COMMUNITY OUTREACH

Contact Name	Community Name	Interest or Affiliation	Also a Committee Member? (Y/N)

Contact information for key community contacts is not public information and is maintained outside of this document. Any staff member who wishes to contact any individual listed above must request that information from the Title VI Coordinator.

9.0 RECORD-KEEPING AND REPORTS

As a subrecipient of FTA funds through NCDOT, we are required to submit a Title VI Program update to NCDOT every three years, on a schedule determined by NCDOT. Records will be kept to document compliance with the requirements of the Title VI Program. Unless otherwise specified, Title VI-related records shall be retained indefinitely. These records will be made available for inspection by authorized officials of the NCDOT and/or FTA. Reports on Title VI-related activities and progress to address findings identified during Title VI compliance reviews may also be provided, upon request. It will occasionally be necessary to update this Title VI Plan or any of its components (e.g., complaints, Public Involvement, and LEP). Updates will be submitted to NCDOT for review and approval and adopted by our Board when required.

In addition to items documented throughout this Plan, records and reports due at the time of compliance reviews or investigations may include:

Compliance Reviews

- Title VI Program Plan
- List of civil rights trainings provided or received
- Summaries from any *internal* reviews conducted
- Ads and notices for specific meetings
- Findings from reviews by any other *external* agencies
- Title VI equity analyses and EJ assessments
- Discrimination Complaints Log

Complaint Investigations

- Investigative Reports
- Discrimination complaint, as filed
- List of interviewees (names and affiliations)
- Supporting Documentation (e.g., requested items, photos taken, dates and methods of contact, etc.)

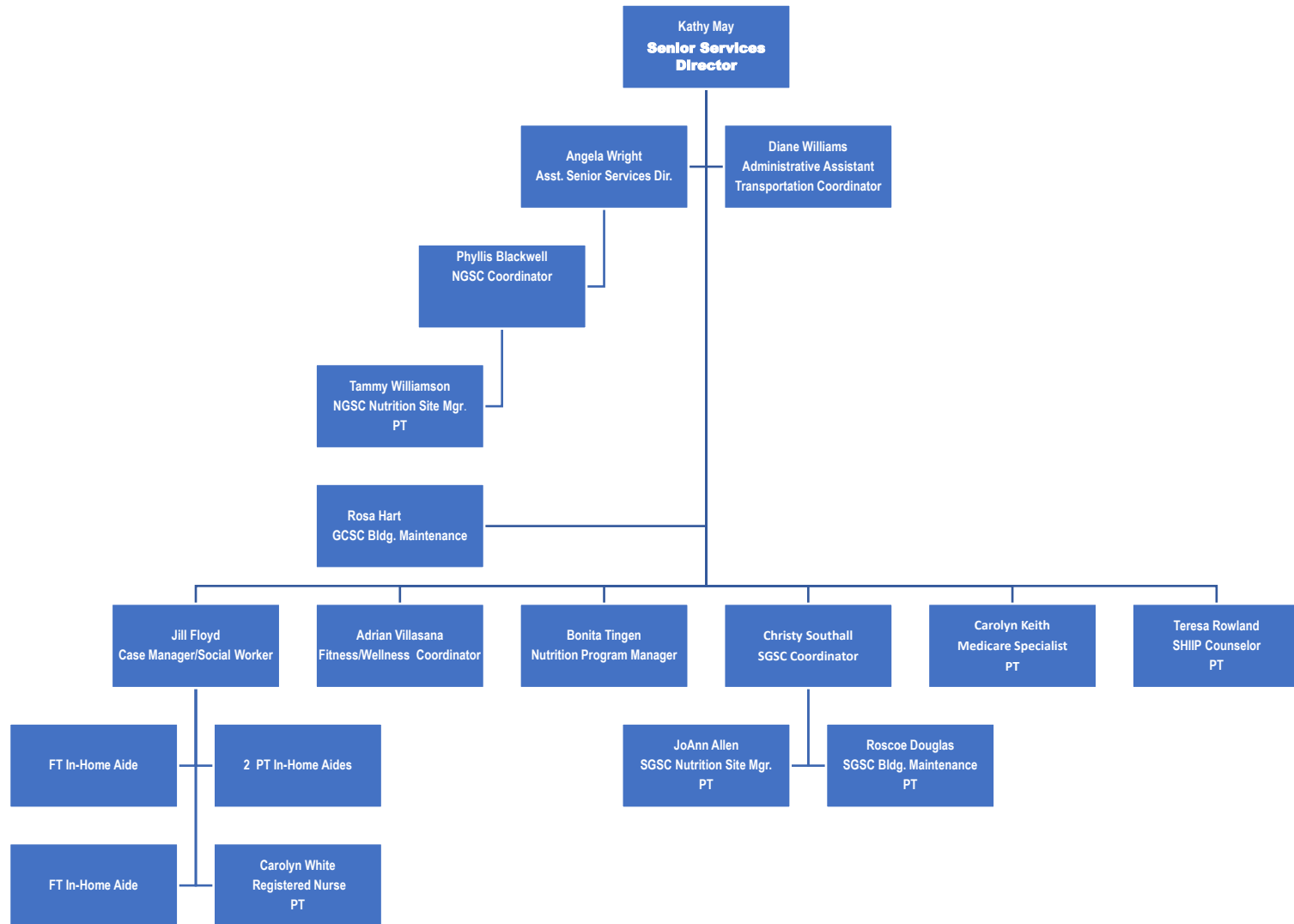
Appendix A

Applicable Nondiscrimination Authorities

During the implementation of this Title VI Program, the organization, for itself, its assignees and successors in interest, is reminded that it has agreed to comply with the following non-discrimination statutes and authorities, including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).
- Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e *et seq.*, Pub. L. 88-352), (prohibits employment discrimination on the basis of race, color, creed (religion), sex, or national origin);
- 49 CFR Part 26, regulation to ensure nondiscrimination in the award and administration of DOT-assisted contracts in the Department's highway, transit, and airport financial assistance programs;
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed (religion), color, national origin, or sex);
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Federal transit laws, specifically 49 U.S.C. § 5332 (prohibiting discrimination based on race, color, religion, national origin, sex (including gender identity), disability, age, employment, or business opportunity).

Appendix B Organizational Chart



Appendix C
NCDOT's Compliance Review Checklist for Transit

I. Program Administration (General Requirements) <i>Requirement: FTA C 4702.1B – Title VI Requirements and Guidelines for FTA Recipients, Chapter III – General Requirements and Guidelines.</i> Note: Every NCDOT subrecipient receiving any of the FTA Formula Grants listed above must complete this section.	
Requested Items (Please attach electronic documents (.pdf, .doc, etc.) or provide links to online versions)	Completed
1. A copy of the recipient's <i>signed</i> NCDOT's Title VI Nondiscrimination Agreement	☐
2. Title VI Policy Statement (<i>signed</i>)	☐
3. Title VI Notice to the Public, including a list of locations where the notice is posted	☐
4. Type the name and title of your Title VI Coordinator and attach a list of their Title VI duties Name/Title:	☐
5. Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a Title VI discrimination complaint)	☐
6. Title VI Complaint Form	☐
7. List of transit-related Title VI investigations, complaints, and lawsuits (i.e., discrimination complaints log)	☐
8. Public Participation Plan, including information about outreach methods to engage traditionally underserved constituencies (e.g., minorities, limited English proficient populations (LEP), low-income, disabled), as well as a summary of outreach efforts made since the last Title VI Program submission	☐
9. Language Assistance Plan for providing language assistance to persons with limited English proficiency (LEP), based on the DOT LEP Guidance, which requires conducting four-factor analyses	☐
10. A table depicting the membership of non-elected committees and councils, the membership of which is selected by the recipient, broken down by race, and a description of the process the agency uses to encourage the participation of minorities on such committees	☐
11. A copy of board meeting minutes, resolution, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions reviewed and approved the Title VI Program	☐
12. A description of the procedures the agency uses to ensure nondiscriminatory administration of programs and services	☐
13. If you pass through FTA funds to other organizations , include a description of how you monitor your subrecipients for compliance with Title VI, and a schedule for your subrecipients' Title VI Program submissions. ➤ No Subrecipients ☐	☐
14. A Title VI equity analysis if you have constructed or conducted planning for a facility , such as a vehicle storage facility, maintenance facility, operation center, etc. ➤ No Facilities Planned or Constructed ☐	☐
15. Copies of environmental justice assessments conducted for any construction projects during the past three years and, if needed based on the results, a description of the program or other measures used or planned to mitigate any identified adverse impact on the minority or low-income communities ➤ No Construction Projects ☐	☐



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Minutes

PURPOSE:

To approve minutes of the January 3, 2023, January 17, 2023, February 6, 2023, March 20, 2023, April 3, 2023, April 17, 2023, and May 1, 2023 Regular Meetings.

RECOMMENDATION:

County Manager recommends approval.

ATTACHMENTS:

January 3, 2023 Draft Minutes
January 17, 2023 Draft Minutes
February 6, 2023 Draft Minutes
March 20, 2023 Draft Minutes
April 3, 2023 Draft Minutes
April 17, 2023 Draft Minutes
May 1, 2023 Draft Minutes

ACTION TAKEN:

GRANVILLE COUNTY BOARD OF COMMISSIONERS
JANUARY 3, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Tony W. Cozart had the invocation and led the Pledge of Allegiance. Chair May acknowledged that County Manager Cummings celebrated the homegoing of his mother during the holiday period. He extended sympathy on behalf of the Board.

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

RECOGNITION OF SERVICE - VICKIE G. HAMMIE

This item was pulled from the agenda as Ms. Hammie was unable to attend the meeting and postponed until further notice.

BOARD APPROVED RESOLUTION OF SUPPORT FOR JUVENILE CRIME PREVENTION COUNCIL (JCPC)

Mr. Eddie Crews, JCPC Central Area Consultant with the N.C. Department of Public Safety Division of Juvenile Justice and Delinquency Prevention, was present to request approval of a resolution supporting pay increases for Juvenile Justice Facility staff. Understaffed or inadequately staffed juvenile detention facilities put everyone at risk and the Granville County Juvenile Crime Prevention Council (JCPC) supports the resolution. Chair May continued that JCPC is an active group that receives funding from the state and some funding from the county. He stated further that this group works on means of mitigation of juvenile crime deterrent, counseling, and assistance for children that have delinquency issues and/or criminal justice issues as well as emotional trauma. It is one of the conduits that the county uses and it does partially fund that program.

Mr. Crews provided the Board with a brief presentation of the critical employment crisis that detention and youth development centers currently face. He pointed out that Dillon Detention Center, located in Butner, North Carolina has reached a critical staffing point and it has increased since the most recent resolution was printed to about 50% and, in some facilities, it is 60%. He stated that the Department of Juvenile Justice and Delinquency Prevention, under the umbrella of Public Safety is having to pull Juvenile Court Counselors who are trained to rehabilitate and work with kids in the community into these facilities to work and that is creating a burden where they are not able to perform their normal job duties. He stated further that even some that have been recently hired are being reassigned so they are not performing the job that they applied for and are qualified to perform. Mr. Crews stated that management has asked the consultants to reach out to County Commissioners through JCPC and asks them to come to the table to help support this state-wide effort to support pay increases for facilities staff. He added that the other big point he wished to make was that this requires no county funds. He continued that this was

merely a county resolution supporting this state-wide effort. He advised the Board that Wake, Cumberland, and most of the eastern counties have signed similar resolutions. He stated that he was graciously requesting that the Board adopt the resolution that was presented this evening.

A motion was made by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried to approve the following *Resolution Supporting Compression Increases for Division of Juvenile Justice and Delinquency Prevention* and to forward it to the appropriate personnel at the state:

GRANVILLE COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING COMPRESSION INCREASES for DIVISION OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION, DETENTION, AND YOUTH DEVELOPMENT CENTER STAFF

WHEREAS, the Division of Juvenile Justice and Delinquency Prevention provides short-term secure confinement in Juvenile Detention Centers and long-term commitment services in the State's Youth Development Centers; and

WHEREAS, the overarching mission of the Division of Juvenile Justice and Delinquency Prevention and the local Juvenile Crime Prevention Council to provide services and programming to ensure the protection of the community and rehabilitation of youth offenders; and

WHEREAS, Granville County is home to Dillon Regional Juvenile Detention Center in the city of Butner, and the staff of this facility along with other State juvenile facility staff have been passed over for pay increases that would recognize and reward the experienced staff, and make compensation more competitive as well as ensure qualified staff recruitment and retention; and

WHEREAS, Over one-quarter (26%) of JJDP positions are vacant (416 of 1,576), primarily in the areas of community supervision and case management and direct supervision of juveniles in confinement. More than half (225 or 54%) of the 416 vacancies are DJJDP facilities' positions. More than one-third (157 or 38%) of the vacancies are in juvenile court services, which provides community supervision and case management services; and

WHEREAS, Compression Salary Increases for Division of Juvenile Justice and Delinquency Prevention facility staff were removed from the state's budget prior to final approval; and

WHEREAS, similar salary adjustments or increases WERE approved for Department of Public Safety staff in adult facilities;

NOW, THEREFORE BE IT RESOLVED, that Granville County Commissioners support the adequate and timely increase of the salaries of juvenile facility staff in Granville County and across the State of North Carolina to make those positions competitive and to ensure qualified staff are compensated adequately for years of experience for the purposes of retention, as well as lay the groundwork for recruitment of qualified staff for youth facilities which will ensure the immediate and ongoing protection of the community and strengthen rehabilitative services for those juveniles most in need.

PUBLIC COMMENTS

Jacob Schaper, 606 21st Street, Butner, NC, talked about concerns with charges at the landfill for those that have a hydraulic cylinder on their trailer and have to pay \$38 a ton. He said those without a hydraulic cylinder do not pay the fee. He said he is 70 years old and needs the dump trailer to help him dump his items. He asked the Board to look at the matter as some are being penalized just because they use a dump trailer and there seems to not be a financial gain to the county for this.

Vernon Morton, 609 21st Street, Butner, NC, made the following comments and presented a copy to the Clerk:

On November 23rd, 2022, I went to the Butner landfill convenient site to dump a few leaves from my dump trailer. I was informed by the scale tenant that because I had a dump trailer, I would be charged a fee of \$38 per ton. My leaves weighed .04 ton and I paid \$1.52 to dump them. I was given a paper titled **Brush** dated 11/18/22 **Oxford and Butner Landfill** stating:

**Free acceptance from your home in-county (of your debris transported by)
Single axle and double axle trailers**

Pickup trucks

Cars and SUVs

All vehicles out-of-county or to be charged.

Anyone on a dump trailer or dump truck will be charged \$38 per ton.

All businesses will be charged \$38 per ton, regardless of trailer or truck size.

I call your attention to the discrimination in this policy statement. All Granville County property owners are charged a line-item tax fee of \$25 for **Waste Convenient Site Fee** to fund the operation of the convenience sites in Granville County. The fact that I own and use a dump trailer for the purpose of reducing wear and tear on this 77-year-old body is costing me twice for the privilege I have already been charged for and paid.

The container I use does not change the fact that my yard waste comes from my yard and is not being hauled commercially. I contacted Mr. Jason Falls regarding this discrepancy and from his tone and comments he was less than interested in and rectifying this matter. He stated that “the \$25 tax fee just covers the dumping of the collection containers at the site.” I believe that that is incorrect. He also stated that there would be no change to the \$38 per ton charge for dump trailers.

I would be glad to present ID, registration and sign at the scale house, an affidavit as to the origin of my limbs, trimmings, clippings and yard debris. The container I transport them in is not significant. That is simply for my convenience and ease of handling.

I would appreciate your attention to rectify this discrepancy as per Section 38-74 of the Granville County Code of Ordinances.

Thank you for your time and attention.

County Manager Cummings was directed to check with Mr. Falls on the matter and provide a response to Mr. Schaper and Mr. Morton.

Sheriff Robert Fountain, 115 Saddletree Road, Oxford, NC, stated that he came before the Board for several reasons: 1) to thank the County Manager and County Attorney for working with him during his transition process; 2) to thank the Board of Commissioners for offering their services in having both those two gentlemen to assist him what they are trying to undertake; 3) to Lieutenant Newman and Captain McCall, two of his command staff, that meet with him daily, he thanked them. He reported that the Sheriff’s Office is moving and that everything that they said they were going to do, they are starting to do. He stated that the first week they got 10 key loads of cocaine off the streets Butner—Interstate 85, the past week they had a strategic saturation operation with local law enforcement—Butner, Creedmoor, Stem, Oxford, and ALE. He stated that they went to work Friday, and they had over 66 total charges, nine felonies, and 20 arrests: just on Friday. So, every part of this community will see the Sheriff’s Office more frequently and as they continue to grow and as they hire, they will be more in the communities making sure that the communities are safe. Sheriff Fountain stated that there was some commentary about why they were on the southern end—all the unmarked cars stopping people—he stated that that was what the Board hired him to do—so to the community, everything that they hired him to do, that is what they are going to do. He continued that they are moving forward with other plans and that their staffing pattern has changed for the road deputies, and they are now consistently working two weeks days and two weeks nights before they switch—routinely they were working two-day days and they would switch right back to three days at night which is not a healthy thing for their mindsets or their bodies or their family lives. So, they have changed the way they function. The span of control in which they operate, and it is going to change, and he has spoken with Commissioners May and Karan as they will need more boots on the ground. He stated further that that is the direction that they are going to move in, and he is proud to say that his guys are supporting what they are doing and they should be fully staffed if everything goes as planned by July 2023. He stated that they had 17 vacancies when he took over, and they already have about six or seven people in the process to come on board and they have applications coming in daily. The young men of the Granville County Sheriff’s Office are committed to serving this community.

Board members made comments and a request was made that Sheriff Fountain give quarterly reports at the Board of Commissioners’ meetings.

PURCHASING

BOARD APPROVED INTERIOR ALTERATIONS FOR THE DEPARTMENT OF SOCIAL SERVICES, CHILD SUPPORT SERVICES OFFICES AT 143 WILLIAMSBORO STREET

The existing space of the former Sherriff’s Office, located at 143 Williamsboro Street, has been allocated for Granville County DSS Child Support Services offices. This relocation has been planned and needed to accommodate ADA accessibility and to vacate 122 Williamsboro Street which is scheduled for demolition within the next 5 years.

To facilitate this move, and to determine the needed functional improvements of the space, Stephen Baxter Architect was retained to meet with DSS staff and produce the construction documents needed for contractor pricing.

The work included within the construction documents includes minor modifications necessary for the functional needs of the department, new flooring, wall, and ceiling finishes, as well as additional electrical infrastructure. Additional data and communication infrastructure will be provided by the County during the construction process.

Sealed bids for the work were received on December 19, 2022, with the following results.

1.	Vance Construction Company / Henderson NC	\$159,667
2.	Focus Design Builder / Youngsville NC	\$177,410
3.	HG Reynolds Company / Henderson NC	\$205,000

This request complies with Section II, Informal Bids (NCGS 143-131) of the County’s Contract and Purchasing Policy.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved awarding a lump sum construction contract to Vance Construction Company for interior alterations for DSS Child Support Services at 143 Williamsboro Street, Oxford, for a fee not to exceed \$159,667 unless authorized by change order.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS FOR CONSIDERATION

Chair May mentioned concerns with school capital funding and updated the Board on the progress of the Leandro decision. He also updated the Board on the North Carolina Association of County Commissioners Legislative meeting and noted that top priority goals for the year include funding and other efforts to expand digital infrastructure broadband and seek revenue sources to address statewide public school and community college capital needs.

APPOINTMENTS

BOARD APPROVED APPOINTMENT OF MEMBERS TO BOARDS, COMMITTEES, AND LIAISON ASSIGNMENTS

Chair May asked Commissioners to give updates on boards and/or committees they serve on.

At this point, Commissioners gave updates on the boards and committees they serve on.

Chair May announced that citizens are needed to serve on boards and committees and noted that applications and the list are on the website and advertised.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the following list of commissioner assignments to boards, committees, and liaisons:

District 1 – Commissioner Zelodis Jay

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- District Health Board
- Emergency Services Committee
- Environmental Affairs Advisory Committee Liaison
- Granville Health System Board of Trustees
- K.A.R.T.S
- Kerr-Tar Regional COG Board
- Planning Board Liaison
- Solid Waste Liaison
- Water/Sewer Matters Liaison

District 2 – Commissioner Rob Williford

- Audit Review Committee
- Board of Equalization and Review
- Emergency Services Committee
- Finance Liaison
- Human Relations Commission
- Juvenile Crime Prevention Council
- Opioid Advisory Committee
- Oxford Downtown EDC Board
- Private Industry Council
- Solid Waste Liaison

District 3 – Commissioner Sue Hinman

- Animal Control Advisory Committee Liaison
- Board of Equalization and Review
- DOT Issues
- Franklin-Vance-Warren Opportunities Inc.
- Library Board Liaison
- Parks, Greenways and Recreation Advisory Committee
- Social Services Board
- Staff Appreciation

District 4 – Commissioner Tony Cozart

- Board of Equalization and Review
- Franklin-Vance-Warren Opportunity Inc.
- Granville Health System Board of Trustees
- Human Relations Commission
- Public Safety Liaison
- School Administration Liaison
- Social Services Board
- Staff Appreciation

District 5 – Chair Russ May

- Board of Equalization and Review
- CAMPO – Executive Board
- Economic Development Advisory Board
- Granville Fire Commission
- Planning Board Liaison
- Public Safety Liaison
- Kerr Tar Rural Planning Organization-Transportation Advisory Committee
- Rural Transportation Advisory Committee (RTAC) (RPO)
- School Administration Liaison
- Upper Neuse River Basin Committee
- Vaya Region 4 Board of Directors
- Veteran Affairs Committee Liaison

District 6 – Vice Chair Tim Karan

- Board of Equalization and Review
- Digital Infrastructure Planning Committee
- Emergency Services Committee
- Extension Leadership Advisory Council
- Granville Health System Board of Trustees
- Greenways Advisory Council
- Opioid Advisory Committee
- Parks, Greenways, and Recreation Advisory Committee

- SGWASA
- Triangle North Board

District 7 – Commissioner Jimmy Gooch

- Audit Review Committee
- Board of Equalization and Review
- CAMPO Executive Board, Alternate
- Granville Health System Board of Trustees, Ex-Officio
- Opioid Advisory Committee
- Senior Center Advisory Committee Liaison
- SGWASA
- Soil & Water Board Liaison
- Transportation Plan Work Group
- Water/Sewer Matters Liaison

BOARD APPROVED REAPPOINTMENTS TO THE GRANVILLE HEALTH SYSTEM BOARD OF TRUSTEES

Commissioner Williford recommended the reappointment of David T. Smith (District 2) and Commissioner Cozart recommended the reappointment of Dawn Omokunde (District 4). The approval was made in one motion.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the reappointments of David T. Smith (District 2) and Dawn Omokunde (District 4) to the Granville Health System Board of Trustees.

BOARD APPROVED APPOINTMENTS TO THE GRANVILLE COUNTY CITIZENS ADVISORY COMMITTEE FOR ENVIRONMENTAL AFFAIRS

Motioned by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the reappointment of Blaine Holmes (District 5) to the Granville County Citizens Advisory Committee for Environmental Affairs.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the reappointment of Neil Gresham (District 1) to the Granville County Citizens Advisory Committee for Environmental Affairs.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the reappointment of Byron Currin (Ex-Officio-Soil and Water) to the Granville County Citizens Advisory Committee for Environmental Affairs.

BOARD APPROVED REAPPOINTMENTS TO THE GRANVILLE COUNTY LIBRARY SYSTEMS BOARD OF TRUSTEES

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the reappointment of Lynn Allred (District 1) to the Granville County Library System Board of Trustees.

Motioned by Commissioner Russ May, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the reappointment of Anne Payne (District 5) to the Granville County Library System Board of Trustees.

ORANGE STREET COMMUNITY CENTER BOARD OF TRUSTEES

Commissioner Hinman notified the Board that the District 3 seat did not need to be filled at this time.

BOARD APPROVED REAPPOINTMENTS TO THE SENIOR SERVICES ADVISORY COMMITTEE

Commissioner Jay recommended the reappointment of Bessie Bailey (District 1); Commissioner Hinman recommended the reappointment of JoAnn Deshane (District 5 recommended by District 3); Commissioner Cozart recommended the reappointment of Harriet Morton (District 4); and Commissioner Gooch recommended the reappointment of Vickie Smoak (District 7).

Motioned by Commissioner Robert Williford, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointments of Bessie Bailey (District 1), JoAnn Deshane (District 5 by District 3), Harriet Morton (District 4), and Vickie Smoak (District 7).

COUNTY MANAGER'S REPORT

County Manager Cummings thanked Assistant County Manager Weichel for holding down the fort while he was attending his mother's funeral, noting it was an eventful week with the cold snap and power outages. He also thanked Sheriff Fountain and the Emergency Management staff, particularly Jason Reavis, for responding and serving the community as quickly as possible during the weather event. He mentioned further that during that cold snap, they had some burst pipes at the Granville-Vance Health Department that caused quite a lot of damage and a number of staff had to be pulled into immediate action, including Gary Bowen, Matt Eller, and Scott Phillips, who made sure that the county buildings and people were taken care of.

COUNTY ATTORNEY'S REPORT

Attorney Wrenn stated that he had an attorney-client matter for closed session.

BOARD PRESENTATIONS

Commissioner Jay thanked staff on behalf of the Granville-Vance District Health Department for taking care of the busted pipes at the facility during the holidays. He announced that there is a vacancy on KARTS (Kerr Area Rural Transit System) and asked for assistance in filling the position. He said he hoped everyone had a nice Christmas and a prosperous New Year.

Commissioner Williford said he was glad that County Manager Cummings returned safely and hoped everyone has a good New Year.

Commissioner Hinman said she was thankful that there were no additional problems from the freezing weather and then thanked staff, the Sheriff's Office, and DSS (Department of Social Services) for their help with the emergency weather situation. She wished everyone a Happy New Year.

Commissioner Cozart offered condolences to County Manager Cummings and also former Judge Danny Finch on the loss of his wife. He said he looked forward to the MLK (Martin Luther King Jr.) Holiday and upcoming event sponsored by the Human Relations Commission as well as hearing the student essays. He thanked Oxford Baptist Church for hosting the event. He also wished everyone a Happy New Year and the best in the upcoming year.

Commissioner Karan wished everyone a Happy New Year and glad everyone survived 2022. He thanked Sheriff Fountain for attending the meeting and stated he is hopeful for great things to come.

Commissioner Gooch wished everyone a Happy New Year and stated that he was very thankful to be a part of this Board. He welcomed Rob Williford as a new County Commissioner and said he looks forward to working with him. He then welcomed Sheriff Fountain and stated that he has done some good work to start with and that he is getting off to a running start and thanked him for attending the meeting and they looked forward to seeing more of him in the future. He then thanked the audience for also being in attendance and noted that the Board appreciated all the public comments as well.

Chair May reported that at the November meeting, the Board took action to provide appropriate financial bonuses for Sheriff employees, detention officers, and county employees to try to mitigate some of the issues with the retention of law enforcement and detention officers. He commended County Manager Cummings on behalf of the Board for finding the available funding within the existing budget and talked about challenges and key budget items such as EMS and funding for Law Enforcement. He asked the Board to share any of their ideas that might help to

make the Board Retreat a more informative and robust work session that would help to identify real needs that the Board will have to face in the coming year. He said that he was very thankful that they had had a good year and was thankful for God's blessings upon Commissioner Karan's wife during her very serious life-saving surgery last year, and thankful for all the Board members' health and their families. He noted that many of them shared losses last year, but God has a way of cultivating a newness in each of us after a loss. Lastly, he spoke to the media specifically about the Leandro decision because it is a very important issue to him as a commissioner who works with schools on funding. He stated that the Board gets beat up a lot concerning school funding and reported that about 32-35 percent of our funding goes to education in the county and that we need help with additional funding efforts.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (3), (4), and (6) for attorney-client, economic development, and personnel matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session.

BOARD APPROVED ESTABLISHING SHERIFF'S SALARY

Chair May asked for a motion to establish the Sheriff's salary.

Commissioner Tony W. Cozart made a motion to establish the Sheriff's salary in the amount of \$104,260 retroactive to the date of swearing in and that he be notified by the County Attorney and/or County Manager of this action. Commissioner Gooch seconded the motion and it passed unanimously.

Commissioner Gooch mentioned that he wanted to be sure that it is made public how the salary was determined and that it would have been the same salary for other candidates based on the previous appointed Sheriffs and policy.

The motion was amended based on the County Manager's input and voted on again to include additional language.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved establishing the Sheriff's salary at \$104,260 based on the personnel policy for an elected Sheriff, retroactive to December 5, 2022, the date of taking the oath of office and that the County Manager inform Sheriff Fountain of the action.

BOARD APPROVED INVESTMENT FOR WATER AND SEWER EXTENSIONS AND SITE PREPARATION AT TRIANGLE NORTH

County Manager Cummings explained a request for water and sewer expansion and site preparation in Triangle North.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved investing \$5.1 million in undesignated funds for water and sewer line extensions and site preparation at the Triangle North Granville site.

ADJOURNMENT

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned at 9:25 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

DRAFT

GRANVILLE COUNTY BOARD OF COMMISSIONERS
JANUARY 17, 2023
GRANVILLE EXPO AND CONVENTION CENTER,
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:02 p.m., Chair Russ May called the meeting to order. He then had the invocation and led the Pledge of Allegiance. He announced that Commissioner Hinman recently lost her sister and expressed condolences to the family.

REMEMBRANCE OF DR. MARTIN LUTHER KING, JR.

Chair May announced that the Board had the privilege of attending a ceremony that honored Dr. Martin Luther King and on behalf of the Board, read the following statement and presented a copy to the Clerk:

THE BOARD NOW WILL TAKE A MOMENT TO BRIEFLY HONOR DR. MARTIN LUTHER KING JR. TO DO SO I WOULD LIKE TO TAKE YOU BACK IN TIME...A TIME OF CHAOS, AND UNCERTAINTY-WHO WERE WE...WHO WERE WE AS A NATION, AND WERE WE REALLY A NATION THAT TRULY HONORED OUR FOUNDING VALUES STATED WITHIN OUR DECLARATION OF INDEPENDENCE – We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator with certain unalienable Rights, that among these are life, Liberty and the pursuit of Happiness.

IT IS 1968... I RECALL VIVIDLY WATCHING THE EVENING NEWS EACH NIGHT AND LISTENING TO WALTER CONKRITE ADDRESSING OUR NATION. THE WORLD WAS IN TURMOIL. 1968 WAS A YEAR UNLIKE ANY YEAR I CAN RECALL IN MY LIFETIME.

A NATION AT WAR, A US NAVAL SHIP CAPTURED BY NORTH KOREA, PROTESTS, RIOTS ACROSS OUR NATION, POLITICAL AND SOCIAL UPEHAVAL AND MOST HORRIBLY ASSASINATIONS OF TWO MEN WHO WERE CHAMPIONS OF FIGHTING FOR JUSTICE AND EQUALITY. DR. MARTIN LUTHER KING JR., A BAPTIST MINISTER AND ROBERT KENNEDY, A PRESIDENTIAL CANDIDATE... THE LOSS OF BOTH THESE YOUNG CHAMPIONS OF JUSTICE SHATTERED A NATION’S HEART... 1968 FOREVER CHANGED OUR NATION.

WE HONOR DR. KING FOR HIS LIFE AND LEGACY OF FIGHTING AGAINST INJUSTICES AND FOR EQUALITY. HE SO PASSIONATELY WANTED ALL AMERICANS, REGARDLESS OF ETHNICITY, TO BE TREATED WITH DIGNITY, FAIRNESS, COMPASSION, AND EQUALITY.

IN FURTHER REMEMBRANCE OF DR. KING, I WOULD LIKE TO READ SOME FAMOUS QUOTES:

“Whatever your life’s work is, do it well. A man should do his job so well that the living, the dead, and the unborn could do it no better.”

“If a man has not discovered something that he will die for, he isn’t fit to live.”

“Life’s most persistent and urgent question is, ‘What are you doing for others?’
If a man is called to be a street sweeper, he should sweep streets even as Michaelangelo painted, or Beethoven composed music, or Shakespeare wrote poetry. He should sweep streets so well that all the hosts of heaven and earth will pause to say, here lived a great street sweeper who did his job well.”

“The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy.”

“Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that.”

At this time, there was a moment of silence in memory of Dr. Martin Luther King, Jr.

CONSENT AGENDA

Chair May announced that the May 4, 2022 minutes were added to the consent agenda for approval.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved tax refunds, releases, and write-offs:

- Refunds December 2022: \$3,008.82
- Releases December 2022: \$ 468.50
- Write-offs (\$2 and less) December 2022: \$ 9.43

B. Declared vehicles as surplus to be sold via online auction platform:

Emergency Management Department:

- Layton Homes 2006 Nomad – VIN # - 00694

Sheriff Department:

- TL Industries 2005 International – VIN # 43171

C. Approved authorizing the Finance Director to make the following changes to the Sheriff’s Execution account at Union Bank, now First National Bank:

Signatures coming off	Signatures adding on
John Hardy	Robert Fountain, Jr.
	Kendall Mangum

D. Approved minutes:

- April 6, 2022 Special Meeting
- April 18, 2022 Regular Meeting
- May 2, 2022 Regular Meeting

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

RECOGNITION OF SERVICE – VICKIE G. HAMMIE

The Board recognized Vickie G. Hammie for her years of service. Commissioner Hinman read comments provided by Adonica Hampton, Social Services Director and then Commissioner Cozart presented her a plaque on behalf of the Board:

Vickie G. Hammie
Granville County Department of Social Services
January 8, 1992 – December 31, 2022
In Recognition of Outstanding Service
to
The Citizens of Granville County
Presented by
The Granville County Board of Commissioners

DUKE ENERGY FOUNDATION GRANT AWARD PRESENTATION DUKE ENERGY FOUNDATION GRANT AWARD

Assistant County Manager Weichel provided background information on the Duke Energy Foundation Grant. Granville County submitted two applications to Duke Energy Foundation's grant program in 2022 and was recently awarded a total of \$30,000. The County Emergency Management Department was awarded \$25,000 to purchase Automated External Defibrillators (AEDs) and to purchase other supplies used to operate emergency shelters. In addition, the Parks and Grounds Department was awarded \$5,000 to perform safety improvements to the Granville Athletic Park trail system.

Jason Reavis, Emergency Management Director, thanked Tanya Evans and the Duke Energy Foundation for the grant. He noted that the grant for Emergency Management will be going towards is two-fold: 1) to put 10-12 AEDs in several Granville County buildings, and; 2) to replace cots due to aging out as well as restructuring that the American Red Cross has done to better serve the citizens during disasters.

Tanya Evans, District Manager for Duke Energy, said they are so excited about being able to provide this grant for two wonderful opportunities as it is very important for Duke Energy to support the communities that they serve. She stated that Duke Energy Foundation made a commitment to supporting Emergency Management efforts in storm response and community resilience. The Board then took a picture with Ms. Evans with a big check to formally present the grant awards to Granville County.

UPDATE FROM GRANVILLE COUNTY YOUTH LEADERSHIP COUNCIL

Jermaine Puryear, Jr. updated the Board on the progress of the Youth Leadership Council in the last three to four months. The Youth provided a PowerPoint presentation and spoke from it about their strategic planning, team building, mission statement, board assignments, and training. They also talked about upcoming plans including a meeting and great, mental health and first aid training, podcast, career/job fair, and teen nights. Charissa Puryear gave a history of how the council was created and noted that one goal of the Youth Council is to train them to be able to serve on boards and committees in the county. Board members made comments including that they would like to have representation by youth on boards and committees.

PUBLIC COMMENTS

There were no public comments.

TAX MATTERS

BOARD APPROVED TAX REFUND TO TYLER WILSON

North Carolina General Statute 105-325(a)(6) empowers Boards of County Commissioners to change abstracts and tax records after the Board of Equalization and Review has adjourned or to appraise or reappraise property when the assessor reports to the board that, since adjournment of the Board of Equalization and Review, facts have come to the assessor's attention that render it advisable to raise or lower the appraisal of some particular property of a given taxpayer in the current calendar year.

The Tax Administrator was notified on December 14, 2022, that the Tax office taxed Tyler Wilson's property including a house that should have been taxed on the parcel next to him. The tax office will send an adjusted bill to the landowner that has the house on their property.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a refund to Tyler Wilson for incorrectly assessed taxes.

BOARD APPROVED GRANVILLE COUNTY TAX OFFICE LATE APPLICATION POLICY AND PROCESS

North Carolina law provides clear guidance on how property taxes are to be assessed and paid, including the processes by which local jurisdictions can receive and process applications for allowable exemptions and exclusions from property taxation. The statutory application period for exemptions is January 1st through January 31st and exclusion application period is from January 1st through June 1st. Each year we have several late applications delivered to our office.

North Carolina General Statute 105-282.1(a1) states upon a showing of good cause by the applicant for failure to make a timely application, the governing board may approve the application. The statute does not clearly define just cause, but to avoid accidentally setting unhelpful precedents, staff believes that adopting the attached policy will provide the needed guidance to staff and to the County Commissioners for what would be considered just cause.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the following the following Granville County Tax Office Late Application Policy and Process:

Granville County Proposed Late Application Process (for exclusions and exemptions from property taxes)

Inherent in owning property is the obligation of property owners to understand their rights and obligations including paying taxes and applying for all exclusion and exemptions from property taxes in a timely manner. With that principle in mind, taxpayer neglect or oversight will not constitute “good cause” for a late exemption or exclusion application.

A “late” application is any application (1) not received by the tax office before the official deadline, or (2) not bearing a clear postmark or official timestamp before the official deadline from the USPS or other recognized delivery company or common carrier such that the date of deposit with the delivery company or common carrier can be determined.

Good cause for considering a late application may include situations in which:

- The taxpayer was given incorrect information in writing regarding the matter from the tax office or the N.C. Department of Revenue; or
- The taxpayer was incompetent, incapacitated, or deployed in military service out of the country during the period in which the application should have been submitted.

The burden of proving both good cause for the late application and eligibility for the requested exemption or exclusion falls on the taxpayer.

PURCHASING

BOARD APPROVED PURCHASE OF OUTDOOR INSTRUMENTS FOR THE THORNTON LIBRARY FROM STATE FISCAL RECOVERY FUNDS GRANT

The purpose of this item was to purchase outdoor instruments from Percussion Play for the Thornton Library using funds from the State Fiscal Recovery Funds (SFRF) grant. Library staff were impressed with the outdoor instruments at the Granville Athletic Park and thought that they would be a great resource for the Library System.

Will Robinson, Library Director, explained that the non-recurring state aid funds originate with the U.S. Treasury Office as part of the Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan. He stated funds will be distributed through the North Carolina Pandemic Recovery Office, the Department of Natural and Cultural Resources State Library for Disbursement. He stated further that the Granville County Library was granted \$64,899 through this grant. He noted that this will be something outside the library facility for the community to use.

Board members asked questions and received clarification.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and carried by a vote of 6-1, the Board approved the purchase of outdoor instruments for the Thornton Library from Percussion Play in the amount of \$18,730 from the State Fiscal Recovery Funds grant. Commissioner May voted nay noting that he would prefer that state funds be allocated to the school system.

BOARD APPROVED THE PURCHASE OF A MOBILE KITCHEN FROM FOOD LITERACY CENTER MINI-GRANT

The Granville County Library System was one of five applicants chosen to receive the Food Literacy Center Mini-Grant for a mobile kitchen called a Charlie Cart. The grant award amount of \$16,930 can be used for the purchase of a mobile kitchen for \$15,000.

Will Robinson, Library Director, explained that this is a big step toward getting more food programming to stress food literacy and health and wellness. He noted they are working with Cooperative Extension on a program called Slice and that the cart will not take up much space. He noted that the Children's Librarian, Amy Carlson, has received training and certification to prepare food.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the purchase of a mobile kitchen from The Charlie Cart Project in the amount of \$15,000 from the Food Literacy Center Mini-Grant.

RECESS

Chair May asked for a ten-minute recess.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board called for a recess at 8:03 p.m.

SHERIFF MATTERS

BOARD APPROVED PURCHASE OF TWO CHEVROLET TAHOES FOR OFFICIAL USE

The Sheriff's Office requested to expend up to \$78,904.56 in federal asset forfeiture funds to purchase two (2) Official Use Vehicles. The purchase will be conducted with the Capital Chevrolet Government Sales Division utilizing NC State Contract 070A.

The Sheriff's Office is in the process of outfitting the existing fleet with vehicles that can meet service requirements during hazardous weather events. The acquisition of 4-wheel drive vehicles will meet this need and provide the Sheriff's Office with an increased response capability when road conditions are hazardous. The purchase of vehicles is authorized by the federal forfeiture program as an anticipated expenditure to support law enforcement operations (*U.S. Department of Justice and U.S. Department of the Treasury Guide to Equitable Sharing 2018*). Additionally, the expenditure meets the DOJ and Treasury requirement that equitable sharing funds be used in a timely manner.

Sheriff Fountain reported to the Board that he had sworn in ten officers earlier that day and in the past 30 days 15 officers and that the target projection for the department to be fully staffed was July. He shared some additional information with the Board regarding work with local and federal partners to ensure the safety of the citizens of Granville County. He requested additional vehicles that could be purchased with asset forfeiture funds and talked about the difficulty of locating vehicles.

After questions and clarification, a motion was made by Commissioner Tony W. Cozart and seconded by Commissioner Zelodis Jay to approve the recommendation of the requested vehicles from the Sheriff.

Chair May asked for an update on the body scanner purchase for the Detention Center and the balance of the asset forfeiture accounts. He asked that processes be adhered to and followed with seized vehicles and that due diligence is done.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the purchase of two (2) Chevrolet Tahoes for official use in the amounts of \$39,616.78 and \$39,287.78 for a total amount of \$78,904.56 using asset forfeiture funds.

BOARD APPROVED PURCHASE OF TWO CHEVROLET SUBURBANS FOR OFFICIAL USE

The Sheriff's Office requested to expend up to \$104,000.00 from the Sheriff's Office General Fund Account #10-4310-540 (Capital Outlay Cars) to purchase two (2) official use vehicles. The purchase will be conducted through a Chevrolet government sales contract.

The Sheriff's Office is in the process of outfitting the existing fleet with vehicles that can meet service requirements during hazardous weather events. The acquisition of 4-wheel drive vehicles will meet this need and provide the Sheriff's Office with an increased response capability when road conditions are hazardous.

Sheriff Fountain explained that the request had changed due to a decrease in price and that they were now requesting the purchase of two Chevrolet Suburbans rather than Silverado trucks. He said that conversations are taking place with the County Manager and County Attorney regarding using a fleet management company for vehicles. He answered questions from the Board about the practicality of using a suburban for patrol, the life of vehicles, cost of outfitting the vehicle, funding for fiscal year, and vehicle inventory. He also answered questions about cadets in training and accounting of his weapon system.

After clarification that funds are in place and that vehicles are in short supply, the Board took action with the understanding that documentation will be provided for the Chevrolet Suburbans.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the purchase of two (2) Chevrolet Suburbans for official use in the amount of \$45,579.50 each for a total amount of \$91,159.00 using the Sheriff's Office capital outlay cars' account from state contract.

Sheriff Fountain announced that Reverend Leroy Anderson was sworn in as a Chaplain along with others and that they are starting a new chaplaincy program as part of their community engagement.

SOLID WASTE MATTERS

APPROVAL OF CONTRACT FOR ENGINEERING OVERSIGHT FOR CONSTRUCTION OF LEACHATE TANK NO.2

The Board approved the construction of an additional leachate tank at their regular meeting in August. The additional tank that was approved is designed to accommodate the increased flow of leachate due to the new cell being constructed. The scope of work (identified as Task Order #10) discusses services and the associated costs for engineer review of design and construction oversight for this additional leachate tank. These services are required by the state for our "permit to construct" as well as a "permit to operate".

Additional background information regarding this request included in the agenda packet was the Board summary of leachate tank need/procurement history, Board award/approval of tank construction, notice of award to contractor, an executed contract between county and contractor, as well as a notice to proceed letter. The majority of the work will begin and end in February of 2023.

County Administration recommends using General Fund Balance to loan an additional \$45,663.00 to the already approved loan of \$4,000,000 at 1% over a 7-year period to the Solid Waste

Enterprise Fund for the construction and engineering costs associated with the proposed 8-acre cell.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board the engineering scope of work for oversight of the construction of leachate tank no. 2 with Garrett & Moore, Inc., and associated funding in the amount of \$45,663 and authorized the County Manager to execute the resulting contract once the County Attorney and Engineer have worked out the contract details.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS FOR CONSIDERATION

There were no updates.

APPOINTMENTS

BOARD APPROVED REAPPOINTMENTS TO THE ADULT HOME CARE COMMUNITY ADVISORY COMMITTEE

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the reappointments of Delores Lyon (District 4) and Vernestine Bannerman (District 6 appointed by District 1) to the Adult Home Care Community Advisory Committee.

BOARD APPROVED REAPPOINTMENTS TO THE NURSING HOME COMMUNITY ADVISORY COMMITTEE

Commissioner Jay recommended the reappointment of Gwen Bullock and Commissioner Gooch recommended the reappointment of Gail Birdsong.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the reappointments of Gwen Bullock (District 1) and Gail Birdsong (District 7) to the Nursing Home Community Advisory Committee.

BOARD APPROVED APPOINTMENT TO KARTS

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the appointment of Kathy May to Kerr Area Transportation Authority (KARTS).

BOARD APPROVED APPOINTMENT TO THE GRANVILLE COUNTY PLANNING BOARD

Motioned by Commissioner Robert Williford, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the appointment of Adam Brewer to fill an unexpired term on the Granville County Planning Board.

BOARD APPROVED APPOINTMENT TO THE GRANVILLE HEALTH SYSTEM BOARD OF TRUSTEES

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the appointment of Dr. Shane Hodge (Hospital Representative) to the Granville Health System Board of Trustees.

BOARD APPROVED CONTINUING THE DISCUSSION OF THE EXPANSION OF THE ABC BOARD AT THE RETREAT

The creation and structure of local ABC boards are governed by statute. Since its inception several decades ago, the Granville County ABC system has been governed by a three-member board. They are responsible for hiring the ABC system general manager and providing policy direction and other direction to the system through the general manager. The Granville County ABC system is currently in the middle of constructing a new store in Oxford, with the intention of using the old building as a warehouse. There has been some discussion of adding additional stores in the future. General statutes give fairly specific direction on the size and appointment processes for local ABC boards, and the relevant general statutes are attached to this item.

Motioned by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and carried by a vote of 6-1, the Board approved continuing the discussion of the ABC Board expansion at the upcoming retreat. Commissioner Zelodis Jay voted nay noting his concerns with having a three-member board and the risk of violating open meetings law for a quorum.

BOARD APPROVED DELAYING DISCUSSION AND ACTION ON THE EXPANSION OF THE DSS BOARD TO THE RETREAT

The membership structure of local DSS (Department of Social Services) boards are governed by statute. Since its creation, the Granville County DSS board has consisted of three members. They have supervisory authority over the DSS Director (subject to state personnel guidelines) and provide policy direction and other direction to the local Department of Social Services through the director. General statutes give fairly specific direction on the appointment authority and process for local DSS boards, and the relevant general statutes are attached to this item.

Commissioner Hinman asked for clarification on how you add members and asked to delay action until the retreat. She noted that she was in favor of a five-member board.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and carried by a vote of 6-1, the Board approved delaying discussion and action on the DSS Board expansion until the retreat. Commissioner Jay voted nay.

COUNTY MANAGER'S REPORT

Chair May asked that the Board consider a full day for the retreat instead of a half day.

County Manager Cummings reported that at this time there are two days for the retreat including Monday evening February 20, 2023, and Friday, February 24, 2023. He said he and staff would evaluate if extra time was needed.

BOARD APPROVED ADJUSTMENTS TO GRANVILLE ATHLETIC PARK FEES

Assistant County Manager Weichel explained that two Granville County charter schools currently utilize the GAP (Granville Athletic Park) baseball fields for team games and were requesting use of these same fields for practices. Due to the nature of baseball practice, allowing for this extended use will necessitate increased field maintenance as well as the purchase of additional materials to cover mound and plate area upkeep, sod, and drying agents. Therefore, staff propose an increase to the rental fees to accommodate this request.

After an internal review of anticipated additional costs as well as a comparison of like facilities within the County's geographic region where GAP fees are notably lower, staff recommends this proposed increase be applied uniformly to both practice and game rentals. If approved, the new rates for two-hour rentals would increase from \$35 to \$55 for residents / in-county entities and from \$60 to \$80 for non-residents / out-of-county entities. The park maintenance manager reached out to the school coaches and confirmed their willingness to pay this increase for the opportunity to use the fields for practices.

In addition, staff conducted a review of spray park facilities in closest proximity to Granville County to evaluate the GAP's current operating practices and one-dollar admission fee. This review revealed that the GAP spray park is the only like facility that permits group rentals and the only like facility that charges an admission fee which requires a part-time attendant to monitor the site and collect the fees. The staff's recommendation was to retain the current schedule to allow for group rentals along with an on-site attendant but eliminate the admission fee and on-site attendant during general operating hours. (Group rentals are permitted Monday – Saturday, 10 am – 12 noon only.) If the on-site attendant is eliminated for general operating hours, additional signage including rules and cautions will be erected at the park.

Board members asked questions about the use of fields by charter schools, the wear and tear of the fields, and comparable rental costs in other counties. Staff were asked to determine a way to encourage rentals of the amphitheater. Assistant County Manager Weichel noted that they

are continuing to seek grant opportunities for a canopy for the amphitheater. After clarification, the Board took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the following fee adjustments to the Granville Athletic Park (GAP) baseball fields and spray park:

- Baseball fields from \$35 to \$55 per 2 hours for resident rate and from \$60 to \$80 per 2 hours for non-resident rate
- Spray park from \$1 per person to free

County Manager Update

County Manager Cummings said he appreciated the district tours with each commissioner recently as they were informative and helpful.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had attorney-client, economic development, and personnel matters for closed session.

BOARD PRESENTATIONS

Commissioner Williford reported that he attended the Martin Luther King, Jr.(MLK) event at Oxford Baptist Church, the Boys and Girls Club event, and the new commissioner orientation session sponsored by the UNC-School of Government. He noted that the Granville ABC Board is finalizing the contract for the new store in Oxford and a groundbreaking will be held in about 60 days.

Commissioner Hinman thanked the Board for all their prayers, calls, and cards during the passing of her sister.

Commissioner Cozart reported that he looks forward to attending the upcoming North Carolina Association of County Commissioner Board of Directors meeting scheduled January 27-28, 2023. He said there will be upcoming appointments on the Human Relations Commission and that he was glad to see Albert Capps recognized with the Reverend Robert Blackwell Award at the MLK event.

Commissioner Gooch reported that during his district tour with County Manager Cummings, they had the opportunity to meet the Stem Town Council and Stem Mayor. He noted they had already met with Butner representatives.

Commissioner Jay said he attended three Martin Luther King Jr. events and applauded the young people that participated. He noted that the young lady from J.F. Webb High School did an excellent job. He thanked the County Manager, Gary Bowen, and staff for assistance at Granville-Vance District Health Department for repairs from freezing weather and mentioned that services are getting back to normal.

Chair Russ May reported he attended the MLK event in Creedmoor along with Commissioners Karan and Jay. He noted that the Granville County Fire Commission has some important decisions soon regarding funding and the Corinth Fire Department just purchased a new fire pumper which is a tremendous asset to the county. He thanked the staff for being present at this meeting. He said he is going to do his best to communicate to the public things that they may not be aware of or things that need further explanation so that they understand that the Board is operating in the utmost transparency.

ANY OTHER MATTERS

Commissioner Gooch requested that the young lady that Commissioner Jay mentioned attend an upcoming Board of Commissioners meeting for recognition.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (3), (4), and (6) for attorney-client, economic development, and personnel matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board adjourned at 10:35 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

GRANVILLE COUNTY BOARD OF COMMISSIONERS
February 6, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Timothy Karan had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved budget amendment #3 for fiscal year 2022-2023:

Budget Amendment #3
February 6, 2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)			
Public Safety			
Emergency Management		54,297	
Community Services			
County Library System		16,930	
Human Services			
HCCBG & Transportation		40,000	
Area Projects and Other Appropriations			
Non-Departmental		310,000	
Contributions to Other Funds			
Loans to other Funds		4,692,250	
Contingencies		(105,000)	
Total Expenditures			5,008,477
Revenues: Increase/(Decrease)			
Investment Earnings & Operating Transfers In		5,000,000	
Restricted and Intergovernmental		81,930	
Appropriated Fund Balance		(73,453)	
Total Revenues			5,008,477

LANDFILL

Expenditures: Increase/(Decrease)			
Landfill Operations		828,325	
<i>Total Expenditures</i>			828,325

Revenues: Increase/(Decrease)			
Loan from GF for Cell Construction		\$828,325	
<i>Total Revenues</i>			828,325

(For reference only)			Balance
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General Fund/Non-departmental			
Expenditures: Increase/ (Decrease)			
10-	8540	801	Economic Incentive
			\$205,000
			\$901,500
Revenues: Increase/ (Decrease)			
10-	3990	991	Appropriated Fund Balance
			\$205,000
			\$6,187,378

Description: Return of Building Use Grant funds (2018-134-3201-2587 awarded to RiceWrap) back to NC Department of Commerce because RiceWrap did not meet job creation goals.

General Fund/Emergency Management			
Expenditures: Increase/ (Decrease)			
10-	4330	602	Supplemental Grant Expense
			\$29,297
			\$109,679
Revenues: Increase/ (Decrease)			
10-	3990	991	Appropriated Fund Balance
			\$29,297
			\$6,216,675

Description: to fund Emergency Management Grant expenditures with EMPG grant funds (EMPG Supplemental - \$18,229.63 and EMPG -ARPA - \$11,067.51) received in latter part of FY 2022.

General Fund/Emergency Management			
Expenditures: Increase/ (Decrease)			
10-	4330	510	Capital Outlay
			\$25,000
			\$28,400
Revenues: Increase/ (Decrease)			
10-	3433	234	Duke Energy Foundation Grant
			\$25,000
			\$25,000

Description: to recognize the receipt and appropriation of funds from the Duke Energy Foundation Emergency Preparedness grant

General Fund/Senior Services			
Expenditures: Increase/ (Decrease)			
10-	5859	238	Kerr Tar Area Agency on Aging - ARPA
			\$40,000
			\$40,000
Revenues: Increase/ (Decrease)			
10-	3327	356	Kerr Tar Area Agency on Aging - ARPA
			\$40,000
			\$40,000

Description: to recognize the receipt and appropriation of funds from the Senior Service ARPA grant to be used for in-home aide services. \$40,000 of this \$100,000 to be expended in FY 2023.

General Fund/Library			
Expenditures: Increase/ (Decrease)			
10-	6110	694	Food Literacy
			\$16,930
			\$16,930
Revenues: Increase/ (Decrease)			
10-	3327	323	Food Literacy
			\$16,930
			\$16,930

Description: to recognize the receipt and appropriation of funds for the NC-22-70 Food Literacy Award from the Library Services and Technology Act grant

General Fund/Contributions and Loans			
Expenditures: Increase/ (Decrease)			
10-	9200	100	Loan to Other Funds - Landfill
			\$4,692,250
			\$4,692,250
Revenues: Increase/ (Decrease)			
10-	3990	991	Appropriated Fund Balance
			\$4,692,250
			\$10,908,925

Description: to recognize loan from General Fund to the Landfill Fund for the construction of the MSW Landfill Unit 2 Phase 2 cell. Terms of the loan are 1% interest over a seven-year period. Annual payments to be made at the end of the fiscal year.

General Fund/Revenue					
Revenues: Increase/ (Decrease)					
10-	3990	932	Transfer from ARPA Fund	\$5,000,000	\$5,000,000
10-	3990	991	Appropriated Fund Balance	(\$5,000,000)	\$5,908,925

Description: Transfer the balance of ARPA Revenue Replacement funds to fund full time salaries in FY 2023

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10-	8540	805	Payroll Services	105,000	341,000
10-	9910	991	General Contingency	(\$105,000)	42,564

Description: Fund the balance of Tyler Payroll and HR implementation fees.

Landfill Fund					
Expenditures: Increase/ (Decrease)					
60-	4725	599	Construction and Permitting	\$136,105	\$4,146,105
Revenues: Increase/ (Decrease)					
60-	3920	010	Loan from GF for Cell Construction	\$136,105	\$4,000,000

Description: to recognize loan proceeds from General Fund to the Landfill Fund for the construction of the MSW Landfill Unit 2 Phase 2 cell. Terms of the loan are 1% interest over a seven-year period. Annual payments to be

Landfill Fund					
Expenditures: Increase/ (Decrease)					
60-	4725	599	Construction and Permitting	\$692,250	\$4,838,355
Revenues: Increase/ (Decrease)					
60-	3920	010	Loan from GF for Cell Construction	\$692,250	\$4,692,250

Description: to recognize additional loan proceeds from General Fund to Landfill fund (original loan referenced above) for the construction of leachate tank (Haren Construction)

B. Approved authorizing the County Manager, if necessary, to enter into a repayment agreement with the State of North Carolina if Granville County has to terminate an economic development incentive agreement with RiceWrap.

C. Approved minutes:

- May 16, 2022 Regular Meeting

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

PRESENTATION ON 2021 COMMUNITY HEALTH ASSESSMENT AND OPIOID EPIDEMIC RESPONSE

Lisa Macon Harrison, Health Director, gave an overview of the 2021 Community Health Assessment from a PowerPoint presentation and talked about information included in the handouts entitled *Granville-Vance Opioid Fact Sheet* and *Granville Vance Public Health Response to Opioid Crisis: Opioid Prevention and Treatment* that were included in the agenda packet. The Community Health Assessments revealed that mental health and substance abuse together were identified as a top health challenge facing our counties. After the presentation, Board members asked questions about the jail health plan, drug overdose rates and prevention, the best ways to spend opioid dollars, and education, etc. It was noted that Granville County has an Opioid Advisory Committee.



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צִמְצֻמַּת הָאֵשׁ אֶת צִמְצֻמַּת הָאֵשׁ

February 6, 2023



COMMUNITY
HEALTH
Assessment
2021



- Every three years, Granville Vance Public Health (GVPH) conducts a Community Health Assessment (CHA). The purpose of a community health assessment (CHA) is to collect and analyze data to determine the needs of a community, as well as identify community resources and assets that can improve the community's health and wellbeing.
- In September 2021, Granville Vance Public Health (GVPH) convened a steering committee of stakeholders representing health care, government, mental health, law enforcement, education, and other sectors in Granville and Vance Counties to conduct this assessment.
- The CHA Team worked from August 2021 to May 2022 to collect and analyze data, present it for discussion to the steering committee and community members, and set three priorities that represent the counties' needs and concerns.

Mental Health & Substance Use

Secondary Data

Drug Overdose Deaths: In 2020, Vance County had a rate of 40 per 100,000 and Granville County had a rate of 18 per 100,000. The HNC 2030 goal was 18 per 100,000 drug overdose deaths.

The suicide mortality rate for Vance County was 12.8 per 100,000 and 13.9 per 100,000 for Granville County.

Primary data: CHOS

Mental health services ranked #1 as a top health service need, selected by 47% of Granville respondents and #3 by 42% of Vance respondents.

Limited options available for those seeking recovery services

Barriers highlighted by Latinx group were insurance or cost

Youth group indicated that substance use has become a norm within community

Community Voices

"Like it's gotten to the point where like if someone does a certain type of drug or whatever, you're just like 'Oh, that's normal.'"

Engaging Youth for Community Health & Safety

Secondary Data

Primary Data: CHOS

Gang activity was ranked at a #5 top safety concern by 18% of Vance County respondents.

Youth and child health identified as priority among participants.
 Recreational opportunities deemed essential to support physical and mental health.
 Youth and adult participants expressed concerns about gang violence within community

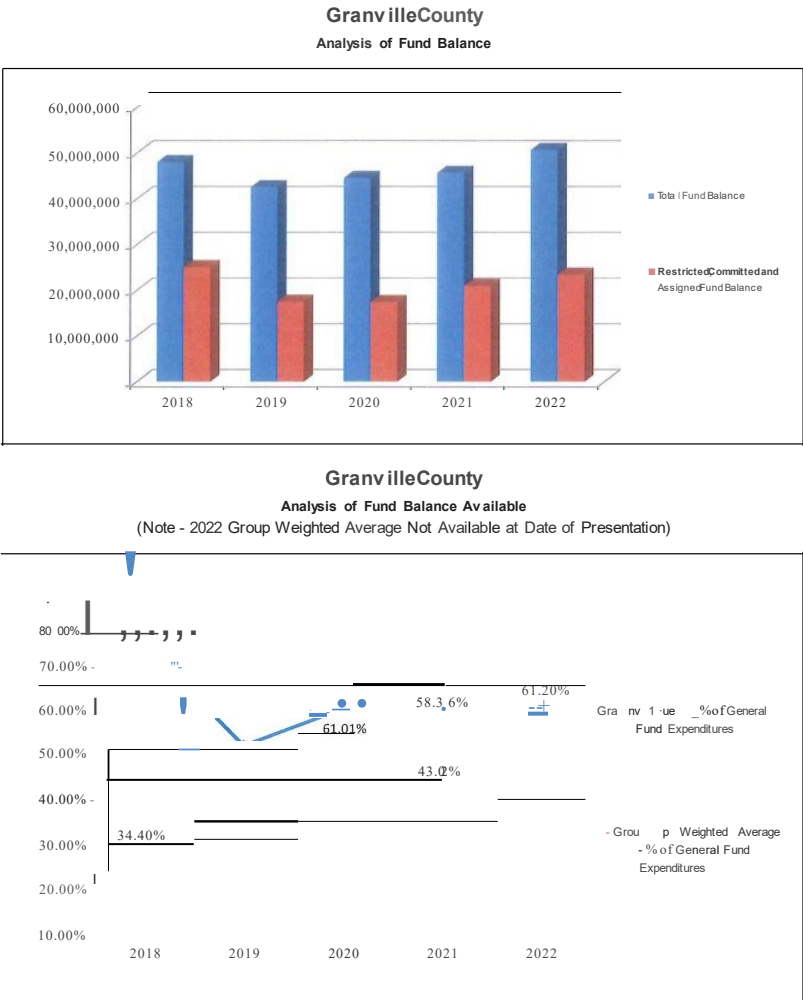
Community Voices

PRESENTATION OF FISCAL YEAR 2021-2022 AUDIT

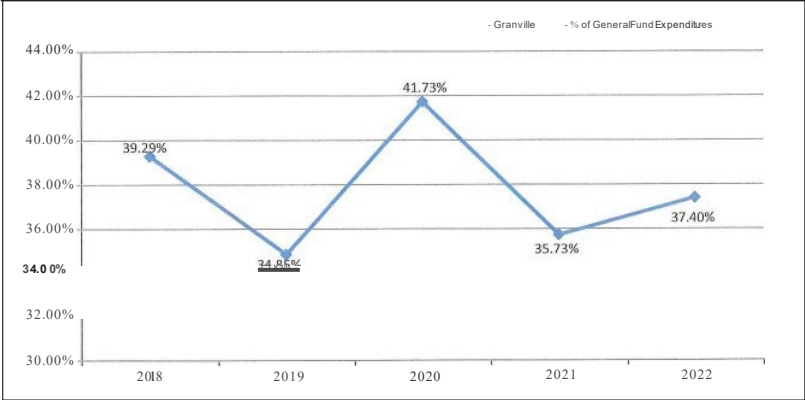
County Manager Cummings announced that the audit presentation should have been on this agenda.

Finance Director Steve McNally introduced Alan Thompson, CPA, with Thompson, Price, Scott, Adams & Co., P.A., for the audit presentation.

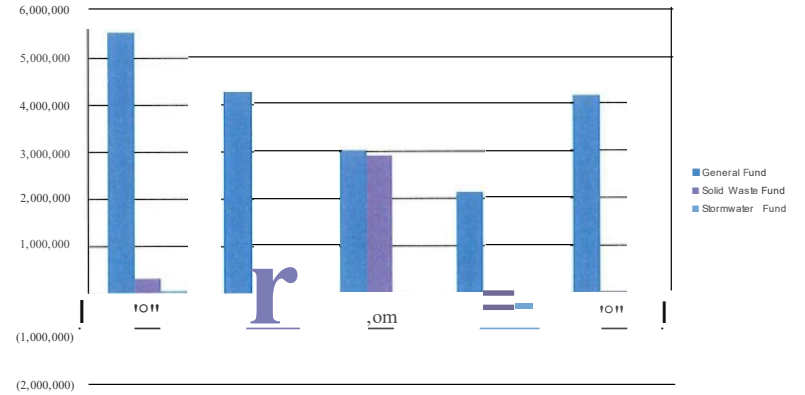
Mr. Thompson spoke about the audit results of the fiscal year ending June 30, 2022. He noted that they issued an unmodified report which is the highest level and that there a couple of findings, but not any significant. He reviewed the other audit findings from a handout that contained the following information:



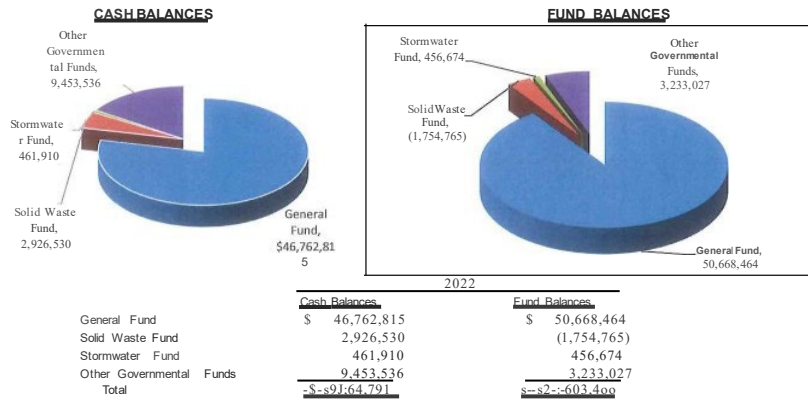
GranvilleCounty
Analysis of Unassigned Fund Balance as a% of General Fund Expenditures



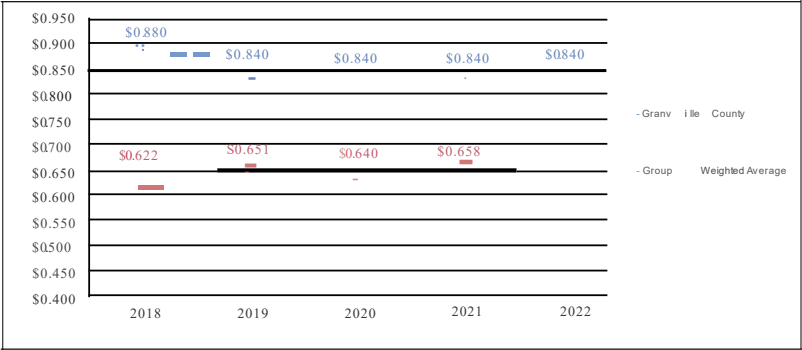
GranvilleCounty
Analysis of Revenues Over (Under) Expenditures before Transfers



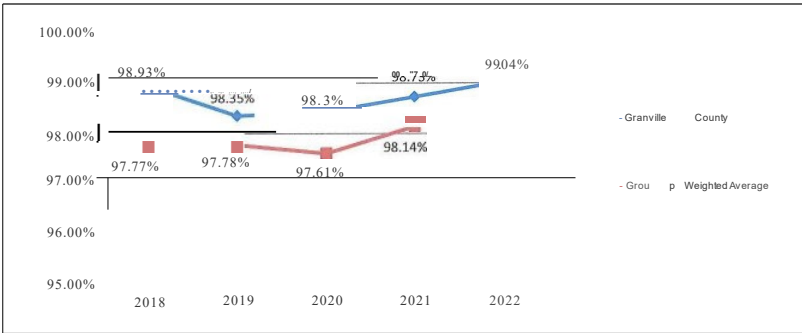
GranvilleCounty
Analysis of Cash and Fund Balances
at June 30, 2022

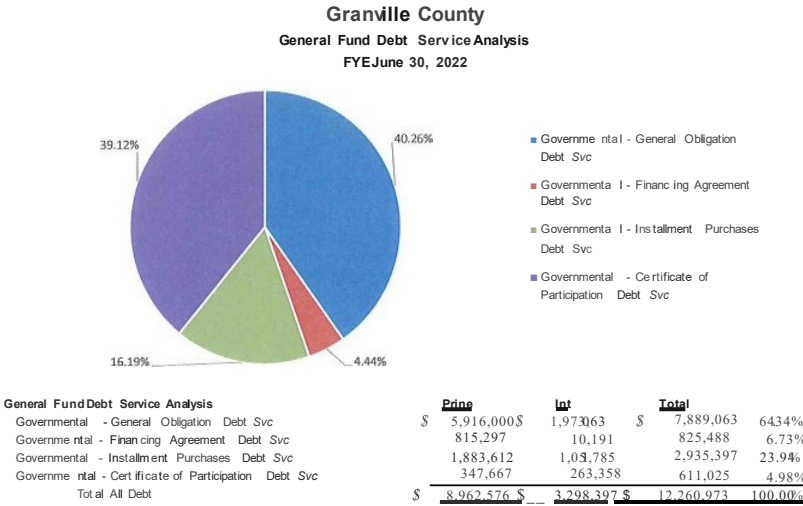
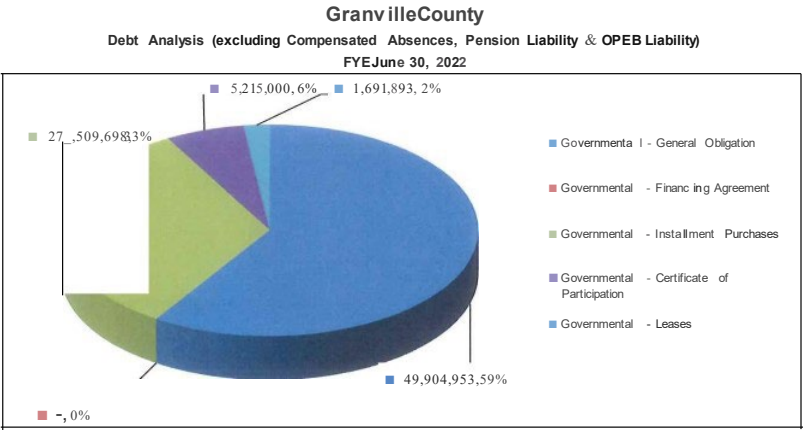


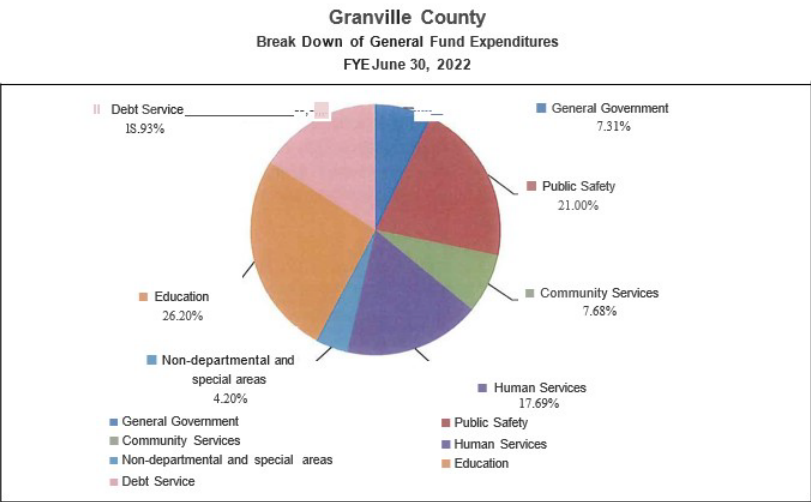
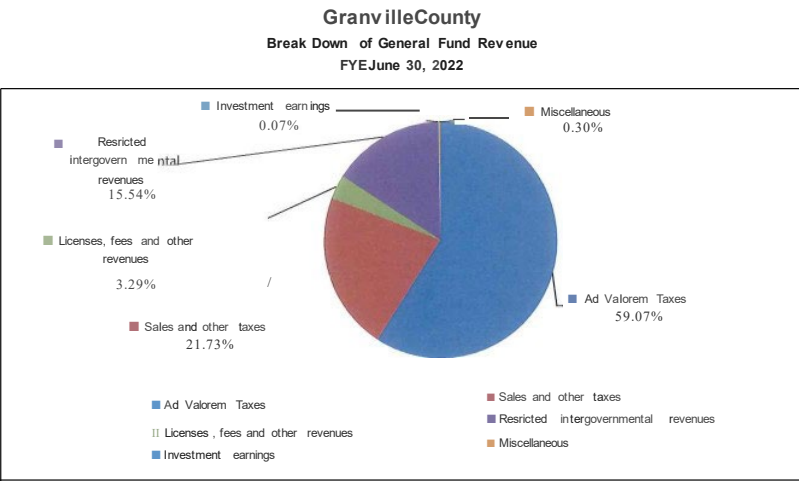
GranvilleCounty
PropertyTax Rates
(Note - 2022 Group Weighted Average Not Available at Date of Presentation)



GranvilleCounty
Collection Percentages
(Note - 2022 Group Weighted Average Not Available at Date of Presentation)







County Manager Cummings noted that the Audit Review Committee talked through the findings and how to work through them.

Board members asked questions and made comments.

The Board took action on the audit at the retreat on February 24, 2023.

PUBLIC COMMENTS

There were no public comments.

PURCHASING

BOARD APPROVED DSS COMPUTER PURCHASES

The Board considered the purchase of 13 desktop computers and four (4) laptop computers for the Department of Social Services staff in accordance with the department’s 2022-2023 computer rotation plan. The department rotates computers every four years as the departmental budget allows. A quote was received from SHI, a North Carolina State Contract vendor, for 17 employee computers for this state fiscal year at a one-time cost of \$23,015.30. The purchases were been approved by and coordinated through Granville County IT (Information Technology) Department.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the purchase of 13 personal computers and 4 laptops from SHI in the amount of \$23,015.30 from the computer services budget.

SHERIFF MATTERS

BOARD APPROVED THE PURCHASE OF TWO SHERIFF'S OFFICE VEHICLES

Sheriff Robert Fountain requested expending up to \$75,000.00 from the Sheriff's Office General Fund Account #10-4310-540 (Capital Outlay Cars) to purchase two (2) Official Use Vehicles. The purchase will be conducted through a Performance Automotive Company government sales contract. The Sheriff's Office is in the process of outfitting the existing fleet with Utility All-Wheel Drive and 4-wheel drive vehicles to provide improved capabilities and response times during hazardous weather environments. Additionally, this type of vehicle will provide more working space for the Deputy or Investigator.

Pricing for the equipment is contingent on the vehicles being in stock. An estimated, price not to exceed \$75,000.00, and a vehicle replacement tracker was provided.

County Manager Cummings noted that the centralized vehicle purchasing and surplus is being worked on.

Board members made comments. Chair May noted that he did not believe we could continue to budget for managing larger vehicles. It was noted that vehicles will be transferred to Animal Control and Vance-Granville Community College and that other departments have aging vehicles.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the purchase of two (2) Official Use Vehicles, a 2022 Ford Police Interceptor Utility AWD (all-wheel drive) and a 2022 Ford F-150 Responder, from Performance Automotive Government and Fleet Sales, in the amount of up to \$75,000.00 utilizing the Sheriff's Office general fund account – capital outlay cars.

BOARD APPROVED THE CONSULTATION CONTRACT WITH BAILESS GROUP LLC FOR THE GRANVILLE COUNTY SHERIFF'S OFFICE

Sheriff Fountain requested approval of a six-month consulting contract extension for Rob Bailess to continue serving the Granville County Sheriff's Office through the end of fiscal year 2023-2024. Granville County and Rob Bailess with Bailess Group, LLC entered into a consulting arrangement effective January 1, 2022, for a 12-month period to assist with CALEA (Commission on Accreditation for Law Enforcement Agencies) accreditation, assist with the asset forfeiture program, and to provide guidance on narcotics investigations and grant opportunities.

County Attorney Wrenn explained the extension of the contract by amendment, noting there will be a \$1 per hour fee adjustment from \$73 to \$74 per hour.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a six-month extension of the contract with Rob Bailess, the Bailess Group LLC, for consulting services for the Granville County Sheriff's Office, for an amount not to exceed \$37, 000 from the Sheriff's Office budget for January 1, 2023-June 30, 2023.

BOARD APPROVED GRAYKEY MOBILE EXTRACTION LICENSE

This item was added to the agenda. Sheriff Fountain requested approval for the purchase of the GrayKey mobile forensic tool for the Granville County Sheriff's Office.

The Sheriff's Office requested to expend \$11,620.00 in federal asset forfeiture funds for an initial, one-year purchase of the GrayKey mobile extraction tool to support forensic analysis of mobile telephones. GrayKey provides solutions for Android and iOS devices to lawfully access, and extract encrypted or inaccessible data from devices that can assist investigators in solving cases

in an expedited way. The Sheriff's Office Evidence Unit provides support to ongoing investigations with state-of-the-art forensic technology. Advances in smartphone encryption have brought significant challenges for the Sheriff's Office as six out of ten mobile phones are locked and inaccessible at the time of seizure. Nearly 90% of criminal investigations rely on smartphones as their main source of evidence and the GrayKey extraction tools will provide a timely manner for acquiring valuable digital evidence. The Sheriff's Office has an Analytical Tool (Cellebrite) that is compatible with GrayKey to provide working intelligence products for investigators and prosecutors. This evidence can assist in criminal prosecutions, finding missing persons, and otherwise help save lives during critical incidents.

After questions about policies and procedures for collecting data, staff to manage this, and if other counties are using this, and funding from asset forfeiture for the yearly fee, the Board took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and carried by a 6-1 vote, the Board approved the purchase of the GrayKey mobile extraction license from GrayShift, as a sole source provider, in the amount of \$11,620.00 utilizing federal asset forfeiture funds. Commissioner Karan voted nay.

PROJECT MANAGEMENT

BOARD APPROVED THE TOILET PARTITION REPLACEMENT AT THE GAP SPORTS PAVILION RESTROOMS

Scott Phillips, Development Services Director, provided a request to consider awarding a fixed-price service contract for the replacement of the toilet partitions located at the Granville Athletic Park at the sports pavilion for the men's and women's restrooms. The existing metal/enamel toilet partitions installed in 2007, have become rusted and damaged over the past 16 years of use and need replacement. Staff selected solid polymer HDPE partitions that will resist corrosion and lengthen the time of our next replacement with proper care. The product proposed carries a 25-year warranty against breakage, corrosion, and delamination. Staff was successful in obtaining two (2) prices for the replacement from Rutledge Commercial, LLC in the amount of \$11,000.00 and Vance Construction Co. in the amount of \$17,000.00.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board awarding a fixed-price service contract to Rutledge Commercial LLC for toilet partition replacement at the Granville Athletic Park for a fee not to exceed \$11,000.00 unless authorized by change order.

BOARD APPROVED SURVEYING SERVICES FOR THE NORTHERN GRANVILLE SENIOR CENTER IN STOVALL

Development Services Director Phillips provided a request to consider awarding a fixed-price service contract for surveying services needed for the planned Northern Granville Senior Center. He explained that a land survey is needed to recombine and record the seven (7) various land parcels obtained and owned by Granville County, and to prepare a location and topographic survey needed for the design development process. Staff determined that Barry H. Oakes Surveying is best suited for this service since his firm provided the surveying needs during the individual lot purchases and has existing survey control that will not need to be recreated by another firm. Barry H. Oakes Surveying, PA has provided a fixed-price proposal of \$9,750.00 for the services needed and is attached to this item for your review.

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved awarding a fixed-price service contract with Barry H. Oakes Surveying in the amount of \$9,750 for surveying services at the planned Northern Granville Senior Center. The request complies with Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31), and Exemption (NCGS 143-64.32 / fee not to exceed \$50,000) of the County's Contract and Purchasing Policy.

BOARD APPROVED THE DESIGN SERVICES CONTRACT FOR THE FUTURE NORTHERN GRANVILLE SENIOR CENTER

Development Services Director Phillips provided a request to consider awarding a fixed-price service contract for Architectural and Engineering Design Services required for the future Northern Granville Senior Center.

Through the Request for Qualifications (RFQ) process, Oakley Collier Architects was selected and approved to provide architectural and engineering services for the Northern Granville County Senior Center located in Stovall. The scope of services will include schematic and design development, construction documents, bidding and contracting assistance, and construction administration. The fee rate, which was negotiated from \$245,000.00 to \$230,000.00, with no reduction in the level of service, is within current industry standards.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved awarding the Architectural and Engineering Design Service Contract for the future Northern Granville Senior Center to Oakley Collier Architects, PA for an amount not to exceed \$230,000.00. The request complies with Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31) of the County's Contract and Purchasing Policy.

When asked, Mr. Phillips commented on the recently opened Vaya Health walk-in clinic for behavioral health services and on the repair work at the Granville-Vance Health Department from the freezing weather event.

PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS FOR CONSIDERATION

Commissioner Jay reported that he learned at the NCACC (North Carolina Association of County Commissioners) District Meeting that North Carolina will receive \$600 million from the opioid settlement with drug stores.

Chair May asked Finance Director Steve McNally to verify the amount of education lottery funding that Granville County receives yearly funding. He asked the Board to remind legislators to fight for funding for our tier 2 counties as this is capital funding for our schools.

APPOINTMENTS

BOARD APPROVED APPOINTMENT AND REAPPOINTMENTS TO THE AGRICULTURAL ADVISORY BOARD

Motioned by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Jeff Preddy (District 5) to the Agricultural Advisory Board.

Commissioner Karan recommended Shelby McStoots for reappointment and Commissioner Gooch recommended William Lyons for reappointment.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Shelby McStoots (District 6) and William Lyons (District 7) to the Agricultural Advisory Board.

BOARD APPROVED APPOINTMENTS TO THE ANIMAL CONTROL ADVISORY COMMITTEE

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board appointed Dr. Lori Scappino (District 5) to the Animal Control Advisory Committee.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Dr. Trudi Bowden (District 1) to the Animal Control Advisory Committee.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Michael Coovert (District 3) to the Animal Control Advisory Committee.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the appointment of Andrea Westcott (District 6 appointed as District 4) to the Animal Control Advisory Committee.

BOARD APPROVED APPOINTMENT TO THE GRANVILLE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

Motioned by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the appointment of Amy Wester (District 6) to the Granville County Library System Board of Trustees to fill an unexpired term.

BOARD APPROVED APPOINTMENTS TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSION

Chair May referred to a roster of appointments in the agenda to be voted on collectively and asked if there were any changes.

Commissioner Karan requested the removal of Reverend Dennis Daniel and Tito Montoya as District 6 appointments.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following Human Relations Commission roster:

Ethel Anderson	District 1
Telessie McGhee	District 1
Sarah Mayfield	District 1
Quon Bridges	District 2
Ron Bullock	District 2
Harold Slaughter, Sr.	District 2
William O. Betts	District 3
Rev. John Gooch	District 3
Linda Jordon	District 3
Michael McFadden	District 3
Helen Amis	District 4
Bessye McGhee	District 4
Wilma Moore	District 4
Jacob Moore	District 5
Kechia Brusteyey-Brown	District 5
Vacant	District 6
Vacant	District 6
Eduardo Sosa	District 7
John Wimbush	District 7
Kevin Ferrell and/or Dana Small	Granville County Schools Representative(s)
Elijah Griffin**	District 1, Youth Leadership Council, Oxford Preparatory
Chloe Hernandez**	District 1, Youth Leadership Council, J.F. Webb High School
Iesha Landis**	District 6, Youth Leadership Council, Falls Lake Academy
Vashti Pearson**	District 5, Youth Leadership Council, Granville Early College
Commissioner Robert Williford	District 2
Commissioner Tony W. Cozart	District 4
Phillip Harris	State Appointment
Lynn Cooper	Staff Representative

Drew Cummings	Ex-Officio
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**Student representatives are from the Youth Leadership Council
 **District numbers were updated based on district maps.
 Chair May noted that a review of the length of service of boards and committees will be made to provide the opportunity for all citizens that want to serve.

BOARD APPROVED ADDITION OF AN AT-LARGE POSITION ON THE VETERANS AFFAIRS COMMITTEE

This item was to consider the addition of an at-large position on the Veterans Affairs Committee.

The Veterans Affairs Committee was created by the adoption of a resolution on January 22, 2013. The Committee shall consist of:

- one (1) representative from each Commissioners’ district;
- one (1) representative from each of the following veterans’ organizations, with that representative being the Commander of the organization or his/her designee:
 - Ernest F. Hart American Legion Post 90 in Oxford,
 - Moses S. Cash American Legion Post 161 in Creedmoor,
 - Hester-Crews American Legion Post 166 in Oxford,
 - Butner-Creedmoor VFW Post 10777 in Butner;
- one (1) representative that is a female veteran, and
- one (1) representative that is a spouse of a veteran.

An at-large position was approved at the October 5, 2015 Board of Commissioners Meeting for a two (2) year term. In 2022, the Hester-Crews American Legion Post 166 surrendered its charter and the Board of Commissioners approved replacing it with the Hester-Crews American Legion Auxiliary Unit 166, formerly known as the Women’s Auxiliary on April 4, 2022

Per an email from Charles Miller, Interim Chairman of the Granville County Veterans Affairs Committee, the Veterans Affairs Committee voted unanimously to request the appointment of an additional At-Large position to serve a two (2) year term. This will bring the membership to 15 regular members.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the addition of an at-large position to the Veterans Affairs Committee.

BOARD APPROVED APPOINTMENT AND REAPPOINTMENTS TO THE VETERANS AFFAIRS COMMITTEE

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the appointment of David Sella to the new at-large position on the Veterans Affairs Committee.

Chair May recommended reappointments to the Veterans Affairs Committee and that Jim Albright replace Mr. Michael Scott in District 5.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the reappointments of Larry Hester (District 1), Michael O’Briant Turner (District 6 appointed by District 3), Gerard Seibert (District 7), Lynette Breisacher (Spouse of a Veteran), Judy Smith (Female Veteran Member), and Anne Williams (At-Large Position) and appointment of Jim Albright (District 5) on the Veterans Affairs Committee.

COUNTY MANAGER’S REPORT

BOARD APPROVED AMENDMENT AND EXTENSION OF SIGN REPLACEMENT CONTRACT

County Manager Cummings asked for consideration to approve a one-year extension of the 2019-2022 sign replacement contract.

The County has contracted with George Wade Woody, Jr. since 2016 to provide new and replacement street signs and posts in the County in cases where new streets are being added or existing signage has been damaged, stolen, or otherwise disappeared. Staff discovered that the most recent contract expired on July 1, 2022, but had not been extended. This one-year extension will give staff time to prepare and conduct an RFP (Request for Proposal) for these services, according to best practice procurement guidelines, and have a new contract in place July 1, 2023. Annual costs for this contract in fiscal year 2020-2021 and fiscal year 2021-2022 were \$11,837 And \$19,778, respectively.

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a one-year extension of the 2019-2022 sign replacement contract with George Wade Woody, Jr.

UPDATE ON OUTDOOR INSTRUMENTS AT THORNTON LIBRARY

County Manager Cummings reported on the outdoor instruments approved at the last meeting for the Thornton Library. He said staff reviewed the site this morning and they will be moving forward with installation once Library Director Robinson checks with the City of Oxford regarding permitting.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had economic development and property acquisition matters for closed session.

BOARD PRESENTATIONS

Commissioner Hinman reported that Board members attended ribbon cuttings and openings at Vision Behavioral Health Services, a walk-in clinic for those with mental health and/or drug problems, and D'Artagnan which is a new company to Granville County.

Commissioner Cozart acknowledged the presence of Adam McConnell, Interim CEO of Granville Health System, and thanked him for his service at the hospital. He said that Chair May and he met with members of the Granville County Public Schools Board of Education, and they are off to a good start. He announced the upcoming NCACC Steering Committee meetings, noting that he is Chair of the Public Education Steering Committee and invited commissioners to participate.

Vice Chair Karan reported the opening of Vision Behavioral Health Services as an additional resource for mental health services and the opening of the new opened company D'Artagnan. He reported that he attended the viewing at the Expo Center of the *Hog Farmer: The Trials of Joey Carter* and made comments. He welcomed Mr. McConnell as Interim CEO of Granville Health System. He and others attended the Creedmoor retreat and mentioned a presentation by SGWASA (South Granville Water and Sewer Authority) on the Interstate 85 interceptor program. He also reported a pipe break with SGWASA and said they are working through getting that fixed.

Chair May noted that Commissioner Gooch is the Chair of SGWASA and Commissioner Karan is a board member.

Commissioner Gooch reported a busy week, especially for the SGWASA Board as mentioned by Commissioner Karan.

Commissioner Jay reiterated comments mentioned and said he ate goat meat at the D'Artagnan event. He also mentioned the movie night at the Expo Center and that it will be shown in Roxboro this week.

Commissioner Williford said last few weeks have been busy and he is coming along. He acknowledged Facility Maintenance Director Gary Bowen and thanked him for his hard work with Granville County.

Chair Russ May reported that the Creedmoor retreat was a good meeting and that the County Manager participated and gave a brief introduction of himself and his vision for Granville County.

ANY OTHER MATTERS

Chair May read the following Notice of Retreat:

The Granville County Board of Commissioners will meet at the Granville Expo & Convention Center, 4185 Highway 15, Oxford, NC on Monday, February 20, 2023, at 2:00 p.m. and at the Creedmoor Community Center in the Willow Oak Room, 108 East Wilton Avenue, Creedmoor, NC on Friday, February 24, 2023 at 9:00 a.m. for their annual retreat.

Chair May talked about the upcoming retreat. He then talked about the Granville County Fire Commission as it was mentioned at the Creedmoor retreat. He explained the makeup of the commission and made comments about the purpose of the commission.

REPRESENTATIVE FRANK SOSSAMON

Chair May recognized Representative Frank Sossamon from House District 32 who was in attendance. Representative Sossamon then made comments and asked the Board to let him know the needs of the county.

Chair May asked Representative Sossamon to get with County Manager Cummings about specific needs including sufficient funding for schools and transportation needs.

Commissioner Jay mentioned road conditions on Highway 96 North.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (4) and (5) for property acquisition and economic development matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board adjourned at 9:19 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

DRAFT

GRANVILLE COUNTY BOARD OF COMMISSIONERS
MARCH 20, 2023
GRANVILLE EXPO AND CONVENTION CENTE
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Jimmy Gooch had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved budget amendment #4 for fiscal year 2022-2023:

Budget Amendment 4
March 20, 2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND					
Expenditures: Increase/(Decrease)					
Community Services			253,652		
Construction Projects					
Human Services			(109,611)		
Social Services					
Education					
Granville County School System			500,000		
Revenues: Increase/(Decrease)		Total Expenditures			
Restricted and Intergovernmental			144,041		
Appropriated Fund Balance			500,000		
Total Revenues					644,041
General FundDSS					644,041
Expenditures: Increase/ (Decrease)					
10	5300	609	ASP Essentials	*	\$7,579
					7,579
10	5300	624	Wake Electric Round-Up	#	-\$2,869
					3,131
10	5300	622	Crisis Intervention Program	*	\$11,406
					203,883
10	5300	622	Crisis Intervention Program	*	-\$58,639
					145,244
10	5300	650	LIEAP	#	-\$134,771
					147,479
Revenues: Increase/ (Decrease)					
10	3538	332	Public Assistance	#	-\$177,294
					142,834

Description: DSS #4 - Utility aid

General Fund/DSS						
Expenditures: Increase/ (Decrease)						
10	5300	639	LIHWAP	83,788	169,199	
Revenues: Increase/ (Decrease)					\$83,788	403,916
10	3538	332	Public Assistance			
<i>Description: DSS #5 - LIHWAP- Consolidated Appropriations Act</i>						

General Fund/School System						
Expenditures: Increase/ (Decrease)						
10	5911	581	Capital Outlay	500,000	500,000	
Revenues: Increase/ (Decrease)						
10	3990	991	Appropriated Fund Balance	\$500,000	6,408,925	

Description; To carry over budget amendment approved May 2022 but not yet paid to Granville County School Systems for Capital Outlay funding of replacement of Butner-Stem Elementary School fire alarm system and the FCS/CIP Roofing Program.

General Fund/GV Health

Expenditures: Increase/ (Decrease)						
10	4251	600	G V Health Water Damage	\$253,652	253,652	
Revenues: Increase/ (Decrease)						
10	3836	850	Insurance Reimbursement	\$253,652	273,652	

Description: Insurance proceeds to fund repair of water damage to Granville Vance District Health

B. Approved tax refunds, releases, and write-offs:

- Refunds January 2023: \$ 6,693.68
- Releases January 2023: \$ 1,730.03
- Write-offs (\$2 and less) January 2023: \$ 27.70

- Refunds February 2023: \$ 1,561.00
- Releases February 2023: \$ 8,224.47
- Write-offs (\$2 and less) February 2023: \$ 5.02

C. Approved authorizing the Finance Director to make the following changes to the Sheriff’s Inmate Trust account at Union Bank, now First National Bank:

SIGNATURES TO ADD TO ACCOUNT:
Robert Fountain, Jr.
Fred Robertson
Steve McNally
David Yancey

D. Approved the 2023-2024 Plan to Further Fair Housing.

F. Approved the response to fiscal year 2022 financial audit findings letter to include the following information:

Finding 2022-001- Net deficit position of \$1,754,765 due to estimated closure and post-closure estimates.

Corrective Action: This post-closure estimate adjustment of \$2,185,930 (for FY 2021) was communicated by NC DEQ to the County in calendar 2022. The County will attempt to get timely responses from DEQ regarding corrections for post-closure estimates so that necessary budget amendments can be made in a timely manner.

Finding 2022-003 – Prior Period Adjustments

Corrective Action: The County will review financial documents throughout the year; however, for FY 2022, the County was not made aware of corrections warranting prior period adjustments until after the close of the previous year’s financial statements.

For example, the County was not notified of the FY 2021 adjustments of \$12,762 by the Department of Justice, the FY 2021 adjustment of \$25,000 for unallowable expenditures from the NC E-911 board, and the post-closure adjustment from the NC DEQ (mentioned above) until after the approval of the FY 2021 annual report. Furthermore, the change from a two-month to a three-month accrual of Local Option sale tax (\$1,004,593) and franchise tax (\$15,604) was the result of LGC directive to

our auditors to enforce this rule for FY 2022 reporting, though the auditors had not been required to apply it in previous years.

Annual Consolidate Financial Report Preparation

Granville County Finance department (a staff of four, including the Finance Director) lost a key employee at the beginning of the FY 2022 audit process. The Finance department will have additional staff this year to expedite the audit and annual report preparation process. Granville County will also remind our auditors of the need to have all their requests for audit information to the County by the end of September.

G. Approved minutes:

- May 24, 2022 Special Meeting
- May 31, 2022 Budget Workshop
- June 6, 2022 Regular Meeting

INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS

DR MARTIN LUTHER KING JR. ESSAY CONTEST WINNER

Julia Gates, a freshman at J.F. Webb High School, won the Dr. Martin Luther King, Jr. essay contest and presented her speech at the Granville County Dr. Martin Luther King, Jr. Celebration Event in January. The event is held annually at Northern Granville Middle School. Her essay was selected by Colonel Skip Lewis, Senior Army Instructor of the JROTC program at J.F. Webb High School, and was chosen from approximately 60 essays.

Miss Gates gave her winning speech. Chair May and Commissioner Cozart presented her with a 275th Anniversary Coin and a bouquet of flowers on behalf of the Board.

PUBLIC COMMENTS

Mark C. Griffin, 1629 Tally Ho Road, Oxford, NC, thanked the Board for the opportunity to speak. He said that Stem has decided to try to have an ETJ (extraterritorial jurisdiction) to extend its boundaries. He asked what the ETJ will do for his neighbors, citizens, and him. He said they want to increase their tax base and he already has the services he needs and they just want a foothold to tax him. He noted that he farms and is retired and works a part-time but doesn't need to pay more taxes. He thanked the Board for their consideration.

C. Paul Blalock, P.O. Box 119, Stem, NC, said he was here for the same reason as Mr. Griffin. He said he received a letter from the Kerr-Tar Council of Government and went to the meeting about the ETJ. He talked about attending the meeting and what they were told. He said they do not want to be a part of Stem but want to live their life and be left alone.

Rosalyn Green, 4181 Shock Overton Road, Oxford, NC, asked about county policy on making a basement and a private home residential neighborhood into a rentable event, center, nightclub or party central. She asked where to file a formal complaint as this is happening in her neighborhood and mentioned 60 plus cars, loud music, noise, and disruptions.

****Chair May advised Ms. Green to reach out to the Sheriff or County Manager or go to the Granville County website for information.**

James Taborn, 1106 Jerome Road, Durham, NC, introduced his partner and said they are the current owners and project managers for the old Harrisburg and Plummer Cheatham Cemetery. He said they want to not only invest but also enhance the quality of the community. He talked about the condition of the Harrisburg Plummer Cheatham Cemetery and said they want to enhance the appearance of the area and highlight the historic character of the area and be a positive part of the community.

Christy Campbell, 3108 Tump Wilkins Road, Stem, NC, spoke about Stem annexation, noting that the Wilkins family has been in Stem over 100 years. She noted that Tump Wilkins was her grandfather, noting that her road is named after him as he was a big part of the development of Stem's original community but lived outside the city limits. She asked who is going to protect them from Stem and asked about resources for development on Brogden Road. She said they like the simple life. She mentioned with concerns about noting being able to vote for Stem commissioners and being told what to do without representation.

Amber Carey, 2030 Carewoods Drive, Stem, NC, said she was speaking on behalf of many who oppose Stem's ETJ. She said they are hardworking and enjoy rural life free of constricting regulations. She said they are under county zoning and adequate for how they want to live and then read Granville County Code of Ordinances section 32-62 for Agricultural residential district 40. She noted that Stem's UDO is more restrictive and talked about differences. She urged the Board to drive around to see how much of the proposed ETJ area will be affected. Time ran out but she was allowed to finish later.

Cyndi Wilkins, 3145 Tump Wilkins Road, Stem, NC, said that she has lived in her home for 27 years and she is opposed to Stem's ETJ. She said that many agree with her and that feels Stem wants control over their lives and property. She said she agreed with her sister-in-law Christy that they would live somewhere else if they wanted to be in a town or city with apartments and shopping areas. She said she does not want it to change and be controlled unnecessarily.

Chair May exercised his discretion as chair and allowed Ms. Carey to finish her comments.

Amber Carey, 2030 Carewoods Drive, Stem, NC, continued her comments by saying that in the public meeting with Stem on March 15th, they were informed of the proposed ETJ and told it was to protect them and preserve them, but she feels it is not true as she feels their ordinances are discriminatory against lower income citizens to have a higher monetary class in the community. She talked about regulating the growth at Owen's Ridge. She said she feels they are trying to drive out the people who derived from and created this area and they want to be in control. She asked the Board to listen to the citizens that it will affect as they do not want to be under regulations by Stem where they have no representation as they want to maintain their rural life.

Cheryl Keith, 7031 Cornwall Road, Oxford, NC, said she is a business owner and resident of Granville County and active in the community. She talked about how law enforcement was appreciated and had a sense of pride in what they did when she moved here. She said that things had shifted since former Sheriff Wilkins left office and so she decided to jump on board and support law enforcement. She talked about her known support for a candidate who ran for Sheriff and her concerns with the current Sheriff's Office with having certified staff. She said she cares and knows many are scared to speak out but feels we could find ourselves in a point of crisis. She noted that there are the same number of deputies patrolling as there were in 1995. She said law enforcement deserve more and better and the problem did not just start in November. She asked what price can be put on the safety of our county with an office that is hiring people. She asked for training and better pay for the sheriff's office employees. Time ran out but she was allowed to continue later in the meeting.

PUBLIC HEARING

ORDINANCE TO FRANCHISE AMBULANCE SERVICE DELAYED

Chair May said the purpose of the public hearing was to receive comments from the public on the need for an additional Emergency Medical Services (EMS) franchise in Granville County. He then recognized Jason Reavis, Emergency Management Director, for a brief overview.

Emergency Management Director Reavis provided the following information. Currently, we have one BLS (basic life support) Franchisee that operates inside Granville County. (North Central Medical Transport) Their franchise operates during regular business hours Monday through

Friday. The Granville County Emergency Management Director, County Manager, EMS (Emergency Medical Services) Director, Granville Health System CEO (Chief Executive Officer), CNO (Chief Nursing Officer) and EMS Medical Director met on January 4, 2023, and discussed the need for an additional franchise in Granville County. The consensus of the group was that we indeed need another franchise in Granville County. Frequently patients have to stay longer in the hospital than required waiting on transport back to their residence. At times this can be over 48 hours. Emergency Management fields calls regularly from citizens of the county trying to figure out how they are going to get to their medical appointments because they made attempts, and all slots are full.

The Emergency Management Director / EMS Administrator reviewed the application for Bertie Ambulance Service and found it to be complete. To note, Bertie Ambulance Service is willing to relocate their Warren County operations to Granville County to better serve us. They also are going to operate 24 hours a day, 365 days a year.

All required notices of the public hearing, as outlined in N.C.G.S. 153A-250, have been accomplished. Copies of the application are available upon request in the County Administration Office. He noted that Carol Atkins, General Manager of Bertie Ambulance Service, Inc was available this evening to provide comments about the ambulance franchise application and Granville Health System Interim CEO Adam McConnell was also present to answer questions.

At this point, Chair May declared the public hearing open.

Jesse Currin, 604 North Country Club Drive, Oxford, NC, said that he and his wife Carrie have run North Granville Medical Transport in Granville County for 16 years. He said the franchise agreement has been reviewed and accepted with the provision of services from Monday-Friday 8:00 a.m. to 5:00 p.m. and has worked so far. He said they do not participate in the \$18.39M Granville Health System budget or \$17.4M 911 budget as they bear all expenses of their operation and gained nothing by not transporting and losing revenue. He said they are having problems hiring qualified and credentialed employees. Approval has been granted to allow companies like them to bridge the gap and put trucks on the road as this is a problem. He said they have interviewed two people who did not meet insurance requirements, but they have equipment but no one to drive it.

Carol Atkins, Bertie Ambulance Service, said she is the general manager for Bertie Ambulance Franchise and does not live in Granville County, but in Bertie where the corporate office is located. She said they have been in business since 1996 and had an office in this area since 2008. She said they served Vance County but moved to Warrenton now and want to branch out into this area. She said they are franchised in Person County and have been since 2016 or 2017. They have served both BLS and ALS (advanced life support) capacities and are interested in returning to ALS status if they are able to relocate to Granville County. She said it will be contingent on being able to hire people to serve ALS services. She said they have a number of employees who drive from Oxford to Warrenton to work with them as well as some from Vance County who say they may rejoin them if they move to this area. She said they have 18 employees in the Warrenton office who have all indicated they will come to this area to work with them. She said they have been informed that managed care brokers that set up appointments have problems setting up transport for patients in this area.

Chair May asked if the Board had questions.

Commissioner Hinman asked how many ambulances they have.

Ms. Atkins said they work 24/7 and have seven (7) ambulances staffed in Warrenton and they would move here and they hope to add at least two (2) more ambulances. She said they also provide wheel chair transportation and have two (2) vans for that.

When asked, Emergency Management Director Reavis talked about BLS service that transports citizens to the appointments rather than utilizing ALS trucks. He talked about issues especially

after hours when ALS ambulances are tied up with transport to other hospitals and issues with patients after hours and weekends waiting for transport.

Granville Health System Interim CEO Adam McConnell said he is excited to have an additional provider for BLS services as there are times that patients have to wait to be transported and it is a valuable service.

When asked, Emergency Management Director Reavis said Mr. Currin would continue his services and Bertie Ambulance would be additional services operating 24/7. Mr. Currin's franchise is Monday-Friday 8:00 a.m. to 5:00 p.m. and the Bertie contract will be 24 hours a day that will assist with after-hours and weekend calls.

Mr. Currin was asked if his hours were selected by him, and he said no.

County Manager Cummings said he could fairly say that if any franchise BLS services would want to operate 24/7, the county would be happy to have more than one.

When asked, Mr. Currin said he has four vehicles for transport and Ms. Martin said they have seven.

When asked who would get calls, Emergency Management Director Reavis said some nursing homes or businesses have contracts so a business or the citizen who needs the service can contact who they chose.

County Manager Cummings said the ordinance has been left off the agenda, so if the Board wants to move forward, the item will be brought forward at the next meeting. He said he wanted the conversation to take place.

Chair May read the recommendation from the agenda.

County Attorney Wrenn said he was unaware that the matter was before the board and needed to review it. He asked that formal action be delayed in order to be sure it is compliant with the ordinance. After direction from County Attorney Wrenn, Chair May closed the public hearing.

TAX MATTERS

GRANVILLE COUNTY ASSESSOR AND TAX COLLECTOR APPOINTMENT AND OATH OF OFFICE

This request was to reappoint the County Assessor and Tax Collector. County Manager Cummings recommended the reappointment of Jennifer Griffin as Assessor and Tax Collector.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the reappointment of Jennifer S. Griffin as the Granville County Assessor and Tax Collector for a four-year term.

At this point, Chair May administered the oath of office for Ms. Griffin.

PURCHASING

BOARD APPROVED THE CEI COPIER CONTRACT UPDATE

This request was to update the countywide CEI copier contract.

Granville County has a long standing lease contract with CEI Digital Office Systems out of Raleigh, NC. The County's CEI customer service representative conducted the annual review of the County's equipment, as well as accumulated requests from various departments for possible copier replacements and upgrades. Based on the review, the representative recommends changes to the copier line-up. With the recommended changes, the monthly charge for the lease

of 35 copiers would increase from \$3,880.36/month to \$4,516/month, or a county-wide annual increase of \$7,632.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the CEI Copier Contract for the lease of 35 copiers, at the cost of \$4,516 per month.

BOARD APPROVED LINKEDIN ONLINE LEARNING SUBSCRIPTION

This item was to consider approval of a one-year subscription agreement to access online video training courses through LinkedIn Learning.

LinkedIn Learning is a valuable resource to add to the Granville County Library system's suite of databases available to our patrons. Additionally, it would be our most comprehensive standalone database focusing on topics to improve skills for work, which is a large part of all library missions.

The value goes beyond our patrons and extends to Granville County employees, aligning with Objective #9 from the County's Five-Year Strategic Plan which includes several strategies related to providing employee and supervisor training opportunities. Employees would merely need a library card to access LinkedIn Learning's expansive catalog of over 5,000 streaming online courses covering business, design, and tech for professional development. The courses are also interactive with online quizzes and exercise modules available to assess new knowledge gained via the platform.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved a one-year agreement with LinkedIn Corporation for access to video training courses for library card holders in the amount of \$13,125.

ETJ INFORMATION

Commissioner Gooch noted that there is valuable information on the UNC School of Government Coates Canon blog about ETJ (extraterritorial jurisdictions).

PUBLIC COMMENTS BY KEEGAN RAPP

Chair May called on Keegan Rapp for comments as he had signed up on the public hearing sheet instead of the public comments sheet.

Keegan Rapp, 203 Grove Street, Oxford, NC said he is a Lead for North Carolina Fellow and spoke about offerings at the Granville County libraries. He noted that he started work at the Granville County Administration office and is working at the library now. He updated the Board on outreach he did to help implement the Farm to Fridge initiative for farmers to provide fresh produce for those with food insecurities. He said that he promoted the Oak Hill Express Library noting that you can call to have books delivered there to cut down on commute time. He commended Library Director Will Robinson for mentoring him and then mentioned the Granville Athletic Park sponsors mural. He also thanked Assistant County Manager Korena Weichel for the opportunity to be a Lead for North Carolina Fellow and thanked the Board for allowing him to speak.

BRIEF BREAK AND PUBLIC COMMENTS CONTINUED

Chair May said they need to take a brief pause for Commissioner Hinman to take care of something and then allowed Cheryl Keith to continue with her public comments.

Cheryl Keith, 7031 Cornwall Road, Oxford, NC, continued by saying we now find ourselves in a crisis and talked about only three deputies to a shift covering 60,000 residents and 563 miles. She noted that she did not vote for the Sheriff that is in office and does not always agree with his methods, but agrees we need to support those who work for him and said the problem started long before the end of last year. She talked about supporting the veteran officers who have stayed and been the backbone of the agency, building a place where people feel safe, and

retaining and paying veteran officers who have stayed and carried the burden for the last few years. She urged the Board to fund raises for the agency as it carries a great responsibility and stand behind those that stake their life and neck on the line every day.

SHERIFF MATTERS

BOARD APPROVED AVAILABILITY OF FUNDS FOR THE PURCHASE OF TACTICAL EQUIPMENT - SUPPRESSORS

Sheriff Robert Fountain requested approval for the purchase of suppressors to be utilized as tactical accessories with the Granville County Sheriff's Office weapons request. He noted that they have four suppressors that fit the new rifles they have. The Sheriff's Office requested to expend \$19,385.80 in Sheriff's Office Capital Outlay funds to purchase ten (10) Sig Sauer Silencers and ten (10) Sig Sauer Suppressors from Lawmen's Distribution, LLC.

The Granville County Sheriff's Office is requesting funding to outfit long guns with suppressors to be utilized by the Sheriff's Office Tactical Team. The utilization of suppressors will reduce recoil and muzzle flash, which can be a tactical advantage for law enforcement when encountering potentially deadly force situations. Suppressors offer reduced recoil that can assist with shot accuracy and lower decibels to a more hearing-safe level. This can aid in communicating with team members during critical situations.

Chair May noted that the County Manager confirmed that funds are available for this purchase and that the Sheriff's Office represents that its procurement complies with Granville County's Purchasing Policy and applicable law.

Chair May called for a motion. Commissioner Cozart made a motion to approve the recommendation of Sheriff Fountain to approve the purchase. Commissioner Jay seconded the motion.

After comments, questions and clarifications on the funding and purchase, the Board voted.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and carried by a vote of 6-1, the Board approved the availability of funds for the purchase of the equipment below in the amount of \$19,385.80, utilizing the Sheriff's Office Capital Outlay funding source:

• 10 - Sig Sauer MODX-9 Suppressor 9mm	\$ 6,990.00
• 10 - Sig Sauer SLX556C-QD Suppressor SLXC 5.56mm	<u>\$11,170.00</u>
	Taxable: \$18,160.00
	Tax: \$ 1,225.80
	Total: \$19,385.80

Commissioner Hinman voted nay.

Commissioners asked Sheriff Fountain questions about staffing and pay plan other matters.

County Manager Cummings said they will be addressing these matters in the budget. Board members noted they support law enforcement and want to do address the matters as needed.

At this point, comments continued by Sheriff Fountain and Board members.

SOLID WASTE MATTERS

ANNOUNCEMENT OF NCDOT SPRING 2023 COUNTY EMPLOYEE LITTER SWEEP

Environmental Programs Director Jason Falls reported that the County has taken an active stance to help address litter issues in the County. Twice each year, County employees and Commissioners are provided an opportunity to participate in a litter cleanup program in conjunction with the NCDOT Litter Sweep program. The NCDOT sponsored Spring 2023 Litter

Sweep begins April 15th and concludes April 29th. Mr. Falls requested volunteers within county government to help clean a section of road(s) within the county on Friday, April 21, 2023, with a rain date scheduled for the following Friday, April 28, 2023.

For County employees participating, and as an incentive, once participants are finished picking up litter from the selected road(s), employees will have the option of not returning to work (without using leave) as approved by the County Manager and/or employee's supervisor. Additionally, employees can earn 20 points towards wellness activities by participating.

This was an information only item.

BOARD APPROVED THE REVISIONS TO THE GARRETT-MOORE CONTRACT

The purpose of this item was for:

1. Board approval of County Attorney Review/Revision/Amendment to Garrett and Moore Contracts.
2. In addition to this request, staff is seeking approval to execute a contract with Garrett and Moore for preparing a permit application of a NOTICE OF INTENT (NOI) AND STORMWATER POLLUTION PREVENTION PLAN (SWPPP) for the Municipal Solid Waste Landfill (MSW).

County Attorney Wrenn explained this item.

Purpose 1

Within the last year, both county managers, county attorney, and staff have worked in trying to bring all task orders/agreements for the MSW cell construction/annual operating tasks in agreement with local/state legal and purchasing policies.

The landfill cell project began with the first agreement/task order with Garrett and Moore being approved by the Board of County Commissioners on December 7, 2020. To date, there have been a total of 10 different task orders mostly associated with the construction of the new cell which are now completed. Two of these ten task orders are conducted and budgeted for annually to satisfy state requirements.

Rather than this project/work being approved as one or two documents/agreement(s) over the last two years, the various task orders have resulted in confusion for both the county attorney/managers, staff and engineer in the execution of these contracts.

Purpose 2

Staff was seeking approval from the Board to execute the contract (Task No. 11) for the preparation of the permit application of a NOTICE OF INTENT (NOI) AND STORMWATER POLLUTION PREVENTION PLAN (SWPPP) for the MSW Landfill. The cost proposal for this work is \$14,155.00. Based on information provided by Garrett and Moore, this is a required permit in connection with landfill operations. A fact sheet and example permit with additional information regarding this permit were included in the agenda.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the amended and restated contracts with Garrett-Moore and Task No. 11, preparing a permit application of a Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP) for the Municipal Solid waste Landfill (MSW), for an amount not to exceed \$14,155 from the current operating landfill budget.

EMERGENCY SERVICE MATTERS

BOARD APPROVED CAPACITY BUILDING COMPETITIVE GRANT

Emergency Management Director Jason Reavis said that Granville County Emergency Management/Fire Marshal's Office was requesting approval to apply for a no-match grant on behalf of Granville County to help us better prepare and respond to disasters. The Granville

County Expo and Convention Center has been identified as one of our shelters in Granville County. One issue that we have identified is that there is no back-up power source at any of our three major shelters. He explained that there is an opportunity to apply for the fiscal year 2023 Emergency Management Capacity Building Competitive Grant (CBCG) in the amount of \$250,000 to place a permanent mount diesel powered generator with automatic transfer switch on the side of the building. This would allow us to have one shelter that will have heat as well as cooling in the event of widespread power outages.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved applying for the no-match fiscal year 2023 Emergency Management Capacity Building Competitive Grant (CBCG) in the amount of \$250,000 for a permanent mount diesel powered generator at the Granville Expo Center, as it has been identified as a shelter in Granville County.

BOARD APPROVED THE FIRE COMMISSION RECOMMENDATION FOR USE OF FIRE TAX FUNDS

Chair May noted that he is the liaison to the Granville County Fire Commission and provides advice but not decision making so he wanted to remain neutral during discussions.

Emergency Management Director Jason Reavis said that the Granville County Fire for fiscal year 2023-2024 that would provide for the 12 volunteer fire departments to have a part-time firefighter in their station 5 days a week, 10 hours a day. They will be in the stations during the day where some departments are finding it tough to get members that are able to respond to the fire calls. This recommendation was approved by the Fire Commission on March 13, 2023 and will give each of the 12 volunteer departments an additional \$20,000 each for the purpose of obtaining equipment or making building modifications to be able to get this part-time staff going. Oxford Fire Department and Butner Public Safety are excluded from this additional \$20,000.00 funding. Total funding will be \$240,000.

When asked, Emergency Management Director Reavis and Andy Culbreth, Chair of the Granville County Fire Commission, explained what the \$20,000 for each department may purchase and that part-time fire fighters will start after July 1st.

Board members asked other questions. Commissioner Gooch noted that he wanted to be sure the proper documentation is received for expenditures for audit purposes.

County Manager Cummings thanked the members of the Fire Commission for their efforts and also the volunteer firefighters for their service and asked those in attendance to stand. He then made the following comments.

County Manager Cummings thanked the Fire Commission for their efforts to incorporate input from the fire chiefs, from regionally and nationally recognized fire experts, and from talking to many different counties in the state of North Carolina to find out more about how they operate their fire tax districts and fire protection service. He explained that they have been working hard to figure out how we can best fund, organize and optimize the efforts of volunteer fire districts being funded with local fire tax dollars. There are important operational needs and local government principles at play here. High-quality fire protection here in Granville County is needed and providing fire protection is becoming both more difficult and more expensive every year. He said he believes that they are both key reasons why the Fire Commission and fire district tax were instituted.

He noted that the Granville County Commission is a good steward of public money and that we never spend public money, certainly not millions of dollars of it, without ensuring that it will achieve an important public purpose and that that public purpose cannot be achieved without those funds. He noted that all of the volunteer fire departments who receive funds from the fire district tax have received their base funding for this year and that leaves a little over \$700,000 in the current year dedicated to additional fire protection purposes, either in the current year or to be saved for future needs. In addition, the group has spent many months developing a standard fire contract, which we hope can be finalized in the next month or so, and have also been

spending a lot of time looking at the format and types of budget and operational information that will help inform future and additional allocations of fire tax funds. The Fire Commission has now recommended approval for two potential uses of fire tax funds in the current year. The first, as noted, was a proposal that was unanimously supported by all the chiefs and the Fire Commission to agree to pay for the daytime weekday fire drivers at each of the stations. He noted that he thinks that is important and will do a lot to improve the response times across the county. Secondly, a proposal was passed last week to offer each department \$20,000 in the current year to purchase additional equipment, radios, turnout gear, and other furnishings required for those daytime paid staff.

County Manager Cummings said now it is the job of the Board of County Commissioners to consider this proposal and to consider whether it would like to approve, reject, or modify it. He said that from his vantage point, there are clearly current needs and also a great number of future needs.

He continued that we need to complete the contracting process. That's something we're continuing to work on and we need detailed departmental, operational, and budget information to ensure that ongoing expenditures of these fire tax funds are as targeted and as effective as possible to offer the best protection possible to our growing population. So my recommendation is that you approve this expenditure and that additional fire tax funds be made available up to a maximum of \$20,000 per department.

County Manager Cumming stated that his recommendation was that except in cases of demonstrable cash flow issues, this funding be allocated on a reimbursement basis for equipment, radios, turnout gear, and other furnishings reasonably needed to accommodate and equip new daytime fire drivers. He recommended also that any additional allocations of fire tax money in the current year be conditioned on having a signed fire contract with a department and that moving forward into next fiscal year that allocations of fire tax money be conditioned on having both a signed contract and the submittal of detailed annual budget information deemed substantially complete by a majority of the Fire Commission members.

He clarified that he was not attaching any strings to the \$20,000, except that it be his recommendation that it be paid out on a reimbursement basis for known and acceptable expenditures and that only additional expenditures of fire tax money in this year would require assigned fire contract and that next fiscal year we would need both the signed fire contract and detailed budget and operational information from each department.

At this point, there were comments and questions. Mentioned concerns were that fire departments need to follow the process to comply for auditing purposes and what needs to be done for citizens in the gray areas outside the fire districts as they pay taxes also.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the expenditure of fire tax funds for 12 volunteer fire departments for an amount up to \$20,000 for each department, for a total of \$240,000, to be allocated on a reimbursement basis, except in cases of demonstrable cash-flow issues, for equipment, radios, turnout gear and other furnishings to accommodate and equip new daytime fire drivers. Any additional expenditures of fire tax money in fiscal year 22-23 will require a signed fire contract; and next fiscal year and thereafter, allocations of fire tax funds will be conditioned on having both a signed contract and submittal of detailed annual budget information deemed substantially complete by a majority of Fire Commission members.

APPOINTMENTS

BOARD APPROVED THE APPOINTMENTS TO THE ANIMAL CONTROL ADVISORY COMMITTEE

Chair May requested that Dr. Lori Scappino be moved from the District 5 position to the Veterinarian position and that Robin Alsop be appointed to the District 5 position.

Motioned by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Dr. Lori Scappino (Veterinarian) and Robin Alsup (District 5) to the Animal Control Advisory Committee.

Motioned by Jimmy Gooch, seconded by Commissioner Timothy Karan, and unanimously carried, the Board appointed Dakota Beck (District 7) to the Animal Control Advisory Committee.

BOARD APPROVED REAPPOINTMENT TO THE CREEDMOOR PLANNING BOARD – EXTRATERRITORIAL MEMBER

Motioned by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board reappointed Mitchell J. “Mike” Allen to the Creedmoor Planning Board – extraterritorial member.

BOARD APPROVED APPOINTMENT AND REAPPOINTMENTS TO THE FUNDING PLAN ADVISORY COMMITTEE FOR AGING SERVICES

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Jimmy Gooch (elected official) to the Funding Plan Advisory Committee for Aging Services.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board reappointed members to the Funding Plan Advisory Committee for Aging Services as follows:

Leroy Anderson – Consumer	District 1
Wanda Garrett – Consumer	District 3
LaVerta Cooper – Consumer	District 4
JoAnn Deshane – Consumer	District 5
Toni Anne Wheeler – Consumer	District 7
Vickie Smoak – Consumer	District 7
Kathy May – Provider	District 2

BOARD APPROVED REAPPOINTMENT TO THE GRANVILLE COUNTY ABC BOARD

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Robert “Rob” Williford to the Granville County ABC Board as Chairman.

COUNTY MANAGER’S REPORT

County Manager Cummings had no additional items.

COUNTY ATTORNEY’S REPORT

BOARD APPROVED RESOLUTION REGARDING SUPPLEMENTAL OPIOID SETTLEMENTS

County Attorney Wrenn said he had one matter on the agenda and needed to add two additional matters for consideration. He asked the Board to consider authorizing execution of opioid settlements and approving the supplemental agreement for additional funds between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation.

The North Carolina Department of Justice recently announced five new opioid settlements with CVS, Walgreens, Walmart, Allergan, and Teva. These settlements will result in an additional \$600 million to North Carolina state and local governments. This is in addition to the first round of settlements which resulted in \$750 million being distributed to North Carolina state and local governments, with 85% going to local governments.

The distribution formula will mirror the original MOA allocation model outlined in the first settlement agreement, which Granville County signed in 2021. To receive the settlement funds, several actions are needed. The estimated allocations for Granville County are as follows:

- Projected for Wave 1 (Distributors, J&J) Settlements (2022-2038) - \$3,801,006.52
- Projected for Wave 2 (Teva, Allergan, Walmart, CVS, Walgreens) Settlements (2023-2036) - \$3,042,621.22
- TOTAL ESTIMATED ALLOCATION - \$6,843,627.74

Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the following *RESOLUTION BY THE COUNTY OF GRANVILLE AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION*; and approved the amendment of the current settlement agreement for the opioid matter and authorized the County Manager and County Attorney to finalize the documents.

**RESOLUTION BY THE COUNTY OF GRANVILLE
AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE
SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF
NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO
THE SETTLEMENT OF OPIOID LITIGATION**

WHEREAS, the opioid overdose epidemic had taken the lives of more than 32,000 North Carolinians (2000-2021);

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, the overdose death rate in Granville County was 17 out of 100,00 people in 2020 which represents 10 people, and the overdose emergency department visit rate in Granville County was 139 out of 100,000 people in 2020 which represents 84 emergency department visits by Granville residents; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, settlements have been reached in litigation against Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in the these Settlements; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement

funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Granville County and its residents, to sign onto the settlements and SAAF and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

WHEREAS, the SAAF directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Granville County hereby authorizes the County Manager or County Attorney to execute all documents necessary to enter into opioid settlement agreements with Walmart, Walgreens, CVS, Allergan, and Teva, to execute the SAAF, and to provide such documents to Rubris, the Implementation Administrator.

BOARD TOOK ACTION REGARDING BOUNDARY LINE BETWEEN GRANVILLE COUNTY AND FRANKLIN COUNTY

County Attorney Wrenn said the next matter for consideration was regarding the legal boundary line between Granville County and Franklin County and noted the information on the matter was received after the agenda was printed. He then read the following background information and referred to a draft bill of legislation handed out.

The legal boundary line between Granville County and Franklin County was described in a session law of the 1874-1875 Session of the North Carolina General Assembly. In the many years since the boundary was last legally described, the exact location of the boundary line became uncertain. Pursuant to General Statute (G.S.) 153A-18, entitled "Uncertain or Disputed Boundary," both county boards of commissioners passed resolutions (Franklin County, March 7, 2016 and Granville County, April 4, 2016) to request that the North Carolina Geodetic Survey ("NCGS") perform a survey of the legal boundary line and present a proposed map for consideration by both counties. NCGS completed a proposed survey map of the legal boundary line. The boundary line is substantially different than the boundary currently observed between Franklin and Granville Counties. If observed, the NCGS survey would result in the reorientation of a significant number of citizens and a substantial amount of property, primarily from Franklin County to Granville County.

Pursuant to G.S. 153A-18(a), if the NCGS survey map is not ratified by the counties requesting the survey within one year from its receipt by the counties, the NCGS survey map will become conclusive as to the location of the legal boundary line, and the Chief of the NCGS must record the survey map in the Register of Deeds of both counties and the Secretary of State's Office, and notify the affected counties' governing bodies and affected property owners in writing of the reestablished boundary line. After carefully reviewing the matter, the County Manager and County Attorney recommend that the Board vote to authorize the County Manager to send a letter to Representative Matthew Winslow in support of the draft legislation handout. The legislation would delay the implantation of the NCGS boundary to allow time for the currently observed GIS boundary to be surveyed and agreed upon by the counties.

County Attorney Wrenn stated that the County Manager and County Attorney also recommend that the County enter into an interlocal agreement with Franklin County pursuant to which Franklin County will have the boundary surveyed along GIS (Geographic Information System) lines at its cost. Granville County will have the chance to reasonably review the surveyed boundary to confirm that it follows the current GIS lines currently recognized by the counties as the boundary between the counties. This agreement will be brought back to the Board for final approval at a later date.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved authorizing the County Manager to send a letter to Representative Matthew Winslow in support of the draft legislation for a Bill entitled *AN ACT TO STAY THE CONCLUSIVENESS OF THE NORTH CAROLINA GEODETIC SURVEY MAP OF THE COMMON BOUNDARY BETWEEN FRANKLIN COUNTY AND GRANVILLE COUNTY TO ALLOW FRANKLIN COUNTY AND GRANVILLE COUNTY TO SURVEY THE CURRENTLY RECOGNIZED COMMON BOUNDARY*; and approved entering into an interlocal agreement with Franklin County pursuant to which Franklin County will have the boundary surveyed along GIS lines at its cost. Granville County will have the chance to reasonably review the surveyed boundary to confirm that it follows the current GIS lines currently recognized by the counties as the boundary between the counties. The agreement will be brought back to the Board for final approval at a later date.

****Chair May stepped out of the meeting for a few minutes and Vice Chair Karan took over.**

BOARD APPROVED SUBSCRIPTION FOR RAVE MOBILE SAFETY

County Attorney Wrenn stated that this is a contract to provide better service for a mass notification platform to replace the Code Red notification system.

Emergency Management Director Jason Reavis explained that this system does everything that Code Red does but has unlimited emergency minutes and also has the IPAWS (Integrated Public Alert and Warning System) feature. He said there is a tight timeline to make the change and lock in the proposed price.

After questions and clarifications including that a media push will be done to get the information distributed, the Board took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved a 5-year subscription with RAVE Mobile Safety in the amount of \$49,875 from Emergency Management grant funds for a mass notification platform to replace the CodeRed emergency notification system that is currently used; and authorized the County Manager and County Attorney to execute the contract.

BOARD PRESENTATIONS

Commissioner Williford reported that he enjoyed the Veterans Appreciation event including the recognition of the family of a Veteran killed in action and reading of essays by students.

Commissioner Hinman reported that she also enjoyed the Veterans Appreciation event and especially the reading of letters written by people while serving in combat during different wars. She also said she has attended two meetings in Stem regarding the ETJ and also attended Fire Commission meetings. She said this is our county and thanked staff for getting information to them.

Chair Russ May said he is appreciative of all of the public servants in the county, noting that the deputies have a difficult job. He said he was eager to look at compensation for deputies and detention officers. He said he had a matter to bring up for a vote.

EQUITABLE SHARING PROGRAM

Chair May said there was an investigation into the handling of the equitable sharing program of the past Sheriff's Office. He noted that there have been a lot of difficulties in the last few years, and we now have new leadership in the Sheriff's Office. He said that procedures need to be put in place to be sure that the County Manager and county government are protected and aligned. He then read an excerpt from County Attorney Wrenn's investigative report and made further comments.

Chair May then made a motion that the Board require a yearly audit of the Equitable Sharing program to ensure that when the County Manager signs it that he is not solely responsible for what is there.

County Attorney Wrenn recommended that he and the County Manager come back to the board with a recommendation, noting that he has the same concerns about other federal grant programs in the county and that those need to be inventoried also.

Chair May noted that the Sheriff Fountain and his staff are adhering to the processes and procedures that were put in place while working with a consultant. It was noted that the consultant is still working with the Sheriff's Office.

Chair May withdrew his motion with the understanding that a recommendation will be brought back at later date.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (3) for attorney-client matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned at 10:11 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

GRANVILLE COUNTY BOARD OF COMMISSIONERS
APRIL 3, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina.

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Zelodis Jay had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved budget amendment #5 for fiscal year 2022-2023:

Budget Amendment #5
April 3, 2023

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)		
General Government		
Community Services		
	County Library System	1,700
	Economic Development	9,000
Human Services		
	Social Services	2,155
Area Projects and Other Appropriations		
	Non-Departmental	150,000
	<i>Total Expenditures</i>	162,855
Revenues: Increase/(Decrease)		
	Restricted and Intergovernmental	3,855
	Appropriated Fund Balance	159,000
	<i>Total Revenues</i>	162,855

E-911 FUND

Expenditures: Increase/(Decrease)		
	Phone System and Furniture	(19,500)
	Hardware	19,500
	<i>Total Expenditures</i>	0

	Budget Amendment #5	
(For reference only)		Balance

Description

General Fund/DSS					
Expenditures: Increase/ (Decrease)					
10	5300	609	APS Essentials	\$2,155	\$9,734
Revenues: Increase/ (Decrease)					
10	3538	330	Administration	\$2,155	\$4,580,175
<i>Description: DSS budget amendment #5 - Adult Protective Services.</i>					
General Fund/Economic Development					
Expenditures: Increase/ (Decrease)					
10	4920	641	KTR Economic Devel Corp	\$9,000	\$45,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$9,000	\$6,417,925
<i>Description: Fund budgeted FY 2022 4th KTR Economic Devel Corp contribution. Finance department does not have record of receiving the invoice for 4th quarter of FY 2022.</i>					
General Fund/Library					
Expenditures: Increase/ (Decrease)					
10	6110	585	Emergency Connectivity Fund Grant	\$1,700	\$7,500
Revenues: Increase/ (Decrease)					
10	3611	362	Emergency Connectivity Fund Grant	\$1,700	\$7,500
<i>Description: Additional funds to purchase 23 Microsoft Surface laptops as part of the Emergency Connectivity Fund Grant.</i>					
General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10	8540	125	Revaluation Reserve Appropriation	\$150,000	\$550,000
Revenues: Increase/ (Decrease)					
10	3990	991	Appropriated Fund Balance	\$150,000	\$6,567,925
<i>Description: To fund Tax Department projected revaluation expenditures for the balance of FY 2023.</i>					
E-911 Fund					
Expenditures: Increase/ (Decrease)					
27	4500	321	Phone System	(\$6,000)	\$91,500
27	4500	322	Basic Line Charges	(\$13,500)	\$11,500
27	4502	355	UPS Hardware	\$6,000	\$7,000
27	4502	354	Recorder hardware	\$13,500	\$45,724
<i>Description: To fund additional UPS maintenance and recorder replacement.</i>					

PUBLIC COMMENTS

Carlos Velez, 32 Church Street, Oxford, NC, asked the Board to consider pay raises for the deputies so we will not lose anymore.

Scotty Brooks, 104 Smith Street, Oxford, NC, asked the Board to take a hard look across the board at law enforcement pay and consider pay raises for deputies. He mentioned concerns with that other agencies pay better and we need to retain our officers. He also mentioned concerns with attacks on the Sheriff and asked everyone to give him a chance as he believes it cannot get any worse as he is trying to clean things up. He asked the Board to do what is right.

Brad Oldenburg, 6588 Huntsboro Road, Oxford, NC, said he was present to speak in support of the Sheriff's Office, Sheriff, and the County Commissioners. He said there have been attacks on the Sheriff and County Commissioners on social media. He said all funding requests by the Sheriff to the County Commissioners have been approved and that the request for salary increases are being worked on to his understanding. He said it is good to hold the Commissioners and Sheriff accountable. He talked about the press at a recent meeting not covering the spirited conversation between the Sheriff and commissioners and said that the good and the bad needs to be reported. He said he hopes everyone will be held accountable.

Chair May opened the floor for comments by Board members.

At this time, Board members and the County Manager made comments including remaining positive and working together, recent pay adjustments made before the election of Sheriff including recruitment and retention bonuses, further evaluation of law enforcement salaries and anticipated adjustments during the budget, taking a thorough and comprehensive look at salaries, and how raises may impact taxes of the citizens. Chair May noted that the Board is

committed to making pay raises for the Sheriff's Office and other county employees and want to do it without an increase in taxes. He also noted that the Board did not mess this up and there is no corruption on the Board. He said the goal is to work with the Sheriff to get things done in partnership. He noted that not everyone leaves because of money, noting that has been a lot of changes in the last few years in the Sheriff's Office.

PLANNING MATTERS

BOARD APPROVED THE NCDOT REQUEST FOR THE ABANDONMENT OF 0.16 MILES OF SR 1214 RESOLUTION

This item was to consider adopting a resolution to allow the North Carolina Department of Transportation (NCDOT) to abandon 0.16 miles of SR 1214 (Roycroft Rd.) from the state-maintained secondary road system.

Senior Transportation Planner Justin Jorgensen explained that the Division 5, District 2 Office, of NCDOT was requesting that a 0.16 mile portion of SR 1214 (Roycroft Rd.) be abandoned from the state-maintained secondary road system. The road in question is on the United States Army Corps of Engineers (USACE) property and was split in half during construction of I-85 and then further shortened by the construction of Falls Lake. NCDOT has been in touch with USACE and they are in favor of the abandonment.

After clarification that there are no residences on the road and it is abandoned, the Board took action.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the following Resolution: *North Carolina Department of Transportation Request for Abandoning a Portion of Roycroft Road from the State Maintained Secondary Road System*

Resolution

North Carolina State Department of Transportation Request for Abandoning a Portion of Roycroft Road From The State Maintained Secondary Road System

WHEREAS, the North Carolina Department of Transportation is requesting the Board of County Commissioners to issue a resolution supporting the abandonment of 0.16 miles of SR 1214 (Roycroft Road) beyond the United States Army Corps of Engineers property boundary: and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road section should be abandoned from the state maintained secondary road system: and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Granville that the Division of Highways is hereby requested to remove the above described road from the state maintained secondary road system.

PURCHASING

BOARD APPROVED THE PURCHASE OF REPLACEMENT EMERGENCY COMMUNICATIONS BACKUP RECORDER

This item was to consider approving the purchase of a new voice log recorder to be installed at our back-up emergency communications center.

Emergency Communications Director Trent Brummitt explained that this request was to use 911 restricted funds to purchase a new voice log recorder for our back-up emergency communications center. The current recorder was installed in 2017 and the 911 board recommends replacement every three years. This recorder allows voice logs to be pulled for criminal cases, quality assurance, and training purposes. This recorder is also required by 09 NCAC 06C .0207 section (c). He noted that this is fully covered by the emergency system telephone fund and on state contract.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the purchase of a voice log recorder for the Backup Center from Carolina Recording Systems from state contract in the amount of \$43,565.00 using E-911 restricted funding.

SHERIFF MATTERS

NORTH CAROLINA GOVERNORS HIGHWAY SAFETY PROGRAM GRANT APPLICATION

The Granville County Sheriff's Office (GCSO) requested that the Board adopt the resolution and approve this application with the North Carolina Governor's Highway Safety Program (GHSP). It was noted that the document will have Sheriff Robert Fountain as the agency authorizing signature.

Sheriff Fountain made comments and then noted that the Board has identified that Kevin Buster as been identified as the Region 4 Coordinator. He explained that the GCSP promotes traffic safety awareness and works to reduce the number of traffic crashes and fatalities in North Carolina. The goals are accomplished in two ways, through grant funding opportunities and conducting highway safety initiatives each year. He then explained that the GCSO has seen an increase in traffic accidents caused by speeding and driving while impaired. The GCSO will apply to receive up to \$25,000 for fiscal year 2023 to promote regional law enforcement engagement and increase participation in GHSP highway traffic safety efforts. The grant funds will be utilized for training, purchasing equipment, and to coordinate enforcement strategy meetings. The goal is to increase visibility and enforcement efforts on the major roadways in Granville County to reduce serious injury and fatalities.

Board members asked questions about information in the grant application, enforcement of littering matters, accident reports, and others. Sheriff Fountain presented the Board with a work chart when asked about the number of sworn officers. After clarification, the Board then took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved adopting the following resolution and application with the North Carolina Governor's Highway Safety Program for a \$25,000 no-match grant.

North Carolina Governor's Highway Safety Program LOCAL GOVERNMENTAL RESOLUTION

WHEREAS, the Granville County Sheriff's Office (herein called the "Agency has completed an application contract for traffic safety funding; and that Granville County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project as described in the contract;

THEREFORE, NOW BE IT RESOLVED BY THE Granville County Board of Commissioners IN OPEN ASSEMBLED IN THE CITY OF, NORTH CAROLINA, THIS 3rd DAY OF April, 2023, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and

2. That Drew Cummings, County Manager, is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$25,000 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$0 as (Local Cash Appropriation) required by the project contract; and
4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
5. That certified copies of this resolution be included as part of the contract referenced above; and
6. That this resolution shall take effect immediately upon its adoption.

BOARD APPROVED THE DECLARATION AND DONATION OF TWO SHERIFF'S OFFICE VEHICLES TO THE VANCE-GRANVILLE COMMUNITY COLLEGE

This item was to receive approval to declare surplus and donation of two older model patrol vehicles to Vance-Granville Community College (VGCC).

Sheriff Fountain explained the following request:

- The Sheriff's Office requested that the County Commissioners approve the donation of two 2014 Dodge Chargers to VGCC for utilization by the Basic Law Enforcement Training (BLET) Academy. The purpose of the donation will be to support the BLET Academy with training scenarios by providing vehicles that are outfitted with law enforcement equipment.
- As per North Carolina General Statute 160A-274, the sale, lease, exchange, and joint use of governmental property:
 - For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.
 - Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.

Action under this section shall be taken by the governing body of the governmental unit.

After clarification about mileage and that the vehicles will be conveyed with a bill of sale as is with no warranty, the Board took action.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Robert Williford, and unanimously carried, The Board approved declaring the following vehicles as surplus and approved donating them to the Vance-Granville Community College Basic Law Enforcement Training Academy (BLET) for training:

2014 Dodge Charger	VIN# 2C3CDXAT3EH121292	mileage- 142,587	\$ 7,600.00 value
2014 Dodge Charger	VIN# 2C3CDXAT9EH185918	mileage- 122,675	\$ 7,600.00 value

BOARD APPROVED THE SURPLUS AND DONATION OF SHOTGUNS TO THE STEM POLICE DEPARTMENT

Chair May said that the next item was to receive approval to donate four (4) surplus shotguns that have exceeded their service life. He requested that the County Attorney include language in the bill of sale regarding liability.

Sheriff Fountain explained the following request. The Sheriff’s Office is in the process of identifying older model service weapons for surplus and upgrading the existing inventory. The four (4) shotguns proposed for transfer are approximately twenty-five years old on average and have reached their expected performance lifespan. All the weapons have been checked through the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) database to ensure the accuracy of the serial number and ownership by the Sheriff’s Office (refer to the attachment for a detailed list of the firearm type and serial number). Additionally, federal asset forfeiture funds were not used to purchase the surplus shotguns.

- The Sheriff’s Office is requesting that the County donate four (4) surplus shotguns to the Stem Police Department (PD) for official use. A memorandum of transfer will be executed between the Sheriff’s Office and the Stem Police Department (PD) detailing the weapons to be transferred. Additionally, the memo will state that the Stem PD will assume full responsibility for the functionality of the weapons upon transfer. The donation meets the statutory requirements stated in North Carolina General Statute 160A-274.
- As per North Carolina General Statute 160A-274, the sale, lease, exchange, and joint use of governmental property:
 - For the purposes of this section, "governmental unit" means a city, county, school administrative unit, sanitary district, fire district, the State, or any other public district, authority, department, agency, board, commission, or institution.
 - Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.
 - Action under this section shall be taken by the governing body of the governmental unit.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved declaring the following shotguns as surplus and approved donating them to the Stem Police Department:

Mossberg	12 gauge	Serial Number: L048772	\$125.00 value
Mossberg	12 gauge	Serial Number: MV59104G	\$125.00 value
Mossberg	12 gauge	Serial Number: MV57996G	\$125.00 value
Winchester	12 gauge	Serial Number: N1123340	\$125.00 value

BOARD APPROVED THE AVAILABILITY OF FUNDS TO PURCHASE FIREARMS AND TACTICAL EQUIPMENT

The next item was a request for approval for the purchase of firearms and supporting tactical equipment for the Granville County Sheriff's Office to replace the existing inventory. The request was to expend \$83,377.67 in U.S. Department of Justice (DOJ) asset forfeiture funds to purchase firearms and tactical equipment from Lawmen’s supply company. Chair May noted that the appropriate processes as required have been followed for this purchase . He clarified that the Board is voting on the availability of funds and not on the type of firearms that the Sheriff may be purchasing or not purchasing.

Sheriff Fountain explained that they are going through a transition process and want to have the proper gear and equipment to do their job and safety is their number one priority. The requested funding will replace older model AR-15 rifles which were last purchased in February 2015. The acquisition of updated firearms from a reputable manufacturer will provide the Sheriff’s Office with a reliable weapons system that deputies can have confidence in a worst-case scenario. This request will also include four (4) semi-auto and six (6) auto 9mm sub-guns. These weapons systems will be outfitted with supporting tactical accompaniments to include flashlights, sight optics, and magazines.

The following information was provided in the agenda. The FBI’s statistics for law enforcement officers killed in the line of duty from 2016 showed that 40% of the officers were murdered by suspects with long guns. Additionally, in 2022, AR-15 style weapons accounted for the deaths of over 36 innocent people in mass shootings in the United States. The ability of the Sheriff’s Office to respond to critical incidents from the patrol deputy to a tactical team will rely on the office’s ability to deploy equipment to meet the highest level of threat. Most of the time it will be the first deputy on the scene who must deal with an active shooter in a deadly force encounter. It is essential that each Granville County Deputy is properly equipped to immediately respond to a critical incident. As the Sheriff’s Office moves to refit its weapons inventory, it is important to know that the purpose of this acquisition is to provide the capability to meet the most serious threats posed by violent offenders. Shoulder fired rifles possessed by felons will outperform handgun rounds and will penetrate police issued body armor. Conversely, violent offenders are more often wearing body armor making it more difficult for a handgun round to stop the threat. This weapons acquisition will afford the Sheriff’s Office with the necessary tactical equipment to provide public safety to the citizens of Granville County. Additionally, it will be the policy of the Sheriff’s Office to meet the training requirements to safely deploy the requested firearms and to continue to maintain a superior level of proficiency.

Consultant Rob Bailess explained the process of working with the Department of Justice on this matter.

After questions and clarifications about standardizing the type of guns and ammunition, process of disposing of guns, certification of Chief Deputies, and process for a former deputy to buy/receive his service weapon, the Board took action

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the availability of the funds for the Sheriff to purchase the following firearms and tactical equipment in the amount of \$83,377.67, utilizing the Sheriff’s Office DOJ asset forfeiture account:

20	Streamlight Illumination	\$ 2,719.40
20	M-LOK Aluminum Rail Attachments	\$ 379.80
3	Shipping	\$ 14.95
40	Sig Sauer WRM400 16 Inch 5.56 Semi-Auto Rifle	\$ 38,720.00
10	Sig Sauer WRM400 11.5 Inch 5.56 Semi-Auto Rifle	\$ 10,130.00
4	Sig Sauer WRMPX 4.5 Inch 9mm Semi-Auto Sub Gun	\$ 6,640.00
6	Sig Sauer WRMPX 4.5 Inch 9mm Auto Sub Gun	\$ 11,346.00
10	Sig Sauer 9mm 35 capacity Magazine	\$ 380.00
60	Sig Sauer ROMEO5 Compact Red Dot Sight 1x20mm	\$ 7,775.40
	Subtotal	\$78,105.55
	Tax	\$ 5,272.12
	Total	\$83,377.67

SOLID WASTE MATTERS

BOARD APPROVED THE AMENDMENT AND EXTENSION OF THE LANDFILL OPERATIONS CONTRACT

Environmental Programs Director Jason Falls requested approval for a 14-month contract extension and price increase to Huff Soil Conservation, Inc. for continued operations at the Granville County Municipal

Solid Waste (MSW) Landfill through fiscal year 2023-2024. The request was to also authorize the County Attorney to draft this contract amendment and extension and to authorize the County Manager to execute it.

BACKGROUND:

The current landfill operations contract operated by Huff Soil Conservation, Inc. expires on April 30, 2023. County Staff and the County Attorney met with Mr. Winfred Huff and his accountant on February 10, 2023, to discuss a contract extension/price increase for continued landfill operations. As explained by Mr. Huff and his accountant; within the last couple of years the contractor has experienced significant price increases in labor, equipment parts, and equipment purchase. Escalating equipment costs and documentation were presented to staff for review and discussion.

Huff Soil Conservation, Inc has been the contractor for the landfill for the last four decades through various contract revisions and extensions. The contract covers all landfill work at the MSW Landfill including receipt/compaction/disposal/covering of 43,000 tons of waste/year. Other functions of this contract include but are not limited to: grading, dirt/rock hauling, stockpiling/loading of tires and scrap metal, and yard waste recycling management. A a copy of the current contract requirements were included in the agenda packet and below is a table showing the current and proposed price increase after negotiations with Huff Soil Conservation:

JOB FUNCTION	CURRENT	*REQUESTED
Landfill Operations	\$62,120.00/month	\$120,000.00/month
Scrap Tire Stockpile/Loading	\$1,000.00/month	\$2,500.00/month

**Note: Represents a 14 month extended option; new contract/vendor to be in place by July 1, 2024.*

County Staff met with the Solid Waste Subcommittee (Commissioners Jay and Williford) on March 21, 2023, to discuss this requested contract extension and price increase from Huff Soil Conservation. County staff explained that the proposed price increase is in the market range for this type of work and trash volume. Upon review and discussions, the subcommittee recommended extending the contract and requested increases for the 14 months. The extended contract will expire on June 30, 2024. In the meantime, staff will work with the County’s engineering firm during fiscal year 2023-2024 to look at landfill operation alternatives to be in place by July 1, 2024. Huff’s Soil has provided a competitive rate and service to Granville County for many years. Staff appreciates his service for all these years.

After confirming that funding is in the budget and update on the process to bid project out, the Board took action.

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a 14-month contract extension and price increase with Huff Soil Conservation, Inc. for landfill operations at the Granville County Municipal Solid Waste (MSW) Landfill and directed the County Attorney to draft an addendum or new contract at the cost of \$120,000 per month for landfill operations and \$2,500 per month for scrap tire stockpile/loading to be executed by both parties to be in effect by May 1, 2023.

PROJECT MANAGEMENT

BOARD APPROVED THE AWARD OF ENGINEERING SERVICES CONTRACT (\$154,400) FOR TRIANGLE NORTH BUSINESS PARK TO MCGILL ASSOCIATES

Development Services Director Scott Phillips requested consideration to award a fixed-price service contract in the amount of \$154,400 for Engineering Services required for the Triangle North Business Park and to authorize the County Manager to execute this contract.

Development Services Director Phillips explained that in August of 2019, Granville County retained McGill Associates, P.A. to perform evaluation and design services for the water and sewer infrastructure required for Triangle North Park’s development. As a result of this work a 16” diameter water service supply system was designed and permitted for construction. He noted that this request is to update the prior service agreement needed to carry the waterline project forward.

After clarification about funding and that the project will start immediately and take about six months to complete, the Board took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved awarding a fixed-price Engineering Service Contract to McGill Associates, PA for an amount not to exceed \$154,400.00 for the following tasks at Triangle North Business Park:

- Task 3A – Survey and Easement Platting; Work needed for easements along Tabbs Creek Road. \$26,800.00
- Task 5 – Bidding and Construction Award; Services for final project design review, advertising and communication with potential bidders, conducting bid opening and preparing award recommendation. \$14,000.00
- Task 6 – Construction Administration; Organize and lead monthly project meetings, process and approve shop drawings and field related information request, observe work in progress, confirm adherence to project plans and specifications, verify field testing and start up, prepare as-built data and survey, and process record drawings for appropriate regulatory agencies. \$113,600.00

APPOINTMENTS

BOARD APPROVED APPOINTMENT TO THE GRANVILLE COUNTY BOARD OF ADJUSTMENT

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the appointment of Victoria Bradsher (District 2) to the Granville County Board of Adjustment.

COUNTY MANAGER'S REPORT

County Manager Cummings had no report.

COUNTY ATTORNEY'S REPORT

UPDATE ON COMPLIANCE REVIEW PROCEDURES FOR EQUITABLE SHARING PROGRAM AND OTHER FEDERAL GRANTS CONTRACTS

County Attorney Wrenn reported that he and the County Manager are working with the Finance Director and audit firm to bring a recommendation for an RFP (request for proposal) to select a financial auditing firm for procedures for reviewing federal grants and contracts. This is to protect the County Manager and Sheriff when they sign documents to be sure we are in compliance.

UPDATE ON AMBULANCE FRANCHISE

When asked, County Attorney Wrenn reported that he hoped to have the ambulance franchise matter on the next agenda.

BOARD PRESENTATIONS

Vice Chair Karan talked about the importance of our volunteers. He noted that he attended a Paws for a Cause event sponsored by the Granville County Humane Society. He talked about the Granville County Animal Shelter and the importance of volunteers. He reported that he is seeking volunteers from District 6 to serve on the Economic Development Advisory Committee and the Human Relations Commission and encouraged citizens to get involved.

Commissioner Gooch noted that the Board cannot fix everything, has limited power, and exercises fiscal control with county funds. He thanked everyone for what they do and for those in attendance.

Commissioner Jay reported that he and the County Manager attended Innovate 2023, an economic summit in Littleton and that Granville County was well represented. He mentioned a old school in Littleton that was turned into an art facility. He also reported that he attended a celebration in Person County for two Cooperative Extension employees with 20 years of service.

DURING PRESENTATIONS, BOARD APPROVED SPONSORSHIP FOR CRIME STOPPERS GOLF TOURNAMENT

Commissioner Jay announced the upcoming Crime Stoppers golf tournament and requested that the Board sponsor the event. It was announced that the sponsorship was \$500, but it was only \$100.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved a \$100 hole sponsorship for the Granville County Crime Stoppers Golf Tournament on May 18, 2023 from Commissioner Jay's discretionary account.

BOARD RECOGNIZED CLERK TO THE BOARD DEBRA WEARY

The Board recognized Clerk Debra Weary for her birthday, thanked her for her service, and presented her with a plant and card.

PRESENTATIONS CONTINUE

Commissioner Hinman reported that she attended the dedication of the outdoor musical instruments at the Thornton Library today.

Commissioner Cozart reported that the Antioch Volunteer Fire Department had a steak dinner fundraising event on Friday, noted it was delicious, and the event was well organized. He thanked Antioch Fire Department and all the others for their service. He reported that he was happy to see that additional teacher assistants are in the North Carolina House budget and hopes it will pass. He said he went to the Granville Athletic Park with his family and mentioned that he was reminded of sacrifices that were made to make that park successful.

Chair May thanked citizens for attending the meeting and said he welcomed comments and the robust discussion. He thanked Sheriff Fountain for attending and said he looks forward to positive results for not just our deputies but for all county employees. He reported that he met with Senator Mary Wills Bode, Representative Frank Sossamon and Representative Matthew Winslow at the legislature and is hopeful for things that will come this way and thanked County Attorney Wrenn and County Manager Cummings for behind the scenes work on matters. He talked about a major project on Highway 56 and thanked Planning Department staff for their work; reported on an upcoming meeting with school liaisons and his hopes to meet jointly with the Board of Education on the budget; and mentioned work on funding for additional School Resources Officers (SROs) for each school He explained the make-up of the Granville County Fire Commission and its role, talked about funding from the fire district tax, and recognized Fire Commission Leroy Anderson and Chief David Cottrell in attendance and asked them to stand. He encouraged those in attendance to come back to the next meeting and encouraged people to voice their opinions on matters. He reported that the county is working on upfitting the Expo Center with microphones and a recording system. He talked about the work of the Board and that each one cares deeply and wants to move Granville County forward.

ANY OTHER MATTERS

Commissioner Hinman requested a closed session for personnel matters.

CLOSED SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (6) for personnel matters.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board returned to open session.

ADJOURNMENT

Upon a motion by Commissioner Russ May, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned at 9:32 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

GRANVILLE COUNTY BOARD OF COMMISSIONERS
April 17, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Tony W. Cozart
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Robert Williford had the invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

- A. Approved the purchase of 11 Phillips Heartstart FRX AEDs (automated external defibrillators) from Bound Tree Medical at a cost totaling \$16,172.79 from Duke Energy Foundation grant funds.**
- B. Approved the rescission of the Computer Refresh/Replacement Program that was previously adopted August 8, 2022.**
- C. Approved Minutes:**
 - June 20, 2023 Regular Meeting
 - June 30, 2023 Emergency Meeting

PUBLIC COMMENTS

Rusty Corley, 1533 Lawrence Road, Creedmoor, NC, said that Brian Ward also signed up for public comments. Mr. Ward yielded his time to Mr. Corley. Mr. Corley made the following comments and presented a copy to the Clerk:

I live in the Brassfield Community. I'm a lifelong citizen of Granville County and this community.

I know most of you personally but for those of you that I do not, a little bit about myself and my family:

I'm married to a wonderful wife for almost 13 years, and we have two young boys. I've previously served Granville County for over 15 years as a Deputy Sheriff, I've served on Granville County Search and Recovery for over 13 years as a Board member and Squad Captain, I've been a member of the Creedmoor Lyon's Club, I've served on 7 different boards or commissions, some of which were elected, or County Commissioner appointed. All were public safety related except for one.

I've most recently served on the Emergency Services Committee, the Fire Service Sub-Committee and as Secretary for the Fire Tax Commission. I've been a Volunteer Firefighter for Brassfield Volunteer Fire Department for 18 years. My wife has been a Paramedic for Granville County for 18 years and her father was a longtime volunteer Fire Chief.

So you can clearly see that service to Our citizens and Public Safety in Granville County, is something My family very dearly appreciates.

I am here tonight to speak to you on behalf of Brassfield Volunteer Fire Department. We recently held a community meeting at our station, as Our Bylaws suggest we try to at least once a year. I am extremely proud of the effort by members to organize the meeting and the professionalism shown throughout conducting the meeting. Our goal of the meeting was to use fact based only material that We complied, to educate the citizens of our Fire District of the new Fire Tax and the future needs of Our Department.

We as I am sure each of you constantly get asked questions regarding the Fire Tax and often the information is not correct. We are often asked questions such as: what took you so long to get here, especially at the further ends of Our district. We have citizens that think Our Department is fully staffed with paid members because a Fire Tax is now in place. We get asked questions concerning infrastructure, such as when does Our Department plan to build a station in the further southern part of the district. Many were shocked to learn; we cannot afford to. Many were also shocked to learn that our newest first out Fire Truck is a 2008 model and following that the second out Fire Truck is a 1994 and Our Tanker is a 1998. All three would respond to a structure fire and that's what we must use. It is recommended by the NFPA that after 15 years if a truck is still in usable service, it be placed in reserve status. But we clearly cannot do that with current fire trucks and to equipment them, costing anywhere from \$550,000 to \$800,000 dollars, depending on what type of truck you need to replace.

We have been very good financial stewards with the limited resources we've had to work with for many years. We cannot sustain but for so long and cannot keep up with the growth and demand of Our Fire District and Community. All it takes is for something to happen to one of those Fire Trucks, for example. Numerous times we have had to borrow Fire Trucks from other Departments due to break downs, just to keep coverage and safety to our community. We have been fortunate that trucks were available to be borrowed during those times.

We however in a county with around 62,000 residents have 11,400 citizens give or take, living in Our six-mile district alone. We by far have the most populated fire district, even exceeding municipalities in Our County. We ran 502 calls for service last year alone and we have had years we ran 600 or more calls for service, prior to changes with dispatching calls at the 911 center. We were already aware and told during Our last State Insurance Inspection, we needed a second station to be built in the further southern part of Our district. This would help improve response times, help homeowners with insurance coverage rates but most importantly further help save lives/property and keep Our community safe.

I want to be clear in We are not trying to be unreasonable and understand the current struggles to change much as things currently stand. We are aware of the struggles of establishing a Fire Tax and getting it implemented to start providing a slight increase in funding and one paid personnel at each participating station. As the largest district in the County, along comes the largest need. The citizens are expecting it of us and the County, and we expect it of ourselves because we know the needs that are there and as volunteers, it hurts us to not be able to provide what is needed. We personally feel that equal funding across the board in the long-term picture, cannot work. We will never be able to keep up with the growth if things remain that way.

We just simply ask that as things do change in the coming future with increased revenue and/or future Fire Station projects, that the above be taken into consideration by this Board. We'd request to be a part of that conservation, as We now have 4 of the 7 County Commissioners representing part of Our district.

We are very appreciative of all that the Board of Commissioners does for Our County, Community and specifically appreciative to the current leadership's willingness to communicate with us.

Paul Blalock, 1593 Tally Ho Road, Stem, NC, stated his opposition to Stem's proposed ETJ. He said Stem will be meeting tonight and asked that when the matter comes to the Board of Commissioners, the Board does what is best for the citizens affected by the ETJ and not Stem.

After public comments, Chair May noted that citizen input is vital, the Board listens, evaluates, and educates itself on matters and tries to do the right things.

SHERIFFS MATTERS

BOARD APPROVED THE EXCHANGE OF SURPLUS WEAPONS

Sheriff Fountain requested consideration of approval to surplus twenty-four (24) shotguns that have exceeded their service life and exchange the firearms at fair market value with a local vendor. He noted there no money will be exchanged, but a store credit will be issued and that all requirements including an advertisement have been met. The request was follows:

- The Granville County Sheriff's Office (GCSO) is requesting to exchange twenty-four (24) surplus shotguns to Cross Creek Outdoor Supplies fair market value for store credit. Cross Creek Outdoor Supplies is a federally licensed firearms dealer and will assume responsibility for the functionality of the weapons at the time of transfer.
- Pursuant to North Carolina General Statute 160A-271, a county government may exchange any real or personal property belonging to the county for other real or personal property by private negotiation if the county receives a full and fair consideration in exchange for its property (refer to attachment – State Procedures for Exchange). Property shall be exchanged only pursuant to a resolution authorizing the exchange adopted at a regular meeting of the Board of Commissioners upon 10 days' public notice. Notice shall be given by publication describing the properties to be exchanged, stating the value of the properties and other consideration changing hands, and announcing the council's intent to authorize the exchange at its next regular meeting (refer to attachment – Public Notice Memorandum).

The Sheriff's Office is in the process of identifying older model service weapons for surplus and upgrading the existing inventory. The twenty-four (24) shotguns proposed for transfer are approximately twenty-five years old on average and have reached their expected performance lifespan. All the weapons have been checked through the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) database to ensure the accuracy of the serial number and ownership by the Sheriff's Office (refer to attachment – Inventory of GCSO Surplus Shotguns). Additionally, federal asset forfeiture funds were not used to purchase the surplus shotguns. An estimated value of the weapons was provided by Cross Creek Outdoor Supplies and a store credit will be provided to the Sheriff's Office.

Chair May noted that Sheriff Fountain has met all standards and requirements and is in compliance with local ordinances and statutes.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried by the board surplusing twenty-four (24) shotguns and exchanging them at fair market value for store credit at Cross Creek Outdoor Supplies of Henderson, NC.

Sheriff Fountain said he had to leave as he is working on a case and then read a statement about the case.

SOLID WASTE MATTERS

BOARD APPROVED THE LANDFILL OPERATIONS CONTRACT CONTINUATION/CLARIFICATION FOR FUEL SURCHARGE COMPONENT

Environmental Programs Director Jason Falls reported that County staff failed to include the fuel surcharge component to the Landfill Operations Contract presented to the Board at their regular meeting on April 3, 2023. Due to the uncertainty of fuel prices within the next 14 months, the County Attorney and Manager recommended bringing this to the board for approval. The existing agreement with Landfill Contractor, a draft amendment to the current contract prepared by the County Attorney which was approved by the Board at their regular meeting on April 3, 2023, (minus the fuel surcharge component), and an attachment showing any escalating fuel surcharges the county would be responsible for was included in the agenda. The Board approved a 14-month extension to the current contractor which is set to expire on June 30, 2024 at their regular meeting on April 3, 2023. All contract and purchasing policies will be followed by staff upon approval by the Board of County Commissioners. Per local and state contract and

purchasing requirements, county staff is working on developing an RFP within the next few months with a new contract to be executed prior to July 1, 2024.

Funds are available within this year's budget to cover any fuel surcharges. Funds for this line item as budgeted and proposed in fiscal year 2023-2024 would allow us to cover overage costs for fuel up to \$5.26/gallon. As of the date of this letter, local off-road fuel cost was quoted at a rate of \$3.499.

After clarification on the surcharge and fuel cost base rate, the Board took action.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved a fuel adjustment clause to be included in the Landfill Operations Contract with Huff Soil Conservation, Inc. that was approved at the April 3, 2023 board meeting, to cover overage costs for fuel up to \$5.26 per gallon.

APPOINTMENTS

BOARD APPROVED THE APPOINTMENT TO THE GRANVILLE COUNTY LIBRARY SYSTEMS BOARD OF TRUSTEES

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the appointment of Bryon Goff (District 2) to fill an unexpired term on the Granville County Library System Board of Trustees.

COUNTY MANAGER'S REPORT

BOARD APPROVED THE RESOLUTION CONVEYING PERSONAL PROPERTY TO A NONPROFIT ORGANIZATION

Assistant County Manager Weichel said the purpose of this item was to consider approval of a resolution for conveyance of personal property determined to be surplus, obsolete, and/or unused to non-profit organizations pursuant to G.S. §160A-280.

The County owns numerous office furniture and other related items stored at various locations which have been determined to be surplus, obsolete, or no longer able to be used in County service. County staff previously attempted to sell items that had any perceived value on the GovDeals platform but without results. Those unsold items and other miscellaneous items determined to have little, or no value are currently taking up much needed storage space. The County has determined that the public will benefit from the conveyance of the property described above by enabling governmental units or non-profits to continue to serve the citizens of Granville County, the citizens of the State of North Carolina, and the citizens of the United States. Therefore, the County intends to relocate these items to the Expo Center grounds and hold a surplus event on Saturday, May 13, 2023 at which organizations exempt from taxation pursuant to Internal Revenue Code section 501(c)(3) may select and receive conveyance of the items.

In accordance with the notice requirements of N.C.G.S. §160A-280, public notice of this resolution was given by posting on the county website on Wednesday, April 12, 2023.

A social media campaign, website posting, and press release will announce the surplus event in a broad manner to ensure as much exposure as possible. The organizations will be encouraged to pre-register and submit proof of 501(c)(3) exemption ahead of the event date. For those who do not pre-register, proof of exemption status will be confirmed by County staff prior to permitting access to the surplus event. County staff will manage the event and register all organizations along with what property was conveyed to them. Any of the surplus items not conveyed to a non-profit as set out herein shall be deemed to have no value and may be discarded in any manner as determined by the County Manager

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the following *Resolution Approving Conveyance of Personal Property to a Nonprofit Organization Pursuant to G.S. §160A-280* for the conveyance of

personal property determined to be surplus, obsolete, and/or unused to non-profit organizations.

**Resolution Approving Conveyance of Personal Property to
A Nonprofit Organization Pursuant to G.S. 160A-280**

Whereas, the County of Granville owns numerous furniture and other related items determined to be surplus, obsolete, or no longer able to be used in County service generally described as follows:

Office desks, side chairs, metal file cabinets, bookcases, and miscellaneous office items stored at various County locations previously taken out of service and no longer used or needed by the County which property will be fully inventoried prior to conveyance as set out herein; and

Whereas, North Carolina General Statute §160A-280 authorizes a city or county to convey personal property for nonmonetary consideration to any governmental unit within the United States or a nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States if the governing board deems the property to be surplus, obsolete, or unused; and

Whereas, the County of Granville has determined that the personal property described above is surplus, obsolete, or unused; and

Whereas, the County of Granville intends to hold a County surplus event on May 13, 2023 (or such other day as may be designated by the County Manager in the event of inclement weather or other delay determined necessary by the County Manager) at which any governmental unit within the United States or any nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States which is exempt from taxation pursuant to Internal Revenue Code section 501(c)(3) may select and receive conveyance of selected items; and

Whereas the County of Granville finds that the public will benefit from the conveyance of the property described above by enabling the nonprofit to continue to serve the citizens of Granville County, the citizens of the State of North Carolina, and the citizens of the United States.

Therefore, the Granville County Board of Commissioners resolves that:

1. The County Manager is authorized to execute all documents necessary to convey title to surplus items identified above to any governmental unit within the United States or any nonprofit organization incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States which is exempt from taxation pursuant to Internal Revenue Code section 501(c)(3) participating in the County surplus event to be held on May 13, 2023 or such other day as determined by the County Manager following proper notice.
2. The consideration for the conveyance is continued service to the citizens of Granville County, the citizens of the State of North Carolina, and the citizens of the United States.
3. In accordance with the notice requirements of N.C.G.S. § 160A-280, public notice of this resolution was given by posting on the county website on Wednesday, April 12, 2023.
4. The County shall keep records sufficient to document the property conveyed to each eligible recipient as set out above.
5. Any of the surplus items not conveyed to a non-profit as set out herein

shall be deemed to have no value and may be discarded in any manner as determined by the County Manager in his reasonable discretion.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had one item. He asked the Board to consider allowing the appropriation of funds to hire Developmental Associates to work with the Department of Social Services (DSS) for the recruitment of a DSS Director. He noted that this is the same firm that was used for recruitment of the County Manager.

County Manager Cummings asked to include in the motion to allow the County Manager to work with the DSS Board to execute the contract.

Commissioner Hinman, Chair of the DSS Board, and Commissioner Cozart who also serves on the DSS Board were in favor of this proposal.

County Attorney Wrenn explained the role of the DSS Director in relation to the Board of Commissioners and the cost to hire Developmental Associates.

Upon a motion by Commissioner Robert Williford, seconded by Commissioner Timothy Karan, and unanimously carried, the Board contracting with Developmental Associates, LLC for the basic fee of \$23,500 and not to exceed \$24,750 to assist the DSS Board in the search for a DSS Director and to allow the County Manager to work with the DSS Board to execute the contract.

BOARD PRESENTATIONS

Commissioner Gooch thanked those in attendance, noting that the Board listens to comments and is always open to talk with any citizen. He said to contact the County Administration office if you need to get in touch with board members.

Commissioner Jay reported that he attended a NCACC (North Carolina Association of County Commissioners) District meeting last weekend and that there is a NACo(National Association of County Commissioners) Board seat available if anyone is interested. He said one of the candidates running for the NCACC Second Vice President seat passed away, so they are looking for people to run for that seat. He reported that NCACC is going to wait on building a new office in Raleigh. He also reported that the county clerks are asking for a seat at the table for the NCACC Board of Directors meetings.

Commissioner Cozart reported that the Franklin-Vance-Warren Opportunity Board will meet next week and talk about challenges around self-sufficiency. He also announced that Granville Health System will recognize volunteers tomorrow and he looks forward to being a part of the event.

Vice Chair Karan thanked members of the public that came to the meeting including members of the Brassfield Fire Department., Rusty and Kelly Corley for their public service, and thanked all those that volunteer.

Chair Russ May responded to public comments and explained that the actions taken by the Fire Commission are decisions that go through the seven-member board. He noted that one member represents the Fire Chiefs Association and there are three subject matter experts and three citizens (one each north, south, and central Granville County). He explained that the Fire Commission has been meeting once or twice a month since July and brings recommendations to the Board of Commissioners (noting there is not a commissioner on the Fire Commission that votes). He explained the unified fire district and explained the recommendation from the Fire Commission about placing a fire fighter on every truck for response purposes. He said the standards for the firefighter has not been finalized. He noted that initial operational funding has been received by fire departments as well as worker's compensation and dues. He said that the fire tax is dedicated to fire services alone and that the fire consultant recommended equitable

distribution and noted that he hopes the Fire Commission is working towards that. He made comments about the process for bringing recommendations to the Board of Commissioners, tracking of county tax dollars, and having the independent funding stream for fire services.

Chair May then spoke on behalf of the Board of Commissioners and said the Board is committed to improving the compensation for all county employees. He said there is work to do and then referred to the timeline that was displayed on the wall screen and talked through the information. He noted that the Board must be fiscally responsible also.

Granville County Sheriff's Office Pay Incentives 12 Month History Beginning April 2022

April 16, 2022:

Board of Commissioners implement a 2.75% Countywide Cost of Living Adjustment (COLA).

Average annual pay increase for GCSO personnel is \$1,400.

July 1, 2022:

Board of Commissioners approve \$5,000 Recruitment & Retention Bonus for Sheriff's Office Detention Center staff.

July 16, 2022:

GCSO (Granville County Sheriff's Office) personnel receive average of 3.37% merit increase.

Average annual pay increase for GCSO personnel is \$1,793.

November 7, 2022

Board of Commissioners approve \$1500 - \$5,000 Recruitment & Retention Bonus for Sheriff's Office law enforcement & 911 personnel.

January 11, 2023:

GCSO law enforcement & detention center personnel receive "overlap" pay for 18 calendar days during payroll transition.

Number of overlap hours is 105.75 for shift personnel and 112.0 for command staff/investigations.

Average additional pay is \$2000 (range of \$1480 - \$3300)

July 1, 2023:

Adopted fiscal year 2023-2024 Budget will include additional compensation and benefit increases.

Board members made comments about actions taken, value of all employees, and their continued commitment.

ANY OTHER MATTERS

Chair May announced the following meetings.

The Granville County Board of Commissioners will meet at the Granville Convention & Expo Center, 4185 Highway 15, Oxford, NC on Monday, May 8, 2023 at 9:00 a.m., and Thursday, May 11, 2023 at 9:00 a.m., and if necessary on Friday, May 12, 2023 at 9:00 a.m. to hold a budget work sessions on the proposed fiscal year 2023-2024 budget.

The Granville County Fire Commission will meet at the Granville County Expo and Convention Center, 4185 US HWY 15, Oxford, NC on Tuesday, April 18, 2023 at 6:00 p.m., Monday, July 24, 2023 at 6:00 p.m., and Monday, October 23, 2023 at 6:00 p.m. Please note this is a change of location of previously noticed meetings.

Commissioner Jay announced that Oak Hill Presbyterian is celebrating their 200th anniversary on May 28, 2023. He requested a proclamation in commemoration of the event. The consensus of the Board was to prepare a proclamation.

Chair May announced that the Board will celebrate and remember the service of former Commissioner W.E. “Pete” Averette who served 30 years will be held at the May 1, 2023 meeting and invited everyone to attend.

CLOSED SESSION

A closed session was included on the agenda but was not held.

ADJOURNMENT

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned at 7:51 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

GRANVILLE COUNTY BOARD OF COMMISSIONERS
May 1, 2023
GRANVILLE EXPO AND CONVENTION CENTER
4185 US Highway 15 South, Oxford, North Carolina.

PRESENT:

Chair Russ May
Vice Chair Timothy Karan
Commissioner Jimmy Gooch
Commissioner Sue Hinman
Commissioner Zelodis Jay
Commissioner Robert Williford

Commissioner Tony W. Cozart was absent.

County Manager Drew Cummings
Assistant County Manager Korena Weichel
County Attorney James C. Wrenn, Jr.

CALL TO ORDER

At 7:00 p.m., Chair Russ May called the meeting to order. Pastor David Herman had the invocation and Commissioner Sue Hinman led the Pledge of Allegiance.

CONSENT AGENDA

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the consent agenda as follows:

A. Approved tax refunds, releases, and write-offs:

• Refunds	March 2023:	\$ 1,590.66
• Releases	March 2023:	\$ 243,259.02
• Write-offs (\$2 and less)	March 2023:	\$ 42.27

B. Approved the following update to Granville County Fire Commission bylaws:

Setting initial terms and term limits and adding to Article V, Section 4 as follows:

The initial board is to consist of three appointees for terms of one year and three appointees for terms of two years. Thereafter, all appointments are to be for terms of two years, with reappointment permitted. Members may serve three consecutive terms.

C. Approved minutes:

- July 5, 2022 Regular Meeting
- July 11, 2022 Special Meeting
- July 19, 2022 Special Meeting
- August 4, 2022 Special Meeting
- August 5, 2022 Special Meeting
- April 17, 2023 Board of Equalization and Review

INTRODUCTIONS, RECOGNITIONS AND PRESENTATIONS

RECOGNITION OF THE LIFE AND SERVICE OF WILLIE EARL “PETE” AVERETTE

The Board recognized the life and service of former Commissioner Willie Earl “Pete” Averette who served as a Granville County Commissioner for 30 years. Board members made comments and the family was presented the following proclamation:

Proclamation in Honor and Memory of Commissioner Willie Earl “Pete” Averette

WHEREAS, the Board of Commissioners of Granville County and its citizens were saddened by the passing of Willie Earl “Pete” Averette on February 16, 2023; and

WHEREAS, Willie Earl Averette, known as “Pete” by most, served selflessly as a Granville County Commissioner from 1980 to 2010. He served as Chairman from 1984-1985 and 2002-2003. He served on the Kerr Tar Council of Governments, but his main “baby” was the Kerr Area Transportation Authority, known to all as KARTS; and

WHEREAS, in 1983 Pete helped jumpstart the KARTS program, a public transportation system providing scheduled and reserved rides that are convenient, safe, affordable, and dependable to take citizens to medical appointments, shopping areas, pharmacies, work, and just about anywhere. Pete served as Chairman of the Board of Directors of KARTS until 2010. This program still exists today and you best believe Pete, although retired, was at the Ribbon Cutting of the new KARTS building at 1575 Ross Mill Road, in Henderson, North Carolina on September 29, 2022; and

WHEREAS, Pete, a lifelong resident and farmer of Granville County, also worked in construction; and while working on a special project for NASA, on Wallops Island, in Chincoteague, Virginia, he met the love of his life, the lovely Eula. They were married for 70 years and made Granville County their home. From that union were born four sons, six grandchildren, and 17 great-grandchildren; and

WHEREAS, Pete loved farming and his sons helped work the farm until they graduated high school. In 1968 Pete won an award for “Top Feeder Pig Producer” in Granville County. He also spent several years as a Grader on the tobacco market; and

WHEREAS, Pete loved Granville County and its citizens. He was one of the founding members of the Lord Granville Agricultural Heritage Association. His nature to serve, also, lead him to join his local Lion’s Club; and

WHEREAS, Pete loved his God, his family, and his community. He farmed and worshiped with his family and was a faithful member of Pleasant Grove Baptist Church. Pete created loving memories and a legacy for generations to come; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners respectfully honors the life and memory of our fellow Commissioner, Willie Earl “Pete” Averette, and expresses sincere sympathy and condolences to the entire Averette family during this time of great personal loss.

BE IT FURTHER PROCLAIMED, that we hereby express on behalf of the citizens of Granville County, deep appreciation and gratitude for the gifts of time, tenacity, and commitment given by Willie Earl “Pete” Averette in carrying out the duties of this Board.

Mrs. Eula Averette, Mr. Averette’s wife, was presented with a bouquet of flowers and the family was presented Granville County 275th Anniversary books and coins. Chair May then read remarks from Commissioner Tony W. Cozart who was unable to attend the meeting due to a family funeral out of state. Tommy Averette, Mr. Averette’s son, made comments on behalf of the family.

RECOGNITION OF SERVICE FOR BOARDS AND COMMITTEES

The Board recognized the following people for their service on Granville County Boards and Committees. They were given certificates and Granville County 275th Anniversary books and coins.

NAME	BOARD OR COMMITTEE	YEARS OF SERVICE	POSITION
Dr. Diana Dudley	Animal Control Advisory Committee	1999-2023	Local Veterinarian Position
Dr. Trudi Bowden	Animal Control Advisory Committee	2013-2023	District 1 Seat
Dr. Abigail Cronshaw	Animal Control Advisory Committee	2015-2023	Districts 4 & 6 Seat
Dean Richards	Animal Control Advisory Committee	2017-2023	District 5 Seat
Jerry Dunn	Animal Control Advisory Committee	2019-2023	District 7 Seat
John B. Currin, II	Granville County Planning Board	2014-2023	District 2 Seat
Tommy Hobgood	Granville County Board of Adjustment	2015-2023	District 2, Alternate Seat
Sarah Mayfield	Human Relations Commission	2016-2023	District 1 Seat

Reverend Dennis Daniel who served on the Human Relations Commission from 2005-2003 in the District 6 seat was unable to attend the meeting.

PUBLIC COMMENTS

Nathan Frund, 3257 Tump Wilkins Road, Stem, NC, said that 12 years ago he and his wife found a place on Tump Wilkins Road that reminded them of their grandfathers’ farms. Since then, they conserved and amended soil, improved timber stand, created wildlife habitat, promoted wildflowers for pollinators, planted an orchard, created a garden. They also continuously cleaned up trash along the road. He said he said these things so he could make the point that he is opposed to the proposed Stem ETJ because he would not have moved here if it had already been implemented. He said that he voted for people here tonight and that too can be amended.

Mark Griffin, 1629 Tally Ho Road, Oxford, NC, said he grew up on a farm where they grew everything they ate and raised tobacco. He said he has worked in public service for over 35 years and came home to run the family farm, build a house, raise a family, be a good neighbor, and preserve rural life. He said people want to move there and he can’t understand why once they get there, they want to change the way of life that they have become so accustomed to. He asked the Board to do the right thing and oppose the Stem ETJ to preserve rural life as they did not ask for this.

Patricia Beck, 1690 Mineral Springs Drive, Stem, NC, said she has lived in Granville County for 43 years and if she wanted to live in a city she would have long ago. She said she has ten acres of land, a big garden, tractors, boats, chickens, and dogs. She noted that Pete Averette was from the county, his family lives in the county, and he would not want to see other people be moved to the city if they did not want to.

Tommy Beck, 1690 Mineral Springs Drive, Stem, NC, said they are trying to put us in the city and they already do not have anything to offer us as they have part-time police, part-time fire department, and moved the postal service to the end of the road and don’t come down the road anymore. He said Stem is putting up signs on their road and it is not even in the city limits. He said that he gets calls about his 11 acres of land that butts up to the interstate, is part swamp, and he will sell it but bring your checkbook. He noted that the Averette family were good folks and Pete was a good friend.

Sarabeth Dermer, 1192 Little Mountain Road, Stem, NC, was skipped and then she conceded her time to Christy Campbell.

Christy Campbell, 3108 Tump Wilkins Road, Stem, NC, made the following comments and presented a copy to the Clerk:

My name is Christy Wilkins Campbell, and I live at 3108 Tump Wilkins Rd., in Stem, NC. I am against the Stem ETJ. I have lived on the same property my entire life. My daddy was born on a farm house on Tump Wilkins Rd. in 1923, just like his daddy and his 6 uncles. My great grandfather was Allen Sephus Wilkins, better known as Tump Wilkins. He purchased several hundred acres of land so that his sons would have a place to call home and could sustain their families through farming. The land has been passed down from generation to generation, and it is still being farmed. My son has dreams and plans in the works of once again making the farm productive enough to support his future family. He graduates from NC State in 2024-his dream is one year away.

My family also uses the land for sustainability. We live off of our land, as we rely on hunting wild game for meat and growing our own vegetables. We also raise hogs and chickens-both egg layers and meat birds. We do not rely on a grocery store for our food. An ETJ puts our way of life in jeopardy and would put unnecessary controls over our land and livelihood.

We run our own business, Campbell's Trapping Service. Based on the Town of Stem's new vision, we would no longer be able to park the ladder truck in our own yard where we wanted, because it would have to be shielded in a garage out-of-sight, which would cost me a lot of money to build.

Eventually we would be expected to hook up to city-controlled water and sewer lines, being forced to spend thousands of dollars of my money to connect to something that I don't want. I would rather use an out-house than be forced to hook up to city water and sewer.

It's all about money-the Town of Stem telling me what I have to spend my money on so certain people (Town of Stem) can accomplish their dreams. Are they suggesting that my dreams don't matter? What if you wanted beavers trapped in your pond, but you couldn't do it without the permission of the town, even though, it was your land that was being destroyed? How would you like being told where you could park in your own driveway? Or, how would you like being forced to use your money to pay for something somebody else wanted? I personally do not like, nor appreciate, being told what I can do with my own money and on my own land. We do not want our freedom taken away. That's why we live in the country, outside of the city limits.

The Town of Stem wants to make the area a cookie-cutter replica of other cities, because some people believe it is the perfect place to "paint a picture." We like the area as it is, that is why we still choose to live here. People who move here like it as it is-that's why they moved here. Most of the commissioners in the Town of Stem who are pushing for the ETJ did not grow up here. They don't have any roots here. They want to change the town to make it more like where they came from, so why did they leave where they were if it was so great? They want places to eat that are close by-it takes 2 minutes to get to Butner or Creedmoor, 20 minutes to get to Durham, 30 minutes to get to Raleigh. If that's not close enough, then they can pay me to cook supper for them every night or they need to move.

Back in the 1980s, Stem tried to annex the areas one mile from the city limits, just as they are attempting the ETJ now. The annexation did not pass-shortly after the Stem Mayor committed suicide. I remember my daddy along with Mr. Griffin's

daddy and hundreds of others fighting against it. A few years later we had to fight against the "Super Collider," which is now in Texas. Approximately 15 years ago, the developers of Prestwick forced my brother to sell his portion of the family land to protect his home from them building the sub-division within feet of his back door. In turn, the developers then sold the land to a private owner. Why did they even force him to sell his land to start with? The private owner who bought the land is also fighting against this ETJ. 12 years ago, PSNC took several acres of our land to run a gas pipeline. They went straight through the middle of 66 acres of our land. Now, we are limited as to how that portion of the land can be used, and they do not even maintain it like they are supposed to. 5 years ago, I lost one-third of an acre of timber to Progress Energy when I was forced to allow them to cut down trees away from power lines. Power lines that they chose to run across the corner of my property. I asked if they would leave the timber so we could harvest it and was told no, but they did leave a mess. 2 years ago, they came back through and sprayed chemicals towards my house and chicken pen to kill the new growth. Some of our chickens died due to this, but they did not take responsibility. Now, I have another battle to fight with the ETJ. There should be a law for how many times a person has to fight for what is there's. There should be a limit of how many times "imminent domain" can be used against one person and one property. I pay the taxes on my property as required, even the corner where I lost timber and chickens as well as the property where the gas line runs through. Damage was done by large companies, but I'm the one who still has to pay the bills. I have to carry insurance on my property. If someone gets hurt on my property, I am the one who would get sued. If something breaks on my property, I am responsible for fixing it. The Town of Stem does not and would not assume the cost of any of this. Yet, they want to tell me what I can do on my own property? When will I be left alone? I, for one, have had enough. I am tired of it, and I am taking a stand!

When the ETJ is presented to the County Commissioners, I ask that each and every one votes no to expansion.

Ingrid Darius, 3226 Tump Wilkins Road, Stem, NC, said she was not born here but came from that dreaded city New York. She said her husband and she worked to have a 40 by 60 plot of land. She said her husband was in the Marines and came home with Parkinson's from Vietnam and all he wanted was to move where he could live, not next to the neighbor. They moved here 16 years ago, and now you're trying to make us go back to New York. She talked about having ducks, deer, and dogs that love the freedom to run and said they do not want to be in the ETJ as they will lose all of this. She said she loved every piece of dirt on that land and her neighbors and pleaded that the Board consider the people of Granville County.

Keith Darius, 3226 Tump Wilkins Road, Stem, NC, said he came here completely intending to just yield his vote but heard everybody speak of the great commissioner who lived here and read his bio that he was a farmer and a great man that loved his family, raised people, built homes on his farm and that his dad here to do the same thing. He said that he lived in many places but came here and liked it and it seems like now they're trying to take that away and just tell us what to do with our own property and it's not right. He said they are saying that there's not enough water to support the people they want here. It's not even people here that are doing it, it's lawyers from New York and stuff. He said so defend yourselves and don't make it happen.

Gregory Brown, 3223 Tump Wilkins Road, Stem, NC, said that his family has lived in Stem for seven years and came there to start a life and make a way of life. He said that the town of Stem is telling me that I'm going to have to go through them in order to do that. He said we don't like it and we don't want the Stem ETJ.

Amber Carey, 2030 Carewoods Drive, Stem, NC, said she was present in opposition of Stem's ETJ. She said many of us from this area currently enjoy rural life and it's why we live there. She continued that we raised crops, and we raise livestock. We hunt and fish on our properties. Some

of us build race cars. Some of us enjoy target practice. We have bonfires on land, our kids ride bikes, and they play in the woods. At night we can see the stars and in the morning, we can hear the birds. We enjoy nature and we enjoy life at a slower pace, and we enjoy the privacy and the freedom that rural living affords us. As a landowner in the proposed ETJ, there is no benefit to being included in the ETJ. In fact, all we see coming with this is restrictions on private landowners and power to restrict coming from a town council in which we cannot even vote for. He said we're told things like the EPA will protect them from being overcome by Butner's ETJ or this is to protect from overdevelopment, when in fact, we know that more development, such as subdivisions, means more tax revenue for the town of Stem because these subdivisions are being voluntarily annexed into the town. And we know that tax revenue is exactly what is needed for Stem's 2040 Plan to come to fruition. She said she could talk on and on, but I only get 3 minutes and what she really wanted to hammer home is that a handful of unelected people, meaning we did not elect them, we cannot elect them. A handful of unelected people should not be able to dictate the future of a whole community. We are asking you to please vote no to Stem's ETJ and please be our voice.

Floyd Adsit 1115 Dovefield Lane, Youngsville, NC, said it is a pleasure to be here tonight in the company of several other members of the Brassfield Communities Alliance. He said we're here strictly tonight to support our new friends and allies in western Granville County. He said that the only point he wanted to make to the commissioners and to everybody at large is that I understand that legislation is working its way through the State Senate right now and that if passed it would eliminate the ETJ entirely in Granville County. He said he hopes that the Commissioners will join us in informing Representative Winslow and Representative Sossamon to get this passed through the House for the protection of our non-municipal residents of Granville County.

David Carey, 2030 Carewoods Drive, Stem, NC, said he was also opposed to the Stem ETJ. He said he has lived in Stem his whole life and is thankful when he drives to Holly Springs, Zebulon, and Youngsville because the last 30 years they have exploded to the point that he hates going there with all the traffic. He said Granville County has stayed true and he sees that the Stem ETJ will give them the way to build these half-million-dollar homes in the outlying communities. He said he wants to keep his way of life for his family, noting that five generations have lived on Carewoods Drive and he wants his children to have the opportunity to raise their kids their if they want to.

Michaela Wilkins, 3145 Tump Wilkins Road, Stem, NC, said she has lived there her whole life and Terry Wilkins is her father. She said her family has been here for over 100 years and she and her brother just inherited 60 acres from her grandmother, and she wants nothing more than this not to happen. She said she wants to leave this land to her children and her children's children so that they can grow up the same way she did. She said she wants freedom and the ability to choose what she can do on her property without undue influence from people who don't own the land, don't maintain the land, and get nothing but her tax dollars for what they want to do. She said she was educated in Durham and went to school in Raleigh and hated those places and wants nothing more than where she loves to not look anything like them. She said we like our rural way of life, we are self-sufficient, and we take care of each other and everything that we need. She said she believes that we should have the ability to decide what we do on our property. She concluded by asking the Board to please vote no to this ETJ.

Mark Coates, 3127 Brogden Road, Stem, NC, said this is like something in a communist country. He said that a bunch of big homes will come and if you have a shooting range you won't be able to shoot if you are in the city. He said that the Board is elected and if you pass this next time you won't get elected.

Sherry Coates, 3127 Brogden Road, Stem, NC, said we raise donkeys and goats, and love their place on Brogden Road. She said that traffic normally wakes her up at 4:35 a.m. in the morning and it's picking up more and more. She mentioned that more development and houses are coming. She said she worked at Nortel 41 years in manufacturing, sees the politics, and appreciates the attention to the matter.

BUDGET MATTERS

FISCAL YEAR 2023 – 2024 BUDGET PRESENTATION

County Manager Cummings thanked Assistant County Manager Weichel for her help with the proposed budget and then presented the fiscal year 2023 – 2024 proposed budget and spoke from the following PowerPoint presentation:

Granville County

MANAGER’S RECOMMENDED
FY23-24 BUDGET PRESENTATION



Drew Cummings
County Manager
May 1, 2023

Manager’s Recommended FY23 -24 Budget



Major Topics

- Recap of FY22-23 Budget
- FY22-23 Year in Review
- Timeline recap of FY23-24 budget development and approval
- Underlying assumptions for this budget
- Revenue and expenditure trends
- FY23-24 budget drivers
- Other key service expansions and enhancements
- Overview – the FY23-24 budget in a nutshell

Manager’s Recommended FY23 -24 Budget



Recap of FY22-23 Budget

- Total approved general fund budget: \$80,743,514
- Overall County tax rate steady at \$.84/\$100 valuation
- Approved new Fire Tax District and fire tax (\$.06 / \$100)
- Nearly \$1M increase GCPS current
- \$1.6M in additional EMS funding
- Other key increases:
 - Merit pay: \$562,000
 - Health insurance premium increases: \$290,000
 - VGCC: \$490,000
 - Server Infrastructure Refresh: \$620,000



Recap of FY22-23 Budget – ARPA Expenditures

- One-time funds for (mostly) one-time uses!
- **Total Allocation: \$11.7 million**
 - \$1.7M – Broadband matches for GREAT and CAB grant programs
 - \$10M – “revenue replacement” → Fund Balance
 - \$5.1M – Triangle North utility expansions
 - \$1.23M – New ambulances
 - \$674,000 – HVAC and paving for Granville Med. Ctr.
 - \$500,000 – GCPS HVAC upgrades
 - \$100,000 – GVPH



FY22-23 Year in Review

- The end of COVID?
- Inflation and the possible beginning of a new recession
- Manager turnover in Oxford, Creedmoor, Butner, Granville
- North Granville Senior Center Groundbreaking
- Closure of Creedmoor Elementary / Relocation of Hawley MS
- Significant new costs at our landfill



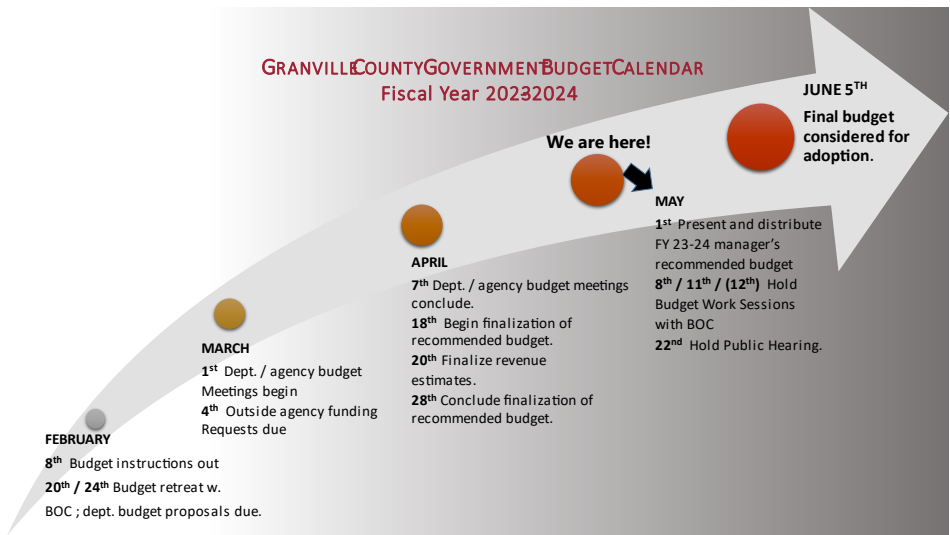
FY22-23 Year in Review (cont.)

- Significant usage of fund balance for Solid Waste Fund
 - ~ \$5M for landfill cell #2
 - ~ \$2M required by state for postclosure costs
- RFP for landfill operations



FY22-23 Year in Review (cont.)

- Economic development activity
 - Triangle North Utilities Investment (\$5.1M)
 - Major Groundbreakings:
CertainTeed (\$118M / 37 jobs), Bridgestone (\$1.6M / 61 jobs),
D’Artagnan (\$3.6M / 23 jobs)
 - Other locations / announcements:
QCP, Plantd, Oxford Oaks Distillery
- Legislative efforts with Winslow, Sossamon, Bode, and Foushee;
strong ties with Budd and Tillis offices



Manager’s Recommended FY23 -24 Budget



Remaining budget process schedule

- Budget work sessions
 - May 8th and 11th
 - May 12th if necessary
- May 15th – public hearing for budget
- Period for final adjustments
- June 5th – FY23-24 budget adoption

Manager’s Recommended FY23 -24 Budget



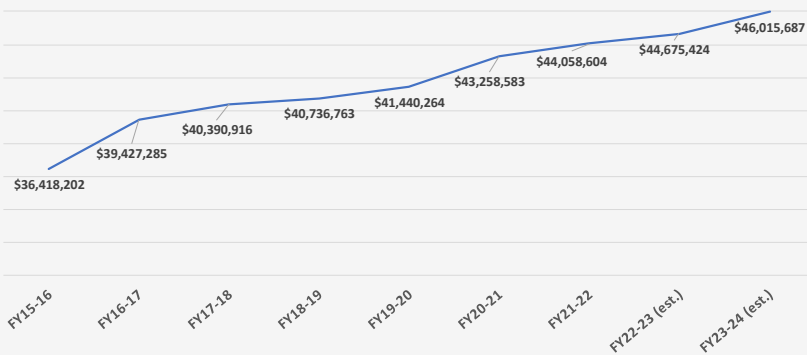
Underlying Assumptions for this Proposed Budget

- No tax rate increase (remains at \$.84 / \$100 valuation)
→ *Stay within the est. \$44.5M in natural revenue growth*
- Some natural growth still expected, but recession and slowing of growth also a distinct possibility
- Anticipating strong growth in valuation for FY24-25 budget
(*but tax rate will also be adjusted accordingly*)

Manager’s Recommended FY23 -24 Budget

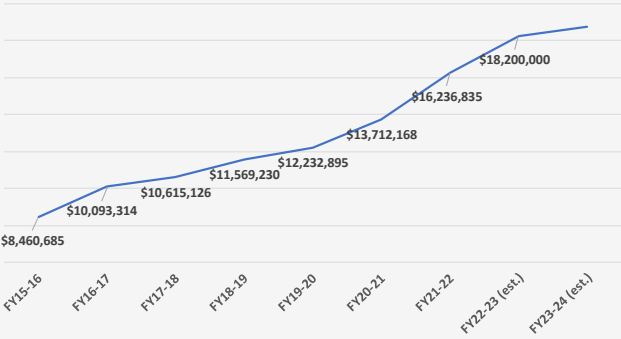


Revenue Trends – Property Tax over Time





Revenue Trends – Sales Tax Over Time



12



REVENUE TREND IMPLICATIONS

- Strong potential for replenishment of fund balance at the end of this FY based on unspent funds and trends in major revenue sources (approx. \$6 million)
- Expect *continued* growth in major revenue sources (property/sales tax) next year, providing perhaps an additional \$2-\$3M on top of this year’s growth
- “Reval” (general re-appraisal) for FY24-25:
 - Continued appreciation in value of *existing* property (may flatten...)
 - Pearson seeing 70% increase in residential property values (since 2018)
 - Tax bills on new values go out July 1, 2024 / new revenue and adjusted tax rate effective FY24-25
- Recommended review of Present Use Value program



Major Drivers of FY23-24 Budget Proposal

- Major market adjustment for public safety/law enforcement employees
- Inflation adjustments and merit pay for all employees
- Improvements to County health and retirement benefits
- Education (GCPS and VGCC)
- Filling key gaps & succession planning
- EMS funding
- Departmental expansion proposals and capital projects

Why Consider Pay & Benefits Adjustments?

- Skyrocketing inflation.
- Competition from other units of local government and private sector employers offering better pay and benefits.
- Law enforcement agencies across the country are struggling to recruit and retain personnel.
- Local law enforcement agencies have announced significant pay increases for public safety causing Granville County to fall behind.



first

Move public safety personnel to a separate *Public Safety Pay Plan* to enable adjustments that reflect the current market.



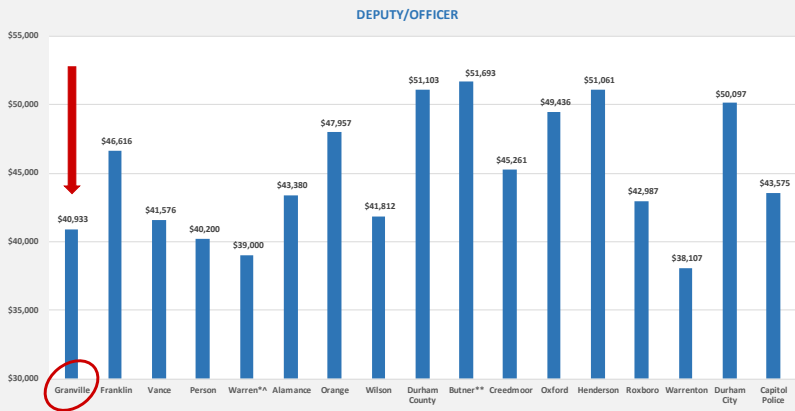
next . . .

Apply market adjustment to public safety and COLA to all current employee salaries.

Make changes to improve employee benefits.



Current Local Law Enforcement Salary Survey Results



Salary Adjustments for Public Safety Personnel

STEP ONE:
Include paid meal break and 15minute required report time in annual salary calculation:

Telecommunicators
Meal break adds 91 additional paid hours per year

Patrol Deputies
Meal break adds 91 additional paid hours per year

Detention Officers
15-minute report time adds 45.5 additional paid hours per year



^ PS-01 thru PS-08 positions [Detention Officer Trainee thru Deputy Sheriff Sergeant]

STEP TWO:

Apply 4% COLA to all public safety personnel.

STEP THREE:

Apply 8% market adjustment to lower paid/entry level law enforcement and detention positions [Pay Grade PS-01 thru PS-08, Detention Officer Trainee thru Deputy Sheriff Sergeant].

STEP FOUR:

Apply merit pay adjustment following annual performance evaluation cycle. For estimating and examples to follow, a 3.5% average merit increase is used.



Potential Increase for Public Safety Personnel

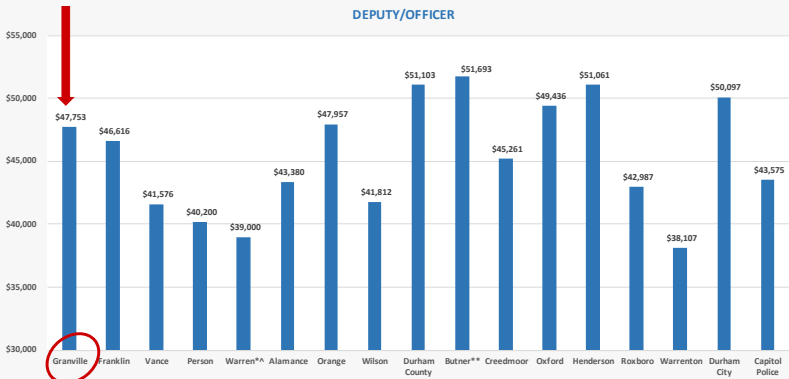
Percentage Varies According to Annually Scheduled Hours by Position

POSITION	MEAL BREAK*	COLA	MKT ADJUSTMENT	MERIT	TOTAL
Telecommunicator	4.35%	4%	-	3.5%	11.85%
Detention Officer	4.35%	4%	8%	3.5%	19.85%
Patrol Deputy [PS-01 thru PS-08]	4.35%	4%	8%	3.5%	19.85%
Non-Patrol Deputy [PS-01 thru PS-08]	-	4%	8%	3.5%	15.5%
SO Non-Patrol Lieutenant & Higher [PS-09 thru PS-20]	-	4%	-	3.5%	7.5%

* The increased pay percentage calculated for employee meal breaks (4.35%) is not an increase to the employee’s hourly rate, but rather is the overall result of the extra meal break hours being added to employee pay. In contrast, the COLA, market adjustment, and merit pay increases will provide corresponding percentage increases to the employee’s hourly rate.

Granville County Proposed Minimum Starting Salary

Result reflects additional pay for meal break hours, 4% COLA, and 8% market adjustment for deputy positions (total annual compensation including holiday pay)



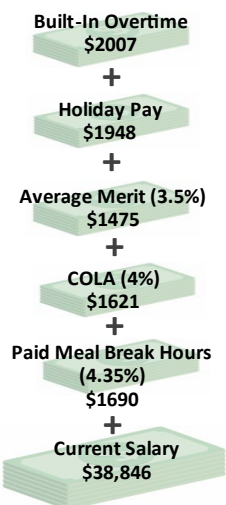
Estimated Annual Cost for Public Safety Personnel

\$1,001,276

PAID MEAL BREAK & 15-MINUTE REPORT TIME INCLUDED	PROPOSED 4% COLA & 8% MARKET ADJUSTMENT	3.5% AVERAGE MERIT	PAID MEAL BREAK, 15-MIN REPORT, 4% COLA, 8% MARKET ADJUSTMENT, & 3.5% AVERAGE MERIT
\$ 214,343	\$ 551,674	\$ 235,259	\$ 1,001,276

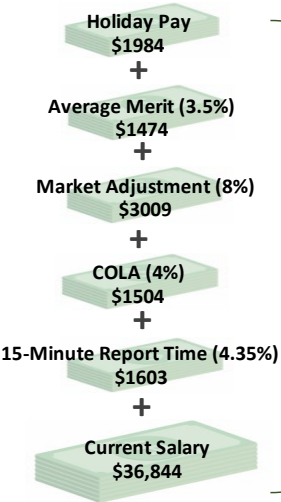
What does this look like for a typical Granville County Public Safety Employee?

Example 1:
TELECOMMUNICATOR



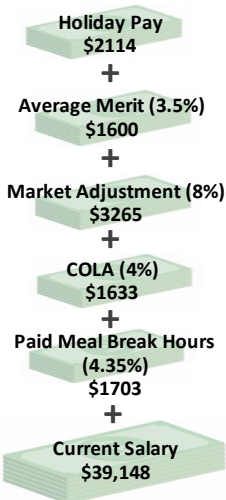
Total Additional Pay Based on Proposed Pay Adjustments:
\$4,787 (12.32%)

Example 2:
DETENTION OFFICER



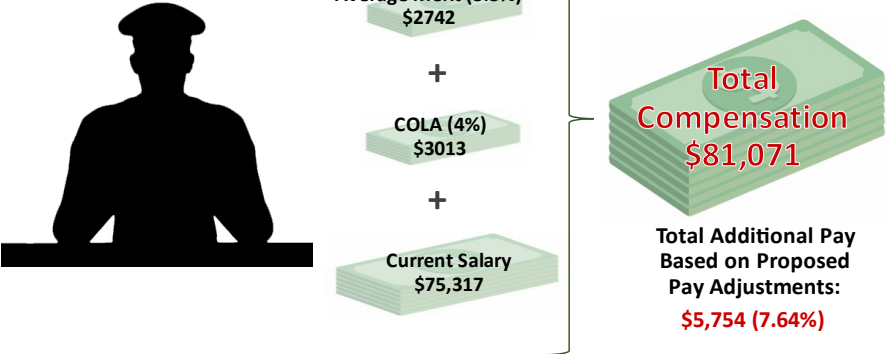
Total Additional Pay Based on Proposed Pay Adjustments:
\$7,590 (20.6%)

Example 3:
PATROL DEPUTY



Total Additional Pay Based on Proposed Pay Adjustments:
\$8,201 (20.95%)

Example 4:
LIEUTENANT (NON-PATROL)



Salary Adjustments for Current Non-Public Safety Personnel

STEP ONE:
Apply 4% COLA to all non -public safety personnel.

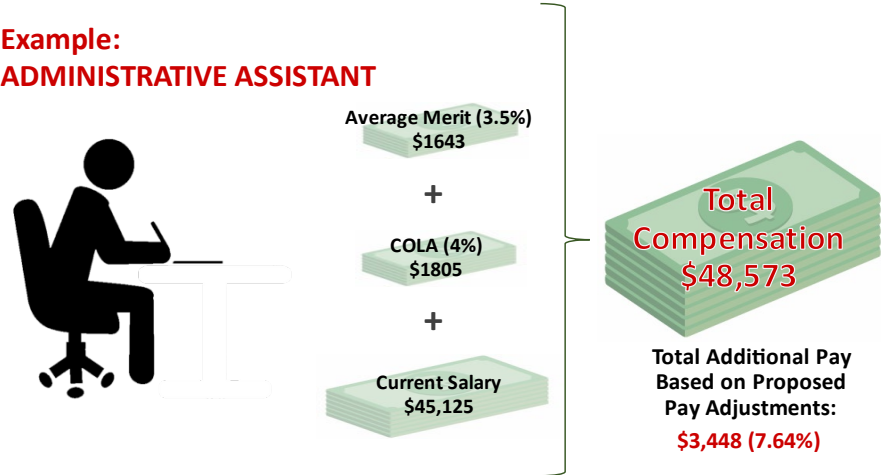
STEP TWO:
Apply merit pay adjustment following annual performance evaluation cycle. For estimating and examples to follow, a 3.5% average merit increase is used.



Estimated Annual Cost for Non-Public Safety Personnel
\$1,017,000

PROPOSED 4% COLA	3.5% AVERAGE MERIT	TOTAL W/COLA & MERIT
\$ 532,461	\$ 484,539	\$ 1,017,000

What does this look like for a typical
Granville County Non-Public Safety Employee?



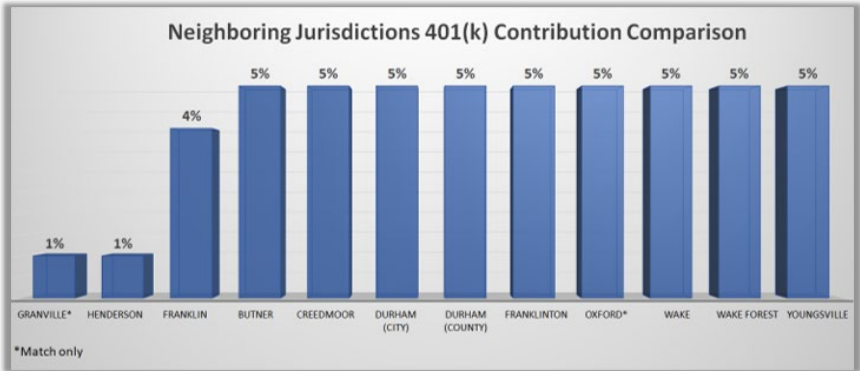
What else can Granville
County do to attract and
retain critical talent?

Benefit Considerations for Current & Future Personnel

- Continue Funding Merit Program.
Employees Receive up to 4% Merit Pay
- Eliminate \$45 monthly health insurance premium for wellness participants.
- Apply 25% reduction to dependent insurance premiums.

Health Insurance Premium Reductions		
Coverage Type	Monthly Employee Savings	Annual Employee Savings
Employee	\$45	\$540
Spouse	\$168	\$2,010
Child	\$104	\$1,251
Family	\$257	\$3,081

- Offer additional 1% 401(k) Match for non -public safety personnel .
Estimated Additional Annual Cost to County = \$109,000





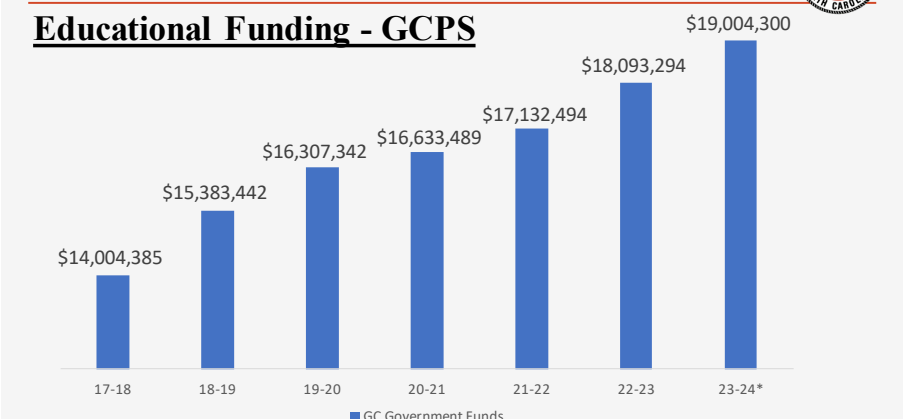
Educational Funding - GCPS

Year	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
GCPS Enrollment	7233	6872	6670	6615	6600
Charter Enrollment	1500	1819	1851	2059	2100
Total Students	8733	8691	8521	8674	8700
County Current Expense	\$16,307,342	\$16,633,489	\$17,132,494	\$18,093,294	\$19,004,300
Funding / Student	\$1,867	\$1,914	\$2,011	\$2,086	\$2,184
% increase	6.9%	2.5%	5.1%	3.7%	4.7%

\$19 million ~ 35 cents on our tax rate



Educational Funding - GCPS



Educational Capital Funding - GCPS

	GCPS Request	CM Rec.
Capital - Category I	\$1,153,104	\$1,153,104
Capital - Category II & III	\$423,589	\$423,589
Debt Service	\$5,510,490	\$5,510,490
Total Capital Funding	\$7,087,183	\$7,087,183

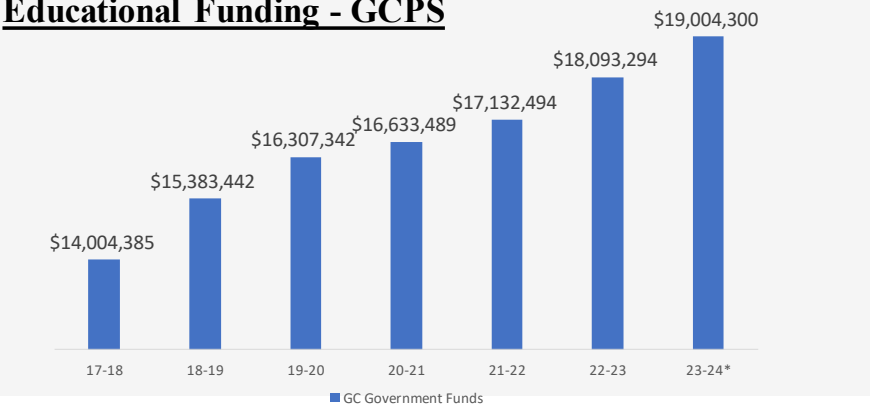


Educational Funding Context - GCPS

- Using federal COVID funds to spend beyond normal limits
- Healthy Fund Balance
- \$1.4M+ in annually recurring savings from Hawley / Creedmoor Elementary



Educational Funding - GCPS



Educational Funding - VGCC

	FY21-22	FY22-23	FY23-24 (rec)
MAIN CAMPUS EXPENSES	\$383,233	\$408,233	\$481,810
MAIN CAMPUS-CAPITAL OUTLAY	\$13,740	\$437,810	\$13,740
SOUTH CAMPUS EXPENSES	\$351,745	\$351,745	\$351,745
SOUTH CAMPUS CAPITAL OUTLAY	\$15,000	\$15,000	\$15,000
CULINARY ARTS PROGRAM	\$20,800	\$20,800	\$20,800
COMMUNITY COLLEGE TOTAL	\$784,518	\$1,233,588	\$883,095



Educational Funding - VGCC

- Unfunded Capital Outlay
 - \$1.4M in one-time capital outlay for Main Campus (to match \$4.2M from Vance County, which they are not able to fund this cycle)
 - Discuss possible future debt funding for this with Vance County
 - \$340,800 in one-time capital outlay for South Campus
 - VGCC funding highest priority capital needs out of South Campus Fund Balance (\$328K) and State Cap. Improvement Fund (\$268K)
 - Perhaps rebuilding that fund balance can be a priority for us as we get back to 35% or beyond



Filling Key Gaps / Succession Planning

Proposed New Positions:

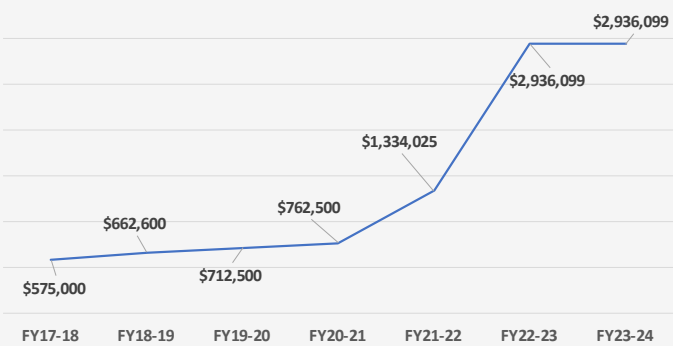
Assistant Finance Director	Server Administrator
Deputy Fire Marshal	HR Recruitment Specialist
Senior Tax Specialist	DSS Program Assistant
DSS Income Maint. Caseworker (2)	Management Analyst
Grants Officer (shared)	Part-Time South Granville Sr Ctr Staff
2 Part-Time Election Workers	

Other:

\$3/hour increase for poll workers	Overtime for One-Stop workers
6 Position reclassifications (total \$28,900)	



Continued Higher EMS Funding



Key Department Operating Expansions

- BEYOND**
 - \$1M Sheriff’s Office pay
 - \$1M other employee pay, and
 - \$1M for Granville County Public Schools
- \$610,500 - 8 new FT positions / 3 PT positions
- \$294,000 - 25% reduction in employee health insurance contributions
- \$109,000 - 1% match in County 401(k) contribution (from 1% → 2%)
- \$144,000 – possible increase in contribution to KARTS
- \$74,000 – VGCC (main campus operating)
- \$60,000 – New website platform
- \$40,000 – GVPH
- \$40,000 – spay/neuter funds & medical funds for Animal Control



KARTS UPDATE

- Founded 1983 to provide transportation to rural citizens, esp. the elderly and disabled, and benefitting from 85 -90% federal and state funding
- New 2019 facility significantly more expensive to operate
- CARES Act \$ used to cover increased building expenses and other deficits
- Full organizational budgets never shared with 4 counties
- More than 1 year behind on financial audits
- Significant leadership turnover → interim dir. – Dr. Mary Young
- **New asks (on top of \$37,461 this year):**
 - \$94,127 *additional* needed THIS year (\$19,127 + \$75,000)
 - \$181,468 needed for NEXT year
 - \$56,588 base + \$20,000 capital + \$104,880 operational deficit



Key Capital Projects Move Forward

- N. Granville Senior Center (Stovall)
- Triangle North water/sewer infrastructure
- GAP trail repair and repaving
- Hunt Drive building demolition
- Expo A/V upgrades



National Opioid Settlement

- Granville County will receive at least \$6,843,627 by 2038
 - Thus far, we have received \$467,752 of that total
- Opioid Advisory Committee (and sub -committees) meeting bi-monthly
- Collaborative planning processes include:
 - Public input survey released Dec. 2022 (157 responses)
 - 2 public engagement sessions: March 8 (Oxford) & May 4 (Creedmoor)
- June 2023 → Staff and NCACC present RFP options for prevention / treatment / recovery services to O.A. Committee prior to BOC adoption



Other Key Operational Changes

- Fleet management changeover
- Centralization of I.T. purchasing and management
- S. Granville office hours for Veterans Services



Fleet Management Changeover

- **Previously...**
 - County purchased vehicles outright (hodgepodge of vehicles)
 - Avg. age at disposition – 16 years
 - Many departments operating with 2nd generation of hand-me-downs
 - No centralized maintenance procurement or tracking
 - No centralized fuel usage tracking
 - GovDeals disposition option inefficient / brought little money
 - Staff with other jobs and no vehicle expertise charged with all fleet work
 - Overall fleet expenditures / efficiency very hard to track
- **But . . . better options exist!**



Fleet Management Changeover (cont.)

- **Enterprise Fleet Management**
 - Contract template approved through national RFP and already under use by over 300 state and local governments across the U.S.
 - Complete solution covers acquisition, license/title/registration, customization, maintenance, fuel, risk management, telematics, driver safety, and resale.
 - Most purchasing and maintenance still through local providers
 - Leasing arrangement quickly lowers average age of vehicles as well as maintenance costs and improves safety with flat cost to County + resale timed to maximize benefit to County.
 - Telematics provide much greater insights into vehicle usage.
 - Planning, training, implementation over several months.



Centralized I.T. Purchasing and Management

- Historically, departments had their own budgets, bought what they wanted, and I.T. had to network and maintain 10-15 different kinds of devices → serious threat to I.T. security and operational efficiency
- Purchasing of both hardware and software, I.T. policies and I.T. management will all become much more centralized in FY23 -24 and beyond.



South Granville Office Hours – Veterans Services

- Thanks to creative thinking on the part of our Veterans Services staff (Chris Dethmers and A.J. Spiess) and flexibility on part of Creedmoor City Manager Mike Turner, our County Veterans Service Office provides office hours at Creedmoor City Hall on Wednesdays from 8:30am to 5pm.



FY23-24 Budget Summary

FY21-22	FY22 -23	FY23 -24
\$78,737,533	\$80,743,514*	\$82,344,715

* FY22 -23 budget numbers do NOT include nearly \$10m in one-time ARPA funds eventually added into budget

- Revenues match proposed expenditures
- Still doing final review of probable sales tax revenues which may enable use of less than \$3.7m in fund balance to balance budget



Thank you!!

What comes next?

- Budget Work Sessions
 - Monday, May 8th
 - Thursday, May 11th
 - Friday, May 12th (if necessary)
- Budget Public Hearing – May 15th
- FY23-24 Budget Adoption – June 5th

After the presentation, County Manager Cummings made comments and mentioned the budget work session dates displayed on the screen. He noted that assuming things go as planned, the adoption of a solid no-tax increase budget for next fiscal year should be ready for a vote on Monday, June 5, 2023.

Chair May announced the budget work sessions on Monday, May 8th at 9:00 a.m. and Friday, May 11th at 9:00 a.m. and if necessary, Friday, May 12th at 9:00 a.m. on the proposed fiscal year 2023 - 2024 budget. He noted that at those times, commissioners will weigh in with their thoughts and questions and discuss the budget. He thanked the County Manager and staff and then announced that the public hearing on the proposed budget will be held on May 15, 2023

The Board came back to this matter later in the meeting and voted to hold the public hearing.

RECESS

Motioned by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board took a brief recess at 9:00 p.m.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board continued the meeting at 9:18 p.m.

FACILITY IMPROVEMENTS

BOARD APPROVED THE ENVIRONMENTAL CLEANING SERVICES – ADULT PROBATIONS -208 WALL STREET

This request considers awarding a fixed-price service contract for a one-time environmental cleaning service necessary to eliminate mildew and mold from furnishings, walls, and ceilings.

On January 30th, Granville County was notified of a potential mold issue within the lower level of 208 Wall Street. In response to this notification, the County retained an environmental testing firm to sample the air quality within the interior space. The testing results indicate a higher level of mold spores, primarily due to a higher level of moisture, than recommended by the American Industrial Hygiene Association. Recommendations noted within the report include cleaning surfaces with an approved cleaning agent and the use of HEPA equipped vacuums. Moisture control was also noted and will be addressed by installing dehumidifiers as soon as the units can be acquired by the County.

Granville County contacted two (2) certified firms for the recommended cleaning services:

- Janezic Building Group LLC \$12,925.00
- Builder Services of North Carolina \$34,663.50

After questions and clarification including that dehumidifiers will be needed and are being looked at for the space, the Board took action.

Motioned by Commissioner Robert Williford, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved awarding a fixed-price service contract for environmental cleaning services for mildew and mold at 208 Wall Street, Oxford (Adult Probations) to Janezic Building Group, LLC for an amount not to exceed \$12,925.

BUDGET MATTERS

BOARD APPROVED HOLDING BUDGET PUBLIC HEARING

Chair May asked for a motion to approve holding the budget public hearing. This matter was presented earlier in the meeting and announced but not voted on.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved scheduling a public hearing on Monday, May 15, 2023 at 7:00 p.m. or shortly after to receive comments on the proposed budget at the Granville Convention and Expo Center.

FACILITY IMPROVEMENTS CONTINUES

BOARD APPROVED ENGINEERING SERVICES FOR GRANVILLE ATHLETIC PARK ASPHALT TRAIL REPAIRS AND REPLACEMENT

This request considered awarding a fixed-price service contract for engineering and project assistance needed for the planned asphalt trail replacement and repairs.

The approved fiscal year Capital Improvement Budget allocated funding needed to replace or repair sections of the phase I asphalt walking trails. Over the past 20 years the trail infrastructure has experienced damage from drainage and adjacent tree roots creating trip hazards for our visitors utilizing the paths. Periodic maintenance has been done over the years, however more significant work needs to be done, including replacing various sections.

This request provides staff with engineering guidance to evaluate, recommend reconstruction methods and design, and to monitor the work to ensure that our trail system will withstand another 20+ years of use. Three (3) firms were contacted to provide fixed-price proposals for the needed work.

▪ C3 Design and Engineering, PLLC	\$15,000.00
▪ Withers Ravenel	\$19,000.00
▪ Thomas & Hutton	\$20,100.00

After questions and clarification, including that the recommendation is to award the contract to Withers Ravenel based on their extensive experience with asphalt and sidewalk work, the Board took action.

Motioned by Commissioner Robert Williford, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved exempting the County from the Mini-Brooks Act (NCGS 143-64.31 (B)) based on the contract amount being less than \$50,000, and awarding a fixed-price contract for engineering services and project assistance for asphalt trail replacement and repairs at the Granville Athletic Park to WithersRavenel for an amount not to exceed \$19,000 based on their extensive experience with asphalt and sidewalk work.

APPOINTMENTS

BOARD APPROVED APPOINTMENT TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSION

County Manager Cummings noted that staff is aware that some committee members have exceeded term limits as stated in the current by-laws and that a review is in process by staff.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the appointment of Lynn Allred (District 1) to the Granville County Human Relations Commission to fill an unexpired term.

Chair May noted some districts have disproportionate representatives in comparison to others and asked for an evaluation of this in the review.

Clerk Weary noted commission members’ districts have been updated due to redistricting and this accounts for some of the imbalance.

COUNTY MANAGER'S REPORT

BOARD APPROVED GREAT GRANT AGREEMENT WITH NCDIT AND CONNECT HOLDING II, LLC

This request considered approval for a Growing Rural Economies with Access to Technology (GREAT) grant agreement with the North Carolina Department of Information Technology (NCDIT) and Connect Holding II, LLC (dba, Brightspeed Communications).

Assistant County Manager Weichel explained that based on the partnership between Granville County and Brightspeed, NC DIT awarded the GREAT Grant maximum funding level of \$4M to Brightspeed for deployment of fiber to the home high-speed internet service to approximately 1914 locations in Granville County (1880 households and 34 businesses). Of the \$6,677,752 total project cost, Granville County previously committed to a partnership with Brightspeed wherein the County would contribute \$1,338,876 (20%) using its American Rescue Plan Act funds under the infrastructure category.

NCDIT will assume responsibility for project monitoring to ensure that progress is made toward the project milestones and that funds are expended appropriately as noted in Section 2.4 and Exhibit C of the agreement. In addition, NCDIT will monitor whether the grantee has met all reporting requirements including progress reports, site visits, financial reviews, and audits. The grant requires completion of the project within two years of the agreement execution date.

County residents can view a map of award locations and check to see if their business or residence is part of the project at www.nconemap.gov/pages/broadband. Granville County GIS staff also created the map visual to display the project areas covered.

Funding has been committed utilizing the infrastructure category from the County's American Rescue Plan Act (ARPA) allocation. All funding from NCDIT and Granville County will be provided on a reimbursement basis as outlined in Exhibit J of the attached agreement. Brightspeed will submit requests for reimbursement directly to NCDIT and, upon approval of each payment request, NCDIT will send a copy of the payment request to Granville County. The County will then submit our 20% portion of the amount approved to Brightspeed.

Assistant County Manager Weichel noted there is a second round of projects, and the County does have a chance to get a Charter project and announcements are expected soon. She said in North Carolina providers build infrastructure and provide services not government entities, but Counties can partner with the GREAT Grant projects. She said there are other projects coming up also.

After comments by the County Attorney Wrenn about some concerns that have been worked out around uniform guidance and federal requirements for recipients and pass-thru entities since you have the state and counties that have independent obligations to comply with ARPA (American Rescue Plan Act), the Board took action.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved authorizing the County Manager to execute the NCDIT and Connect Holding II, LLC dba Brightspeed Communications GREAT grant agreement on behalf of Granville County. The Board asked staff to proceed carefully to meet the requirements of the American Rescue Plan Act.

It was noted that internet service providers decide where they will go and that some areas have been deemed ineligible as they are deemed served even though it consists of minimal coverage and slow internet speeds. Other grant funds may raise the threshold which will increase the eligibility for those underserved and the county has set aside funds if another grant is approved.

UPDATE ON THE AMBULANCE FRANCHISE ORDINANCE AND FRANCHISE APPLICATIONS

County Manager Cummings reported that the ambulance franchise ordinance that governs the providing of new franchises was determined to be out of date and needs to be revised. He noted that County Attorney Wrenn, Emergency Management Director Reavis, and he have worked on

a draft ordinance that that he hopes to bring back a recommendation on May 15, 2023 so new franchisees can apply by the end of the fiscal year.

COUNTY ATTORNEY'S REPORT

UPDATE ON EQUITABLE SHARING PROGRAM CONTRACT

When asked, County Attorney Wrenn reported that a meeting is scheduled with the Cherry Bekaert Accounting Firm regarding the scope for a contract for the annual review of Equitable Sharing Program and other state and federal funds. He said he hopes to bring back a recommendation and proposal soon.

UPDATE ON DSS BOARD EXPANSION

When asked about the DSS (Department of Social Services Board) expansion, County Attorney Wrenn said he would follow up with County Manager Cummings and bring the matter back to the Board.

BOARD PRESENTATIONS

Commissioner Jay announced that Virgilina Mayor Ralph Murray has invited the Board to Virgilina Summerfest on May 27, 2023, and noted that the parade is at 11:00 a.m. He then asked staff to find out if fiber was ever run to the Toler Elementary School site.

Commissioner Williford reported that the ABC (Alcoholic Beverage Control) Board broke ground last Thursday for their new store and that site improvement is underway.

Commissioner Hinman reported that she spoke with Al Woodlief and he asked her about getting the old fire station (122 Williamsboro Street building) painted and said he is willing to pay for paint for a mural on one wall to represent Oxford only and not Granville County. She said she would bring it up so she did. She reported that she told him that she did not support that.

County Manager Cummings reported that he is working to move county functions from that building and looking at the future demolition of that building. He said that due to the condition of the building and the paint flaking, it would not be a financially responsible action to spend funds on the building.

Vice Chair Timothy Karan reported that the final public engagement session for the Opioid Advisory Committee will be held May 4, 2023, in the Willow Oak Room at the Creedmoor Community Center. It is a session for public input regarding the expenditure of approximately \$600,000 per year for 18 years of opioid settlement funds and encouraged the public to attend and give input on good use of those funds.

Commissioner Gooch reminded everyone that on Friday, June 2, 2023, the Butner Summer Festival Dance will be held and on Saturday, June 3, 2023, the annual Butner Summer Festival. He noted that the event had a name change and was formerly called the Butner Chicken Pickin'.

Chair May thanked County Manager Cummings for the excellent budget presentation telling the story about where we have been and where we are going. He thanked Assistant County Manager Weichel for her work on pay options for staff, noting that this is a process and will impact all staff. He challenged the Board to be ready to ask questions during the budget sessions. He said he looks forward to getting the equipment to enhance the Expo Center for recording with video and microphones for meetings. He thanked the staff for their hard work. He thanked the City of Creedmoor for the opportunity to share the cost of a Grants Officer to gain grant funding and said he hopes to reach out to other municipalities to work together to gain more grant funding. He reported that Veterans Services expanded their services to Creedmoor with an office in Creedmoor City Hall and was happy to partner with them. He thanked the Board for their questions and work tonight.

CLOSED SESSION

A closed session was included on the agenda but was not held.

ADJOURNMENT

Upon a motion by Commissioner Sue Hinman, seconded by Robert Williford, and unanimously carried, the Board adjourned at 9:57 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

ATTEST:

Russ May, Chair

DRAFT



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Recognition of Howard Tyler

PURPOSE:

To recognize Howard Tyler for his service on the Granville County Planning Board.

BACKGROUND:

The Board will recognize Howard Tyler (District 4) who served on the Granville County Planning Board for 28 years.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Recognition of Ronnie Norwood, Elnora Morehead and Patricia Penn**

PURPOSE:

To recognize Ronnie Norwood, Elnora Morehead, and Patricia Penn for their recent medal wins in the National Senior Games.

BACKGROUND:

Ronnie Norwood won a national gold medal in the cornhole competition and Elnora Morehead and Patricia Penn placed 2nd in the bowling and won silver medals at the National Senior Games. The Board will recognize them for their recent achievements.

ATTACHMENTS:

Proclamation Honoring Ronnie Norwood

ACTION TAKEN:

RUSS MAY
Chairman
District 5

TIMOTHY KARAN
Vice-Chair
District 6

ZELODIS JAY
Commissioner
District 1

ROB WILLIFORD
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TONY W. COZART
Commissioner
District 4

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation Recognizing Senior Athlete and National Medalist Ronnie Norwood

WHEREAS, Northern Granville couldn't put Senior Ronnie Norwood in a rocking chair on a porch. The athlete in him could not be contained. Ronnie for about the last five years has been participating in the local Kerr-Tar Senior Games and attends the North Granville Senior Center in Stovall, North Carolina; and

WHEREAS, Ronnie has placed 1st as a Gold Medalist every year he has participated in the local games. He must have stored up energy and techniques during COVID because afterwards, he started participating in the North Carolina State Games, and he ended up qualifying for the National Games by winning in his age group at the State Games in 2022; and

WHEREAS, the National Senior Games is a 20-sport biennial competition for men and women 50 years plus in age, and is the largest multi-sport event in the world for seniors; and

WHEREAS, Ronnie traveled to Pittsburgh, Pennsylvania in July to compete in the Men's Singles (60 – 64 age group) cornhole event, which had the largest number of participants of any of the participating age groups, and because of this, Ronnie had to beat out 20 other competitors from across the United States to win the gold medal; and

WHEREAS, there is no doubt that Ronnie is definitely young at heart in mind and spirit. He also competes locally in billiards, mini golf, horseshoes, shuffleboard, and bowling. He was always, likely, to place 1st or 2nd in these events, also; and

NOW, AND THEREFORE, BE IT PROCLAIMED, THAT the Granville County Commissioners are proud and in awe of the success and accomplishments of Ronnie Norwood in winning the National Gold Medal for Cornhole, and for setting a golden example for all age groups on living their best lives.

This the 5th day of September 2023.

Attest:

Debra A. Weary
Clerk to the Board

Russ May, Chair
Granville County Board of Commissioners



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Recognition of Joe Sinnema

PURPOSE:

To recognize Joe Sinnema for his years of service in Granville County.

BACKGROUND:

North Carolina Highway State Highway Patrol Master Trooper Joe Sinnema retired September 1, 2023 and spent his entire 30 year career in Granville County. The Board will recognize him for his service.

ATTACHMENTS:

Proclamation

ACTION TAKEN:

RUSS MAY
Chairman
District 5

TIMOTHY KARAN
Vice-Chair
District 6

ZELODIS JAY
Commissioner
District 1

ROB WILLIFORD
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TONY W. COZART
Commissioner
District 4

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

**Proclamation Honoring North Carolina State Highway Patrol
Master Trooper Joe Sinnema**

WHEREAS, State Troopers are committed to protecting the motoring public, but very few have served and been committed to doing so in the same state and county as Joe Sinnema. Joe Sinnema has served his entire 30-year career in Granville County, North Carolina and it is very rare for any State Trooper to serve their whole career in one place; and

WHEREAS, Trooper Sinnema started his career as a Cadet in the 95th Basic School on September 9, 1995. After his graduation on March 8, 1996, the now Trooper Sinnema, was assigned to Granville County and given the Call Number C753. This number has remained his number to this very day. Trooper Sinnema was soon promoted to Senior Trooper on March 8, 1999, and on March 8, 2002, to Master Trooper; and

WHEREAS, Trooper Sinnema trained numerous new Troopers as Field Training Officers after they graduated from basic school. He also helped train Cadets while they were in basic school as an Advanced Collision Investigation Instructor; and

WHEREAS, Trooper Sinnema served on special assignments such as hurricanes disaster reliefs, and collisions like the two beer tractor-trailers on Interstate 85 near Oxford in April 2005. He was also one of many law enforcement officers, men and women, who were called to remain on duty and to be vigilant when our country was attacked on September 11, 2001; and

WHEREAS, Trooper Sinnema was recognized by both the State Highway Patrol and Charlotte Motor Speedway for his years of volunteering to work traffic assignments during NASCAR races, and

NOW, AND THEREFORE, BE IT PROCLAIMED, THAT the Granville County Commissioners are proud and humbled to recognize a member of the State Highway Patrol, Master Trooper Joe Sinnema, who served with such dedication and loyalty to Granville County, its citizens, and the state of North Carolina; and

BE IT FURTHER PROCLAIMED, as Master Trooper Joe Sinnema retired on September 1, 2023, Granville County welcomes Citizen Joe Sinnema! May your retirement be as untarnished as your badge C753.

This the 5th day of September 2023.

Attest:

Debra A. Weary
Clerk to the Board

Russ May, Chair
Granville County Board of Commissioners



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Introduction of Veterans Service Officer

PURPOSE:

To introduce Albert "A.J." Spiess as the new Veterans Service Officer.

BACKGROUND:

Mr. Spiess is originally from Lula, Georgia, Spiess and is a retired Veteran of the U.S. Navy. He began his twenty-six years of service after enlisting in Gainesville, Georgia and eventually rose to the rank of Senior Chief Master at Arms (Military Police). Spiess served on six ships (USS Butte, USS Simpson, USS Briscoe, USS Truman, USS Harpers Ferry, and USS Wasp). Before reaching the rank of Senior Chief Master at Arms, Spiess also served as Deck Seaman and Signalman.

Spiess also has extensive experience serving as Anti-Terrorism Officer/Physical Security Officer conducting anti-terrorism training, Department Leading Chief Petty Officer/Lead Investigator where he investigated larcenies, assaults, suicides, and other security violations, and Senior Master Training Instructor at the Navy Police Academy overseeing major curriculum changes and teaching students at all levels of experience.

In addition to his professional experience, Spiess previously volunteered with the Disabled American Veterans (DAV), serving as Chapter Veteran Services Officer where he aided veterans and their families in obtaining benefits and services provided by the Department of Veterans Affairs (VA) and other government agencies.

Spiess also holds an associate's degree in Criminal Justice and a bachelor's degree in Homeland Security and Emergency Management. He and his wife Corie have one child, Brooke, who is currently attending nursing school. Spiess began his tenure with Granville County as Veteran Services Technician in July 2022 and most recently served as Interim Veteran Services Officer.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Introduction of Granville County Public Schools Superintendent Dr. Stan Winborne and Update on Joint Athletic Projects**

PURPOSE:

To introduce Dr. Stan Winborne as the new Superintendent of Granville County Public Schools, hear an update on the start of the 2023-2024 school year, and answer any questions that the Board may have.

Dr. Stan Winborne has served in public education for more than 27 years, all here in Granville County. Stan attended Berea Elementary School for kindergarten and first grade, and considers Granville County to be his home.

He graduated with an undergraduate degree from Tulane University in New Orleans, LA with a dual degree in Spanish and International Relations and spent several years working throughout Central America in the apparel manufacturing industry. Then, in 1996 he moved back home to North Carolina where he began teaching as an English as a Second Language and Spanish Teacher for Granville County Public Schools. Stan moved up through the ranks for GCPS, holding a wide variety of leadership positions at both the school and district level. He has earned two graduate degrees in the field of education and his doctoral degree in Educational Administration from UNC Greensboro.

He has served as the Assistant Superintendent for Operations and Human Resources, the Assistant Superintendent for Curriculum and Instruction, and as the Public Information Officer, all for GCPS. His home is in the community of Berea, in Granville County. He is married to his wife, Marcy, also an educator, and they have four children together, all of whom have been or are students in GCPS.

Granville County Public Schools Senior Staff:

Mr. Jamar Perry, Assistant Superintendent for Curriculum and Instruction
Mrs. Courtney Currin, Executive Director of Human Resource and Public Information Officer
Mr. Bill Graham, Executive Director of Operations & Safety
Mrs. Vickie Hines, Interim Finance Officer

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 306**

PURPOSE:

To approve a resolution in support of local control of school calendars and the ratification of House Bill 306.

BACKGROUND:

Granville County Public Schools has asked the Granville County Board of Commissioners to join them in support of the attached *Joint Resolution Supporting Local Control of School Calendars and the Ratification of House Bill 304*. In 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are set. This resolution supports restoring local control of school calendars and will allow local boards of education to best meet the calendar for their community while allowing for innovative experimental approaches to improve student achievement.

ATTACHMENTS:

Resolution Supporting Local Control of School Calendars

ACTION TAKEN:

JOINT RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS AND THE RATIFICATION OF H.B. 306

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

WHEREAS, the State mandated late August start date means that in order to complete the school semester and testing before the winter break, GCPS is forced to adopt a calendar that contains a fall semester with approximately 18 fewer instructional days than the spring semester, leading to inequities between classes and difficulty preparing for state-mandated tests; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, major hurricanes and severe winter snow storms have caused challenges to meeting the minimum requirements for instructional time; and

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and

businesses in our community while allowing for innovative experimental approaches to improve student achievement.

THEREFORE, be it resolved that the Granville County Board of Education and the Granville County Board of County Commissioners have jointly passed a resolution in support of local control of school calendar flexibility, and the ratification of H.B. 306.

Adopted by the Granville County Board of Education this ____ day of _____, 2023

Adopted by the Granville County Board of County Commissioners this ____ day of _____, 2023

Mrs. Glenda Williams, Chairwoman
Granville County Board of Education

Mr. Russ May, Chairman
Granville County Board of
Commissioners



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Update from Upper Neuse River Basin Association**

PURPOSE:

To hear an update on the Upper Neuse River Basin Association (UNRBA).

BACKGROUND:

Forrest Westall, Executive Director of UNRBA, will give a presentation on *Recommendations for a Revised Falls Lake Nutrient Management System*.

ATTACHMENTS:

UNRBA PowerPoint Presentation

ACTION TAKEN:

Granville County Board of Commissioners

The UNRBA's Recommendations for a Revised Falls Lake Nutrient Management Strategy

September 05, 2023





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Upper Neuse River Basin (UNRBA)



- **Members**
 - Six counties
 - Seven municipalities
 - One water utility
 - Soil and water conservation districts
- **Active External Stakeholders**
 - Agriculture
 - Environmental groups
 - Land conservation organizations
 - NC DEQ/DWR
 - NC DOT
 - NC DA&CS

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Falls Lake Designated Uses and Benefits

- Provides drinking water for over 500,000 customers
- Minimizes downstream flooding
- Protects water quality downstream
- Provides habitat
- Provides regional recreational facility



3

3

Current Falls Lake Regulatory Framework

- Falls Lake Nutrient Management Strategy
- Passed by the State in 2011
- Two stages of nutrient reductions (relative to baseline year, 2006)
- Reductions assigned by sector
- Estimated costs over \$1.5 billion
- Stage II requirements beyond technological limits
- Allows for re-examination of Stage II



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Stage I is Being Fully Implemented

New development	• Rules in place since 2012 • Limits nutrient loading from developed sites	✓
Agriculture	• Stage I reductions have been met and production acres have declined by 44% • Nutrient management plans, conservation tillage, best management practices near full implementation	✓
Wastewater treatment plants (WWTPs)	• Have exceeded reduction requirements and reduced loading • 24 percent for total nitrogen • 69 percent for total phosphorus	✓
Existing development	• Installation of more than 350 stormwater retrofit projects • UNRBA <u>nutrient credits</u> project to expand list of credited practices • <u>Alternative compliance approach allows for full implementation</u>	✓

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UNRBA Approach to the Re-examination of Stage II

Science-based approach to water resource management

- Followed the requirements in the Rules and obtained DWR approvals
- Collected four years of monitoring data in the watershed and the lake
- Developed watershed model to understand sources of loading
- Developing three lake water quality models to illustrate impacts on water quality

Collaborative approach to water resource management

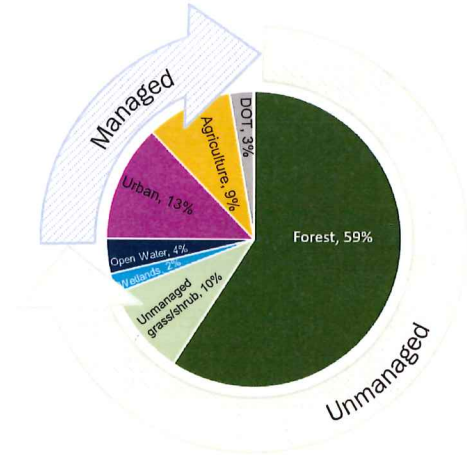
- Worked with other researchers and organizations to expand our knowledge base
- Meeting with internal and external stakeholders to discuss recommendations

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Key Findings from the Watershed Models and Data

- Nutrient loads to Falls Lake have been reduced significantly since 2006 (baseline year of rules)
- Soils store and cycle nutrients for decades
- Rainfall is key driver of nutrient loads
- Little opportunities remain to further reduce loading by significant amounts
- Progress will be incremental



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Key Findings from the Watershed Models and Data

- 75 percent of the watershed is natural, unmanaged land (like forests)
- US Forest Service monitoring studies measured nutrient loads during dry to average rainfall conditions; used to compare to models
- Protecting forests and other natural areas is key to long-term management of Falls Lake

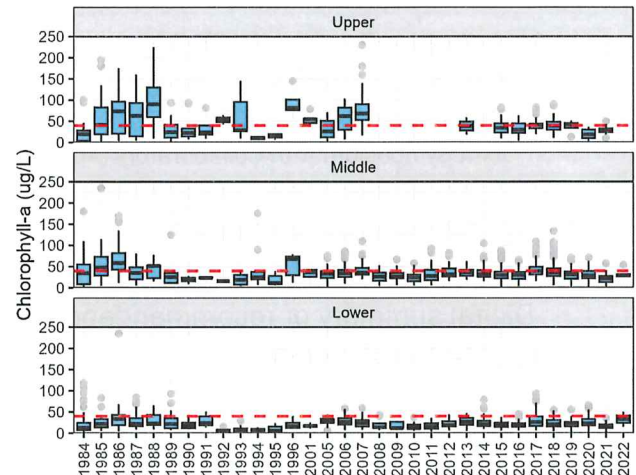


Land conservation site; photo courtesy of Person County

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Key Findings from the Lake Models and Data

- Chlorophyll-a is a green pigment that plants and algae use for photosynthesis
- Used as an indicator for algae
- The Falls Lake Nutrient Management Strategy was developed because chlorophyll-a concentrations in Falls Lake are sometimes above the NC standard (40 micrograms/liter)
- Chlorophyll-a in the lower half of the lake has been stable since reservoir was constructed in the 1980s
- The rest of the lake has been stable for the past decade



9

9

Key Findings from the Lake Models and Data

- Data and modeling suggest that large storms and climate change are significant drivers of nutrient loading
- Changes in nutrient contributions/loading to Falls Lake will not have immediate impacts on chlorophyll-a
- Falls Lake is meeting its designated uses even though the chlorophyll-a standard is sometimes exceeded
 - Algae have not been linked to a fish kill since the late 1980s
 - Algal toxins are below EPA guidelines
 - City of Raleigh provides 41 million gallons per day of safe drinking water
- Lake sediments will continue to cycle nutrients for decades



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Stakeholder Input Essential for Developing Recommendations

- Stakeholder Feedback (2023)
 - WRRRI Annual Conference (March)
 - Meeting with EPA staff (March)
 - Joint Symposium with Collaboratory (April)
 - Technical Stakeholder Workshop (August)
- Agriculture representatives
- NC Department of Environmental Quality
- Digital summary of recommendations with [link](#) for social media



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Implications for a Revised Nutrient Management Strategy

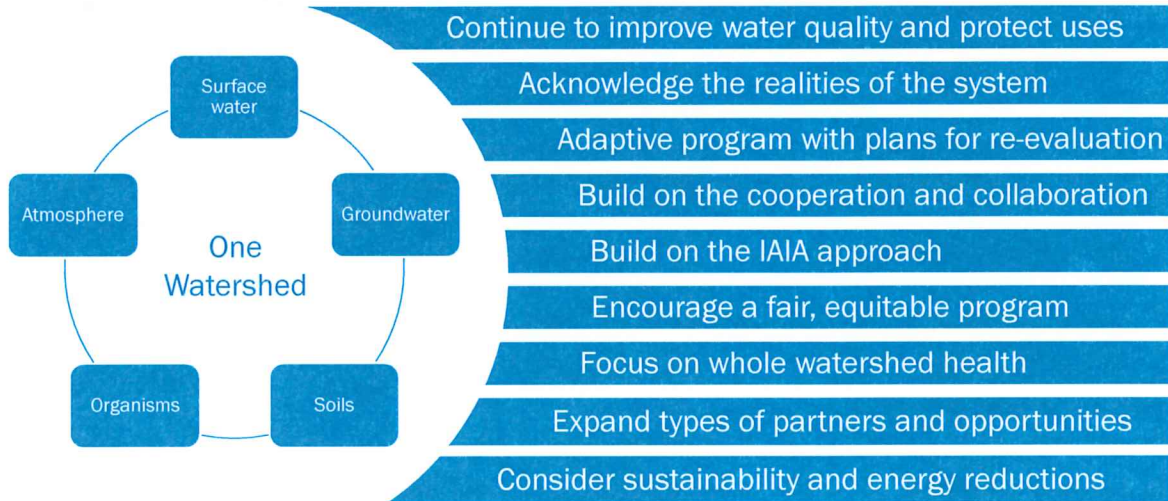
- Additional large-scale nutrient load reductions are not achievable
- Long-term nutrient management is most effective approach
- Ongoing action is needed to protect this resource and maintain uses
- A more appropriate site-specific chlorophyll-a standard is needed



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Principles for a Revised Strategy



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Nutrient Reduction Opportunities

Existing Lands

- Stream, wetland, buffer restoration
- Floodplain expansion
- Road and logging best practices
- Controlled burns, harvesting, forest and vegetation management
- Educate owners of stormwater control measures on proper maintenance
- Stormwater retrofits*

New development

- Continue implementing rules
- Update local ordinances to allow innovative stormwater solutions

Wastewater related

- Track best available technologies and costs
- Encourage minor facilities to improve effluent quality*
- Identify and remedy illicit discharges*
- Track and address failing OWTS*

Atmosphere

- Tree planting along busy roads
- Air pollution reduction technologies
- Public transportation
- Green energy sources

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*Practices with State-approved credits

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Alignment with Granville County's Planning Goals

Example Planning Goals	Aligned Concepts
Conserve agricultural resources	The UNRBA proposes to partner with agriculture to help implement projects and activities
Protect sensitive environmental areas, increase tourism, and recreational facilities for residents	The proposal encourages preservation of natural areas
Provide equitable community services and facilities in all council districts	The proposal considers fairness and equity by including upstream communities and downstream users of Falls Lake
Create an interconnected transportation system for all users	The expanded program encourages public transportation

Planning goals are based on the [Granville County 2018 Comprehensive Plan](#)

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Next Steps for Submittals to the NC Division of Water Resources and the Environmental Management Commission

- UNRBA Recommendations and Consensus Principles II
 - Consideration by the UNRBA Board of Directors on September 20, 2023
 - Local government approvals in October and November 2023
 - Final submittal in December 2023
- UNRBA modeling reports submitted for review by DWR in December 2023
- UNRBA begin coordinating with DWR on the Rules readoption process
- Regulatory Forum in Spring 2024 regarding the Rules readoption process
- DWR anticipates rules readoption by 2027

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Additional Information

- Comprehensive website - <https://www.unrba.org/>
- General information website - <https://upperneuse.org/>
- Reference documents
 - [UNRBA Infographic](#)
 - [UNRBA Fast Facts](#)
 - [Overview of the Work of the UNRBA](#)
 - [Comprehensive UNRBA Monitoring Data Report](#)
- NC Collaboratory Falls Lake Study website - <https://nutrients.web.unc.edu/resources/>
- UNRBA Recommendations for a Revised Nutrient Management Strategy: <https://unrba.org/reexamination>

Forrest R. Westall, Sr.
Executive Director

Email: forrest.westall@unrba.org

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Granville County Environmental Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jason Falls
Department: Environmental Services
Date: September 5, 2023
Title: **NCDOT Fall 2023 County Employee Litter Sweep**

PURPOSE:

To announce Granville County Employee NCDOT Fall Litter Sweep – **Friday, September 15, 2023**.

BACKGROUND:

The County has taken an active stance to help address litter issues in the County. Twice each year, County Employees and Commissioners are provided an opportunity to participate in a litter cleanup program in conjunction with the NCDOT Litter Sweep program.

The NCDOT sponsored "Fall 2023 Litter Sweep" begins September 16th and concludes September 30th. Jason Falls, Director of Environmental Programs, is requesting volunteers within county government to help clean a section of road(s) within the county. The scheduled day of litter pickup will be held on **Friday, September 15, 2023**, with a rain date scheduled for **Friday, September 29, 2023**.

For County employees participating, and as an incentive, once participants are finished picking up litter from the selected road(s), employees will have the option of not returning to work (without using leave) as approved by the County Manager and/or employee's supervisor. Additionally, employees can earn 20 points towards wellness activities by participating.

RECOMMENDATION:

Information Only Item

ACTION TAKEN:



Fall Litter Sweep

Sept. 16-30, 2023

N.C. Department of Transportation
Biannual Cleanup Drive
Volunteer Locally!

Share your clean-up images at: **#LitterSweepNC**

Forms, posters, and telephone listings are available on our website

   **ncdot.gov/littersweep**



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Public Comments**

PURPOSE:

The Granville County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government.

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Economic Development

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Audrey Boone
Department: Economic Development
Date: September 5, 2023
Title: **Public Hearing for Economic Development: Altec Industries**

PURPOSE:

The purpose of this public hearing is to receive the views of the public on aiding and encouraging the location or expansion of industrial facilities in Granville County.

BACKGROUND:

Granville County served a notice that a hearing would be held to obtain the views of the public on the expansion of Altec Industries, located in Creedmoor, NC. The company will invest approximately \$30,927,478 into the renovation of a 355,000-square-foot building on Altec's campus. The company expects to create 70 jobs.

The maximum costs of the County-funded improvements will be up to \$300,000 in accordance with the County funding policy. The \$300,000 incentive package includes a 5% match in the amount of \$25,000 towards a \$500,000 Building Reuse Grant provided by The North Carolina Department of Commerce and a cash incentive in the amount of \$275,000.

FUNDING:

The project will be funded with general County operating funds. The costs to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

RECOMMENDATION:

Following the public hearing, the Economic Development Interim Director requests approval of the total \$300,000 incentive package and that the County Manager and County Attorney be authorized to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement. This will include a 5% match of \$25,000 towards the Building Reuse Grant provided by the North Carolina Department of Commerce and a cash incentive of \$275,000.

ATTACHMENTS:

Notice of Public Hearing
Resolution

ACTION TAKEN:

Notice of Public Hearing

All interested persons please take notice that a public hearing will be held by the Granville County Board of Commissioners pursuant to N.C.G.S. 158-7.1 on September 5, 2023, at 7:00 p.m. or shortly thereafter. The meeting will be held at the Granville County Expo Convention Center, 4185 Highway 15, Oxford, NC 27565.

The purpose of the public hearing is to hear the views of the public on aiding and encouraging the expansion of industrial facilities in Granville County, specifically as follows: A \$500,000 grant will support the renovation of a 355,000-square-foot building in Creedmoor. The building is occupied by Altec Industries, Inc., a provider of products and services to the electric utility, telecommunications, tree care, lights and signs, and contractor markets. The company expects to create 70 jobs and invest \$30,927,478 in this project. The maximum cost of the County-funded improvements will be up to \$300,000 in accordance with the County funding policy to include a 5% match of \$25,000 towards the \$500,000 Building Reuse Grant provided by The North Carolina Department of Commerce, and a \$275,000 cash incentive provided by Granville County.

This project will be funded with general County operating funds. The cost to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

The public benefits to be derived from the making of these improvements include the development of industrial properties, which will increase the County's tax base to better provide for County services, and to increase employment opportunities within the County.

All interested citizens are invited and urged to attend.

Debra A. Weary, Clerk to the Granville County
Board of Commissioners

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT

North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce' s Rural Economic Development Division' s Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation and an existing building for Altec Industries located at 1550 Aerial Ave, Creedmoor, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of \$300,000.

That the County of Granville will provide a 5% match of the \$500,000 Building Reuse Grant, and cash incentive,

That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 5th September, 2023

Russ May, Chair

ATTEST:

Debra A. Weary, CMC
County Clerk



Granville County Economic Development

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Audrey Boone
Department: Economic Development
Date: September 5, 2023
Title: **Public Hearing for Economic Development: Auction Direct USA**

PURPOSE:

The purpose of this public hearing is to receive the views of the public on aiding and encouraging the location or expansion of industrial facilities in Granville County.

BACKGROUND:

Granville County served a notice that a hearing would be held to obtain the views of the public on the expansion of Auction Direct USA, located in Oxford, NC. The company will invest approximately \$2.9 million into the renovation of a 122,085-square-foot building. The company expects to create 175 jobs.

The maximum costs of the County-funded improvements will be up to \$25,000 in accordance with the County funding policy. The incentive package includes a 5% match in the amount of \$25,000 towards a \$500,000 Building Reuse Grant provided by The North Carolina Department of Commerce.

FUNDING:

The project will be funded with general County operating funds. The costs to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

RECOMMENDATION:

Following the public hearing, the Economic Development Interim Director requests approval of the total \$25,000 incentive package and that the County Manager and County Attorney be authorized to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement. This will include a 5% match of \$25,000 towards the Building Reuse Grant provided by the North Carolina Department of Commerce.

ATTACHMENTS:

Notice of Public Hearing
Resolution

ACTION TAKEN:

Notice of Public Hearing

All interested persons please take notice that a public hearing will be held by the Granville County Board of Commissioners pursuant to N.C.G.S. 158-7.1 on September 5, 2023, at 7:00 p.m. or shortly thereafter. The meeting will be held at the Granville County Expo Convention Center, 4185 Highway 15, Oxford, NC 27565.

The purpose of the public hearing is to hear the views of the public on aiding and encouraging the expansion of industrial facilities in Granville County, specifically as follows: the relocation and expansion of a manufacturing company in Granville County. Auction Direct USA, an operator of a network of used vehicle superstores, will expand its operations in North Carolina by locating a new high-volume vehicle reconditioning facility in Granville County, creating 173 jobs. The company will invest \$2.9 million in Oxford. The maximum cost of the County-funded improvements will be up to \$25,000 in accordance with the County funding policy to include a 5% match of a \$500,000 Building Reuse Grant provided by The North Carolina Department of Commerce.

This project will be funded with general County operating funds. The cost to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

The public benefits to be derived from the making of these improvements include the development of industrial properties, which will increase the County's tax base to better provide for County services, and to increase employment opportunities within the County.

All interested citizens are invited and urged to attend.

Debra A. Weary, Clerk to the Granville County
Board of Commissioners

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT

North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce' s Rural Economic Development Division' s Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation of an existing building for Auction Direct USA located at 3220 Knotts Grove Road, Suite B, Oxford, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of \$25,000.

That the County of Granville will provide a 5% match of the \$500,000 Building Reuse Grant,

That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 5th September, 2023

Russ May, Chair

ATTEST:

Debra A. Weary, CMC
County Clerk



Granville County Economic Development

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Audrey Boone
Department: Economic Development
Date: September 5, 2023
Title: **Public Hearing for Economic Development: Bridgestone Bandag**

PURPOSE:

The purpose of this public hearing is to receive the views of the public on aiding and encouraging the location or expansion of industrial facilities in Granville County.

BACKGROUND:

Granville County served a notice that a hearing would be held to obtain the views of the public on the expansion of Bridgestone Bandag, located in Oxford, NC. The company will invest \$1,623,990 into the project and create 61 new jobs.

The maximum cost of the County-funded improvements will be up to \$22,500 in accordance with the County funding policy to include a 5% match of a \$450,000 Building Reuse Grant provided by The North Carolina Department of Commerce.

FUNDING:

The project will be funded with general County operating funds. The costs to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

RECOMMENDATION:

Following the public hearing, the Economic Development Interim Director requests approval of the total \$22,500 incentive and that the County Manager and County Attorney be authorized to finalize an economic development incentive agreement with the company with the County Manager to execute the agreement. This includes the 5% match of \$22,500 towards the Building Reuse Grant provided by the North Carolina Department of Commerce.

ATTACHMENTS:

Notice of Public Hearing
Resolution

ACTION TAKEN:

Notice of Public Hearing

All interested persons please take notice that a public hearing will be held by the Granville County Board of Commissioners pursuant to N.C.G.S. 158-7.1 on September 5, 2023, at 7:00 p.m. or shortly thereafter. The meeting will be held at the Granville County Expo Convention Center, 4185 Highway 15, Oxford, NC 27565.

The purpose of the public hearing is to hear the views of the public on aiding and encouraging the expansion of industrial facilities in Granville County, specifically as follows: the expansion of Bridgestone Bandag a manufacturing company in Granville County to expand its existing facility. The company will invest \$1,623,990 into the project and create 61 new jobs. The maximum cost of the County-funded improvements will be up to \$22,500 in accordance with the County funding policy to include a 5% match of a \$450,000 Building Reuse Grant provided by The North Carolina Department of Commerce.

This project will be funded with general County operating funds. The cost to the County of the County-funded capital improvements will be offset by new tax revenues generated by the company's capital investment in the project over a period not to exceed five years.

The public benefits to be derived from the making of these improvements include the development of industrial properties, which will increase the County's tax base to better provide for County services, and to increase employment opportunities within the County.

All interested citizens are invited and urged to attend.

Debra A. Weary, Clerk to the Granville County
Board of Commissioners

AUTHORIZING RESOLUTION BY GOVERNING BODY OF THE APPLICANT

North Carolina Department of Commerce Building Reuse Program

WHEREAS, in June 2004, the North Carolina General Assembly passed House Bill 1352, authorizing funds to stimulate economic development and job creation in distressed areas through constructing critical water and wastewater facilities, addressing technology needs, renovation of vacant buildings, and implementation of research and demonstration projects; and,

WHEREAS, in July 2007, the General Assembly passed House Bill 1473 to expand the Economic Infrastructure Fund and to provide funding to facilitate economic transitions in rural communities; and,

WHEREAS, The North Carolina Department of Commerce' s Rural Economic Development Division' s Building Reuse Program was created to spur economic activity and job creation by assisting in the productive use of buildings in rural areas; and,

WHEREAS, the County of Granville is engaged in activities to assist in the productive use of buildings, specifically the renovation of an existing building for Bridgestone Bandag located at 505 W Industry Drive, Oxford, NC that will increase the number of jobs in the area; and,

WHEREAS, the County of Granville requested grant assistance from the North Carolina Department of Commerce's Rural Economic Development Division's Building Reuse Program;

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY COMMISSIONERS OF THE COUNTY OF GRANVILLE:

That the County of Granville will provide a total Incentive of \$22,500.

That the County of Granville will provide a 5% match of the \$450,000 Building Reuse Grant,

That the County of Granville will provide for efficient administration, implementation, and operation/maintenance of the grant.

That the County Manager is hereby authorized and directed to furnish such information as the North Carolina Department of Commerce may request in connection with the grant application and project; to make assurances as contained above; and to execute such other documents as may be required in connection with the application and grant.

That the County of Granville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 5th September, 2023

Russ May, Chair

ATTEST:

Debra A. Weary, CMC
County Clerk



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Raymond Allen, Parks & Grounds Maintenance Manager
Department: Parks and Grounds
Date: September 5, 2023
Title: Remote Control Lighting for GAP Ball Fields, Phase II

PURPOSE:

To approve the purchase and installation of remote-controlled lights for the Granville Athletic Park Phase II youth baseball fields and soccer fields.

BACKGROUND:

In October 2022, the Board approved installation of remote-controlled lights for Phase I baseball fields. The ability to control lights remotely on these fields has benefited park users and has reduced the amount of after hours worked required of park staff.

GAP Phase II youth baseball fields and soccer fields are utilized by middle schools and Oxford Soccer Club beginning in February each year and require the usage of field lights due to it still getting dark around 5:30 p.m. at that time. Tournaments that run from February through November also require lighting. To accommodate their play, park staff have needed to be on site to turn the field lights on/off which often keeps them as late as 10:30 p.m. during the week and working 12-hour shifts on weekends.

Many parks have installed remote-controlled lighting which can be turned on/off from a mobile or desktop app. Despite the initial cost, park staff expect to realize long-term savings due to reduced staff hours and less compensatory time being earned.

Park staff contacted three vendors and received proposals for material and labor to install a Skylogics remote control unit for all 12 circuits of lights on the service panel for the fields. The responding vendors and proposal amounts are shown below:

Tommy Lawrence Electrical Contractors	\$21,795
Torrence Sports Lighting	\$27,925
Ted's HVAC, LLC.....	\$25,636

The lowest responsible, responsive bidder is Tommy Lawrence Electrical Contractors (the same vendor who installed the Phase I remote lighting system).

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

Complies with county's purchasing policy.

FUNDING:

Funding is included in the fiscal year 2023-2024 Budget.

ATTACHMENTS:

GAP Remote Control Lighting Proposals

RECOMMENDATION:

The Parks & Grounds Maintenance Manager recommends approving the proposal from Tommy Lawrence Electrical Contractors, Inc. in the amount of \$21,795 for materials and labor to install remote-controlled lighting at GAP Phase II youth baseball fields and soccer fields.

ATTACHMENTS:

Tommy Lawrence Electrical Bid

ACTION TAKEN:

PROPOSAL

Date: 6/14/23

Owner: Granville Athletic Park

Project: Skylogics Lighting Control- Youth Baseball Fields and Youth Soccer Fields

Attn: Raymond Allen

We propose to provide material and labor required to install (1) Skylogics remote control four zone unit at youth fields service structure for control of youth field lights. Unit will control all 16 circuits of lights at this service panel.

Material & Labor: \$21,795.00

**Does not include Sales and Use Tax that became effective January 1, 2017. We will need Form E589CI if this pertains to your project to wave the new tax.*

TOMMY LAWRENCE ELECTRICAL CONTRACTORS, INC.

AUTHORIZED SIGNATURE:

DATE: 6/14/23

ACCEPTANCE OF PROPOSAL

SIGNATURE:

DATE:



Granville County Emergency Management

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Latoya Henderson
Department: Emergency Management
Date: September 5, 2023
Title: Purchase Cots for Shelter Trailer

PURPOSE:

To purchase cots for the shelter trailer.

BACKGROUND:

Granville County Emergency Management is in need of replacing most of the cots on our shelter trailer because they are well past their useful life, most of them are approximately 20 years old. For the safety of clients that would come to shelters that Granville County may open, we feel that these cots need to be replaced.

Through the County, we were awarded a portion of the Local Assistance and Tribal Consistency Fund (LATCF), \$12,500. The lowest quote we found for quality cots was from ProPac. The amount awarded would allow us to purchase 100 oversized and 56 regular sized cots. We will be using the Duke Energy Grant we received last fiscal year to purchase the remaining cots that we need.

FUNDING:

LATCF Grant \$12,500

RECOMMENDATION:

The Granville County Emergency Management Director recommends this purchase of cots from ProPac.

ACTION:



Granville County Emergency Management

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Latoya Henderson
Department: Emergency Management
Date: September 5, 2023
Title: Virgilina Fire Department Part-Time Staffing

PURPOSE:

To change the part-time staffing level in the Virgilina Fire Department response area.

BACKGROUND:

The Fire Commission originally put forth a budget to provide part-time staffing to the 12 Fire Departments in Granville County. All departments would get one (1) part-time firefighter, 10 hours a day (Monday through Friday). Because of historical funding methods to the Virgilina Volunteer Fire Department in which they received 60% of the funding that the other Volunteer Fire Department received, they would only be funded 3 days a week for their part-time staff. This is what is in the current budget ordinance for this fiscal year.

This was revisited at the August 8th Fire Commission meeting. It was voted to provide the citizens in the northwestern portion of Granville County the same coverage as the 11 other Volunteer Fire Departments. This was a unanimous vote. This would allow Virgilina Fire Department to be able to staff 1 part-time person Monday- Friday, 10 hours during the day. The cost difference in adding the 2 additional days a week will be \$20,160.

FUNDING:

In the current budget ordinance, funding was made available to pay workers' compensation for the Fire Departments. The budgeted amount is \$24,375. The State of North Carolina is paying the cost associated with workers' compensation this year as they did last fiscal year. This fund would more than cover the \$20,160 needed for this staffing.

RECOMMENDATION:

The Granville County Fire Commission as well as the Emergency Management Director recommends this change to the part-time staffing funding allocated to Virgilina Fire Department.

ACTION:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Parks, Greenways, and Recreation Committee

PURPOSE:

To make appointments to the Parks, Greenways, and Recreation Advisory Committee.

BACKGROUND:

The Granville County Parks, Greenways, and Recreation Advisory Committee will advise the Board of Commissioners on matters related to parks, greenways, and recreation. The objectives of the Committee are:

- Plan and recommend to the Governing Body such action as may be necessary to provide an adequate and complete system of parks and recreation facilities-including greenways-and programming which meet the needs of Granville County citizens.
- Recommend guidelines, procedures, and the funding of applications for the Granville County recreation mini-grant program (as funding is available).
- Carry out the directions of the governing body and/or County Manager regarding the provision of Parks and Recreation services and greenways development and oversight in Granville County.
- Advise the board and the Greenway Advisory Council in the operation of greenway systems and the implementation of the Greenway Master Plan.

The terms of Wayne Hutson (District 2), Betty Lou Davis (District 4), Marilyn Howard (At-Large), and Chamber Director (At-Large) expired in August.

Cynthia Ratliff is the new Chamber County Chamber of Commerce Executive Director and is willing to serve in the At-Large Seat. Mr. Hutson, Mrs. Davis, and Mrs. Howard do not wish to be reappointed.

Others serving:	Reginald Royster	District 1
	Vacant	District 2
	Glenda Williams	District 3
	Vacant	District 4
	Joshua Averette	District 5
	Ivan Washburn	District 6
	Michael McFadden	District 7
	April Shaeffer	At-Large

Richard Rote	At-Large
Vacant	At-Large
Vacant	At-Large
Commissioner Sue Hinman	Ex-Officio
Commissioner Timothy Karan	Ex-Officio
Raymond Allen	Ex-Officio, Granville County Parks & Grounds Director
Angela Allen	Ex-Officio, Granville County Tourism Development Authority Director
Michael Williford	Ex-Officio, Greenway Advisory Council Chair
Madeline Galliano	Ex-Officio, Regional Planning Board/COG
Korena Weichel	Staff Representative, Deputy County Manager
Vacant	Staff Representative, Granville County Assistant Planning Director

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: Oxford Zoning Board of Adjustment - ETJ

PURPOSE:

To make an appointment to the Oxford Zoning Board of Adjustment – ETJ (extraterritorial jurisdiction) member.

BACKGROUND:

The Oxford Zoning Board of Adjustment has the power to hear appeals, grant variances (unnecessary hardship) and special use permits. The decision of this Board is final. The only appeal is through the court system. (G.S. 160A-388).

LuAnne Elliott Gilligan (District 1, previously District 3) has resigned and needs to be replaced.

Others serving:	Annie Nesbitt	District 1 (previously District 3)
	Leonard Overton	District 2
	Steve Pruitt	District 2
	Vacant	District 3
	Ajulo Othow Norman	District 4
	Harold Satterwhite	District 4
	Stewart Harris, Alternate	District 1

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Terry Hobgood, Public Information Officer
Department: Administration
Date: September 5, 2023
Title: Grants Officer Interlocal Agreement with the City of Creedmoor

PURPOSE:

To approve an interlocal agreement with the City of Creedmoor to fund a shared Grants Officer position.

BACKGROUND:

Granville County and the City of Creedmoor have each independently identified the need for a grant writer position for both organizations. In previous fiscal years, neither Granville County nor the City of Creedmoor were able to set aside adequate funding in their operating budgets. This year, officials from both sides discussed the possibility of a partnership to leverage resources to provide a needed service for both organizations and agreed that co-funding a shared full-time position could be feasible. Both Granville County and the City of Creedmoor included funding in their fiscal year 2023-2024 budget to cost share this additional employee.

Following approval of the 2023-2024 budget, members of Granville County Administration met with Creedmoor City Manager Mike Turner to discuss job duties and expectations from both organizations. The parameters of an interlocal agreement to govern how the position will be managed and best serve both parties was agreed to by County Manager Drew Cummings and City Manager Mike Turner.

Once an agreement has been approved by both Granville County and City of Creedmoor Board of Commissioners, Granville County Human Resources will begin advertising and recruitment for this position who will be classified as a Granville County employee.

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

The proposed contract complies with Granville County's contract and purchasing policy.

FUNDING:

Funding for this position is available in the approved fiscal year 2023-2024 budget. Granville County will provide approximately 50% funding for the position with the City of Creedmoor contributing 50%.

RECOMMENDATION:

The County Manager recommends authorizing the County Manager and County Attorney to finalize and execute the draft interlocal agreement with the City of Creedmoor for the Grants Officer position.

ATTACHMENTS:

Draft Grants Officer Interlocal Agreement

ACTION TAKEN:

NORTH CAROLINA
GRANVILLE COUNTY

INTERLOCAL AGREEMENT
BETWEEN GRANVILLE COUNTY AND THE CITY OF CREEDMOOR
FOR SHARED GRANT WRITING SERVICES

This **Interlocal Agreement Between Granville County and the City of Creedmoor for Shared Grant Writing Services** (this “Agreement”) is made and entered into this the ____ day of _____, 2023 by and between **Granville County**, a body politic and corporate of the State of North Carolina, (the “**County**”) and the **City of Creedmoor**, a North Carolina municipal corporation, (the “**City**”) (collectively referred to herein as the “**Participating Jurisdictions**”).

I. RECITALS

WHEREAS, the **Participating Jurisdictions** are each obligated to provide certain services within their respective jurisdictions under local, state, and federal law; and

WHEREAS, the **Participating Jurisdictions** each rely on grant funds for the provision of certain services, including those authorized under G.S. 160A-17.1 and G.S. 153A-14; and

WHEREAS, the **Participating Jurisdictions** each recognize a need for dedicated grant writing services (a “**Grant Writer**”) in order to make each of the **Participating Jurisdictions** more competitive for certain grants and to increase the **Participating Jurisdictions**’ respective ability to secure grant funding; and

WHEREAS, the **Participating Jurisdictions** desire to enter into an interlocal agreement, pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes and G.S. 153A-445, whereby the **Participating Jurisdictions** will share the costs of securing grant writing services;

NOW, THEREFORE, in consideration of the premises and fulfillment of the terms of this Agreement, the **Participating Jurisdictions** agree as follows:

II. TERMS, RESPONSIBILITIES, & OBLIGATIONS

1. **Shared Services**. The **Participating Jurisdictions** shall share the services of the **Grant Writer** who shall be employed by the **County**. The **Grant Writer** shall be for all purposes an employee of the **County** and shall be subject in all respects to **County’s** personnel policies and procedures, supervision, discipline, and control. Nothing herein shall make **Grant Writer** a co-employee of **City**. The **Grant Writer** shall perform such duties as the **Participating Jurisdictions** jointly agree shall be assigned to the **Grant Writer**, which shall include, but are not limited to, those duties and tasks outlined in the “**Joint Grant Writer**” job description attached hereto and incorporated herein by reference as **Exhibit A** and such other duties as the County Manager and City Manager of the **Participating Jurisdictions** shall agree in writing to assign to the **Grant Writer**.
2. **Shared Costs of Employing Grant Writer**. In consideration of the **County** employing the **Grant Writer**, the **City** shall pay the **County** Fifty Percent (50%) of the actual cost to the **County** of employing the **Grant Writer** for the Initial Term of this Agreement, not to

exceed Forty Thousand Dollars and No Cents (\$40,000) for the Initial Term (the “Annual Fee”). The actual cost to the **County** of employing the **Grant Writer** shall include the agreed upon budgeted salary, employment benefits, mileage, equipment, training, professional dues, and other costs reasonably associated with the position (the “Position Budget”). The **Grant Writer** shall keep a log of all mileage incurred in traveling to, from, and in the **City** and the **City** shall reimburse the **County** (subject to the limitations set out above) for said mileage at the IRS Standard Mileage Rate then in effect. In the event that the **Grant Writer** travels to a location for the benefit of both the **County** and the **City**, the **City** shall reimburse the **County** for one-half of the IRS Standard Mileage Rate. Any items purchased or costs incurred by the **County** for the sole benefit of the **City** shall be reimbursed by the **City** at actual cost (subject to the limitations set out above). If the **Participating Jurisdictions** identify any equipment that should be jointly purchased, the **Participating Jurisdictions** shall enter into a written agreement concerning the disposition of the same prior to purchase.

The **Participating Jurisdictions** understand and agree that adjustments may need to be made to the Position Budget and Annual Fee during the first 180 days this Agreement is in effect and from time to time thereafter. The **Participating Jurisdictions** agree to discuss such adjustments in good faith. So long as this Agreement remains in effect, the **Participating Jurisdictions** shall confer annually and shall agree upon a Position Budget and the percentage each **Participating Jurisdiction** shall pay of the Position Budget at least sixty (60) days prior to the end of the then-current fiscal year. Once the Position Budget is approved by both **Participating Jurisdictions**, a summary of said Position Budget shall be attached to this Agreement and incorporated herein by reference. In the event that the **Participating Jurisdictions** fail to reach an agreement sixty (60) days prior to the end of the then-current fiscal year, then and in that event this Agreement shall terminate at the end of the then-current fiscal year. The foregoing notwithstanding, either party may terminate this Agreement during the Initial Term upon ninety (90) days prior written notice. In the event the **Grant Writer** leaves **County** employment, the **County** will recruit a replacement.

The **County** shall provide quarterly invoices to the **City** for reimbursement of the **City’s** share of incidental expenses, including but not limited to mileage, equipment, training, and professional dues. The invoices shall be provided and paid in the manner described in Paragraph 4 of this Agreement.

3. **Division of Labor & Priority of Work.** The **Participating Jurisdictions** acknowledge and agree that the **Grant Writer** shall be a shared resource between the **Participating Jurisdictions**. The **Grant Writer** shall make reasonable efforts to divide his or her work equally between the **Participating Jurisdictions**. In the event that the **Grant Writer** must defer work on behalf of one **Participating Jurisdiction** in favor of work on behalf of another **Participating Jurisdiction** due to limitations on the **Grant Writer’s** time or resources, the **Grant Writer** shall notify the County Manager and City Manager, or their designees. If the managers/designees cannot resolve the matter, as the employer, the **County** shall make the final determination as to priority of workload.

The **Grant Writer** shall maintain a log of work performed and time spent on behalf of each **Participating Jurisdiction** and shall provide an up-to-date copy of said log to the County Manager and City Manager on a monthly basis.

4. **Invoices.** For each year this Agreement is in effect, the **County** shall send quarterly invoices for expenses and services provided during the previous quarter. The **City** shall pay such invoices, less any amount in dispute, within twenty-one (21) days of receipt.
5. **Responsibility for Compliance with Applicable Laws.** The **Participating Jurisdictions** understand and agree that they are each solely responsible for complying with all applicable laws, rules, regulations, standards and other applicable legal requirements related to any work performed by the **Grant Writer** on behalf of the respective **Participating Jurisdictions**.
6. **Amendment of this Agreement.** This Agreement may be amended by written agreement, authorized by the respective governing bodies of each **Participating Jurisdiction** and signed by authorized representatives of each **Participating Jurisdiction**.
7. **Term of Agreement.** The Initial Term of this Agreement shall be from the 1st day of July, 2023 to the 30th day of June, 2024 (the "Initial Term"). This Agreement shall be automatically renewed effective July 1 of each fiscal year (each a "Renewal Term") if the Position Budget is approved by both **Participating Jurisdictions** as set out in Paragraph 2 above.

This Agreement may also be terminated by court order upon a finding that there has been a substantial breach of this Agreement by the non-complaining **Participating Jurisdiction** so as to entitle the complaining **Participating Jurisdiction** to be relieved of its obligations under this Agreement.
8. **Notice.** Any notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed given as of (a) the date it is delivered by hand to the parties listed below; (b) the date three (3) days following the date it is deposited in the mail, postage prepaid, return receipt requested, addressed to the parties listed below; or (c) the date three (3) days following the date it is sent, shipping prepaid, return receipt requested, by a national courier service, addressed to the parties listed below:

For Granville County:

Granville County
Attn: County Manager
104 Belle Street (delivery)
P.O. Box 906 (mail)
Oxford, NC 27565

With copy to:

James C. Wrenn, Jr.
County Attorney
111 Gilliam Street (delivery)
P.O. Box 278 (mail)
Oxford, NC 27565

For the City of Creedmoor:

City of Creedmoor
Attn: City Manager
111 Masonic Street (delivery)
P.O. Box 765 (mail)
Creedmoor, NC 27522

With copy to:

Kevin R. Hornik
City Attorney
1526 E. Franklin St., Suite 200 (delivery)
P.O. Box 2388 (mail)
Chapel Hill, NC 27514

9. **Enforcement.** The **Participating Jurisdictions** agree that the remedy of specific performance would be an appropriate remedy, among others, for the enforcement of this Agreement.
10. **Public Records and Confidentiality.** The **Participating Jurisdictions** agree and acknowledge that the **Grant Writer** may create records that are subject to the North Carolina Public Records law in the regular course of the **Grant Writer's** work for each of the **Participating Jurisdictions**. The **Participating Jurisdictions** shall each advise the **Grant Writer** of their respective public records retention and access policies and practices. The **County** shall ensure that the **Grant Writer** has access to sufficient office equipment to allow the **Grant Writer** to store all **City** records in a manner that allows **City** records to be clearly identified and retrieved as **City** records.
- The **Participating Jurisdictions** further agree and acknowledge that the **Grant Writer** may, from time to time, possess or have access to confidential or privileged information belonging to the respective **Participating Jurisdictions** during the regular course of the **Grant Writer's** work. The **Participating Jurisdictions** shall make reasonable efforts to protect all confidential or privileged information belonging to the respective **Participating Jurisdictions** to the extent allowed by North Carolina law.
11. **Pre-Audit.** This Agreement has been pre-audited in the manner required by the North Carolina Local Government Budget and Fiscal Control Act as evidenced by the signatures of the finance officers of each of the **Participating Jurisdictions** as set out below.
12. **Entire Agreement.** This Agreement is the entire agreement of the **Participating Jurisdictions** and supersedes any prior written or oral agreements pertaining to the subject matter herein.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the **Participating Jurisdictions** have caused this Agreement to be executed as of the day and year first above written by the authority duly granted by their respective governing bodies.

For Granville County:

[Date]
By: _____

Print Name, Title

Attest:

Debra Weary, County Clerk

Approved as to form by:

County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

County Finance Officer/Director

For the City of Creedmoor:

[Date]
By: _____

Print Name, Title

Attest:

Barbara Rouse, City Clerk

Approved as to form by:

City Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

City Finance Officer/Director

Exhibit A

JOINT GRANT WRITER

General Statement of Duties

Researching grant opportunities, writing compelling grant proposals to acquire funding, and working with the County's and City's respective leadership teams to ensure that the County and City have sufficient capital each year to fund County and City programs and services.

Distinguishing Features of the Class

An employee in this class is responsible for researching, organizing, writing, and administering grant applications on behalf of the County and City and providing updates to the County's and City's respective managers and governing boards. Duties include researching available grant programs, identifying grant funding opportunities, determining eligibility for grant funding, writing, submitting, and managing grant proposals, and providing supporting documentation to prospective grant funders. Work is performed independently and reviewed with the County Manager and City Manager, respectively.

Duties and Responsibilities

- Assist with the execution of the development of the County's and City's respective grant funding strategies;
- Research available grant programs;
- Identify grant funding opportunities;
- Determine eligibility for grant funding;
- Write, submit, and manage grant proposals;
- Provide supporting documentation to prospective grant funders;
- Coordinate with County and City department heads regarding funding needs;
- Provide regular updates to the County's and City's respective managers and governing boards regarding the status of pending grant applications, potential grant funding opportunities, and grant funding strategies.
- Manages and oversees the full life cycle of the grant processes, monitoring and tracking costs, overseeing sub-recipients, collaborating with external and internal partners, data tracking and analysis, filing periodic required reports and creating reporting for the Board of Commissioners and the larger community.
- Perform such other functions as may be assigned from time to time.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

- Thorough knowledge of and experience with the grant writing and application process;
- Thorough knowledge of local, state, and federal finance laws and regulations;
- Considerable knowledge of the County's and City's respective personnel, budgeting, and purchasing policies and procedures;
- Ability to communicate effectively in written reports and oral presentations;
- Ability to exercise sound judgment regarding the County's and/or City's respective qualifications for grant funding;
- Skill in the use of computers and other technology and techniques related to maintaining records, preparing written reports and correspondence, and preparing relevant analysis.

Physical Requirements

- Must be able to perform the basic life functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Must possess visual acuity to prepare and analyze data and figures, operate a computer terminal, read regulations, and perform related administrative duties.

Desirable Education and Experience

- Graduation from an accredited four-year college or university with a relevant degree and three (3) years of professional grant writing experience or an equivalent combination of education and experience.

Special Requirements

- Possession of a valid North Carolina driver's license.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **County Manager Listening Sessions**

PURPOSE:

To announce upcoming County Manager Listening Sessions.

BACKGROUND:

Granville County will be hosting seven (7) Granville County Manager Listening Sessions throughout the county. The meetings will be held in the following locations and will begin at 6:30 p.m.:

- September 14 | Stem Ruritan Club | 3575 Old NC 75, Stem
- October 5 | Granville County Senior Center | 107 Lanier Street, Oxford
- October 12 | Tar River Elementary School | 2642 Philo White Road, Franklinton
- October 17 | Camp Oak Hill, 1528 Oak Hill Road, Oxford
- October 26 | Creedmoor Community Center | 116 Douglas Drive, Creedmoor
- October 30 | Butner Town Hall | 415 Central Avenue, Butner
- November 14 | Stovall Library | 300 Main Street, Stovall

ATTACHMENTS:

County Manager Listening Sessions

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **County Manager's Report**

PURPOSE:

Any matters as needed by the County Manager.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: County Attorney's Report
Date: September 5, 2023
Title: **County Attorney's Report**

Any items as needed by the County Attorney.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments, give reports, and make announcements.

- Commissioner Zelodis Jay
- Commissioner Rob Williford
- Commissioner Sue Hinman
- Commissioner Tony W. Cozart
- Commissioner Timothy Karan
- Commissioner Jimmy Gooch
- Chair Russ May

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: September 5, 2023
Title: **Any Other Matters**

PURPOSE:

To consider any other matters as needed.

ACTION TAKEN: