

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS

Monday, May 1, 2023



Call to order @ 7:00 p.m.....Chair Russ May
Invocation and Pledge of Allegiance.....Commissioner Sue Hinman

Consent Agenda

1. Tax Refunds, Releases, & Write-offs (p. 3)
2. Update to Granville County Fire Commission Bylaws (p. 29)
3. Minutes (p. 30)

Introductions, Recognitions and Presentations

4. Proclamation Honoring the Life and Service of Willie Earl "Pete" Averette (p. 51)
5. Recognition of Service for Boards and Committees (p. 53)

Public Comments

6. Public Comments (p. 54)

Budget Matters

7. Fiscal Year 2023-2024 Budget Presentation (p. 55)

Facility Improvements

8. Environmental Cleaning Services - Adult Probations - 208 Wall Street (p. 56)
9. Engineering Services - Granville Athletic Park Asphalt Trail Repairs and Replacement (p. 76)

Appointments

10. Granville County Human Relations Commission (p. 91)

County Manager's Report

11. GREAT Grant Agreement with NCDIT and Connect Holding II, LLC (p. 93)
12. County Manager's Report (p. 96)

County Attorney's Report

13. County Attorney's Report (p. 97)

Presentations by County Board Members

14. Presentations by County Board Members (p. 98)

Any Other Matters

15. Any Other Matters (p. 99)

Closed Session

16. Closed Session - G.S. 143-318.11(a)(3) - Attorney-Client Matter (p. 100)



Granville County Tax Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jenny Griffin
Department: Tax Administration
Date: May 1, 2023
Title: Tax Refunds, Releases, & Write-offs

PURPOSE:

To approve tax refunds, releases, and write-offs

BACKGROUND:

Tax releases and refunds are generated according to N.C.G.S. 105-381. According to the resolution adopted May 1, 2003, the Board of Commissioners authorized the Tax Collector to forego the collection for all taxes which do not exceed \$2.00.

The following tax refunds, releases and write-offs are recommended for approval:

Refunds	March 2023:	\$ 1,590.66
Releases	March 2023:	\$ 243,259.02
Write-offs (\$2 and less)	March 2023:	\$ 42.27

A copy of the tax refunds, releases and write-offs are attached for inspection.

Releases for March are much higher than normal. This is because of overstated discoveries for a business in Granville County. Those bills were not paid, they were released and rebilled for the correct amount.

RECOMMENDATION:

The Tax Administrator recommends approving refunds, releases, and write-offs.

ATTACHMENTS:

March 2023 Releases
March 2023 Write-offs
March 2023 Refunds

ACTION TAKEN:

RUN DATE: 4/3/2023 9:15 AM

RELEASES REPORT
Granville County

PARAMETERS SELECTED FOR RELEASES REPORT:

TRANSACTION DATE/TIME RANGE: 03/01/2023 - 03/31/2023

PAYMENT DATE RANGE:

BILL TYPE: Both

BILL YEAR/NUMBER RANGE:

PRINT TOTALS ONLY: No

USER/OPERATOR:

EXCLUDE USERS/OPERATORS:

SORT ORDER: Transaction Date

REPORT TITLE:

DISTRICT/TYPE/FEE:

BATCH MONTH RANGE:

BATCH YEAR RANGE:

BATCH REAL TIME:

INCLUDE ONLY THOSE WITH RELEASE NUMBERS: No

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RELEASES REPORT
Granville County

RUN DATE: 4/3/2023 9:15 AM

RELEASES REPORT
Granville County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
44143301 COATES ROGER TURNER	2022-253278	DY:21 PERSONAL PROPERTY CAS	3/1/2023 9:41:17 AM			
				C ADVLTAX	1,378.00	11.58
				C PEN FEE	1,378.00	1.16
				TOTAL RELEASES:		12.74
44143301 COATES ROGER TURNER	2022-253279	DY:22 PERSONAL PROPERTY CAS	3/1/2023 9:43:17 AM			
				C ADVLTAX	1,309.00	11.00
				C PEN FEE	1,309.00	1.10
				FR ADVLTAX	1,309.00	0.79
				FR PEN FEE	1,309.00	0.08
				TOTAL RELEASES:		12.97
44143301 COATES ROGER TURNER	2022-253281	DY:22 PERSONAL PROPERTY CAS	3/1/2023 9:48:16 AM			
				C ADVLTAX	600.00	5.04
				C PEN FEE	600.00	0.50
				FR ADVLTAX	600.00	0.36
				FR PEN FEE	600.00	0.04
				TOTAL RELEASES:		5.94
73678201 ALKINS LEIGH ANNE	2022-251955	DY:22 PERSONAL PROPERTY JGS	3/3/2023 3:25:43 PM			
				C ADVLTAX	7,031.00	59.06
				C PEN FEE	7,031.00	5.91
				SW47FFEEFEE	7,031.00	91.00
				FR ADVLTAX	7,031.00	4.22
				FR PEN FEE	7,031.00	0.42
				TOTAL RELEASES:		160.61
14177113 HUNTER BOBBY & ANDREE	2013-65552	DISC IN ERROR NO LONGER IN MHP PER MHP PARK LIST DY: PERSONAL PROPERTY JGS	3/7/2023 3:54:33 PM			
				C PEN FEE	4,150.00	3.45
				C ADVLTAX	4,150.00	34.45
				SW47FFEEFEE	4,150.00	81.00
				TOTAL RELEASES:		118.90
14177114 HUNTER BOBBY & ANDREE	2014-69099	MOVED TO TN IN 2010. 1979 FORD AND SWMH SOLD IN 2010. DY: PERSONAL PROPERTY CAS	3/7/2023 4:03:17 PM			
				C ADVLTAX	4,220.00	35.03
				SW47FFEEFEE	4,220.00	81.00
				TOTAL RELEASES:		116.03
75391201 SYKES JEFFREY TODD	2022-254175	HUNTERS MOVED TO TN IN 2010 AND SOLD 1979 F-350 AND SWMH IN 2010 DY:21 PERSONAL PROPERTY CAS	3/8/2023 9:36:43 AM			
				C ADVLTAX	844.00	7.09

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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
				C PEN FEE	844.00	2.13
				TOTAL RELEASES:		9.22
56289301	2022-253650	DY:21 PERSONAL PROPERTY	CAS	3/8/2023 11:30:05 AM		
EVANS TRAVIS ROY						
				C ADVLTAX	300.00	2.52
				C PEN FEE	300.00	0.50
				TOTAL RELEASES:		3.02
17709116	2016-76447	DY: PERSONAL PROPERTY	JGS	3/8/2023 2:36:29 PM		
HUGHES STANLEY MICHAEL						
				C OTHRFE	300.00	30.00
				C PEN FEE	300.00	0.26
				C ADVLTAX	300.00	2.64
				TOTAL RELEASES:		32.90
88457301	2022-253197	DY:21 PERSONAL PROPERTY	CAS	3/8/2023 2:56:09 PM		
CATALINA CAPITAL LLC						
				C ADVLTAX	1,000.00	8.40
				C PEN FEE	1,000.00	1.68
				TOTAL RELEASES:		10.08
88457301	2022-253198	DY:22 PERSONAL PROPERTY	CAS	3/8/2023 2:56:36 PM		
CATALINA CAPITAL LLC						
				C ADVLTAX	1,000.00	8.40
				C PEN FEE	1,000.00	0.84
				SW47FFEEFEE	1,000.00	91.00
				FR ADVLTAX	1,000.00	0.60
				FR PEN FEE	1,000.00	0.06
				TOTAL RELEASES:		100.90
3933301	2022-253048	DY:22RP:191315720917	JGS	3/13/2023 10:08:07 AM		
BROOKS JOSEPH WINSTON						
				C ADVLTAX	152,350.00	1,279.74
				CI58ADVLTAX	152,350.00	975.04
				SW45FFEEFEE	152,350.00	25.00
				TOTAL RELEASES:		2,279.78
27560303	2022-252906	DY:22 PERSONAL PROPERTY	JGS	3/14/2023 2:21:53 PM		
BLACK TERRY L						
				C ADVLTAX	500.00	4.20
				C PEN FEE	500.00	0.42
				FR ADVLTAX	500.00	0.30
				FR PEN FEE	500.00	0.03
				TOTAL RELEASES:		4.95
		SOLD 2002 KEY WEST 2014/2015				

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RELEASES REPORT
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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
27560110 BLACK TERRY LYNN	2022-252907	DY:22 PERSONAL PROPERTY JGS	3/14/2023 2:28:05 PM			
				C ADVLTAX	5,000.00	42.00
				C PEN FEE	5,000.00	4.20
				FR ADVLTAX	5,000.00	3.00
				FR PEN FEE	5,000.00	0.30
				TOTAL RELEASES:		49.50
1830 DUNEVANT RODNEY K	2022-253513	1956 VOLKSWAGON TAGGED 4/20/2022 DY:22 PERSONAL PROPERTY CAS	3/14/2023 2:35:29 PM			
				C GARNFEE	25,984.00	30.00
				C ADVLTAX	25,984.00	218.27
				C PEN FEE	25,984.00	21.83
				FR ADVLTAX	25,984.00	15.59
				FR PEN FEE	25,984.00	1.56
				TOTAL RELEASES:		287.25
		RODNEY K DUNEVANT DOES NOT OWN 2017 STARCRAFT AS IT BELONGS TO HIS GRANDMOTHER, MYLUNDAR R DUNEVANT.				
1000663 MATTHEWS MICHAEL PAUL	2022-253836	DY:21 PERSONAL PROPERTY JGS	3/16/2023 9:29:37 AM			
				C ADVLTAX	1,000.00	8.40
				C PEN FEE	1,000.00	1.68
				SW47FFEEFEE	1,000.00	86.00
				TOTAL RELEASES:		96.08
		SWMH DISC IN ERROR. SOLD ALONG WITH REAL ESTATE TO JASON MATTHEWS 6/10/2020.				
1000663 MATTHEWS MICHAEL PAUL	2022-253837	DY:22 PERSONAL PROPERTY JGS	3/16/2023 9:30:28 AM			
				C ADVLTAX	1,000.00	8.40
				C PEN FEE	1,000.00	0.84
				SW47FFEEFEE	1,000.00	91.00
				FR ADVLTAX	1,000.00	0.60
				FR PEN FEE	1,000.00	0.06
				TOTAL RELEASES:		100.90
		SWMH DISC IN ERROR. SOLD ALONG WITH REAL ESTATE TO JASON MATTHEWS 6/10/2020.				
36534301 GIBSON RANDY	2022-20310	DY: RP:181300954525 MH	3/16/2023 11:17:15 AM			
				C GARNFEE	21,542.00	90.00
				TOTAL RELEASES:		90.00
63868201 GOSS WALTER E	2022-254093	DUPLICATE GARNISHMENT FEE DY:20 PERSONAL PROPERTY MH	3/16/2023 12:04:36 PM			
				C GARNFEE	1,551.00	30.00
				TOTAL RELEASES:		30.00
68131301 GREEN KIMBLEY	2022-15787	ADDED GARNISHMENT FEE IN ERROR DY:0RP:193209168453 MH	3/16/2023 3:31:03 PM			
				C GARNFEE	11,606.00	30.00
				TOTAL RELEASES:		30.00
		ADDED GARNISHMENT FEE IN ERROR				

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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
53657302 GUERRERO ROSALBA FABIAN	2022-1221	DY: RP:190900162314 MH	3/17/2023 9:59:23 AM			
		ADDED A ADDITIONAL GARNISHMENT FEE IN ERROR		C GARNFEE	13,150.00	30.00
				TOTAL RELEASES:		30.00
29283101 ALL ABOUT ME MANAGEMENT CO	2018-50044	DY: PERSONAL PROPERTY ADH	3/17/2023 11:00:59 AM			
		DUPLICATE GARNISHMENT FEE		C GARNFEE	8,780.00	30.00
				TOTAL RELEASES:		30.00
34842301 BOYD JASON ALLEN	2022-1760	DY: RP:098000411673 ADH	3/17/2023 11:07:10 AM			
		ADDED GARNISHMENT FEE TO WRONG BILL NUMBER		C GARNFEE	236,506.00	30.00
				TOTAL RELEASES:		30.00
1033903 PUCKETT JENEAN W	2022-56604	DY:0RP:098400799780 TYRELL	3/17/2023 12:22:20 PM			
		DUPLICATE GARNISHMENT FEE.		C GARNFEE	67,340.00	30.00
				TOTAL RELEASES:		30.00
38190201 HART WENDY RENEE	2022-254156	DY:20 PERSONAL PROPERTY MH	3/17/2023 1:56:41 PM			
		ADDED GARNISHMENT FEE IN ERROR		C GARNFEE	300.00	30.00
				TOTAL RELEASES:		30.00
98481301 AARON CREEK BAPTIST CHURCH	2022-27007	DY:0RP:097900050170 TYRELL	3/20/2023 9:34:16 AM			
		REMOVE BANK ATTACHMENT FEE		C GARNFEE	108,655.00	30.00
				TOTAL RELEASES:		30.00
87114301 BENNETT DERRICK JR	2022-28450	DY:0RP:182400952257 TJT	3/20/2023 9:59:21 AM			
		DUPLICATE GARNISHMENT FEE		C GARNFEE	746,445.00	30.00
				TOTAL RELEASES:		30.00
81611101 SAFWAY LLC	2022-254191	DY:21 PERSONAL PROPERTY RDR	3/20/2023 11:06:22 AM			
				C ADVLTAX	4,097,906.00	34,422.41
				C PEN FEE	4,097,906.00	6,884.48
				CI51ADVL TAX	4,097,906.00	14,957.36
				CI51PEN FEE	4,097,906.00	2,991.47
				TOTAL RELEASES:		59,255.72
81611101 SAFWAY LLC	2022-254213	DUE TO CLERICAL ERROR, NO PENALTY SHOULD HAVE BEEN APPLIED DY:22 PERSONAL PROPERTY RDR	3/20/2023 11:21:28 AM			
				C ADVLTAX	2,614,108.00	21,958.51
				CI51ADVL TAX	2,614,108.00	11,109.96
				TOTAL RELEASES:		33,068.47
17140301 OVERTON LEONARD M HEIRS	2022-400771	USE WRONG DISCOVERY YEAR DY:20RP:190000497077 JGS	3/20/2023 1:28:44 PM			
				C ADVLTAX	51,895.00	435.92
		UPDATED PER FORESTRY PLAN. ALL OPEN IS TO BE PLANTED IN TREES		TOTAL RELEASES:		435.92

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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
17140301 OVERTON LEONARD M HEIRS	2022-400772	DY:21RP:190000497077	JGS	3/20/2023 1:29:36 PM		
		UPDATED PER FORESTRY PLAN. ALL OPEN IS TO BE PLANTED IN TREES		C ADVLTAX	33,830.00	284.17
				TOTAL RELEASES:		284.17
17140301 OVERTON LEONARD M HEIRS	2022-400773	DY:22RP:190000497077	JGS	3/20/2023 1:29:56 PM		
		UPDATED PER FORESTRY PLAN. ALL OPEN IS TO BE PLANTED IN TREES		C ADVLTAX	33,830.00	284.17
				FR ADVLTAX	33,830.00	20.30
				TOTAL RELEASES:		304.47
78424112 BRANDON ALEXANDER CORNELIUS	2022-11616	DY:0RP:192318312057	ADH	3/20/2023 2:06:04 PM		
		POSTED GARNISHMENT ON WRONG ACCOUNT		C GARNFEE	26,713.00	30.00
				TOTAL RELEASES:		30.00
81611101 SAFWAY LLC	2022-254215	DY:21 PERSONAL PROPERTY	RDR	3/20/2023 3:27:22 PM		
		USE 30 PERCENT INSTEAD OF 20 PERCENT		C ADVLTAX	1,483,798.00	12,463.90
				C PEN FEE	1,483,798.00	3,739.17
				CI51ADVL TAX	1,483,798.00	5,415.86
				CI51PEN FEE	1,483,798.00	1,624.76
				TOTAL RELEASES:		23,243.69
87435301 BELL BYRON B	2022-252877	DY:22 PERSONAL PROPERTY	ADH	3/20/2023 3:32:41 PM		
		POSTED DUPLICATE GARNISHMENT FEE		C GARNFEE	858.00	30.00
				TOTAL RELEASES:		30.00
81611101 SAFWAY LLC	2022-254187	DY:17 PERSONAL PROPERTY	RDR	3/21/2023 8:59:28 AM		
		DUE TO CLERICAL ERROR, NO PENALTY SHOULD HAVE BEEN APPLIED TO THE RELEASE AMOUNT		C ADVLTAX	2,206,597.00	19,418.05
				C PEN FEE	2,206,597.00	11,650.84
				CI51ADVL TAX	2,206,597.00	8,054.08
				TOTAL RELEASES:		39,122.97
81611101 SAFWAY LLC	2022-254188	DY:18 PERSONAL PROPERTY	RDR	3/21/2023 9:03:18 AM		
		DUE TO CLERICAL ERROR, NO PENALTY SHOULD HAVE BEEN APPLIED TO THE RELEASE AMOUNT		C ADVLTAX	1,931,414.00	16,223.88
				C PEN FEE	1,931,414.00	8,111.94
				CI51ADVL TAX	1,931,414.00	7,049.66
				CI51PEN FEE	1,931,414.00	3,524.83
				TOTAL RELEASES:		34,910.31
81611101 SAFWAY LLC	2022-254189	DY:19 PERSONAL PROPERTY	RDR	3/21/2023 9:05:05 AM		
				C ADVLTAX	1,635,660.00	13,739.54
				C PEN FEE	1,635,660.00	5,495.82
				CI51ADVL TAX	1,635,660.00	5,970.16

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RELEASES REPORT
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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
				CI51PEN FEE	1,635,660.00	2,388.07
				TOTAL RELEASES:		27,593.59
81611101 SAFWAY LLC	2022-254190	DY:20 PERSONAL PROPERTY RDR	3/21/2023 9:07:23 AM			
				C ADVLTAX	1,255,274.00	10,544.30
				C PEN FEE	1,255,274.00	3,163.29
				CI51ADVL TAX	1,255,274.00	4,581.75
				CI51PEN FEE	1,255,274.00	1,374.53
				TOTAL RELEASES:		19,663.87
26197201 COLE CHARLES L	2022-254048	DY:20 PERSONAL PROPERTY ADH	3/21/2023 12:07:41 PM			
				C GARNFEE	4,450.00	30.00
				TOTAL RELEASES:		30.00
82886302 DANIEL RUTH	2022-26432	POSTED GARNISHMENT ON WRONG BILL DY:0RP:192708795129 ADH	3/22/2023 9:21:12 AM			
				C GARNFEE	3,378.00	30.00
				TOTAL RELEASES:		30.00
37538301 DAVIDSON TIMOTHY L SR	2022-253412	RELEASE GARNISHMENT FEE NO VALIED SS# DY:22 PERSONAL PROPERTY ADH	3/22/2023 9:30:14 AM			
				C GARNFEE	3,627.00	30.00
				TOTAL RELEASES:		30.00
1040013 SERGENT WHITNEY LUCE	2022-55866	GARNISHMENT FEE DY:0RP:098000457154 TYRELL	3/22/2023 9:36:54 AM			
				C GARNFEE	27,343.00	30.00
				TOTAL RELEASES:		30.00
45870301 BIRCH PATRICE B	2022-23385	DUPLICATE GARNISHMENT FEE DY:0RP:097900002369 ADH	3/22/2023 10:08:15 AM			
				C GARNFEE	260,914.00	30.00
				TOTAL RELEASES:		30.00
86380117 HERNANDEZ KRISTAL	2017-80973	GARNISHMENT FEE DY: PERSONAL PROPERTY MH	3/22/2023 10:36:17 AM			
				C GARNFEE	590.00	60.00
				TOTAL RELEASES:		60.00
89386301 HERNANDEZ SONNI & CYNTHIA	2021-35595	ADDED DUPLICATE GARNISHMENT FEE IN ERROR DY: PERSONAL PROPERTY MH	3/22/2023 11:14:24 AM			
				C GARNFEE	600.00	30.00
				TOTAL RELEASES:		30.00
		ADDED ADDITIONAL GARNISHMENT IN ERROR				

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RELEASES REPORT
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NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
1607 HUNTINGTON TECHNOLOGY FINANCE	2021-59697	DY: PERSONAL PROPERTY MH	3/22/2023 2:26:48 PM			
				C GARNFEE	5,929.00	30.00
				TOTAL RELEASES:		30.00
87974201 FLORES OLMOS JUANITA MALTIDE	2021-35024	DY: PERSONAL PROPERTY ADH	3/22/2023 3:43:17 PM			
				C GARNFEE	858.00	30.00
				TOTAL RELEASES:		30.00
33296301 FARMER VICTORIA	2022-8196	DUPLICATE GARNISHMENT FEE DY:0RP:088616843506 ADH	3/23/2023 9:43:26 AM			
				C GARNFEE	22,464.00	30.00
				TOTAL RELEASES:		30.00
84139201 TRESO YUDELLI	2018-201411	DUPLICATE GARNISHMENT FEE DY:18 PERSONAL PROPERTY TJT	3/23/2023 12:32:33 PM			
				C GARNFEE	2,960.00	60.00
				TOTAL RELEASES:		60.00
78853301 IGELMAN TIMOTHY R	2022-17178	DUPLICATE GARNISHMENT FEES ON ACCOUNT DY:0RP:182400795059 MH	3/23/2023 1:12:27 PM			
				C GARNFEE	57,890.00	30.00
				TOTAL RELEASES:		30.00
56957301 JONES WESLEY BLAKE	2022-254170	ADDED DUPLICATE GARNISHMENT FEE IN ERROR DY:22 PERSONAL PROPERTY MH	3/23/2023 2:00:14 PM			
				C GARNFEE	2,772.00	30.00
				TOTAL RELEASES:		30.00
433 VAZQUEZ CRUZ MARIA DEL ROSARIO	2022-252358	ADDED GARNISHMENT FEE IN ERROR DY:22 PERSONAL PROPERTY TYRELL	3/23/2023 2:19:40 PM			
				C GARNFEE	1,000.00	30.00
				TOTAL RELEASES:		30.00
968 HUMPHRIES JAMES LEON	2022-36211	REMOVE GARNISHMENT FEE NO SOCIAL DY: PERSONAL PROPERTY TYRELL	3/23/2023 3:33:38 PM			
				C GARNFEE	1,300.00	30.00
				TOTAL RELEASES:		30.00
1066793 HALTER MARY MARGARET	2022-31871	GARNISHMENT FEE IN ERROR DY:0RP:099104611114 MH	3/23/2023 4:09:34 PM			
				C GARNFEE	162,760.00	30.00
				TOTAL RELEASES:		30.00
53828301 MARROW CHRISTA	2022-254026	ADDED GARNISHMENT FEE IN ERROR DY:22 PERSONAL PROPERTY MH	3/24/2023 11:59:42 AM			
				C GARNFEE	858.00	30.00
				TOTAL RELEASES:		30.00
46258201 MARSHALL KELVIN	2022-252215	ADDED GARNISHMENT FEE IN ERROR DY:22 PERSONAL PROPERTY MH	3/24/2023 12:10:13 PM			
				C GARNFEE	4,938.00	30.00
				TOTAL RELEASES:		30.00
		GARNISHMENT FEE ALREADY ON ANOTHER ACCOUNT				

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Granville County

NAME	BILL NUMBER	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
36897304 QUEEN BARTON JAMES	2022-14621	DY: RP:096500167012 MH	3/24/2023 12:25:44 PM			
				C GARNFEE	157,264.00	30.00
				TOTAL RELEASES:		30.00
20172301 BRANDENBURG M	2022-252994	ADDED GARNISHMENT FEE IN ERROR DY:22 PERSONAL PROPERTY CAS	3/27/2023 11:20:41 AM			
				C ADVLTAX	3,241.00	27.22
				C PEN FEE	3,241.00	2.72
				SW47FFEEFEE	3,241.00	91.00
				FR ADVLTAX	3,241.00	1.94
				FR PEN FEE	3,241.00	0.19
				C GARNFEE	3,241.00	30.00
				TOTAL RELEASES:		153.07
86356201 MERRELL JOSEPH TODD	2022-254134	PROPERTY WAS SOLD 5/2021 TO ROBERT CARPENTER AND VICKIE GOSS. DY:21 PERSONAL PROPERTY MH	3/28/2023 10:19:00 AM			
				C GARNFEE	1,097.00	30.00
				TOTAL RELEASES:		30.00
78908302 MOORE ELTON	2022-544	ADDED GARNISHMENT FEE IN ERROR/BILLS WHERE DISCOVER 02/24/2023 DY:0RP:193203131817 MH	3/28/2023 11:26:27 AM			
				C GARNFEE	11,606.00	30.00
				TOTAL RELEASES:		30.00
17697301 PEACE JOHNNIE SR	2021-9053	DUPLICATE GARNISHMENT FEE DY:0RP:088612851568 TYRELL	3/28/2023 1:37:38 PM			
				C GARNFEE	31,399.00	30.00
				TOTAL RELEASES:		30.00
4389101 NOLAN THOMAS & COMPANY INC	2022-34525	DUPLICATE GARNISHMENT FEE. GARNISHMENT FEE IS ON BILL 2021-9472 DY: PERSONAL PROPERTY MH	3/29/2023 10:12:27 AM			
				C GARNFEE	751,220.00	30.00
				TOTAL RELEASES:		30.00
300 ALLEN BRYAN MATTHEW	2022-252736	DUPLICATED GARNISHMENT FEE ADDED IN ERROR DY:22 PERSONAL PROPERTY JGS	3/30/2023 10:08:40 AM			
				C ADVLTAX	25,889.00	217.47
				C PEN FEE	25,889.00	21.75
				FR ADVLTAX	25,889.00	15.53
				FR PEN FEE	25,889.00	1.55
				C GARNFEE	25,889.00	30.00
				TOTAL RELEASES:		286.30
300 ALLEN BRYAN MATTHEW	2022-252735	DISCOVERED IN ERROR. MOVED TO VANCE CO IN 2020 DY:21 PERSONAL PROPERTY JGS	3/30/2023 10:09:11 AM			
				C ADVLTAX	27,252.00	228.92
				C PEN FEE	27,252.00	45.78
				TOTAL RELEASES:		274.70
				DISCOVERED IN ERROR. MOVED TO VANCE CO IN 2020		

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RELEASES REPORT
Granville County

NAME	BILL NUMBER		OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
39490201 BARRETT ROBERT	2022-254148	DY:20 PERSONAL PROPERTY	TJT	3/30/2023 10:34:07 AM			
		GARNISHMENT FEE ADDED ERROR LETTER NOT SENT			C GARNFEE	950.00	30.00
					TOTAL RELEASES:		30.00
80844201 DAVIS JESSE W II	2022-35701	DY: PERSONAL PROPERTY	ADH	3/30/2023 2:19:46 PM			
		MOVE GARNISHMENT FEE TO OTHER BILL			C GARNFEE	600.00	30.00
					TOTAL RELEASES:		30.00
1018113 CIFERS ROBERT J	2022-254037	DY:20RP:182500947924	ADH	3/30/2023 2:55:31 PM			
		REMOVE GARNISHMENT FEE			C GARNFEE	40,621.00	30.00
					TOTAL RELEASES:		30.00
NET RELEASES PRINTED:	243,259.02						
TOTAL TAXES RELEASED							243,259.02

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RELEASES REPORT
Granville County

C ADVLTAX - 1 Granville County Tax

TAX YEAR	RATE YEAR	REAL VALUE RELEASED	PERS VALUE RELEASED	TOTAL VALUE RELEASED	REAL TAX RELEASED	PERS TAX RELEASED	MV VALUE RELEASED	MV TAXES RELEASED	TOTAL VALUE RELEASED	TOTAL TAXES RELEASED
2013	2013	0	4,150	4,150	0.00	34.45	0	0.00	4,150	34.45
2014	2014	0	4,220	4,220	0.00	35.03	0	0.00	4,220	35.03
2016	2016	0	300	300	0.00	2.64	0	0.00	300	2.64
2022	2017	0	2,206,597	2,206,597	0.00	19,418.05	0	0.00	2,206,597	19,418.05
2022	2018	0	1,931,414	1,931,414	0.00	16,223.88	0	0.00	1,931,414	16,223.88
2022	2019	0	1,635,660	1,635,660	0.00	13,739.54	0	0.00	1,635,660	13,739.54
2022	2020	51,895	1,255,274	1,307,169	435.92	10,544.30	0	0.00	1,307,169	10,980.22
2022	2021	33,830	5,613,478	5,647,308	284.17	47,153.22	0	0.00	5,647,308	47,437.39
2022	2022	186,180	2,685,662	2,871,842	1,563.91	22,559.57	0	0.00	2,871,842	24,123.48
DIST TOTAL		271,905	15,336,755	15,608,660	2,284.00	129,710.68	0	0.00	15,608,660	131,994.68

C GARNFEE - Garnishment

TAX YEAR	RATE YEAR	REAL VALUE RELEASED	PERS VALUE RELEASED	TOTAL VALUE RELEASED	REAL TAX RELEASED	PERS TAX RELEASED	MV VALUE RELEASED	MV TAXES RELEASED	TOTAL VALUE RELEASED	TOTAL TAXES RELEASED
2017	2017	0	590	590	0.00	60.00	0	0.00	590	60.00
2018	2018	0	11,740	11,740	0.00	90.00	0	0.00	11,740	90.00
2021	2021	31,399	7,387	38,786	30.00	90.00	0	0.00	38,786	120.00
2022	2020	40,621	7,251	47,872	30.00	120.00	0	0.00	47,872	150.00
2022	2021	0	1,097	1,097	0.00	30.00	0	0.00	1,097	30.00
2022	2022	1,935,576	822,287	2,757,863	540.00	360.00	0	0.00	2,757,863	900.00
DIST TOTAL		2,007,596	830,352	2,837,948	600.00	750.00	0	0.00	2,837,948	1,350.00

C OTHRFEE - Other Fee

TAX YEAR	RATE YEAR	REAL VALUE RELEASED	PERS VALUE RELEASED	TOTAL VALUE RELEASED	REAL TAX RELEASED	PERS TAX RELEASED	MV VALUE RELEASED	MV TAXES RELEASED	TOTAL VALUE RELEASED	TOTAL TAXES RELEASED
2016	2016	0	300	300	0.00	30.00	0	0.00	300	30.00
DIST TOTAL		0	300	300	0.00	30.00	0	0.00	300	30.00

C PEN FEE - County Late List

TAX YEAR	RATE YEAR	REAL VALUE RELEASED	PERS VALUE RELEASED	TOTAL VALUE RELEASED	REAL TAX RELEASED	PERS TAX RELEASED	MV VALUE RELEASED	MV TAXES RELEASED	TOTAL VALUE RELEASED	TOTAL TAXES RELEASED
2013	2013	0	4,150	4,150	0.00	3.45	0	0.00	4,150	3.45
2016	2016	0	300	300	0.00	0.26	0	0.00	300	0.26
2022	2017	0	2,206,597	2,206,597	0.00	11,650.84	0	0.00	2,206,597	11,650.84
2022	2018	0	1,931,414	1,931,414	0.00	8,111.94	0	0.00	1,931,414	8,111.94
2022	2019	0	1,635,660	1,635,660	0.00	5,495.82	0	0.00	1,635,660	5,495.82
2022	2020	0	1,255,274	1,255,274	0.00	3,163.29	0	0.00	1,255,274	3,163.29
2022	2021	0	5,613,478	5,613,478	0.00	10,676.58	0	0.00	5,613,478	10,676.58
2022	2022	0	71,554	71,554	0.00	60.11	0	0.00	71,554	60.11
DIST TOTAL		0	12,718,427	12,718,427	0.00	39,162.29	0	0.00	12,718,427	39,162.29

C151ADVL TAX - 51 Butner District

TAX YEAR	RATE YEAR	REAL VALUE RELEASED	PERS VALUE RELEASED	TOTAL VALUE RELEASED	REAL TAX RELEASED	PERS TAX RELEASED	MV VALUE RELEASED	MV TAXES RELEASED	TOTAL VALUE RELEASED	TOTAL TAXES RELEASED
2022	2017	0	2,206,597	2,206,597	0.00	8,054.08	0	0.00	2,206,597	8,054.08
2022	2018	0	1,931,414	1,931,414	0.00	7,049.66	0	0.00	1,931,414	7,049.66
2022	2019	0	1,635,660	1,635,660	0.00	5,970.16	0	0.00	1,635,660	5,970.16
2022	2020	0	1,255,274	1,255,274	0.00	4,581.75	0	0.00	1,255,274	4,581.75
2022	2021	0	5,581,704	5,581,704	0.00	20,373.22	0	0.00	5,581,704	20,373.22

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2022	2022	0	2,614,108	2,614,108	0.00	11,109.96	0	0.00	2,614,108	11,109.96
DIST TOTAL		0	15,224,757	15,224,757	0.00	57,138.83	0	0.00	15,224,757	57,138.83
CI51PEN FEE - Butner Late List										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2022	2018	0	1,931,414	1,931,414	0.00	3,524.83	0	0.00	1,931,414	3,524.83
2022	2019	0	1,635,660	1,635,660	0.00	2,388.07	0	0.00	1,635,660	2,388.07
2022	2020	0	1,255,274	1,255,274	0.00	1,374.53	0	0.00	1,255,274	1,374.53
2022	2021	0	5,581,704	5,581,704	0.00	4,616.23	0	0.00	5,581,704	4,616.23
DIST TOTAL		0	10,404,052	10,404,052	0.00	11,903.66	0	0.00	10,404,052	11,903.66
CI58ADVL TAX - 58 Oxford City										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2022	2022	152,350	0	152,350	975.04	0.00	0	0.00	152,350	975.04
DIST TOTAL		152,350	0	152,350	975.04	0.00	0	0.00	152,350	975.04
FR ADVL TAX - Fire Rescue										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2022	2022	33,830	71,554	105,384	20.30	42.93	0	0.00	105,384	63.23
DIST TOTAL		33,830	71,554	105,384	20.30	42.93	0	0.00	105,384	63.23
FR PEN FEE - Fire Rescue Late List										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2022	2022	0	71,554	71,554	0.00	4.29	0	0.00	71,554	4.29
DIST TOTAL		0	71,554	71,554	0.00	4.29	0	0.00	71,554	4.29
SW45FFEEFEE - 45 Waste Conv Site Fee										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2022	2022	152,350	0	152,350	25.00	0.00	0	0.00	152,350	25.00
DIST TOTAL		152,350	0	152,350	25.00	0.00	0	0.00	152,350	25.00
SW47FFEEFEE - 47 Waste Conv Site Fee										
TAX	RATE	REAL VALUE	PERS VALUE	TOTAL VALUE	REAL TAX	PERS TAX	MV VALUE	MV TAXES	TOTAL VALUE	TOTAL TAXES
YEAR	YEAR	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED	RELEASED
2013	2013	0	4,150	4,150	0.00	81.00	0	0.00	4,150	81.00
2014	2014	0	4,220	4,220	0.00	81.00	0	0.00	4,220	81.00
2022	2021	0	1,000	1,000	0.00	86.00	0	0.00	1,000	86.00
2022	2022	0	12,272	12,272	0.00	364.00	0	0.00	12,272	364.00
DIST TOTAL		0	21,642	21,642	0.00	612.00	0	0.00	21,642	612.00
GRAND TOTALS:		2,618,031	54,699,393	57,317,424	3,904.34	239,354.68	0	0.00	57,317,424	243,259.02

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GRANVILLE COUNTY ACTIVITY REPORT

PARAMETERS SELECTED FOR ACTIVITY REPORT:

TRANSACTION DATE RANGE: 03/01/2023 12:00:00 AM - 03/31/2023 12:00:00 AM

PAYMENT DATE RANGE:

BATCH KEY RANGE:

BILL TYPE: Both

BILL YEAR/NUMBER RANGE:

DISTRICT/TYPE/FEE:

TRANSACTION TYPE:

TOWNSHIP:

CITY:

STATUS:

EXCLUDE STATUS:

USER/OPERATOR:

HISTORY TYPE: 07 - Underpayment

EXCLUDE USER/OPERATOR:

PAYMENT SOURCE TYPE:

PRINT TOTALS ONLY: No

SORT ORDER: Transaction Date

PRINT COMMENTS: N

ACCOUNT#:

ACCOUNT NAME:

LOCATION:

Print Payment Breakdown:No

CHECK NUMBER:

TRANS AMOUNT FROM:

TRANS AMOUNT TO:

RUN DATE: 4/3/2023 9:09 AM

GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
03/01/2023	16:46:11	2022-251994		81696201	BROTHERS KEEPERS EXPRESS LLC	MH	Payment	03/01/2023	walk-in		0.24		0.24
TOTAL TRANSACTION:													0.24
03/02/2023	10:12:25	2019-54217	DL,PBA	83959101	BELLA NAILS	MH	Payment	02/28/2023	mail	00001620			0.00
03/02/2023	10:12:25	2020-34985	DL,PBA	83959101	BELLA NAILS	MH	Payment	02/28/2023	mail	00001620	0.05		0.05
TOTAL TRANSACTION:													0.05
03/02/2023	10:48:57	2021-27472	DS,G,MPGAR	26458302	TOMAS GONZALO	ADH	Payment	03/02/2023	mail	0000051399	0.63		0.63
TOTAL TRANSACTION:													0.63
03/02/2023	11:27:27	2022-38687		14481117	LLOYD GERALD LEE	TYRELL	Payment	03/02/2023	walk-in	1781	0.80		0.80
TOTAL TRANSACTION:													0.80
03/03/2023	10:07:10	2022-28913		1064453	PERRY DAVID	MH	Payment	03/03/2023	mail	100002	0.30		0.30
TOTAL TRANSACTION:													0.30
03/03/2023	10:08:57	2022-25379		2873301	GRANTHAM ROGER	TYRELL	Payment	03/03/2023	mail	01031	0.04		0.04
TOTAL TRANSACTION:													0.04
03/03/2023	10:29:29	2022-28584		4197302	BULLOCK DANNY WAYNE	TYRELL	Payment	03/03/2023	walk-in	005530	0.25		0.25
03/03/2023	10:29:29	2022-20677		4197303	BULLOCK DANNY WAYNE	TYRELL	Payment	03/03/2023	walk-in	005530			0.00
TOTAL TRANSACTION:													0.25
03/03/2023	12:21:32	2022-251741		21616171	TERRY ERVIN DONNELL	ADH	Payment	03/03/2023	walk-in	101404	0.02		0.02
TOTAL TRANSACTION:													0.02
03/06/2023	09:52:30	2022-21769		21083301	STRATER FRANCES G	MH	Payment	03/06/2023	mail	19-446077254	0.01		0.01
TOTAL TRANSACTION:													0.01
03/06/2023	09:55:21	2022-61526		2556	MILL BOONE BENJAMIN	TYRELL	Payment	03/06/2023	mail	1727	0.68		0.68
TOTAL TRANSACTION:													0.68
03/06/2023	09:57:43	2022-40080		12459023	YANCEY FRANKLIN WAYNE JR	TYRELL	Payment	03/06/2023	mail	1041	0.03		0.03
TOTAL TRANSACTION:													0.03
03/06/2023	09:58:10	2020-242462	DL	58925201	JAIMEZ THELMA	TYRELL	Payment	03/06/2023	mail	0121			0.00
03/06/2023	09:58:10	2020-242463	DL	58925201	JAIMEZ THELMA	TYRELL	Payment	03/06/2023	mail	0121	0.03		0.03
TOTAL TRANSACTION:													0.03
03/08/2023	09:34:17	2022-12905	HGAR	13917306	KINTON CORNELIUS	TYRELL	Payment	03/08/2023	walk-in				0.00
03/08/2023	09:34:17	2022-11170		1069553	RODRIGUEZ JUAN LUIS GREGORIO	TYRELL	Payment	03/08/2023	walk-in		0.02		0.02
TOTAL TRANSACTION:													0.02
03/08/2023	10:13:09	2022-32925		80943301	ADCOCK BRENT	TYRELL	Payment	03/08/2023	mail	008690	0.97		0.97
TOTAL TRANSACTION:													0.97
03/09/2023	09:46:02	2022-13156		21797305	THOMAS WILLIE C	MH	Payment	03/09/2023	mail	08224	0.06		0.06
TOTAL TRANSACTION:													0.06
03/09/2023	09:50:52	2022-60699		17809301	PEROTTI JOHN P	ADH	Payment	03/09/2023	mail	2895	0.03		0.03
TOTAL TRANSACTION:													0.03
03/09/2023	09:54:12	2021-38221	PBA	374	THE COCA COLA CO	MH	Payment	03/09/2023	mail	80084474	0.14		0.14
TOTAL TRANSACTION:													0.14
03/10/2023	10:08:33	2022-32982		52603304	WALKER RICHARD DWAYNE	TYRELL	Payment	03/10/2023	mail	2800	0.02		0.02
TOTAL TRANSACTION:													0.02
03/10/2023	10:09:32	2022-35948		8986201	BROOKS MICHAEL RHODES	ADH	Payment	03/10/2023	mail	001138	0.04		0.04
TOTAL TRANSACTION:													0.04
03/10/2023	10:13:46	2021-27472	DS,G,MPGAR	26458302	TOMAS GONZALO	MH	Payment	03/10/2023	mail	0000051399	0.63		0.63
TOTAL TRANSACTION:													0.63

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GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
03/10/2023	10:15:14	2022-5767	HGAR	69138301	EQUITY TR CO CUST WOODARD ET A	ADH	Payment	03/10/2023	mail	55169937	0.19		0.19
TOTAL TRANSACTION:													0.19
03/13/2023	09:57:17	2022-252304		458	CYBER SKILLS INC II	MH	Payment	03/13/2023	mail	00002104	0.29		0.29
TOTAL TRANSACTION:													0.29
03/13/2023	10:07:55	2022-29773		31530301	BARRETO NILSA B	TYRELL	Payment	03/13/2023	mail	4587	0.04		0.04
TOTAL TRANSACTION:													0.04
03/13/2023	10:11:57	2022-28209		60941301	PIEDMONT ELECTRIC MEMB CORP	TYRELL	Payment	03/13/2023	mail	19953	0.04		0.04
TOTAL TRANSACTION:													0.04
03/13/2023	10:12:44	2021-250711	DS,PBA	15051301	STEWART HOUSE PAMELA	ADH	Payment	03/13/2023	mail	407107	0.01		0.01
TOTAL TRANSACTION:													0.01
03/13/2023	10:24:47	2022-16786		6641301	THOMAS GERRY LEE	ADH	Payment	03/13/2023	mail	28498735271	0.78		0.78
TOTAL TRANSACTION:													0.78
03/13/2023	10:32:43	2022-6947		84718301	PELFREY TERESA	TYRELL	Payment	03/13/2023	mail	1916	0.30		0.30
TOTAL TRANSACTION:													0.30
03/13/2023	14:23:00	2022-10216	MGAR	81331301	SCOTT WILLIE	VDS	Payment	03/13/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/14/2023	10:36:00	2022-253208	MGAR	1789	CHAMBERS TYLER	VDS	Payment	03/14/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/14/2023	13:08:00	2022-253372	MGAR	44458302	CURRIN CARLTON P JR	VDS	Payment	03/14/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/14/2023	19:18:00	2022-9772	MGAR	1040643	RYAN VIRGINIA	VDS	Payment	03/14/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/15/2023	09:24:28	2022-251600		40661199	LOUGEE BRIAN SCOTT	MH	Payment	03/15/2023	mail	02154			0.00
03/15/2023	09:24:28	2022-251659		40661199	LOUGEE BRIAN SCOTT	MH	Payment	03/15/2023	mail	02154	0.49		0.49
TOTAL TRANSACTION:													0.49
03/15/2023	09:26:50	2022-21663		88127301	ROBINSON AUBURN M	ADH	Payment	03/15/2023	mail	05066	0.02		0.02
TOTAL TRANSACTION:													0.02
03/15/2023	09:37:46	2022-30247	HGAR	40084301	SAUNDERS JEFFREY D	MH	Payment	03/15/2023	mail	411651798	0.02		0.02
TOTAL TRANSACTION:													0.02
03/15/2023	10:20:00	2022-19490	MGAR	88986301	MIRACLE SHERRIE	VDS	Payment	03/15/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/15/2023	16:11:43	2018-54168	DL	83645101	SOUTH GRANVILLE IMPORTS LLC	MH	Payment	03/15/2023	walk-in	1401	0.76		0.76
03/15/2023	16:11:43	2017-81490	DL,N	83645117	SOUTH GRANVILLE IMPORTS LLC	MH	Payment	03/15/2023	walk-in	1401			0.00
03/15/2023	16:11:43	2016-76432	DL,N	83645116	SOUTH GRANVILLE IMPORTS LLC	MH	Payment	03/15/2023	walk-in	1401			0.00
TOTAL TRANSACTION:													0.76
03/16/2023	07:58:00	2022-10533	MGAR	7559302	DICKEY MICHAEL A	VDS	Payment	03/16/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/16/2023	10:23:15	2022-14101		87908301	MCKNIGHT CANDACE	MH	Payment	03/16/2023	mail	411656967	0.01		0.01
TOTAL TRANSACTION:													0.01
03/16/2023	11:13:00	2022-15232	MGAR	7647303	WATKINS BARBARA S	VDS	Payment	03/16/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/16/2023	15:25:00	2022-252666	MGAR	84129201	WEST JASON	VDS	Payment	03/16/2023			0.60		0.60
TOTAL TRANSACTION:													0.60
03/16/2023	16:39:00	2022-2582	MGAR	83665301	TORAL VICTOR HUGO	VDS	Payment	03/16/2023			0.60		0.60
TOTAL TRANSACTION:													0.60

RUN DATE: 4/3/2023 9:09 AM

GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
03/17/2023	13:23:00	2022-14301	MGAR	81060301	NUNEZ NESTOR	VDS	Payment	03/17/2023			0.60		0.60
03/17/2023	14:44:00	2022-37560	MGAR	18726201	REED DIANE	VDS	Payment	03/17/2023					0.60
03/19/2023	18:34:00	2022-28228	MGAR	1444	DEFIO PAUL	VDS	Payment	03/19/2023					0.60
03/20/2023	10:33:49	2022-9822		1021983	YOW KENNETH ETAL	TYRELL	Payment	03/20/2023	mail	10460			0.17
03/20/2023	10:33:49	2022-9723		1021983	YOW KENNETH ETAL	TYRELL	Payment	03/20/2023	mail	10460			0.00
03/20/2023	10:42:06	2022-8677	MGAR	37293301	ROBERTSON HUGH P	TYRELL	Payment	03/20/2023	mail	1363			0.60
03/20/2023	11:14:00	2022-38555	MGAR	336	CURRIN WILLIE LEE	VDS	Payment	03/20/2023					0.60
03/20/2023	11:22:53	2022-18719	HGAR	83196301	SCARBERRY ASHLEY P	ADH	Payment	03/20/2023	mail	411656968			0.01
03/21/2023	11:47:00	2022-253515	MGAR	14777301	DUNHAM JAMES L	VDS	Payment	03/21/2023					0.60
03/21/2023	16:19:51	2022-254144		76821201	MAUNEY JOHN ROBERT	TYRELL	Payment	03/21/2023	walk-in	1129			0.10
03/22/2023	17:34:00	2022-17799	MGAR	85277302	MOTE KEVIN D	VDS	Payment	03/22/2023					0.60
03/22/2023	20:13:00	2022-10158	MGAR	10855301	TAYLOR IRISH M	VDS	Payment	03/22/2023					0.60
03/24/2023	04:36:00	2022-210	MGAR	1036003	DAVIS OBRIEN HAROLD	VDS	Payment	03/24/2023					0.60
03/24/2023	09:23:18	2021-37361	DL	82892201	RAMSEY WALTER	TYRELL	Payment	03/24/2023	mail	28696883253			0.02
03/24/2023	09:29:45	2022-39184		86665201	AIKEN MELVIN FLINTON JR	ADH	Payment	03/24/2023	mail	1023			0.03
03/27/2023	10:10:00	2022-253487	MGAR	1542	DOVER PAUL CASEY	VDS	Payment	03/27/2023					0.60
03/27/2023	14:14:30	2022-21954		88217301	BROBST RONALD JR	MH	Payment	03/27/2023	mail	411674341			0.01
03/27/2023	16:09:00	2022-29013	MGAR	1065913	HATCHETT ANITRA	VDS	Payment	03/27/2023					0.60
03/28/2023	09:28:44	2022-253218	MGAR	699	CHAPPELL JUSTIN WAYNE	MH	Payment	03/28/2023	mail	181206			0.00
03/28/2023	09:28:44	2022-253219	MGAR	699	CHAPPELL JUSTIN WAYNE	MH	Payment	03/28/2023	mail	181206			0.52
03/28/2023	14:36:00	2022-16332	MGAR	1008213	SANDUSKY MARGARET S	VDS	Payment	03/28/2023					0.60
03/29/2023	11:29:00	2022-55169	MGAR	1043303	BULLOCK FEEBIE	VDS	Payment	03/29/2023					0.60
03/29/2023	11:46:00	2022-11631	MGAR	1045473	CHAVIS ERVIN	VDS	Payment	03/29/2023					0.60
03/29/2023	13:28:00	2022-3604	MGAR	1045773	HALES WILLIAM PATRICK JR	VDS	Payment	03/29/2023					0.60
03/30/2023	11:13:53	2022-252659	MGAR	1001573	MCBROOM TERRY	MH	Payment	03/30/2023	mail	120872816			0.31

RUN DATE: 4/3/2023 9:09 AM

GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
03/30/2023	15:37:00	2022-253460	G	65275301	DEUGER GARY	VDS	Payment	03/30/2023			0.60		0.60
											TOTAL TRANSACTION:		0.60
03/31/2023	12:49:00	2022-57681	G	1044193	BROWN ROBERT J III	VDS	Payment	03/31/2023			0.60		0.60
											TOTAL TRANSACTION:		0.60
03/31/2023	23:00:29	2022-29686		38280301	MCKOY EVERLEE	ARCLEAR	Write Off	03/31/2023			1.09		1.09
											TOTAL TRANSACTION:		1.09
03/31/2023	23:00:29	2022-75090		78329117	ADT LLC	ARCLEAR	Write Off	03/31/2023			0.42		0.42
											TOTAL TRANSACTION:		0.42
03/31/2023	23:00:29	2022-75094		82462101	NIELSON AUDIO INC	ARCLEAR	Write Off	03/31/2023			0.08		0.08
											TOTAL TRANSACTION:		0.08
03/31/2023	23:00:29	2022-75095		1074105	PITNEY BOWES INC	ARCLEAR	Write Off	03/31/2023			0.82		0.82
											TOTAL TRANSACTION:		0.82
03/31/2023	23:00:29	2022-75097		2062	WATERLOGIC USA INC	ARCLEAR	Write Off	03/31/2023			0.44		0.44
											TOTAL TRANSACTION:		0.44
03/31/2023	23:00:29	2022-75100		16489101	73 REALTY LLC	ARCLEAR	Write Off	03/31/2023			1.06		1.06
											TOTAL TRANSACTION:		1.06
03/31/2023	23:00:29	2022-75101		71101	ALLSTATE INSURANCE CO 61526	ARCLEAR	Write Off	03/31/2023			1.90		1.90
											TOTAL TRANSACTION:		1.90
03/31/2023	23:00:29	2022-75104		846101	ANGELA & CO INC	ARCLEAR	Write Off	03/31/2023			0.79		0.79
											TOTAL TRANSACTION:		0.79
03/31/2023	23:00:29	2022-75105		47965104	CATALINA MARKETING CORP INC	ARCLEAR	Write Off	03/31/2023			0.18		0.18
											TOTAL TRANSACTION:		0.18
03/31/2023	23:00:29	2022-75113		74431101	ESSENTIAL MASSAGE	ARCLEAR	Write Off	03/31/2023			1.55		1.55
											TOTAL TRANSACTION:		1.55
03/31/2023	23:00:29	2022-75118		602101	GRANVILLE BARBER SHOP	ARCLEAR	Write Off	03/31/2023			0.59		0.59
											TOTAL TRANSACTION:		0.59
03/31/2023	23:00:29	2022-75119		37612101	GREATAMERICA FINANCIAL SERV	ARCLEAR	Write Off	03/31/2023			0.48		0.48
											TOTAL TRANSACTION:		0.48
03/31/2023	23:00:29	2022-75126		14424101	LIGHT ROBERT H	ARCLEAR	Write Off	03/31/2023			0.13		0.13
											TOTAL TRANSACTION:		0.13
03/31/2023	23:00:29	2022-75132		58889105	NORTHERN LEASING SYSTEMS INC	ARCLEAR	Write Off	03/31/2023			0.20		0.20
											TOTAL TRANSACTION:		0.20
03/31/2023	23:00:29	2022-75134		2549	PEPSI BOTTLING VENTURES LLC	ARCLEAR	Write Off	03/31/2023			1.50		1.50
											TOTAL TRANSACTION:		1.50
03/31/2023	23:00:29	2022-75135		85104101	PERRY & WATERS LLP	ARCLEAR	Write Off	03/31/2023			0.81		0.81
											TOTAL TRANSACTION:		0.81
03/31/2023	23:00:29	2022-75136		18020101	PIKE JOHN H ATTY AT LAW	ARCLEAR	Write Off	03/31/2023			0.27		0.27
											TOTAL TRANSACTION:		0.27
03/31/2023	23:00:29	2022-75139		823	QUADIANT INC	ARCLEAR	Write Off	03/31/2023			0.54		0.54
											TOTAL TRANSACTION:		0.54
03/31/2023	23:00:29	2022-75147		770101	TEASE	ARCLEAR	Write Off	03/31/2023			1.83		1.83
											TOTAL TRANSACTION:		1.83
03/31/2023	23:00:29	2022-75148		88476101	THE HUB ON MAIN	ARCLEAR	Write Off	03/31/2023			1.82		1.82
											TOTAL TRANSACTION:		1.82

RUN DATE: 4/3/2023 9:09 AM

GRANVILLE COUNTY ACTIVITY REPORT

DATE	TIME	BILL#	Statuses	ACCOUNT	NAME	OPER	TYPE	PYMT DATE	SOURCE	CHK#	TAX	INTEREST	TOTAL
03/31/2023	23:00:29	2022-75149		69863101	THIS N THAT	ARCLEAR	Write Off	03/31/2023			0.77		0.77
											TOTAL TRANSACTION:	0.77	
03/31/2023	23:00:29	2022-75156		1410101	WILSONS CARPET SERVICE	ARCLEAR	Write Off	03/31/2023			0.21		0.21
											TOTAL TRANSACTION:	0.21	
03/31/2023	23:00:29	2022-75157		1440106	XEROX CORP	ARCLEAR	Write Off	03/31/2023			0.08		0.08
											TOTAL TRANSACTION:	0.08	
											42.27		42.27
GRAND TOTALS											42.27		42.27

USER	TOTALS
ADH	1.76
ARCLEAR	17.56
MH	3.84
TYRELL	4.11
VDS	15.00

All Payments

TAX YEAR	TOTALS
2022	40.00
2021	1.43
2020	0.08
2019	0.00
2018	0.76
2017	0.00
2016	0.00

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:

TRANSACTION DATE RANGE: 03/01/2023 12:00:00 AM - 03/31/2023 12:00:00 AM

PAYMENT DATE RANGE:

USER/OPERATOR:

TAX DISTRICT(S):

BILL YEAR RANGE:

BILL# RANGE:

BILL TYPE: Both

RELEASE NUMBER ONLY: No

SORT BY: Transaction Date

PAYMENT TYPE: ACH - ACH, Card - Credit Card, Cash -
Cash, Check - Check, DSO - DSO, EPA - EPA, MOrder - Money
Order, OPM - OPM, PPAY - PPAY, WEB - WEB

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
28534301 MARCHESE ROBERT MARCHESE JOANNA 697 OXFORD RIDGE DR WAKE FOREST, NC 27587	2022-19070	RP: 183300292848	46.89	TYRELL	3/3/2023 10:36:53 AM
86070201 SPAIN PAUL 771 BEAVER POND RD CLARKSVILLE, VA 23927	2022-35239	PERSONAL PROPERTY	3.00	MH	3/6/2023 10:00:06 AM
88830301 ECI CUSTOM HOMES INC 2701 ROWLAND RD RALEIGH, NC 27615	2022-12448	RP: 192314428901	851.61	MH	3/8/2023 10:08:23 AM
88627301 BACCAY SHARON AUSTIN VINCENT 4004 HURST DR FRANKLINTON, NC 27525	2019-33532	RP: 183500131318	29.00	ADH	3/10/2023 10:13:53 AM
57882301 MEADOWS FAMILY PTR 2701 E FARRWAY RD	2022-2291	WAKE FOREST NC 27588 1187 RP: 191504909768	100.45	TYRELL	3/10/2023 10:14:45 AM

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
MOREHEAD CITY, NC 28557		BRENDA M DAVIES REFUND RECIPIENT: BRENDA M DAVIES MAIL OVERPAYMENT 2701 E FAIRWAY RD MOREHEAD CITY NC 28557			
3016	2022-254182	PERSONAL PROPERTY	191.86	TYRELL	3/14/2023 10:06:22 AM
HANCOCK KYLE EDWARD					
1700 EDDY CT					
FRANKLINTON, NC 27525-7018		COUNTY OF FRANKLIN REFUND RECIPIENT: KYLE HANCOCK VTS OVERPAYMENT 1700 EDDY CT FRANKLINTON NC 27525			
3018	2022-254195	PERSONAL PROPERTY	58.70	TYRELL	3/15/2023 10:46:23 AM
TAYLOR VICTOR M					
9193 NC HIGHWAY 49					
ROXBORO, NC 27574-9259		PERSON COUNTY REFUND RECIPIENT: VICTOR MCNEIL TAYLOR VTS OVERPAYMENT 9193 HWY 49 N ROXBORO NC 27574 RP: 192202553391			
2862303	2022-176		2.01	ADH	3/16/2023 10:25:00 AM
BIBBY E R HEIRS					
C/O LAVONDA JACKSON					** VOIDED **
918 RALEIGH ST					
OXFORD, NC 27565		REFUND RECIPIENT: LAVONDA JACKSON MAIL IN OVERPAYMENT 8200 E JEFFERSON AVE APT 1202 DETROIT MI 48214			
38202032	2022-254060	PERSONAL PROPERTY	2.00	TYRELL	3/20/2023 10:41:21 AM
WINSTON CHARLIE					
4699 DORSEY RD					** VOIDED **
OXFORD, NC 27565		CHALRIE WINSTON REFUND RECIPIENT: CHARLIE WINSTON MAIL OVERPAYMENT 4699 DORSEY RD OXFORD NC 27565 RP: 097800966969			
827303	2022-23941		12.00	TYRELL	3/20/2023 10:48:42 AM
COOPER MCDUGLAS					

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
COOPER NANNIE L 6448 WAYWIND DRIVE DATON, OH 45426		MICHELLE D COOPER REFUND RECIPIENT: MICHELLE D COOPER MAIL OVERPAYMENT 550 UNION HILL CIR APT D DAYTON OH 45449			
86066301	2021-36838	PERSONAL PROPERTY	1.88	TYRELL	3/20/2023 10:57:13 AM
NORRIS JERRY R JR NORRIS MARY R 4050 CANNADYS MILL RD					** VOIDED **
KITTRELL, NC 27544		JERRY NORRIS REFUND RECIPIENT: JERRY NORRIS MARY NORRIS MAIL OVERPAYMENT 4050 CANNADY MILL KITTRELL NC 27544			
3026	2022-254216	PERSONAL PROPERTY	50.36	TYRELL	3/20/2023 3:03:50 PM
CARPENTER HANNAH LEIGH 4037 RIDLEY FIELD DR					
WAKE FOREST, NC 27587-6081		WAKE COUNTY REVENUE DEPARTMENT REFUND RECIPIENT: HANNA LEIGH CARPENTER VTS OVERPAYMENT 4037 RIDLEY FIELD WAKE FOREST NC 27587			
14777301	2022-29270	RP: 096000673851	13.99	VDS	3/21/2023 11:47:00 AM
DUNHAM JAMES L DUNHAM SUZANNE M 632 ENON ROAD					** VOIDED **
OXFORD, NC 27565		REFUND RECIPIENT:			
81156201	2022-40549	PERSONAL PROPERTY	3.09	TYRELL	3/27/2023 10:02:55 AM
CONNOLLEY DENNIS 1530 OLIVE CIRCLE					** VOIDED **
CREEDMOOR, NC 27522		DENNIS CONNOLLEY REFUND RECIPIENT: DENNIS J CONNOLLEY WALK IN OVERPAYMENT 1530 OLIVE CIRCLE creedmoor NC 27522			
80905301	2022-32904	RP: 193303231215	79.08	TYRELL	3/27/2023 11:16:05 AM

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

NAME	BILL NUMBER	PAYMENT TYPE	AMOUNT	OPER	DATE TIME
VNSN LLC					
P O BOX 914					
OXFORD, NC 27565		FIRST HORIZON BANK ATTACHMENT REFUND RECIPIENT: VNSN LLC BANK ATTACHMENT OVERPAYMENT P O BOX 914 OXFORD NC 27565			
27478101	2022-40084	PERSONAL PROPERTY	36.96	TYRELL	3/30/2023 10:36:34 AM
ELLINGTON & SON GRADING & LAND					
2710 ENON ROAD					
OXFORD, NC 27565		TRUIST BANK ATTACHMENT - ELLINGTON AND SON REFUND RECIPIENT: ELLINGTON AND SON GRADING AND LAND BANK ATTACHMENT OVERPAYMENT 2710 ENON ROAD OXFORD NC 27565			
1444	2022-28228	RP: 088504703664LHA	129.41	MH	3/30/2023 10:40:19 AM
DEFIO PAUL					
1192 ROTTERDAM LN					
CREEDMOOR, NC 27522-8108		ACME PLUMBING & HEATING OF DURHAM INC REFUND RECIPIENT: PAUL DEFIO GARNISHMENT OVERPAYMENT 1192 ROTTERDAM LN creedmoor NC 27522 8108			
2380	2021-251395	PERSONAL PROPERTY	1.34	ADH	3/31/2023 11:18:29 AM
LYNCH MELISSA RENEE					
2521 CONYERS RD					
FRANKLINTON, NC 27525-7630		GRANVILLE COUNTY PUBLIC SCHOOLS REFUND RECIPIENT: LYNCH MELISSA RENEE MAIL IN OVERPAYMENT 2521 CONYERS RD FRANKLINTON NC 27525			
TOTAL REFUNDS PRINTED:	1,613.63				
TOTAL VOID REFUNDS:	-22.97				
TOTAL:	1,590.66				

RUN DATE: 4/3/2023 9:14 AM

GRANVILLE COUNTY REFUND REPORT

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 3/1/2023 - 3/31/2023

NAME	BILL NUMBER		AMOUNT	OPER	PAYMENT TYPE	DATE TIME	REFUND DATE
19939301 - SCOTT JULIA	2022-6299	RP: 104100854627	1.49	TJT	WEB	3/7/2023 10:30:52 AM	2/28/2023 02:00 PM
TOTAL VOID REFUNDS:		1.49					



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: **Update to Granville County Fire Commission Bylaws**

PURPOSE:

To set the initial terms and term limits for the Granville County Fire Commission.

BACKGROUND:

The Granville County Fire Commission was established July 5, 2022. The by-laws did not establish the initial terms or term limits for members. Staff established one and two-year initial terms for members and the Fire Commission agreed to these terms. Initial terms and term limits need to be established and added to Section 4 of the bylaws.

Section 4. Election and Term of Office. See ARTICLE V Section 2 & 3 for election of members, position appointments, and/or the filling of vacancies. No County employee is to serve on a Board of Commissioners appointed body unless that body requires specified staff representation. No person duly elected to public office is to be a voting member of the Fire Commission. County employees shall serve in an ex officio/advisory/non-voting capacity.

To be added to bylaws:

Length of Term: *The initial board is to consist of three appointees for terms of one year and three appointees for terms of two years. Thereafter, all appointments are to be for terms of two years, with reappointment permitted. Members may serve three consecutive terms.*

RECOMMENDATION:

To set the initial terms and term limits for the Granville County Fire Commission.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Minutes

PURPOSE:

To approve minutes of the July 5, 2022 Regular Meeting and the July 11, 2022, July 19, 2022, August 4, 2022, August 5, 2022 Special Meetings and the April 17, 2023 Board of Equalization and Review Meeting.

RECOMMENDATION:

County Manager recommends approval.

ATTACHMENTS:

July 5, 2022 Regular Meeting Draft Minutes
July 11, 2022 Special Meeting Draft Minutes
July 19, 2022 Special Meeting Draft Minutes
August 4, 2022 Special Meeting Draft Minutes
August 5, 2022 Special Meeting Draft Minutes
Draft Minutes for Board of E & R April 17, 2023

ACTION TAKEN:

OXFORD, NORTH CAROLINA
July 5, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Tuesday, July 5, 2022, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chair: Tony W. Cozart

Commissioners: Jimmy Gooch Timothy Karan
Sue Hinman Russ May
Zelodis Jay David T. Smith

County Manager: Michael S. Felts

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr.

News Reporters: Amanda Dixon – *Butner-Creedmoor News*
Donna Perkins – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman Tony W. Cozart called the meeting to order. He then recognized Commissioner Zelodis Jay for the invocation and Pledge of Allegiance.

SPECIAL PRESENTATION HONORING LIFE AND SERVICE OF FORMER COMMISSIONER JAMES MICHAEL “MIKE” WARREN

Chairman Cozart thanked the Board members for allowing him to make a special presentation. He stated that the community and county lost a great man. He then said that a memorial service was held on Sunday for former County Commissioner Mike Warren. He stated further that Commissioner Warren was committed to Granville County in so many ways and so, at this meeting, he and the Board of Commissioners wanted to take a minute to honor his memory. Chairman Cozart thanked County Manager Felts for putting together a brief excerpt from a documentary that was shared to highlight one area where Commissioner Warren was so very important in showing leadership in this county. County Manager Felts shared the video with the Board.

Chairman Cozart stated that the Board will forever be indebted to former Commissioner Mike Warren for the leadership he gave this county during a very difficult time. He then called Mike Warren’s wife Gail to the stage. He stated that the time that the Board had taken on this evening to honor Commissioner Warren was nothing compared to the many hours he spent fighting for Granville County. He continued that he could see it on his face at

the time, how worn he was, but he was a real champion. He stated personally that when he was at J. F. Webb High School as a student, Mr. Warren was teaching there and fast forward, he had the opportunity to serve with him on the Board of Commissioners. He stated further that the other thing that he wished everyone could appreciate was that the very day Mr. Warren was installed as a County Commissioner, he became the Chairman of the Board. He continued that he could not imagine the amount of studying he had to do leading up to that, but he stepped right in, and he did it. He stated further that Commissioner Warren was a man of conviction, that he really enjoyed his company, and that he will be forever grateful for the service he gave this county. He said make no mistake, Mike Warren loved Granville County.

Chairman Cozart read and presented the following proclamation to his wife Gail Warren and family:

**Proclamation Honoring the Life and Service of
James Michael "Mike" Warren
March 9, 1945 – July 1, 2022**

WHEREAS, the Granville County Board of Commissioners issue this proclamation in recognition and memory of James Michael "Mike" Warren's service to Granville County; and

WHEREAS, Mike taught school for 37 years and loved his students as they all were precious in his sight. He became a father figure to some and shared lifelong bonds with many; and

WHEREAS, Mike was active in his community many years serving as a Sunday School teacher, a deacon at Oxford Baptist Church, a board member of the Oxford Credit Union, and a longtime member of the Oxford Lions Club; and

WHEREAS, in 1989 Mike Warren was elected as a Granville County Commissioner, was sworn into office in June of 1989, and was named Chairman of the Board at his very first meeting; and

WHEREAS, Mike served as Chairman of the Granville County Commissioners during a very challenging time of the Hazardous Waste Incinerator fight and served with calmness and integrity; and

WHEREAS, the Granville County Board of Commissioners respectfully honors the life and memory of former Commissioner Mike Warren, and expresses sincere sympathy and condolences to the entire Warren family during this time of great personal loss.

NOW, THEREFORE BE IT PROCLAIMED, that the Granville County Board of Commissioners do sincerely and humbly join the family and the Granville County community in celebrating the life and service of James Michael "Mike" Warren.

This the 5th day of July 2022.

Commissioner Jay stated that serving with Commissioner Warren was a joy and a privilege. He stated that he was a man of integrity. He stated further that he loved to joke and that he and Commissioner Warren shared many laughs together.

County Attorney Wrenn stated that he had known Commissioner Warren all his life. He said he believes that religion is a private thing and he believed that Commissioner Warren felt that way too, but that he had gotten more out of his Sunday School class than he has gotten out of any church.

Chairman Cozart thanked Gail and Bailey for coming, noting that Bailey works for Granville 911.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Minutes of the Board of Equalization and Review April 18, 2022 and June 6, 2022 meetings.
- (B) Approved a technical correction to the Granville County Fire Commission By-Laws as follows:
 - o Article V, Section 2, Number of Members - one member is *the current President of the Granville County Fire Chiefs Association*.

PRESENTATION ON PETCO LOVE GRANT

Chairman Cozart stated the next item on the agenda was to publicly thank Petco Love for the grant contribution to Granville County Animal Control.

Matt Katz, Director of Animal Control, stated that Granville County Animal Control (GCAC) applied for a \$12,500 grant from Petco Love to fund microchips, collars, and tags for dogs and cats to reduce the number of stray pets. With these funds, Animal Control will offer microchip clinics for pet owners and offer tags and collars for pets. These efforts will help GCAC unite lost pets with owners reducing the intake of dogs and cats. This is the second year in a row Petco Love has invested in lifesaving efforts in Granville County as last year Animal Control received \$6,000 for the trap, spray/neuter, and release program for community cats. He continued that Petco Love is a national non-profit leading change for pets by harnessing the power of love to make communities and pet families closer, stronger, and healthier. Since its founding in 1999, Petco Love has invested \$330 million in adoption and other lifesaving efforts. Petco Love helps find loving homes for pets in partnership with Petco and more than 4,000 organizations like ours across North America, with 6.5 million pets adopted and counting. Mr. Katz also noted that Petco Love stated the following:

"Our investment in Granville County Animal Control is part of more than \$15M in investments recently announced by Petco Love to power local organizations across the country as part of our commitment to create a future in which no pet is unnecessarily euthanized," said Susanne Kogut, president of Petco Love. "Our local investments are

only part of our strategy to empower animal lovers to drive lifesaving change right alongside us. We recently celebrated the one-year launch anniversary of Petco Love Lost, a national lost and found database that uses pet facial recognition technology to simplify the search for lost pets."

During the Petco presentation, the power went out at 7:20 p.m.

Chairman Cozart thanked Mr. Katz for his presentation. The Board agreed to skip Introductions and proceeded to public comments on the agenda instead.

PUBLIC COMMENTS

Brenda D. Lemus, 1715 Evans Road, Franklinton, NC, stated that somewhere between NC Highway 96 and Fairport Road someone is raising roosters for cock fighting. She stated that she had noticed the area about 13 years ago and that she had since reached out to Animal Control and PETA. She said that roosters are tied up and when they grow up, they disappear. She said that she is appalled by what is happening to these animals. She said this has happened for years and asked the Commissioners to please do something. Ms. Lemus stated that she had spoken with the owner and that he became very upset and asked her to leave. She stated that this was cruelty to animals and that something needed to be done.

BOARD APPROVED PARKS, GREENWAYS AND RECREATION FISCAL YEAR 2022-2023 MINI-GRANTS

Chairman Cozart stated that the purpose of this item was to further recreation investment in the County that aligns with the goals of the Recreation Master Plan. He continued that the Parks, Greenways and Recreation Advisory Committee conducts a mini-grant program for projects that align with the goals of the Recreation Master Plan. The Committee reviews applications and makes funding recommendations for up to \$25,000 per project. The program was temporarily suspended for the past few fiscal years and has now resumed for the fiscal year 2022-2023. Six applications were received and reviewed for compliance. Projects are required to be completed within one year of receiving funding.

Chairman Cozart gave the recommendation of the Parks, Greenways, and Recreation Advisory Committee

After a brief discussion, the Board took action.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the recommendation by the Parks, Greenways, and Recreation Advisory Committee to approve the following mini-grants for fiscal year 2022-2023:

Applicant	Project	Amount
Town of Butner	ADA swing set and rubber matting	\$14,950.00
City of Creedmoor	Community Sports Plaza (basketball, pickleball, outdoor fitness)	\$25,000.00
City of Oxford	New and Replacement Equipment	\$5,000.00
Town of Stem	Playground equipment	\$25,000.00
Hawley Middle School	Baseball/softball field improvements	\$5,672.62
South Granville High School	Softball field improvements and equipment	\$7,541.79

BOARD APPROVED FUND TRANSFER TO KERR-TAR REGIONAL ECONOMIC DEVELOPMENT CORPORATION FOR TRIANGLE NORTH-GRANVILLE

The purpose of the next item on the agenda was to allocate and transfer funds to the Kerr-Tar Regional Economic Development Corporation (KTREDC) to fund site development and utility extension expenditures related to Triangle North-Granville.

County Manager Felts stated that Granville County owns a 527-acre industrial development site as part of the Triangle North Hub Project, which is titled to the Kerr-Tar Regional Economic Development Corporation (KTREDC). Triangle North is a set of four high-quality commerce parks with links to North Carolina's Research Triangle. This innovative alliance enables firms to take advantage of North Carolina's most generous level of business incentives. The four parks are located in Granville, Vance, Warren and Franklin Counties. He continued that at various times, funds are held by KTREDC for each of the four sites to be used to cover the costs associated with engineering, survey, site preparation, or other associated costs. Because the property is titled to the Kerr-Tar Regional EDC it is preferable for KTREDC to issue contracts to fulfill Granville County's approved activities associated with the Granville County Triangle North site rather than Granville County issuing the contracts. County Manager Felts stated further that currently, there is minimal funding being held by KTREDC and recent activity requires professional services to move projects forward. He stated that he and the Economic Development Director, Harry Mills are recommending that Granville County transfer \$100,000 to KTREDC to be held and used for projects at the Triangle North-Granville site.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved allocating \$100,000 of fund balance and transferring the funds to Kerr-Tar Regional Economic Development Corporation to fund projects for Triangle North-Granville.

BOARD APPROVED TECHNICAL SUPPORT TECHNOLOGY AND EQUIPMENT FOR THE SHERIFF'S OFFICE

Chairman Cozart stated that the purpose of the next item was to receive approval to purchase technical support equipment for investigative enhancements for the Granville County's Sheriff's Office Investigative and Narcotics Units.

The Sheriff's Office is in the process of upgrading the technical capabilities of the Investigative and Narcotics Units. The requested equipment will greatly enhance the overall ability for investigators to conduct surveillance and covert activities to support critical investigations. Additionally, the equipment will assist with safety measures for deputies carrying out their law enforcement duties and provide for the integrity of case prosecution from a higher evidentiary standpoint.

The requests are as follows:

- Five (5) user licenses for the Callyo Support Network. Callyo is a leading software communications company that provides enhanced technical capabilities to support multiple law enforcement initiatives. Several major investigative areas include Opioid Abuse, Crimes Against Children, Human Trafficking, and Narcotics Investigations.
- Advanced Covert Technology will provide two (2) remote viewing platforms (Tiger CAM) to assist investigators with surveillance activities in high crime areas or subjects of major investigations, one (1) Micro Oculus Kit, one (1) covert recording device (Nagra Act), and one (1) covert audio/video recorder (ACT AS-1) to support undercover activities.

Sheriff John B. Hardy asked Rob Bailess to come up and Mr. Bailess explained that this will add enhancement to target robust criminal activity.

After clarification that this would be funded from the U.S. Department of Justice asset forfeiture funds, the board approved the sheriff's recommendation.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Russ May, and unanimously carried, the Board approved the purchase of technology and equipment from Callyo Support Network in the amount of \$4,920.00 and from Advanced Covert Technology in the amount of \$25,451.00, utilizing U.S. Department of Justice asset forfeiture funds for technical support equipment for investigative enhancements.

BOARD APPROVED TRAFFIC IMPROVEMENTS FOR THE WILTON CONVENIENCE SITE

Chairman Cozart stated that this request was for the consideration to award a service contract for adding concrete pavement to the compactor off-loading area located at the Wilton Convenience Site. He noted that the number of bidders were as follows:

- | | |
|--|-------------|
| ▪ Minority Trade Services / Durham, NC | \$21,440.00 |
| ▪ Carrington's Clearing and Grading / Oxford, NC | \$23,760.00 |

- Paul Williford Builder / Oxford, NC NO BID

Chairman Cozart explained that in addition to this work, the county will have the security entrance gate replaced with a wider unit, will install pavement arrows for traffic direction, and has already relocated two dumpsters that impeded traffic flow within this area. He also mentioned that due to the high traffic flow, staff requested facility closure for seven consecutive days for construction, concrete curing time, and safety matters. Signs and advertisements of the upcoming closure will be listed in the local paper, Granville County's social media site, and posted onsite.

County Manager reiterated that the construction would cause the site to be closed for seven days and that appropriate notification will be made.

Upon a motion by Commissioner Russ May, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved awarding a fixed-price service contract to Minority Trade Services LLC for an amount not to exceed \$21,440.00.

BOARD APPROVED DEMOLITION OF VACANT RESIDENTIAL BUILDINGS

Chairman Cozart stated that this request was for the consideration to award a service contract for the demolition of the structures in Stovall as follows: 303 Main Street, 301 Oxford Street and 303 Oxford Street. He stated that the recently acquired properties located in Stovall contain several residential structures that are in need of demolition. The demolition is to mitigate the liability of the abandoned buildings and to clear the properties for a Senior Center scheduled for construction in fiscal year 2023-2024, pending approval. He stated further that on June 1, 2022, the County issued a Request for Bids detailing the requirements of the demolition, and in response, received six (6) bid proposals by the stated deadline of June 24, 2022. The following bids received are listed below in the order of pricing:

- | | |
|--|-------------------------------------|
| ▪ D. H. Griffin Wrecking Company / Raleigh, NC | \$24,750.00 |
| ▪ Pearce's Backhoe Service / Henderson, NC | \$29,000.00 |
| ▪ Carrington's Clearing and Grading / Oxford, NC | \$33,120.00 |
| ▪ Janezic Building Group / Raleigh, NC | \$36,380.00 |
| ▪ Faulkner Grading and Landscaping / Henderson, NC | \$41,500.00 |
| ▪ Press Yelder Grading and Hauling / Oxford, NC | Did not meet insurance requirements |

Chairman Cozart stated that the Development Services Director was recommending that the Board award a fixed-price service agreement to D. H. Griffin Wrecking Company for a price not to exceed \$24,750.00.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved awarding a fixed-price service agreement

to D. H. Griffin Wrecking Company for a price not to exceed \$24,750.00 for the demolition of the structures located at 303 Main Street, 301 Oxford Street and 303 Oxford Street, Stovall, North Carolina for the future Senior Center project.

PROCLAMATIONS, RESOLUTIONS AND LEGISLATIVE MATTERS

Commissioner Russ May noted that House Bill 982 was sent forward by Representative Terry Garrison and that it passed the first reading. He also noted that the bill regarding school boards going to 4-year terms in 2024 was moving forward.

**BOARD APPROVED APPOINTMENTS ON THE GRANVILLE COUNTY
FIRE COMMISSION**

Chairman Cozart stated that the purpose of this agenda item was to appoint members to the Granville County Fire Commission.

County Manager Mike Felts explained that the Fire Commission shall consist of 7 voting members as follows: (3) members who are subject matter experts (SMEs) in fire and emergency services. Current Fire Chiefs of fire departments, contracting with the County, shall not be appointed to any of these seats. SMEs shall reside in the unincorporated area of Granville County and will serve in at-large seats from three geographical areas of Granville County as follows: (1) Northern Region, (1) Central Region, and (1) Southern Region. County Manager Felts continued that (3) members who are citizens at large will also be appointed. Citizens shall reside in the unincorporated area of Granville County and be non-affiliated with the fire and emergency services. These citizens at large are to represent three geographical areas of Granville County as follows: (1) Northern Region, (1) Central Region, and (1) Southern Region. He noted further that the current President of the Granville County Fire Chiefs Association will fill a seat. One (1) member of the Granville County Board of Commissioners is to be appointed by the Board of Commissioners as the liaison to the Fire Commission but will not vote on Fire Commission matters during Fire Commission meetings.

Commissioner Smith recommended Commissioner Russ May as Ex-Officio in the County Commissioner seat.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the following slate of officers in the respective positions:

Granville County Fire Commission	
Northern Region – Fire & Emergency Services Representative	Andy Culbreth – Cornwall
Northern Region – Citizen At-Large	Leroy Anderson
Central Region – Fire & Emergency Services Representative	Matt Norwood
Central Region – Citizen At-Large	Chip Fudge
Southern Region – Fire & Emergency Services Representative	Richard Ray
Southern Region – Citizen At-Large	Larry Mitchell
President of the Granville County Fire Chiefs Association	David Cottrell
County Commissioner, Ex-Officio	Russ May

**It was determined that Larry Mitchell could not serve in the citizen at-large position due to being affiliated with fire services. An appointment was made at the August 8, 2022 meeting.

Chairman Tony Cozart thanked the firemen for their service to the citizens of Granville County.

BOARD REAPPOINTED TIM CURRIN (DISTRICT 1) AND MICHAEL W. YOUNG (DISTRICT 4) TO THE GRANVILLE COUNTY INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

Chairman Cozart stated that the purpose of this item was to make appointments/reappointments to the Granville County Industrial Facilities and Pollution Control Financing Authority. This authority meets only by called meetings if needed.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Tim Currin (District 1) to the Granville County Industrial Facilities and Pollution Control Financing Authority.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the reappointment of Michael W. Young (District 4) to the Granville County Industrial Facilities and Pollution Control Financing Authority.

BOARD REAPPOINTED ALLEN NELSON (DISTRICT 1) AND JOSHUA H. AVERETTE (DISTRICT 5) TO THE GRANVILLE COUNTY PLANNING BOARD

Chairman Cozart stated that the purpose was to make appointments/reappointments to the Granville County Planning Board.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the reappointment of Allen Nelson (District 1) to the Granville County Planning Board.

Upon a motion by Russ May, seconded by Commissioner Timothy Karan, the Board approved the reappointment of Joshua H. Averette (District 5) to the Granville County Planning Board.

BOARD APPROVED APPOINTMENTS OF ADONICA HAMPTON, DR. LAJUANA NORFLEET, LISA GILBERT, JIMMY MINOR, AND LIEUTENANT MICHAEL STOCKWELL TO THE OPIOID ADVISORY COMMITTEE

Chairman Cozart stated that the Opioid Advisory Committee needed to add positions to align with the requirements of the State Memorandum of Understanding (MOU) associated with the Opioid Settlement funding. Representatives from a municipality, social services, education, and business/industry slots are the recommended positions. Chairman Cozart stated the recommendation of the Opioid Advisory Committee.

Commissioner Jimmy Gooch stated that the Board is very fortunate to have these people to serve.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Russ May, and unanimously carried, the Board approved the addition of the following positions and members as recommended by the Opioid Advisory Committee:

Social Services Representative	DSS Director of their Designee – Adonica Hampton
Education Representative	Granville County Public Schools Director of Operations and Safety or their Designee – Dr. LaJuana Norfleet, Director of Student Services
Business Representative	Lisa Gilbert (Central Community Services)
Citizen Representative	Jimmy Minor of Creedmoor
Municipal Representative	Oxford Police Chief of their Designee – Lieutenant Michael Stockwell

BOARD APPROVED THE APPOINTMENTS OF ALLEN WINSTON AND JAVIER HERNANDEZ TO THE RESEARCH TRIANGLE REGIONAL PARTNERSHIP BOARD

Chairman Cozart stated that the purpose of this agenda item was to make appointments to the Research Triangle Regional Partnership Board (RTRP).

Harry Mills, Economic Development Director, recommended Allen Winston with Winston International to fill Francis Winston's position and Javier Hernandez, Director of Operations Integration and Transformation with Ontic, to fill the vacant Revlon position.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the appointments of Allen Winston and Javier Hernandez to the Research Triangle Partnership Board.

INTRODUCTION OF ECONOMIC DEVELOPMENT SPECIALIST, VETERANS SERVICE OFFICER, AND INTERIM COUNTY MANAGER

At this time, Audrey Boone was introduced as the Economic Development Specialist; Chris Dethmers as the Veterans Service Officer; and Doug Logan as the Interim County Manager. Ms. Boone and Mr. Dethmers began employment on June 16, 2022. Mr. Logan will begin on July 12, 2022. Ms. Boone, Mr. Dethmers and Mr. Logan made comments and the Board welcomed them and said they looked forward to working with them.

INTRODUCTION OF SUMMER CIVIC LEADERSHIP PROGRAM PARTICIPANT

Courtney Williams was introduced as a senior from Granville Early College as one of the participants of the Summer Civic Leadership Program. She was unable to attend the previous meeting due to being at a sports event with school.

BOARD APPROVED THE STORMWATER UTILITY SERVICES MANAGER SCOPE OF SERVICES FOR FISCAL YEAR 2022-2023

Chairman Cozart stated that the purpose of this item was to approve the Stormwater Utility Services Scope of Services for fiscal year 2022-2023 in accordance with the interlocal stormwater utility agreement.

County Manager Felts stated that Granville County contracts with Raftelis Financial Consultants, Inc. to provide Stormwater Utility Services Manager services as named in the interlocal agreements among Granville County, Person County, Town of Butner, City of Creedmoor, and Town of Stem. The agreement is renewable in terms of one year beginning July 1st through June 30th each unless either party provides notice of termination. The agreement also requires Exhibit "A" (Scope of Services) to be updated annually based on the work plan approved as set out in the Interlocal Agreement for the joint operation of a Stormwater Management Program. Exhibit "A" (Scope of Services) was included in the agenda packet. The fee for Tasks A through G is consistent with prior years' not-to-exceed amount. County Manager Felts stated that funding is provided by Granville County and the other jurisdictions; Person County, Town of Butner, City of Creedmoor, and Town of Stem through the Stormwater Utility Fund based on the annual Stormwater Utility Work Plans for each jurisdiction.

Chairman Cozart stated that the Granville County Manager recommended the approval of the Stormwater Utility Services Manager Scope of Services for fiscal year 2022-2023.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the Stormwater Utility Services Manager Scope of Services for fiscal year 2022-2023 at a cost not to exceed \$96,000 for Tasks A through G and at a cost not to exceed \$24,000 for Task H.

PRESENTATIONS BY COUNTY BOARD MEMBERS

Commissioner Russ May stated that he was happy that the Board did something for each part of the county to enhance both the northern and southern ends.

Chairman Tony Cozart thanked everyone for hanging in there tonight with the power going off and for their flexibility.

NOTICE OF MEETING SCHEDULE CHANGE

Chairman Cozart read the Notice of Change of Meeting Date for the August meeting. He announced that all interested persons to please take notice that the Granville County Board of Commissioners will meet on Monday, August 8, 2022 at 7:00 p.m. at the Granville County Expo and Convention Center, 4185 Highway 15, Oxford, NC for their regular meeting. This is a change from the previously advertised date of August 1, 2022.

ANY OTHER MATTERS

Chairman Cozart stated that this meeting was County Manager Mike Felts' last meeting and that he will be recognized here at the Granville Expo Center on July 29th between 3:00 p.m. and 5:00 p.m. He stated that with Mike Felts, the Board received the "total package" and that the Board was truly appreciative of all that he has done.

BOARD ADJOURNED

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned the meeting at 8:13 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

OXFORD, NORTH CAROLINA
July 11, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Monday, July 11, 2022, at 6:00 p.m. via Zoom and at the Granville County Finance Office conference room located at 141 Williamsboro Street, Oxford, NC due to internet connectivity issues.

Present were:

Chairman: Tony W. Cozart

Commissioners: Jimmy Gooch Sue Hinman
 Zelodis Jay Timothy Karan
 Russ May David T. Smith

County Attorney: James C. Wrenn, Jr. (came late)

MEETING CALLED TO ORDER

At 6:00 p.m., Chairman Tony W. Cozart called the meeting to order.

BOARD WENT INTO CLOSED SESSION

A notice was properly served that a special meeting would be held for a closed session for personnel matters pursuant to General Statute 143-318.11(a) (6) to review County Manager applications.

Upon a motion by Commissioner Russ May, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner David T. Smith, and unanimously carried, the Board adjourned at 7:29 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

OXFORD, NORTH CAROLINA
July 19, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Tuesday, July 19, 2022, at 3:00 p.m. via Zoom and at the Granville County Finance Office conference room located at 141 Williamsboro Street, Oxford, NC due to internet connectivity issues.

Present were:

Chairman: Tony W. Cozart

Commissioners: Jimmy Gooch Sue Hinman
 Zelodis Jay Timothy Karan
 Russ May David T. Smith

County Manager: Michael S. Felts

Interim County Manager: Douglas P. Logan

County Attorney: James C. Wrenn, Jr.

MEETING CALLED TO ORDER

At 3:04 p.m., Chairman Tony W. Cozart called the meeting to order.

BOARD WENT INTO CLOSED SESSION

A notice was properly served that a special meeting would be held for a closed session for personnel matters pursuant to General Statute 143-318.11(a) (6) to review County Manager applications.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner David T. Smith, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board adjourned at 4:29 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

DRAFT

OXFORD, NORTH CAROLINA
August 4, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Thursday, August 4, 2022, at 8:30 a.m. via Zoom.

Present were:

Chairman: Tony W. Cozart

Commissioners: Jimmy Gooch Zelodis Jay
Timothy Karan Russ May
David T. Smith

Sue Hinman was absent.

MEETING CALLED TO ORDER

At 8:30 a.m., Chairman Tony W. Cozart called the meeting to order.

BOARD WENT INTO CLOSED SESSION

A notice was properly served that a special meeting would be held for a closed session for personnel matters pursuant to General Statute 143-318.11(a) (6) to continue the County Manager applicant process. The Board immediately went into closed session and then adjourned at approximately 9:00 a.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

OXFORD, NORTH CAROLINA
August 5, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a special meeting on Friday, August 5, 2022, at 2:00 p.m. via Zoom and at the Granville County Finance Office conference room located at 141 Williamsboro Street, Oxford, NC due to internet connectivity issues.

Present were:

Chairman: Tony W. Cozart

Commissioners: Jimmy Gooch Sue Hinman
Zelodis Jay Timothy Karan
Russ May David T. Smith

Interim County Manager: Douglas P. Logan

County Attorney: James C. Wrenn, Jr.

MEETING CALLED TO ORDER

At 2:01 p.m., Chairman Tony W. Cozart called the meeting to order.

BOARD WENT INTO CLOSED SESSION

A notice was properly served that a special meeting would be held for a closed session for personnel matters pursuant to General Statute 143-318.11(a) (6) to continue the County Manager applicant process.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner David T. Smith, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned at 5:32 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board

APPROVED BY:

Tony W. Cozart, Chairman

10/10/10

OXFORD, NORTH CAROLINA

April 17, 2023

The Members of the Board of Equalization and Review of Granville County met on Monday, April 17, 2023, at 6:00 p.m. at the Granville County Expo and Convention Center, 4185 Highway 15 South, Oxford, North Carolina. The purpose of this meeting was to address any appeals for Granville County.

Present were:

Chair: Russ May

Vice-Chair: Timothy Karan

Commissioners: Zelodis Jay
Robert Williford
Sue Hinman
Tony W. Cozart
Jimmy Gooch

County Manager: Drew Cummings

County Tax Administrator: Jennifer Griffin

MEETING CALLED TO ORDER

At 6:03 p.m., Chair Russ May called the meeting to order. During this meeting Mrs. Debra Weary, Clerk to the Board of County Commissioners, administered the Oath of Office for the Board of Equalization and Review.

Tax Administrator, Jennifer Griffin, informed the Board that all appeals submitted to date were satisfied at the Assessors level.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, all Commissioners unanimously agreed to adjourn the 2023 session of the Granville County Board of Equalization and Review.

Respectfully submitted,

Jennifer G. Seeley, Clerk



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Proclamation Honoring the Life and Service of Willie Earl "Pete" Averette

PURPOSE:

To honor the life and service of former Commissioner Willie Earl "Pete" Averette.

BACKGROUND:

Willie Earl "Pete" Averette served as a Granville County Commissioner from 1980-2010. During his 30 years of service, he served as Chairman of the Board of Commissioners in 1984-1985 and 2002-2003. He was instrumental in starting the Kerr Area Transportation Authority known as KARTS in 1983. The Board will present his wife and family with a proclamation honoring his life and service.

ATTACHMENTS:

Proclamation in Honor and Memory of Willie Earl "Pete" Averette

ACTION TAKEN:

RUSS MAY
Chairman
District 5

TIMOTHY KARAN
Vice-Chairman
District 6

ZELODIS JAY
Commissioner
District 1

ROBERT WILLIFORD
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TONY W. COZART
Commissioner
District 4

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

Proclamation in Honor and Memory of Commissioner Willie Earl “Pete” Averette

WHEREAS, the Board of Commissioners of Granville County and its citizens were saddened by the passing of Willie Earl “Pete” Averette on February 16, 2023; and

WHEREAS, Willie Earl Averette, known as “Pete” by most, served selflessly as a Granville County Commissioner from 1980 to 2010. He served as Chairman from 1984-1985 and 2002-2003. He served on the Kerr Tar Council of Governments, but his main “baby” was the Kerr Area Transportation Authority, known to all as KARTS; and

WHEREAS, in 1983 Pete helped jumpstart the KARTS program, a public transportation system providing scheduled and reserved rides that are convenient, safe, affordable, and dependable to take citizens to medical appointments, shopping areas, pharmacies, work, and just about anywhere. Pete served as Chairman of the Board of Directors of KARTS until 2010. This program still exists today and you best believe Pete, although retired, was at the Ribbon Cutting of the new KARTS building at 1575 Ross Mill Road, in Henderson, North Carolina on September 29, 2022; and

WHEREAS, Pete, a lifelong resident and farmer of Granville County, also worked in construction; and while working on a special project for NASA, on Wallops Island, in Chincoteague, Virginia, he met the love of his life, the lovely Eula. They were married for 70 years and made Granville County their home. From that union were born four sons, six grandchildren, and 17 great-grandchildren; and

WHEREAS, Pete loved farming and his sons helped work the farm until they graduated high school. In 1968 Pete won an award for “Top Feeder Pig Producer” in Granville County. He also spent several years as a Grader on the tobacco market; and

WHEREAS, Pete loved Granville County and its citizens. He was one of the founding members of the Lord Granville Agricultural Heritage Association. His nature to serve, also, lead him to join his local Lion’s Club; and

WHEREAS, Pete loved his God, his family, and his community. He farmed and worshiped with his family and was a faithful member of Pleasant Grove Baptist Church. Pete created loving memories and a legacy for generations to come; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners respectfully honors the life and memory of our fellow Commissioner, Willie Earl “Pete” Averette, and expresses sincere sympathy and condolences to the entire Averette family during this time of great personal loss.

BE IT FURTHER PROCLAIMED, that we hereby express on behalf of the citizens of Granville County, deep appreciation and gratitude for the gifts of time, tenacity, and commitment given by Willie Earl “Pete” Averette in carrying out the duties of this Board.

This the 1st day of May 2023.

Attest:

Debra A. Weary
Clerk to the Board

Russ May, Chairman
Granville County Board of Commissioners



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Recognition of Service for Boards and Committees

PURPOSE:

To recognize citizens who have served on various boards and committees.

BACKGROUND:

The following people have served on boards and committees in Granville County. The Board of Commissioners appreciates those who serve and would like to recognize them.

NAME	BOARD OR COMMITTEE	YEARS OF SERVICE	POSITION
Dr. Diana Dudley	Animal Control Advisory Committee	1999-2023	Local Veterinarian Position
Dr. Trudi Bowden	Animal Control Advisory Committee	2013-2023	District 1 Seat
Dr. Abigail Cronshaw	Animal Control Advisory Committee	2015-2023	District 4 & 6 Seat
Dean Richards	Animal Control Advisory Committee	2017-2023	District 5 Seat
Jerry Dunn	Animal Control Advisory Committee	2019-2023	District 7 Seat
John B. Currin, II	Granville County Planning Board	2014-2023	District 2 Seat
Tommy Hobgood	Granville County Board of Adjustment	2015-2023	District 2, Alternate Seat
Rev. Dennis W. Daniel	Human Relations Commission	2005-2023	District 6 Seat
Sarah Mayfield	Human Relations Commission	2016-2023	District 1 Seat

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Public Comments

PURPOSE:

The Granville County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of government.

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Fiscal Year 2023-2024 Budget Presentation

PURPOSE:

To present the recommended fiscal year 2023-2024 budget.

BACKGROUND:

In accordance with NCGS §159, the County Manager's submitted budget must be presented to the Board no later than June 1st. The Manager must also file a copy with the Clerk to the Board to make it "available to all the news media in the County." The Manager must submit a budget message to introduce and summarize the budget.

County Manager Drew Cummings will present an overview of the fiscal year 2023-2024 recommended budget for the Board's review and consideration.

The Board has set Monday, May 8, 2023 at 9:00 a.m., Thursday, May 11, 2023 at 9:00 a.m., and Friday, May 12, 2023 at 9:00 a.m. (if needed) as the dates for budget work sessions to be held at the Granville County Expo Center.

RECOMMENDATION:

The County Manager recommends scheduling the Public Hearing on the proposed budget for May 15, 2023.

ACTION TAKEN:



Granville County Development Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Scott Phillips
Department: Development Services
Date: May 1, 2023
Title: Environmental Cleaning Services - Adult Probations - 208 Wall Street

PURPOSE:

This request considers awarding a fixed-price service contract for a one-time environmental cleaning service necessary to eliminate mildew and mold from furnishings, walls, and ceilings.

BACKGROUND:

On January 30th, Granville County was notified of a potential mold issue within the lower level of 208 Wall Street. In response to this notification, the County retained an environmental testing firm to sample the air quality within the interior space. The testing results indicate a higher level of mold spores, primarily due to a higher level of moisture, than recommended by the American Industrial Hygiene Association. Recommendations noted within the report include cleaning surfaces with an approved cleaning agent and the use of HEPA equipped vacuums. Moisture control is also noted, which will be done by installing dehumidifiers as soon as the units can be acquired by the County.

In accordance with this report, Granville County contacted two (2) certified firms for the recommended cleaning services:

- Janezic Building Group LLC \$12,925.00
- Builder Services of North Carolina \$34,663.50

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

This request complies Section II, Informal Bids (NCGS 143-131) of the County's Contract and Purchasing Policy.

FUNDING:

Current Fiscal Year funding can accommodate this request.

RECOMMENDATION:

The Development Service Director recommends awarding the environmental cleaning services to Janezic Building Group LLC for an amount not to exceed \$12,925.00.

ATTACHMENTS:

Janezic Building Group LLC Proposal
208 Wall Street Mold Assessment Report Final

ACTION TAKEN:



P.O. Box 90846 • Raleigh, NC 27675 • (919) 870-2988 • Fax (919) 870-1139

March 28, 2023

Mr. Scott Phillips
Granville County
P.O. Box 877
Oxford, North Carolina 27565

Re: Cost Estimate – Mold Remediation
208 Wall Street
Oxford, North Carolina
Proposal No. 1828-23-063P

Dear Mr. Phillips:

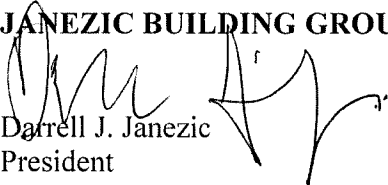
Per your request, Janezic Building Group, LLC (a Statewide WBE HUB Contractor) is pleased to submit this cost estimate for the mold remediation of fifteen (15) offices within the ground floor of 208 Wall Street, Oxford, North Carolina. We understand that our cost includes the HEPA vacuum and wiping down, using an anti-microbial solution, Shockwave, of walls, furniture, shelving, and any other items with visible mold. Each work area will be placed under negative pressure during the cleaning. We understand that the project will be completed over 3 weekend Saturdays to allow time for the furniture to be moved prior to the weekend and then re-installed in each room upon completion of the cleaning. We understand that the work will be completed on Saturdays from 8:00 am to 5:00 pm.

We understand that water and power will be available for our use. We understand that Granville County will subcontract Matrix Health & Safety Consultants to perform a final mold air clearance. The cost to complete the mold remediation is \$12,925.00. Our payment terms are net 30 days.

If you have any questions or require additional information, please contact me at (919) 870-2988 (w) or (919) 624-5758 (m).

Sincerely,

JANEZIC BUILDING GROUP, LLC



Darrell J. Janezic
President

P23-063:djj





MATRIX

Health & Safety Consultants, L.L.C.

March 10, 2023

Granville County
P.O. Box 877
Oxford, North Carolina 27565

Attn: Scott Phillips

Subject: Mold Assessment
208 Wall Street
Oxford, North Carolina 27565
Matrix Project # 230332

Dear Mr. Phillips:

Matrix Health & Safety Consultants, L.L.C. (Matrix) is pleased to present this report of the limited mold assessment at the referenced project site. This report includes a description of the scope of services performed, results of the survey, and recommendations where necessary.

PROJECT INFORMATION

The limited mold assessment was performed on March 3, 2023, by Gregg E. Heppert, Industrial Hygienist with Matrix Health & Safety. Matrix was present at the subject building for the purpose of collecting mold air samples from the lower level of the building, which is occupied by adult probation. The upper portion of the building is occupied by the board of elections and was not included in the scope of this project. Matrix also collected a surface sample of visible suspect mold from furniture.

GENERAL OBSERVATIONS

Visible suspect mold was observed on furniture and on surfaces within the hall storage closets. Air conditioning is provided by wall mounted units. Air filters were reportedly changed prior to the assessment. It is our understanding that air conditioning use varies throughout the building.

Moister meter readings on the perimeter walls in the target offices were below 16%. This was confirmed with an infrared imaging camera. Generally, a moisture reading above 16.0% on building components could support mold growth.

During our inspection, Matrix collected data for relative humidity. The inside relative humidity was 56%. ASHRAE standards recommend an interior humidity level between 40% - 60% to promote healthy air quality. The exterior relative humidity was 75%. Humidity levels above 60% will likely promote mold growth.

MOLD SURVEY PROCEDURES AND RESULTS

The scope of the survey included collection of air samples and a surface sample for the purpose of determining potential exposure to mold. Four air samples were collected from inside the lower level and submitted for analysis. One background air sample was used for comparative purposes. All office doors were open during sampling. All samples collected were shipped to Eurofins-CEI for analysis and is accredited by the American Industrial Hygiene Association (AIHA) for environmental microbiology. Laboratory analysis reports are attached.

The following table provides a brief summary of the fungi air sampling results:

SAMPLE #	LOCATON	LABORATORY RESULTS
AIR-O-CELL AIR SAMPLES		
208-1	Exterior – Front of Building	30,000 spores/m3 Aspergillus/Penicillium 467 spores/m3
208-2	Front Entry Area	8,800 spores/m3 Aspergillus/Penicillium 2,520 spores/m3
208-3	Hallway West	9,500 spores/m3 Aspergillus/Penicillium 1,293 spores/m3 Chaetomium 13 spores/m3 Trichoderma 333 spores/m3
208-4	Hallway South	7,900 spores/m3 Aspergillus/Penicillium 1,253 spores/m3
208-5	Hallway East	99,000 spores/m3 Aspergillus/Penicillium 6,400 spores/m3

Spores/m3 – Fungal spore count per cubic meter of air.

The following table provides a brief summary of the fungi surface sampling results:

SAMPLE #	LOCATON	LABORATORY RESULTS
SURFACE AND BULK SAMPLE		
208-T-1	Room 15 Tape Lift Chair	4 – Aspergillus/Penicillium 2 – Fungal Mycelial Fragments 1 – Cladosporium

4 – 51%-75% of the sample is covered with fungal matter; Indicated active growth at some point in time.
3 – 26%-50% of the sample is covered with fungal matter; Indicated active growth at some point in time.
2 – Up to 25% of the sample is covered with fungal matter; Indicated active growth at some point in time.
1 – Trace amounts of fungal matter detected.

Air sampling analysis indicated **higher** concentrations of total airborne fungi inside the building as compared to outside. Additionally, elevated levels of **Aspergillus/Penicillium** were found inside the building, indicating an airborne mold amplification is present. **Aspergillus/Penicillium** was also found on the tape lift samples collected from the chair. This type of mold is generally indicative of a past or ongoing moisture intrusion issue, and is a possible cause for concern as a potential health risk to sensitive individuals.

DISCUSSION/RECOMMENDATIONS

Based on observations and testing data collected during our site visit, it is our opinion that a potential mold exposure issue is present inside the building.

- 1) The most crucial step in addressing any mold remediation project is correcting moisture issues that promote mold growth and contamination. Elevated moisture levels inside the building are likely to create an environment conducive to surface mold growth. In order to reduce moisture levels inside the building envelope, Matrix recommends proper use of wall mounted air conditioners coupled with the addition of several dehumidification units, drained to the exterior of the building. Installation of a central air conditioning system is also an option.
- 2) An approved cleaning agent (Fosters 40-80 or equivalent) and HEPA equipped vacuums should be used to clean hard surfaces inside the building, including, but not limited to, walls, floors, ceilings, and furniture. HEPA vacuum remaining items in the building that cannot be wet wiped. Clean interior of window mounted HVAC units.
- 3) Install air filtration fans equipped with HEPA filters and dehumidifiers for the duration of the remediation and cleaning.
- 4) Matrix recommends that mold remediation be performed by an experienced mold remediation contractor.
- 5) A final inspection and mold air sampling are recommended at the completion of remediation activities.

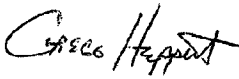
Additionally, conditions reported in this report were based on the time of the inspection only and circumstances may change following the inspection. Should further issues occur or conditions change, it may be necessary to re-evaluate the unit and consider more in-depth testing. An effort was made to provide as complete and comprehensive an evaluation as professionally practical. Observations, findings, results, and conclusions are limited to those conditions apparent at the time of the inspection. It should not be construed that actions taken as a result of this work will achieve complete compliance with every regulatory standard. Neither should it be considered that any recommendations noted are the only possible actions to be taken.

Matrix appreciates the opportunity to have provided these services. We would be glad to discuss any of the results contained in this report, at your convenience. If there are any questions concerning this report or results, please contact us.

Sincerely,

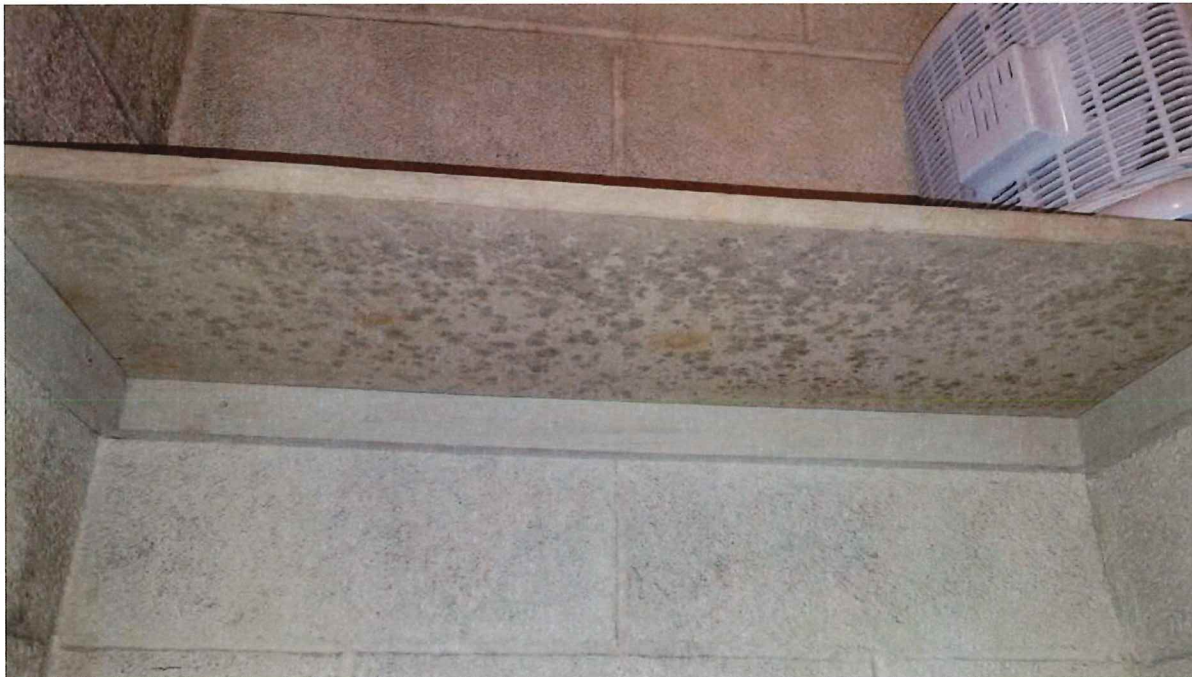
MATRIX HEALTH & SAFETY CONSULTANTS, L.L.C.


C. Britt Wester, CIH
Principal

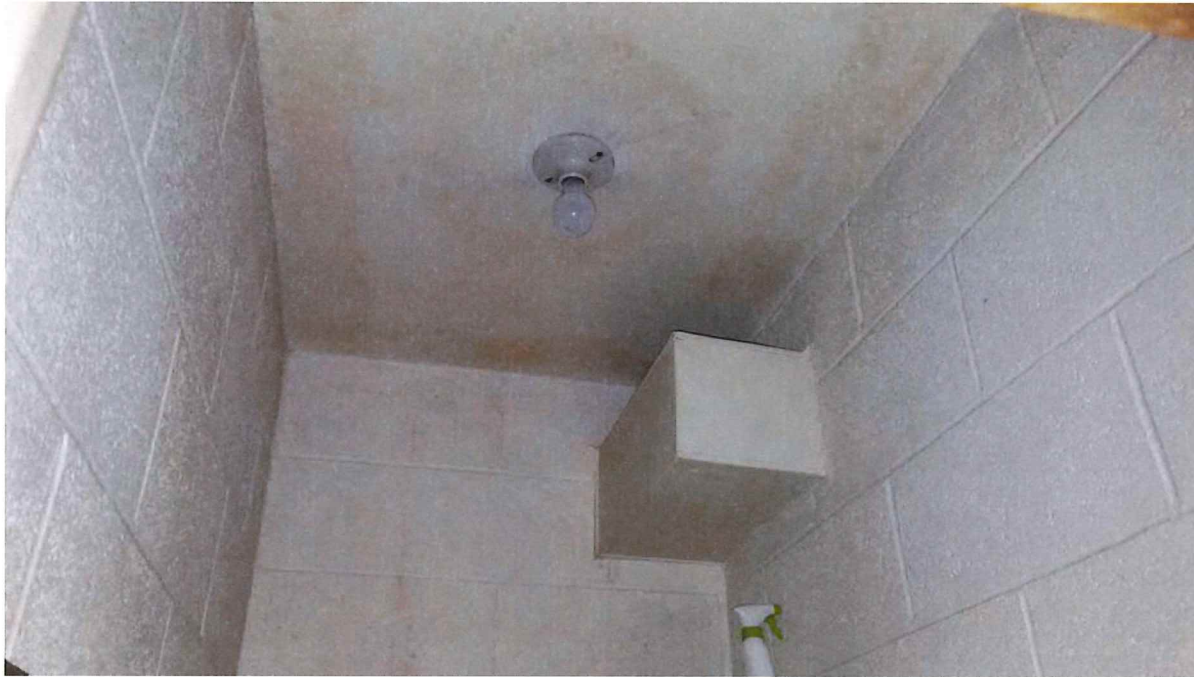

Gregg E. Heppert
Project Principal

Attachments: Site Photographs
Laboratory Analytical Reports

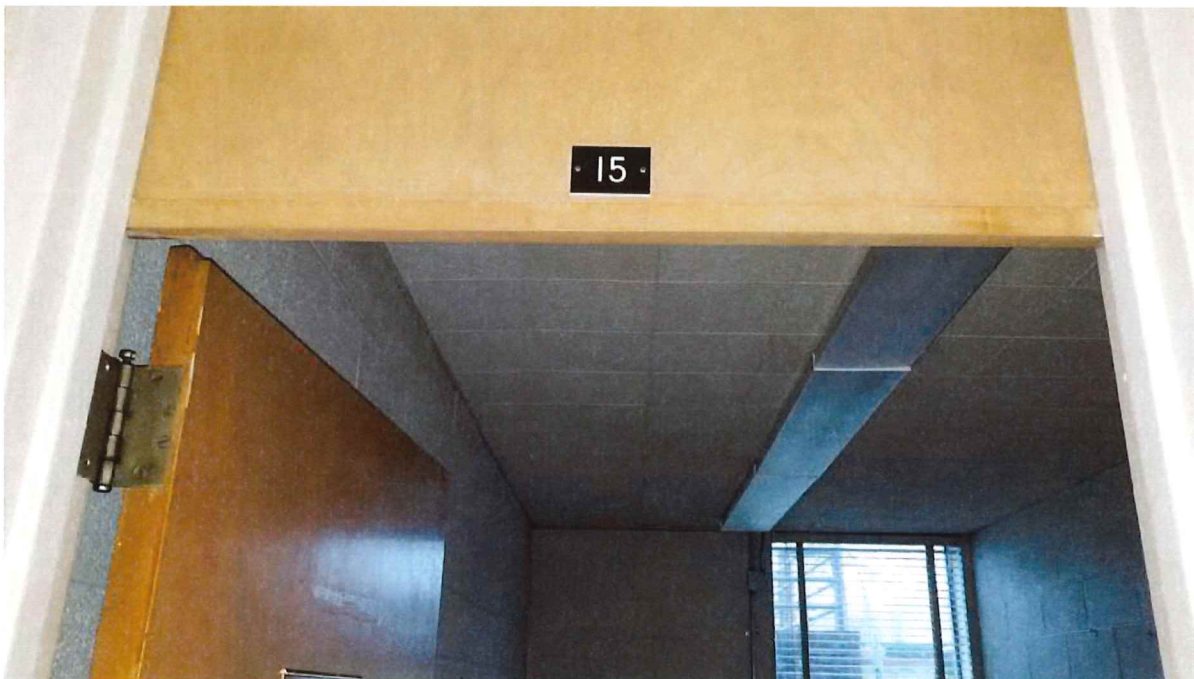
Photos



Visible mold growth on walls and shelving in closet

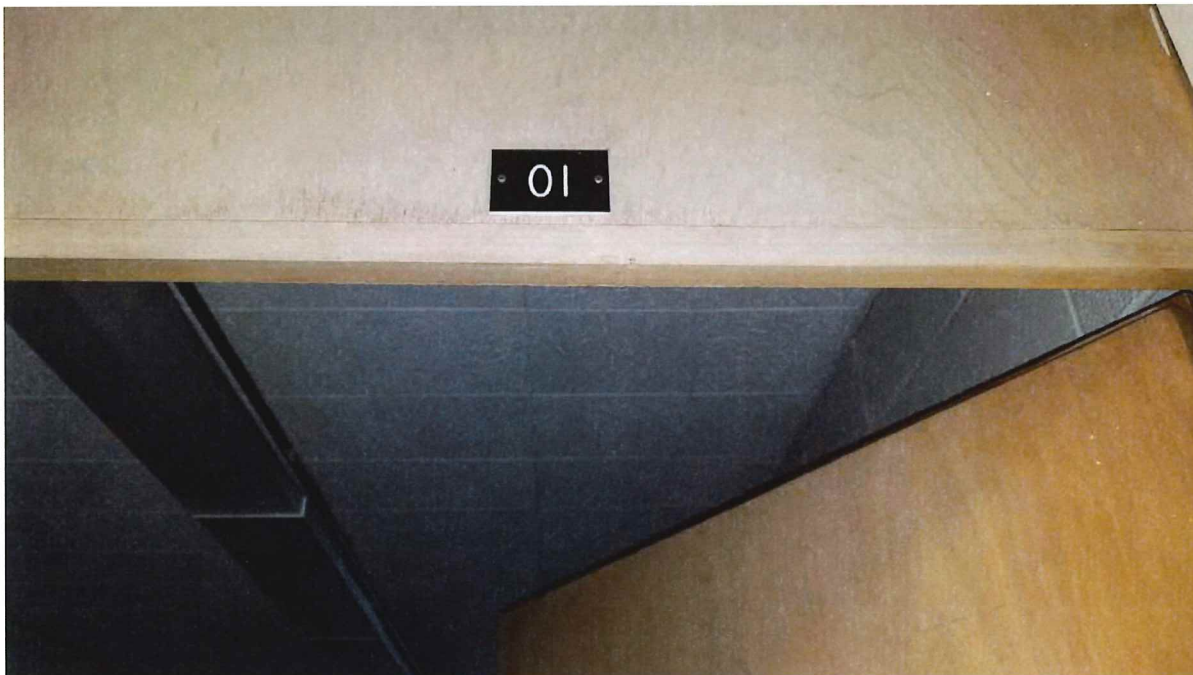


Visible mold growth on walls and ceiling in closet.





Example of visible mold on furniture in room 15

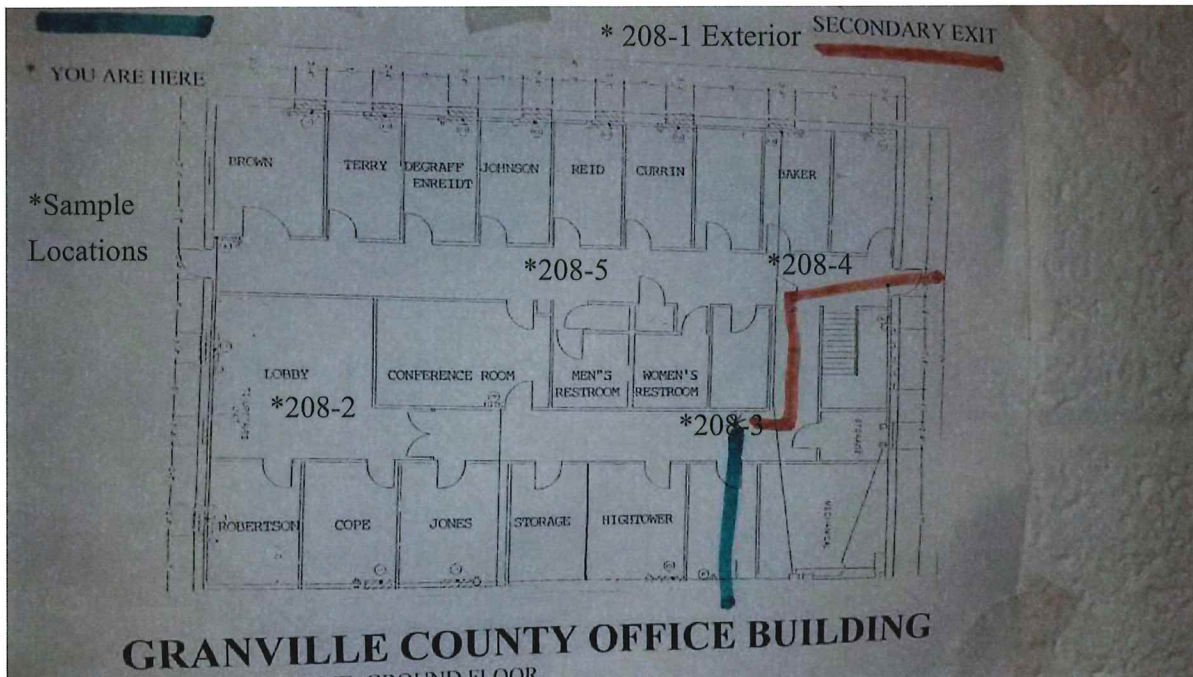




Example of visible mold on furniture in room 1.



Calibration of air sampling pump.



Laboratory Analysis Reports

MOLD SPORE TRAP REPORT

Nonviable Direct Microscopy

Prepared for

Matrix Health & Safety Consultants

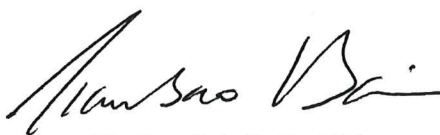
CLIENT PROJECT: 208 Wall St Oxford

LAB CODE: M230835

TEST METHOD: CEI Method 110

RECEIVED DATE: 03/03/23

REPORT DATE: 03/06/23



Tianbao Bai, Ph.D., CIH
Laboratory Director

All samples received in acceptable condition. Information provided by customer includes customer sample ID, location and volume. Analytical results are not corrected for field and laboratory blanks.

Test results relate only to the items tested and cannot be extrapolated to anything larger than their original intent. This report may not be reproduced, except in full, without written approval by Eurofins CEI (CEI). CEI bears no responsibility for client sampling methods and makes no warranty representation regarding the accuracy of client-supplied information in preparing and presenting analytical results. CEI maintains liability limited to the cost of analysis, except for CEI's own willful misconduct or gross negligence. Interpretation of the analytical results is the sole responsibility of the customer.

The overall intralaboratory relative standard deviation (Sr) for the lab = 0.24.

The intralaboratory Sr for each spore range are as follows:
10-100 spores: 0.30; 101-350 spores: 0.21; >350 spores: 0.14



MOLD SPORE TRAP REPORT: NONVIABLE DIRECT MICROSCOPY

CLIENT Matrix Health & Safety Consultants
2900 Yonkers Road
Raleigh, NC 27604

Lab Code: M230835
Date Received: 03-03-23
Date Analyzed: 03-03-23
Date Reported: 03-06-23

PROJECT: 208 Wall St Oxford

Client ID		208-1				208-2				208-3			
Lab ID		M002800				M002801				M002802			
Location		Exterior				Front Foyer/ Office Area Desk				Hall West			
Volume (L)		75				75				75			
IDENTIFICATION		Raw Counts	% Analyzed	Spores per m ³	% of Total	Raw Counts	% Analyzed	Spores per m ³	% of Total	Raw Counts	% Analyzed	Spores per m ³	% of Total
Predominantly Outdoor	<i>Alternaria</i>												
	<i>Arthrimum</i>												
	Ascospores	198	100	2640	9	14	100	187	2	10	100	133	1
	Basidiospores	141	7	26857	89	112	25	5973	68	103	18	7630	80
	<i>Bipolaris/Drechslera</i>												
	<i>Cercospora</i>	1	100	13	<1								
	<i>Curvularia</i>												
	<i>Epicoccum</i>												
	<i>Helicomyces*</i>												
	<i>Nigrospora</i>												
	<i>Oidium/Peronospora</i>												
	<i>Periconia/Smuts**</i>									3	100	40	<1
	<i>Pithomyces</i>									1	100	13	<1
	Rusts												
	<i>Spegazzinia</i>												
	<i>Stemphylium</i>												
	<i>Tetraploa</i>												
	<i>Torula</i>												
	Unspecified spores					1	100	13	<1				
Indoor / Outdoor	<i>Aspergillus/Penicillium</i>	35	100	467	2	189	100	2520	29	97	100	1293	14
	<i>Cladosporium</i>	25	100	333	1	6	100	80	1	7	100	93	1
	<i>Fusarium</i>												
Water Indicator	<i>Chaetomium</i>									1	100	13	<1
	<i>Stachybotrys</i>												
	<i>Trichoderma</i>									25	100	333	3
	<i>Ulocladium</i>												
Total		400		30000	100%	320		8800	100%	250		9500	100%
Background Debris		1				3				2			
Pollen Count													
Hyphal Fragments						4				3			
Analytical Sensitivity (Spores/m ³)		13				13				13			

* *Helicomyces* includes *Helicosporium*; ** *Periconia/Smuts* includes *Myxomycetes*

Spores per m³ (final counts) reported to 2 significant figures

Spores of *Aspergillus*, *Penicillium*, and others are small with few distinguishing features and therefore can not be differentiated.

If % analyzed is <100%, spores per m³ is based on extrapolation and not actual count.

Information provided by customer includes customer sample ID, location, volume and area as well as date and time of sampling.

ANALYST:

Audrey Lucas

APPROVED BY:

Tianbao Bai, Ph.D., Laboratory Director

MOLD SPORE TRAP REPORT: NONVIALE DIRECT MICROSCOPY

CLIENT Matrix Health & Safety Consultants
2900 Yonkers Road
Raleigh, NC 27604

Lab Code: M230835
Date Received: 03-03-23
Date Analyzed: 03-03-23
Date Reported: 03-06-23

PROJECT: 208 Wall St Oxford

Client ID		208-4				208-5							
Lab ID		M002803				M002804							
Location		Hall South				Hall East							
Volume (L)		75				5							
IDENTIFICATION		Raw Counts	% Analyzed	Spores per m ³	% of Total	Raw Counts	% Analyzed	Spores per m ³	% of Total	Raw Counts	% Analyzed	Spores per m ³	% of Total
Predominantly Outdoor	<i>Alternaria</i>												
	<i>Arthrrium</i>												
	Ascospores	10	100	133	2	13	100	2600	3				
	Basidiospores	121	25	6453	82	110	25	88000	89				
	<i>Bipolaris/Drechslera</i>												
	<i>Cercospora</i>												
	<i>Curvularia</i>												
	<i>Epicoccum</i>												
	<i>Helicomyces*</i>												
	<i>Nigrospora</i>												
	<i>Oidium/Peronospora</i>												
	<i>Periconia/Smuts**</i>					4	100	800	1				
	<i>Pithomyces</i>												
	Rusts												
	<i>Spegazzinia</i>												
	<i>Stemphylium</i>												
	<i>Tetraploa</i>												
	<i>Torula</i>												
	Unspecified spores					1	100	200	<1				
Indoor / Outdoor	<i>Aspergillus/Penicillium</i>	94	100	1253	16	32	100	6400	6				
	<i>Cladosporium</i>	4	100	53	1	7	100	1400	1				
	<i>Fusarium</i>												
Water Indicator	<i>Chaetomium</i>												
	<i>Stachybotrys</i>												
	<i>Trichoderma</i>												
	<i>Ulocladium</i>												
Total		230		7900	100%	170		99000	100%				
Background Debris		3				3							
Pollen Count													
Hyphal Fragments		11				7							
Analytical Sensitivity (Spores/m ³)		13				200							

* *Helicomyces* includes *Helicosporium*; ** *Periconia/Smuts* includes *Myxomycetes*

Spores per m³ (final counts) reported to 2 significant figures

Spores of *Aspergillus*, *Penicillium*, and others are small with few distinguishing features and therefore can not be differentiated.

If % analyzed is <100%, spores per m³ is based on extrapolation and not actual count.

Information provided by customer includes customer sample ID, location, volume and area as well as date and time of sampling.

ANALYST:

Audrey Lucas

APPROVED BY:

Tianbao Bai, Ph.D., Laboratory Director

SPORE CLASSIFICATION:

For purposes of this report, identified mold spores are classified into three general categories depending on environmental conditions the spore is most commonly associated with:

- 1) **PREDOMINANTLY OUTDOOR:** Most commonly found growing outdoors and are not usually associated with indoor mold sources.
- 2) **INDOOR / OUTDOOR:** Commonly grow in both indoor and outdoor environments.
- 3) **WATER INDICATOR:** Most commonly associated with indoor mold growth in buildings with long-term water intrusion issues.

**PREDOMINANTLY
OUTDOOR**

INDOOR / OUTDOOR

**WATER
INDICATOR**

BACKGROUND DEBRIS:

Background debris is the amount of non-fungal particulates present in the trace including dust, fibers, skin scales, dust mites, and insect parts. A debris rating is assigned each trace from 0 (lowest) to 5 (highest). A higher debris rating means samples are more difficult to analyze, and spores, especially smaller spores like *Aspergillus* / *Penicilium*, may be obscured. Counts with debris ratings of 4 or 5 should be regarded as minimal counts with actual counts assumed to be significantly higher. A further explanation of the debris rating is listed below:

- 0 - None Detected.** No debris observed.
- 1 - Trace.** Field of view obscured < 5%. Counts unaffected.
- 2 - Light.** Field of view obscured 5% to 25%. Counts slightly affected.
- 3 - Moderate.** Field of view obscured 25% to 75%. Actual counts may be higher than reported counts.
- 4 - Heavy.** Field of view obscured 75% to 90%. Actual counts may be significantly higher than reported counts.
- 5 - Very Heavy.** Field of view obscured > 90%. Actual counts may be significantly higher than reported counts. Resampling may be necessary.

DEFINITION OF TERMS:

Analytical Sensitivity: Spore per cubic meter (concentration) divided by raw count.

Limit of Detection: One Spore

Hyphal Fragments: Hyphal fragments are broken pieces of fungal hyphae and constitute the vegetative structure of the fungus.

Pollen Count: Pollen grains (Pollen) are the male reproductive structures of Angiosperm plants. These are counted only as pollen and not classified to Genus level.

Raw Counts: The number of spores counted by the analyst.

% Analyzed: The amount of the trace that was analyzed for each individual spore type. If large amounts of any spore type(s) exist, counts may be extrapolated.

% of Total: Percentage of the sample that is made up of each spore type.

INDOOR AND OUTDOOR COMPARISONS:

There are no current Federal standards regarding permissible levels of airborne fungi that may be present in buildings. Mold spores are ubiquitous to our planet and it is expected that some spores will be present in normal indoor environments. A general guideline that is widely accepted in the industrial hygiene industry is that the types and numbers of mold spores present in the indoor environment should be similar to those present in the outdoor environment. If inside spore counts are significantly higher than outside counts this may indicate a potential mold problem. The comparison of outdoor and indoor spore types and concentrations is a useful tool in assessing abnormal mold contamination; however, it should not be the sole determining factor in evaluating health risks and remediation strategies.

	SPORE NAME	COMMON HABITAT	ALLERGENIC POTENTIAL	MYCOTOXIN POTENTIAL
Predominantly Outdoor	<i>Alternaria</i>	Soil, seeds, plants, carpet, textiles, window frames, air	X	X
	<i>Arthrinium</i>	Soil, plant materials, decaying wood	X	
	Ascospores	Plants, soil, cellulose-containing materials, air		
	Basidiospores	Soil, plants, wood, cellulose-containing materials, air		
	<i>Bipolaris/Drechslera</i>	Grasses, plant material, decaying food, soil		
	<i>Cercospora</i>	Plants		
	<i>Curvularia</i>	Soil, plant materials, cellulose-containing materials	X	
	<i>Epicoccum</i>	Plants, soil, seeds, carpet, air	X	
	<i>Helicomycetes*</i>	Plants		
	<i>Nigrospora</i>	Plants, soil		
	<i>Oidium/Peronospora</i>	Plants		
	<i>Periconia/Smuts**</i>	Plants, air	X	
	<i>Pithomyces</i>	Soil, plant material, air		
	Rusts	Grasses, trees, other plants	X	
	<i>Spegazzinia</i>	Soil, plants		
	<i>Stemphylium</i>	Dead plants, cellulose-containing materials		
	<i>Tetraploa</i>	Plants		
	<i>Torula</i>	Soil, plants		
	Unspecified spores	Various		
* <i>Heliocomycetes</i> includes <i>Helicosporium</i> ; * <i>Periconia/Smuts</i> includes <i>Myxomycetes</i>				
Indoor / Outdoor	<i>Aspergillus/Penicillium</i>	Soil, food, carpet, HVAC, air	X	X
	<i>Cladosporium</i>	Plants, woody plants, food, soil, paint, textiles, carpet, HVAC, air	X	
	<i>Fusarium</i>	Soil, plants, seed, fruits, grains		X
Water Indicator	<i>Chaetomium</i>	Cellulose-containing materials, soil, seeds, dung	X	X
	<i>Stachybotrys</i>	Paper, wallpaper, gypsum board	X	X
	<i>Trichoderma</i>	Soil, decaying wood, plant material, cellulose-containing materials	X	X
	<i>Ulocladium</i>	Soil, grasses, wood, paper		

MOLD BULK REPORT

Nonviable Methodology

Prepared for

Matrix Health & Safety Consultants

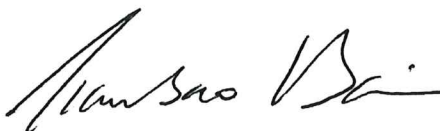
CLIENT PROJECT: 208 Wall St Oxford

LAB CODE: M230834

TEST METHOD: CEI Method 120

RECEIVED DATE: 03/03/23

REPORT DATE: 03/06/23



Tianbao Bai, Ph.D., CIH
Laboratory Director

All samples received in acceptable condition. Information provided by customer includes customer sample ID and location. Analytical results are not corrected for field and laboratory blanks.

Test results relate only to the items tested and cannot be extrapolated to anything larger than their original intent. This report may not be reproduced, except in full, without written approval by Eurofins CEI (CEI). CEI bears no responsibility for client sampling methods and makes no warranty representation regarding the accuracy of client supplied information in preparing and presenting analytical results. CEI maintains liability limited to the cost of analysis, except for CEI's own willful misconduct or gross negligence. Interpretation of the analytical results is the sole responsibility of the customer.



LABORATORY REPORT

Fungal Characterization

CLIENT: Matrix Health & Safety Consultants
2900 Yonkers Road
Raleigh, NC 27604

PROJECT: 208 Wall St Oxford

Lab Code: M230834
Date Received: 03-03-23
Date Analyzed: 03-03-23
Date Reported: 03-06-23
Sampling Method: Tape/Bulk/Swab

LAB ID	CLIENT ID	SAMPLE LOCATION	BACKGROUND		IDENTIFICATION
			DEBRIS	MGR	
M002799	208-T-1	Room 15 Tape Chair	1	4	<i>Aspergillus/Penicillium</i>
				2	Fungal mycelial fragments
				1	<i>Cladosporium</i>

* Periconia/Smuts includes Myxomycetes

ANALYST:



Audrey Lucas

APPROVED BY:



Tianbao Bai, Ph.D.
Laboratory Director

MGR = MOLD GROWTH RATING

- 0 - No fungal matter was detected; Debris present is not consistent with fungal matter.
- 1 - Trace amount of fungal matter detected; A few random appearances of fungal matter indicated. Probably due to settling. Does not indicate active growth.
- 2 - Up to 25% of the sample surface is covered with fungal matter; Probably indicates active growth at some point in time.
- 3 - 26%-50% of the sample surface is covered with fungal matter; Indicates active growth at some point in time.
- 4 - 51%-75% of the sample surface is covered with fungal matter; Indicates active growth at some point in time.
- 5 - >75% of the sample surface is covered with fungal matter; Indicates active growth at some point in time.

BACKGROUND DEBRIS

- 0 - **None Detected.** No debris observed.
- 1 - **Trace.** Field of view obscured < 5%.
- 2 - **Light.** Field of view obscured 5% to 25%.
- 3 - **Moderate.** Field of view obscured 25% to 75%.
- 4 - **Heavy.** Field of view obscured 75% to 90%.
- 5 - **Very Heavy.** Field of view obscured >90%.



MOLD / MATERIALS IDENTIFICATION CHAIN OF CUSTODY

CEI

730 SE Maynard Road, Cary, NC 27511
Tel: 866-481-1412; Fax: 919-481-1442

LAB USE ONLY:

ECEI Lab Code: M230834

ECEI Lab I.D. Range: M002799

COMPANY INFORMATION	PROJECT INFORMATION
ECEI CLIENT #:	Job Contact: Gregg E. Heppert
Matrix Health & Safety Consultants, LLC	Email / Tel: <u>208 will st Oxford</u>
2900 Yonkers Road Raleigh, NC 27604	Project Name: <u>100 Broad St, Raleigh, NC</u>
	Project ID#
Gregg@matrixhsc.com	PO #:
Tel: 919.833.2520 Fax:	STATE SAMPLES COLLECTED IN: NC

IF TAT IS NOT MARKED STANDARD 3 DAY TAT APPLIES.

MICROBIOLOGY	METHOD	TURN AROUND TIME						
		4 HR*	8 HR*	24 HR	2 DAY	3 DAY	5 DAY	7-10 DAY
MOLD NON-VIABLE *	TAPE LIFT, BULK, SWAB	☐	☐	☒	☐	☐	☐	
MOLD NON-VIABLE *	SPORETRAP	☐	☐	☐	☐	☐	☐	
MOLD VIABLE	IMPACTOR							☐
MOLD VIABLE	BULK, SWAB, DUST							☐
DUST CHARACTERIZATION	PLM	☐	☐	☐	☐	☐	☐	☐
PARTICLE IDENTIFICATION	PLM	☐	☐	☐	☐	☐	☐	☐
COMBUSTION-BY-PRODUCTS	ASTM D6602-13	☐	☐	☐	☐	☐	☐	☐
COMBUSTION-BY-PRODUCTS WITH TEM CONFIRMATION OF SOOT	ASTM D6602-13		☐	☐	☐	☐	☐	☐
OTHER:		☐	☐	☐	☐	☐	☐	☐

*Blanks should be taken from the same sample lot as field samples.

FIELD ID #	SAMPLE LOCATION	AREA (in ²)	VOLUME(L)
208-1	Exterior		75L
208-2	Front Foyer / Office Area / Desk N		1
208-3	Hall - West W		1
208-4	Hall - South		1
208-5	Hall - East		1

REMARKS: 3/3/2023 Rm
208-T-1 15 TAPE CHAIR

Relinquished By:	Date/Time	Received By:	Date/Time
		E9	3/3/23 1:00pm

☒ Accept Samples
☐ Reject Samples

By submitting samples, you are agreeing to ECEI's Terms and Conditions.
Samples will be disposed of 30 days after analysis.

Drop off



Granville County Development Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Scott Phillips
Department: Development Services
Date: May 1, 2023
Title: Engineering Services - Granville Athletic Park Asphalt Trail Repairs and Replacement

PURPOSE:

This request considers awarding a fixed-price service contract for engineering and project assistance needed for the planned asphalt trail replacement and repairs.

BACKGROUND:

The approved fiscal year Capital Improvement Budget has allocated funding needed to replace or repair sections of the phase I asphalt walking trails. Over the past 20 years the trail infrastructure has experienced damage from drainage and adjacent tree roots creating trip hazards for our visitors utilizing the paths. Periodic maintenance has been done over the years, however more significant work needs to be done, including replacing various sections.

This request is to provide staff with engineering guidance to evaluate, recommend reconstruction methods and design, and to monitor the work to ensure that our trail system will withstand another 20+ years of use.

To facilitate this request, three (3) firms were contacted to provide fixed-price proposals for the needed work.

▪ C3 Design and Engineering, PLLC	\$15,000.00
▪ Withers Ravenel	\$19,000.00
▪ Thomas & Hutton	\$20,100.00

COMPLIANCE WITH CONTRACT & PURCHASING POLICY:

This request complies Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31 (B) Exemptions) of the County's Contract and Purchasing Policy.

FUNDING:

Current Fiscal Year funding can accommodate this request.

RECOMMENDATION:

The Development Service Director recommends the following:

- In accordance with NCGS 143-64.31 (B), the County exempts itself from a Qualification based award, or "Mini-Brooks Act", based on the contract amount is less than \$50,000.00.
- Awarding a contract to WithersRavenel based on their extensive experience with asphalt and sidewalk work for an amount not to exceed \$19,000.00.

**Explanation of recommendation attached.

ATTACHMENTS:

Explanation of Recommendation

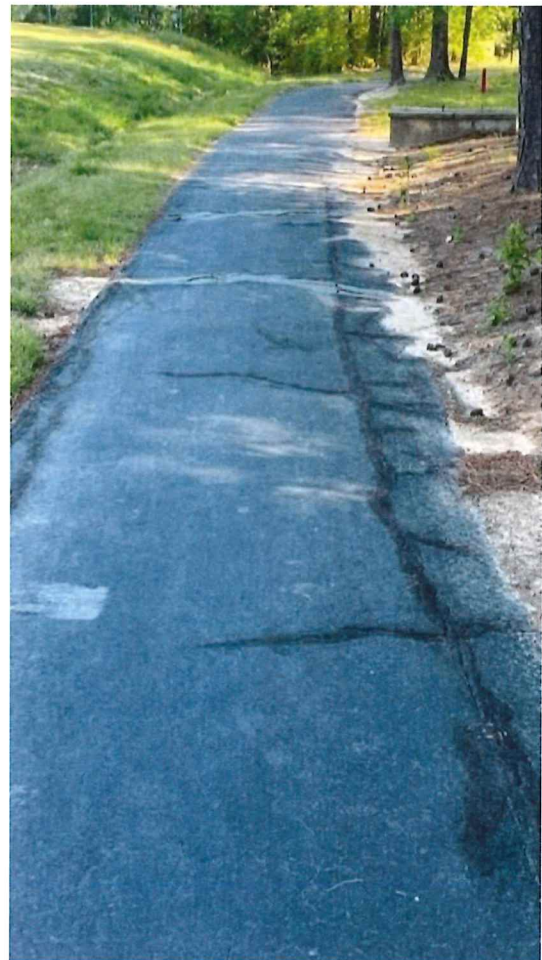
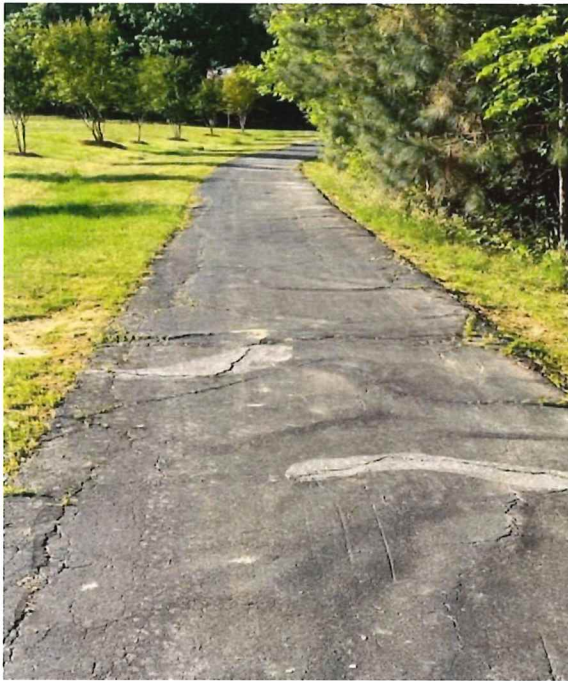
Pictures

WithersRavenel Proposal

ACTION TAKEN:

EXPLANATION OF RECOMMENDATION

Development Services staff recommend awarding the Engineering Services agreement to WithersRavenel based on their past project experience with repairs and replacement of asphalt trails and concrete sidewalks within Cary and Raleigh. Both locations had similar problems with tree roots that damaged the infrastructure. WithersRavenel also took the time to make an onsite review of the trail conditions prior to submitting their proposals. C3 Design and Engineering and Thomas Hutton did not as far as I am aware. After my conversations with WithersRavenel I felt comfortable that they, based on prior experience, could provide a scope of work that will be both cost effective for the work needed, and proactive in keeping any future root damage to a minimum.





April 11, 2023

Scott Phillips, Director of Planning & Inspections-Construction Administration
Granville County
122 Williamsboro Street
Oxford, NC 27565

RE: **Proposal for Professional Services
Granville County Trail Repair Project
Oxford, North Carolina
WithersRavenel Project No. 23-0549**

Dear Mr. Phillips,

WithersRavenel, Inc. is pleased to provide this Agreement to Granville County for consulting services. The project encompasses the site review, repair recommendations, and cost estimate as relates to the trail within the Granville County Athletic Park.

We look forward to collaborating with you on this project. Please feel free to contact me with any questions and/or to discuss any aspect of the attached proposal. My contact information is below.

Sincerely,
WithersRavenel

Ted Kallam, P.E.
Director of Transportation
tkallam@withersravenel.com
Ph. 919.238.0363 | Direct. 336.809.2059

Granville County Oxford, North Carolina Proposal for Professional Services

A. Project Description

This fee proposal is intended to provide the scope of services and associated fees to provide consulting services per request of Granville County and formalize an agreement for the implementation and logistics for these services. Please refer to Exhibit III for site location information.

Listed below is a summary of several key aspects of the project based on our discussions, preliminary research, and Exhibit III. Refer to the Scope of Services and Additional Services/Exclusions for further detailed information.

For the purposes of this proposal and any subsequent agreements the following references shall apply:

- ▶ Granville County shall be known as the "Client"; WithersRavenel shall be known as the "Consultant"; The property and overall project shall be known as the "Project"; Oxford shall be known as "Town"; Granville County shall be known as "County"; The executed proposal shall be known as the "Agreement".

B. Scope of Services

WithersRavenel shall provide the services identified under each task below as its "Basic Services" under the Agreement:

Task 1. Site Review

WithersRavenel will use the existing Site Map, as furnished by the County, to verify the location of the existing trail and areas of asphalt failures to be observed. WithersRavenel is to conduct an onsite review to ensure the limits and dimensions are accurate for construction repair estimations. Once verified, this data will be used for Task 2 below.

Project Deliverables (estimated 12 hours):

- ▶ Site Map denoting the areas of asphalt failures to be repaired;
- ▶ Example of pavement repair to be completed per area of failure;
- ▶ Construction bid estimate;
- ▶ Bid document and/or project specifications with any applicable details.

Task 2. Repair Recommendations

WithersRavenel staff will conduct an evaluation of the trail to determine any needed repairs. This will entail a visual inspection with applicable measurements per use of steel tape or wheel. Recommendations will encompass:

- ▶ Asphalt widths and condition;
- ▶ Tree root impacts (heave; cracking);
- ▶ Bollards (if applicable).

Project Deliverables (estimated 8 hours):

- ▶ List of repair recommendations per area of impacted segment.

Note: no 'construction maps' are to be included with this Task. If needed, they would be Additional Services.

Task 3. Cost Estimate of Repairs

WithersRavenel will use the information gathered in Task 2 to complete a Cost Estimate of Repairs. The costs will address the items listed above and will be shown on an Excel spreadsheet.

Project Deliverables (estimated 8 hours):

- ▶ Cost of Repairs (Opinion of Probable Costs) in an Excel spreadsheet per impacted area as denoted on the Site Map.

Task 4. Bid Document

WithersRavenel will use the Cost Estimate of Repairs to create a bid form. This form will be inserted into a bid document to be advertised for repair work.

- ▶ Due to the anticipated cost of repairs, this work may be 'direct solicited'.
- ▶ Bid documents will consist of 'front end' information per the Client, standard specifications per the NCDOT, and any project special provisions/details as deemed necessary by WithersRavenel.

Project Deliverables (estimated 24 hours):

- ▶ Bid document;
- ▶ Relevant special provisions, project special provisions, and details;
- ▶ Bid/cost estimate.

Task 5. Construction Inspection

WithersRavenel will provide Construction Inspections and Contract Management for the Project. WithersRavenel will have an Inspector on site full-time as asphalt repair work is being conducted.

Project Deliverables (estimated 40 hours):

- ▶ Construction Inspections;
- ▶ Provide field representative during the trail repair work;
- ▶ Meet onsite with Contractor to discuss the bid documents and schedule of work;
- ▶ Provide feedback to the Client as needed throughout the work schedule;
- ▶ Note any problems, tests performed, safety concerns, weather conditions, other factors affecting the work, and other information relevant to the work being performed;
- ▶ Stop and/or reject work that does not conform to the contract documents;
- ▶ Maintain a current status of budget and payment information for all work items in the construction contract;
- ▶ Document all project-related activities;
- ▶ Provide contractor correspondence as necessary;
- ▶ Establish and maintain a punch list of work remaining to be completed or work that does not meet the contract requirements, for use in establishing final inspection and acceptance of the construction contract;
- ▶ Coordinate between the Client and Contractor;
- ▶ Ticket books;
- ▶ Final punch list items;

- ▶ Final acceptance letter (by Client).

C. Designated Representatives

The designated representatives of the Owner and WithersRavenel for purposes of this Agreement shall be as follows:

For the Owner:

Primary Contact Person: Scott Phillips
 Title: Director of Planning & Inspections
 Telephone Number - Office: (919) 603-1425
 E-mail Address scott.phillips@granvillecounty.org

The County's primary contact person shall have complete authority to transmit instructions, receive information, interpret, and define the County's policies and decisions with respect to all aspects of this Project.

For the Consultant Engineer:

Primary Contact Person Rob Holland
 Title: Construction Manager II
 Telephone Number – Cell (Preferred) (919) 210-7144
 Telephone Number – Office (Direct Line) (919) 238-0413
 E-mail Address rholland@withersravenel.com

D. Exclusions/Additional Services

Services that are not included in Section B or are specifically excluded from this Agreement (see below) shall be considered Additional Services if those services can be performed by WithersRavenel and its agents if requested in writing by the Client and accepted by WithersRavenel. The following list is not all inclusive and the Scope of Services defines the services to be provided by WithersRavenel for this project. Additional services shall be paid for by the Client in accordance with the Fee & Expense Schedule outlined in Exhibit II. The exclusions are described below but are not limited to the following:

Planning/Studies

- ▶ Variance and Quasi-Judicial processes;
- ▶ Traffic Impact Analysis;
- ▶ Signalization Studies;

Project Management

- ▶ Additional Meetings/Site Visits;
- ▶ Adjacent property owner discussions;

Services by Others

- ▶ Geotechnical services;

Geomatics Services

- ▶ GIS mapping services;
- ▶ Construction staking;
- ▶ As-built (record drawing) surveys;

Environmental Services

Design Services

- ▶ Construction Drawings;
- ▶ Record (As-Built) Plans;

Landscape Architecture Services

Stormwater Services

Services During Construction

- ▶ Record drawings/as-builts;
- ▶ Engineer Certifications;

Offsite/Specialty

- ▶ Expert witnesses;

General

- ▶ Any work previously provided in other proposals;
- ▶ Any other services not specifically listed within Section B.

E. Client Responsibilities

The following items will be provided by the Client and WithersRavenel will rely upon the accuracy and completeness of this information:

▶ General:

- The Client will advertise the Project in the local newspaper (if applicable);
- Provide representative for communications and decisions;
- Coordination and designation of a primary contact for architect, contractor, and other consultants engaged by the Client;
- Preferred media platforms for communications with the Client;
- Provide in writing, any information as to Client's requirements for design;
- Provide any information needed to complete the Project not specifically addressed in the Scope of Services;
- Provide all available information pertinent to the Project, including any GIS information, reports, maps, drawings, and any other data relative to the Project;
- Examine all proposals, reports, sketches, estimates and other documents presented by the Consultant and render in writing decisions pertaining thereto within a reasonable period so as not to delay the services of the Consultant;
- Give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project or the services of Consultant;
- Attend County meetings as required/needed;
- Provide access to property for Consultant and subconsultants;
- Discussions/negotiations with adjacent landowners;
- Acquire all off-site utility and/or construction easements required for this Project;
- Manage and coordinate the work of any subconsultants/subcontractors that are not directly subcontracted through the Consultant;
- All submittal, review, or permitting fees associated with the Project;

▶ Construction Specific:

- Provide direction and payments to contractors;
- Coordination with contractor on scheduling or fulfillment of its responsibilities;
- Distribution of approved plans and permits to contractor.

F. Compensation for Services

WithersRavenel proposes to provide the Basic Services outlined in Section B on a lump sum or hourly basis with budgets as shown below plus reimbursable expenses in accordance with Exhibit II. The amounts set forth below have been determined based on the nature, scope and complexity of the Project as represented in the information provided to WithersRavenel by Client prior to submittal of this proposal; subsequent changes thereto may result in additional fees.

Task No.	Task Name	Fee
Task 1	Site Review	\$3,000
Task 2	Repair Recommendations	\$2,000
Task 3	Cost Estimate of Repairs	\$2,000
Task 4	Bid Document	\$6,000
Task 5	Construction Inspection	\$6,000
Total		\$19,000

Invoices will be based on the percentage of completion for each lump sum task. Payment is due upon receipt of the invoice. Interest shall be charged at the rate of one and one-half (1.5) percent per month on all balances due over 30 days from the date of invoice.

The above fees are based on the estimated timelines noted in the proposal. Any adjustments to those timelines may result in additional fees.

Consultant may alter the distribution of compensation between individual Tasks noted herein to be consistent with services rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.

The attached Exhibit II, Fee & Expense Schedule, is based on Consultant's rates as of the date of this proposal and may be subject to change for hourly tasks and any Additional Services that occur after any adjustments to such rates go into effect.

G. Acceptance

This proposal is valid 60 days from the date it is transmitted to Client. Receipt of an executed copy of this proposal will serve as the written Agreement between WithersRavenel and Granville County. All Exhibits identified after the signature blocks below, including the Standard Terms and Conditions (Exhibit I) and the Fee & Expense Schedule (Exhibit II), are incorporated herein and are integral parts of the Agreement.

OFFERED BY:

WithersRavenel

ACCEPTED BY:

Granville County

Ted Kallam April 11, 2023
Signature Date
Ted Kallam, P.E.
Name
Director of Transportation
Title

Signature Date
Scott Phillips
Name
Director of Planning & Inspections-
Construction Administration
Title

Attachments:

Exhibit I- Standard Terms and Conditions
Exhibit II- Fee & Expense Schedule
Exhibit III- Site Map

Exhibit I

Standard Terms and Conditions

The proposal submitted by WithersRavenel, INC. ("CONSULTANT") is subject to the following terms and conditions, which form an integral part of the Agreement. By accepting the proposal, the services, or any part thereof, the CLIENT agrees and accepts the terms and conditions outlined below:

1. Payment:

- a) The CLIENT will pay CONSULTANT for services and expenses in accordance with periodic invoices to CLIENT and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to CLIENT. Invoices are past due after 30 days. Past due amounts are subject to interest at a rate of one and one-half percent per month (18% per annum) on the outstanding balance from the date of the invoice.
- b) If the CLIENT fails to make payment to the CONSULTANT within 45 days after the transmittal of an invoice, the CONSULTANT may, after giving 7 days written notice to the CLIENT, suspend services under this Agreement until all amounts due hereunder are paid in full. If an invoice remains unpaid after 90 days from invoice date, the CONSULTANT may terminate the Agreement. If Consultant initiates legal proceedings to collect the fees owed, Consultant shall also be entitled to recover the reasonable expenses of collection including attorney's fees.

2. Notification of Breach or Default: The CLIENT shall provide prompt written notice to the CONSULTANT if CLIENT becomes aware of any breach, error, omission, or inconsistency arising out of CONSULTANT's services or any other alleged breach of contract or negligence by the CONSULTANT. The failure of CLIENT to provide such written notice within ten (10) days from the time CLIENT became aware of the fault, defect, error, omission, inconsistency, or breach, shall constitute a waiver by CLIENT of all claims against the CONSULTANT arising out of such fault, defect, error, omission, inconsistency, or breach. Emails shall be considered adequate written notice for purposes of this Agreement.

3. Standard of Care: CONSULTANT shall perform its services in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of professionals providing the same services in the same or a similar locality as the Project. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE THAT WILL OR CAN ARISE OUT OF THE SERVICES PROVIDED BY CONSULTANT OR THIS AGREEMENT.

4. Waiver of Consequential Damages/Limitation of Liability: CLIENT agrees that CONSULTANT's aggregate liability for all claims that may be asserted by CLIENT is limited to \$50,000 or to the fee paid to CONSULTANT under this Agreement, whichever is greater. Both CLIENT and CONSULTANT hereby waive any right to pursue claims for consequential damages against one another, including any claims for lost profits.

5. Representations of CLIENT: CLIENT warrants and covenants that sufficient funds are available or will be available upon receipt of CONSULTANT's invoice to make payment in full for the services rendered by CONSULTANT.

6. Ownership of Instruments of Service: All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the CONSULTANT as instrument of service, shall remain the property of the CONSULTANT. The CONSULTANT shall retain all common law, statutory and other rights, including the copyright thereto. In the event of termination of this Agreement and upon full payment of fees owed to CONSULTANT, CONSULTANT shall make available to CLIENT copies of all plans and specifications.

7. Change Orders: CONSULTANT will treat as a proposed change order any written or oral order (including directions, instructions, interpretations, or determinations) from CLIENT which requests changes in the Agreement or CONSULTANT's Scope of Services. If CONSULTANT accepts the proposed

change order, CONSULTANT will give CLIENT written notice within ten (10) days of acceptance of any resulting increase in CONSULTANT's fees.

8. Opinion of Cost/Cost Estimates: Since the CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of CONSULTANT'S experience and qualifications and represent its reasonable judgment as an experienced and qualified professional familiar with the construction industry; but the CONSULTANT cannot and does not guarantee the proposals, bids or actual costs will not vary significantly from opinions of probable costs prepared by it. If at any time the CLIENT wishes assurances as to the amount of any costs, CLIENT shall employ an independent cost estimator to make such determination.

9. Assignment and Third Parties: Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CLIENT and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and the CONSULTANT and not for the benefit of any other party. Neither the CLIENT nor the CONSULTANT shall assign, sublet, or transfer any rights under or interests in this Agreement without the written consent of the other, which shall not be unreasonably withheld. However, nothing contained herein shall prevent or restrict the CONSULTANT from employing independent subconsultants as the CONSULTANT may deem appropriate to assist in the performance of services hereunder.

10. Project Site: Should CLIENT not be owner of the Project site, then CLIENT agrees to notify the site owner of the possibility of unavoidable alteration and damage to the site. CLIENT further agrees to indemnify, defend, and hold harmless CONSULTANT against any claims by the CLIENT, the owner of the site, or persons having possession of the site which are related to such alteration or damage.

11. Access to Site: CLIENT is responsible for providing legal and unencumbered access to site, including securing all necessary site access agreements or easements, to the extent necessary for the CONSULTANT to carry out its services.

12. Survival: All of CLIENT's obligations and liabilities, including but not limited to, its indemnification obligations and limitations of liability, and CONSULTANT's rights and remedies with respect thereto, shall survive completion, expiration or termination of this Agreement.

13. Termination: Either party may terminate the Agreement with or without cause upon ten (10) days advance written notice, if the other party has not cured or taken reasonable steps to cure the breach giving rise to termination within the ten (10) day notice period. If CLIENT terminates without cause or if CONSULTANT terminates for cause, CLIENT will pay CONSULTANT for all costs incurred, non-cancelable commitments, and fees earned to the date of termination and through demobilization, including any cancellation charges of vendors and subcontractors, as well as demobilization costs.

14. Severability: If any provision of this Agreement, or application thereof to any person or circumstance, is found to be invalid then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision. The remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by applicable law.

15. No Waiver: No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be

construed as a waiver of any future default, whether like or different in character.

16. Merger, Amendment: This Agreement constitutes the entire Agreement between the CONSULTANT and the CLIENT and all negotiations, written and oral understandings between the parties are integrated and merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the CONSULTANT and the CLIENT.

17. Unforeseen Occurrences: If, during the performance of services hereunder, any unforeseen hazardous substance, material, element of constituent or other unforeseen conditions or occurrences are encountered which affects or may affect the services, the risk involved in providing the service, or the recommended scope of services, CONSULTANT will promptly notify CLIENT thereof. Subsequent to that notification, CONSULTANT may: (a) if practicable, in CONSULTANT's sole judgment and with approval of CLIENT, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; (b) Agree with CLIENT to modify the Scope of Services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of the Agreement.

18. Force Majeure: Should completion of any portion of the Agreement be delayed for causes beyond the control of or without the fault or negligence of CONSULTANT, including force majeure, the reasonable time for performance shall be extended for a period at least equal to the delay and the parties shall mutually agree on the terms and conditions upon which Agreement may be continued. Force majeure includes but is not restricted to acts of God, acts or failures of governmental authorities, acts of CLIENT's contractors or agents, fire, floods, epidemics, pandemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather.

19. Safety: CONSULTANT is not responsible for site safety or compliance with the Occupational Safety and Health Act of 1970 ("OSHA"). Job site safety remains the sole exclusive responsibility of CLIENT or CLIENT's contractors, except with respect to CONSULTANT's own employees. Likewise, CONSULTANT shall have no right to direct or stop the work of CLIENT's contractors, agents, or employees.

20. Dispute Resolution/Arbitration: Any claim or other dispute arising out of or related to this Agreement shall first be subject to non-binding mediation in accordance with the then-current Construction Industry Mediation Procedures of the American Arbitration Association ("AAA"). If mediation is unsuccessful, such claim or other dispute shall be subject to arbitration in accordance with the AAA's then-current Construction Industry Arbitration Rules. Any demand for arbitration shall be filed in writing with the other party and with the American Arbitration Association. CLIENT agrees to the inclusion in such arbitration (whether by initial filing, by joinder or by consolidation) of any other parties and of any other claims arising out of or relating to the Project or to the transaction or occurrence giving rise to the claim or other dispute between CLIENT and CONSULTANT.

21. Independent Contractor: In carrying out its obligations, CONSULTANT shall always be acting as an independent contractor and not an employee, agent, partner, or joint venture of CLIENT. CONSULTANT's work does not include any supervision or direction of the work of other contractors, their employees or agents, and CONSULTANT's presence shall in no way create

any liability on behalf of CONSULTANT for failure of other contractors, their employees, or agents to perform their work properly or correctly.

22. Hazardous Substances: CLIENT agrees to advise CONSULTANT upon execution of this Agreement of any hazardous substances or any condition existing in, on or near the Project Site presenting a potential danger to human health, the environment or equipment. By virtue of entering into the Agreement or of providing services, CONSULTANT does not assume control of, or responsibility for, the Project site or the person in charge of the Project site or undertake responsibility for reporting to any federal, state, or local public agencies, any conditions at the Project site that may present a potential danger to the public, health, safety, or environment except where required of CONSULTANT by applicable law. In the event CONSULTANT encounters hazardous or toxic substances or contamination significantly beyond that originally represented by CLIENT, CONSULTANT may suspend or terminate the Agreement. CLIENT acknowledges that CONSULTANT has no responsibility as a generator, treater, storer, or disposer of hazardous or toxic substances found or identified at a site. Except to the extent that CONSULTANT has negligently caused such pollution or contamination, CLIENT agrees to defend, indemnify, and hold harmless CONSULTANT, from any claim or liability, arising out of CONSULTANT's performance of services under the Agreement and made or brought against CONSULTANT for any actual or threatened environmental pollution or contamination if the fault (as defined in N.C.G.S. 22B-1(f)(7)) of CLIENT or its derivative parties (as defined in N.C.G.S. 22B-1(f)(3)) is a proximate cause of such claim or liability.

23. Choice of Law: The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of North Carolina, excluding only its conflicts of laws principles.

24. Construction Services: If construction administration and review services are requested by the CLIENT, CLIENT agrees that such administration, review, or interpretation of construction work or documents by CONSULTANT shall not relieve any contractor from liability in regard to its duty to comply with the applicable plans, specifications, and standards for the Project, and shall not give rise to a claim against CONSULTANT for contractor's failure to perform in accordance with the applicable plans, specifications or standards.

25. Field Representative: If CONSULTANT provides field services or construction observation services, the presence of the CONSULTANT's field personnel will only be for the purpose of providing observation and field testing of specific aspects of the Project. Should a contractor be involved in the Project, the CONSULTANT's responsibility does not include the supervision or direction of the actual work of any contractor, its employees, or agents. All contractors should be so advised. Contractors should also be informed that neither the presence of the CONSULTANT's field representative nor the observation and testing by the CONSULTANT shall excuse contractor in any way for defects in contractor's work. It is agreed that the CONSULTANT will not be responsible for job or site safety on the Project and that the CONSULTANT does not have the right to stop the work of any contractor.

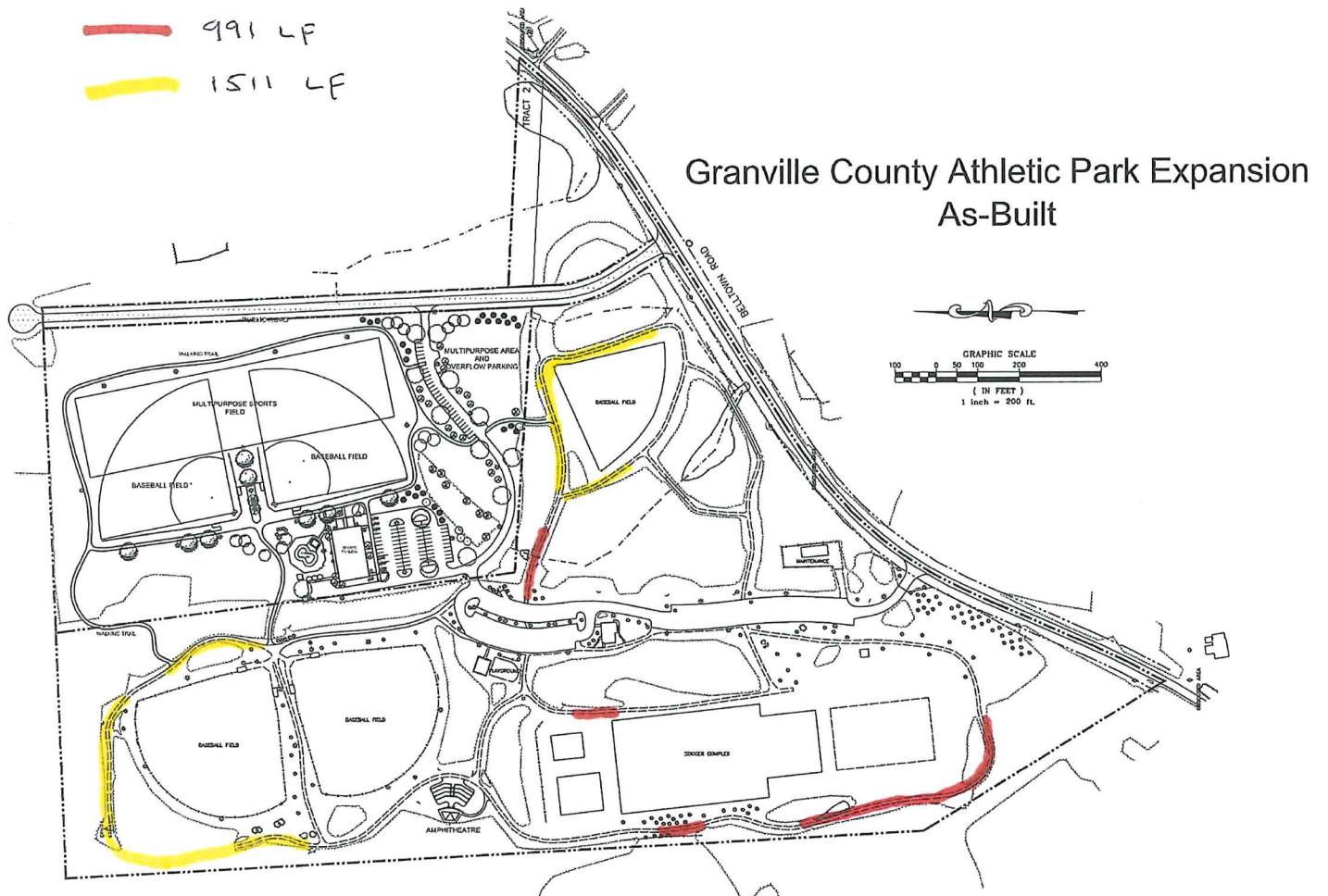
26. Submittals: CONSULTANT's review of shop drawings and other submittals is to determine conformity with the design concept only. Review of shop drawings and submittals does not include means, methods, techniques, or procedures of construction, including but not limited to, safety requirements.

Exhibit II

Fee & Expense Schedule

Description	Rate	Description	Rate	Description	Rate
Engineering & Planning		Funding & Asset Management		Environmental	
Construction Project Professional	\$145	GIS Senior Specialist	\$165	Environmental Technician I	\$80
Construction Manager I	\$150	GIS Specialist	\$145	Environmental Technician II	\$95
Construction Manager II	\$165	GIS Survey Technician I	\$75	Environmental Technician III	\$100
Senior Construction Manager	\$185	GIS Survey Technician II	\$100	Senior Environmental Technician	\$110
CAD Technician I	\$105	GIS Survey Technician III	\$115	Environmental Project Geologist I	\$145
CAD Technician II	\$115	GIS Survey Lead	\$130	Environmental Project Geologist II	\$160
Senior CAD Technician	\$140	GIS Technician	\$95	Environmental Project Geologist III	\$180
Designer I	\$130	GIS Analyst I	\$115	Environmental Senior Project Geologist	\$200
Designer II	\$150	GIS Analyst II	\$130	Environmental Assistant Project Manager	\$160
Senior Designer	\$170	GIS Project Manager	\$165	Environmental Project Manager	\$180
Landscape Architect I	\$150	F&AM Assistant Project Manager	\$160	Environmental Senior Project Manager	\$200
Landscape Architect II	\$175	Intern I	\$65	Environmental Director	\$230
Landscape Architect III	\$190	Intern II	\$85	Environmental Project Engineer I	\$145
Senior Landscape Architect	\$210	F&AM Implementation Specialist	\$145	Environmental Project Engineer II	\$160
Landscape Designer I	\$130	F&AM Project Consultant I	\$115	Environmental Project Engineer III	\$180
Landscape Designer II	\$140	F&AM Project Consultant II	\$125	Environmental Senior Project Engineer	\$200
Planning Technician	\$110	F&AM Project Consultant III	\$130	Environmental Principal	\$250
Planner I	\$120	F&AM Project Consultant IV	\$135	Environmental Project Scientist I	\$145
Planner II	\$140	F&AM Senior Project Consultant I	\$145	Environmental Project Scientist II	\$160
Planner III	\$165	F&AM Senior Project Consultant II	\$150	Environmental Project Scientist III	\$180
Senior Planner	\$175	F&AM Project Manager	\$165	Senior Environmental Project Scientist	\$200
Project Engineer I	\$165	F&AM Principal	\$250	Environmental Scientist I	\$105
Project Engineer II	\$175	F&AM Director	\$230	Environmental Scientist II	\$125
Project Engineer III	\$190	F&AM Staff Professional I	\$70	Environmental Scientist III	\$135
Senior Project Engineer	\$210	F&AM Staff Professional II	\$110	Environmental Geologist I	\$105
Assistant Project Manager	\$175	F&AM Staff Professional III	\$150	Environmental Geologist II	\$125
Project Manager	\$190	F&AM Staff Professional IV	\$185	Environmental Geologist III	\$135
Senior Project Manager	\$210	F&AM Senior Project Manager	\$210	Environmental Professional I	\$105
Resident Project Representative I	\$100	F&AM Senior Technical Consultant	\$240	Environmental Professional II	\$125
Resident Project Representative II	\$115	Geomatics		Environmental Professional III	\$135
Resident Project Representative III	\$130	Geomatics CAD I	\$100	Environmental Sr. Technical Consultant	\$225
Senior Resident Project Representative	\$140	Geomatics CAD II	\$115	Administrative	
Staff Professional I	\$90	Geomatics CAD III	\$130	Administrative Assistant	\$65
Staff Professional II	\$140	Geomatics Project Manager I	\$165	Administrative Assistant I	\$80
Staff Professional III	\$150	Geomatics Project Manager II	\$175	Administrative Assistant II	\$90
Staff Professional IV	\$185	Geomatics Project Manager III	\$185	Administrative Assistant III	\$100
Senior Staff Professional	\$195	Geomatics Project Professional I	\$145	Marketing Administration I	\$90
Senior Technical Consultant	\$245	Geomatics Project Professional II	\$170	Marketing Administration II	\$115
Client Experience Manager	\$225	Geomatics Principal	\$235	Director of Marketing	\$145
Director	\$230	Geomatics Remote Sensing Crew I	\$210	Office Administration	\$70
Principal	\$250	Geomatics Remote Sensing Crew II	\$295	Office Administrator I	\$115
Zoning Specialist	\$325	Geomatics Survey Crew I	\$150	Office Administrator II	\$120
Project Coordinators		Geomatics Survey Crew II (2 Man)	\$190	Office Administrator III	\$125
Project Coordinator I	\$95	Geomatics Survey Crew III (3 Man)	\$225	Other	
Project Coordinator II	\$110	Geomatics Senior Manager	\$210	Expert Witness	\$400
Project Coordinator III	\$120	Geomatics Survey Tech I	\$60	Expenses	
Senior Project Coordinator	\$130	Geomatics Survey Tech II	\$90	Bond Prints (Per Sheet)	\$1.75
Lead Project Coordinator	\$140	Geomatics Survey Tech III	\$115	Mylar Prints (Per Sheet)	\$11.00
KNA		Geomatics Survey Tech IV	\$125	Mileage	Per IRS
CAD Designer	\$80	Geomatics Sr. Technical Consultant	\$210	Delivery - Project Specific (Distance & Priority)	
Construction Observer	\$85	Geomatics SUE Crew 1	\$190	Subcontractor Fees (Markup)	1.15
Engineer	\$137	Geomatics SUE Crew 2	\$260	Expenses / Reprod. / Permits (Markup)	1.15

EXHIBIT III





Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Granville County Human Relations Commission

PURPOSE:

To fill a vacancy on the Human Relations Commission.

BACKGROUND:

The Human Relations Commission has been established to encourage understanding and good will between all citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the community. The Commission is to report and to recommend to the Board of Commissioners Human Relations Programs designed to promote the welfare of the community; to identify Human Relations concerns within the community which could jeopardize the welfare of the community; to act as an impartial public forum to the end that there will be better communications between all segments of the community and; to promote peace, understanding, respect, good will and harmony among all citizens. Upon the prior approval of the Board of Commissioners, the Commission may sponsor meetings or forums intended to lead all citizens to a clearer understanding of true meaning of responsible citizenship in the community, of the obligations inherent in being a good citizen, and of the need for mutual understanding and respect by all citizens for each other. The Commission shall have the authority to create and devise Human Relations Programs for recommendation to the Governing Body.

Staff is aware that some committee members have exceeded the term limits stated in the current by-laws. A review of the current by-laws and term limits is in process by staff.

Sarah Mayfield (District 1) has resigned and needs to be replaced. There are also two District 6 vacancies and a District 7 at this time.

Lynn Allred (District 1) submitted an application for consideration for the District 1 seat.

Others serving:

Ethel Anderson	District 1
Telessie McGhee	District 1
Vacant	District 1
Quon Bridges	District 2
Ron Bullock	District 2
Harold Slaughter, Sr.	District 2

William O. Betts	District 3
Rev. John Gooch	District 3
Linda Jordon	District 3
Michael McFadden	District 3
Helen Amis	District 4
Bessye McGhee	District 4
Wilma Moore	District 4
Jacob Moore	District 5
Kechia Brustmeyer-Brown	District 5
Vacant	District 6
Vacant	District 6
John Wimbush	District 7
Vacant	District 7
Kevin Ferrell and/or Dana Small	Granville County Schools Representative(s)
Elijah Griffin	District 1, Youth Leadership Council, Oxford Preparatory School
Chloe Hernandez	District 1, Youth Leadership Council, J.F. Webb High School
Iesha Landis	District 6, Falls Lake Academy
Vashti Pearson	District 5, Youth Leadership Council, Granville Early College
Commissioner Rob Williford	District 2
Commissioner Tony W. Cozart	District 4
Phillip Harris	State Appointment
Lynn Cooper	Staff Representative
Drew Cummings	Ex-Officio

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Korena Weichel, Assistant County Manager
Department: Administration
Date: May 1, 2023
Title: GREAT Grant Agreement with NCDIT and Connect Holding II, LLC

PURPOSE:

To approve a Growing Rural Economies with Access to Technology (GREAT) grant agreement with the North Carolina Department of Information Technology (NCDIT) and Connect Holding II, LLC (dba, Brightspeed Communications).

BACKGROUND:

Based on the partnership between Granville County and Brightspeed, NC DIT awarded the GREAT Grant maximum funding level of \$4M to Brightspeed for deployment of fiber-to-the home high speed internet service to approx 1914 locations in Granville County (1880 households and 34 businesses). Of the \$6,677,752 total project cost, Granville County previously committed to a partnership with Brightspeed wherein the County would contribute \$1,338,876 (20%) using its American Rescue Plan Act funds under the infrastructure category.

NCDIT will assume responsibility for project monitoring to ensure that progress is made toward the project milestones and that funds are expended appropriately as noted in Section 2.4 and Exhibit C of the attached agreement. In addition, NCDIT will monitor whether the grantee has met all reporting requirements including progress reports, site visits, financial reviews, and audits. The grant requires completion of the project within two years of the agreement execution date.

County residents can view a map of award locations and check to see if their business or residence is part of the project at www.nconemap.gov/pages/broadband. Granville County GIS staff also created the attached map visual to display the project areas covered.

FUNDING:

Funding has been committed utilizing the infrastructure category from the County's American Rescue Plan Act (ARPA) allocation.

All funding from NC DIT and Granville County will be provided on a reimbursement basis as outlined in Exhibit J of the attached agreement. Brightspeed will submit requests for reimbursement directly to NCDIT and, upon approval of each payment request, NCDIT will send a copy of the payment request to Granville County. The County will then submit our 20% portion of the amount approved to Brightspeed.

RECOMMENDATION:

County administration recommends authorizing the County Manager to execute the NC DIT and Brightspeed grant agreement on behalf of Granville County.

ATTACHMENTS:

GREAT Grant Broadband Infrastructure Project Area Map

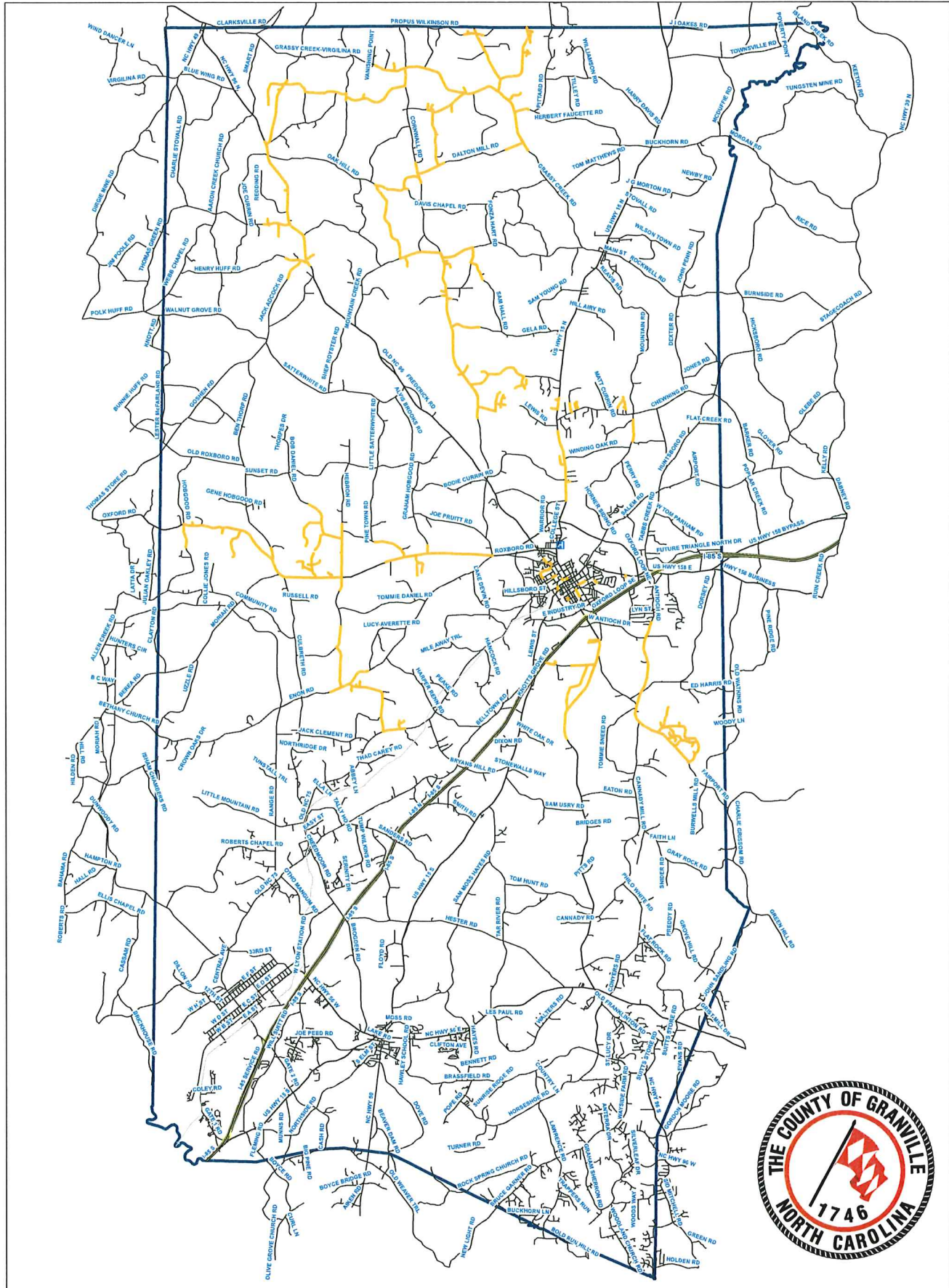
Grant Agreement #2000066897 (Granville County, NC DIT, & Connect Holding II, LLC GREAT Grant)

ACTION TAKEN:

GREAT Grant Broadband Infrastructure Award

Granville County Project Locations Shown in Yellow

Awarded to Provider: Brightspeed (CenturyLink)



To view specific address points for this project, visit the State of North Carolina's OneMap site at

<https://www.nconemap.gov/pages/broadband>

Scroll down to the map view, filter by County and click on the individual green pins.



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: County Manager's Report

PURPOSE:

Any matters as needed by the County Manager.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: County Attorney's Report
Date: May 1, 2023
Title: **County Attorney's Report**

Any items as needed by the County Attorney.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments, give reports, and make announcements.

- Commissioner Zelodis Jay
- Commissioner Rob Williford
- Commissioner Sue Hinman
- Commissioner Tony W. Cozart
- Commissioner Timothy Karan
-
- Commissioner Jimmy Gooch
- Chair Russ May

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Any Other Matters

PURPOSE:

To consider any other matters as needed.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: May 1, 2023
Title: Closed Session - G.S. 143-318.11(a)(3) - Attorney-Client Matter

PURPOSE:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

ACTION TAKEN: