

***OXFORD, NORTH CAROLINA
March 15, 2021***

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, March 15, 2021 at 7:00 p.m., via Zoom conference call in order to adhere to the COVID-19 restrictions.

Present were:

Chair: Sue Hinman

<i>Commissioners:</i>	Tony W. Cozart	Jimmy Gooch
	Zelodis Jay	Timothy Karan
	Russ May	David T. Smith

County Manager: Michael S. Felts

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr.

MEETING CALLED TO ORDER

Chair Sue Hinman called the meeting to order at 7:03 p.m. She then recognized Commissioner Tony W. Cozart for the invocation and Pledge of Allegiance.

MOMENT OF SILENCE

Chair Hinman called for a moment of silence for the Cozart family. Helen Peace, mother-in-law of Commissioner Cozart and his wife Jackie's mother, passed away.

ITEM PULLED FROM AGENDA

Item 25, Veterans Service Office and Personnel, was pulled from the agenda for further work and will be on an agenda at a later date.

ROLL CALL

At this time, Clerk to the Board Debra A. Weary, did a roll call. Chair Hinman reminded Board members to identify themselves when speaking or making motions and also announced that votes would be done by a roll call by the Clerk.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:

General Contingency Balance	\$	1,560
School Bond D/S Contingency	\$	100,000

Environmental Disaster Contingency	\$	10,000
General Fund Appropriated Fund Balance	\$	5,763,663

(B) Approved Budget Amendment #6 as recommended by the Finance Director:

Budget Amendment #6
03/15/2021

Be it ordained, the FY 2020-2021 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)			
Public Safety			
911 Operations		38,100	
Community Services			
4-H Best		203	
Construction Administration & Construction Projects		30,000	
		(30,000)	
Human Services			
Social Services		37,384	
Senior Center - South		15,000	
Education			
Granville County School System		6,115,673	
Vance Granville CC		3,594	
Area Projects and Other Appropriations			
Non-Departmental		237,500	
Contributions to Other Funds			
Contingencies		(600)	
<i>Total Expenditures</i>			6,446,854
Revenues: Increase/(Decrease)			
Restricted and Intergovernmental		287,587	
Debt Proceeds		6,060,000	
Appropriated Fund Balance		99,267	
<i>Total Revenues</i>			6,446,854

LANDFILL

Expenditures: Increase/(Decrease)			
Landfill Operations		380,000	
<i>Total Expenditures</i>			380,000
Revenues: Increase/(Decrease)			
Appropriated Fund Balance		380,000	
<i>Total Revenues</i>			380,000

Budget Amendment #6			
(For reference only)			Balance
General Fund/Vance Granville Community College			
Expenditures: Increase/ (Decrease)			
10- 5921 697	Main Campus Expenses	\$3,594	\$383,233
Revenues: Increase/(Decrease)			
10- 3990 991	Appropriated Fund Balance	\$3,594	\$5,667,990

Description: adjust VGCC operating budget to match the 75%/25% funding ratio for additional custodialposition.

General Fund/Social Services			
Expenditures: Increase/ (Decrease)			
10- 5300 623	Duke Energy Progress	\$342	\$5,650
10- 5300 493	IVD Incentives	\$38,209	\$126,209
10- 5300 624	Wake Electric Round Up	\$1,925	\$4,925
10- 5300 623	Duke Energy Progress	\$428	\$6,077
10- 5300 624	Wake Electric Round Up	(\$1,081)	\$3,844
10- 5300 635	Family Reunification	(\$1,500)	\$13,263
10- 5300 622	Crisis Intervention Program	(\$461)	\$207,589
10- 5300 650	LIEAP	(\$478)	\$207,572
Revenues: Increase/(Decrease)			
10- 3538 332	Public Assistance	(\$825)	\$560,601

10-	3538	341	CSE - Child Support Assistance	\$38,209	\$55,709
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Description: To update funding for energy public assistance. (BA #8 and BA #10.) BA #9 - Increase IVD incentive funding.

General Fund/Senior Services

Expenditures: Increase/ (Decrease)

10-	5870	412	Building Rent	\$15,000	\$21,000
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Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	\$15,000	\$5,682,990
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Description: to fund additional rent payments to South Granville Country Club for temporary location of the Senior Center - South facility.

