

OXFORD, NORTH CAROLINA
June 21, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, June 21, 2021, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Sue Hinman

Commissioners: Tony W. Cozart Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

News Reporters: Shawn Taylor – Butner-Creedmoor News
David Murray – Oxford Public Ledger

MEETING CALLED TO ORDER

At 7:00 p.m., Chair Sue Hinman called the meeting to order. She then recognized Reverend Leroy Anderson from Jonathan Creek Baptist Church in Oxford for the invocation. Chair Hinman led the Pledge of Allegiance.

CONSENT AGENDA APPROVED

County Manager Michael Felts requested that the American Rescue Plan Project Ordinance be moved from the Consent Agenda to the County Manager’s Report.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:

General Contingency Balance	\$	1,560
School Bond D/S Contingency	\$	0
Environmental Disaster Contingency	\$	10,000
General Fund Appropriated Fund Balance	\$	6,423,621

- (B) Approved Budget Amendment #8 as recommended by the Finance Director:

Budget Amendment #8
6/21/2021

Be it ordained, the FY 2020-2021 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)

General Government	
Administration	6,800
Board of Elections	214,500
Public Safety	
911 Operations	3,000
Addressing / GIS	2,000

Community Services					
		4-H Best		(1,116)	
		Economic Development		6,000	
Human Services					
		Granville Medical Center		470	
		Social Services		3,881	
Area Projects and Other Appropriations					
		Non-Departmental		762,230	
		Pass Thru Funds		180,776	
Contributions to Other Funds					
		Contributions and Transfers		297,231	
		<i>Total Expenditures</i>			1,475,772
Revenues: Increase/(Decrease)					
		Restricted and Intergovernmental		828,041	
		Appropriated Fund Balance		647,731	
		<i>Total Revenues</i>			1,475,772
SOCIAL SERVICE FUND					
Expenditures: Increase/(Decrease)				\$200,000	
		<i>Total Expenditures</i>			\$200,000
Revenues: Increase/(Decrease)				\$200,000	
		<i>Total Revenues</i>			\$200,000
EQUITABLE SHARING/FORFEITURE FUND					
Expenditures: Increase/(Decrease)				\$500,000	
		<i>Total Expenditures</i>			\$500,000
Revenues: Increase/(Decrease)				\$500,000	
		<i>Total Revenues</i>			\$500,000
SHERIFF'S SPECIAL FUND					
Expenditures: Increase/(Decrease)				\$30,000	
		<i>Total Expenditures</i>			\$30,000
Revenues: Increase/(Decrease)				\$30,000	
		<i>Total Revenues</i>			\$30,000
LANDFILL FUND					
Expenditures: Increase/(Decrease)					
		Landfill Operations		\$19,000	
		<i>Total Expenditures</i>			\$19,000
Revenues: Increase/(Decrease)					
		Other Revenues		\$19,000	
		<i>Total Revenues</i>			\$19,000
COUNTY HEALTH PLAN					
Expenditures: Increase/(Decrease)					
		Administration		\$183,000	
		<i>Total Expenditures</i>			\$183,000
Revenues: Increase/(Decrease)					
		Revenues from other funds		\$183,000	
		<i>Total Revenues</i>			\$183,000
Budget Amendment #8					
(For reference only)					Balance
General Fund/Granville Health Systems					
Expenditures: Increase/ (Decrease)					
10-	5700	720	Debt interest	\$178,730	\$755,418
10-	5700	710	Debt Principal	(\$178,260)	\$849,898
10-	8540	120	Available for Grant Match	(\$470)	\$2,530

Description : Correct allocation of GHS debt service funding between principal and interest.

General Fund/Non-Dept.

Expenditures: Increase/ (Decrease)					
10-	8540	120	Available for Grant Match	\$12,500	\$15,030
Revenues: Increase/(Decrease)					
10-	3583	342	JCPC - Trail to Success	\$12,500	\$28,116

Description : To reflect the revenue portion of addition FY 2021 funding to the JCPC Trail to Success program.
Expenditure portion of this budget amendment was entered May 17, 2021

General Fund/Non-Departmental Expenditures: Increase/ (Decrease)				
10-	8540	109	\$120,000	\$395,000
Revenues: Increase/(Decrease)				
10-	3990	991	\$120,000	\$5,748,101

Description : Fund larger than anticipated legal fees for the Sheriff's office.

General Fund/Pass Thru Funds and Transfers					
Expenditures: Increase/ (Decrease)					
10-	5831	399	Agricultural Other Service	-\$1,116	\$1,384
10-	8580	146	JCPC-Trail to Success	\$1,116	\$31,351
Revenues: Increase/(Decrease)					
10-	3583	334	4-H Best	-\$1,116	\$55,414
10-	3583	342	JCPC-Trail to Success	\$1,116	\$29,232

Description : Transfer of funds from 4-H Best to Trail for Success, as directed by the Division of Adult Correction and Juvenile Justice as of May 14,2021.

General Fund/Administration					
Expenditures: Increase/ (Decrease)					
10-	4120	381	Computer Service	\$6,800	\$9,575
10-	8540	120	Available for Grant Match	-\$6,800	\$8,230

Description : Move funds for grants software back into the Administration department. Funds were originally moved in BA #5.

General Fund/DSS					
Expenditures: Increase/ (Decrease)					
10-	5300	624	Energy Neighbor	1,081	\$4,925
10-	5300	624	Energy Neighbor	2,800	\$7,725
Revenues: Increase/(Decrease)					
10-	3538	332	Public Assistance	3,881	\$526,046

Description : Update energy public assistance (DSS budget amendments #15 - \$2,800 and correction of DSS BA#10 - \$1,081).

General Fund/Contributions and Transfers					
Expenditures: Increase/ (Decrease)					
10-	9800	049	Transfer to GAP Phase III Project	\$998,060	\$998,060
Revenues: Increase/(Decrease)					
10-	3990	991	Appropriated Fund Balance	\$998,060	\$6,746,161

Description : Appropriate funds approved in October 2019 and not yet transferred along with remaining general funds required to complete GAP Phase III project construction and signage.

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10-	8540	801	Economic Incentive Grant	\$250,000	\$900,000
Revenues: Increase/(Decrease)					
10-	3327	360	Building Reuse Grant	\$250,000	\$500,000

Description : Fund the full amount of Building Reuse Grant for the Altec project.

General Fund/Non-Departmental					
Expenditures: Increase/ (Decrease)					
10-	8540	801	Economic Incentive Grant	\$600,000	\$1,500,000
Revenues: Increase/ (Decrease)					
10-	3492	360	ONE NC Fund Grant	\$400,000	\$400,000

10-	3990	991	Appropriated Fund Balance	\$200,000	\$6,946,161
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Description : Recognize proceeds from NC One Grant (\$400,000) and 50% County match (\$200,000) to Carolina Coop, as approved by the Granville County BoCC on June 7, 2021.

General Fund/Board of Elections
Expenditures: Increase/ (Decrease)

10-	4170	510	Capital Outlay	\$214,500	\$235,235
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Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	\$214,500	\$7,160,661
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Description : Fund purchase of elections equipment not covered by HAVA grant funds (\$50,425), as approved by the Granville County BoCC on March 15, 2021.

General Fund/General Government
Expenditures: Increase/ (Decrease)

10-	4390	121	Salaries	\$1,000	\$763,037
10-	4390	122	Overtime	\$1,000	\$113,500
10-	4390	181	FICA	\$1,000	\$88,497
10-	4396	121	Salaries	\$1,000	\$56,714
10-	4396	182	Retirement	\$500	\$6,155
10-	4396	183	Health Insurance	\$500	\$8,700
10-	4920	121	Salaries	\$5,000	\$129,806
10-	4920	182	Retirement	\$1,000	\$13,668
10-	9800	060	Contribution to Landfill	\$19,000	\$19,936
10-	8540	113	Performance Based Adjustment	-\$30,000	\$245,961

Description : Fund salaries adjustments and additional overtime for various General Fund departments, as well as the same in the Landfill fund.

General Fund/Pass Thru Funds

Expenditures: Increase/ (Decrease)

10-	8580	100	ROD - State General Fund	\$9,700	\$44,985
10-	8580	101	Reg Deeds Domestic Violence	\$1,600	\$3,895
10-	8580	103	Register's Child Trust	\$360	\$745
10-	8580	105	Reg Deeds Rec & Natural Heritage	\$150,000	\$444,000

Revenues: Increase/(Decrease)

10-	3418	410	RoD Fees and Seals	\$9,700	\$43,700
10-	3418	415	RoD Domestic Violence	\$1,600	\$3,940
10-	3418	413	RoD - Children's Trust	\$360	\$750
10-	3240	110	RoD - Excise Stamp Tax	\$110,000	\$420,000
10-	3240	113	Excise Rec/ Heritage	\$40,000	\$330,000

Description : To reflect greater than anticipated collection (and corresponding remittance to the State) of Register of Deed fees.

General Fund/Pass Thru Funds

Expenditures: Increase/ (Decrease)

10-	8580	150	COVID 19 Relief Fund	\$18,000	\$18,000
10-	9800	030	Transfer to COVID-19 Relief Fund	(\$907,829)	\$325,598

Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	(\$889,829)	\$6,270,832
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Description : To correct funding from the General Fund to the COVID-19 Relief Fund. \$907,829 of CARES funds (received into the General Fund in May 2020) was classified as unspent and payable to the COVID-19 Relief fund as of June 30, 2020 (FY 2020). Funds were subsequently transferred to the COVID-19 Relief Fund upon expenditure in FY 2021.

General Fund/Contributions and Transfers

Expenditures: Increase/ (Decrease)

10-	9800	031	Transfer to CARES Election/HAVA fund	\$5,000	\$5,000
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Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	\$5,000	\$6,275,832
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Description : To fund expenditures in the CARES Election/HAVA grant fund that exceed grant amounts.

General Fund/Contributions and Transfers					
Expenditures: Increase/ (Decrease)					
10-	9800	085	Transfer To County Health Plan	\$183,000	\$183,000
10-	8540	113	Performance Base Adjustment	(\$183,000)	\$62,961

Description : Transfer funds to County Health Plan Fund to cover additional Health Plan administrative expenditures.

Social Service Contribution and Entrustment Fund<<<<<					
Expenditures: Increase/ (Decrease)					
			Expenditures	\$200,000	\$200,000
Revenues: Increase/ (Decrease)					
			Revenues	\$200,000	\$200,000

Description : Establish a special revenue governmental fund for the Social Service and Entrustment fund, in order to be in comply with GASB 84 and GASB 97.

Equitable Sharing/Department of Justice - Forfeiture Fund					
Expenditures: Increase/ (Decrease)					
51-	4311	000	Expenditures	\$185,000	\$185,000
51-	'9800	010	Transfer to General Fund	\$15,000	\$15,000
Revenues: Increase/ (Decrease)					
51-	3431	411	Federal Seizure Funds	\$195,000	\$195,000
51-	3831	495	Interest	\$5,000	\$5,000

Description : Establish a special revenue governmental fund for the Department of Justice portion of the Equitable Sharing/Forfeiture fund. Establishment of this fund is necessary to be in compliance with GASB 84 and GASB 97.

Equitable Sharing/Treasury Department - Forfeiture Fund					
Expenditures: Increase/ (Decrease)					
52-	4311	510	Capital Outlay	\$300,000	\$300,000
Revenues: Increase/ (Decrease)					
52-	3431	411	Federal Seizure Funds	\$295,000	\$295,000
52-	3831	495	Interest	\$5,000	\$5,000

Description : To establish a special revenue governmental fund for the Treasury Department portion of the Equitable Sharing/Forfeiture fund. Establishment of this fund is necessary to be in compliance with GASB 84 and GASB 97.

Sheriff's Special Fund<<<<<<<					
Expenditures: Increase/ (Decrease)					
			Expenditures	\$30,000	\$30,000
Revenues: Increase/ (Decrease)					
			Revenues	\$30,000	\$30,000

Description : To establish a special revenue governmental fund for the Sheriff's Special fund in order to be in compliance with GASB 84 and GASB 97.

Landfill Fund					
Expenditures: Increase/ (Decrease)					
60-	4725	121	Salaries	\$15,000	\$187,468
60-	4725	126	Part Time Salaries	\$1,000	\$113,500
60-	4725	181	FICA	\$1,500	\$88,997
60-	4725	182	Retirement	\$1,500	\$277,461
Revenues: Increase/ (Decrease)					
60-	3981	000	Contribution from General Fund	\$19,000	\$19,000

Description : Adjust full and part time salaries in the Landfill department.

COUNTY HEALTH PLAN					
Expenditures: Increase/ (Decrease)					

85-	4200	193	HEALTH PLAN ADMIN	\$183,000	\$863,919
Revenues: Increase/(Decrease)					
85-	3510	010	Transfer from General Fund	\$183,000	\$183,000

Description : To fund additional Health Plan administrative expenditures for the balance of FY 2021.

(C) Approved Budget Ordinance for Special Revenue Funds:

GRANVILLE COUNTY 2021-2022 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Granville County, North Carolina that the following Special Revenue funds be adopted:

Section 1. The following amount is appropriated in the Social Services Contribution and Entrustment fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Expenditures	200,000
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Section 2. It is estimated that the following revenues will be available in the Social Services Contribution and Entrustment fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Revenues	200,000
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Section 3. The following amount is appropriated in the Equitable Sharing/Forfeiture fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Expenditures	500,000
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Section 4. The following revenues are available for the Equitable Sharing/Forfeiture Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Revenues	500,000
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Section 5. The following amount is appropriated in the Sheriff’s Special fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Expenditures	30,000
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Section 6. The following revenues are available for the Sheriff’s Special Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Total Revenues	30,000
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Section 7. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 8. This Ordinance was adopted by the Granville County Board of Commissioners on June 21, 2021 and will become effective July 1, 2021.

(D) Approved Project Ordinance Amendment – GAP Phase II – FY 2021:

Project Ordinance
GAP Phase III
Budget Amendment # 1 (during Fiscal Year 2021)
 (Budget Amendment # 2 for project ordinance)

Be it ordained; the Granville Athletic Park Phase III Budget Ordinance is hereby amended as follows:

Expenditures: Increase/(Decrease)			
GAP Phase III Project	200,000		
Total Expenditures		200,000	
Revenues: Increase/(Decrease)			
Contributions from the General Fund	136,500		
US Tennis Association Grant	50,000		
Sponsorships/Donations	13,500		

Total Expenditures			200,000
(For Reference Only)			
2018 School Facility Roof and HVAC Repair Project			
<i>Revenue Increase/ (Decrease):</i>			Balance
49-3613-261	USTA Grant	50,000	70,000
49-3613-840	Fifteen for 15 Sponsorship Campaign	13,500	13,500
49-3990-010	Transfer from General Fund	136,500	1,498,060
Expenditure Increase/(Decrease):			
49-6130-580	GAP Phase III	200,000	2,131,560
Description: Budget final transfer of funding from the County's General Fund to complete the GAP Phase III project.			

