

OXFORD, NORTH CAROLINA
June 7, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, June 7, 2021, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Sue Hinman

Commissioners: Tony W. Cozart Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

News Reporters: Shawn Taylor – Butner-Creedmoor News
David Murray – Oxford Public Ledger

MEETING CALLED TO ORDER

At 7:00 p.m., Chair Sue Hinman called the meeting to order. She recognized Commissioner David T. Smith for the invocation and Pledge of Allegiance. She then thanked the Board for the donation to the Alzheimer’s Association in memory of her mother-in-law who recently passed away.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:
- | | |
|--|--------------|
| General Contingency Balance | \$ 1,560 |
| School Bond D/S Contingency | \$ 100,000 |
| Environmental Disaster Contingency | \$ 10,000 |
| General Fund Appropriated Fund Balance | \$ 5,628,101 |
- (B) Approved Minutes of the April 19, 2021 Regular Meeting and the April 19, 2021 and May 3, 2021 Board of Equalization and Review Meetings.

BOARD RECOGNIZED THE SOUTH GRANVILLE HIGH SCHOOL SOFTBALL TEAM

Chair Hinman and Commissioner May recognized the South Granville High School Softball Team on behalf of the Board of Commissioners for their successes as well as the team’s family members, South Granville High School administration, coaches, students, and

Granville County residents for support of the Lady Vikings. They then presented the following proclamation plaque to the team and an anniversary coin:

Proclamation Recognizing South Granville High School Lady Vikings Softball Team

WHEREAS, the Granville County Board of Commissioners issue this proclamation in recognition of the South Granville High School Lady Vikings Softball team for their legacy of Championships and their outstanding accomplishments on and off the field for this 2021 academic year; and

WHEREAS, the South Granville High School Lady Vikings Softball team has a stellar winning tradition. This tradition has provided many great moments in which the City of Creedmoor and Granville County residents take great pride. The many team members over the years have provided a legacy of success during and after their playing days. They will always be remembered for their athletic success and continuing to be ambassadors of Granville County; and

WHEREAS, since 2011 the South Granville High School Lady's Softball team has a record of 218 wins and 19 defeats. During this time period, the Lady Vikings have made seven regional series appearances, six being consecutive. Most recently, our Lady Vikings have won the North Carolina State 2AA Championships in 2015, 2016 and 2018. Many schools never experience a State Championship. This is not the case for our Lady Vikings, where winning is expected, and we acknowledge South Granville High School is where **Champions are made**; and

WHEREAS, the 2021 Lady Viking team members' success will be remembered for years to come. They have a career record of 59 wins with 6 defeats. This includes the 2018 North Carolina State 2AA Championship with a perfect record of 27 wins and no losses, and a regional appearance in 2019 with a record of 18 wins and 4 losses. This year, our Lady Vikings won the Eastern Regionals and went on to compete in the Championship series. Despite all the difficulties associated with the Pandemic, our Lady Vikings stayed true and continued their winning tradition; and

WHEREAS, the 2021 team includes players - Brooke Bowling, Senior #25; Paige Strickland, Senior #8; Jenna Curry, Senior #7; Kaitlyn Goss, Senior #14; Savannah Thompson, Junior #20; Megan Ellis, Junior #15; Maddie Gerovac, Sophomore #4; Candace Strombeck, Sophomore #16; Jani Spruill, Sophomore #18; Georgia Preddy, Freshman #5; Kylyn Dean, Freshman #10; and Savannah Norton, Freshman #11; and

WHEREAS, the Lady Vikings have been led by Head Coach Jackie Day since 2011. He is assisted by Assistant Coaches Donnie Boyd, Scott Brogdon and Statistician Sherry Thompson;

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners would like to congratulate the South Granville High School Lady Vikings Softball Team on their successes, and recognize the Team's family members, South Granville High School administration, coaches, students, and Granville County residents for all the support you have provided our Lady Vikings.
This the 7th day of June 2021.

BREAK

At this time, Chair Hinman called for a short break.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED ECONOMIC INCENTIVE PACKAGE AND RESOLUTION FOR PROJECT HOME

Chair Hinman declared the public hearing open and recognized Harry Mills, Economic Development Director, to provide an overview.

Harry Mills, Economic Development Director, 310 Williamsboro Street, Oxford,

NC, stated that NCGS 158-7.1 requires a public notice that was completed prior to the public

hearing. He said that Project Home is the relocation of a manufacturing company to Granville County in Butner. The company will invest approximately \$2.1 million and will create 147 new jobs over three years and up to 500 by 2026. The maximum cost of the county funding will be \$200,000 which is in accordance with the County's funding policy to serve as the 50% match towards the \$400,000 One NC Grant awarded by the NC Department of Commerce. He requested that following the public hearing, the Board's approval of the total \$200,000 match to the \$400,000 One NC Fund grant and associated resolution.

Chair Hinman asked those wishing to speak to come to the podium and give their name and address for the record.

With no one else wishing to speak, Chair Hinman closed the public hearing.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved a \$200,000 match for the \$400,000 One NC Fund Grant for Project Home – Carolina Coops and the associated resolution. (The resolution was approved in the consent agenda of the July 6, 2021 agenda after it was completed and included in those minutes.)

DURING PUBLIC COMMENTS, ONE SPOKE ABOUT LOCAL MANAGEMENT ENTITIES-MANAGED CARE ORGANIZATIONS (LME/MCOS) AND ONE ABOUT THE BOYS AND GIRLS CLUB

Richard Leissner, 233 Churchill Drive, Greenville, NC; spoke about Trillium Health Resources and presented a copy of his comments to the Clerk.

I am here this morning to introduce you to Trillium Health Resources. We are an LME/MCO covering 26 counties in Eastern North Carolina. You know that your LME/MCO, Cardinal, announced a merger with Vaya last week. However, you also know that each county currently with Cardinal is ultimately responsible for making the decision about which LMEMCO you work with. We are hopeful you and many of the counties you work with will all choose Trillium as your new partner.

The Department of Health and Human Services' Secretary Mandy Cohen and Deputy Secretary Dave Richard have made it clear that this is each county's choice. We know Vaya is new to you, as is Trillium. It is my hope that you will give us both equal consideration and make sure that you understand all the details as you make a decision.

Trillium hasn't contacted you until now because we were waiting for NCDHHS to let us know that it was okay for LMEMCOs to reach out to you to make sure that you are aware of your choices moving forward. We believe that Trillium's history of innovation, and of going beyond just the basic services that all LME/MCOs are expected to deliver, make us an attractive choice.

The choice you make is an important one - as the partner you choose will become your Tailored Plan for Medicaid in 2022, covering all the healthcare needs of your highest need populations. The choice that you make to meet

the needs of the people in Granville County that have mental illness, addiction and developmental disabilities makes a real difference in their lives – as you are ultimately deciding who will be their insurance company for the future. Making the wrong decision could negatively impact the lives of your most vulnerable citizens in this county. And so this is not a decision that should be made for you by someone else.

So why Trillium? Trillium is based in Greenville. We offer a wide array of services to address mental health substance abuse and developmental disabilities in all of our Current 26 rural counties. Unlike other LME/MCOs, Trillium has never had a county request to leave us. In fact, Nash and Columbus counties joined us in 2018 and 2019 when they decided that Trillium would better meet the needs of their citizens, and so we are familiar with this type of activity and can handle it all with you to ensure that your citizens continue to get the services that they need. We will continue to work hand in hand with all our DSSs and law enforcement as well as school systems and other stakeholders to address needs in all aspects of the community. We will continue fighting the Opioid epidemic and will work with you to save lives in this community by offering robust treatment options.

Trillium will not ask the county for money and only expects you to give us what you have traditionally given as a maintenance of effort. We will also tell you how we are spending your county money.

As you consider Trillium to be your LME/MCO, we invite you to contact any of our counties to seek a reference about us, as they are all very satisfied with what Trillium does in their areas.

We are also happy to come back and have a conversation at your pleasure about what we can offer your community and any other details.

D.J. Jones, 100 West Street, Oxford, NC, said he is the President and CEO of the Boys & Girls Club of North Central North Carolina and had not had a chance to come before the Board previously due to COVID. He said the Boys & Girls Club has continued virtually during the pandemic and is looking forward to their summer programs. They are currently operating at the West Street, Oxford locations as well as at Creedmoor Elementary and West Oxford Elementary. He said they are working on bringing more kids into their program by working with Granville County Public Schools to expand programming and thanked the Board for support of the Boys & Girls Club. He invited the Board to visit to see what is being done for the young people and to talk to their leaders.

BOARD APPROVED SOLID WASTE ENGINEERING SERVICES – TASK ORDER #3 WITH GARRETT & MOORE, INC.

Chair Hinman said the next matter on the agenda was to present Task Order No. 3, an addition to the Master Service Agreement between Granville County and Garrett & Moore, Inc. for the Board's consideration.

County Manager then gave background information as follows. Wetlands in and around the upcoming Unit 2 Phase 2 landfill expansion project have been delineated under Task Order No. 1. The engineer has determined that impacting a wetland/stream adjacent to the Unit 2 Phase 2 expansion will facilitate the construction project. Specifically, the proposed Unit 2 Phase 2 expansion will produce approximately 90,000 cubic yards of excess soil material that will need to be stockpiled. Stockpiling the soil immediately adjacent to the Unit 2 Phase 2 expansion (as opposed to another location on the site) will result in a lower cost project for the County and permitting of this wetland/stream impact prior to Unit 2 Phase 2 expansion is preferred. This wetland/stream impact is required to construct the remaining Unit 2 landfill phases subsequent to Phase 2.

Based on the engineer's review of previous permitting documents, it has been recommended that Granville County prepare a modification to the approved Facility Plan for the Granville County Subtitle D Municipal Solid Waste Landfill. In order to prepare for the modification to the Facility Plan, the engineer will need an updated and current wetland and stream delineation. Under this task order, the engineer will retain the services of a wetland specialist to prepare the wetland and stream delineation. The result of this task order will be a prioritization of the desired wetland/stream impacts that are needed for the Unit 2 Phase 2 expansion and the future development of the Facility Plan. He noted that funding is included in the MSW Landfill New Cell Construction budget and the Solid Waste Manager and County Manager recommend approval.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved Solid Waste Engineering Services with Garrett & Moore, Inc. – Task Order #3, Facility Wetland and Stream Delineation, in the amount of \$17,500 with funding from the MSW Landfill new cell construction budget.

BOARD APPROVED EMERGENCY COMMUNICATIONS MOTOROLA SUA III CONTRACT

County Manager Felts explained that the NCSHP (North Carolina State Highway Patrol) maintains the State's VIPER radio system. The State signed a contract with Motorola Solutions to keep the state's VIPER radio system up to date on the latest software/hardware versions going forward. This requires all 911 centers that are directly connected to the state system to also maintain the latest software/hardware versions. A copy of a three-year contract that will cover any software/hardware upgrades Granville County will need to stay directly

connected to the state's VIPER system was included in the agenda packet. He noted that without this contract, if Granville County drops two versions below the State's version, we can no longer maintain our connection to the system. This contract payment is due on the last year of said contract and funding will consist of \$40,453.54 from E-911 restricted fund balance and budgeted fiscal year 21-22 general funds for the remaining \$20,968.99. The Emergency Communications Director recommended approval.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the Motorola SUA III contract as quoted from Motorola Solutions, in the amount of \$61,422.53 using E-911 restricted funding for \$40,453.54 and fiscal year 2021-2022 budgeted funds for \$20,968.99.

BOARD APPROVED PURCHASE OF HANDHELD BACKSCATTER DEVICE FOR SHERIFF'S OFFICE

Chair Hinman said the next items was to consider the purchase of a Viken Detection Nighthawk HBI Handheld Backscatter Device for use by the Sheriff's office.

County Manager Felts noted that the Sheriff had a conflict tonight and that he would do his best to explain the item. He then gave the following background information. Viken Detection HBI is a rugged, ergonomic, handheld backscatter x-ray instrument that enables users to quickly and cost-effectively find concealed explosives, narcotics, and other contraband through 3 mm of steel equivalent material - more than three times the thickness of typical motor-vehicle body panels - with none of the limitations of portable transmission x-ray systems. The HBI weighs approximately 8 lbs. and images objects with a miniaturized, internal x-ray generator that makes a raster-scanning pencil beam of x-rays to scan objects of interest. As the handheld HBI is moved over the object, a 2- dimensional backscatter x-ray image of the object is displayed in real-time on HBI's high-resolution transfective LCD touchscreen and saved in the instrument's memory. He noted that the Sheriff recommends approving the purchase of the Nighthawk HBI Handheld Backscatter Device from Viken Detection in the amount of \$46,450 that is a sole source quote included in the agenda.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved purchasing a Nighthawk HBI Handheld Backscatter device from Viken Detection in the amount of \$46,450 from Department of Justice forfeiture funds.

**BOARD APPROVED FISCAL YEAR 2021-2022 BUDGET ORDINANCE
INCLUDING THE COUNTY HEALTH PLAN ORDINANCE, FEE MANUAL
AND COMPENSATION AND CLASSIFICATION PLAN**

Chair Hinman stated that the next agenda item was to consider approval of the fiscal year 2021-2022 Budget, Compensation & Classification Plan, and Fee Manual.

County Manager Felts said service expansion #33 was distributed entitled Volunteer Fire Department (VFD) fire services stipend based on volunteers in the amount of \$39,720 (\$120 stipend per volunteer, 12 VFDs for a total of 331 volunteers). He noted that he discovered that this service expansion that was approved at the budget workshop was left out of the budget ordinance included in the agenda packet. He referred to page 99 of the agenda packet and noted the changes to the ordinance to include service expansion #33. This additional service expansion brings the total use of fund balance over the recommended budget to \$278,537, making the total budget ordinance expenditure amount for fiscal year 2021-2022 for \$75,024,154, and the total amount of fund balance to balance the budget for \$5,684,956. He referred to the proposed 2021-2022 Compensation and Classification Plan and the proposed fiscal year 2021-2022 Fee Manual also included in the agenda that would be also need to be considered with the proposed budget. He noted that the proposed budget maintains the tax rate at 84 cents per \$100 of valuation. He said the budget is presented for deliberation and potential adoption based on changes presented to staff.

At this time, the Board deliberated and discussed at length the proposed budget especially the school funding request of \$259,586 that was not included in the proposed budget in the agenda packet and past support of the school system.

After discussion, Commissioner Timothy Karan made a motion to accept and adopt the fiscal year 2021-2022 Budget Ordinance including the County Health Plan Ordinance included in the agenda, as well as service expansion #33 for the volunteer fire department volunteers, the 2021-2022 Fee Manual, and the 2021-2022 Compensation and Classification Plan. Commissioner Russ May seconded the motion to add service expansion #33. When clarified that the service expansion was included in the motion, Commissioner May withdrew his second. Commissioner David T. Smith seconded the motion.

Commissioner Tony W. Cozart made a substitute motion to accept and adopt the fiscal year 2021-2022 Budget Ordinance including the County Health Plan Ordinance included in the agenda, as well as service expansion #33 for the volunteer fire department volunteers and

also service expansion #19 the additional \$259,586 funding for the school system, the 2021-2022 Fee Manual and the 2021-2022 Compensation and Classification Plan. Commissioner Russ May seconded the motion.

Chair Hinman explained that the substitute motion would be voted on first.

At this time the Clerk did a roll call vote, and it was as follows:

Ayes: Commissioners Cozart, May and Gooch
Nays: Commissioners Jay, Smith, Hinman, Karan

The substitute motion failed by a vote of 3 - 4.

After clarification that service expansion #33 was included in the original motion, the Clerk did a roll call vote on the original motion and it was as follows:

Ayes: Commissioners Jay, Smith, Hinman, Karan and Gooch
Nays: Commissioners Cozart and May

The original motion passed by a vote of 5 – 2 as follows: The Board approved the 2021-2022 Budget Ordinance including the County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan for fiscal year 2021-2022, and including service expansion #33 – Volunteer Fire Department (VFD) fire services stipend based on volunteers:

GRANVILLE COUNTY 2021-2022 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Granville County, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, in accordance with the chart of accounts heretofore established for this County.

<u>General Government:</u>	
Board of Commissioners	319,093
Administration	565,613
Information Technology	776,933
Human Resources	221,975
Finance Department	485,447
Internal Auditing	97,302
Board of Elections	613,967
Register of Deeds	357,148
Tax Administration	1,017,728
General Services & Court Facilities	651,772
Total General Government	5,106,978
<u>Human Services:</u>	
Social Services	8,216,130
Veterans Services	120,029
Health & Medical Services	3,952,363
Senior Services	1,461,747
Total Human Services	13,750,269
<u>Community Services:</u>	
Library	1,810,091
Cooperative Extension/4-H BEST, U.T.G.	540,949
Soil Conservation	85,853
Recreation	146,958

GAP/Jonesland Park Operations	463,459
Tourism	73,918
Development Services - Inspections Division	769,924
Development Services - Planning Division	420,122
Addressing/GIS	121,441
Construction Administration	364,700
Construction Projects	1,903,500
Economic Development	1,977,946
Total Community Services	8,678,861

Education:

Granville County Schools (Current Expense)	17,132,494
Granville County Schools (Debt Service)	6,071,128
Granville County Schools (Capital – Category 1)	1,076,460
Granville County Schools (Capital - Cat. 2 & 3 & S/w)	423,435
Vance-Granville Community College	784,518
Total Education	25,488,035

Public Safety:

Sheriff	9,237,185
Detention Center	3,862,257
Emergency Communications	1,365,961
Animal Management	740,899
Emergency Management	384,754
Fire Services	1,645,908
Forestry Administration	112,239
Other Emergency Services	70,000
Total Public Safety	17,419,203

Area Projects & Other Appropriations:

Special Projects	279,453
Non-Departmental	2,997,600
Pass Thru Funds	704,035
Total Area Projects & Other Appropriations	3,981,088

Contributions to Other Funds:

Transfer to Tourism Development Authority	270,000
Total Contributions to Other Funds	270,000

Contingency:

General Contingency	180,000
Contingency for Natural Disasters	10,000
School Repair Contingency	100,000
Total Contingency	290,000

TOTAL GENERAL FUND BUDGET 2021-2022 **74,984,434**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem Taxes	43,249,722
Prior Years Taxes	450,000
Penalties & Interest	243,000
Less Tax Discount	(350,000)
Sales & Other Taxes	13,469,000
Licenses, Fees & Other Revenue	3,265,480
Investment Earnings & Operating Transfers In	15,000
Restricted & Intergovernmental	8,996,946
Appropriated Fund Balance	5,645,236

TOTAL REVENUES - GENERAL FUND 2021-2022 **74,984,384**

Section 3. The following amount is appropriated in the Emergency Telephone System Fund (ETSF), a Special Revenue Fund, for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Phone System & Furniture	184,165
Software Operations	76,200
Hardware Operations	31,300
Training	2,500
Implemental Functions	25,000
Total Expenditures	319,165

Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund, a Special Revenue Fund, for fiscal year beginning July 1, 2021 and ending June 30, 2022:

911 Board – State Funding	271,005
Appropriated Fund Balance	48,160
Total Revenues	319,165

Section 5. The following amount is appropriated in the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Memorial Projects	20,000
Total Expenditures	20,000

Section 6. The following revenues are available for the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Memorial Donations	20,000
Total Revenues	20,000

Section 7. The following is appropriated in the Solid Waste Convenience Sites Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Operations	1,480,550
Total Expenditures	1,480,550

Section 8. It is estimated that the following revenues will be available in the Solid Waste Convenience Sites Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Collection Fees	1,266,400
Other Revenue	44,500
Appropriated Fund Balance	169,650
Total Revenues	1,480,550

Section 9. The following amount is appropriated in the Construction & Demolition / Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Landfill Operations	1,861,675
Total Expenditures	1,861,675

Section 10. The following revenues are available for the Construction & Demolition / Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

User Fees	1,650,175
Other Revenue	176,500
Vance Co. Mgr. Reimbursement	35,000
Total Revenues	1,861,675

Section 11. The following amount is appropriated in the Storm Water Management Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Storm Water Management Operations	361,826
Total Expenditures	361,826

Section 12. The following revenues are available for the Storm Water Management Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Storm Water Fees	270,000
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Contributions from other units of Government	91,826
Total Revenues	361,826

Section 13. The following amount is appropriated in the Health Plan Internal Service Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Administration	738,699
Claims – Current Year	2,695,323
Total Expenditures	3,396,002

Section 14. The following revenues are available for the Health Plan Internal Service Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Health Plan Contributions	3,396,002
Total Revenues	3,396,002

Section 15. There is hereby levied a tax at a rate of \$.84 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as Ad Valorem Taxes in the General Fund in Section 2 of this Ordinance. The total rate of \$.84 is based on an estimated total valuation of \$5,230,907,631 and an estimated collection rate of 98.43%.

Section 16. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

b. The Budget Officer may transfer amounts between departments, including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. The Budget Officer may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 17. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding as the end of the fiscal year must be approved by the Board. The Budget Officer should comply with the Fiscal Policy adopted by the Board annually as a part of the budget process.

Section 18. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 19. It will be the policy of this Board that it will not absorb any reduction in State and Federal funds; that any decrease shall be absorbed in the budget of the agency by reducing personnel or department expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives State or Federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners.

Section 20. This Ordinance was adopted by the Granville County Board of Commissioners on June 7, 2021 and will become effective July 1, 2021.

BOARD REAPPOINTED ELVIN MANGUM, JR. (DISTRICT 3) AND MICHAEL O'BRIANT TURNER (DISTRICT 6) TO THE GRANVILLE COUNTY PLANNING BOARD

Upon motion by Commissioner Sue Hinman, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed Elvin Mangum, Jr. (District 3) to the Granville County Planning Board.

Upon motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Michael O'Briant Turner (District 6) to the Granville County Planning Board.

BOARD APPROVED THE JUVENILE CRIME PREVENTION COUCIL COUNTY PLAN AND MEMBERSHIP LIST FOR FISCAL YEAR 2021-2022

Chair Hinman stated that the Granville County Juvenile Crime Prevention Council (JCPC) 2021-2022 County Funding Plan as well as the JCPC Certification and Council's Specified Members' List needs to be certified before June 30, 2021.

Commissioner Karan noted that the District 6 representative, Xavier Wortham, is unable to continue to serve.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the JCPC County Funding Plan in the amount of \$180,837, with a County match of \$37,772, and an in-kind match of \$28,060 for a total of \$246,699; and the following membership roster and certification for the Juvenile Crime Prevention Council:

Russ May	County Commissioner
Dr. Tonya Thomas	Local Superintendent or <u>Designee</u>
Chief Keith King (Creedmoor PD)	Chief of Police
Benji Laws	Sheriff or <u>Designee</u>
Dananai Gardner	District Attorney or <u>Designee</u>
David R. Carter	Chief Court Counselor or <u>Designee</u>
Laquitia Cozart	Director, AMH/DD/SA or <u>Designee</u>
Dana Mustian-Lyles	Director of Social Services or <u>Designee</u>
Harry Mills	County Manager or <u>Designee</u>
Danielle Harris	Substance Abuse Professional
Rev. Dr. Tolokun Omokunde	Member of the Faith Community
Vacant	Two persons under 18, one whom is member of State Youth Council if possible
Gina Reyman	Juvenile Defense Attorney
Katherine Burnette	District Court Judge
Sandy Santos	Business Community
Meredith Wester	Health Director or <u>Designee</u>
Lasha Sneed (FLVF)	Rep. United Way/ <u>Other Non-Profit</u>
Tina Cheek	Parks & Recreation
Rev. Leroy Anderson	District 1
Alex Fonvielle	District 2
Elliott Carver	District 3
Toni Calabrese	District 4
Alvin Downing, Sr.	District 5
Vacant	District 6
Mayor Jackie Sergeant	District 7

**BOARD APPROVED AUTHORIZING COUNTY MANAGERY TO EXECUTE
LEASE FOR OFFICE SPACE FOR THE DSS SATELLITE OFFICE**

County Manager Felts explained that during their regular meeting held on May 3, 2021, the Board of Commissioners held the required public hearing associated with this proposed lease for a Department of Social Services (DSS) satellite office. The Local Government Commission (LGC) considered the Granville County lease application on Tuesday, June 1, 2021. He noted that he received notice today that the LGC approved the lease as presented at the LGC meeting on June 1, 2021. The County proposes to lease approximately 9,600 square feet of office space located at 2531 East Lyon Station Road, Creedmoor for an initial term of ten years, with two five-year options. The County plans to use the leased space as a satellite office for the County's Department of Social Services. County staff working with the County Attorney have negotiated the basic terms of the agreement with base rental rates starting at a rate of \$8.50 per square foot. Additional information showing the location of the proposed site with general demographic information was included in the agenda along with a draft copy of the proposed lease. The County Manager and Social Services Director recommended approval of the lease.

County Manager Felts asked that the Board approve the lease with non-substantive changes if needed.

Upon motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved authorizing the County Manager and County Attorney to make necessary non-substantive changes, if any, and execute the lease with JP-DV Ventures, LLC Dutch SML, LLC, and Dutch PBL, LLC as tenants in common for office space (Suites 6-B and 6-A) at 2531 E. Lyon Station Road, Creedmoor, NC at a cost of \$8,624 per month for a 10 year term based on the lease terms presented.

**BOARD APPROVED ENGAGING BROOKS, PIERCE, MCLENDON,
HUMPHREY & LEONARD, LLP FOR REDISTRICTING SERVICES**

County Attorney Wrenn explained that he had solicited proposals from several firms to provide redistricting services to review and redraw the respective member-district maps associated with the 2020 census. He noted that Eva DuBuisson, Board of Education Attorney, and he reviewed the proposals from several firms for the joint engagement with the Board of Education. The engagement letter and fee arrangements for the recommended firm were

included in the agenda. He noted that Attorney DuBuisson and he believed that this was the best proposal overall and brought a non-partisan approach.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved engaging the services of Brooks, Pierce, McLendon, Humphrey & Leonard, LLP to assist the Granville County Board of Commissioners and the Granville County Board of Education in reviewing and redrawing respective member-district maps.

DURING COUNTY ATTORNEY’S REPORT, BOARD APPROVED SPECIAL USE PERMIT FOR CITYSWITCH, LLC FOR PROPERTY LOCATED AT 9615 US HIGHWAY 15 N., BULLOCK, NC

County Attorney Wrenn stated that the applicant for the Order Granting Special Use Permit that was approved at the May 17, 2021 chose remain under NC General Statute 160A guidelines, but that he believed it was best practice to approve adopting the order in open session under the new guidelines for NC General Statute 160D.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved adopting the following Order Granting Special Use Permit for the application that was approved at the May 17, 2021 meeting and authorized the Chair of the Board of Commissioners to execute the order:

GRANVILLE COUNTY

BOARD OF COMMISSIONERS

ORDER GRANTING SPECIAL USE PERMIT

On the date listed below, the Board of Commissioners for Granville County (the “Board”) met and held a quasi-judicial hearing to consider the following application.

Applicant:	CitySwitch, LLC
Owners of record	Curtis L. Yancey and Thomas A. Yancey (as of date of hearing)
Property Location:	9615 U.S. Highway 15 N., Bullock, NC 27507, Sassafras Fork Township Granville County, NC
Tax Parcel Id. Number:	103100451872
Legal Description:	See attached Exhibit “A”
Proposed Use of Property:	New Wireless Support Structure
Meeting Date:	May 17, 2021

Having heard and reviewed all the evidence and arguments presented at the hearing, the Board finds that the application is complete and that, based upon the evidence presented, the proposed new wireless support structure complies with all of the applicable requirements of the Granville County Land Development Ordinance (the “Ordinance”) for the use proposed, specifically including, but not limited to, the standards in Chapter 32 of the Ordinance and the specific requirements for the proposed use set out in Article IX (Wireless Telecommunications Facilities) of Chapter 32 of the Ordinance. Therefore, the Board grants the application to make use of the above-described property for the purpose indicated herein and the same is hereby approved, subject to all applicable provisions of the Ordinance and the terms hereinafter set forth.

In making this decision, the Board reviewed the six standards in Ordinance § 32-1101, including the specific requirements for the proposed use set out in Article IX (Wireless Telecommunications Facilities) of Chapter 32 of the Ordinance.¹ Having heard the evidence presented at this hearing, the Board makes the following **FINDINGS OF FACT** (collectively the “Findings of Fact”):

1. That the following documents and exhibits were submitted into evidence: (i) Applicant’s Granville County Special Use Permit Application dated on or around January 8, 2021, including all attachments and addendums thereto (the “SUP Application”); and (ii) Telecommunications Site Review report dated April 23, 2021 prepared by CityScape Consultants, Inc. consisting of eight (8) pages (the “Consultant’s Report”).
2. Karen Kemerait of the law firm of Fox Rothschild LLP represented the Applicant.
3. That the following persons provided sworn testimony to the Board concerning the application for special use permit: (i) Karen Kemerait, attorney for Applicant; (ii) Susan Rabold, Consultant for CityScape Consultants, Inc., Granville County’s consultant (the “Consultant”); (iii) David Smith, real estate appraiser, on behalf of the Applicant and (iv) Barry Baker, Granville County Planning Director.
3. That the Applicant is requesting a special use permit to allow a new wireless support structure on property that is zoned AR-40, which use is allowed under the Ordinance but only with a special use permit. Applicant proposes to construct a new one hundred ninety-nine (199)-foot monopole wireless communication tower with a fenced compound.
4. That the Applicant is seeking a special use permit to develop a new wireless support structure on the Property herein described in accordance with the site plan attached to the SUP Application accepted into evidence.
5. That based on the SUP Application, the Consultant’s Report, and the testimony of the Consultant, the Applicant has (i) satisfactorily demonstrated why a site of a higher priority was not selected in accordance with Ordinance § 32-572; (ii) shown that requirements for a new wireless support structure as set out in the Ordinance have been met; and (iii) met, satisfied, and/or complied with the general requirements set out in Article IX (Wireless Telecommunications Facilities) of Chapter 32 of the Ordinance.
6. That no one appeared in opposition to the proposed new wireless support structure.

Based on the foregoing Findings of Fact, the Board makes the following conclusions as to each standard set forth in Section 32-1101 of the Ordinance:

¹ The Applicant choose to proceed under the Ordinance provisions in effect at the time of its application as allowed by N.C. Gen. Stat. §160D-108(b).

1. All applicable specific conditions pertaining to the proposed use contained in Article IX of Chapter 32 have been or will be satisfied.

The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that the applicant's proposed use of the property will conform to the standards set out above and in Article IX (Wireless Telecommunications Facilities) of Chapter 32 of the Ordinance. No competent evidence, as defined in N.C. Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

2. Access roads or entrance and exit drives are or will be sufficient in size and properly located to ensure automotive and pedestrian safety and convenience, traffic flow, and control and access in case of fire or other emergency.

The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to the Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that the proposed access and exit drives will be sufficient to meet this requirement. No competent evidence, as defined in N.C. Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

3. Off-street parking, loading, refuse and other service areas are located so as to be safe and convenient, allow for access in case of emergency, and to minimize economic, glare, odor and other impacts on adjoining properties in the general neighborhood.

The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to the Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that off-street parking, loading, refuse and other service areas, to the extent applicable, are located so as to be safe and convenient, allow for access in case of emergency, and to minimize economic, glare, odor, and other impacts on adjoining properties in the general neighborhood. No competent evidence, as defined in N.C. Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

4. Utilities, schools, fire, police, and other necessary public and private facilities and services will be adequate to handle the proposed use.

The Board unanimously finds that the evidence shows that this finding has been met. The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to the Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that utilities, fire, police, and emergency services, and other necessary public and private facilities and services, will be adequate to handle the proposed use. No competent evidence, as defined in N.C. Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

5. The location and arrangement of the use on the site, screening, buffering, landscaping and pedestrian ways harmonize with adjoining properties and the general area and minimize adverse impact.

The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to the Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that the location and arrangement of the use on the site, screening, buffering, landscaping and pedestrian ways harmonize with adjoining properties and the general area and minimize adverse impact. Specifically, the site is in a rural area with natural forest and vegetation surrounding the site. No competent evidence, as defined in N.C.

Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

6. The type, size and intensity of the proposed use, including such considerations as the hours of operation and number of people who are likely to utilize or be attracted to the use, will not have significant adverse impacts on adjoining properties or the neighborhood.

The Board unanimously finds, based on the testimony and other evidence presented, including but not limited to the Findings of Fact set forth above, which are hereby incorporated by reference as if fully set forth herein, that the type, size and intensity of the proposed use will not have significant adverse impacts on adjoining properties or the neighborhood. Traffic in and out of the site will be minimal and adequate setbacks exist to protect neighbors. No competent evidence, as defined in N.C. Gen. Stat. §160A-393, was presented in opposition to this finding. The Board unanimously finds that the evidence shows that this finding has been met.

Based upon the evidence presented, the Board unanimously finds that the proposed use meets the requirements set out in the Ordinance for the reasons stated above and, as a result, grants the Applicant's application for a special use permit.

IT IS THEREFORE ORDERED that the application for special use permit referenced herein be **GRANTED** and the same shall be binding on them and their respective heirs successors in interest.

COUNTY ATTORNEY REQUESTED ADDITION TO CLOSED SESSION

County Attorney Wrenn said he had attorney-client and personnel matters for closed session.

BOARD PRESENTATIONS

Commissioner Cozart said that he attended the graduation service at J.F. Webb High School and enjoyed the message from Principal Amy Rice on personal qualities was invaluable. He said he hopes that the basketball league at Central Children's Home can resume if the COVID restrictions allow it.

Commissioner May said he had the pleasure to attend the recent graduation services at the high schools associated with Granville County Public Schools, noting that Granville County has students with great accomplishments. He congratulated Economic Development Director Harry Mills for his work to keep economic development moving forward in Granville County; noted that he appreciated the robust discussion about the budget; and noted he was thankful for South Granville High School is in his district as they produce students with special character and value as do the other high schools in Granville County.

Commissioner Karan told Economic Director Harry Mills to keep swinging (referring to work on projects) and thanked him for bringing the Carolina Coops project to life. He announced that he has been accepted into the UNC School of Government Advanced Leadership class and looks forward to participating in the highest level of course work they

offer. He said he was happy to see the Board of Commissioners work respectfully, especially during public comments and board presentations. He reported that comments have been made at other meetings about County funding for fire departments and that Creedmoor Board of Commissioners has been demanding parity in funding for the Creedmoor Volunteer Fire Department. He said that with the previous Fire Services Committee and Fire Department Needs Subcommittee now assessing needs, there will be financial reckoning soon for services we are getting for how little we are investing. He said it gave him great consternation going into fund balance to balance this year's budget knowing that next year \$5M will be needed for fire and emergency services which would amount to 10 cents on the tax rate. He said he appreciates the Board and all they do for the citizens of Granville County.

Commissioner Gooch congratulated Commissioner Karan for being accepted in the leadership program and thanked Harry Mills for his work on economic development projects. He thanked Board members for their hard work on the budget as tough decisions had to be made.

Commissioner Jay congratulated Commissioner Karan on his acceptance in the leadership program; thanked the Board for working through things and compromising to get things done in Granville County; and thanked the staff and County Attorney Wrenn for the work that is done.

Commissioner Smith congratulated Commissioner Karan for acceptance in the leadership program; congratulated the County Manager and Finance Director for their work on the budget; thanked Harry Mills for his continued work in economic development; and thanked Jason Falls, Teresa Baker and others for the recent successful Spring collection event at the Expo Center and for adding paint collection so people do not have to wait until Fall to bring it.

Chair Hinman talked about the recent graduation ceremonies that she attended included J.F. Webb High School, South Granville High School and Granville Central High School and how awesome it was to see the students and proud parents. She said on Sunday she attended the Eagle Scout presentation for 15 year old Charles Cease for his benches for the new tennis courts at the Granville Athletic Park. She thanked the Board for the hard work on the budget and the tough decisions and also thanked staff for their hard work.

ANY OTHER MATTERS

Commissioner Cozart thanked Granville Health System for their patience while the County works through some things as the hospital continues to provide vital EMS services even though the County is not contributing at the level that is needed.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart,, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (6) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board returned to regular session.

BOARD APPROVED TRAVEL ALLOWANCE FOR ASSISTANT COUNTY MANAGER

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Russ May, and unanimously carried, the Board approved a \$4,800 a year travel allowance for Korena Weichel, Assistant County Manager, effective July 16, 2021 for in-county travel with personal vehicle.

BOARD AWARDED 7 % PAY INCREASE TO COUNTY MANAGER

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a 7% pay increase for County Manager Michael Felts effective July 16, 2021.

BOARD APPROVED PROCEDURE FOR PROPERTY DISPOSITION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the following procedure regarding property disposition for property owned by the Granville County:

- Potential buyer makes an offer
- Staff evaluates the offer and makes a recommendation to the commissioners

- If the offer is accepted by the commissioners, the offer is advertised for upset bid pursuant to G.S. §160A-269 and neighbors are notified (at least including adjacent property owners but extent of notification left to County manager and County attorney)

§ 160A-269. Negotiated offer, advertisement, and upset bids. A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)

COMMISSIONERS ADJOURN

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board adjourned at 10:33 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board