General Fund/Construction Administration

Expenditures: Increase/ (Decrease)

10-	4251	222		(\$30,000)	\$11,300
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10-	4250	599		\$30,000	\$30,000
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Description : fund design service agreement with Stephen Baxter Architect for the renovation of office space to be used as a DSS satellite office, as approved by the Granville County BOCC on February 1, 2021.

General Fund/4-H Best

Expenditures: Increase/ (Decrease)

10-	5831	260	Supplies	\$203	\$1,288
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Revenues: Increase/(Decrease)

10-	3833	334	4-H Best Revenue	\$203	\$5,683,193
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Description: to reflect revision to JCPC funding.

General Fund/E-911

Expenditures: Increase/ (Decrease)

10-	4390	352	Repairs & Maint. - Equip	\$25,000	\$146,640
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10-	4390	321	Telephone	\$600	\$4,000
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10-	4390	122	Overtime	\$12,500	\$112,500
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10-	9910	991	General Contingency	(\$600)	\$960
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10-	8540	113	Performance Based Adjustment	(\$12,500)	\$306,861
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Revenues: Increase/(Decrease)

10-	3990	991	Appropriated Fund Balance	\$25,000	\$5,707,990
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Description: to fund maintenance contract for Motorola Solutions radio equipment, as requested by County Manager. Also, to fund anticipated shortfalls for telephone expense and overtime in the E-911 department.

General Fund/Schools

Expenditures: Increase/ (Decrease)

10-	5911	730	Refunding Bond Payment - Principal	\$5,865,000	\$5,865,000
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10-	5911	720	Interest	\$130,673	\$1,785,282
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10-	5911	755	Bond Issuance Costs	\$120,000	\$120,000
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Revenues: Increase/(Decrease)

10-	3910	911	Bond Proceeds	\$6,060,000	\$6,060,000
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10-	3990	991	Appropriated Fund Balance	\$55,673	\$5,763,663
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Description : Receipt of bond proceeds from the refinancing of the Series 2010 A RZEBD bond, as well as payment of the original bond and closing costs

General Fund/Non - Departmental

Expenditures: Increase/ (Decrease)

10-	8540	801	Economic Incentive Expense	\$250,000	\$650,000
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Revenues: Increase/(Decrease)

10-	3327	360	Building Reuse Grant	\$250,000	\$6,013,663
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Description: To fund receipt and disbursement of Building Reuse Grant for Altec Industries.

Landfill Fund				
Expenditures: Increase/ (Decrease)				
60-	4725	198	Landfill Cell Study	\$380,000
				\$380,000
Revenues: Increase/(Decrease)				
60-	3991	991	Appropriated Fund Balance	\$380,000
				\$646,000

Description: to fund engineering and design services for new landfill cell construction as approved by the Granville County BOCC on December 7, 2020.

(C) Approved Minutes of the January 4, 2021 and January 19, 2021 Regular Meetings and the February 10, 2021 Special Meeting.

(D) Approved the Tax Refunds, Releases and Write-offs as follows:

Refunds	January 2021:	\$6,670.93
	February 2021:	\$1,705.33
	Total:	\$8,376.26
Releases	January 2021:	\$5,744.48
	February 2021:	\$2,704.97
	Total:	\$8,449.45
Write-offs (\$2 and less)	January 2021:	\$15.69
	February 2021:	\$8.27
	Total:	\$23.96

(E) Approved the following Resolution to Adopt Granville County Branding Colors:

Resolution to Adopt Granville County Branding Colors

WHEREAS, the County has determined that marketing and branding of Granville County can best be accomplished by using consistent colors on documents, print items, promotional materials, website, and social media pages; and

WHEREAS, the County has determined that the official colors will be used in coordination with the county seal; and

WHEREAS, Granville County’s branding colors with related color standards are illustrated in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners hereby adopts the Granville County color standards as shown in Exhibit A.

ADOPTED, this the 15th day of March, 2021.

EXHIBIT A: Granville County Color Standards

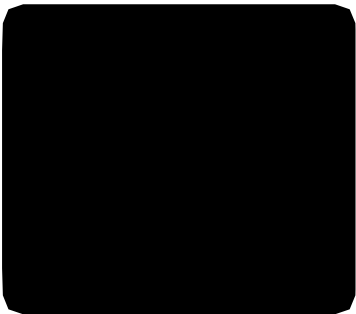
Pantone 201 C
Hex Color Code: #9d2235
RGB
 Red 157 (62%)
 Green 34 (13%)
 Blue 53 (21%)
CMYK
 Cyan 0%
 Magenta 78%
 Yellow 66%
 Black 38%



Pantone Black 6 C
Hex Color Code: # 000000

RGB
Red 0
Green 0
Blue 0

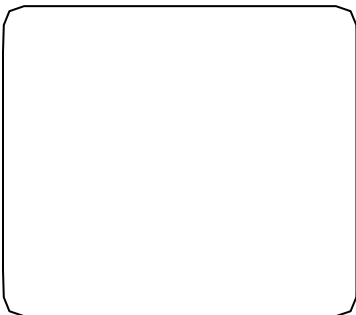
CMYK
Cyan 0%
Magenta 0%
Yellow 0%
Black 100%



Pantone White 000 C
Hex Color Code: # FFFFFFFF

RGB
Red 255
Green 255
Blue 255

CMYK
Cyan 0%
Magenta 0%
Yellow 0%
Black 0%



(F) Approved the following Proclamation Designating March as Social Work Month 2021:

SOCIAL WORK MONTH 2021 PROCLAMATION
“SOCIAL WORKERS ARE ESSENTIAL”

WHEREAS, the Social Work Profession for decades has been dedicated to improving human well-being and enhancing the basic needs of all people—especially the most vulnerable among us; and

WHEREAS, Social Workers have always been present in times of crisis, helping people overcome issues such as death and grief and helping people and communities recover from natural disasters such as fires, hurricanes and earthquakes; and

WHEREAS, the Social Work Profession is one of the fastest growing professions in the United States, with nearly 800,000 people expected to be employed as Social Workers by 2028; and

WHEREAS, Social Workers work in all parts of our society to empower people to live to their fullest potential; and

WHEREAS, Social Workers play a crucial role in our health care system and have played a key role in the response to COVID-19 and helping individuals, families and communities cope with the epidemic; and

WHEREAS, Social Workers are one of the largest groups of mental health care providers in the community, and work daily to help people—whether in person or remotely—overcome substance use disorders and mental illnesses such as depression and anxiety; and

WHEREAS, Social Workers will continue to stand ready to assist our community in overcoming present and future challenges;

NOW THEREFORE, in recognition of the numerous contributions made by Social Workers, the Granville County Board of Commissioners proclaim the month of March 2021 as Social Work Month and call upon all citizens to join Granville County in celebration and support of the Social Work Profession.

**Chair Hinman noted that the Social Work Month Proclamation would be presented at the upcoming Social Services Board meeting.

- (G) Approved the following Proclamation Designating the Month of April 2021 as North Carolina 811 Safe Digging Month:

**Proclamation Designating the Month of April 2021 as
“North Carolina 811 Safe Digging Month”**

WHEREAS, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina’s economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

WHEREAS, North Carolina 811, a utility service notification center and leader in education celebrates its 43rd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

WHEREAS, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

NOW, THEREFORE, BE IT RESOLVED, that Granville County has designated the month of April 2021 as “North Carolina 811 Safe Digging Month” to encourage all excavators and homeowners of Granville County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to “Know What’s Below,” avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.nc811.org.

BOARD APPOINTED TAX ASSESSOR AND TAX COLLECTOR

County Manager Felts stated that he has served as the Interim Assessor and Interim Tax Collector over the past several months pending the completion of the search and interview process. He announced that the search and interview process for the Tax Administrator position has been completed and that Mrs. Jenny Griffin has been promoted to the position pending the Boards appointment as Assessor and Tax Collector. He noted that if Mrs. Griffin was appointed, she would take the oath of office on March 16, 2021 in the County Administration Office.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch and unanimously carried, the Board appointed Jennifer S. “Jenny” Griffin as Assessor and Tax Collector effective March 16, 2021. Mrs. Griffin took the following oath on March 16, 2021:

Granville County, North Carolina

I, Jennifer S. Griffin, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Assessor and Tax Collector of Granville County, North Carolina, and that I will not allow my actions as Assessor and Tax Collector to be influenced by personal or political friendships or obligations, so help me God.

BOARD APPROVED UPGRADE OF VOTING EQUIPMENT

Chair Hinman said the next item was to consider using grant money to partially fund an upgrade of voting equipment.

County Manager Felts explained that our vendor, Printelect, informed the Board of Elections that we have to replace the batteries now in the M100 voting machines as part of our Preventive Maintenance and that the cost is \$5,422.50 to replace them. They also informed the Board of Elections that they are going to upgrade the Unity system to Electionware in the very near future. The Unity system is the computer that is used to upload cards containing vote totals from each voting site. Once the upgrade occurs, Electionware will not work with the current M100 machines so the Board of Elections will have to purchase new voting equipment in order to conduct elections.

The Board of Elections received a HAVA (Help America Vote Act) grant in the amount of \$50,425.01. Elections Director Tonya Burnette obtained quotes to replace the voting equipment and presented them to the Board of Elections on February 5, 2021 requesting that they consider using the HAVA funds to upgrade the voting equipment. The Board of Elections reviewed the quotes and voted unanimously for Director Burnette to provide these quotes to the Board of Commissioners for consideration. Copies of the quotes were provided in the agenda document for your reference. He reviewed the three (3) options and explained that if Option 2 was approved, funding will consist of a HAVA grant in the amount of \$50,425.01

and County funding of \$214,436.24. He noted that by selecting Option 2, the battery replacement of \$5,422.50 will not need to be done.

County Manager Felts explained that the Board of Elections has unanimously approved for the Director to provide the Board of Commissioners with quotes to consider using the HAVA grant money to upgrade the voting equipment. The Elections Director recommended authorizing the purchase of new elections equipment from Election Systems and Software as shown in Exhibit 4 (Option 2) in the amount of \$264,861.25 and using the available HAVA grant funds towards this purchase.

When asked Mr. Felts said if the Board approves Option 2, the equipment will be purchased once approved by the State Board of Elections. When asked by Commissioner May, he also said that there are no other funds at this time other than the HAVA grant, but staff will continue to look.

Commissioner Smith noted that the Board has known for six to eight years that this upgrade would be needed at some point.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved authorizing the purchase of new elections equipment from Election Systems and Software as shown in Exhibit 4 (Option 2) in the amount of \$264,861.25, using the available HAVA grant funds in the amount of \$50,425.01 and county funding of \$214,436.24.

Tonya Burnette, Elections Director, thanked Commissioners who participated in viewing the demos of the voting machines. She said that if additional funding is made available that she will apply for it.

BOARD APPROVED OPEN BROADBAND TOWER AGREEMENT FOR WILTON TOWER

County Manager Felts explained that in continuation of their focus to create a broadband strategy to serve the citizens of Granville County which began in 2017 as a regional effort between Granville, Franklin, and Vance counties, the Granville County Board of Commissioners authorized a service agreement with Open Broadband, LLC during their regular meeting held on June 12, 2019. The agreement provided key elements for increasing access to broadband within the County. He said the Oak Hill Tower is in process and this is for the Wilton Tower.

The service agreement includes a commitment for \$152,000 in grant funding per year for 4 years (\$608,000 over 4 years) payable to Open Broadband, LLC to provide fixed wireless service within the County and requires County approval for any installations of broadband service equipment (antennas, radios, dishes; routers, switches) on County property. The request for approval of the Tower Agreement on this meeting agenda is based on that contractual requirement. Following approval of the Tower Agreement and permitting by Granville County Inspections, Open Broadband LLC will work to schedule installation.

After questions and clarification that Open Broadband has added staff and is picking up the pace with their work, a motion was made.

Upon a motion by Commissioner Russ May, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved adopting the Open Broadband, LLC Tower Agreement for the collocation of fixed wireless equipment on the Wilton Tower located at 2555 Highway 96 South, Franklinton, pending issuance of a zoning permit by the Granville County Inspections Department.

Commissioner Smith commented that he hopes the next site will be Stovall.

County Manager Felts answered that Stovall is the next targeted area, noting that they will be looking to locate on the Stovall water tower. He then explained the plan of action to increase broadband throughout the County after a question from Bonnie Breedlove who was on the Zoom call asked about the Creedmoor area. He explained that vertical assets are needed to place the equipment on.

Commissioner Karan noted that the City of Creedmoor had a presentation by Open Broadband and tabled any action to seek vertical assets and install open air Wi-Fi, so Ms. Breedlove may want to reach out to Creedmoor representatives.

Ms. Breedlove said she lives in the country and not in Creedmoor city limits.

BOARD APPROVED ROOFING REPLACEMENT FOR 208 WALL STREET

County Manager Felts explained that the low-sloped roof at the 208 Wall Street building is over 30 years in age and needing replacement. The current roof has drainage issues resulting in standing water and perimeter issues resulting in moisture infiltration within the exterior walls. During fiscal year 2019-2020, the County retained REI Engineers to design a new design that will raise the roof perimeter increasing the roof slope and eliminate all drainage issues.

On March 2, 2021, Granville County received competitive lump-sum bids for the work described within the project design documents. A Certified Bid Tabulation and Recommendation to Award letter from REI Engineers was included in the agenda.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved awarding the contract to Triangle Roofing Services, Inc. for the roof replacement at 208 Wall Street (Board of Elections Office) in the amount of \$93,400.00 from fiscal year 2020-2021 budget.

**BOARD APPROVED SITE DESIGN WORK FOR NC HIGHWAY 56
CONVENIENCE SITE ROAD**

Chair Hinman said the next item was to consider awarding a contract for site design consulting services for road widening and improvements to the Wilton Convenience Site.

County Manager Felts said that a proposal from Coulter Jewell Thames, PA for design work for right-of-way and traffic flow improvements to the convenience site entrance off Highway 56 was included in the agenda packet. He then explained that the flow of traffic in and out of the convenience site has proven to be dangerous for motorists for quite some time, noting that there have been numerous accidents at or near the gate from turning vehicles. Staff members have received many complaints from residents and users of the site concerning the safety of the site.

The Solid Waste Advisory Committee consisting of Commissioners Zelodis Jay and Jimmy Gooch, the County Manager and staff recently met to discuss various options for improved safety. Discussions included acquiring more land adjacent to site, an additional site elsewhere in the area, as well as other entrances and exits. The Committee decided in the short term to conduct a study on the costs of a turn lane as well as any traffic flow improvements within the site.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Russ May, and unanimously carried, the Board approved the following for site design consulting services for improvements at the NC Highway 56 Convenience Site Road, known as the Wilton Convenience Site:

- Exempting the County from the Mini-Brooks Act (NCGS 143-64.32 /written exemption of particular contracts), requiring Request for Qualification based selection for professional services based on (a) the contract value is less than the mandatory threshold of \$50,000.00.
- Awarding a fixed-price site design consulting service agreement to CJT, PA in the amount of \$24,700.00.

When asked, County Manager Felts that the County is still looking for another site, but one has not been identified as of yet.

BOARD APPROVED SALE OF SURPLUS EQUIPMENT

County Manager Felts explained that North Carolina General Statutes require the Board of Commissioners to formally declare items surplus prior to the sale. Per Granville County's surplus procedures, items with a potential value over \$1,000 should be declared as surplus prior to selling. He stated that a Hustler Mower and Dakota Top Dresser used by Parks and Grounds needs to be declared surplus. The mower is a Hustler 60 inch deck, approximately 11 years old, has almost 3000 hours on it, the starter is broken and has a hydraulic leak around left tire. The top dresser is a Dakota 420 and approximately 15 years old. The top dresser has a brand new controller and electrical lines for the system. The conveyor belt and spinners work where you can throw sand out the back for top dressing, but the conveyor only goes in that one direction and has a right flat tire.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved declaring the following items as surplus and authorized the sale of the items on the online platform GovDeals.com:

- Hustler Mower
- Dakota Top Dresser

ORANGE STREET COMMUNITY CENTER BOARD OF TRUSTEES

Chair Hinman asked Commissioner Jay if the District 1 appointment could be transferred to District 3. Commissioner Jay agreed and Chair Hinman announced that the appointment would be placed on the next agenda.

BOARD MADE REAPPOINTMENTS TO THE ANIMAL CONTROL ADVISORY COMMITTEE

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Dr. Trudi Bowden (District 1) to the Animal Control Advisory Committee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Michael Coover (District 3) to the Animal Control Advisory Committee.

Upon a motion by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Dean Richards (District 5) to the Animal Control Advisory Committee.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Dr. Diana Dudley (Veterinarian) to the Animal Control Advisory Committee.

BOARD REAPPOINTED ROBERT GORHAM AND DENNIS LESTER TO THE CREEDMOOR PLANNING BOARD – EXTRATERRITORIAL MEMBERS

Upon a motion by Commissioner Russ May, seconded by Commissioner Timothy Karan, and unanimously carried, the Board reappointed Robert Gorham and Dennis Lester to the Creedmoor Planning Board as Extraterritorial Members.

BOARD APPOINTED AJULO OTHOW NORMAN TO THE OXFORD ZONING BOARD OF ADJUSTMENT

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board appointed Ajulo Othow Norman (District 4) to the Oxford Zoning Board of Adjustment.

BOARD CREATED A GRANVILLE COUNTY FIRE DEPARTMENT NEEDS SUBCOMMITTEE AND MADE APPOINTMENTS

Commissioner Karan explained that the Fire Services Committee was dissolved and an Emergency Services Advisory Committee was created. He said there are a lot of things going on with the fire departments, noting that they have been working on ISO ratings, as well as many other things. He said that the Emergency Services Advisory Committee recommends that a subcommittee called the Granville County Fire Department Needs Subcommittee be created and suggested a committee structure.

Board members made recommendations for the committee including Rusty Corley (Brassfield Fire Department), Richard Ray (Creedmoor Fire Department), James G. “Greg” Champion (Butner Public Safety – Paid Fire Department), (Chief or Assistant Chief of Stovall), Mark Harrison (Cornwall Fire Department), Commissioner Zelodis Jay and Commissioner Russ May.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board created the Granville County Fire Department Needs Subcommittee as follows:

Granville County Fire Department Needs Subcommittee	
Volunteer Fire Department (North - 1)	Chief of Assistant Chief
Volunteer Fire Department (North - 2)	Mark Harrison
Volunteer Fire Department (South - 1)	Rusty Corley
Volunteer Fire Department (South - 2)	Richard Ray
Paid Fire Department	Greg Champion
County Commissioner	Zelodis Jay
County Commissioner	Russ May
Fire Marshal	Ken Reeves
Ex Officio	Reba Duke

Commissioner May thanked Commissioners Jay and Karan for evaluating this matter to help meet needs of our fire departments and for placing him on the committee.

BOARD REAPPOINTED MICHAEL SMITH TO THE GRANVILLE COUNTY ABC BOARD

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Michael Smith to the Granville County ABC Board.

BOARD MADE REAPPOINTMENTS TO THE SOUTH GRANVILLE MEMORIAL GARDENS BOARD OF TRUSTEES

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed James Russell, Elbert Oakley, Jr., Mary Ann Lunsford, Dallas H. Champion and Rev. John Gooch to the South Granville Memorial Gardens Board of Trustees.

BOARD APPOINTED COMMISSIONER RUSS MAY TO THE COUNTY COMMISSIONER ADVISORY BOARD TO CARDINAL INNOVATIONS HEALTHCARE

Chair Hinman said that the next item was to appoint a County Commissioner to the County Commissioner Advisory Board for Cardinal Innovations Healthcare.

County Manager Felts gave background information. The County Commissioner Advisory Board (CCAB) has been established and organized pursuant to General Statute § 122C-118.2 to serve as an advisory board to Cardinal Innovations Healthcare (Cardinal). The CCAB shall serve as an advisory board to Cardinal, including its Chief Executive Officer, on matters pertaining to the delivery of services for individuals with mental illness, intellectual or

other developmental disabilities, and substance use disorders. A copy of the charter with more details was included in the agenda.

Elliott Clark, Cardinal Innovations Healthcare, explained the charter and noted that the committee was put in place so that each county is represented. He said the meetings would be held quarterly at this time. He mentioned late Commissioner Smoak and thanked him for his many years representing Granville County on the oversight board.

Chair Hinman appointed Commissioner Russ May as the Granville County representative on the County Commissioner Advisory Board to Cardinal Innovations Healthcare.

BOARD APPROVED PURCHASE OF BUFFALO TURBINE BLOWER FOR THE GRANVILLE ATHLETIC PARK

County Manager Felts explained that when the County undertook the GAP Phase III project, it was anticipated that an additional full-time Parks and Grounds staff position to assist with the increased facility maintenance from the added recreational elements. Current staff have worked to acquire the skills necessary to maintain the tennis courts and other Phase III elements, and the Park Director believes if the County can purchase the large pull behind blower, they will be able to adequately maintain the courts with the existing staff levels. The Parks and Grounds Director received the following three (3) quotes for the requested blower, Buffalo Turbine Blower Tow-Behind with wireless remote:

Revels Turf & Tractor	\$7,990.00
Finch Services, Inc.	\$8,200.00
Greenville Turf & Tractor	\$8,390.00

When asked, the County Manager said they anticipate opening the Granville Athletic Park (GAP) Phase III in the next 30 days. He also responded that if it is determined that another full-time person is needed at the GAP, the request will come back to the Board.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Russ May, and unanimously carried, the Board approved purchasing a Buffalo Turbine Blower Pull Behind Unit with remote from Revels Turf & Tractor for an amount not to exceed \$7,990.00 from the fiscal year 2020-2021 existing budget.

BOARD ANNOUNCED SPRING LITTER SWEEP – INFORMATION ONLY

County Manager Felts announced that this year’s Spring North Carolina Department of Transportation (NCDOT) sponsored roadside cleanup “SPRING 2021 LITTER SWEEP” runs from April 10 - April 24. This year, we have tentatively scheduled a Volunteer County

Employee roadside clean up, on Friday, April 16, 2021 and a rain date on Friday, April 23, 2021. Volunteers will meet downtown Oxford at noon and will travel to a site selected by Jason Falls, Granville County Environmental Services Director.

BOARD PRESENTATIONS

Commissioner May said he was excited to hear about the litter pick-up event and the opportunity for employees to pick-up litter and be able to leave early after participating. He talked about the litter problems on our roadsides and the cut in funding from the State, noting that since 2018 crews have not been provided by the State for pick-up. He said that Commissioner Karan and he picked up with volunteer groups and picked up 80 bags in a small area. He expressed his concerns with Commissioner Jay who serves on the Environmental Affairs Committee as they are looking at options. He noted that COVID has diminished the work of volunteers, the court system has minimized littering charges, that public service announcements to keep Granville County beautiful need to be done, and that he will continue to work with others to combat the litter problems. He thanked that Board for approving the Open Broadband Tower Agreement for Wilton and said that he hopes Creedmoor will come online to help find sites to locate on. He reported that he hopes the site assessment for the NC Highway 56 Convenience Site Road will come up with a remedy. He expressed that he was disappointed that the Veterans Service agenda item was not discussed and then thanked Commissioners for the foresight to create the Fire Department Needs Subcommittee and for being appointed to it. He concluded by thanking the Board for entertaining his calls and interactions.

Commissioner Karan reported that the local efforts for House Bill 90 that allows 14 counties, including Granville County, to return children to school was preempted by Senate Bill 220. He said as the restrictions for gathering have lessened, he is ready to see the Board get back to in-person meetings. He reported that the Parks, Greenways and Recreation Committee worked with Library Director Will Robinson, Senior Transportation Planner Justin Jorgensen, and Assistant County Manager Korena Weichel and on a StoryWalk® Book for the GAP that will highlight the trail there.

Commissioner Gooch said that Commissioner Jay, County Manager Felts, and Environmental Programs Director Jason Falls met about the Highway 56 Convenience Site. He reported that all options are expensive and he looks forward to seeing what the engineering

firm comes up with. He reported that his Pair and Share meeting with the Chairman of the Granville County Board of Education, Superintendent and Assistant Superintendent was a good meeting, that there are tough decisions ahead as cost cutting is not an easy task, and that he looks forward to working with them.

Commissioner Jay echoed comments from Commissioner Gooch and mentioned that he had his Pair and Share meeting today. He reported that a lot of the teachers have now been vaccinated which was one of his concerns about reopening schools. He asked that staff check Webb School Road as someone has dumped trash at the curve there and to check the Oxford Loop Road. The Environmental Affairs Committee (EAC) met on March 9th and would like the Board to let them know if there is anything they want the committee to work on. He reported that some of the EAC met with Sheriff Noblin, Detention Administrator Cash and County Manager Felts regarding litter on the sides of the road, noting that some things they thought could be done cannot. He said perhaps some signs need to be erected and that any recommendation will be accepted by the EAC.

Commissioner Smith announced that Granville Health System will hold a mass vaccine clinic on Saturday, March 20th beginning at 7:00 a.m. by appointment and includes group 4. He said as people are vaccinated perhaps we can get back to some normalcy.

Commissioner Cozart said he enjoyed his Pair and Share with Board of Education District 4 member Leonard Peace. He said that volunteers are needed on Saturday for the mass vaccine clinic at Granville Health System and thanked Adam McConnell at the hospital for helping with vaccine appointments for those that do not have email or computer access. He said he looks forward to the retreat. He also announced that the visitation for his mother-in-law, Helen Peace, will be held on Thursday.

Chair Hinman expressed condolences to the Cozart family. She said she looked forward to her upcoming Pair and Share meeting and also to meeting in-person. Clarification was made that the vaccine clinic on March 20th is for the first dose.

When asked about litter pick-up on Highway 56, County Manager Felts said the County sets aside \$100,000 a year for litter pick-up on the main thoroughfares in Granville County twice a year. He reported that pick-up has been delayed due to rain.

Solid Waste Management Director Falls said he directed the crews to finish Highway 96 North and then to move south.

MEETING ANNOUNCEMENT MADE DURING ANY OTHER MATTERS

Chair Hinman read the following notice of rescheduled remote meeting:

NOTICE of RESCHEDULED REMOTE MEETING

The Granville County Board of Commissioners will hold the second day of their annual retreat on Thursday, March 18th beginning at 9:00 a.m. This meeting was rescheduled due to inclement weather. Due to the continued COVID-19 State of Emergency, the meeting room will be closed to the public. Please contact the County Administration Office at 919-693-5240 to receive the registration link for the Zoom meeting.

Clerk Debra A. Weary read the following notice of meeting:

NOTICE of SPECIAL JOINT MEETING

All interested persons please take notice that the Granville County Board of Commissioners and the Granville County Board of Education will hold a Special Joint Meeting on Monday, March 29, 2021 at 4:30 p.m. at the Mary Potter Center for Education at 200 Taylor Street, Oxford, NC. The Boards will hear a presentation from the architect from L3P regarding possible renovation scenarios for G.C. Hawley Middle School. Contact the Board of Education Office for more information.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Upon a motion by Commissioner Russ May, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board returned to regular session.

BOARD APPROVED DONATION OF PROPERTY TO GRANVILLE COUNTY ABC BOARD

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and by a vote of 6 – 1 (Commissioner May vote nay), the Board approved the request from the Granville ABC Board to donate the lot on McClanahan Street (map # 192313133324)

between the Oxford Fire Department and the ABC Store in Oxford to the Granville ABC Board.

Commissioner Smith asked that Rob Williford, Chairman of the Granville ABC Board, be notified to look for an additional site in the Wilton/Grissom area. The general consensus of the Board was to direct Mr. Williford to do so.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board adjourned at 9:28 p.m.

Respectfully submitted,
Debra A. Weary, NCCCC, MMC
Clerk to the Board