

AGENDA
GRANVILLE COUNTY BOARD OF COMMISSIONERS



Monday, April 4, 2022

Call to order @ 7:00 p.m.....Chairman Tony W. Cozart
Invocation and Pledge of Allegiance.....Commissioner David T. Smith

Consent Agenda

1. Contingency Summary (p. 3)
2. Bailess Group Contract (p. 5)

Introductions, Recognitions and Presentations

3. Recognition of Gracie Lundwall (p. 17)
4. Recognition of Rob Montague - 2022 Governor's Award (p. 19)
5. Proclamation Recognizing Telecommunicator Week (p. 21)

Public Hearings

6. Public Hearing on Proposed Fire Protection Service District (p. 23)

Public Comments

7. Public Comments (p. 27)

Purchasing

8. HVAC Unit for District Court Room (p. 28)

Social Services Matters

9. Dept. of Social Services Butner - Furniture Purchase (p. 29)

Emergency Services Matters

10. FY 2022 Emergency Management Capacity Building Competitive Grant (CBCG) Application (p. 31)

Proclamations, Resolutions and Legislative Matters for Consideration

11. Proclamations, Resolutions and Legislative Matters (p. 32)

Appointments

- 12. Amendment of Veterans Affairs Committee Membership Roster (p. 33)
- 13. Granville County Board of Adjustment (p. 34)

County Manager's Report

- 14. County Manager's Report (p. 35)

County Attorney's Report

- 15. County Attorney's Report (p. 36)

Presentations by County Board Members

- 16. Presentations by County Board Members (p. 37)

Any Other Matters

- 17. Any Other Matters (p. 38)
- 18. Notice of Special Meeting - American Rescue Plan Funding Workshop (p. 39)

Closed Session

- 19. Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter (p. 40)



Granville County Finance

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Steve McNally
Department: Finance
Date: March 31, 2022
Title: Contingency Summary

RECOMMENDATION:

Finance Director recommends approval

ATTACHMENTS:

Contingency Summary 4-4-22

ACTION TAKEN:

Summary of Contingency and Use of Fund Balance

Contingency Summary For FY 2021-2022 Budget April 4, 2022

Use of Contingency Summary - General Fund

General Contingency (10-9910-991):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 180,000
9/7/2021	Fund balance of GVHD renovation project	\$ 51,000	\$ 129,000
9/7/2021	COTT Register of Deeds automation project	\$ 17,550	\$ 111,450
10/18/2021	Fire, Ambulance and Rescue consulting services	\$ 60,000	\$ 51,450
1/4/2022	Supplies and credit card processing fees for Parks and Grounds department	\$ 29,000	\$ 22,450
1/4/2022	Adjustment to Workers Comp premium due to audit adjustment	\$ 8,450	\$ 14,000

Environmental Disaster Contingency (10-9910-993):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 10,000

School Bond D/S Contingency (10-9910-994):

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 100,000
9/7/2021	Fund replacing fire alarm system an Butner/Stem Elementary, BoCC approved 7/6/21	\$ 100,000	\$ -

Use of Fund Balance Summary - General Fund

Date	Description/Action	Adjustment Amount	Balance
7/1/2021	Budget Ordinance		\$ 5,645,236
9/7/2021	Roll over unexpended FY 21 Reach grant funds	\$ 15,000	\$ 5,660,236
9/7/2021	Adjust 4H Best funding per initial funding agreement	\$ (58,237)	\$ 5,601,999
9/7/2021	Adjust funding for FY 22 JCPC programs per PDS funding plan	\$ (20,876)	\$ 5,581,122
9/7/2021	Carry forward unexpended funds from FY 21 GVHD project	\$ 379,000	\$ 5,960,122
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 40,000	\$ 6,000,122
9/7/2021	Debtbooks lease accounting software for Finance	\$ 9,750	\$ 6,009,872
9/7/2021	Carry forward from FY 21 funding for County 275 Anniversary book	\$ 6,000	\$ 6,015,872
9/7/2021	Additional fee to cover total FY 22 W/C fee from NCACC	\$ 44,000	\$ 6,059,872
9/7/2021	Carry forward from FY 21 Engineering services for Triangle North	\$ 10,496	\$ 6,070,368
9/7/2021	Replace vehicle for Emergency Management. Should have been in Ordinance	\$ 30,000	\$ 6,100,368
9/7/2021	Fire Department stipend.	\$ 39,720	\$ 6,140,088
10/18/2021	Purchase replacement radios	\$ 575,000	\$ 6,715,088
10/18/2021	Parks and Grounds administrative position - 9 months	\$ 43,350	\$ 6,758,438
10/18/2021	Stovall property for future Senio Services North building	\$ 92,570	\$ 6,851,008
10/18/2021	Fund \$200,000 match for the \$400,000 One NC Fund Grant for Carolina Coops	\$ 200,000	\$ 7,051,008
12/6/2021	Animal Control Officer starting 1/16/2022	\$ 47,638	\$ 7,098,646
12/6/2021	Two Telecommunications Officers starting 1/16/2022	\$ 50,143	\$ 7,148,789
12/6/2021	carry over FY 21 Supplemental Grant Expense balance and 2020 EMPG grant	\$ 73,182	\$ 7,221,971
1/4/2022	Adjust annual inmate housing revenue	\$ (597,560)	\$ 6,624,411
1/4/2022	Additional construction adm/project expenditures for balance of FY 22	\$ 70,000	\$ 6,694,411
1/4/2022	Fund O/T and additional expenditures for Sheriff's dept	\$ 41,000	\$ 6,735,411
1/4/2022	Fund O/T and additional expenditures for Detention Center	\$ 23,000	\$ 6,758,411
1/4/2022	Stovall Senior Center land purchase	\$ 81,071	\$ 6,839,482
1/4/2022	Transfer funds from LEC construction Fund (Fund 48)	\$ (2,318,548)	\$ 4,520,934
2/7/2022	Fund repairs to Law Enforcement Center	\$ 5,000	\$ 4,525,934
2/7/2022	Correct journal entry BE 9913 - rev. duplicate amendment for Stovall land purchase	\$ (92,570)	\$ 4,433,364
2/7/2022	Salary adjustment and annual leave payout	\$ 52,419	\$ 4,485,783
	TOTAL	\$ (1,159,451)	



Granville County Sheriff's Office

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Sheriff's Office
Date: March 30, 2022
Title: Bailess Contract

PURPOSE:

To approve the contract with Bailess Group LLC to provide consulting services to the Granville County Sheriff's Office.

BACKGROUND:

Mr. Rob Bailess with Bailess Group LLC has provided on-going consulting services through the Board's special investigation. The Board has discussed the need to contract with the Bailess Group in the general fund budget. The attached agreement has been reviewed by the Sheriff and the County Attorney and outlines the services to be provided by the Bailess Group to assist the process.

FUNDING:

Current fiscal year funding is included in the annual budget and funding for FY 2022-23 will be included in the County Manager's recommended continuation budget.

RECOMMENDATION:

The Sheriff and County Manager recommend the Board approve the draft agreement and authorize the County Manager to execute the agreement with an effective date of January 1, 2022.

ATTACHMENTS:

Bailess Group, LLC Agreement

ACTION TAKEN:

STANDARD AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT (the “Agreement”) is entered into and effective January 1, 2022 (the “Effective Date”), by and between the **GRANVILLE COUNTY**, a body politic and corporate of the State of North Carolina, whose address is P.O. Box 906 (mail); 104 Belle Street (delivery), Oxford, NC 27565 hereinafter referred to as “**County**” and **BAILESS GROUP, LLC**, a North Carolina limited liability company, hereinafter referred to as the “**Consultant**”. Subject to the terms and conditions hereinafter set forth, the County hereby agrees to contract with the Consultant for certain services and the Consultant agrees to provide such services.

WITNESSETH:

WHEREAS, the Granville County Sheriff (the “Sheriff”) has identified Consultant as capable of providing law enforcement consulting services as more particularly described hereinbelow; and

WHEREAS, the parties wish to enter into a written agreement memorializing certain terms of the agreement.

NOW, THEREFORE, in consideration of the mutual promises herein set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **DESCRIPTION OF THE SERVICES:** Consultant shall act as a Consultant for providing those certain law enforcement consulting services more particularly described in **Exhibit A** attached hereto and incorporated herein by reference (the “Services”).

2. **RATE, SOURCES, AND METHODS OF PAYMENT:**

2.1 The County shall pay the Contractor for Services at the rate of \$73.00 per hour a total amount for Services performed not to exceed \$73,000.00. Contractor will bill for Services performed based on an hourly basis as herein set forth. The County shall also pay Contractor for approved reimbursable expenses, which shall specifically include but not be limited to, all mileage at the then current federal/GSA rate, all meals will be billed at the per diem federal GSA rate for Oxford, NC, and any other pre-approved expenses shall be reimbursed at actual cost. All costs shall be itemized and included on the monthly invoices as set forth below. If additional work is needed that exceeds the Services described in **Exhibit A**, Contractor shall inform the County; provided, however, no such work shall commence without County’s prior written authorization. Any such additional services shall be performed at the rate \$73.00 per hour.

2.2 County agrees to pay for Services, satisfactorily performed, in accordance with this Agreement. Unless otherwise specified, Consultant shall submit an itemized invoice to County by the end of the month following the month in which Services are performed showing the

Services performed as of the invoice date including a detailed description of the services performed, who performed the services, and the number of hours worked by each person performing services per day. Said invoices shall be inclusive of all Consultant's previously authorized subcontractors' fees (if any) and County shall have no obligation to pay any subcontractor other than through payment of Consultant's regular invoices. Reimbursement to the Consultant will be made based on invoices received from the Consultant. Payment will be processed promptly upon receipt and approval of the invoice by County. The Consultant shall submit all invoices applicable under the terms of this Agreement within thirty (30) days of the Agreement termination date. All invoices shall specify the amount paid for labor, materials, and any applicable taxes including, but not limited to, sales taxes. Any sales taxes shall specify the entity (state or local) to whom taxes are paid and the amount of taxes paid to said entity. If any amount owed under the terms hereof is disputed, County shall pay Consultant the amount not in dispute and shall retain the disputed amount until such time as the dispute is settled or a judgment is entered in accordance with applicable law. No payments shall be made to Consultant until IRS form W-9 and other necessary forms required by applicable law have been completed.

3. TERM: The Services contemplated by the Agreement shall begin on the Effective Date hereof and continue until December 31, 2022.

4. CONSULTING SERVICES: Consultant represents that it is capable of working on assigned tasks or projects without the direct supervision of County and shall perform said tasks or projects in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies. The parties agree that Consultant is rendering Services to the County as an independent contractor, not as an employee or agent. Nothing contained herein shall, or shall be construed to, create a partnership, joint venture, or any other relationship between the parties hereto. In Consultant's capacity as an independent contractor, Consultant shall file all required tax returns and reports, withhold and/or pay all required federal, state and local wage and employment related taxes, including, but not limited to, federal income taxes, social security taxes and unemployment taxes, with respect to the amounts paid to Consultant under this Agreement.

5. NO AGENCY: Consultant shall have no authority to contract for or on behalf of the County, to incur obligations or indebtedness for or on behalf of the County, or in any way to bind the County.

6. TERMINATION OF AGREEMENT: This Agreement may be terminated by either party upon either party's material breach of any of its obligations hereunder and such breach is not cured within thirty (30) days from the receipt of written notice from the non-breaching party to the breaching party; provided, that such notice and an opportunity for the breaching party to cure shall not be required if a same or substantially similar breach by the breaching party occurs more than twice in any six (6) month period. If the breach is not susceptible to being cured within thirty (30) days, the non-breaching party may not terminate this Agreement if the breaching party commences to cure the breach within such thirty (30) day period and proceeds thereafter with reasonable diligence to cure the breach and such breach is cured by breaching party within sixty (60) days. Upon such termination, the parties shall be entitled to such additional rights and remedies as may be allowed by relevant law.

The County shall have the right to terminate this Agreement at any time without cause so long as the County is not in breach of any of its material obligations hereunder. Consultant shall be compensated in full for work completed. Termination of this Agreement whether for cause or without cause shall not form the basis of any claim for loss of anticipated profits by either party.

7. STANDARD OF CARE: The standard of care applicable to Consultant's services will be the degree of care and skill ordinarily exercised by consultants performing the same or similar services in the same locality at the time the services are provided.

8. INSURANCE AND INDEMNITY: Consultant shall indemnify and hold harmless the County and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to fees and charges of engineers or architects, attorneys, and other professionals and costs related to court action or arbitration) to the extent arising out of or resulting from the negligence performance of this Agreement or the negligent actions of the Consultant or its officials, employees, or contractors under this Agreement or under the contracts entered into by the Consultant in connection with this Agreement. This indemnification shall survive the termination of this Agreement.

Consultant shall purchase and maintain during the life of this Agreement, with an insurance company acceptable to County, authorized to do business in the State of North Carolina, the following insurance:

AUTOMOBILE LIABILITY - Bodily injury and property damage liability insurance covering all owned, non-owned, and hired automobiles for limits for bodily injury of not less than \$1,000,000 combined single limit.

COMMERCIAL GENERAL LIABILITY - Bodily injury and property damage liability shall protect the Consultant, and any subcontractor performing work under this contract, from claims of bodily injury or property damage which arise from operation of this Agreement, whether such operations are performed by Consultant, any subcontractor, or anyone directly or indirectly employed by either. Nothing herein shall be read to allow subcontractors to provide services hereunder without County's prior written consent. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/\$2,000,000 aggregate and \$1,000,000 property damage each occurrence/\$2,000,000 aggregate. This insurance shall include coverage for products/completed operations, personal and advertising injury liability and contractual liability in an amount not less than \$1,000,000 each occurrence/\$2,000,000 aggregate. The liability insurance coverage amounts may be satisfied with a combination of primary and excess/umbrella coverage.

WORKERS' COMPENSATION - Meeting the statutory requirements of the State of North Carolina if required by law to maintain such insurance. Said Workers' Compensation insurance shall have at least the following limits: Employers Liability - \$100,000 per accident limit, \$500,000 disease per policy limit, \$100,000 disease each employee limit.

PROFESSIONAL LIABILITY – Insuring against professional negligence/ errors and omissions on a claims-made basis with policy limits of \$1,000,000 per claim/\$2,000,000 annual aggregate. “Tail” coverage will be required at the completion of this Agreement for a duration of thirty-six months, or the maximum time period reasonably available in the marketplace. Engineer shall furnish certification of “tail” coverage as described or continuous “claims made” liability coverage for 36 months following completion of its services under this Agreement. Continuous “claims made” coverage will be acceptable in lieu of “tail” coverage provided its retroactive date is on or before the effective date of this Agreement. If Continuous “claims made” coverage is used, Engineer shall be required to keep the coverage in effect for a duration of not less than thirty-six months from the end of this Agreement. This will be a condition of the final acceptance of work or services.

County shall be named an additional insured under all such policies (except workers’ compensation and professional liability). Certificates of such insurance will be furnished and shall contain the provision that County will be given thirty (30) days written notice of any intent to amend or terminate by either the Consultant or the insuring company.

9. OWNERSHIP OF WORK: All work and any documents prepared by the Consultant for or on account of this Agreement shall be owned by the County, and the County shall have all common law, statutory and other reserved rights, including the copyright provided, however, Consultant shall retain ownership of its processes and spreadsheet applications. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the project is not to be construed as publication in derogation of the County’s reserved rights.

10. NOTICES: Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party) and given personally, by registered or certified mail, return receipt requested, or by a nationally recognized overnight courier service, delivery confirmation requested. All notices shall be deemed effective upon the date of receipt or three (3) days following deposit in registered or certified mail or with a nationally recognized overnight courier service, whichever is first.

COUNTY:

Granville County
Attn: Michael Felts, County Manager
P.O. Box 906 (mail)
104 Belle Street (delivery)
Oxford, NC 27565

With copies to:

Granville County Sheriff
525 New Commerce Drive

Oxford, NC 27565

And

James C. Wrenn, Jr.
Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan, LLP
P. O. Box 278 (mail)
111 Gilliam Street (delivery)
Oxford, North Carolina 27565

CONSULTANT:

Bailess Group LLC
Attn: Robert E. Bailess
5687 Salem Farm Road
Oxford, NC 27565

11. AUDIT RIGHTS: For all work being performed under this Agreement, the County has the right to inspect, examine, and make copies of any and all books, accounts, records and other writing relating to the performance of the work. Audits shall take place at times and locations mutually agreed upon by both parties, although the Consultant must make the materials to be audited available within one (1) week of the request for them.

12. SAFETY: Consultant and its employees, agents or subcontractors will observe the posted safety requirements of the County and those required by law. Consultant is responsible for the safety of its employees, agents or subcontractors at all times while on the County's premises.

13. COUNTY NOT RESPONSIBLE FOR EXPENSES: County shall not be liable to Consultant for any expenses paid or incurred by Consultant unless otherwise agreed in writing.

14. EQUIPMENT: Consultant shall supply, at its sole expense, all equipment, tools, materials, and/or supplies required to provide contracted services unless otherwise agreed in writing.

15. NONDISCRIMINATION IN EMPLOYMENT: Consultant shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated fairly and legally during employment with regard to their age, sex, race, creed, national origin, or disability. In the event Consultant is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state or local law or this provision, this Agreement may be canceled, terminated or suspended in whole or in part by County, and Consultant may be declared ineligible for further County contracts.

16. COMPLIANCE WITH LAWS: Consultant represents that it is in compliance with all Federal, State, and local laws, regulations or orders. The implementation of this Agreement will be carried out in strict compliance with all Federal, State, or local laws regarding discrimination in employment.

17. SUCCESSORS AND ASSIGNS: Consultant shall not assign its interest in this Agreement without the prior written consent of the County.

18. ENTIRE AGREEMENT: This Agreement, including all documents attached hereto, shall constitute the entire understanding between County and Consultant and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual written agreement of the parties. In the event of conflicts between the Agreement documents, this Agreement shall take precedence.

19. SEVERABILITY: Should any provision, portion or application thereof of this Agreement be determined by a court of competent jurisdiction to be illegal, unenforceable, or in conflict with any applicable law or constitutional provision, the parties shall negotiate an equitable adjustment in the affected provisions of this Agreement with a view toward effecting the purpose of this Agreement, and the validity and enforceability of the remaining provisions, portions or applications thereof, shall not be impaired.

20. HEADINGS: The subject headings of the paragraphs are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Agreement shall be deemed to have been drafted by both parties and no purposes of interpretation shall be made to the contrary.

21. THIRD-PARTY BENEFICIARIES: None of the obligations and duties of Consultant or County hereunder shall in any way or in any manner be deemed to create any obligation of Consultant or County to, or any rights in, any person or entity not a party hereto. This Section shall survive the expiration or termination of this Agreement.

22. GOVERNING LAW; JURISDICTION; VENUE: The construction and performance of this Agreement shall be governed by and construed pursuant to the laws of the State of North Carolina. Venue for any legal actions initiated concerning this Agreement or arising in any way from and out of this Agreement shall be brought in the appropriate state court sitting in Granville County, North Carolina, having jurisdiction over said claim. The parties waive any right they may have to venue in any other jurisdiction. Said court located in Granville County, North Carolina shall have exclusive jurisdiction over disputes under this Agreement. Consultant consents to the personal jurisdiction of said court.

23. VOLUNTARY EXECUTION: By signing below the parties hereto certify that they have read the entire contents of this Agreement; have individually been afforded sufficient opportunity to obtain independent legal advice prior to executing this Agreement; fully understand the provisions set forth in this Agreement and acknowledge that each term, condition and provision is fair and reasonable; and, that each party has received a signed copy of this Agreement.

24. COUNTERPARTS: To facilitate execution, this Agreement may be executed by handwritten signing or by electronically transmitted facsimile of such signing, either of which shall create a validly executed document, in as many counterparts as may be required.

25. E-VERIFY: Consultant warrants that it is and shall at all times remain in compliance with the “E-Verify” provisions of Article 2, Chapter 64 of the North Carolina General Statutes. Further, Consultant shall require that all subcontractors providing services related to this Contract be and remain in compliance with Article 2, Chapter 64 of the North Carolina General Statutes. Failure to meet the requirements of this subsection shall be an event of default hereunder.

26. RESTRICTED COMPANIES LISTS. Consultant represents that as of the date of this Agreement, Consultant is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Consultant also represents that as of the date of this Agreement, Consultant is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURE PAGE FOLLOWS]

Attest:

GRANVILLE COUNTY

Debra A. Weary, Clerk

By: _____
Michael Felts, County Manager

Date: _____

BAILESS GROUP LLC

By: _____
Robert E. Bailess, Manager

Date: _____

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Steve McNally
Finance Director, Granville County

EXHIBIT “A”***BAILESS GROUP LLC***

*Robert E. Bailess
 5687 Salem Farm Road
 Oxford, NC 27565
 Telephone: (423) 791-4785
 Email: rbailless@bailessgroup.com*

- Client:** The County of Granville, North Carolina and the Granville County Sheriff's Office.
- Project:**
- I. Coordinate the Sheriff's Office accreditation process with the North Carolina Department of Justice and the Commission on Accreditation for Law Agencies (CALEA).
 - II. Advise the Sheriff and his designee(s) regarding maintaining oversight and supervision of the Sheriff's Office Asset Forfeiture Program through compliance with the U.S. Department of Justice and Treasury Guidelines.
 - III. Provide guidance and expertise relative to narcotics investigations. Identify eligible law enforcement grant opportunities.
- Vision:**
- Through the NCDOJ and CALEA accreditation process, the Sheriff's Office will improve the delivery of public safety services, primarily by maintaining a body of standards developed by public safety practitioners. This will cover a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.
- To provide quality control and public confidence for the Sheriff's Office asset forfeiture program, a significant law enforcement tool and source of added revenue.
- To assist with the continued development of the Special Operations Division in the area of investigations and interdiction.

Project Implementation:**Goal I - Accreditation**

- a. Initiate and manage a 5-Step CALEA Accreditation Process to meet compliance with 181 law enforcement standards.
- b. Conduct a self-assessment of the Sheriff's Office current policy manual.
- c. Create and design policies and procedures to meet CALEA requirements. Incorporate modifications into a standard database for dissemination and assessment.
- d. Coordinate with the Sheriff's Office management team and training coordinator to effectively integrate the CALEA accreditation process throughout the organization.
- e. Liaison with CALEA representatives throughout the evaluation process.

Goal II – Asset Forfeiture Program

- a. Provide guidance regarding oversight of asset forfeiture enforcement actions to ensure compliance with U.S. Department of Justice (DOJ) and Treasury guidelines.
- b. Review investigative reports prior to DOJ submission.
- c. Submit asset sharing requests (DAG-71) to DOJ.
- d. Coordinate with the Granville County Finance Director on the annual DOJ certification requirements.
- e. Coordinate with Granville County Auditor on asset inventory management and annual audit requests related to the asset forfeiture program.

Goal III – Advisor and Liaison

- a. Work with SOD Investigators on case initiation and target development.
- b. Review investigative reports and provide guidance on investigative tools.

- c. Provide guidance to the SOD Interdiction Team on evidence acquisition and processing.
- d. Liaison to law enforcement agencies and the U.S. Attorney's Office.

Proposal of Terms

Project requirements would be administered at an average of 20 hours per week over a 50 week period from January 1, 2022, to December 31, 2022:

Hourly Rate - \$73.00
Project Hours - 1000
Annual Project Cost - \$73,000.00

At the end of the contract term, Bailess Group LLC would be open to discussions on continuing the relationship with Granville County in support of the Sheriff's Office vision of achieving a standard of excellence through CALEA accreditation.



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: Recognition of Gracie Lundwall

PURPOSE:

To recognize Gracie Lundwall for her volunteer service with Wreaths Across America.

BACKGROUND:

The Granville County Veterans Affairs Committee recommended that Gracie Lundwall, an 11-year-old sixth-grader at Falls Lake Academy, be recognized for her volunteer work with Wreaths Across America. The Board of Commissioners will recognize her with a proclamation.

ATTACHMENTS:

Proclamation Honoring Gracie E. Lundwall

ACTION TAKEN:

TONY W. COZART
Chairman
District 4

RUSS MAY
Vice-Chair
District 5

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation Honoring Miss Gracie E. Lundwall

Whereas, on January 18, 2022, the Veterans Affairs Committee of Granville County recommended recognition by the Granville County Board of Commissioners, without hesitation, to endorse the outstanding voluntary service of Miss Gracie E. Lundwall; and

Whereas, Gracie Lundwall's representation of the County of Granville and the State of North Carolina, for her service work at Arlington National Cemetery in Washington, D.C. as a registered member of Wreaths Across America, at which her mission started at five years of age, to honor her grandfather, and others who have served in the armed forces of the United States of America; and

Whereas, still, at 11 years of age, a sixth-grade student at Falls Lake Academy, Gracie Lundwall, now registers with Wreaths Across America by herself, and helps her mother purchase the five wreaths they usually donate for "the mission" and the journey to Washington, D.C. every December, to place wreaths on our county's Veterans graves, and

Whereas, Miss Lundwall, at such a young age exemplifies the motto of Wreaths Across America, to "**Remember**" our Fallen Veterans, by remembering their sacrifice; to "**Honor**" those who serve, while she places wreaths, even in the harshest of weather conditions, without even complaining; and to "**Teach**" others the value of freedom, by teaching and inviting her best friend to share in the importance of "the mission," such as acknowledging the name of a fallen Veteran, before placing a wreath on their grave, and

NOW, AND THEREFORE, BE IT PROCLAIMED, THAT THE Granville County Board of Commissioners extend its sincere admiration and congratulations to Gracie E. Lundwall for the gracious spirit in her volunteerism and dedication to "the mission" in her work with Wreaths Across America and reminding us all not to forget our countries Veterans.

Presented, this the 4th day of April 2022

Debra A. Weary
Clerk to the Board

Tony W. Cozart, Chairman
Granville County Board of Commissioners



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: Recognition of Rob Montague - 2022 Governor's Award

PURPOSE:

To recognize NC Forest Service Granville-Vance Area Ranger Robert "Rob" Montague.

BACKGROUND:

North Carolina Service Granville-Vance Area Ranger Robert Montague is a recipient of the 2022 Governor's Award for Excellence in Customer Service. The Board will present him with a Resolution of Recognition and Appreciation.

ATTACHMENTS:

Resolution of Recognition and Appreciation - Rob Montague

ACTION TAKEN:

TONY W. COZART
Chairman
District 4

RUSS MAY
Vice-Chair
District 5

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Resolution of Recognition and Appreciation NC Forest Service Granville-Vance Area Ranger Robert “Rob” Montague

Whereas, Granville-Vance Area Ranger Robert Montague, who has been an NCFS employee for 18 years, is a recent recipient of the Governor’s Award for Excellence in Customer Service, which is one of the state’s highest honors; and

Whereas, he is still driven and dedicated to serving and protecting the area he services as well as his community, by striving to be informative, so as to prevent the dangers of fires and falling trees, not only in the forest but also by helping landowners learn about the vegetation surrounding them; and

Whereas, his ability in investigation, forest management, and social skills has earned him the respect of his four-member team he supervises as well as his community and others in his field; and

Whereas, his tireless commitment to his profession and community motivated him to answer over half of the 189 emergency response calls involving forest fires in his area in 2020 – 2021, on and off duty. His empathetic and friendly demeanor makes him easy to talk to those affected by disasters be it fire or other acts of nature; and

Whereas, just these few reasons alone, along with his other acts of kindness, have made Ranger Robert Montague a worthy recipient of the Governor’s Award for Excellence in Customer Service.

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to North Carolina Forest Service Granville-Vance Area Ranger Robert Montague as a recipient of the 2022 Governor’s Award for Excellence in Customer Service.

This the 4th day of April 2022.

Attest:

Debra A. Weary
Clerk to the Board

Tony W. Cozart, Chairman
Granville County Board of Commissioners



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: **Proclamation Recognizing Telecommunicator Week**

PURPOSE:

To recognize Granville County telecommunicators during National Public Safety Telecommunicators Week.

ATTACHMENTS:

Proclamation for National Public Safety Telecommunicators Week

ACTION TAKEN:

TONY W. COZART
Chairman
District 4

RUSS MAY
Vice-Chairman
District 5

ZELODIS JAY
Commissioner
District 1

DAVID T. SMITH
Commissioner
District 2



SUE HINMAN
Commissioner
District 3

TIMOTHY KARAN
Commissioner
District 6

JIMMY GOOCH
Commissioner
District 7

BOARD OF COMMISSIONERS

104 Belle Street
Oxford, NC 27565

Proclamation For National Public Safety Telecommunicators Week

Whereas, emergencies can occur at any time that require law, fire or emergency medical services; and, when an emergency occurs the prompt response of law enforcement, firefighters and emergency medical services is critical to the protection of life and preservation of property; and,

Whereas, the safety of our law enforcement officers, emergency medical services, and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Granville County Emergency Communications center; and,

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and, Public Safety Telecommunicators are the single vital link for our law enforcement officers, emergency medical services, and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and,

Whereas, Public Safety Telecommunicators of the Granville County Emergency Communications have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas, each Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, BE IT PROCLAIMED, THAT the Granville County Board of Commissioners declares the week of April 10th – 16th, 2022, to be National Public Safety Telecommunicators Week, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

This the 4th of April 2022

Attest:

Debra A. Weary
Clerk to the Board

Tony W. Cozart, Chairman
Granville Count Board of Commissioners



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 30, 2022
Title: **Public Hearing on Proposed Fire Protection Service District**

PURPOSE:

To hold a public hearing on a proposal to establish a unified fire protection service district in Granville County for the purpose of funding fire and rescue services in the unincorporated areas of Granville County.

BACKGROUND:

All required notices have been made as required by North Carolina General Statutes. The public hearing notice ran in the Oxford Ledger on March 10th and March 17th and in the Butner-Creedmoor News on March 11th and March 18th.

A representative of NC Fire Chief Consulting Group is available this evening to provide a brief overview of the proposed fire district.

FUNDING:

N/A

RECOMMENDATION:

Following the public hearing, the County Manager recommends the Board consider approving the associated draft resolution.

ATTACHMENTS:

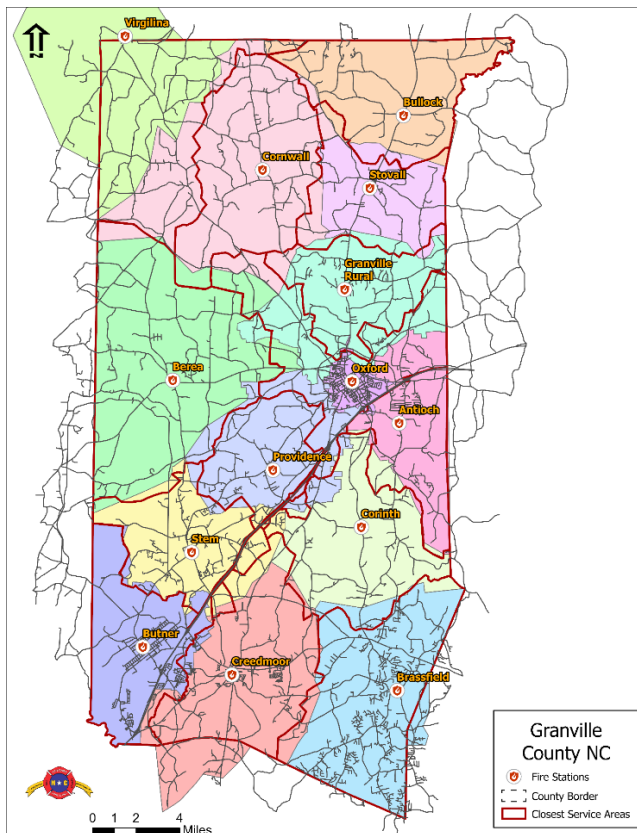
Notice of Public Hearing
Draft Resolution

ACTION TAKEN:

Granville County Board of Commissioners Public Notice

Notice is hereby given that, pursuant to the provisions of N.C.G.S. 153A-309.2, the Granville County Board of Commissioners will hold a public hearing during its regular Board Meeting on April 4, 2022, at 7 p.m. or shortly thereafter in the auditorium of the Granville County Expo Center, 4185 US Highway 15 South, Oxford, NC on a proposal to establish a unified fire protection service district in Granville County for the purpose of funding fire and rescue services in the unincorporated areas of Granville County. A map of the proposed service district is found below. A report as required by N.C.G.S. 153A-302(b) is available for public inspection in the office of the Clerk to the Board. Questions should be addressed to the Granville County Manager. Any person wishing to comment in writing, prior to the public hearing, may do so by forwarding comments to the Clerk to the Board of Commissioners at P.O. Box 906, Oxford NC 27565, or debra.weary@granvillecounty.org . Granville County strives to ensure that people with disabilities have equal opportunity to access its programs, services, and activities. If you will require assistance to participate in a meeting of the Granville County Board of Commissioners, we request that you contact the Clerk to the Board at least 5 business days before the event.

All areas outside municipal boundaries are proposed in the fire protection service district.



All interested citizens are invited and urged to attend.

Debra A. Weary, Clerk to the Granville County
Board of Commissioners



**RESOLUTION DEFINING AND ESTABLISHING
THE GRANVILLE COUNTY FIRE PROTECTION SERVICE DISTRICT
TO PROVIDE FIRE PROTECTION AND RESCUE SERVICES**

WHEREAS, North Carolina General Statutes (“NCGS”) § 153A-301 and 153A-309.2 authorize Granville County Board of Commissioners to establish and define a service district in order to finance, provide, or maintain for the district certain services in addition to or to a greater extent than those financed, provided, or maintained for the entire county;

WHEREAS, in determining whether to establish a unified, countywide service district to provide fire protection and rescue services, the Board considered the population and the population density of the proposed district, the appraised value of property subject to taxation in the proposed district, the present tax rates of the County and any special districts in which the district or any portion thereof is located, the ability of the proposed district to sustain the additional taxes necessary to provide the services planned for the district, and any other matters that the Commissioners believe to have a bearing on whether the district should be established, pursuant to NCGS § 153A-302(a);

WHEREAS, upon the information and evidence it has received, the Board finds there is a demonstrable need and demand by the persons living in the proposed unified service district for providing fire protection and rescue services in the district;

WHEREAS, the Board further finds that it is impractical to provide the fire protection and rescue services across the entire county, and it is economically feasible to provide these services within the proposed service district without unreasonable or burdensome annual tax levies;

WHEREAS, the Board approved on February 25, 2022, a Resolution “Calling a Public Hearing to Consider the Establishment Of A Fire Protection Service Tax District for All Unincorporated Areas of Granville County and a Rate Cap”, pursuant to NCGS § 153A-309.2;

WHEREAS, a report on “2022 Granville County Fire Protection Service District NCGS Report” has been prepared containing a map of the proposed unified countywide service district, showing its proposed boundaries, a statement showing that the proposed service district favorably meets the standards set forth in NCGS § 153A-302(b) and defined in NCGS §153A-309.2(b), and a plan or providing the needed fire protection and rescue services; and a copy of the report has been available for public inspection in the office of the Clerk to the Board for more than two weeks before the date of the required public hearing before adopting a resolution defining a new service district, and the Notice and Report is attached hereto and incorporated herein by reference; and

WHEREAS, it has been duly certified to the Granville County Board of Commissioners that Notice of Public Hearing on the establishment of the unified, countywide service district for fire protection services was duly published in accordance with the provisions of NCGS § 153A-309.2 and such public hearing was held on April 4, 2022.

NOW THEREFORE, BE IT RESOLVED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS:

1. The countywide service district is hereby defined and established, as more fully described in the attached Notice of Public Hearing and Report on “2022 Granville County Fire Protection Service District NCGS Report”, for the purpose of providing needed fire protection and rescue services within said district area. This new service district is to hereby be recognized from here forward as the “Granville County Fire Protection Service District”.
2. The Granville County Tax Assessor/Collector shall levy a special tax in an amount to be determined by the Granville County Board of Commissioners on behalf of Granville County within said service district in addition to those levied throughout the County in order to finance, provide and maintain fire protection and rescue services within the newly defined and established service district in addition to or to a greater extent than those financed, provided, or maintained for the entire County.
3. This resolution defining and establishing the unified, countywide service district to provide fire protection and rescue services shall take effect on July 1, 2022.

Adopted this the _____ day of _____, 2022

Tony W. Cozart, Chairman

ATTEST:

Debra A. Weary, NCMCC, CMC
Clerk to the Board



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: Public Comments

PURPOSE:

Public comments are limited to 3 minutes.

ACTION TAKEN:



Granville County General Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: General Services
Date: March 31, 2022
Title: HVAC Unit for District Court Room

PURPOSE:

To approve the purchase of an HVAC unit for the district courtroom.

BACKGROUND:

The 7.5-ton HVAC unit in the district courtroom needs replacing. The unit was installed in the 1980s and the compressor has gone bad. A quote has been received from Mike Brummitt Heating and Cooling and additional quotes are being received and will be provided at the meeting.

FUNDING:

Funding is available in the current operating budget. [Finance Department Use 10-4250-582]

RECOMMENDATION:

The Development Services Director, General Services Director, and County Manager agree that the HVAC unit needs to be replaced. The County Manager and/or Development Services Director will provide a recommendation based on the final quotes presented during the regular meeting.

ACTION TAKEN:



Granville County Social Services

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Lottie Terry
Department: Social Services
Date: March 30, 2022
Title: Dept. of Social Services Butner - Furniture Purchase

PURPOSE:

This request is for consideration for approval to purchase furniture and office items for the new satellite in Butner, N.C. located at 2531 NC Highway 56, Creedmoor, NC 27522

BACKGROUND:

The Department of Social Services is in the process of opening the new satellite location to better serve the Creedmoor/Butner communities. The furniture and office items are needed to ensure adequate needs of the staff and to serve the clients and customers.

Listed below are the three companies with the total competitive pricing:

- Uline/Staples/Lowes/Best Buy	\$ 82,012.15
- Office Depot	\$ 87,581.88
- STORR	\$110,308.76

FUNDING:

The need for furniture and office items was identified as a required need for this project transition, however, estimated needs were not included in the project budget. While it is anticipated that some funding will be available in the project budget to offset furniture and office needs, the County Manager recommends appropriating fund balance for this purchase.

RECOMMENDATION:

The Granville County Department of Social Services Director recommends approval of the listed equipment from Uline/Staples/Lowes/Best Buy in the amount of \$82,012.15

ATTACHMENTS:

Purchase Order Price Comparison

ACTION TAKEN:

Uline/Staples	Supplier	Item #	Cost	Quantity	Total Cost	Option 2: Office Depot	Total Cost	Option 2	Option 3: STORR	Total Cost	Option 3
Mesh Nesting Chair	Uline	H-6929BL	\$ 160.00	8	\$ 1,280.00	Power Strip	\$ 7,873.38	Power Tower	\$ 1,466.50		
power grommet	Uline	H-9496	\$ 30.00	103	\$ 3,090.00	Lorell Single Right Pedestal Desk 48"	\$ 24,479.49	48" with outlet	\$ 31,881.12		
Downtown Office Desk 48"	Uline	H-8948GR	\$ 330.00	51	\$ 16,830.00	n/a	\$ -	Pedalstal upholstered	\$ 15,838.16		
Downtown 3 drawer pedal	Uline	H-8953GR	\$ 215.00	52	\$ 11,180.00	Mesh Back Chair Ergo.	\$ 9,349.73	Mesh Chair	\$ 13,498.68		
Media Table	Uline	H-8262	\$ 605.00	1	\$ 605.00	Clear Chair Mat	\$ 2,239.44	Clear Chair Mat	\$ 3,359.44		
Downtown Office Desk 60"	Uline	H-8217GR	\$ 440.00	1	\$ 440.00	72 Conf Table	\$ 489.99	Media Table	\$ 902.30		
Downtown Bookshelf 42"	Uline	H-6285GR	\$ 175.00	1	\$ 175.00	L Shaped Desk	\$ 1,139.98	L Shaped Desk	\$ 1,464.50		
Vinyl Sled Base Chair	Uline	H-7821	\$ 140.00	38	\$ 5,320.00	60" Steel Desk	\$ 599.99	60" Work Station	\$ 591.50		
Oversized Downtown Chair	Uline	H-9132BL/GR	\$ 260.00	5	\$ 1,300.00	5 Shelf Bookcase	\$ 207.99	Work Station Book Case	\$ 254.00		
Grey Training Table 60"	Uline	H-6279GR	\$ 290.00	8	\$ 2,320.00	Bonded Guest Chair	\$ 6,839.62	Reception Chair	\$ 7,562.00		
36" Square Deluxe Café Table	Uline	H-9718GR	\$ 240.00	1	\$ 240.00	Hercules Chair	\$ 1,889.95	Oversized (Double Chair)	\$ 1,750.00		
42" Round Deluxe Café Table	Uline	H-9176GR	\$ 270.00	1	\$ 270.00	Training Table 63	\$ 3,655.92	Modern Training Table (no	\$ 2,392.00		
Mesh Nesting Chair w/ arms	Uline	H-6930BL	\$ 170.00	26	\$ 4,420.00	36" Café Table	\$ 465.99	Café Table 36"	\$ 365.40		
Café Table 36" Square MAH	Uline	H-6269MAH	\$ 205.00	1	\$ 205.00	42" Round Café Table	\$ 408.99	Café Table Round 42"	\$ 402.00		
35 Gal. TrashCans Swing Top	Uline	H-1467GR	\$ 175.00	7	\$ 1,225.00	Mesh Nesting Chairs	\$ 1,639.96	Nesting Chairs (Heavy)	\$ 1,628.00		
Sanitary Recept. Liners 500	Uline	S-15960	\$ 35.00	2	\$ 70.00	Mesh Nesting Chairs with arms	\$ 6,159.86	Nesting Chairs with arms	\$ 5,726.50		
Standard Training Table 48"	Uline	H-6278GR	\$ 255.00	3	\$ 765.00	36" Café Table Mahogany	\$ 378.31	Café Table 36"	\$ 365.40		
Standard Training Table 72"	Uline	H-6280GR	\$ 325.00	2	\$ 650.00	Swing Top Trash Can	\$ 1,049.93	Swing Stop Stainless	\$ 1,256.50		
Desktop Privacy Panel 24*24	Uline	H-8871F-SIL	\$ 85.00	6	\$ 510.00	3.25 Gal Trash Can	\$ 324.22	n/a	\$ -		
Zippered Privacy Panel	Uline	H-7590GR	\$ 206.00	4	\$ 824.00	Sanitary Receptacle	\$ 183.96	n/a	\$ -		
Smoke Receptacle	Uline	H-1103BL	\$ 69.00	1	\$ 69.00	Sanitary Recept. Liners 500	\$ 57.78	n/a	\$ -		
Smoke Receptacle Liners	Uline	S-17201	\$ 44.00	2	\$ 88.00	72" Nesting Table	\$ 911.98	Powered 48" Nesting	\$ 1,467.90		
Stand. Monitor Mount- Dual	Uline	H-7621	\$ 175.00	21	\$ 3,675.00	Nesting Table 60"	\$ 1,268.97	Powered 72" Nesting	\$ 1,083.30		
Stainless Sanitary Receptacle	Uline	H-3454	\$ 48.00	4	\$ 192.00	Bookcase 3 Shelf	\$ 196.99	Work Station Bookcase	\$ 254.00		
Carder Mesh Back Chair	Staples	136815	\$ 249.99	52	\$ 11,999.48	Desktop Privacy Panel	\$ 989.94	Desk Privacy Panel (Velcro)	\$ 648.00		
Clear Chair Mat	Staples	STP-17436	\$ 36.99	56	\$ 2,071.44	Midea 18 Cu ft. Refrigerator	\$ 1,049.99	n/a	\$ -		
Bush Grey L Shaped Desk	Staples	24457574	\$ 574.99	2	\$ 1,149.98	Sharp 1.8 cu ft.	\$ 249.99	n/a	\$ -		
Plastic 3.5 Gallon Trash Can	Staples	540500	\$ 7.79	58	\$ 451.82	Ice Maker Stainless	\$ 304.99	n/a	\$ -		
Mahogany Bookcase	Staples	729896	\$ 128.99	1	\$ 128.99	Coffee Maker	\$ 54.99	n/a	\$ -		
Folding Chair	Staples	201134	\$ 1,543.99	1	\$ 1,543.99	Fabric Panel	\$ 1,007.96	Privacy Panels (velcro)	\$ 974.00		
4 Shelf Ladder Bookcase	Staples	695236	\$ 291.94	1	\$ 291.94	Smoke Receptacle	\$ 249.19	n/a	\$ -		
LG 23.3 cf Refrigerator	Lowe's	3763833	\$ 1,049.00	1	\$ 1,049.00	Liners	\$ 9.75	n/a	\$ -		
Sharp 1100 Watt Microwave	Lowe's	1143270	\$ 179.00	1	\$ 179.00	Premium Dual Monitor Mount	\$ 4,136.79	Dual Monitor Mount (Silv)	\$ 4,304.79		
GE Coffee Maker	Lowe's	3490966	\$ 49.00	1	\$ 49.00	Vinyl Padded Chair	\$ 1,839.92	Padded Folding Chair (mul)	\$ 3,162.00		
Insignia 44lb Nugget Ice Mac Best Buy		NS-IMN44SS2	\$ 319.99	1	\$ 319.99	4 Shelf Bookcase	\$ 337.99	Workstation Bookcase	\$ 254.00		
					SUBTOTAL	\$ 74,977.63	SUBTOTAL	\$ 82,043.92	SUBTOTAL	\$ 102,851.99	
					Taxes	\$ 5,187.46	Taxes	\$ 5,537.96	Taxes	\$ 7,456.77	
					Shipping	\$ 1,847.06	Shipping	\$ -	Shipping	\$ -	
					TOTAL	\$ 82,012.15	TOTAL	\$ 87,581.88	TOTAL	\$ 110,308.76	

Stationary not included

All Uline products selected ship SAME DAY unless indicated, most deliver within 2 business days. All Staples products deliver within 2 business days, unless indicated.

STORR 8-10 wk turnaround to make and 1 additional week for delivery, shipping costs not available until orders entered

Office Depot most deliveries within 2 weeks.



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Jason Reavis
Department: Emergency Management
Date: March 30, 2022
Title: **FY 2022 Emergency Management Capacity Building Competitive Grant (CBCG) Application**

PURPOSE:

To authorize submitting a **no-match**, a state-funded competitive grant application for the purchase and installation of an emergency generator at the Expo Center, a contract with a third-party vendor to perform a Threat and Hazard Identification and Risk Assessment for Granville County, and a Multiple Event Response Trailer.

BACKGROUND:

The North Carolina Emergency Management Capacity Building Competitive Grant (CBCG) was passed by North Carolina State Legislature in Fiscal Year 2022. This new state-funded grant program provides up to \$400,000 of funding to eligible county emergency management agencies to build emergency response & recovery capacity in their jurisdictions. All local emergency management agencies from counties with populations below 210,000, as defined in the 2019 Certified County Population Estimates from the State Demographer in the Office of State Budget and Management, are eligible.

Funding is to be awarded in July 2022 and with a period of performance through the end of June 2023

FUNDING:

No match State-funded grant. Applying for \$88,000.00 total for the three projects on the grant application.

RECOMMENDATION:

The Emergency Management Director recommends authorizing staff to submit an application for the 2022 Emergency Management CBCG in the amount of \$88,000.00 for the purpose of:

1. Purchase and installation of a Generator at the Expo Center
2. Contracting with a third-party vendor to perform a Threat and Hazard Identification and Risk Assessment for Granville County
3. Multiple Event Response Trailer

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: Proclamations, Resolutions and Legislative Matters

PURPOSE:

This item on the agenda will be used for the introduction of proclamations, resolutions, or legislative matters. It can also be used for the general discussion of related matters.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: **Amendment of Veterans Affairs Committee Membership Roster**

PURPOSE:

To consider a recommendation from the Granville County Veterans Affairs Committee regarding the membership roster.

BACKGROUND:

At a regular meeting of the Granville County Veterans Affairs Committee on Tuesday evening March 15, 2022, the committee voted to recommend to the Board of Commissioners to drop the name of the Hester-Crews American Legion Post 166 (who surrendered their organizational charter) from the VAC membership roster and replace it with the Hester-Crews American Legion Auxiliary Unit 166, formerly known as the Women's Auxiliary.

As with other military service organizations, the Post Commander/ Unit President will represent the group or his/her designee.

RECOMMENDATION:

The Veterans Affairs Committee recommends removing the Hester-Crews American Legion Post 166 designation from the VAC membership roster and replacing it with the Hester-Crews American Legion Auxiliary Unit 166, formerly known as the Women's Auxiliary. Sandra Eaton, Unit President of the American Legion Auxiliary Hester-Crews Unit 166., will represent the group at meetings.

ACTION TAKEN:



Granville County Administration

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: Granville County Board of Adjustment

PURPOSE:

To make appointments/reappointments to the Granville County Board of Adjustment.

BACKGROUND:

The terms of Larry Downey (District 1), Wayne Overton (District 2), Juanita Rogers (District 4), and Blaine Holmes (District 5) expire April 1, 2022. Mr. Downey would like to be replaced. Mr. Overton, Ms. Rogers, and Mr. Holmes are willing to serve again.

Others serving:

Jimmy Williams	District 3
Louise Stem	District 6
John W. Wimbush	District 7
Tommy Hobgood, Alternate	District 2
Delores Lyons, Alternate	District 4

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: **County Manager's Report**

PURPOSE:

Any matters as needed by the County Manager.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: **County Attorney's Report**

PURPOSE:

Any matters as needed by the County Attorney.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: **Presentations by County Board Members**

PURPOSE:

Board members will make comments.

- Commissioner Gooch
- Commissioner Jay
- Commissioner Smith
- Commissioner Hinman
- Commissioner May
- Commissioner Karan
- Chairman Cozart

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 29, 2022
Title: **Any Other Matters**

PURPOSE:

Any other matters as needed.

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: March 31, 2022
Title: **Notice of Special Meeting - American Rescue Plan Funding Workshop**

PURPOSE:

To announce a Special Meeting.

NOTICE of SPECIAL MEETING

All interested persons please take notice that the Granville County Board of Commissioners will hold a Special Meeting on Wednesday, April 6, 2022 at 4:00 p.m. at the Granville Expo & Convention Center, 4185 Highway 15, Oxford, NC. The purpose of the Special Meeting is regarding the American Rescue Plan funding.

Debra A. Weary
Clerk to the Granville County Board
of Commissioners

ACTION TAKEN:



Granville County

104 Belle Street
Oxford, NC 27565
(919) 693-5240

To: Board of Commissioners
From: Debra Weary
Department: Administration
Date: April 4, 2022
Title: **Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matter**

PURPOSE:

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

ACTION TAKEN: