

OXFORD, NORTH CAROLINA
May 17, 2021

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, May 17, 2021, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Sue Hinman

Commissioners: Tony W. Cozart Jimmy Gooch
Zelodis Jay Timothy Karan
Russ May David T. Smith

County Manager: Michael S. Felts
Assistant County Manager: Korena Weichel
County Attorney: James C. Wrenn, Jr.

News Reporters: Shawn Taylor – Butner-Creedmoor News
David Murray – Oxford Public Ledger

MEETING CALLED TO ORDER

At 7:00 p.m., Chair Sue Hinman called the meeting to order. She then recognized Commissioner Zelodis Jay for the invocation and Pledge of Allegiance.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:
- | | |
|--|--------------|
| General Contingency Balance | \$ 1,560 |
| School Bond D/S Contingency | \$ 100,000 |
| Environmental Disaster Contingency | \$ 10,000 |
| General Fund Appropriated Fund Balance | \$ 5,628,101 |
- (B) Approved Budget Amendment #7 as recommended by the Finance Director:

Budget Amendment #7
5/17/2021

Be it ordained, the FY 2020-2021 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures:Increase/(Decrease)		
General Government		
IT		40,000
Community Services		
County Library System		3,200
Jonesland Park Operation		8,000
Construction Projects		(8,000)
Human Services		
Social Services		(78,121)
HCCBG & Transportation		(33,424)

Area Projects and Other Appropriations		
Special Projects	45,000	
Non-Departmental	(100,700)	
Pass Thru Funds and Transfers	(88,856)	
<i>Total Expenditures</i>		(212,901)
Revenues: Increase/(Decrease)		
Restricted and Intergovernmental	(77,339)	
Appropriated Fund Balance	(135,562)	
<i>Total Revenues</i>		(212,901)

E-911 FUND

Expenditures: Increase/(Decrease)		
Phone System and Furniture	(7,000)	
Hardware	(12,000)	
Software	19,000	
<i>Total Expenditures</i>		0
Revenues: Increase/(Decrease)		
<i>Total Revenues</i>		0

			Budget Amendment #7		
(For reference only)					Balance
General Fund/Board of Elections					
Expenditures: Increase/ (Decrease)					
10-	4170	198	Contracted Services - Labor - COVID Related	\$17,000	\$17,000
10-	8540	120	Available for Grant Match	(17,000)	\$30,000

Description: Fund the delivery, installation and removal of sanitary election barriers for 2020 election by Apple Rock, as approved by the Granville County BoCC on May 3, 2020.

General Fund/Information Technology					
Expenditures: Increase/ (Decrease)					
10-	8540	128	IT & CONNECTIVITY	(40,000)	\$35,000
10-	4122	381	IT Licensing	28,000	\$234,589
10-	4122	399	IT Connectivity	10,500	\$226,310
10-	4122	510	Capital Outlay	1,500	\$6,336

Description: Fund unexpected license costs and construction costs needed to establish new Spectrum services.

General Fund/DSS					
Expenditures: Increase/ (Decrease)					
10-	5300	623	Energy Neighbor	766	\$6,844
10-	5300	622	Crisis Intervention	(40,000)	\$168,050
10-	5300	623	Energy Neighbor	372	\$7,216
10-	5300	623	Energy Neighbor	426	\$7,642
Revenues: Increase/(Decrease)					
10-	3538	332	Public Assistance	(38,436)	\$522,165

Description: Update funding for Crisis Intervention and energy public assistance (DSS budget amendments #11, 12, 13 and 14).

General Fund/Library					
Expenditures: Increase/ (Decrease)					
10-	6110	600	Library Hot Spot Initiative	\$3,200	\$3,200
10-	8540	120	Available for Grant Match	(\$3,200)	\$26,800

Description: Provide match for LSTA grant for the Library System Hotspot initiative.

General Fund/ DSS					
Expenditures: Increase/ (Decrease)					
10-	5300	638	COVID 19 - CPS/APS Expenditure	(\$38,903)	\$38,903
Revenues: Increase/(Decrease)					
10-	3538	342	COVID 19 - CPS/APS Revenue	(\$38,903)	\$38,903

Description: Reverse Budget Amendment #3 approved 11/2/20. Budget amendment was inadvertently submitted twice.

General Fund/Non-Departmental
Expenditures: Increase/ (Decrease)

10-	5300	314	Workfirst Transportation	(\$782)	\$14,218
10-	5859	505	EDTAP - Transportation Grant	(\$33,424)	\$36,576
10-	8580	140	KARTS/RPG Allocation	(\$101,356)	\$4,304
Revenues: Increase/(Decrease)					
10-	3990	991	Appropriated Fund Balance	(\$135,562)	\$5,628,101

Description: Adjust ROAP Funding to reflect available FY 2021 funds. Since there was no FY 2021 Funding fromD.O.T., unexpended funds from FY 2020 were allotted for FY 2021.

General Fund/JCPC					
Expenditures: Increase/ (Decrease)					
10-	8580	146	JCPC -Trails to Success	\$12,500	\$30,235
10-	8540	120	Available for Grant Match	(\$12,500)	\$14,300

Description : Reallocate funding per the latest JCPC Community Programs funding revision (April, 2021)

General Fund/Parks and Rec					
Expenditures: Increase/ (Decrease)					
10-	6130	510	Capital Outlay	\$8,000	\$42,500
10-	4251	442	GAP Improvements	(\$8,000)	\$37,000

Description: Fund purchase of Buffalo turbine blower to the Parks and Rec department as approved by the Granville County BOCC on March 15, 2021.

General Fund/Special Appropriations					
Expenditures: Increase/ (Decrease)					
10-	8500	670	Tar River Land Conservancy	\$45,000	\$46,000
10-	8540	120	Available for Grant Match	(\$14,300)	\$0
10-	8540	113	Performance Based Adjustment	(\$30,700)	\$276,161

Description: Fund grant requested by Tar River Land Conservancy to complete hiking trail networks and open trail properties. Request was initiated designated as a request for the FY 221-2022 budget.

E-911 Fund					
Expenditures: Increase/ (Decrease)					
27-	4500	321	Phone System	(\$2,000)	\$169,103
27-	4502	351	ETSF - Hardware	\$2,000	\$18,500
27-	4500	321	Phone System	(\$5,000)	\$164,103
27-	4501	358	EMD	\$5,000	\$11,000
27-	4502	353	Telephone Hardware	(\$14,000)	\$36,000
27-	4501	351	CAD Software	\$14,000	\$27,000

Description: 1.) to reallocate funding to cover new center purchases 2.) transfer funds from E-911 Phone line item to E-911 Emergency Medical to cover EMD maintenance and 3.) adjust E-911 funding to cover support fees.

(C) Approved Minutes of the May 3, 2021 Regular Meeting.

BOARD RECOGNIZED LAUREL SCIORTINO, PASTOR FRANK SOSSAMON AND THE CREATIVE CIVITANS – 2020 GOVERNOR’S AWARDS FOR OUTSTANDING VOLUNTEER SERVICE

Chair Hinman recognized Deborah Ferrell, Director of Volunteer Services at Central Regional Hospital. Due to COVID-19, the 2020 recipients had not been recognized in person by the Board. Mrs. Ferrell and Dontezz Foster, Volunteer Coordinator, presented the 2020 Governor’s Award for Outstanding Volunteer Service to Laurel Sciortino. Chair Hinman then presented Ms. Sciortino a plaque from the Board of Commissioners that read:

Resolution of Recognition and Appreciation – Laurel Sciortino

WHEREAS, Laurel Sciortino is an individual volunteer to Granville County’s local food bank, Area Congregations in Ministry (ACIM); and

WHEREAS, she is the agency’s receptionist, but the dictionary definition of the word is woefully deficient in describing all the tasks that Laurel undertakes for ACIM. Laurel is the first person clients speak with when they arrive for their monthly distribution of food. Her quiet,

pleasant demeanor creates a respectful, dignified environment for some of our most vulnerable residents who come to ACIM for food assistance; and

WHEREAS, her co-workers use words such as “meticulous,” “reliable” and “indispensable” to describe Laurel. Her devotion to the food bank support these observations – she handles the filing and refiling of all client folders, as well as ensuring that those folders contain the most current information. She double-checks vouchers and other documents from outside agencies that clients bring in to verify eligibility; and

WHEREAS, in the last five months of 2019, Laurel logged 184 hours at ACIM. She normally works from 9-noon (ACIM is open Mondays, Wednesdays and Fridays from 9-noon and some afternoons until 2 p.m.) Laurel’s commitment to ACIM shines through in her volunteer hours. She is the “go-to” person for other volunteers who need guidance or have questions about how to resolve a problem; and

WHEREAS, Laurel and her husband moved to Granville County seven years ago and she has been volunteering at ACIM for seven years. She said she had been in Granville County about a week when she began to find a place to volunteer; and

WHEREAS, ACIM is the lucky recipient of Laurel’s good nature, quiet competence and genuine compassion for others in her community and is worthy to receive the Governor’s Volunteer Service Award;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Laurel Sciortino and congratulates her as a recipient of the 2020 Governor’s Award for Outstanding Volunteer Service.

This the 17th day of May 2021.

Mrs. Ferrell and Mr. Foster then presented the 2020 Governor’s Award for Outstanding Volunteer Service to Pastor Frank Sossamon. Commissioner Smith made comments and presented a plaque to Pastor Sossamon from the Board of Commissioners that read:

Resolution of Recognition and Appreciation – Pastor Frank Sossamon

WHEREAS, Crime Stoppers President Frank Sossamon is dedicated to the support of law enforcement in the Granville County community; and

WHEREAS, he lives and works in Vance County as a full-time pastor. He is currently in the process of building a home in Granville County and will be moving in the next few months. He takes time from his busy schedule to organize and attend monthly meetings, coordinate and oversee special events, and is very involved in the Crime Stoppers mission of getting residents involved in helping our law enforcement officers do their jobs to keep our communities safe; and

WHEREAS, he has led efforts to establish “United We Sing” events, which connect the Crime Stoppers organization with local church congregations as he brings people together for a common cause. He even participates himself, singing gospel hymns and bringing the Crime Stoppers message to those who attend to support these events. Other special events he helps coordinate are the annual Crime Stoppers Golf Tournament, Dinner Theaters, the annual Crime Stoppers banquet, where individual members of law enforcement are introduced to the community and awarded for service, and others; and

WHEREAS, he ensures that there is a Crime Stoppers presence at National Night Out Against Crime community events and with recent acts of crime in churches across the nation has helped initiate trainings for clergy and parishioners that provide a greater security and helps protect church members from criminal activity; and

WHEREAS, as Pastor of South Henderson Pentecostal Holiness Church, Sossamon’s passion for the community is evident in the fact that membership has grown from 150 to more than 600 members under his leadership. His work with the church community and his local connections are a tremendous asset to the Crime Stoppers organization as they work to reduce crime by establishing Neighborhood and Community Watches, raise support for the organization and generate funds for payouts for anonymous tips from residents that lead to arrests and promote the Crime Stoppers message of “if you see something, say something;” and

WHEREAS, Pastor Frank Sossamon's work has made Granville County a safer and better place to live. We are grateful that between his church, his family and other Boards and ministries to which he contributes such as the North Carolina Crime Stoppers Association, the Juvenile Crime Prevention Council of Vance County, Project R.I.D.E. of Vance County (Reduce Impaired Driving Everywhere) and many others he has chosen Granville County Crime Stoppers, to be part of his ongoing service to the community;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Pastor Frank Sossamon and congratulates him as a recipient of the 2020 Governor's Award for Outstanding Volunteer Service.

This the 17th day of May 2021.

Mrs. Ferrell and Mr. Foster then presented the 2020 Governor's Award for Outstanding Volunteer Service to Donna Monzon and Holly Eggleston who represented the Creative Civitans. Commissioner Gooch made comments and presented a plaque to the Creative Civitans from the Board of Commissioners that read:

Resolution of Recognition and Appreciation – Creative Civitans

WHEREAS, the Creative Civitans have been giving their loving and generous time to Murdoch Developmental Center for over 20 years; and

WHEREAS, in the past, the Creative Civitans have sponsored numerous events such as Easter Egg Hunt, parties/dances, concerts and contributions for Operation Santa Claus. In addition, each year they host the annual Valentine Dance by providing refreshments including a Valentine themed cake and beverages; and

WHEREAS, the Civitans make certain to accommodate special diets for the people who live at the Center and individuals enjoy fellowship with the Creative Civitan members during the evening; and

WHEREAS, the smiles and joys of laughter the Civitan members share with the men, women and children that live at Murdoch Developmental Center, bring to mind people who care and want to make a difference in the lives of the people that they serve. This accomplishment would not be possible if not for Ms. Holly Eggleston's coordination and commitment to Murdoch; and

WHEREAS, in 2016, Ms. Eggleston passed her torch and wisdom to Mrs. Donna Monzon ensuring it continues to be coordinated smoothly. The Creative Civitan members have been a big part of what the Mission is at Murdoch Developmental Center and we cannot thank them enough for all their hard work and dedication; year after year;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to the Creative Civitans and congratulates them as a recipient of the 2020 Governor's Award for Outstanding Volunteer Service.
This the 17th day of May 2021.

DURING PUBLIC COMMENTS, A GROUP OF EDUCATORS, STUDENTS AND CITIZENS SPOKE IN SUPPORT OF ADDITIONAL FUNDING FOR GRANVILLE COUNTY PUBLIC SCHOOLS

The following educators, students and citizens spoke in support of additional funding for Granville County Public Schools during public comments: **Courtney Currin, 4302 South Greg Allen Way, Oxford, NC; Tess Currin, 4302 South Greg Allen Way, Oxford, NC; Jackie Harris, 105 Ward Avenue, Oxford, NC; Sherrie Burns, 104 Byron Court, Oxford, NC; Donald Johnson, 11401 Colbert Creek Loop Apartment 2U, Raleigh, NC; Lance Barrington, 1113 College Street, Oxford, NC; Dane Fields, 2584 Philo White Road,**

Franklinton, NC; Christian Fields, 2584 Philo White Road, Franklinton, NC; Lisa Tusa, 317 Coachman's Trail, Stem, NC; Teresa McGhee, 1652 James Winston Road, Oxford, NC; Tim Bobay, 5617 Milrace Trail, Raleigh, NC; Dr. Brenda Williamson, 116 Clover Lane, Oxford, NC; Cesar Orozco, 604 Coggeshall Street, Oxford, NC; Dahvan Davis, 314 Cherry Street, Oxford, NC; Amy Rice, 2307 Elam Currin Road, Oxford, NC; Julie Gates, 9587 Lee Yancey Road, Bullock, NC.

After comments were made, Chair Hinman asked current Granville County students to stand, then past Granville County students, then Teachers and Principals of the Year, then all teachers, principals, and anyone that has something to do with Granville County Public Schools. Chair Hinman noted that all are very important to the Board and noted that the Board has some difficult decisions to be made as she pointed to the budget notebook. She said that the schools are a priority for the Board.

BREAK

Chair Hinman called for a short break.

BOARD HELD PUBLIC HEARING ON PROPOSED BUDGET FOR 2021-2022

Chair Hinman stated that the purpose of the public hearing was to receive comments from the public on the proposed budget for FY 2021-2022. She then recognized Mike Felts, County Manager, for a brief overview.

County Manager Felts stated that the fiscal year 2021-2022 recommended budget was presented officially at the May 3rd Board meeting. He noted that the budget is balanced and prepared in accordance with the policies and procedures outlined in the Local Government Budget and Fiscal Control Act and all required advertising has been accomplished. He then made the following comments:

Outlook

Due to the uncertainty of the pandemic recovery efforts, the ability to forecast the local or state's economy with any meaningful level of reliability is difficult. Granville County is projected to receive funding from the American Rescue Plan; however, staff has not had the opportunity to fully evaluate the recent guidance provided by the Treasury Department, therefore there is little emphasis in the recommended budget regarding these funds. With this in mind, and the fact that so much of our services and our local economy are tied to the State and Federal government efforts, we have compiled a conservative budget.

Overview of the Budget

Key drivers for the fiscal year 2021-2022 budget include:

- **Health Insurance Increase** – This is an increase of approximately **\$132,400** over the previous year to the County's operating budget.
- **Retirement Rate Increase** – For this budget, the required employer contribution to employee retirement has increased 1.2% from 10.15% to 11.35%. This is an increase of approximately **\$185,826**.
- **Pay and Classification Plan Implementation** – The Board approved the implementation of a pay and class plan for county employees effective January 16, 2021. The anticipated cost of these increases to the fiscal year 2021-2022 annual budget is approximately **\$1,051,213**.
- **Reinstatement of Vehicle purchase budget** - We have reinstated this allocation in the fiscal year 2021-2022 budget. The annual impact the budget is approximately **\$558,594**.
- **Reinstatement of the Employee Merit Pay Program** – The recommended budget reinstates the merit pay program with merit adjustments authorized up to a maximum of 4%. The estimated costs of this program is approximately **\$549,000**.
- **Operational Changes to the Board of Elections due to the Pandemic** – COVID-19 resulted in several operational changes and we have estimated the annual recurring impact at approximately **\$65,000**.
- **School System Recommended funding increase** – The recommended budget currently projects a 3% growth for current expense (operating) and 2.5% growth for capital outlay funding. The school system is requesting approximately 4.6% increase on their current expense in order to continue ongoing operations. A request for the funding difference is included in the service expansion section of the budget for the Board's consideration. The increase for annual recurring operating and capital funding included in the recommended budget totals **\$534,905** over last year's funding level.
- **Health & Medical Services Increases** – Based on planned increases, this budget contains a \$40,000 program increase for the Public Health Department's general allocation and a \$50,000 program increase for the hospital for the EMS allocation. This is a total programmed increase of **\$90,000**.
- **Partial Reinstatement of Recreation Funding** – We have included a partial re-instatement of this allocation in the fiscal year 2021-2022 budget. This impacts the budget by **\$30,000**.
- **Volunteer Fire Departments (VFD) Annual Increase and Radio Replacement Program** – This year, we have included the 4.8% project growth into the VFD's funding for FY 2021-2022. Also, as directed by the County Board, funding for year one (1) of three (3) of \$500,000 is included to assist with the VFD's radio replacements. Additional funding requests are included in the service expansion section of the budget for the Board's consideration. This funding increase for the FY 2021-2022 recommended budget is a total of **\$551,399**.
- **Sheriff's Office Radio Replacements** – Radio replacements for the Sheriff's office are included in the Sheriff's office budget and account for **\$141,000**.
- **Planned Facilities Renovations** – There are two notable additions to the Capital Improvement Program (CIP). These are the renovation of the Williamsboro Street facility at an anticipated budget of \$650,000 and the DSS Satellite office at an anticipated budget of \$841,000. These two items represent the primary drivers to the increase in the CIP budget for fiscal year 2021-2022. The together total **\$1,491,000**.

General Fund

The majority of the general governmental activities are accounted for in the General Fund.

- ⇒ The recommended budget maintains the ad valorem tax rate to 84¢ for each \$100 of assessed valuation.
- ⇒ Revenues and expenditures are balanced in accordance with North Carolina General Statutes. Total recommended revenues, including appropriated fund balance, are \$74,461,177 before any adjustments for approved service expansions.

Sources of Revenues for the recommended fiscal year 2021-22 budget:

Property Taxes – 58.5%
Sales & Other Taxes – 18.1%
Intergovernmental & Restricted Funds – 12.1%
License & Fees – 4%
Use of Fund Balance – 7.3%

- ⇒ **Property Taxes** – The estimated tax base of \$5.2 Billion for fiscal year 2021-2022 is projected to provide approximately \$43.4 Million dollars of general revenue at the recommended tax rate of 84¢.
- ⇒ **Sales and Other Related Taxes** are expected to increase approximately 14% over the fiscal year 20-21 approved budget based on actual revenues collected in the current year and guidance from various outside agencies, such as the League of Municipalities.
- ⇒ **Licenses, Fees, and Other Revenues** are expected to increase by approximately 1.4% when compared with the fiscal year 2020-2021 amended budget.
- ⇒ **Restricted and Intergovernmental Revenue** is expected to decrease by 4.5% from the fiscal year 2020-2021 amended budget primarily due to a change in State funding associated with the Social Services Department and other grant funding. This category changes the most throughout the year based on the availability of grants during the year. As we gain guidance on the ARP funding, this area will be amended as appropriate.
- ⇒ **Investment earnings** are expected to decrease due to the utilization of construction project funding and due to reduced investment earning rates.
- ⇒ **Use of Fund Balance.** The recommended budget appropriates \$5,406,419 in fund balance before any adjustments for approved service expansions. Fund balance is estimated to be 34.7% of expenditures as of June 30, 2020. Based on the fiscal year 2021-2022 recommended budget, the fund balance is projected to be 28.29% of expenditures as of June 30, 2021 which is just under the County's targeted range of 30% - 35%.

General Fund Expenditures

Overall, the County's general operating expenditures increased \$6.3 Million dollars which is approximately 9% over the fiscal year 20-21 approved budget. Of departments that had increases, they were mostly due to increases in wages, health insurance premiums, retirement contributions, debt service, and the reinstatement of funding for vehicle purchases.

General Government – 7%

(Governing Board, Admin, HR, IT, Finance, Internal Audit, BOE, ROD, General Services, Court Facilities, and Tax Administration)

Human Services Departments – 18%

(Social Services, Veteran Services, Senior Services, Public Health, Hospital, and Mental Health services)

Community Services – 12%

(Library, Addressing, CES, Recreation, GAP, EDC, Tourism, Inspections, Planning, & Construction Administration)

Education – 34%

(VGCC and Traditional Public School System)

Total education funding remains fairly level. Vance-Granville Community College funding remains level with the prior year and funding to the Granville County Public School System increases \$534,905 (operating & capital) when netted for the one-time capital funding of \$100,000. Education related debt service decreased \$483,068. An additional request for operating funding for the Granville County Public School System is included in the service expansion budget.

Public Safety – 23%

(Sheriff, Detention Center, Emer. Communications, Animal Control, Emer. Mgmt., Fire Services, Forestry, and other emergency services)

Area Projects & Other Appropriations – 5%

(Special Appropriations, Non-Departmental, and Pass-Through funds)

Contributions to Other Funds - < 1%

Contingency - < 1%

The Contingency appropriation is \$290,000 which was the same funding level as the fiscal year 20-21 original budget.

Other Annually Budgeted Funds in the Recommended Budget Include:

Emergency Telephone System Fund (ETSF)

R.H. Thornton Library Memorial Fund

Solid Waste Management – MSW Landfills

Tipping fees for the landfill are recommended to increase from \$37/ton to \$38/ton.

Solid Waste Management - Convenience Centers

Stormwater Management

Service Expansion Section

The service expansion budget consists of expenditures that generally “change” something about the operation. Examples include new positions, new equipment (not just replacement), new programs, acceptance of various grants, and initiatives to address employee compensation. Funding all service expansions would require more than \$6 million in additional General Fund revenue. The Board may wish to consider other sources of revenue to fund these additional services. Some of the initiatives may appropriately be considered for partial funding, future funding, or be incorporated into an overall plan, such as the capital improvement program or recreation master plan.

During the Board’s Budget Work Sessions held on May 10th and 11th, the Board approved eight service expansions in whole or part that will have an impact on the recommended budget and discussed options on several other service expansions. The total adjustments to-date on the fiscal year 21-22 budget increase the use of fund balance by a total of \$160,554.

Fee Manual

Five departments show changes to the fee manual this year, they include Inspection, Animal Management, Planning, Parks and Recreation, and Solid Waste Management fees.

County Manager Felts concluded by saying this was a brief overview of the fiscal year 21-22 recommended budget and he would be happy to answer questions related to the recommended budget.

At this time, Chair Hinman declared the public hearing open and asked anyone wishing to speak to come to the podium and state their name and address for the record.

David Richardson, Chairman of the Granville County Board of Education, 125 East Talley Ho Road, Stem, NC, thanked the Board for the opportunity for those that were able to speak tonight during public comments. He also thanked the Board for recognizing the Granville County Public Schools' family that was asked to stand and thanked the Board for their commitment to fund school needs over the last few years. He then talked about the \$259,586 request labeled as item service expansion #19, "funding in excess of Continuation Budget" in the Granville County proposed budget. He said the request is #1 in their continuation budget for next year. He talked about this past year and the challenges the school system faced due to COVID, yet doing their very best to educate children in Granville County Public Schools. He talked about the challenges of teacher recruitment and student achievement. He asked the Board to consider what was heard earlier, noting that the funding requested is for state mandated salary and benefit increases and simply a part of the increased cost of doing business. He noted that they dipped into fund balance last year and will be forced to do it again this year without the \$259,586 in funding for something that is the cost of doing business.

With no one else wishing to speak and no questions, Chair Hinman declared the public hearing closed.

Commissioner Cozart commented that he was appreciative of those that came out and spoke on behalf of the schools and thanked the Board of Education and staff for their relationship and transparency with the Commissioners. He talked about the challenges of meeting student and staff needs during the pandemic; told that when he was growing up, he was one of those children that needed the school system as children need it today; noted the pains of a tight budget for the Board; and then pledged his support for the request that was

made saying that “students are worth it.” He said he looked forward to continuing to work as a School Liaison.

Commissioner May talked about the budget drivers for the school system from the budget notebook and the uncertainties that the school system faces. He said he thought the Board cannot afford to not make the investment. He said that that Commissioner Cozart and he asked the Board of Education to meet the challenges ahead. He stated that he believed funding the \$259,586 would bridge a gap and that the recurring cost would need to be evaluated next year. He said he believed the funding was an investment, a need that needs to be met, and worth the challenge.

Chair Hinman said the Board would take this under consideration and consider adopting the budget at the next meeting.

AFTER HOLDING A QUASI-JUDICIAL HEARING, BOARD APPROVED SPECIAL USE PERMIT APPLICATION TO PLACE A 199-FOOT MONOPOLE WIRELESS COMMUNICATION TOWER WITH A FENCED EQUIPMENT COMPOUND ON PROPERTY OWNED BY CURTIS YANCEY AND THOMAS YANCEY ON PROPERTY SEPCIFICALLY IDENTIFIED AS TAX PARCEL MAP NUMBER #103100451872 AND LOCATED OFF OF US HIGHWAY 15 NORTH NEAR THE NORTH CAROLINA/VIRGINIA STATE LINE

Chair Sue Hinman stated that the matter on the agenda was a quasi-judicial hearing to rule on an application for a special use permit submitted by City Switch, LLC dated December 15, 2020, for the location of a wireless telecommunications facility on property owned by Curtis L. Yancey and Thomas A. Yancey located on 9573 US Highway 15 North in Bullock, NC. Hinman then entertained a motion to open the hearing.

Upon a motion by Commissioner David Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board opened the quasi-judicial hearing.

Chair Hinman stated that both proponents and opponents of the permit would be given an opportunity to present evidence and arguments. Hinman requested that all those wishing to speak during the hearing come forward to be sworn in at this time. Only those that have been sworn in will be allowed to testify at the quasi-judicial hearing.

Chair Hinman recognized Barry Baker, Planning Director, for a preliminary statement of the case.

Having been duly sworn, **Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC,** stated that all public notices required by local and state law had been duly posted and published in advance of this meeting. Baker stated that this will be a quasi-judicial hearing

for a special use application to place a 199-foot monopole wireless communication tower and a fenced compound on property owned by Curtis Yancey and Thomas Yancey. The property is on US Highway 15 North near the North Carolina/Virginia state line in Bullock, NC. The property is zoned as Agricultural/Residential-40 (AR-40). Wireless communication towers are classified as special uses in the AR-40 zoning district. The property is specifically identified as tax parcel map number #103100451872. Granville County's wireless consultant, CityScape, is present at this meeting and will provide testimony and a copy of the review opinion of the City Switch, LLC application. Baker stated that the applicant and property owner are also in attendance to provide testimony.

Chair Hinman recognized County Attorney James Wrenn to brief the Board on the logistics for the quasi-judicial hearing.

County Attorney James Wrenn read the wireless telecommunications facilities special use permit instructions to the Board. Wrenn confirmed that no member of the Board had a conflict of interest on this matter.

INSTRUCTIONS TO BOARD—SPECIAL USE PERMIT

WIRELESS TELECOMMUNICATIONS FACILITIES

The Federal Telecommunications Act, as codified at 47 U.S.C. § 332(c)(7), allows municipalities (including counties) to regulate the placement of wireless service facilities. Part 3B, Article 18, Chapter 153A of the North Carolina General Statutes, "Wireless Telecommunications Facilities, sets out the statutory framework pursuant to which local governments can regulate wireless telecommunications facilities. The Wireless Facility and Wireless Support Structure Siting Ordinance for the County of Granville is found in Article IX of Chapter 32 of the Granville County Land Development Code. Section 32-572(c) requires a special use permit for all new wireless support structures.

In order to grant a special use permit to construct a new freestanding wireless support structure, the Board must find that the applicant demonstrated why a site of a higher priority was not selected. In order to find that the applicant demonstrated why a site of higher priority was not selected, the applicant must have demonstrated to the satisfaction of this board the reason or reasons why such a permit should be granted for the proposed site and the hardships that would be incurred by the applicant if the permit were not granted for the proposed site.

The above-referenced eight orders of priority for constructing a new wireless support structure are set out in Ordinance §32-572(a) as follows:

- (1) Attached concealed antenna onto an existing structure;
- (2) Collocated antenna on existing freestanding wireless support structures;
- (3) Attached nonconcealed antenna onto an existing structure;
- (4) Freestanding wireless support structures on a site with an existing wireless support structures or tall structure;

- (5) Concealed freestanding wireless support structures on county-owned property;
- (6) Concealed freestanding wireless support structures on other property in the county;
- (7) Nonconcealed freestanding wireless support structures on county-owned property;
- (8) Nonconcealed freestanding wireless support structures on other property in the county.

In addition to these general requirements, the Ordinance also sets out specific requirements for all new wireless support structures:

Sec. 32-573. - General requirements for all wireless support structures and broadcast facilities.

- (a) *Security of wireless support structures.* All wireless support structures shall be located, fenced or otherwise secured in a manner that prevents unauthorized access. Specifically as follows:
 - (1) All antennas, towers and other supporting structures, including guy wires, shall be made inaccessible to individuals and constructed or shielded in such a manner that they cannot be climbed or run into; and
 - (2) Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them.
- (b) *Signage.* Wireless support structures shall contain a sign no larger than four square feet to provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name(s) of the owner(s) and operator(s) of the facility, an emergency phone number(s), and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.
- (c) *[Access.]* At a wireless support structure site, an access road, turn around space, and parking shall be provided to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall at all times minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion.
- (d) *[Setbacks.]* All wireless support structures and broadcast facilities shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located so as to comply with the applicable minimum setback requirements for the property on which it is situated.

In making these findings of fact, the Board's decisions must be based on competent, material, and substantial evidence in the record. Substantial evidence is more than a mere scintilla. It means such relevant evidence as a

reasonable mind might accept as adequate to support a conclusion. It must do more than create the suspicion of the existence of the fact to be established.

The concurring vote of a majority of the members of the Board shall be necessary to grant a special use permit. Vacant positions on the Board and members who are disqualified from voting on a quasi-judicial matter shall not be considered members of the board for calculation of the requisite majority, if there are no qualified alternates to take the place of such member.

As always, a member of this Board shall not participate in or vote on a special use permit in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself or herself, the remaining members shall by majority vote rule on the objection.

Chair Hinman stated that the Board will now hear evidence from the applicant. The case must be presented by a licensed attorney for the applicant, witnesses must be sworn, and only relevant and competent evidence should be heard.

Having been duly sworn, **Karen Kemerait, 434 Fayetteville Street, Raleigh, NC,** stated that she is an attorney with Fox Rothschild, LLP and is representing the applicant City Switch, LLC, and working on behalf of AT&T in their efforts to improve wireless broadband access in Granville County, and improve emergency communications for first responders. The plan calls for a 190-foot monopole structure with a 9-foot lightning rod attachment. Kemerait then described the site plan for the monopole construction. The property is owned by Curtis and Thomas Yancey and is located on the west side of US Highway 15 North near the intersection of Old US Highway 15 North and the Virginia state line in Bullock about 15 miles north of Oxford. The property is 38 acres in total and is zoned AR-40. City Switch will lease 0.25 acres of this property, and the tower will be in a 50-foot by 50-foot fenced area. There will be a 30-foot-wide access and utility easement from US Highway 15 to the site. Within this easement there will be a 12-foot-wide gravel road. The remainder of the property will remain unmodified. Most of the adjacent properties are owned by Curtis and Thomas Yancey, or an immediate family member. City Switch hosted a virtual community meeting but had no attendees. There have also not been any concerns raised by any of the nearby property owners. Kemerait stated that the tower will host equipment from AT&T, Firstnet (for emergency communications), and will have room to lease space to 5 additional carriers. Firstnet partners with AT&T to provide wireless broadband access for emergency communications. The tower

is being constructed by AT&T for the purpose of improving wireless coverage along US Highway 15, Townsville Rd., and surrounding areas. Kemerait described the existing wireless coverage in this area and stated that AT&T regularly receives reports of dropped calls. City Switch, LLC chose this site based on the lack of wireless service in this area, and the unobstructive nature of locating the tower on this property owned by the Yancey's. Kemerait stated that the application from City Switch, LLC meets or exceeds all the minimum requirements to locate a wireless communications tower in the AR-40 zoning district. Kemerait stated that the site plan provides a 25-foot-wide landscape buffer, provided information that showed there were no other towers within a 2-mile radius of this site, and provided a structural report that demonstrates there will be sufficient capacity to handle the equipment from AT&T as well as 5 additional carriers. The tower meets Federal Aviation Administration (FAA) guidelines, and at less than 200-feet is not required to have lighting. City Switch, LLC performed a balloon test that simulated the appearance of the tower once it is constructed. Only the top of the tower will be visible at a few locations, but it will remain mostly hidden. Kemerait went on to summarize that the tower adheres to requirements of the Telecommunications Act of 1996 and G.S. 153A-349.51 (A) in that it promotes the health, safety, and general welfare of the public by regulating the siting of wireless facilities and wireless support structures; minimizes the impact of wireless facilities and wireless support structures through careful designs, siting, landscape screening and innovative camouflaging techniques; and maintains the rural character of the County. Kemerait requested that the application from City Switch, LLC be entered as evidence for the special use permit quasi-judicial hearing.

Having been duly sworn, **David Smith, 2007 Front Street, Durham, NC,** stated that he is a state certified real estate appraiser and was hired to determine if the presence of the monopole structure would have an adverse effect on the value of nearby properties or the neighborhood overall. Smith performed a matched pairs analysis to find comparable properties elsewhere in Granville County. Smith found properties in Stem, NC that were near a cell tower. Smith determined that building a cell tower on the proposed site would not have an adverse effect on the property values of the neighboring parcels as demonstrated by the matched pairs in Stem, NC.

Chair Hinman requested that any individual wishing to present evidence in opposition to the special use permit come forward. No one came forward to testify.

Chair Hinman asked if the applicant or property owner had any further evidence to present. They had no further evidence to present.

County Attorney James Wrenn requested that Granville County's consulting engineer, CityScape Consultants, Inc., present their findings as part of the quasi-judicial hearing.

Having been duly sworn, **Susan Rabold, 921 Woodbrook Dr. Greensboro, NC,** stated that she is representing CityScape as the County's consulting engineer. Rabold noted that the application submitted by City Switch, LLC is very thorough and needed few revisions throughout this process. CityScape has confirmed that there is a service gap in this section of the County and has verified that there is not an existing structure to which the applicant can attach an antenna. CityScape has confirmed that construction of a tower is the only way to fill this wireless service gap in northern Granville County. CityScape supports the construction of a monopole on the proposed site. CityScape has verified that the proposed structure will support the 6 occupants as noted in the application packet and will be built to withstand the natural hazards typically found in this part of North Carolina. CityScape has no concerns with any aspects of the application packet and believes it will not produce any adverse effects for this zoning district.

Chair Hinman asked for any questions from members of the Board. With no further questions, Hinman entertained a motion to close the hearing.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board closed the quasi-judicial hearing.

County Attorney Wrenn then provided a summary of the quasi-judicial hearing. Wrenn stated that City Switch, LLC had submitted an application dated December 15, 2020, for the location of a wireless telecommunications facility on property owned by Curtis L. Yancey and Thomas A. Yancey located on 9573 US Highway 15 North in Bullock, NC. The tower will help provide wireless service to an underserved area of the County and aid with emergency communications. The tower will be located within a 38-acre tract of land, accessed on a gravel road within a fenced area buffered by landscaping. The adjoining properties are owned by the Yancey's or immediate family members. City Switch, LLC hosted a virtual community meeting to receive feedback on the site plan, but no one attended or submitted comments in opposition to the plan. AT&T determined a tower was needed to service the area along US Highway 15 and Townsville Road after reports of customers losing calls in this area. The tower

will hold equipment from 5 additional wireless service providers. A balloon test determined that the tower would mostly be blocked from view, or a few residents would only have a view of the top of the tower. A matched pair analysis shows that a similar tower in Stem, NC did not adversely affect nearby property values. The County's engineering consultant, CityScape, determined that the application met the required findings of fact for a special use permit and supported the submitted plan.

Chair Hinman asked if any party that had been sworn in before the quasi-judicial hearing objected to the County Attorney's summary of the evidence. No objections were raised.

Chair Hinman then asked if any members of the Board had questions or discussion related to the summary of evidence. Hearing none, Hinman asked the County Attorney to begin presenting the required Findings of Fact to determine if the issuance of a special use permit was appropriate for this application.

County Attorney Wrenn stated that the Board must determine the first finding of fact that the application to construct a wireless support structure demonstrated that the applicant could not select a site of higher priority as set out in Ordinance 32-572(a). Wrenn read priority order 1: Attach concealed antenna onto an existing structure.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, it was determined that the application packet and testimony presented during the quasi-judicial hearing satisfied the Board that there was no appropriate existing structure to which the applicant could attach a wireless service antenna and thus met the requirements to construct a new wireless support structure.

County Attorney Wrenn then read the second required finding of fact. Wrenn stated that all wireless support structures shall be located, fenced, or otherwise secured in a manner that prevents unauthorized access. Specifically, as follows:

1. All antennas, towers, and other supporting structures, including guy wires, shall be made inaccessible to individuals and constructed or shielded in such a manner that they cannot be climbed or run into; and
2. Transmitters and telecommunications control points must be installed in a manner to be readily accessible only to persons authorized to operate or service them.

Upon motion by Commissioner Tony W. Cozart, seconded by Commissioner David T. Smith, and unanimously carried, it was determined that the application packet and testimony presented showed that the applicant will construct a 50-foot by 50-foot fenced area to make the monopole tower only readily accessible to persons authorized to operate or service the tower, thus satisfying the above stated finding of fact.

County Attorney Wrenn then read the third required finding of fact. The Board must find that the wireless support structures shall contain a sign no larger than 4 square feet to provide adequate notification to persons in the immediate area of the presence of an antenna that has transmission capabilities. The sign shall contain the name of the owner and operator of the facility, an emergency phone number, and FCC registration number, if applicable. The sign shall be on the equipment shelter or shed of the applicant and be visible from the access point of the site and must identify the equipment shelter of the applicant. The sign shall not be lighted unless the board shall have allowed such lighting or unless applicable provisions of law require such lighting. No other signage, including advertising, shall be permitted on any wireless support structure, unless required by law.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Timothy Karan, and unanimously carried, it was determined that the application packet and testimony presented showed that the applicant will install a 4-foot by 8-foot sign that will display the required information, thus satisfying the above stated finding of fact.

County Attorney Wrenn then read the fourth required finding of fact. The Board must find that the wireless support structure site, as proposed, will have an access road, turn around space, and parking sufficient to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall always minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion.

Upon motion by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, it was determined that the application packet and testimony presented demonstrated that the applicant will leave a 30-foot right of way and a 12-foot gravel access drive thus satisfying the above stated finding of fact.

County Attorney Wrenn then read the fifth finding of fact. The Board must find that the proposed wireless support structure shall be set back from abutting property lines and recorded rights-of-way by the following distances: a distance equal to the height of the wireless support structure or broadcast facility tower or structure or use breakpoint technology as provided for in subsection 32-579(8)a. Any accessory structure shall be located to comply with the applicable minimum setback requirements for the property on which it is situated.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, it was determined that the application packet and testimony presented demonstrated that the applicant will build the monopole tower on a 38-acre parcel, and all abutting property is owned by the same property owners or members of the immediate family, thus satisfying the above stated finding of fact.

Chair Hinman stated that the Board has voted in support of each required findings of fact and entertained a motion to approve or deny the special use permit.

Commissioner Smith thanked the Yancey family for their willingness to provide land in District 2 to help provide wireless service for the Bullock and Stovall area.

Upon motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the Special Use Permit from City Switch, LLC to place a 199-foot monopole wireless communication tower with a fenced equipment compound on property owned by Curtis Yancey and Thomas Yancey, on property specifically identified as tax parcel map number #103100451872, and located off US Highway 15 North near the North Carolina/Virginia State Line. (This Special Use Permit was approved in final form at the June 7, 2021 meeting in the County Attorney's report and included in those minutes)

BOARD APPROVED VOLUNTEER FIRE DEPARTMENT WORKERS' COMPENSATION FUNDING

County Manager Felts explained that during their committee meeting held on April 27, 2021, the Emergency Services Advisory Committee voted to request extending the County's Volunteer Fire Department worker's compensation funding program to the volunteer members of both the Butner and Oxford Fire Departments. In July 2018, the County began setting aside an allocation to assist funding the workers' compensation premiums for the 12 non-municipal volunteer fire departments. The request now is to also include the volunteer members associated with Butner and Oxford in this funding for workers' compensation fees of

\$65/person/year. Currently Butner has 10 volunteers and Oxford Fire Department has 24 volunteers and that the 34 additional volunteers @ \$65/per year = \$2,210. He noted that adequate funding is included in the 2021-2022 recommended budget to fund this request and that the Emergency Services Director and Fire Marshal recommend approval.

Upon motion by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved extending the workers' compensation funding for the volunteer members of Butner (10 volunteers) and Oxford Fire Departments (24 volunteers) at a cost of \$2,210 (34 x \$65/per year).

NCACC COUNTY ADVOCACY WEEK

County Manager Felts said that this was an information only item to announce the North Carolina Association of County Commissioners (NCACC) County Advocacy Week. He then announced that the NCACC is hosting County Advocacy Week - May 24-27, 2021 - which will consist of a series of virtual engagements over the course of the week. The event is designed to equip NCACC members to advocate for county priorities during this legislative session. Each day will focus on a specific theme to support county advocacy and he referred to the events in the agenda packet. He encouraged the Board to participate in the virtual meetings.

**BOARD APPROVED FIRST AMENDMENT TO THE COMMUNICATIONS
SITE LEASE AGREEMENT BETWEEN GRANVILLE COUNTY AND USCOC
OF GREATER NORTH CAROLINA, LLC**

County Manager Felts explained that USCOC of Greater North Carolina LLC was requesting an amendment to the existing agreement with Granville County. USCOC currently rents space on the Oak Hill Tower and they plan to upgrade the equipment placed on the tower. This amendment to the agreement that was signed in 2014, will increase the current annual rent payment from \$27,224.39 to \$34,901.64 effective June 1, 2021. A copy of the agreement amendment and the lease agreement signed with USCOC in October 2014 was included in the agenda.

Upon motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the first amendment to the Communications Site Lease Agreement between Granville County and USCOC of Greater North Carolina, LLC. (This item was on the July 6, 2021 agenda with an updated amendment.)

BOARD APPROVED THE LEASE WITH THE CITY OF CREEDMOOR FOR USE OF THE CREEDMOOR COMMUNITY CENTER FOR SENIOR SERVICES OPERATIONS

County Manager Felts stated that the purpose of this item was to review the current draft lease with the City of Creedmoor for the Senior Center south facility at the Creedmoor Community Center. He noted that the City of Creedmoor Commissioners have approved the lease agreement. He referred to the timeline of events related to the renovation of the City of Creedmoor Gym and Senior Center facility and pointed out that the only thing added to the timeline from the May 3rd Board of Commissioners' meeting was that May 2021, the City Manager and County Manager met to discuss details of the draft lease agreement and negotiated points of interest. A copy of the most recent draft of the lease was included in the agenda. This agreement acknowledges a few minor improvements to the space to address the need for exclusive use of key space and allows for the needed egress in and out of the community program space. It addresses a pro-rated funding between the City and County for facility maintenance and utilities, as well as outlines a process for negotiating renewal terms. He noted that funding of this lease space has been anticipated in the existing budget. He stated that he as County Manager recommended approving the lease for the use of the Creedmoor Community Center for Senior Services operations.

When asked, County Manager Felts said there is not an automatic renewal of the lease, but at year nine (9) there is option for renegotiation of the lease for year 11 and beyond. He said that Cheryl Carrier, South Granville Center Coordinator, and Kathy May, Senior Services Director, are aware of the agreement and excited to get in the new space.

Upon motion by Commissioner Russ May, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the lease with the City of Creedmoor for use of space at the Creedmoor Community Center in the amount of one dollar (\$1.00) for the term of the agreement.

BOARD PRESENTATIONS

Commissioner Karan asked for clarification about the July 4th fireworks celebration as he heard it had been cancelled by Creedmoor and it had been budgeted for by Granville County.

County Manager Felts said that the event has been cancelled by the City of Creedmoor and Town of Butner partly due to COVID 19.

Commissioner Karan announced that Creedmoor's National Night Out and the Creedmoor Music Festival were also cancelled.

Chair Hinman thanked those who attended and stayed for the entire meeting.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Russ May, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board adjourned at 10:05 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board