ESTABLISHMENT OF BUDGET LEVELS			
GAP Phase III			
Capital Project Ordinance Budget Levels			
(For County Auditors Reference)			
Expenditures		Revenues	
GAP Phase III	2,131,560	Contribution from General Fund	1,498,060
		Land and Water Conservation Grant	250,000
		PARTF Grant	300,000
		US Tennis Association Grant	70,000
		Fifteen for 15 Campaign	13,500
Total Expenditures	2,131,560	Total Revenues	2,131,560
(E) Approved Project Ordinance Budget Amendment – CARES Election and HAVA Grant:			

Grant Project Ordinance			
2020 CARES Act Election Grant Fund			
and HAVA Fund Election Preparedness Grant Projects			
Budget Amendment # 1 (during Fiscal Year 2020-2021)			
(Budget Amendment # 1 for grant project ordinance)			
Be it ordained, the Coronavirus Relief Fund Project Budget Ordinance is hereby amended as follows:			
Revenues: Increase / (Decrease)			
HAVA GRANT Revenue	\$	-189,972	
Transfer from General Fund		3,762	
Total Revenues			\$-186,210
Expenses: Increase/ (Decrease)			
HAVA Grant	\$	-189,794	
CARES ACT Election		3,584	
Total Expenses			\$-186,210

(For Reference Only)			
Revenue Increase/ (Decrease)			Balance
31-3990–010	Transfer from General Fund	\$ 178	178
31-3328-002	HAVA GRANT REVENUE	\$ - 189,972	60,028
31-3990-010	Transfer from General Fund	\$ 3,584	3,762
Expenditure Increase/(Decrease)			
31-4172-002	HAVA GRANT EXPENDITURES	\$ -189,794	60,206
31-4171-001	CARES ACT ELECTION EXP.	\$ 3,584	83,772

Description: To correct HAVA Grant amount per the February 2, 2021 amendment, and to fund expenditures exceeding grant award amounts for both HAVA and the CARES Act Supplemental Fund from the General Fund.

Expenditures		Revenues	
CARES Act Election Grant	\$ 83,772	CARES Act Election Grant	\$ 80,188
HAVA Grant	60,206	HAVA Grant	60,028
		Transfer From General Fund	3,762
	<u>\$ 143,978</u>		<u>\$ 143,978</u>

Refunds	April/May 2021:	\$2,566.47
Releases	April/May 2021:	\$ 901.49
Write-offs (\$2 and less)	April/May 2021:	\$ 6.03

BOARD RECOGNIZED 2021 GOVERNOR'S VOLUNTEER SERVICE AWARD
WINNERS

Resolution of Recognition and Appreciation – Jerry Broyal

WHEREAS, Jerry Broyal is a member of St. Stephens Episcopal Church; and

WHEREAS, he has shown outstanding dedication and leadership to our community at Murdoch Developmental Center. Mr. Broyal and St. Stephen's began volunteering through our Sponsorship program with the gentlemen of Royall Cottage, Unit 3; and

WHEREAS, Mr. Broyal initiated monthly contact with Royall that included games, activities, and snacks. These personal interactions created meaningful bonds between Mr. Broyal, his group and the gentlemen of Royall Cottage; and

WHEREAS, when COVID restrictions were put into place, Mr. Broyal continued to ensure that the guys received a birthday gift on their special day as well as ensuring each had a Christmas gift from the group; and

WHEREAS, Mr. Broyal is an exemplary gentleman and a breath of fresh air to our guys; and

WHEREAS, Murdoch Center looks forward to spending time with Mr. Broyal, St. Stephen's members, and seeing their smiling faces in the near future;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Mr. Jerry Broyal and congratulates him as a recipient of the 2021 Governor's Award for Outstanding Volunteer Service.

Resolution of Recognition and Appreciation – Mary Elliott

WHEREAS, Mary Elliott has been an individual volunteer to Granville County’s local food bank, Area Congregations in Ministry (ACIM); and

WHEREAS, she came to begin volunteering with ACIM in October 2017. When asked if she comes to work at ACIM every day she said, “only Mondays, Wednesdays, and Fridays.” Well that is every day that ACIM is open; and

WHEREAS, Mary started volunteering about a year after she retired. Her husband, Pete, had passed away soon after her retirement and she was looking for something to do. Anyone who knows anything about food banks knows that there is always something to do; and

WHEREAS, Mary has done a bit of everything at ACIM. She fills shopping carts for clients, stocking shelves, and, lately, being the person in charge of the bread/deli/desserts inventory in the warehouse; and

WHEREAS, Mary moves quietly and efficiently through the warehouse. She is intent on her job, but is most affable and gets along with all the other volunteers; and

WHEREAS, so often, the work of volunteers goes unnoticed, until, that is, the volunteer isn’t there to do his/her job. ACIM doesn’t have that problem with Mary. It seems she is always in her spot, taking care of business;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Mary Elliott and congratulates her as a recipient of the 2021 Governor’s Award for Outstanding Volunteer Service.

Resolution of Recognition and Appreciation – Roxanne Blackburn

WHEREAS, Roxanne Blackburn is always available to help animals of Granville County; and

WHEREAS, she manages a Facebook page for Granville County Animal Shelter, Granville County Animal Shelter Friends page. This page is the main tool used to advertise available dogs and cats for adoption, rescue, and reuniting with owners, as well as reporting lost or found animals; and

WHEREAS, Roxanne monitors the messages from the page and responds back within an hour 24 hours a day. She takes all the photographs of dogs and cats for the Facebook page and helps write the bios; and

WHEREAS, Roxanne coordinates and is the main point of contact for all the Granville County Animal Shelter animal rescue groups. This activity requires Roxanne to answer questions, manage pickups, descriptions and bios of animals, as well as send pictures and videos of animals. Most of this work is done after hours between 7 pm and 1 am when animal rescue groups are most active; and

WHEREAS, Roxanne is at the Granville County Animal Shelter 4-5 hours a day, 5-6 days a week, as well as spending another 2-3 hours a night working on returning emails, phone calls, and Facebook messages. Roxanne also assists with fundraising events, off-site rabies vaccine clinics and adoption events. She also assists the shelter supervisor in the management of the kitten foster program by coordinating and facilitating training events, educating and answering all necessary questions fosters may have when the shelter supervisor is not available. A large amount of dogs and cats leave our facility through animal rescue groups; and

WHEREAS, Roxanne Blackburn has made herself a part of all efforts to re-unite or rehome stray and unwanted animals in Granville County. A large portion of Granville County Animal Control’s success has been from Roxanne Blackburn’s passion, professionalism, and strong work ethic;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Roxanne Blackburn and congratulates her as a recipient of the 2021 Governor’s Award for Outstanding Volunteer Service.

SHERIFF CHARLES NOBLIN, JR. PRESENTED RECENT STATISTICS AND INFORMATION ON THE OPERATION OF THE SHERIFF'S OFFICE

Sheriff Charles Noblin, Jr. presented an overview of annual statistics for the Granville County Sheriff's Office. Sheriff Noblin compared Granville County to statewide averages for violent crime, property crime, and showed annual decreases in both since 2018. He also highlighted calls for service, arrests, citations, ordinance violations, and written warnings. Sheriff Noblin then spoke about recent trends in property crimes, and how the Sheriff's Office is collaborating with Crime Stoppers to reduce crime and aid arrests and prosecutions. He then gave an overview of recent issues involving careless and reckless driving with four-wheelers on US Hwy 15, Chewning Road, and Pine Street in Stovall; breaking and entering in Diamond Hills, Brogden Road, and Range Road; speeding on Cash Road and Old Weaver Trail; and trash trucks losing loads on J.G. Morton Road. Finally, Sheriff Noblin provided an update on Department staffing and training.

Commissioner David T. Smith asked about staffing levels at the Detention Center.

Sheriff Noblin stated that the Detention Center is fully staffed and believes that the recent salary grade changes have helped with recruitment and retention.

Commissioner Tony W. Cozart spoke about the increased visibility of Sheriff's Deputies in rural areas and believes this is helping deter crime. Commissioner Zelodis Jay thanked the Sheriff's Department for checking on churches around the County. Commissioner Russ May asked about outreach services conducted by the Sheriff's Office. Noblin reported on intervention programs with youth designed to encourage positive interactions and educate the community about what the Sheriff's Office does. Commissioner May and Sheriff Noblin spoke about the high retention and low vacancy rates for Sheriff's Office personnel and also discussed how well the Sheriff's Office works with other County departments, as well as local, state, and federal law enforcement.

AFTER PRESENTATION REGARDING MOUNTAIN BIKE TRAILS AT TRIANGLE NORTH GRANVILLE, BOARD APPROVED SUPPORTING A CONCEPT STUDY FOR TRAILS AT TRIANGLE NORTH, LAKE DEVIN, AND CONNECTOR TRAILS

Transportation Planner Justin Jorgensen and John Dispennette of OMNIA Products have consulted with Nature Trails NC, LLC to produce a conceptual plan for mountain bike trails at Triangle North and Lake Devin properties. Jorgensen and Dispennette presented an initial concept plan to the Board of Commissioners for future planning and consideration.

The map shows the City of Orange and its surrounding areas. The proposed Orange Regional Council boundary is highlighted in pink and green. The boundary follows the Orange Creek and the Orange River. Major roads shown include the M5, M6, and M7. Other roads include Watkins Warren Rd, Jordan Creek Rd, Rokeby Rd, Orange Rd, and various local streets. The map also shows the Orange River, Jordan Creek, and the Orange Creek. The boundary is highlighted in pink and green, following the Orange Creek and the Orange River.

NAME	
ADDRESS (Include Suite Number)	
CITY	
STATE (Zip Code)	
COUNTRY (Include Zip Code)	
	
Cover Sheet	
	
THE UNIVERSITY OF Granville GRANVILLE, OHIO 43023-1000	
NAME ADDRESS (Include Suite Number)	
CITY	
STATE (Zip Code)	
COUNTRY (Include Zip Code)	
1	

"America's land and water underpin the American spirit. Investments in outdoor recreation on public lands and waters earn compounding returns in the form of healthier communities, healthier economies and healthier people.."

**OUTDOOR
INDUSTRY.
ASSOCIATION**

Name	
Address (include P.O. Box number)	
City/State	
Phone Number ()	
E-mail Address ()	
	
	
Page# _____ Date/Time (include P.O. Box number, City/State)	
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Date _____	

- Trails designed and constructed following IMBA, and USFS published best practices
- Provide trails for a one hour mountain bike and hiking experience in Phase 1 construction
- Work with Triangle North industrial park committee to develop long term land usage plan
- Provide ADA access to select areas for best return on investment

- Bicycling in Northwest Arkansas provides \$137 million in benefits to the economy annually
- Bike tourism provides \$25 million to local businesses each year
- Bicycling in Northwest Arkansas generated \$85 million in health benefits annually

- Mountain biking visitors spend an estimated \$30.2 million per year in and around the Nantahala and Pisgah National Forests.
- Western North Carolina residents also spend an additional \$18 million as a result of mountain biking in the Nantahala and Pisgah National Forests.

- Over 2 million people live within a hour and a half drive to Granville County
- 90,000 to 150,000 individuals rode natural trails in Northwest Arkansas in 2018, 55% were from outside the immediate area¹
- Mountain bikers visit the Nantahala and Pisgah National Forests an estimated 435,000 times per year, with approximately 60% of those visits by residents of western North Carolina²

Triangle North Multi Use Trail Area

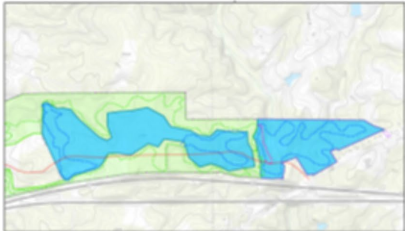


- 10 miles of multi use trail
- Trail features low gradient smooth surface with bike optimized alternative lines
- Area around current and proposed road alignment left for commercial development
- Can be utilized for both hiking and biking
- ADA trail could be planned with input from industrial park committee on land use
- Loop trail would be recommended for Phase 1 construction



Map	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Scale	Scale: 1 inch = 1 mile
Legend	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Page Number	6

Triangle North Intermediate Area



- 3 trails totaling 5 miles of bike optimized intermediate trail
- 1/4 mile of feature based gravity optimized trail
- Interior intermediate level trails recommended for phase 2 construction
- Eastern intermediate area would be recommended for phase 3 construction
- More advanced trails and trail features can help bolster economic impact by drawing riders from further away and increasing return visits to the area



Map	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Scale	Scale: 1 inch = 1 mile
Legend	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Page Number	7

Triangle North Community Area

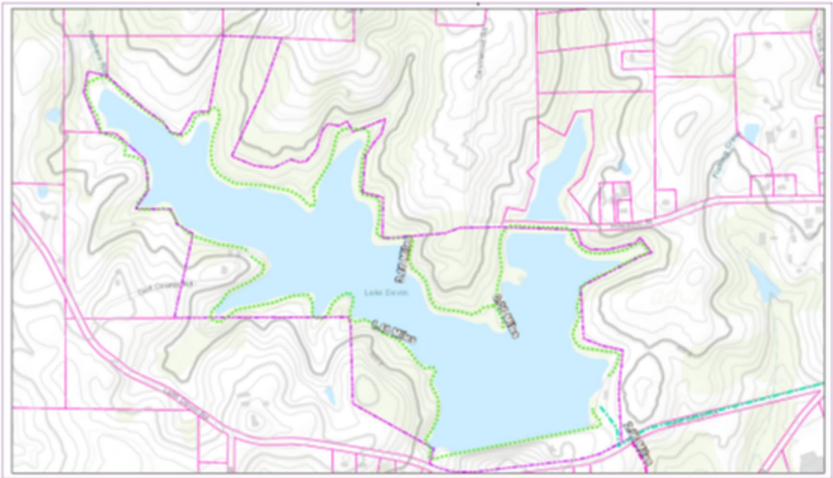


- Location was chosen for access to existing chimney structures as well as existing dirt fill mounds that will be incorporated into skills area and jump line
- Minimal lot clearing and preparation would be needed for parking
- Designed to use minimal road frontage
- Skills area features progressive features to challenge riders in a controlled environment
- Progressive jump area provides excitement and riding close to the point of access to the property
- Repurpose on site existing chimney for community fire pit and social area
- Attraction to riding area without having extensive trail infrastructure
- Provides staging area for phase 1 trail construction
- Included in phase 1 construction



Map	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Scale	Scale: 1 inch = 1 mile
Legend	Trail Lines Blue Line Proposed Trail Proposed Road Extension Multi Use Trail Area Intermediate Trail Area
Page Number	8

Lake Devin Trail Specifications



NAME	Lake Devin Trail
DESCRIPTION	Phase 1: 1.48 mile trail connecting boat launch to town parcel and dock on Golf Course Rd.
PROJECT	Phase 2: 2.75 mile trail connecting boat launch to adjacent parcel that has current social trail allowing for unrestricted vehicle access.
PHASE	Phase 3: 2.3 mile loop trail allowing pedestrian traffic to loop the lake.
TERMINUS	Terminus and use pattern lend well to ADA accessibility trails.
DATE	10

Lake Devin



- Phased construction allows for three segments
- Segment 1 - 1.48 mile trail connecting boat launch to town parcel and dock on Golf Course Rd.
- Segment 2 - 2.75 mile trail connecting boat launch to adjacent parcel that has current social trail allowing for unrestricted vehicle access
- Segment 3 - 2.3 mile loop trail allowing pedestrian traffic to loop the lake
- Terminus and use pattern lend well to ADA accessibility trails



NAME	Lake Devin Trail
DESCRIPTION	Phase 1: 1.48 mile trail connecting boat launch to town parcel and dock on Golf Course Rd.
PROJECT	Phase 2: 2.75 mile trail connecting boat launch to adjacent parcel that has current social trail allowing for unrestricted vehicle access.
PHASE	Phase 3: 2.3 mile loop trail allowing pedestrian traffic to loop the lake.
TERMINUS	Terminus and use pattern lend well to ADA accessibility trails.
DATE	11

Oxford Community Connection



- Connect downtown pedestrian area with Lake Devin and Triangle North areas
- Minimal impact on property and crossing a limited number of parcels
- Multiple alignments possible to allow for different land owner agreements
- 4 mile trail length to Triangle North
- 3 mile trail length to Lake Devin



NAME	Oxford Community Connection
DESCRIPTION	Phase 1: 1.48 mile trail connecting boat launch to town parcel and dock on Golf Course Rd.
PROJECT	Phase 2: 2.75 mile trail connecting boat launch to adjacent parcel that has current social trail allowing for unrestricted vehicle access.
PHASE	Phase 3: 2.3 mile loop trail allowing pedestrian traffic to loop the lake.
TERMINUS	Terminus and use pattern lend well to ADA accessibility trails.
DATE	13

After questions and clarification about the study, the Board acted on the matter.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Timothy Karan, and unanimously approved, the Board approved a recommendation to support a concept study for trails at Triangle North, Lake Devin, and connector trails subject to approval by the Triangle North EDC Board, and authorized staff to seek potential grant funding for the Board's consideration.

AFTER HOLDING A PUBLIC HEARING, BOARD APPROVED A ZONING MAP AMENDMENT (REZONING) PETITION FROM ALMAN AND MARY BOROS TO REZONE A 9.40-ACRE PARCEL FROM AGRICULTURAL RESIDENTIAL 40 DISTRICT (AR-40) TO HIGHWAY BUSINESS DISTRICT (HB) ON THE EAST SIDE OF US HIGHWAY 15 AT THE INTERSECTION OF US HIGHWAY 15 AND CHEWNING ROAD NORTH OF OXFORD SPECIFICALLY IDENTIFIED AS TAX MAP #191502975642, AND THE PLAN CONSISTENCY AND REASONABLENESS STATEMENT AND SMALL-SCALE REZONING ANALYSIS.

Chair Sue Hinman stated that the matter on the agenda was a public hearing to receive public comments on a rezoning petition (Z-2-2021), to amend the Granville County Zoning Map for a property near the intersection of US Highway 15 and Chewning Road north of Oxford from Agricultural Residential 40 District (AR-40) to Highway Business District (HB). Attorney Lori Dutra represented the applicants Alman and Mary Boros.

Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC, stated that the Planning Board recommended approval of the Zoning Map Amendment at their May 2021 meeting. A copy of the zoning petition, zoning map, plan consistency and reasonableness statement, small scale rezoning analysis, minutes excerpt from the Planning Board meeting, copy of the table of uses from the Granville County Development Code, and a copy of the vicinity map were included in the agenda packet for the record.

Attorney Lori Dutra, 118 Main Street, Oxford, NC, stated that she agreed with the summary overview provided by Planning Director Barry Baker. Dutra's clients were unable to attend this meeting due to a family matter that took them out of the state. Dutra said she would attempt to answer all the Board's questions, but asked the Board to continue the hearing to a future meeting if they were not comfortable with the information presented tonight. Dutra stated that the Planning Board's review showed that this rezoning was consistent with Granville County's future land use plan as a site for commercial development. The Planning Board determined that the rezoning request was reasonable and would not be considered spot-zoning. The Planning Board unanimously recommended approval and there was no opposition

voiced by the public at the meeting. Dutra requested that the consistency and reasonableness statement be part of the official record of this hearing.

Chair Hinman requested that anyone else who wished to speak please come forward. With no one else coming forward to speak, Chair Hinman closed the public hearing.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the Zoning Map Amendment (Rezoning) Petition from Aiman and Mary Boros to rezone a 9.40-acre parcel from Agricultural Residential 40 District (AR-40) to Highway Business District (HB) on the east side of US Highway 15 at the intersection of US Highway 15 and Chewning Road north of Oxford specifically identified as Tax Map #191502975642, and the plan consistency and reasonableness statement and small-scale zoning analysis as follows:

AN ORDINANCE THAT AMENDS THE GRANVILLE COUNTY ZONING MAP FOR PROPERTY OWNED BY AIMAN AND MARY BOTROS PETITIONED BY LORI DUTRA, ATTORNEY IDENTIFIED AS TAX MAP #191502975642 FROM AGRICULTURAL RESIDENTIAL 40 DISTRICT (AR-40) TO HIGHWAY BUSINESS DISTRICT (HB) AND SERVES AS THE BOARD OF COUNTY COMMISSIONERS' WRITTEN PLAN CONSISTENCY AND REASONABLENESS STATEMENT AND SMALL-SCALE REZONING ANALYSIS

Whereas, a zoning map amendment petition has been filed for a change to the Granville County Zoning Map by Lori Dutra, Attorney for property as follows:

Z-2-2021 Aiman and Mary Botros by Attorney Lori Dutra, Applicant, Parcel with frontage on east side of US Highway 15 at the intersection of US HWY 15 and Chewning Road north of Oxford

Aiman and Mary Botros by Attorney Lori Dutra is requesting to rezone a 9.40 acre parcel from Agricultural Residential 40 District (AR-40) to Highway Business District (HB). The 9.40 acre parcel is on the east side of US HWY 15 at the intersection of US HWY 15 and Chewning Road north of Oxford. The parcel is more specifically identified as Tax Map #191502975642. The 9.40 acre tract is further described as the tract created by Plat Book 47, Page 112 in the Granville County Register of Deeds. The property is owned by Aiman and Mary Botros by deed recorded in Granville County Register of Deeds at Deed Book 1829, Page 233-235.

Whereas, the Granville County Planning Board held a public hearing on May 20, 2021, and made a positive recommendation concerning the petition to the Board of County Commissioners; and,

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 160D-601&602 and the Granville County Land Development Code for a Zoning Map Amendment and a legislative hearing was held by the Board of Commissioners on June 21, 2021, at which, evidence was presented at the legislative hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency & Reasonableness Statement and Small-Scale Rezoning Analysis:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' WRITTEN CONSISTENCY & REASONABLENESS STATEMENT:

The Granville County Future Land Development Map contained within the Granville County Comprehensive Land Use Plan classifies the future land use of the property as Commercial. Goal 2, Objective 2B of the Comprehensive Plan encourages "increas[ing] opportunities for commercial development." A further recommendation is to "encourage commercial and mixed use development in key areas." The proposed tract being considered for rezoning is located on a major highway in an area recommended by the future land use plan to be commercial. A commercial rezoning is consistent with the recommendations of the adopted land use plan, and is reasonable from the standpoint that the property is located between a major highway and a railroad, is consistent with the future land development map contained in the Comprehensive Plan, and is in the public interest as it encourages commercial along a major highway in the County.

GRANVILLE COUNTY BOARD OF COMMISSIONERS' SMALL-SCALE REZONING ANALYSIS:

The proposed rezoning is consistent with the Granville County Future Land Development Map contained within the Granville County Comprehensive Land Use Plan as it classifies the future land use of the property as Commercial. A major recommendation of the Comprehensive Plan is to "encourage commercial and mixed use development in key areas." Existing commercial zoning is adjacent across Chewning Road and additional commercial zoning is in the vicinity north along Highway 15. A commercial rezoning is consistent with the recommendations of the adopted land use plan and is not an example of spot-zoning.

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

The zoning district for the 9.40 acre property owned by Aiman and Mary Botros identified as Tax Map #191502975642 is hereby changed and amended from Agricultural Residential 40 District (AR-40) to Highway Business District (HB) on the Granville County Zoning Map.

IN WITNESS WHEREOF, the Board of Commissioners of Granville County, North Carolina has caused this Plan Consistency & Reasonableness Statement and Small-Scale Rezoning Analysis and zoning map amendment petition to be approved and adopted.

This ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 21st day of June, 2021.

AFTER HOLDING A QUASI-JUDICIAL HEARING, BOARD APPROVED A MAJOR SPECIAL USE PERMIT APPLICATION TO PLACE A 199-FOOT CONCEALED MONOPINE MONOPOLE WIRELESS COMMUNICATION TOWER WITH A FENCED EQUIPMENT COMPOUND ON PROPERTY OWNED BY DAVID AND GAYLE CHEEK ON PROPERTY SPECIFICALLY IDENTIFIED AS TAX PARCEL MAP NUMBER #191604614446 AND LOCATED OFF OF HENRY WILSON ROAD

Chair Sue Hinman stated that the matter on the agenda was a quasi-judicial hearing to rule on an application for a major special use permit submitted by Cellco Partnership d/b/a Verizon Wireless for the location of a wireless telecommunications facility with a fenced equipment compound on property owned by David Cheek and Gayle Cheek located off Henry Wilson Road in Granville County, NC.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board opened the quasi-judicial hearing.

Chair Hinman stated that both proponents and opponents of the permit would be given an opportunity to present evidence and arguments. Hinman requested that all those wishing to speak during the hearing come forward to be sworn in at this time. Only those that have been sworn in will be allowed to testify at the quasi-judicial hearing.

Chair Hinman recognized Barry Baker, Planning Director, for a preliminary statement of the case.

Having been duly sworn, **Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC,** stated that this will be a quasi-judicial hearing for a major special use permit application to place a 199-foot concealed monopine monopole wireless communication tower with a fenced equipment compound on property owned by David and Gayle Cheek on Henry Wilson Road. All required public notices have been posted and published in advance of this hearing. Susan Rabold with CityScape, Granville County's engineering consultant, is in attendance to present CityScape's review of the application from Cellco Partnership. The applicant, in accordance with new NCGS 160D requirements, has signed a copy of written voluntary conditions as recommended by CityScape that may be approved by the Board in conjunction with the major special use permit. Baker stated that the applicant has submitted a statement of compliance with the County's Zoning Ordinance.

Having been duly sworn, **Susan Rabold, 921 Woodbrook Drive, Greensboro, NC,** stated that she is representing CityScape as the County's consulting engineer. CityScape has reviewed the special use permit application from Cellco Partnership and noted that the tower will be 195 feet with a 4-foot lightning rod attachment. The application meets all major Granville County ordinance requirements, and CityScape has noted several conditions for Board consideration to fully comply with all recommendations from CityScape. Rabold summarized the required findings of fact as included in CityScape's report. Rabold noted that

there is not a suitable existing structure to co-locate an antenna or property owned by Granville County in the proposed service area that could meet the specifications of the planned structure; thus, meeting the priority siting requirement to locate the structure on the proposed site. Rabold noted that there will be a locked 8-foot barbed wire fence; thus, meeting the security of the wireless facility requirements. Rabold then stated that the required identification signage is included in the site plan; thus, meeting the signage requirement. Rabold stated that there is an existing paved driveway on the site that comes within 185 feet of the proposed structure. The applicant will install a gravel driveway to connect the existing road to the proposed facility; thus, meeting the required site access requirements. Rabold then stated that the site plan setbacks exceed the minimum ordinance requirements. Rabold went on to outline the proposed conditions for approval recommended by CityScape. CityScape is recommending that the applicant provide a final set of construction drawings, complete environmental and state historic preservation office paperwork, submit a new Determination of No Hazard to the Federal Aviation Administration (FAA), the monopine structure should provide additional density to the top by using concealed socks to hide the antennas, and that all equipment feed lines be routed to the interior of the monopole. Rabold stated that the applicant has agreed to comply with the above stated recommended conditions if approved by the Board.

Chair Hinman recognized County Attorney James Wrenn to brief the Board on the logistics for the quasi-judicial hearing.

County Attorney James Wrenn read the wireless telecommunications facilities special use permit instructions to the Board.

INSTRUCTIONS TO BOARD—SPECIAL USE PERMIT

WIRELESS TELECOMMUNICATIONS FACILITIES

The Federal Telecommunications Act, as codified at 47 U.S.C. § 332(c)(7), allows municipalities (including counties) to regulate the placement of wireless service facilities. Part 3B, Article 18, Chapter 153A of the North Carolina General Statutes, “Wireless Telecommunications Facilities, sets out the statutory framework pursuant to which local governments can regulate wireless telecommunications facilities. The Wireless Facility and Wireless Support Structure Siting Ordinance for the County of Granville is found in Article IX of Chapter 32 of the Granville County Land Development Code. Section 32-572(c) requires a special use permit for all new wireless support structures.

To grant a special use permit to construct a new freestanding wireless support structure, the Board must find that the applicant demonstrated why a site of a higher priority was not selected. In order to find that the applicant

demonstrated why a site of higher priority was not selected, the applicant must have demonstrated to the satisfaction of this board the reason or reasons why such a permit should be granted for the proposed site and the hardships that would be incurred by the applicant if the permit were not granted for the proposed site.

The above-referenced eight orders of priority for constructing a new wireless support structure are set out in Ordinance §32-572(a) as follows:

- (1) Attached concealed antenna onto an existing structure;
- (2) Collocated antenna on existing freestanding wireless support structures;
- (3) Attached nonconcealed antenna onto an existing structure;
- (4) Freestanding wireless support structures on a site with an existing wireless support structures or tall structure;
- (5) Concealed freestanding wireless support structures on county-owned property;
- (6) Concealed freestanding wireless support structures on other property in the county;
- (7) Nonconcealed freestanding wireless support structures on county-owned property;
- (8) Nonconcealed freestanding wireless support structures on other property in the county.

In addition to these general requirements, the Ordinance also sets out specific requirements for all new wireless support structures:

Sec. 32-573. - General requirements for all wireless support structures and broadcast facilities.

(a) *Security of wireless support structures.* All wireless support structures shall be located, fenced or otherwise secured in a manner that prevents unauthorized access. Specifically as follows:

- (1) All antennas, towers and other supporting structures, including guy wires, shall be made inaccessible to individuals and constructed or shielded in such a manner that they cannot be climbed or run into; and
- (2) Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them.

(b) *Signage.* Wireless support structures shall contain a sign no larger than four square feet to provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name(s) of the owner(s) and operator(s) of the facility, an emergency phone number(s), and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.

(c) *[Access.]* At a wireless support structure site, an access road, turn around space, and parking shall be provided to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall at all times minimize ground disturbance and vegetation cutting. Road grades shall closely

follow natural contours to assure minimal visual disturbance and reduce soil erosion.

- (d) *[Setbacks.]* All wireless support structures and broadcast facilities shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located so as to comply with the applicable minimum setback requirements for the property on which it is situated.

In making these findings of fact, the Board's decisions must be based on competent, material, and substantial evidence in the record. Substantial evidence is more than a mere scintilla. It means such relevant evidence as a reasonable mind might accept as adequate to support a conclusion. It must do more than create the suspicion of the existence of the fact to be established.

The concurring vote of a majority of the members of the Board shall be necessary to grant a special use permit. Vacant positions on the Board and members who are disqualified from voting on a quasi-judicial matter shall not be considered members of the board for calculation of the requisite majority, if there are no qualified alternates to take the place of such member.

As always, a member of this Board shall not participate in or vote on a special use permit in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

Chair Hinman stated that the Board will now hear evidence from the applicant. The case must be presented by a licensed attorney, witnesses must be sworn, and only relevant and competent evidence should be heard.

Having been duly sworn, **Josh Rotenstreich, 2900 Saint Regis Road, Greensboro, NC,** stated that he is an attorney representing Cellco Partnership's application to construct the 199-foot concealed monopine monopole structure on property owned by David and Gayle Cheek on Henry Wilson Road. The property is zoned Agricultural Residential (AR)-40. Rotenstreich submitted the entire application packet as evidence in the hearing, which had been made available to County staff and the Board. Rotenstreich referred the Board to the analysis performed by CityScape, which outlined that the application met all major requirements of the County's Zoning Ordinance. Rotenstreich submitted as evidence the signed and notarized copy of the voluntary conditions recommended by CityScape that Cellco Partnership has agreed to. Rotenstreich went on to elaborate on the findings from CityScape regarding priority siting for

the wireless support structure. Currently there are no existing structures to locate an antenna to service Verizon Wireless customers between the Lewis community and the Town of Stovall. Verizon Wireless customers regularly experience service gaps in this area of northern Granville County. Rotenstreich noted that there is a landfill owned by Granville County in the nearby community, but that lot was not suitable due to environmental conditions. The tower will be surrounded by an 8-foot fence with barbed wire on top. The signage on the site will comply with all County ordinances, and the setbacks far exceed the minimum ordinance requirements. Rotenstreich requested that the analysis performed by CityScape be entered as evidence.

Chair Hinman requested that any individual wishing to present evidence in opposition to the special use permit come forward. No one came forward to testify.

Commissioner Smith asked if any community members attended the public meeting to voice concerns about this project.

Planning Director Barry Baker reported that no one has addressed any concerns to the Planning Department and Attorney Josh Rotenstreich reported that several individuals attended the community meeting, and none were in opposition to the project.

Commissioner Smith also asked if the Board could consider all findings of fact concurrently after the close of the hearing. County Attorney James Wrenn stated that since there was no one testifying in opposition to the special use permit, and the County's consulting engineer had submitted a favorable review, he had no objections to the Board dispensing with all required findings of fact concurrently. Wrenn then restated the recommended conditions for approval from CityScape to be entered as evidence for the hearing. The applicant should provide a final set of construction drawings, complete environmental and state historic preservation office paperwork, submit a new Determination of No Hazard to the FAA, the monopine should provide additional density to the top by using concealed socks to hide the antennas, and that all equipment feed lines be routed to the interior of the monopole. The applicant signed an acknowledgement and agreement to these conditions on June 3, 2021. Wrenn stated that NCGS 160D requires that the Board cite specific evidence supporting the findings of fact for approval of a special use permit.

Chair Hinman asked for any questions from members of the Board. With no further questions, Hinman entertained a motion to close the hearing.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Russ May, and unanimously carried, the Board closed the hearing.

County Attorney James Wrenn then provided a summary of the quasi-judicial hearing. Wrenn stated that Planning Director Barry Baker had reviewed the application from Cellco Partnership and determined it met all major County ordinance requirements. Susan Rabold with CityScape confirmed that the application plus CityScape's recommended conditions for approval would meet all ordinance requirements. Attorney Josh Rotenstreich, representing Cellco Partnership, restated CityScape's findings. Rotenstreich entered the application packet into evidence and noted that the application and all supporting materials supported the fact that Cellco Partnership's application and site plan met all required findings of fact. Rotenstreich further stated that the Cellco Partnership had agreed to all voluntary conditions for approval. Planning Director Barry Baker and Attorney Josh Rotenstreich confirmed that no one had voiced any opposition to the proposed structure.

County Attorney Wrenn then restated the required findings of fact - to grant a major special use permit to construct a new freestanding wireless support structure, the Board must find that the applicant demonstrated why a site of a higher priority was not selected. To find that the applicant demonstrated why a site of higher priority was not selected, the applicant must have demonstrated to the satisfaction of this Board the reason or reasons why such a permit should be granted for the proposed site and the hardships that would be incurred by the applicant if the permit were not granted for the proposed site. Wrenn stated that the orders of priority were stated earlier during the hearing.

County Attorney Wrenn then read the second required finding of fact. Wrenn stated that all wireless support structures shall be located, fenced, or otherwise secured in a manner that prevents unauthorized access. Specifically, as follows:

1. All antennas, towers, and other supporting structures, including guy wires, shall be made inaccessible to individuals, and constructed or shielded in such a manner that they cannot be climbed or run into; and
2. Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them.

County Attorney Wrenn then read the third required finding of fact. The Board must find that the wireless support structures shall contain a sign no larger than four (4) square feet to

provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name of the owner and operator of the facility, an emergency phone number, and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.

County Attorney Wrenn then read the fourth required finding of fact. The Board must find that the wireless support structure site, as proposed, will have an access road, turn around space, and parking sufficient to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall always minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion.

County Attorney Wrenn then read the fifth finding of fact. The Board must find that the proposed wireless support structure shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located to comply with the applicable minimum setback requirements for the property on which it is situated.

Chair Hinman asked if any party that had been sworn in before the quasi-judicial hearing objected to the County Attorney's summary of the evidence. No objections were raised.

Chair Hinman then asked if any members of the Board had questions or discussion related to the summary of evidence. Hearing none, Chair Hinman moved on to consideration of approval for the major special use permit.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a Major Special Use Application for a 199' concealed monopine monopole cell tower with fenced compound with the following conditions:

1. Applicant shall provide a final set of construction drawings prior to permitting.
2. Applicant shall provide the necessary NEPA and SHPO documentation prior to permitting.
3. Applicant shall submit a new Determination of No Hazard from the FAA for a structure height of 199 feet above ground, stating that the structure does not require aviation obstruction marking and lighting prior to permitting.
4. The monopine shall utilize a denser faux branch configuration and antenna “socks” to make the pole and antennas visually blend with the surroundings.
5. All equipment feed lines shall be routed inside the monopine and all entry ports on the monopine shall be sealed to prevent wildlife intrusion. The monopine monopole tower and fenced compound being located on property owned by David and Gayle Cheek, specifically identified as tax parcel map number #191604614446. (Major Special Use Permit was approved in final form at the August 2, 2021 meeting in the consent agenda and included in those minutes)

BREAK

Chair Sue Hinman called for a brief recess at 8:58 p.m.

BOARD APPROVED TAX REFUND REQUEST FOR KELLY CHOPLIN

Kelly Choplin contacted the Tax Office about a deck she is being billed for that never existed. Ms. Choplin explained the only way to access this deck would be through her bathroom window. After reviewing pictures of her house, which were taken in 2017, there is no sign of a deck ever being there.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a tax refund to Kelly Choplin for 2016, 2017, 2018, 2019, and 2020 in the amount of \$100.98 for a non-existent deck.

BOARD APPROVED TAX REFUND REQUEST FOR TREVOR BIGGS

Trevor Biggs appeared before the Board of Commissioners August 3, 2020 about a discrepancy in the heated square footage of his home. The previous Tax Administrator recommended that no changes were to be made. After reviewing the property, it was discovered that a clerical error was made on his storage building, with a value of \$112,000. This error took place during data entry of the 2018 appraisal. It was also discovered that his heated square footage was indeed overstated by 795 sq. ft.

Upon a motion by Commissioner Russ May, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved a tax refund to Trevor and Donna Biggs for a clerical error from 2018, 2019, and 2020 per North Carolina General Statute 105-381 (a) (1) and an appraisal error for 2020 for a total refund of \$3,290.28.

BOARD APPOINTED RICHARD LYON TO THE SENIOR SERVICES ADVISORY COMMITTEE

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Richard Lyon as a District 6 representative on the Senior Services Advisory Committee.

BOARD REAPPOINTED JONATHAN CARVER TO THE AERONAUTICS AUTHORITY OF THE CITY OF HENDERSON, CITY OF OXFORD, COUNTY OF GRANVILLE AND COUNTY OF VANCE

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board reappointed Jonathan Carver as the Granville County representative on the Aeronautics Authority of the City of Henderson, City of Oxford, County of Granville, and County of Vance.

BOARD SELECTED CHAIR SUE HINMAN TO SERVE AS VOTING DELEGATE FOR THE JULY 2021 NACO CONFERENCE

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board selected Chair Sue Hinman to serve as Granville County's voting delegate for the July 2021 National Association of County Commissioners (NACo) business meeting.

BOARD APPROVED CHANGES TO THE GRANVILLE COUNTY EMPLOYEE WELLNESS PROGRAM

In 2008, the Board approved a program policy that allows employees paid time to be physically active twice a week for 45 minutes during the workday. The program has been a challenge to monitor and is not being fully utilized by County employees. The Human Resources Director recommended implementing several wellness challenges throughout the year that will coincide with our current health benefits wellness program including a yearlong walking challenge, an emotional well-being challenge to help engage in employee's mental health and a healthy habits challenge to encourage employees to make healthier lifestyle changes.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved eliminating the County employee “Wellness Works” program and replacing it with several wellness challenges throughout the year.

**BOARD APPROVED THE STORMWATER UTILITY SERVICES MANAGER
SCOPE OF SERVICES FOR FY 2021-2022**

County Manager Michael Felts presented the fiscal year 2021-2022 Stormwater Utility Services Manager contract with Raftelis Financial Consultants, Inc. Raftelis serves as the stormwater consultant for Granville County, Person County, Town of Butner, City of Creedmoor, and Town of Stem. The agreement is renewable each fiscal year unless terminated by either party. The scope of work includes Tasks A through G, which is not-to-exceed \$96,000 and Task H, which is not-to-exceed \$24,000, both are consistent with previous fiscal year contracts.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board the Stormwater Utility Services Manager Scope of Services for fiscal year 2021-2022 at a cost not to exceed \$96,000 for Tasks A through G and at a cost not to exceed \$24,000 for Task H.

**BOARD APPROVED STEPPING UP INITIATIVE INTERLOCAL AGREEMENT
AMENDMENT**

County Manager Michael Felts presented an amendment to the Regional Stepping Up Initiative Program Interlocal Agreement previously entered by Granville County along with Franklin, Halifax, Vance, and Warren counties. The amendment would continue the program through June 30, 2026.

When asked, County Manager Felts stated that the contract does not have to be awarded as Cardinal Innovations is merging. He noted that the merger does not affect this agreement.

Upon a motion by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the following Resolution Authorizing the Amendment of the Regional Stepping Up Initiative Interlocal Agreement.

**RESOLUTION
by the
GRANVILLE COUNTY BOARD OF COMMISSIONERS
AUTHORIZING AN AMENDMENT TO INTERLOCAL AGREEMENT FOR
THE REGIONAL STEPPING UP INITIATIVE IN FRANKLIN,
GRANVILLE, HALIFAX, VANCE, AND WARREN COUNTIES**

WHEREAS, each of the Participating Counties previously entered into a Interlocal Agreement (Agreement) for the establishment and operation of a Regional Stepping up Initiative Program; and

WHEREAS, the term of the original Agreement, unless terminated earlier, was through June 30, 2021; and

WHEREAS, pursuant to the terms of paragraph 7, the Agreement may be amended by mutual agreement adopted in the same manner prescribed for the adoption of the Agreement under Article 20, Chapter 160A of the N.C. General Statutes; and

WHEREAS, the original Agreement was never terminated and the Participating Counties desire to amend, renew and extend the term of the Agreement; and

WHEREAS, in furtherance of that effort, the Participating Counties propose to amend that certain “Interlocal Agreement - Regional Stepping Up Initiative Program”, a copy of which has been presented to the Board and is attached hereto;

NOW THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners hereby authorize the execution of the aforementioned amendment to the interlocal agreement by the Chairman of the Board and any other county official or staff deemed necessary, in the form substantially as submitted, but with such minor or clerical amendments prior to execution as may be deemed necessary without further approval of the Board.

Commissioner Tony W. Cozart noted former Commissioner Edgar Smoak’s strong support for the Stepping Up Initiative when he was a member of the Board of Commissioners.

BOARD APPROVED ACCEPTING THE AMERICAN RESCUE PLAN GRANT FUNDS AND GRANT PROJECT ORDINANCE

County Manager Felts presented a Grant Project Ordinance for the American Rescue Plan Act (ARPA) to track the receipt and expenditure of funds. Granville County is expected to receive up to \$11,740,344. Felts explained that Granville County does not anticipate expending funds until at least July 1. The County has not established a spending plan, but the proposed Ordinance will allow the County to meet audit requirements if any funds are received before the end of the fiscal year. This project fund will ensure that all ARPA funds are properly kept separate from the General Fund. Felts noted that he plans to bring a spending plan to the Board for consideration at the September 7, 2021, meeting. County staff has identified Water/Wastewater Infrastructure, Broadband, Economic Relief, and Healthcare as areas of interest for the expected funding. The proposed ordinance will not obligate the County to any expenditures until a spending plan is approved by the Board.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved accepting the American Rescue Plan grant funds and Grant Project Ordinance as follows:

GRANT PROJECT ORDINANCE
American Rescue Plan Project Ordinance

Be it Ordained by the Governing Board of Granville County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. The project authorized is the Coronavirus State and Local Fiscal Recovery Fund, established by the American Rescue Plan Act of 2021. These funds are intended to support

continued COVID -19 response, replace lost public sector revenue, and promote economic development and utility infrastructure.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Project Description	
<u>Component</u>	<u>Amount of Proceeds</u>
Water/ Wastewater infrastructure	\$3,522,103
Broadband	\$3,522,103
Economic Relief	1,174,035
Healthcare	\$3,522,103
Total	\$11,740,344

Section 4. The following revenues are anticipated to be available to complete this project:

<u>Component</u>	<u>Amount of Proceeds to Be Used</u>
American Rescue Plan Funding	\$11,740,344
Total	\$11,740,344

Section 5. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements as required by the Grant Agreement and Federal and State regulations.

Section 6. The Finance Director is directed to report, on a periodic basis, on the financial status of each project elements in Section 3 and on the total revenues received or claimed.

Section 7. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Director for direction in carrying out this project.

**DURING COUNTY ATTORNEY’S REPORT BOARD APPROVED
EASEMENT AT GRANVILLE COUNTY LANDFILL FOR SOLAR FARM
PROJECT**

County Attorney James Wrenn reported on an approved solar farm project near the Granville County Landfill that required an easement. The property for the solar farm is closing, and the option for the easement has been requested, pending approval of the Board.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried the Board approved assignment and assumption of options to purchase easements at the Oxford Landfill to BRE NC Solar 3, LLC from Birch Creek Development .

County Attorney Wrenn also reported he had two attorney-client matters for closed session.

BOARD PRESENTATIONS

Commissioner May thanked Planning Director Barry Baker on his Department’s work for the items presented tonight, and at the last Planning Board meeting. He also stated that he

would like the County to explore improving recreational opportunities in the Wilton and Brassfield communities once funding becomes available. Commissioner May then reported on the work of the Fire Department Needs Sub-committee chaired by himself and Commissioner Zelodis Jay. Commissioner May reported that the recent meeting went well, and a consulting company will be contracted in the future to give additional insight.

Commissioner Jay reported that a recent litter pick-up event gathered around 15 bags of litter on Belltown Road near the Granville Athletic Park.

Chair Hinman reported that she and Commissioner Gooch attended the Roberts Chapel Trail ribbon cutting with the Tar River Land Conservancy. Chair Hinman stated that opportunities like this are very important to the County and draw visitors from outside of the County. She stated that she is a strong supporter of the trail concept at Triangle North. Chair Hinman also reported that she will be attending the NC Association of County Commissioners Food Resiliency Committee meeting later this week.

BOARD APPROVED MODIFICATION TO BOARD MEETING SCHEDULE

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved moving the Commissioners' meeting originally scheduled for July 12th to Tuesday, July 6, 2021, at 7:00 p.m. at the Granville Expo and Convention Center due to Commissioners attending the 2021 National Association of County Commissioners meeting in Maryland from July 9 - July 12.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Upon a motion by Commissioner Russ May, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board returned to open session.

BOARD ADJOURNED

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned the meeting at 11:07 p.m.

Respectfully submitted,
Debra A. Weary, NCCMC, CMC
Clerk to the Board

APPROVED BY: _____
Sue Hinman, Chair